



EXAMINATION RULES

The examination is written under strict examination conditions. You are required to sign your name as acceptance and Agreement of the rules and confirmation that no access to internet or any information other than the use of the spreadsheet for the TVM / DCF calculations with your device.

1. It is your responsibility to ensure that you receive the **CORRECT EXAMINATION PAPER**
2. Fill in the Examination centre and your **Registration** number only.
3. The duration of the Examination is three (3) hours.
4. Devices allowed: In line with technology advancements and international Best Practice, Blank spreadsheets on a laptop is allowed and a financial calculator may be used.
5. **NB**: All personal items, pens and pencils, must be placed in designated location of the examination venue. If you have used a Spreadsheet, please ensure that you state that clearly on the 1st page of Section C.
6. Ensure that you email your spreadsheet to registrar@sacpvp.co.za and vandoesburghm@cput.ac.za before leaving the venue.
7. **Examinees** using Laptops, the following procedure will apply:
 - Complete section A & B and hand in a hard-copy script answers for A & B, BEFORE requesting to open spreadsheet on Laptop. Examinees cannot return to Section A & B after opening Laptop.
8. The PASS MARK is 60%; and a sub-minimum of 40% is required for the section on Time Value of Money (TVM).
9. Do not add or remove any page from the examination paper.
10. No eating or drinking will be allowed during the examination.
11. Candidates must not speak to each other, cheat, exchange books, notes or equipment while the examination is in session. Any books or notes found in use during the examination will be confiscated. An investigation by the Council will be conducted and the candidate's results may be disqualified.
12. Answers **MUST** be completed only on the supplied question paper. Answers on any other paper/s will not be marked.
13. Rough work or further calculations is allowed on the blank pages within the examination paper.
14. It is an offence to use any other paper except the paper supplied. Rough work or writing not done on these papers will be confiscated.
15. No examination papers/scripts may be removed from the examination room.
16. Read questions carefully and answer all or as many questions as possible (during the allotted time). Where applicable, please number all answers clearly.
17. Please write legibly. Illegible answers will not be marked.

18. Use of cell phones are not permissible. Laptop with no access to internet or device with spreadsheet application is permissible, but no access to internet or any other applications allowed.
19. Firearms and any dangerous weapons are not allowed in the examination rooms. The invigilator's ruling on what constitutes a dangerous weapon is final.
20. Disciplinary action will be taken against all those found in transgression of any of these rules and may lead to disqualification from the examination and suspension from future examinations.
21. Viewing of examination scripts: A fee must be paid within five working days of issuance of examination results, and the script should be viewed within seven working days of issuance of examination results.
22. No viewing of scripts of Supplementary examinations is allowed.
23. Spreadsheets must be emailed to: vandoesburghm@cput.ac.za and a copy to registrar@sacpvp.co.za before leaving the examination venue.
24. Scripts received late will not be marked, as academic integrity of the assessment cannot be compromised.
25. Ensure your correct registration number appears in your spreadsheet, save the spreadsheet with your registration number in the content/title of your email.
26. If you experience any difficulty emailing your spreadsheet, speak to the Invigilator and ensure that a copy of your spreadsheet is saved on a device by the Invigilator before leaving the Exam venue.
27. Council reserves the right to CANCEL the examination should it be established that irregularities occurred.

Good luck in the Examination.

Your Faithfully

A handwritten signature in black ink, appearing to read 'ND Naidoo', with a horizontal line drawn underneath it.

ND Naidoo
Registrar