DAILY TIME RECORD

Printed: 2020-02-03

ID No:0800037

Abantao, Lucia Milagros A

For the month of : **Jan 01-31 2020** ID No : **0800037** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|-------------|---------------|------------|-----------------|-----------|
| D | ΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | «DI | | 480 |
| 2 | Thu | 08:00:25 | 12:00:37 | 12:31:14 | 17:00:31 | |
| 3 | Fri | 07:59:53 | 12:01:50 | 12:34:33 | 17:07:39 | |
| 4 | Sat | 1307 | DAY OFF | - 888 | 10 | Δ. |
| 5 | Sun | 13/ | DAY OFF | | 1 12 | 2 |
| 6 | Mon | 410 | <u>ABSENT</u> | | (<i>alla</i>) | 480 |
| 7 | Tue | 05/ | <u>ABSENT</u> | | I 1 | 480 |
| 8 | Wed | | <u>ABSENT</u> | (P. 1) | | 480 |
| 9 | Thu | | <u>ABSENT</u> | Φ_{A} | I / | 480 |
| 10 | Fri | 100 | <u>ABSENT</u> | | 1-11 | 480 |
| 11 | Sat | (30) | DAY OFF | | 3//3 | 1/ |
| 12 | Sun | 17 | DAY OFF | Control To | 128 | 7 |
| 13 | Mon | 07:59:14 | 12:01:52 | 12:31:28 | 17:01:57 | |
| 14 | Tue | 07:59:10 | 12:01:26 | 12:31:18 | 17:01:16 | |
| 15 | Wed | 07:59:31 | 12:01:20 | 12:31:25 | 17:00:17 | |
| 16 | Thu | | <u>ABSENT</u> | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | 480 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:59:20 | 12:04:59 | 12:37:16 | 17:00:19 | |
| 21 | Tue | | <u>ABSENT</u> | | | 480 |
| 22 | Wed | 07:59:13 | 12:12:10 | 12:31:50 | 17:00:21 | |
| 23 | Thu | 07:59:08 | 12:01:09 | 12:35:59 | 17:28:46 | |
| 24 | Fri | 07:59:11 | 12:04:22 | 12:37:21 | 17:00:34 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:58:52 | 12:08:03 | 12:34:12 | 17:00:21 | |
| 28 | Tue | | <u>ABSENT</u> | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Abantao, Lucia Milagros A

6240

Verified as to the prescribed office hours

Abantao, Lucia Milagros A

For the month of : Jan 01-31 2020

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UNDERTIME | | | |
|------|------|--------------|---------------|--------------|----------|-----------|------|
| DA | Y | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE UT | |
| 1 V | Ved | | HOLIDAY | *PHI | | | 480 |
| 2 T | hu | 08:00:25 | 12:00:37 | 12:31:14 | 17:00:31 | | |
| 3 F | ri | 07:59:53 | 12:01:50 | 12:34:33 | 17:07:39 | Λ | |
| 4 S | Sat | 1221 | DAY OFF | | 13 | Δ | |
| 5 S | Sun | 155/ | DAY OFF | | 1 14 | | \ |
| 6 N | /lon | 29/00 | <u>ABSENT</u> | | 992 | | 480 |
| 7 T | ue | 15 | <u>ABSENT</u> | | | | 480 |
| 8 V | Ved | | ABSENT | # 🔚 | | | 480 |
| 9 T | hu | 01 | <u>ABSENT</u> | P / | | | 480 |
| 10 F | ri | 11/11/11 | <u>ABSENT</u> | | 1-1 | | 480 |
| 11 S | Sat | 13011 | DAY OFF | | 3//2 | 41 | |
| 12 S | Sun | (TA) | DAY OFF | 41,000/20 72 | 128 | 1 | |
| 13 N | /lon | 07:59:14 | 12:01:52 | 12:31:28 | 17:01:57 | | |
| 14 T | ue | 07:59:10 | 12:01:26 | 12:31:18 | 17:01:16 | | |
| 15 V | Ved | 07:59:31 | 12:01:20 | 12:31:25 | 17:00:17 | | |
| 16 T | hu | | <u>ABSENT</u> | | | | 480 |
| 17 F | ri | | <u>ABSENT</u> | | | | 480 |
| 18 S | Sat | | DAY OFF | | | | |
| 19 S | Sun | | DAY OFF | | | | |
| 20 N | /lon | 07:59:20 | 12:04:59 | 12:37:16 | 17:00:19 | | |
| 21 T | ue | | <u>ABSENT</u> | | | | 480 |
| 22 V | Ved | 07:59:13 | 12:12:10 | 12:31:50 | 17:00:21 | | |
| 23 T | hu | 07:59:08 | 12:01:09 | 12:35:59 | 17:28:46 | | |
| 24 F | ri | 07:59:11 | 12:04:22 | 12:37:21 | 17:00:34 | | |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 N | /lon | 07:58:52 | 12:08:03 | 12:34:12 | 17:00:21 | | |
| 28 T | ue | | <u>ABSENT</u> | | | | 480 |
| 29 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 30 T | hu | | <u>ABSENT</u> | | | | 480 |
| 31 F | ri | | <u>ABSENT</u> | | | | 480 |
| тот | AL | | | | | 0 | 6240 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Abantao, Lucia Milagros A

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ABAQUITA, MARY FARASEL

For the month of : Jan 01-31 2020 ID No : 201400194

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | UNDERTIME | | |
|----|-----|----------------|---------------|----------|-----------|-----------|------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE UT | |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | | 12:10:10 | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:05:56 | 12:44:49 | 12:44:55 | 17:02:05 | | |
| 7 | Tue | 07:53:10 | 12:14:11 | 12:14:16 | 17:07:37 | | |
| 8 | Wed | 07:09:17 | 12:46:29 | 12:46:34 | 16:38:19 | | 21 |
| 9 | Thu | 07:33:57 | 12:14:17 | 12:14:21 | 17:08:36 | | |
| 10 | Fri | 08:21:51 | 12:45:41 | 12:45:48 | 17:59:03 | 21 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:51:03 | 12:53:10 | 12:53:16 | 17:54:40 | 51 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:00:06 | 12:53:19 | 12:53:28 | 17:59:03 | 60 | |
| 21 | Tue | <u>HALFDAY</u> | | 12:55:42 | 18:03:25 | | 240 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:50:04 | 12:52:40 | 12:52:45 | 17:36:29 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 132 | 6981 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ABAQUITA, MARY FARASEL

Verified as to the prescribed office hours

ABAQUITA, MARY FARASEL

For the month of : Jan 01-31 2020 ID No : 201400194

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | UND | ERTI | ERTIME | |
|--------|----------------|---------------|-------------|----------|------|--------|--|
| DAY | ARRIVAL DE | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT | |
| 1 Wed | | HOLIDAY | | | | 480 | |
| 2 Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 Fri | | | 12:10:10 | | | 480 | |
| 4 Sat | | DAY OFF | | | | | |
| 5 Sun | | DAY OFF | | | | | |
| 6 Mon | 07:05:56 | 12:44:49 | 12:44:55 | 17:02:05 | | | |
| 7 Tue | 07:53:10 | 12:14:11 | 12:14:16 | 17:07:37 | | | |
| 8 Wed | 07:09:17 | 12:46:29 | 12:46:34 | 16:38:19 | | 21 | |
| 9 Thu | 07:33:57 | 12:14:17 | 12:14:21 | 17:08:36 | | | |
| 10 Fri | 08:21:51 | 12:45:41 | 12:45:48 | 17:59:03 | 21 | | |
| 11 Sat | | DAY OFF | | | | | |
| 12 Sun | | DAY OFF | | | | | |
| 13 Mon | 08:51:03 | 12:53:10 | 12:53:16 | 17:54:40 | 51 | | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 Sat | | DAY OFF | | | | | |
| 19 Sun | | DAY OFF | | | | | |
| 20 Mon | 09:00:06 | 12:53:19 | 12:53:28 | 17:59:03 | 60 | | |
| 21 Tue | <u>HALFDAY</u> | <u>′</u> | 12:55:42 | 18:03:25 | | 240 | |
| 22 Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 Sat | | DAY OFF | | | | | |
| 26 Sun | | DAY OFF | | | | | |
| 27 Mon | 07:50:04 | 12:52:40 | 12:52:45 | 17:36:29 | | | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

132 6981

TOTAL

ABAQUITA, MARY FARASEL

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

ABREA, RAMIL

For the month of : **Jan 01-31 2020** ID No : **199100053** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| С | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:46:57 | 12:06:06 | 12:06:13 | 16:47:06 | | 12 |
| 3 | Fri | 07:35:58 | 12:05:51 | 12:05:57 | 16:40:33 | | 19 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:59:15 | 12:16:30 | 12:16:38 | 16:07:44 | | 52 |
| 7 | Tue | 07:07:20 | 12:07:15 | 12:07:23 | 16:36:44 | | 23 |
| 8 | Wed | 07:03:44 | 12:10:55 | 12:11:06 | 16:11:04 | | 48 |
| 9 | Thu | 07:54:41 | 12:04:59 | 12:05:05 | 16:57:13 | | 2 |
| 10 | Fri | 07:14:41 | 12:11:21 | 12:11:25 | 16:18:04 | | 41 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:31:14 | 12:06:58 | 12:07:08 | 16:31:23 | | 28 |
| 14 | Tue | 06:58:28 | 12:06:09 | 12:06:14 | 16:21:13 | | 38 |
| 15 | Wed | 07:06:23 | 12:24:22 | 12:24:27 | 16:26:13 | | 33 |
| 16 | Thu | 06:50:03 | 12:07:03 | 12:07:08 | 16:12:54 | | 47 |
| 17 | Fri | 06:39:37 | 12:02:31 | 12:02:40 | 16:05:33 | | 54 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:30:32 | 12:03:50 | 12:03:58 | 16:30:29 | | 29 |
| 21 | Tue | 06:58:45 | 12:03:25 | 12:03:32 | 16:15:10 | | 44 |
| 22 | Wed | 07:06:23 | 12:07:49 | 12:07:54 | 16:28:21 | | 31 |
| 23 | Thu | 07:19:07 | 12:00:19 | 12:00:24 | 16:22:07 | | 37 |
| 24 | Fri | 06:57:13 | 12:06:57 | 12:07:01 | 16:13:54 | | 46 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:10:30 | 12:23:19 | 12:23:23 | 16:18:32 | | 41 |
| 28 | Tue | 07:09:56 | 12:06:50 | 12:07:00 | 16:16:30 | | 43 |
| 29 | Wed | 07:01:49 | 12:04:53 | 12:05:00 | 16:16:40 | | 43 |
| 30 | Thu | 07:15:08 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 0 | 1911 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ABREA, RAMIL

Verified as to the prescribed office hours

ABREA, RAMIL

For the month of : **Jan 01-31 2020** ID No :**199100053**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UNDERTIME | | |
|--------|--------------|---------------|-------------|-----------|-----------|--|
| DAY | ARRIVAL DE | EPARTURE | ARRIVAL D | EPARTURE | LATE UT | |
| 1 Wed | | HOLIDAY | | | 480 | |
| 2 Thu | 07:46:57 | 12:06:06 | 12:06:13 | 16:47:06 | 12 | |
| 3 Fri | 07:35:58 | 12:05:51 | 12:05:57 | 16:40:33 | 19 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 06:59:15 | 12:16:30 | 12:16:38 | 16:07:44 | 52 | |
| 7 Tue | 07:07:20 | 12:07:15 | 12:07:23 | 16:36:44 | 23 | |
| 8 Wed | 07:03:44 | 12:10:55 | 12:11:06 | 16:11:04 | 48 | |
| 9 Thu | 07:54:41 | 12:04:59 | 12:05:05 | 16:57:13 | 2 | |
| 10 Fri | 07:14:41 | 12:11:21 | 12:11:25 | 16:18:04 | 41 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:31:14 | 12:06:58 | 12:07:08 | 16:31:23 | 28 | |
| 14 Tue | 06:58:28 | 12:06:09 | 12:06:14 | 16:21:13 | 38 | |
| 15 Wed | 07:06:23 | 12:24:22 | 12:24:27 | 16:26:13 | 33 | |
| 16 Thu | 06:50:03 | 12:07:03 | 12:07:08 | 16:12:54 | 47 | |
| 17 Fri | 06:39:37 | 12:02:31 | 12:02:40 | 16:05:33 | 54 | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:30:32 | 12:03:50 | 12:03:58 | 16:30:29 | 29 | |
| 21 Tue | 06:58:45 | 12:03:25 | 12:03:32 | 16:15:10 | 44 | |
| 22 Wed | 07:06:23 | 12:07:49 | 12:07:54 | 16:28:21 | 31 | |
| 23 Thu | 07:19:07 | 12:00:19 | 12:00:24 | 16:22:07 | 37 | |
| 24 Fri | 06:57:13 | 12:06:57 | 12:07:01 | 16:13:54 | 46 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:10:30 | 12:23:19 | 12:23:23 | 16:18:32 | 41 | |
| 28 Tue | 07:09:56 | 12:06:50 | 12:07:00 | 16:16:30 | 43 | |
| 29 Wed | 07:01:49 | 12:04:53 | 12:05:00 | 16:16:40 | 43 | |
| 30 Thu | 07:15:08 | | | | 240 | |
| 31 Fri | | <u>ABSENT</u> | | | 480 | |
| TOTAL | | | | | 0 1911 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ABREA, RAMIL

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

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ACAIN, RUEL

For the month of : **Jan 01-31 2020** ID No : **201700267** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME | |
|----|-----|-------------|---------------|----------|-----------|-----------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | 480 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 06:37:31 | 12:00:25 | 12:00:31 | 21:10:10 | |
| 7 | Tue | 06:40:38 | 12:03:27 | 12:03:36 | 19:38:59 | |
| 8 | Wed | 06:39:24 | 12:15:23 | 12:15:29 | | 240 |
| 9 | Thu | 07:38:53 | | | | 240 |
| 10 | Fri | 06:09:38 | 12:02:31 | 12:02:36 | | 240 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 05:44:49 | 12:07:24 | 12:07:31 | 17:01:47 | |
| 14 | Tue | 07:23:57 | 12:14:23 | 12:14:28 | 17:07:22 | |
| 15 | Wed | 05:43:02 | 12:28:08 | 12:28:14 | | 240 |
| 16 | Thu | 05:51:08 | 12:15:39 | 12:15:43 | 20:30:26 | |
| 17 | Fri | 05:49:55 | | | | 240 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 05:52:26 | 12:07:04 | 12:07:09 | | 240 |
| 21 | Tue | 07:36:08 | 12:36:14 | 12:36:20 | 17:27:27 | |
| 22 | Wed | 05:55:39 | 12:10:43 | 12:10:48 | 17:01:58 | |
| 23 | Thu | 05:46:51 | 12:03:54 | 12:03:59 | 17:03:25 | |
| 24 | Fri | 05:54:40 | 12:55:04 | | 19:10:27 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 05:50:00 | | | 17:07:10 | |
| 28 | Tue | 05:44:31 | 12:17:18 | 12:17:26 | 20:45:02 | |
| 29 | Wed | 05:57:22 | | | 17:05:24 | |
| 30 | Thu | 05:55:02 | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

ACAIN, RUEL

3600

Verified as to the prescribed office hours

ACAIN, RUEL

For the month of : **Jan 01-31 2020** ID No :**201700267**

Official hours for (days A.M. P.M. arrival and departure)

| PERTIME | UND | PM | AM | | | |
|----------|----------|-------------|---------------|-------------|------|----|
| LATE U | EPARTURE | ARRIVAL D | EPARTURE | ARRIVAL D | ΑY | D |
| 48 | | | HOLIDAY | | Wed | 1 |
| 48 | | | <u>ABSENT</u> | | Thu | 2 |
| 48 | | | ABSENT | | Fri | 3 |
| | | | DAY OFF | | Sat | 4 |
| | | | DAY OFF | | Sun | 5 |
| | 21:10:10 | 12:00:31 | 12:00:25 | 06:37:31 | Mon | 6 |
| | 19:38:59 | 12:03:36 | 12:03:27 | 06:40:38 | Tue | 7 |
| 24 | | 12:15:29 | 12:15:23 | 06:39:24 | Wed | 8 |
| 24 | | | | 07:38:53 | Thu | 9 |
| 24 | | 12:02:36 | 12:02:31 | 06:09:38 | Fri | 10 |
| | | | DAY OFF | | Sat | 11 |
| | | | DAY OFF | | Sun | 12 |
| | 17:01:47 | 12:07:31 | 12:07:24 | 05:44:49 | Mon | 13 |
| | 17:07:22 | 12:14:28 | 12:14:23 | 07:23:57 | Tue | 14 |
| 24 | | 12:28:14 | 12:28:08 | 05:43:02 | Wed | 15 |
| | 20:30:26 | 12:15:43 | 12:15:39 | 05:51:08 | Thu | 16 |
| 24 | | | | 05:49:55 | Fri | 17 |
| | | | DAY OFF | | Sat | 18 |
| | | | DAY OFF | | Sun | 19 |
| 24 | | 12:07:09 | 12:07:04 | 05:52:26 | Mon | 20 |
| | 17:27:27 | 12:36:20 | 12:36:14 | 07:36:08 | Tue | 21 |
| | 17:01:58 | 12:10:48 | 12:10:43 | 05:55:39 | Wed | 22 |
| | 17:03:25 | 12:03:59 | 12:03:54 | 05:46:51 | Thu | 23 |
| | 19:10:27 | | 12:55:04 | 05:54:40 | Fri | 24 |
| | | | DAY OFF | | Sat | 25 |
| | | | DAY OFF | | Sun | 26 |
| | 17:07:10 | | | 05:50:00 | Mon | 27 |
| | 20:45:02 | 12:17:26 | 12:17:18 | 05:44:31 | Tue | 28 |
| | 17:05:24 | | | 05:57:22 | Wed | 29 |
| 24 | | | | 05:55:02 | Thu | 30 |
| 48 | | | <u>ABSENT</u> | | Fri | 31 |
| 0 360 | | | | | OTAL | TC |
| | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ACAIN, RUEL

Verified as to the prescribed office hours

IN-CHARGE

22 Wed

23 Thu

24 Fri25 Sat

26 Sun

27 Mon

28 Tue

29 Wed

30 Thu

31 Fri

TOTAL

08:42:32

08:28:13

08:45:56

08:00:01

08:39:49

08:43:56

12:02:22

12:07:55

12:09:45

DAY OFF

DAY OFF

12:07:21

ABSENT

12:29:57

ABSENT

12:02:29

12:08:00

12:09:50

12:07:30

12:30:02

17:59:00

18:14:24

19:59:31

16:40:10

42

28

45

39

43

635

240

480

19

240

480

3859

Printed: 2020-02-03

Printed: 2020-02-03

ACOSTA-YROGIROG, MA. MICHELLE P.

For the month of : **Jan 01-31 2020** ID No : **201400206** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME_ | |
|----|-----|-------------|----------------|---------------------|----------|------|-----|
| | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL DEPARTURE | | LAT | EUT |
| 1 | Wed | | <u>HOLIDAY</u> | | | | 480 |
| 2 | Thu | 08:36:46 | 12:01:50 | 12:02:03 | 17:49:30 | 36 | |
| 3 | Fri | 08:37:12 | 12:09:40 | 12:09:53 | 18:05:50 | 37 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:10:42 | 12:46:04 | 12:46:09 | 17:51:59 | 10 | |
| 7 | Tue | 08:31:31 | 12:54:25 | 12:54:32 | 18:22:07 | 31 | |
| 8 | Wed | 08:36:18 | 12:13:35 | 12:13:56 | 18:21:48 | 36 | |
| 9 | Thu | 08:26:31 | 12:17:14 | 12:17:19 | 18:16:05 | 26 | |
| 10 | Fri | 08:42:26 | 12:12:39 | 12:12:44 | 18:07:04 | 42 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:02:36 | 12:14:28 | 12:14:34 | 17:55:46 | 2 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 11:01:40 | 12:29:41 | 12:29:46 | 17:42:56 | 181 | |
| 21 | Tue | 08:37:09 | 12:11:40 | 12:11:45 | 17:59:27 | 37 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ACOSTA-YROGIROG, MA. MICHELLE P.

Verified as to the prescribed office hours

ACOSTA-YROGIROG, MA. MICHELLE P.

For the month of : **Jan 01-31 2020** ID No :**201400206**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | UNDERTIME | | |
|--------|--------------|---------------|-------------|-----------|------|------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 08:36:46 | 12:01:50 | 12:02:03 | 17:49:30 | 36 | |
| 3 Fri | 08:37:12 | 12:09:40 | 12:09:53 | 18:05:50 | 37 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:10:42 | 12:46:04 | 12:46:09 | 17:51:59 | 10 | |
| 7 Tue | 08:31:31 | 12:54:25 | 12:54:32 | 18:22:07 | 31 | |
| 8 Wed | 08:36:18 | 12:13:35 | 12:13:56 | 18:21:48 | 36 | |
| 9 Thu | 08:26:31 | 12:17:14 | 12:17:19 | 18:16:05 | 26 | |
| 10 Fri | 08:42:26 | 12:12:39 | 12:12:44 | 18:07:04 | 42 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:02:36 | 12:14:28 | 12:14:34 | 17:55:46 | 2 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 11:01:40 | 12:29:41 | 12:29:46 | 17:42:56 | 181 | |
| 21 Tue | 08:37:09 | 12:11:40 | 12:11:45 | 17:59:27 | 37 | |
| 22 Wed | 08:42:32 | 12:02:22 | 12:02:29 | 17:59:00 | 42 | |
| 23 Thu | 08:28:13 | 12:07:55 | 12:08:00 | 18:14:24 | 28 | |
| 24 Fri | 08:45:56 | 12:09:45 | 12:09:50 | | 45 | 240 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:00:01 | 12:07:21 | 12:07:30 | 19:59:31 | | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | 08:39:49 | 12:29:57 | 12:30:02 | 16:40:10 | 39 | 19 |
| 30 Thu | 08:43:56 | | | | 43 | 240 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 635 | 3859 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ACOSTA-YROGIROG, MA. MICHELLE P.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ADLAON, ANGIELINE

For the month of : Jan 01-31 2020 ID No : 201700272

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | UNDERTIME | | |
|----|-----|----------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | HALFDAY | | 12:17:53 | 17:53:43 | | 210 |
| 3 | Fri | 08:34:31 | 12:07:18 | 12:07:22 | 17:53:29 | 4 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 08:35:42 | 12:57:51 | 12:57:57 | 19:01:30 | 5 | |
| 8 | Wed | 08:53:31 | 12:57:58 | 12:58:03 | 20:10:35 | 23 | |
| 9 | Thu | 09:01:39 | 12:30:26 | 12:30:34 | 20:15:33 | 31 | |
| 10 | Fri | 08:50:16 | 12:15:38 | 12:15:43 | 18:44:25 | 20 | |
| 11 | Sat | | DAY OFF | 13:06:49 | 18:51:12 | 6 | 210 |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 09:15:55 | 12:44:40 | 12:44:44 | 19:17:24 | 75 | |
| 14 | Tue | | | | 20:13:20 | | 210 |
| 15 | Wed | 08:57:23 | 12:31:52 | 12:31:59 | 19:37:58 | 27 | |
| 16 | Thu | 08:40:39 | 12:56:01 | 12:56:06 | 18:39:47 | 10 | |
| 17 | Fri | <u>HALFDAY</u> | | 12:18:56 | 18:10:58 | | 210 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:10:07 | 12:21:21 | 12:21:26 | 19:22:03 | 70 | |
| 21 | Tue | 09:05:44 | 12:40:52 | 12:40:57 | 18:20:22 | 35 | |
| 22 | Wed | 08:52:56 | 12:34:06 | 12:34:11 | 18:59:53 | 22 | |
| 23 | Thu | 08:33:05 | 12:30:55 | 12:31:03 | 19:06:43 | 3 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:46:43 | 12:17:33 | 12:17:37 | 18:47:54 | 16 | |
| 29 | Wed | 09:18:35 | 12:40:06 | 12:40:12 | 19:16:56 | 48 | |
| 30 | Thu | 08:46:49 | 12:59:10 | 12:59:22 | 19:10:40 | 16 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 411 | 3240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ADLAON, ANGIELINE

Verified as to the prescribed office hours

ADLAON, ANGIELINE

For the month of : **Jan 01-31 2020** ID No :**201700272**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | UNDERTIME | | | | |
|----|-----|----------------|---------------|--------------|----------|------|-----|
| D. | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | <u>HALFDAY</u> | | 12:17:53 | 17:53:43 | | 210 |
| 3 | Fri | 08:34:31 | 12:07:18 | 12:07:22 | 17:53:29 | 4 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 08:35:42 | 12:57:51 | 12:57:57 | 19:01:30 | 5 | |
| 8 | Wed | 08:53:31 | 12:57:58 | 12:58:03 | 20:10:35 | 23 | |
| 9 | Thu | 09:01:39 | 12:30:26 | 12:30:34 | 20:15:33 | 31 | |
| 10 | Fri | 08:50:16 | 12:15:38 | 12:15:43 | 18:44:25 | 20 | |
| 11 | Sat | | DAY OFF | 13:06:49 | 18:51:12 | 6 | 210 |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 09:15:55 | 12:44:40 | 12:44:44 | 19:17:24 | 75 | |
| 14 | Tue | | | | 20:13:20 | | 210 |
| 15 | Wed | 08:57:23 | 12:31:52 | 12:31:59 | 19:37:58 | 27 | |
| 16 | Thu | 08:40:39 | 12:56:01 | 12:56:06 | 18:39:47 | 10 | |
| 17 | Fri | <u>HALFDAY</u> | | 12:18:56 | 18:10:58 | | 210 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:10:07 | 12:21:21 | 12:21:26 | 19:22:03 | 70 | |
| 21 | Tue | 09:05:44 | 12:40:52 | 12:40:57 | 18:20:22 | 35 | |
| 22 | Wed | 08:52:56 | 12:34:06 | 12:34:11 | 18:59:53 | 22 | |
| 23 | Thu | 08:33:05 | 12:30:55 | 12:31:03 | 19:06:43 | 3 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:46:43 | 12:17:33 | 12:17:37 | 18:47:54 | 16 | |
| 29 | Wed | 09:18:35 | 12:40:06 | 12:40:12 | 19:16:56 | 48 | |
| 30 | Thu | 08:46:49 | 12:59:10 | 12:59:22 | 19:10:40 | 16 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

411 3240

TOTAL

ADLAON, ANGIELINE

Verified as to the prescribed office hours

IN-CHARGE

AGUIMAN, LUCY

Printed: 2020-02-03

- -

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 199500095

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM UNDERTIME | | | | |
|----|-----|-------------|---------------|--------------|-----------|------|--------|--|
| D | ΑΥ | ARRIVAL D | DEPARTURE | ARRIVAL | DEPARTURE | LATI | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:51:34 | 12:02:04 | 12:02:09 | 18:44:33 | | | |
| 7 | Tue | 07:59:13 | 12:54:13 | 12:54:18 | 20:34:05 | | | |
| 8 | Wed | 08:28:24 | 12:04:45 | 12:04:50 | 20:56:15 | 28 | | |
| 9 | Thu | 08:24:33 | | 12:15:58 | 20:40:57 | 24 | | |
| 10 | Fri | 08:36:47 | 12:29:45 | 12:29:51 | 18:06:57 | 36 | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 08:20:17 | 12:40:32 | 12:40:37 | 19:01:52 | 20 | | |
| 14 | Tue | 08:29:46 | 12:32:41 | 12:32:46 | 18:54:02 | 29 | | |
| 15 | Wed | 08:38:25 | 12:30:06 | 12:30:11 | 21:55:17 | 38 | | |
| 16 | Thu | 05:59:31 | 12:57:33 | 12:57:39 | 17:32:01 | | | |
| 17 | Fri | 08:36:29 | 12:33:43 | 12:33:48 | 18:50:23 | 36 | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 08:48:03 | 12:12:43 | 12:12:51 | 20:31:55 | 48 | | |
| 21 | Tue | 09:15:58 | 12:46:21 | 12:46:27 | 19:01:44 | 75 | | |
| 22 | Wed | 09:05:38 | 12:48:12 | | 18:40:34 | 65 | | |
| 23 | Thu | 08:17:52 | 12:46:28 | 12:46:38 | 18:05:24 | 17 | | |
| 24 | Fri | 08:32:39 | 12:22:36 | 12:22:48 | 18:30:15 | 32 | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:03:47 | 12:41:29 | | 20:14:49 | 3 | | |
| 28 | Tue | 08:13:41 | 12:57:17 | 12:57:22 | 17:21:31 | 13 | | |
| 29 | Wed | 08:05:36 | 12:30:11 | 12:30:16 | | 5 | 240 | |
| 30 | Thu | 08:08:53 | | | | 8 | 240 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 477 | 2400 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

AGUIMAN, LUCY

Verified as to the prescribed office hours

AGUIMAN, LUCY

For the month of : **Jan 01-31 2020** ID No :**199500095**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | PM UNDERTIME | | | |
|----|-----|-------------|---------------|-------------|----------|--------------|-----|--|--|
| D | AY | ARRIVAL [| EPARTURE | ARRIVAL D | EPARTURE | LATE | UT | | |
| 1 | Wed | | HOLIDAY | | | | 480 | | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | | |
| 3 | Fri | | ABSENT | | | | 480 | | |
| 4 | Sat | | DAY OFF | | | | | | |
| 5 | Sun | | DAY OFF | | | | | | |
| 6 | Mon | 07:51:34 | 12:02:04 | 12:02:09 | 18:44:33 | | | | |
| 7 | Tue | 07:59:13 | 12:54:13 | 12:54:18 | 20:34:05 | | | | |
| 8 | Wed | 08:28:24 | 12:04:45 | 12:04:50 | 20:56:15 | 28 | | | |
| 9 | Thu | 08:24:33 | | 12:15:58 | 20:40:57 | 24 | | | |
| 10 | Fri | 08:36:47 | 12:29:45 | 12:29:51 | 18:06:57 | 36 | | | |
| 11 | Sat | | DAY OFF | | | | | | |
| 12 | Sun | | DAY OFF | | | | | | |
| 13 | Mon | 08:20:17 | 12:40:32 | 12:40:37 | 19:01:52 | 20 | | | |
| 14 | Tue | 08:29:46 | 12:32:41 | 12:32:46 | 18:54:02 | 29 | | | |
| 15 | Wed | 08:38:25 | 12:30:06 | 12:30:11 | 21:55:17 | 38 | | | |
| 16 | Thu | 05:59:31 | 12:57:33 | 12:57:39 | 17:32:01 | | | | |
| 17 | Fri | 08:36:29 | 12:33:43 | 12:33:48 | 18:50:23 | 36 | | | |
| 18 | Sat | | DAY OFF | | | | | | |
| 19 | Sun | | DAY OFF | | | | | | |
| 20 | Mon | 08:48:03 | 12:12:43 | 12:12:51 | 20:31:55 | 48 | | | |
| 21 | Tue | 09:15:58 | 12:46:21 | 12:46:27 | 19:01:44 | 75 | | | |
| 22 | Wed | 09:05:38 | 12:48:12 | | 18:40:34 | 65 | | | |
| 23 | Thu | 08:17:52 | 12:46:28 | 12:46:38 | 18:05:24 | 17 | | | |
| 24 | Fri | 08:32:39 | 12:22:36 | 12:22:48 | 18:30:15 | 32 | | | |
| 25 | Sat | | DAY OFF | | | | | | |
| 26 | Sun | | DAY OFF | | | | | | |
| 27 | Mon | 08:03:47 | 12:41:29 | | 20:14:49 | 3 | | | |
| 28 | Tue | 08:13:41 | 12:57:17 | 12:57:22 | 17:21:31 | 13 | | | |
| 29 | Wed | 08:05:36 | 12:30:11 | 12:30:16 | | 5 | 240 | | |
| 30 | Thu | 08:08:53 | | | | 8 | 240 | | |
| | Fri | | ABSENT | | | | 480 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

477 2400

TOTAL

AGUIMAN, LUCY

Verified as to the prescribed office hours

IN-CHARGE

ALBITO, DR. JOAN ANTONETTE REDULLA

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **201900291** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | «DI | | | 480 |
| 2 | Thu | 07:32:28 | 12:21:03 | 12:22:04 | 17:13:42 | | |
| 3 | Fri | 07:41:36 | 12:33:30 | 12:34:28 | 16:58:21 | | 1 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:08:59 | 12:28:47 | 12:29:19 | 17:25:10 | 8 | |
| 7 | Tue | 05:47:11 | 12:07:06 | 12:08:04 | 16:01:14 | | 58 |
| 8 | Wed | 08:24:22 | 12:03:55 | 12:04:12 | 17:55:31 | 24 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:25:59 | 12:01:32 | 12:03:21 | 16:33:47 | | 26 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:06:52 | 12:42:43 | 12:43:04 | 17:08:05 | 6 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:39:21 | | | 17:31:05 | 39 | |
| 16 | Thu | 06:26:25 | 12:43:38 | 12:44:12 | 17:30:33 | | |
| 17 | Fri | 06:35:14 | 12:08:00 | 12:09:32 | 16:34:55 | | 25 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | <u>HALFDAY</u> | • | 13:09:03 | 17:33:04 | 9 | 240 |
| 21 | Tue | 08:44:55 | 12:18:41 | 12:19:03 | 18:04:26 | 44 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:47:39 | 12:29:36 | 12:30:03 | 17:52:04 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 130 | 5150 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ALBITO, DR. JOAN ANTONETTE REDULLA

Verified as to the prescribed office hours

ALBITO, DR. JOAN ANTONETTE REDULLA

For the month of : **Jan 01-31 2020** ID No : **201900291**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM UNDERTIME | | | |
|----|-----|----------------|---------------|--------------|----------|------|------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:32:28 | 12:21:03 | 12:22:04 | 17:13:42 | | |
| 3 | Fri | 07:41:36 | 12:33:30 | 12:34:28 | 16:58:21 | | 1 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:08:59 | 12:28:47 | 12:29:19 | 17:25:10 | 8 | |
| 7 | Tue | 05:47:11 | 12:07:06 | 12:08:04 | 16:01:14 | | 58 |
| 8 | Wed | 08:24:22 | 12:03:55 | 12:04:12 | 17:55:31 | 24 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:25:59 | 12:01:32 | 12:03:21 | 16:33:47 | | 26 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:06:52 | 12:42:43 | 12:43:04 | 17:08:05 | 6 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:39:21 | | | 17:31:05 | 39 | |
| 16 | Thu | 06:26:25 | 12:43:38 | 12:44:12 | 17:30:33 | | |
| 17 | Fri | 06:35:14 | 12:08:00 | 12:09:32 | 16:34:55 | | 25 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | <u>HALFDAY</u> | | 13:09:03 | 17:33:04 | 9 | 240 |
| 21 | Tue | 08:44:55 | 12:18:41 | 12:19:03 | 18:04:26 | 44 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:47:39 | 12:29:36 | 12:30:03 | 17:52:04 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 130 | 5150 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ALBITO, DR. JOAN ANTONETTE REDULLA

Verified as to the prescribed office hours

IN-CHARGE

AMANTE, THELMA B.

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **197500025** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:32:21 | 12:48:11 | 12:48:16 | 18:11:06 | 2 | |
| 3 | Fri | 08:21:30 | 12:03:56 | 12:04:03 | 17:34:44 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:47:09 | 12:10:07 | 12:10:15 | 17:46:28 | | |
| 7 | Tue | 08:23:23 | 12:11:45 | 12:11:51 | 17:40:30 | | |
| 8 | Wed | 08:20:19 | 12:02:49 | 12:02:55 | 17:38:55 | | |
| 9 | Thu | 08:25:14 | 12:02:13 | 12:02:25 | 17:32:05 | | |
| 10 | Fri | 08:28:10 | 12:06:01 | 12:06:05 | 17:31:04 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:32:11 | 12:15:49 | 12:15:56 | 17:39:27 | 32 | |
| 14 | Tue | 08:40:40 | 12:23:18 | 12:23:27 | 18:12:59 | 10 | |
| 15 | Wed | 08:34:08 | 12:07:49 | 12:07:56 | 17:48:00 | 4 | |
| 16 | Thu | 08:24:24 | 12:11:58 | 12:12:04 | 17:43:42 | | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 09:20:34 | 12:15:04 | 12:15:13 | 19:31:16 | 50 | |
| 22 | Wed | 08:22:29 | 12:08:04 | 12:08:09 | 17:52:06 | | |
| 23 | Thu | 08:37:41 | 12:00:42 | 12:00:52 | 17:42:59 | 7 | |
| 24 | Fri | 08:15:16 | 12:03:32 | 12:03:36 | 17:37:57 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:20:39 | 12:25:12 | 12:25:19 | 17:42:22 | 20 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 08:22:44 | 12:08:15 | 12:08:22 | 17:36:19 | | |
| 31 | Fri | 08:02:05 | 12:02:21 | 12:02:27 | 17:42:01 | | |
| ТО | TAL | | | | | 125 | 2400 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

AMANTE, THELMA B.

Verified as to the prescribed office hours

DAILY TIME RECORD

Printed: 2020-02-03

AMANTE, THELMA B.

For the month of : **Jan 01-31 2020** ID No :**197500025**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 08:32:21 12:48:11 12:48:16 18:11:06 2 3 Fri 08:21:30 12:03:56 12:04:03 17:34:44 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:09 12:10:07 12:10:15 17:46:28 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT | AM | | | | PM | UND | DERTIME | | |
|--|------|-----|--------------|---------------|--------------|----------|---------|------|--|
| 2 Thu 08:32:21 12:48:11 12:48:16 18:11:06 2 3 Fri 08:21:30 12:03:56 12:04:03 17:34:44 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:09 12:10:07 12:10:15 17:46:28 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | DA' | Υ | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT | |
| 3 Fri 08:21:30 12:03:56 12:04:03 17:34:44 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:09 12:10:07 12:10:15 17:46:28 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:37:41 12:00:42 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 1 V | Ved | | HOLIDAY | | | | 480 | |
| A Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:09 12:10:07 12:10:15 17:46:28 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 DAY OFF 25 Sat DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 ABSENT 29 Wed ABSENT 20 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 2 T | Γhu | 08:32:21 | 12:48:11 | 12:48:16 | 18:11:06 | 2 | | |
| DAY OFF Mon 07:47:09 12:10:07 12:10:15 17:46:28 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 144 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 3 F | Fri | 08:21:30 | 12:03:56 | 12:04:03 | 17:34:44 | | | |
| 6 Mon 07:47:09 12:10:07 12:10:15 17:46:28 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 4 5 | Sat | | DAY OFF | | | | | |
| 7 Tue 08:23:23 12:11:45 12:11:51 17:40:30 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 5 5 | Sun | | DAY OFF | | | | | |
| 8 Wed 08:20:19 12:02:49 12:02:55 17:38:55 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | ô N | Mon | 07:47:09 | 12:10:07 | 12:10:15 | 17:46:28 | | | |
| 9 Thu 08:25:14 12:02:13 12:02:25 17:32:05 10 Fri 08:28:10 12:06:01 12:06:05 17:31:04 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:32:11 12:15:49 12:15:56 17:39:27 32 14 Tue 08:40:40 12:23:18 12:23:27 18:12:59 10 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 7 T | Гие | 08:23:23 | 12:11:45 | 12:11:51 | 17:40:30 | | | |
| 10 Fri | 3 V | Ved | 08:20:19 | 12:02:49 | 12:02:55 | 17:38:55 | | | |
| DAY OFF 12 Sun DAY OFF 13 Mon DAY OFF 13 Mon DAY OFF 14 Tue DAY OFF 15 Wed DB:40:40 | 9 Т | Γhu | 08:25:14 | 12:02:13 | 12:02:25 | 17:32:05 | | | |
| DAY OFF 13 Mon | 10 F | Fri | 08:28:10 | 12:06:01 | 12:06:05 | 17:31:04 | | | |
| 13 Mon | 11 S | Sat | | DAY OFF | | | | | |
| 14 Tue | 12 8 | Sun | | DAY OFF | | | | | |
| 15 Wed 08:34:08 12:07:49 12:07:56 17:48:00 4 16 Thu 08:24:24 12:11:58 12:12:04 17:43:42 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 13 N | Иon | 08:32:11 | 12:15:49 | 12:15:56 | 17:39:27 | 32 | | |
| 16 Thu | 14 T | Гuе | 08:40:40 | 12:23:18 | 12:23:27 | 18:12:59 | 10 | | |
| ABSENT 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 15 V | Ved | 08:34:08 | 12:07:49 | 12:07:56 | 17:48:00 | 4 | | |
| DAY OFF DAY OF | 16 T | Γhu | 08:24:24 | 12:11:58 | 12:12:04 | 17:43:42 | | | |
| DAY OFF 20 Mon ABSENT 21 Tue 09:20:34 12:15:04 12:15:13 19:31:16 50 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 40 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 17 F | Fri | | <u>ABSENT</u> | | | | 480 | |
| ABSENT AB | 8 8 | Sat | | DAY OFF | | | | | |
| 21 Tue | 19 5 | Sun | | DAY OFF | | | | | |
| 22 Wed 08:22:29 12:08:04 12:08:09 17:52:06 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 20 N | Иon | | <u>ABSENT</u> | | | | 480 | |
| 23 Thu 08:37:41 12:00:42 12:00:52 17:42:59 7 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 21 T | Гuе | 09:20:34 | 12:15:04 | 12:15:13 | 19:31:16 | 50 | | |
| 24 Fri 08:15:16 12:03:32 12:03:36 17:37:57 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 22 V | Ved | 08:22:29 | 12:08:04 | 12:08:09 | 17:52:06 | | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 23 T | Γhu | 08:37:41 | 12:00:42 | 12:00:52 | 17:42:59 | 7 | | |
| DAY OFF 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue ABSENT 29 Wed ABSENT 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 24 F | Fri | 08:15:16 | 12:03:32 | 12:03:36 | 17:37:57 | | | |
| 27 Mon 08:20:39 12:25:12 12:25:19 17:42:22 20 28 Tue | 25 S | Sat | | DAY OFF | | | | | |
| 28 Tue <u>ABSENT</u> 4 29 Wed <u>ABSENT</u> 4 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 26 5 | Sun | | DAY OFF | | | | | |
| 29 Wed <u>ABSENT</u> 4 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 27 N | Иon | 08:20:39 | 12:25:12 | 12:25:19 | 17:42:22 | 20 | | |
| 30 Thu 08:22:44 12:08:15 12:08:22 17:36:19 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 28 T | Гие | | <u>ABSENT</u> | | | | 480 | |
| 31 Fri 08:02:05 12:02:21 12:02:27 17:42:01 | 29 V | Ved | | <u>ABSENT</u> | | | | 480 | |
| | 30 T | Γhu | 08:22:44 | 12:08:15 | 12:08:22 | 17:36:19 | | | |
| TOTAL 125 24 | 31 F | Fri | 08:02:05 | 12:02:21 | 12:02:27 | 17:42:01 | | | |
| | тот | ΓAL | | | | | 125 | 2400 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

AMANTE, THELMA B.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ANGUS, CAROLYNE L

For the month of : Jan 01-31 2020 ID No : 198700118

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|-------------|---------------|----------|-----------|-----------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:06:01 | 12:05:50 | 12:09:22 | 17:05:42 | |
| 3 | Fri | 07:12:40 | 12:09:05 | 12:09:25 | 17:05:46 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:08:00 | 12:08:13 | 12:09:11 | 17:05:47 | |
| 7 | Tue | 07:01:23 | 12:05:53 | 12:06:35 | 17:05:41 | |
| 8 | Wed | 07:05:07 | 12:06:27 | 12:07:35 | 17:15:10 | |
| 9 | Thu | 07:03:17 | 12:15:27 | 12:28:51 | 17:08:53 | |
| 10 | Fri | | <u>ABSENT</u> | | | 480 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:02:35 | 12:42:43 | 12:43:42 | 17:06:30 | |
| 14 | Tue | 07:05:53 | 12:04:49 | 12:06:15 | 18:17:11 | |
| 15 | Wed | 07:07:48 | 12:06:03 | 12:07:46 | 17:37:15 | |
| 16 | Thu | 07:04:27 | 12:06:05 | 12:10:31 | 17:05:41 | |
| 17 | Fri | 07:09:13 | 12:09:43 | 12:11:17 | 17:09:40 | |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:04:51 | 12:05:44 | 12:10:12 | 17:22:02 | |
| 21 | Tue | 07:01:38 | 12:37:02 | 12:39:53 | 17:05:42 | |
| 22 | Wed | 07:07:30 | 12:13:26 | 12:14:41 | 17:48:58 | |
| 23 | Thu | 07:05:44 | 12:09:46 | 12:10:55 | 17:20:42 | |
| 24 | Fri | 07:02:16 | 12:09:17 | 12:16:02 | 17:04:26 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:06:35 | 12:06:15 | 12:08:28 | 17:10:38 | |
| 28 | Tue | | <u>ABSENT</u> | | | 480 |
| 29 | Wed | 07:01:30 | 12:06:47 | | 17:06:00 | |
| 30 | Thu | 07:06:39 | 12:24:38 | 12:25:08 | 17:11:45 | |
| 31 | Fri | 07:05:30 | 12:02:24 | 12:08:42 | 17:16:59 | |
| TO | TAL | | | | | 0 1440 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ANGUS, CAROLYNE L

Verified as to the prescribed office hours

ANGUS, CAROLYNE L

For the month of : Jan 01-31 2020 ID No :198700118

Official hours for (days A.M. P.M. arrival and departure)

| DERTIME | UND | PM | AM | | | |
|-----------|----------|--------------|-------------------------|----------|-----|----|
| LATE UT | EPARTURE | ARRIVAL DI | DAY ARRIVAL DEPARTURE | | | |
| 480 | | | HOLIDAY | | Wed | 1 |
| | 17:05:42 | 12:09:22 | 12:05:50 | 07:06:01 | Thu | 2 |
| | 17:05:46 | 12:09:25 | 12:09:05 | 07:12:40 | Fri | 3 |
| | | | DAY OFF | | Sat | 4 |
| | | | DAY OFF | | Sun | 5 |
| | 17:05:47 | 12:09:11 | 12:08:13 | 07:08:00 | Mon | 6 |
| | 17:05:41 | 12:06:35 | 12:05:53 | 07:01:23 | Tue | 7 |
| | 17:15:10 | 12:07:35 | 12:06:27 | 07:05:07 | Wed | 8 |
| | 17:08:53 | 12:28:51 | 12:15:27 | 07:03:17 | Thu | 9 |
| 480 | | | <u>ABSENT</u> | | Fri | 10 |
| | | | DAY OFF | | Sat | 11 |
| | | | DAY OFF | | Sun | 12 |
| | 17:06:30 | 12:43:42 | 12:42:43 | 07:02:35 | Mon | 13 |
| | 18:17:11 | 12:06:15 | 12:04:49 | 07:05:53 | Tue | 14 |
| | 17:37:15 | 12:07:46 | 12:06:03 | 07:07:48 | Wed | 15 |
| | 17:05:41 | 12:10:31 | 12:06:05 | 07:04:27 | Thu | 16 |
| | 17:09:40 | 12:11:17 | 12:09:43 | 07:09:13 | Fri | 17 |
| | | | DAY OFF | | Sat | 18 |
| | | | DAY OFF | | Sun | 19 |
| | 17:22:02 | 12:10:12 | 12:05:44 | 07:04:51 | Mon | 20 |
| | 17:05:42 | 12:39:53 | 12:37:02 | 07:01:38 | Tue | 21 |
| | 17:48:58 | 12:14:41 | 12:13:26 | 07:07:30 | Wed | 22 |
| | 17:20:42 | 12:10:55 | 12:09:46 | 07:05:44 | Thu | 23 |
| | 17:04:26 | 12:16:02 | 12:09:17 | 07:02:16 | Fri | 24 |
| | | | DAY OFF | | Sat | 25 |
| | | | DAY OFF | | Sun | 26 |
| | 17:10:38 | 12:08:28 | 12:06:15 | 07:06:35 | Mon | 27 |
| 480 | | | <u>ABSENT</u> | | Tue | 28 |
| | 17:06:00 | | 12:06:47 | 07:01:30 | Wed | 29 |
| | 17:11:45 | 12:25:08 | 12:24:38 | 07:06:39 | Thu | 30 |
| | 17:16:59 | 12:08:42 | 12:02:24 | 07:05:30 | Fri | 31 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

1440

TOTAL

ANGUS, CAROLYNE L

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ANIEL, LEONORA

For the month of : Jan 01-31 2020 ID No : 198200051

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|--------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | HALFDAY | | 12:09:55 | 19:33:39 | | 210 |
| 7 | Tue | 08:19:46 | 12:59:54 | 12:59:59 | 18:30:22 | | |
| 8 | Wed | 08:46:09 | 12:01:20 | 12:01:30 | 18:35:50 | 16 | |
| 9 | Thu | 08:34:17 | 12:21:54 | 12:22:00 | 18:03:43 | 4 | |
| 10 | Fri | 08:08:40 | 12:55:06 | 12:55:12 | 17:49:25 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 09:00:41 | 12:22:17 | 12:22:23 | 17:38:21 | 60 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | <u>HALFDAY</u> | | 12:08:52 | 18:44:26 | | 210 |
| 22 | Wed | 08:33:37 | 12:54:26 | 12:54:34 | 18:24:30 | 3 | |
| 23 | Thu | 08:26:15 | 12:21:25 | 12:21:34 | 17:33:05 | | |
| 24 | Fri | 08:08:46 | 12:44:35 | 12:44:40 | 18:02:15 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:21:01 | 12:57:55 | 12:58:01 | 18:04:39 | 21 | |
| 28 | Tue | 08:11:28 | 12:35:41 | 12:35:45 | 18:13:41 | | |
| 29 | Wed | 08:29:35 | 12:55:31 | 12:55:40 | 17:31:24 | | |
| 30 | Thu | 08:25:44 | | | | | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 104 | 5010 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ANIEL, LEONORA

Verified as to the prescribed office hours

ANIEL, LEONORA

For the month of : Jan 01-31 2020 ID No :198200051

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | HALFDAY | | 12:09:55 | 19:33:39 | | 210 |
| 7 | Tue | 08:19:46 | 12:59:54 | 12:59:59 | 18:30:22 | | |
| 8 | Wed | 08:46:09 | 12:01:20 | 12:01:30 | 18:35:50 | 16 | |
| 9 | Thu | 08:34:17 | 12:21:54 | 12:22:00 | 18:03:43 | 4 | |
| 10 | Fri | 08:08:40 | 12:55:06 | 12:55:12 | 17:49:25 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 09:00:41 | 12:22:17 | 12:22:23 | 17:38:21 | 60 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | <u>HALFDAY</u> | | 12:08:52 | 18:44:26 | | 210 |
| 22 | Wed | 08:33:37 | 12:54:26 | 12:54:34 | 18:24:30 | 3 | |
| 23 | Thu | 08:26:15 | 12:21:25 | 12:21:34 | 17:33:05 | | |
| 24 | Fri | 08:08:46 | 12:44:35 | 12:44:40 | 18:02:15 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:21:01 | 12:57:55 | 12:58:01 | 18:04:39 | 21 | |
| 28 | Tue | 08:11:28 | 12:35:41 | 12:35:45 | 18:13:41 | | |
| 29 | Wed | 08:29:35 | 12:55:31 | 12:55:40 | 17:31:24 | | |
| 30 | Thu | 08:25:44 | | | | | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

104 5010

TOTAL

ANIEL, LEONORA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

AÑORA, QUEENY ANN M.

For the month of : **Jan 01-31 2020** ID No : **201600254** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|----------------|------|------|
| D | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:41:03 | 12:37:27 | 12:37:34 | 17:01:11 | | |
| 7 | Tue | 07:55:08 | 12:29:05 | 12:29:10 | 17:35:49 | | |
| 8 | Wed | 08:00:21 | 12:34:54 | 12:35:01 | 17:30:08 | | |
| 9 | Thu | 08:12:11 | 12:23:21 | 12:23:26 | 18:13:29 | 12 | |
| 10 | Fri | 08:25:35 | 12:22:34 | 12:22:39 | 17:47:36 | 25 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:49:47 | 12:31:47 | 12:31:53 | 19:36:35 | | |
| 14 | Tue | 08:07:24 | 12:50:26 | 12:50:31 | 18:04:05 | 7 | |
| 15 | Wed | 07:24:55 | 12:42:27 | 12:42:35 | 19:01:06 | | |
| 16 | Thu | 08:07:53 | 12:33:52 | 12:33:57 | 18:25:55 | 7 | |
| 17 | Fri | 08:16:02 | 12:51:40 | | <u>HALFDAY</u> | 16 | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:58:22 | 12:53:55 | 12:53:59 | 18:27:49 | | |
| 21 | Tue | 07:39:08 | 12:31:36 | 12:31:41 | 17:42:40 | | |
| 22 | Wed | 08:11:02 | 12:52:37 | 12:52:43 | 19:31:26 | 11 | |
| 23 | Thu | 08:12:43 | 12:53:48 | 12:53:53 | 19:35:16 | 12 | |
| 24 | Fri | 07:54:21 | 12:11:20 | 12:11:25 | | | 240 |
| 25 | Sat | 09:34:10 | 09:34:04 | | 16:44:31 | 94 | 160 |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:14:43 | 12:46:21 | 12:46:27 | 19:20:36 | 14 | |
| 28 | Tue | 08:06:00 | 12:51:25 | 12:51:32 | 19:57:53 | 6 | |
| 29 | Wed | 08:21:59 | 12:56:12 | 12:56:17 | 19:19:38 | 21 | |
| 30 | Thu | 08:10:24 | | | | 10 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 235 | 2800 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

AÑORA, QUEENY ANN M.

Verified as to the prescribed office hours

DAILY TIME RECORD

AÑORA, QUEENY ANN M.

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No :**201600254**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | | PM | | UNE | ERT | ME | |
|----|-----|-------|--------|---------|-----------|----------|------|--------------|------|--------|
| DA | λY | ARRIV | AL D | EPARTU | RE A | RRIVAL | DEPA | RTURE | LATE | : UT |
| 1 | Wed | | | HOLID | <u>AY</u> | | | | | 480 |
| 2 | Thu | | | ABSE | NT | | | | | 480 |
| 3 | Fri | | | ABSE | NT | | | | | 480 |
| 4 | Sat | | | DAY C | FF | | | | | |
| 5 | Sun | | | DAY C | FF | | | | | |
| 6 | Mon | 07:4 | 1:03 | 12:37: | 27 | 12:37:34 | 17 | 7:01:11 | | |
| 7 | Tue | 07:5 | 5:08 | 12:29:0 | 05 | 12:29:10 |) 17 | 7:35:49 | | |
| 8 | Wed | 08:0 | 0:21 | 12:34: | 54 | 12:35:01 | 17 | 7:30:08 | | |
| 9 | Thu | 08:1 | 2:11 | 12:23:2 | 21 | 12:23:26 | 3 18 | 3:13:29 | 12 | |
| 10 | Fri | 08:2 | 25:35 | 12:22: | 34 | 12:22:39 |) 17 | 7:47:36 | 25 | |
| 11 | Sat | | | DAY C | FF | | | | | |
| 12 | Sun | | | DAY C | FF | | | | | |
| 13 | Mon | 07:4 | 9:47 | 12:31:4 | 47 | 12:31:53 | 3 19 | 9:36:35 | | |
| 14 | Tue | 08:0 | 7:24 | 12:50:2 | 26 | 12:50:31 | 18 | 3:04:05 | 7 | |
| 15 | Wed | 07:2 | 24:55 | 12:42: | 27 | 12:42:35 | 5 19 | 9:01:06 | | |
| 16 | Thu | 08:0 | 7:53 | 12:33: | 52 | 12:33:57 | ' 18 | 3:25:55 | 7 | |
| 17 | Fri | 08:1 | 6:02 | 12:51:4 | 40 | | HA | <u>LFDAY</u> | 16 | 240 |
| 18 | Sat | | | DAY C | FF | | | | | |
| 19 | Sun | | | DAY C | FF | | | | | |
| 20 | Mon | 07:5 | 8:22 | 12:53: | 55 | 12:53:59 | 18 | 3:27:49 | | |
| 21 | Tue | 07:3 | 9:08 | 12:31: | 36 | 12:31:41 | 17 | 7:42:40 | | |
| 22 | Wed | 08:1 | 1:02 | 12:52: | 37 | 12:52:43 | 3 19 | 9:31:26 | 11 | |
| 23 | Thu | 08:1 | 2:43 | 12:53:4 | 48 | 12:53:53 | 3 19 | 9:35:16 | 12 | |
| 24 | Fri | 07:5 | 4:21 | 12:11:2 | 20 | 12:11:25 | 5 | | | 240 |
| 25 | Sat | 09:3 | 84:10 | 09:34:0 | 04 | | 16 | 6:44:31 | 94 | 160 |
| 26 | Sun | | | DAY C | FF | | | | | |
| 27 | Mon | 08:1 | 4:43 | 12:46:2 | 21 | 12:46:27 | 19 | 9:20:36 | 14 | |
| 28 | Tue | 08:0 | 6:00 | 12:51: | 25 | 12:51:32 | 2 19 | 9:57:53 | 6 | |
| 29 | Wed | 08:2 | 21:59 | 12:56: | 12 | 12:56:17 | ' 19 | 9:19:38 | 21 | |
| 30 | Thu | 08:1 | 0:24 | | | | | | 10 | 240 |
| 31 | Fri | | | ABSE | <u>NT</u> | | | | | 480 |
| ТО | TAL | | | | | | | | 235 | 280 |
| | | | | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

AÑORA, QUEENY ANN M.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

ANWAR, SARAH

For the month of : Jan 01-31 $\,$ 2020 $\,$ $\,$ ID No : 201700266 $\,$

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:49:31 | 12:23:56 | 12:24:01 | 21:22:30 | | |
| 3 | Fri | 08:02:50 | 12:52:23 | 12:52:30 | 19:16:54 | 2 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 06:49:46 | 12:35:01 | 12:35:08 | 21:12:36 | | |
| 8 | Wed | 07:11:36 | 12:36:27 | 12:36:34 | 17:43:22 | | |
| 9 | Thu | 08:12:27 | 12:36:58 | 12:37:02 | 21:45:55 | 12 | |
| 10 | Fri | 08:03:59 | 12:25:42 | 12:25:51 | 18:35:19 | 3 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:30:42 | 12:44:33 | 12:44:39 | 18:52:21 | 30 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:37:47 | 12:28:13 | 12:28:22 | 19:51:20 | 37 | |
| 21 | Tue | 08:13:15 | 12:46:21 | 12:46:26 | 17:35:57 | 13 | |
| 22 | Wed | 08:22:07 | 12:37:47 | 12:37:55 | 21:25:21 | 22 | |
| 23 | Thu | 08:14:11 | 12:38:54 | 12:39:00 | 17:57:48 | 14 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:37:49 | 12:24:30 | 12:24:35 | 21:15:42 | | |
| 28 | Tue | 08:08:54 | | | 20:53:20 | 8 | |
| 29 | Wed | 08:21:48 | 12:15:56 | 12:16:01 | | 21 | 240 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 162 | 4560 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ANWAR, SARAH

Verified as to the prescribed office hours

ANWAR, SARAH

For the month of : Jan 01-31 2020

ID No:201700266

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:49:31 12:23:56 12:24:01 21:22:30 3 Fri 08:02:50 12:52:23 12:52:30 19:16:54 2 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue 06:49:46 12:35:01 12:35:08 21:12:36 8 Wed 07:11:36 12:36:27 12:36:34 17:43:22 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 15 Wed ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 20 Wed 08:21:48 12:15:56 12:16:01 21 24 28 Tue 08:08:54 20:53:20 8 | | AM | | | PM | UND | DERTIME | |
|--|----|-----|--------------|---------------|-------------|----------|---------|------|
| 2 Thu 07:49:31 12:23:56 12:24:01 21:22:30 3 Fri 08:02:50 12:52:23 12:52:30 19:16:54 2 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue 06:49:46 12:35:01 12:35:08 21:12:36 8 Wed 07:11:36 12:36:27 12:36:34 17:43:22 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 15 Wed ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | DA | λY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 3 Fri 08:02:50 12:52:23 12:52:30 19:16:54 2 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue 06:49:46 12:35:01 12:35:08 21:12:36 8 Wed 07:11:36 12:36:27 12:36:34 17:43:22 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 15 Wed ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 1 | Wed | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon ABSENT Tue 06:49:46 12:35:01 12:35:08 21:12:36 8 Wed 07:11:36 12:36:27 12:36:34 17:43:22 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 15 Wed ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 2 | Thu | 07:49:31 | 12:23:56 | 12:24:01 | 21:22:30 | | |
| DAY OFF Mon ABSENT Tue 06:49:46 12:35:01 12:35:08 21:12:36 Wed 07:11:36 12:36:27 12:36:34 17:43:22 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 DAY OFF DAY OFF DAY OFF Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 ABSENT ABSENT ABSENT DAY OFF | 3 | Fri | 08:02:50 | 12:52:23 | 12:52:30 | 19:16:54 | 2 | |
| ABSENT | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 06:49:46 12:35:01 12:35:08 21:12:36 8 Wed 07:11:36 12:36:27 12:36:34 17:43:22 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 ABSENT 48 Sat DAY OFF 19 Sun DAY OF 19 Sun DAY | 5 | Sun | | DAY OFF | | | | |
| 8 Wed 07:11:36 12:36:27 12:36:34 17:43:22 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 15 Wed ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 9 Thu 08:12:27 12:36:58 12:37:02 21:45:55 12 10 Fri 08:03:59 12:25:42 12:25:51 18:35:19 3 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:30:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 7 | Tue | 06:49:46 | 12:35:01 | 12:35:08 | 21:12:36 | | |
| 10 Fri | 8 | Wed | 07:11:36 | 12:36:27 | 12:36:34 | 17:43:22 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon DASSO:42 12:44:33 12:44:39 18:52:21 30 14 Tue ABSENT ABSENT 48 16 Thu ABSENT ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon D8:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:37:55 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT ABSENT ABSENT ABSENT 48 29 Wed 08:21:48 12:15:56 12:16:01 21 24 28 Tue 08:08:54 29 Wed 08:21:48 12:15:56 12:16:01 48 29 Wed 08:21:48 12:15:56 12:16:01 48 20:53:20 8 | 9 | Thu | 08:12:27 | 12:36:58 | 12:37:02 | 21:45:55 | 12 | |
| DAY OFF 13 Mon | 10 | Fri | 08:03:59 | 12:25:42 | 12:25:51 | 18:35:19 | 3 | |
| 13 Mon | 11 | Sat | | DAY OFF | | | | |
| ABSENT 48 15 Wed ABSENT 48 16 Thu ABSENT 48 17 Fri ABSENT 48 18 Sat DAY OFF 48 19 Sun DAY OFF 48 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 12 | Sun | | DAY OFF | | | | |
| ABSENT | 13 | Mon | 08:30:42 | 12:44:33 | 12:44:39 | 18:52:21 | 30 | |
| ## ABSENT 48 | 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| DAY OFF 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 48 48 48 48 48 48 | 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon 08:37:47 12:28:13 12:28:22 19:51:20 37 21 Tue 08:13:15 12:46:21 12:46:26 17:35:57 13 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 31 Fri ABSENT 48 | 18 | Sat | | DAY OFF | | | | |
| 21 Tue | 19 | Sun | | DAY OFF | | | | |
| 22 Wed 08:22:07 12:37:47 12:37:55 21:25:21 22 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 20 | Mon | 08:37:47 | 12:28:13 | 12:28:22 | 19:51:20 | 37 | |
| 23 Thu 08:14:11 12:38:54 12:39:00 17:57:48 14 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 21 | Tue | 08:13:15 | 12:46:21 | 12:46:26 | 17:35:57 | 13 | |
| 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 22 | Wed | 08:22:07 | 12:37:47 | 12:37:55 | 21:25:21 | 22 | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 23 | Thu | 08:14:11 | 12:38:54 | 12:39:00 | 17:57:48 | 14 | |
| 26 Sun DAY OFF 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 27 Mon 07:37:49 12:24:30 12:24:35 21:15:42 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue 08:08:54 20:53:20 8 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 26 | Sun | | DAY OFF | | | | |
| 29 Wed 08:21:48 12:15:56 12:16:01 21 24 30 Thu ABSENT 48 31 Fri ABSENT 48 | 27 | Mon | 07:37:49 | 12:24:30 | 12:24:35 | 21:15:42 | | |
| 30 Thu ABSENT 48 31 Fri ABSENT 48 | 28 | Tue | 08:08:54 | | | 20:53:20 | 8 | |
| 31 Fri <u>ABSENT</u> 48 | 29 | Wed | 08:21:48 | 12:15:56 | 12:16:01 | | 21 | 240 |
| | 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| TOTAL 162 456 | 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| | ТО | TAL | | | | | 162 | 4560 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ANWAR, SARAH

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

APOSTOL, JUANITA

For the month of : Jan 01-31 2020 ID No : 198300019

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:49:03 | 9.E | 12:16:12 | 19:24:20 | | |
| 3 | Fri | 08:02:22 | | 12:02:39 | 18:43:19 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:43:09 | 12:31:06 | 12:31:13 | 19:14:58 | | |
| 7 | Tue | 07:38:02 | 12:25:19 | 12:25:34 | 18:09:48 | | |
| 8 | Wed | 07:52:49 | 12:19:23 | 12:19:39 | 19:13:10 | | |
| 9 | Thu | 07:35:23 | 12:05:21 | 12:05:27 | 18:19:38 | | |
| 10 | Fri | 07:43:37 | 12:09:15 | 12:09:21 | 18:38:42 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:50:52 | 12:07:19 | 12:07:26 | 19:36:10 | | |
| 14 | Tue | 07:48:52 | 12:11:09 | 12:11:16 | 19:18:20 | | |
| 15 | Wed | 07:56:27 | 12:02:29 | 12:02:35 | 19:22:00 | | |
| 16 | Thu | 07:53:36 | 12:26:46 | 12:27:01 | 19:16:18 | | |
| 17 | Fri | 07:48:12 | 12:13:51 | 12:14:01 | 19:28:16 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:48:53 | 12:04:07 | 12:04:13 | 19:19:23 | | |
| 21 | Tue | 07:54:17 | 12:06:50 | 12:06:57 | 18:55:24 | | |
| 22 | Wed | 08:08:56 | 12:20:21 | 12:20:37 | 19:20:47 | | |
| 23 | Thu | 07:54:11 | 12:10:44 | 12:10:51 | 18:22:35 | | |
| 24 | Fri | 07:59:06 | 12:15:36 | 12:15:42 | 19:03:59 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:51:29 | 12:21:45 | 12:21:53 | 21:25:41 | | |
| 28 | Tue | 07:49:18 | 12:19:29 | 12:19:51 | 19:21:30 | | |
| 29 | Wed | 08:00:43 | 12:12:09 | 12:12:15 | 18:35:55 | | |
| 30 | Thu | 07:50:37 | 12:26:02 | 12:26:12 | 19:35:59 | | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 0 | 960 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

APOSTOL, JUANITA

Verified as to the prescribed office hours

APOSTOL, JUANITA

For the month of : Jan 01-31 2020 ID No :198300019

Official hours for (days A.M. P.M. arrival and departure)

| 1 Wed 2 Thu 3 Fri 4 Sat 5 Sun | 07:49:03 08:02:22 | HOLIDAY 12:16:03 | 12:16:12 | | LATE | 480 |
|---|----------------------|---------------------------------|----------|----------|------|-----|
| 2 Thu 3 Fri 4 Sat 5 Sun | 08:02:22 | 12:16:03 12:02:23 DAY OFF | 12:16:12 | | | 480 |
| 3 Fri 4 Sat 5 Sun | 08:02:22 | 12:02:23 DAY OFF | | | | |
| 4 Sat 5 Sun | | DAY OFF | 12:02:39 | 18:43:19 | | |
| 5 Sun | 07:43:09 | | | | | |
| | 07:43:09 | DAY OFF | | | | |
| > M | 07:43:09 | | | | | |
| 6 Mon | | 12:31:06 | 12:31:13 | 19:14:58 | | |
| 7 Tue | 07:38:02 | 12:25:19 | 12:25:34 | 18:09:48 | | |
| 8 Wed | 07:52:49 | 12:19:23 | 12:19:39 | 19:13:10 | | |
| 9 Thu | 07:35:23 | 12:05:21 | 12:05:27 | 18:19:38 | | |
| 10 Fri | 07:43:37 | 12:09:15 | 12:09:21 | 18:38:42 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:50:52 | 12:07:19 | 12:07:26 | 19:36:10 | | |
| 14 Tue | 07:48:52 | 12:11:09 | 12:11:16 | 19:18:20 | | |
| 15 Wed | 07:56:27 | 12:02:29 | 12:02:35 | 19:22:00 | | |
| 16 Thu | 07:53:36 | 12:26:46 | 12:27:01 | 19:16:18 | | |
| 17 Fri | 07:48:12 | 12:13:51 | 12:14:01 | 19:28:16 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:48:53 | 12:04:07 | 12:04:13 | 19:19:23 | | |
| 21 Tue | 07:54:17 | 12:06:50 | 12:06:57 | 18:55:24 | | |
| 22 Wed | 08:08:56 | 12:20:21 | 12:20:37 | 19:20:47 | | |
| 23 Thu | 07:54:11 | 12:10:44 | 12:10:51 | 18:22:35 | | |
| 24 Fri | 07:59:06 | 12:15:36 | 12:15:42 | 19:03:59 | | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:51:29 | 12:21:45 | 12:21:53 | 21:25:41 | | |
| 28 Tue | 07:49:18 | 12:19:29 | 12:19:51 | 19:21:30 | | |
| 29 Wed | 08:00:43 | 12:12:09 | 12:12:15 | 18:35:55 | | |
| 30 Thu | 07:50:37 | 12:26:02 | 12:26:12 | 19:35:59 | | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 0 | 960 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

APOSTOL, JUANITA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ARELLANO-CORTES, JEANETTE PAULINE.

For the month of : Jan 01-31 2020 ID No : 201400210 Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:22:14 | 12:11:23 | 12:11:29 | 21:43:33 | 22 | |
| 3 | Fri | 08:56:37 | 12:19:34 | 12:19:40 | 21:09:29 | 56 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:56:18 | 12:02:20 | 12:02:26 | 21:00:19 | 56 | |
| 7 | Tue | 07:49:37 | 12:20:03 | 12:20:09 | 17:22:11 | | |
| 8 | Wed | 08:16:54 | 12:09:24 | 12:09:30 | 17:40:10 | 16 | |
| 9 | Thu | 08:41:10 | 12:07:19 | 12:07:25 | | 41 | 240 |
| 10 | Fri | HALFDAY | | 12:41:05 | 22:30:05 | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:47:45 | 12:32:42 | 12:32:48 | 23:18:12 | 47 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:43:07 | 12:14:30 | 12:14:36 | 19:01:52 | 43 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 281 | 7200 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ARELLANO-CORTES, JEANETTE PAULINE

Verified as to the prescribed office hours

DAILY TIME RECORD

ARELLANO-CORTES. JEANETTE PAULINE.

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No:201400210

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|--------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | ocDLI. | | | 480 |
| 2 Thu | 08:22:14 | 12:11:23 | 12:11:29 | 21:43:33 | 22 | |
| 3 Fri | 08:56:37 | 12:19:34 | 12:19:40 | 21:09:29 | 56 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:56:18 | 12:02:20 | 12:02:26 | 21:00:19 | 56 | |
| 7 Tue | 07:49:37 | 12:20:03 | 12:20:09 | 17:22:11 | | |
| 8 Wed | 08:16:54 | 12:09:24 | 12:09:30 | 17:40:10 | 16 | |
| 9 Thu | 08:41:10 | 12:07:19 | 12:07:25 | | 41 | 240 |
| 10 Fri | HALFDAY | | 12:41:05 | 22:30:05 | | 240 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:47:45 | 12:32:42 | 12:32:48 | 23:18:12 | 47 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | ı | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:43:07 | 12:14:30 | 12:14:36 | 19:01:52 | 43 | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | I | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | I | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | ABSENT | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

281 7200

TOTAL

ARELLANO-CORTES, JEANETTE PAULINE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

ARMENDAREZ, JERA

For the month of : Jan 01-31 2020 ID No : 201400213

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | ERTIME | |
|----|-----|----------------|---------------|----------|----------------|--------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:44:45 | 12:38:37 | 12:38:44 | 17:09:04 | | |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 07:15:01 | | 13:37:23 | 16:21:47 | 37 | 38 |
| 8 | Wed | 07:01:32 | 12:30:42 | 12:30:50 | 16:09:12 | | 50 |
| 9 | Thu | 06:59:39 | 12:17:29 | 12:17:35 | 16:04:23 | | 55 |
| 10 | Fri | 06:40:54 | | | 16:48:22 | | 11 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:41:27 | 12:44:04 | 12:44:11 | 16:16:26 | | 43 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | HALFDAY | | 12:52:41 | 16:18:22 | | 281 |
| 16 | Thu | 07:17:41 | 12:19:01 | 12:19:05 | 16:18:06 | | 41 |
| 17 | Fri | 06:53:09 | 12:12:42 | | <u>HALFDAY</u> | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:43:05 | 12:25:51 | 12:25:56 | 16:03:52 | | 56 |
| 21 | Tue | 06:39:10 | 12:07:47 | 12:07:53 | 16:00:05 | | 59 |
| 22 | Wed | 07:15:42 | 12:11:49 | 12:11:54 | 16:15:26 | | 44 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 06:41:20 | 12:18:30 | | <u>HALFDAY</u> | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | <u>HALFDAY</u> | | 12:20:24 | 16:15:06 | | 284 |
| 28 | Tue | 06:54:15 | 12:31:21 | | <u>HALFDAY</u> | | 240 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 06:38:24 | 12:02:23 | 12:02:29 | 16:07:17 | | 52 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 37 | 5094 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ARMENDAREZ, JERA

Verified as to the prescribed office hours

ARMENDAREZ, JERA

For the month of : Jan 01-31 2020 ID No :201400213

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:44:45 12:38:37 12:38:44 17:09:04 3 Fri | | | AM | | PM | UND | ERT | IME |
|--|----|-----|----------------|---------------|-------------|----------------|------|--------|
| 2 Thu 07:44:45 12:38:37 12:38:44 17:09:04 3 Fri ABSENT 48 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 48 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 14 Tue ABSENT 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | E UT |
| 3 Fri ABSENT 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue 07:15:01 13:37:23 16:21:47 37 3 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 4 ABSENT 48 | 1 | Wed | | HOLIDAY | | | | 480 |
| A Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue 07:15:01 13:37:23 16:21:47 37 3 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 14 Tue ABSENT 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 48 Sent DAY OFF 23 Thu ABSENT 48 48 Fri 06:54:15 12:31:21 HALFDAY 24 24 Fri 06:54:15 12:31:21 HALFDAY 24 25 Sat DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 2 | Thu | 07:44:45 | 12:38:37 | 12:38:44 | 17:09:04 | | |
| 5 Sun DAY OFF 6 Mon ABSENT 48 7 Tue 07:15:01 13:37:23 16:21:47 37 3 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12:30:41 16:16:26 4 12 Sun DAY OFF 48 48 48 48 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 4 48 48 15 Wed HALFDAY 12:52:41 16:18:22 28 48 15 Wed HALFDAY 12:19:05 16:18:06 4 4 44 48 44 48 | 3 | Fri | | ABSENT | | | | 480 |
| 6 Mon ABSENT 48 7 Tue 07:15:01 13:37:23 16:21:47 37 3 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12:44:04 12:44:11 16:16:26 4 12 Sun DAY OFF 48 48 48 48 15 Wed HALFDAY 12:44:04 12:44:11 16:16:26 4 4 15 Wed HALFDAY 12:52:41 16:18:22 28 48 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:18:30 HALFDAY 24 <t< td=""><td>4</td><td>Sat</td><td></td><td>DAY OFF</td><td></td><td></td><td></td><td></td></t<> | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 07:15:01 13:37:23 16:21:47 37 3 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 4 Tue ABSENT 48 Sat DAY OFF 15 Wed HALFDAY 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 19 Sun DAY OFF 12:07:53 16:00:05 5 12:25:51 12:25:56 16:03:52 5 1 12:25:56 16:03:52 5 1 12:25:56 16:03:52 5 1 12:25:56 16:00:05 5 1 10:00:05 1 10:00:05 5 1 10:00:05 1 10:00:05 1 10:00:05 1 10:00:05 1 10:00 | 5 | Sun | | DAY OFF | | | | |
| 8 Wed 07:01:32 12:30:42 12:30:50 16:09:12 5 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 14 Tue ABSENT 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:31:21 HALFDAY 24 28 Tue 06:54:15 12:31:21 HALFDAY 24 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 9 Thu 06:59:39 12:17:29 12:17:35 16:04:23 5 10 Fri 06:40:54 16:48:22 1 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 14 Tue ABSENT 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:31:21 HALFDAY 24 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 7 | Tue | 07:15:01 | | 13:37:23 | 16:21:47 | 37 | 38 |
| 10 Fri | 8 | Wed | 07:01:32 | 12:30:42 | 12:30:50 | 16:09:12 | | 50 |
| DAY OFF 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 48 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 48 48 48 ABSENT 48 ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 9 | Thu | 06:59:39 | 12:17:29 | 12:17:35 | 16:04:23 | | 55 |
| 12 Sun DAY OFF 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 14 Tue ABSENT 48 15 Wed HALFDAY 12:19:01 12:52:41 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 10 | Fri | 06:40:54 | | | 16:48:22 | | 11 |
| 13 Mon 06:41:27 12:44:04 12:44:11 16:16:26 4 14 Tue ABSENT 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 11 | Sat | | DAY OFF | | | | |
| 14 Tue ABSENT 48 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 24 18 Sat DAY OFF 24 18 24 18 24 18 24 18 24 18 24 18 24 18 24 18 24 18 24 19 19 19 10 19 10 <td< td=""><td>12</td><td>Sun</td><td></td><td>DAY OFF</td><td></td><td></td><td></td><td></td></td<> | 12 | Sun | | DAY OFF | | | | |
| 15 Wed HALFDAY 12:52:41 16:18:22 28 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 HALFDAY 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 24 Fri 06:41:20 12:18:30 HALFDAY 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 28 Tue 06:54:15 12:31:21 HALFDAY 29 Wed ABSENT 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT | 13 | Mon | 06:41:27 | 12:44:04 | 12:44:11 | 16:16:26 | | 43 |
| 16 Thu 07:17:41 12:19:01 12:19:05 16:18:06 4 17 Fri 06:53:09 12:12:42 | 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 17 Fri 06:53:09 12:12:42 | 15 | Wed | <u>HALFDAY</u> | | 12:52:41 | 16:18:22 | | 281 |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 16 | Thu | 07:17:41 | 12:19:01 | 12:19:05 | 16:18:06 | | 41 |
| 19 Sun DAY OFF 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 17 | Fri | 06:53:09 | 12:12:42 | | <u>HALFDAY</u> | | 240 |
| 20 Mon 06:43:05 12:25:51 12:25:56 16:03:52 5 21 Tue 06:39:10 12:07:47 12:07:53 16:00:05 5 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 18 | Sat | | DAY OFF | | | | |
| 21 Tue | 19 | Sun | | DAY OFF | | | | |
| 22 Wed 07:15:42 12:11:49 12:11:54 16:15:26 4 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 20 | Mon | 06:43:05 | 12:25:51 | 12:25:56 | 16:03:52 | | 56 |
| 23 Thu ABSENT 48 24 Fri 06:41:20 12:18:30 HALFDAY 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 21 | Tue | 06:39:10 | 12:07:47 | 12:07:53 | 16:00:05 | | 59 |
| 24 Fri 06:41:20 12:18:30 <u>HALFDAY</u> 24 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon <u>HALFDAY</u> 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 <u>HALFDAY</u> 24 29 Wed <u>ABSENT</u> 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri <u>ABSENT</u> 48 | 22 | Wed | 07:15:42 | 12:11:49 | 12:11:54 | 16:15:26 | | 44 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon <u>HALFDAY</u> 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 <u>HALFDAY</u> 24 29 Wed <u>ABSENT</u> 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri <u>ABSENT</u> 48 | 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 26 Sun DAY OFF 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 24 | Fri | 06:41:20 | 12:18:30 | | <u>HALFDAY</u> | | 240 |
| 27 Mon HALFDAY 12:20:24 16:15:06 28 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue 06:54:15 12:31:21 HALFDAY 24 29 Wed ABSENT 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri ABSENT 48 | 26 | Sun | | DAY OFF | | | | |
| 29 Wed <u>ABSENT</u> 48 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri <u>ABSENT</u> 48 | 27 | Mon | <u>HALFDAY</u> | | 12:20:24 | 16:15:06 | | 284 |
| 30 Thu 06:38:24 12:02:23 12:02:29 16:07:17 5 31 Fri <u>ABSENT</u> 48 | 28 | Tue | 06:54:15 | 12:31:21 | | <u>HALFDAY</u> | | 240 |
| 31 Fri <u>ABSENT</u> 48 | 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| | 30 | Thu | 06:38:24 | 12:02:23 | 12:02:29 | 16:07:17 | | 52 |
| TOTAL 37 509 | 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| | TC | TAL | | | | | 37 | 5094 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ARMENDAREZ, JERA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

ARRIESGADO, RONADIT CAPALA

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **201400191** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|----------------|-----------|------|--|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 | Fri | HALFDAY | | 12:21:37 | 17:35:22 | | 210 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 08:05:52 | | | 18:00:43 | 5 | | |
| 7 | Tue | 07:48:43 | 12:16:08 | 12:16:13 | 17:08:29 | | 21 | |
| 8 | Wed | 08:22:05 | 12:24:49 | 12:24:54 | 18:12:42 | | | |
| 9 | Thu | 08:40:20 | 12:05:49 | 12:05:53 | 18:10:30 | 10 | | |
| 10 | Fri | 08:35:37 | 12:11:47 | 12:11:52 | 20:45:34 | 5 | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 06:52:26 | 12:39:39 | 12:39:48 | 16:14:00 | | 76 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | 07:04:43 | 12:16:25 | 12:16:29 | 16:29:55 | | 60 | |
| 16 | Thu | 07:27:20 | 12:06:57 | 12:07:02 | 17:09:01 | | 20 | |
| 17 | Fri | 08:47:56 | 12:00:04 | | <u>HALFDAY</u> | 17 | 270 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:32:07 | 12:31:57 | 12:32:14 | 17:00:17 | | 29 | |
| 28 | Tue | 08:23:15 | 12:58:15 | 12:58:23 | 18:42:21 | | | |
| 29 | Wed | 04:27:12 | 12:27:12 | 12:27:21 | 17:43:31 | | | |
| 30 | Thu | 07:26:48 | 12:53:48 | 12:53:55 | 16:41:36 | | 48 | |
| 31 | Fri | 07:23:05 | 12:57:45 | 12:57:51 | | | 270 | |
| TO | TAL | | | | | 37 | 4844 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ARRIESGADO, RONADIT CAPALA

Verified as to the prescribed office hours

ARRIESGADO, RONADIT CAPALA

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 201400191

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | DERTIME | | |
|----|-----|--------------|---------------|-------------|----------------|------|-----|
| D. | AY | ARRIVAL DE | PARTURE | ARRIVAL [| EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | HALFDAY | | 12:21:37 | 17:35:22 | | 210 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:05:52 | | | 18:00:43 | 5 | |
| 7 | Tue | 07:48:43 | 12:16:08 | 12:16:13 | 17:08:29 | | 21 |
| 8 | Wed | 08:22:05 | 12:24:49 | 12:24:54 | 18:12:42 | | |
| 9 | Thu | 08:40:20 | 12:05:49 | 12:05:53 | 18:10:30 | 10 | |
| 10 | Fri | 08:35:37 | 12:11:47 | 12:11:52 | 20:45:34 | 5 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:52:26 | 12:39:39 | 12:39:48 | 16:14:00 | | 76 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 07:04:43 | 12:16:25 | 12:16:29 | 16:29:55 | | 60 |
| 16 | Thu | 07:27:20 | 12:06:57 | 12:07:02 | 17:09:01 | | 20 |
| 17 | Fri | 08:47:56 | 12:00:04 | | <u>HALFDAY</u> | 17 | 270 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:32:07 | 12:31:57 | 12:32:14 | 17:00:17 | | 29 |
| 28 | Tue | 08:23:15 | 12:58:15 | 12:58:23 | 18:42:21 | | |
| 29 | Wed | 04:27:12 | 12:27:12 | 12:27:21 | 17:43:31 | | |
| 30 | Thu | 07:26:48 | 12:53:48 | 12:53:55 | 16:41:36 | | 48 |
| 31 | Fri | 07:23:05 | 12:57:45 | 12:57:51 | | | 270 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

ARRIESGADO, RONADIT CAPALA

37 4844

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

ARRIESGADO, TIMOTHY JOHN

For the month of : Jan 01-31 2020 ID No : 201500252

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNE | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| D | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | HALFDAY | | 12:23:03 | 17:34:12 | | 210 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:06:17 | | | | 6 | 270 |
| 7 | Tue | 07:48:51 | 12:16:28 | 17:06:34 | 17:06:44 | 246 | 23 |
| 8 | Wed | 08:22:25 | 12:55:35 | 12:55:39 | 18:06:38 | | |
| 9 | Thu | 08:42:19 | 12:36:08 | 12:36:18 | 18:10:38 | 12 | |
| 10 | Fri | 08:39:23 | 12:12:01 | 12:12:12 | 22:59:54 | 9 | |
| 11 | Sat | 09:05:48 | 12:39:57 | | | 35 | 270 |
| 12 | Sun | 09:49:17 | 09:49:09 | | 13:09:15 | 79 | 390 |
| 13 | Mon | 06:52:04 | 12:26:07 | 12:26:12 | 16:14:02 | | 75 |
| 14 | Tue | 07:13:11 | | 16:19:04 | 16:19:11 | 199 | 70 |
| 15 | Wed | 07:05:03 | 12:16:39 | 12:16:44 | 16:29:43 | | 60 |
| 16 | Thu | 07:27:46 | 12:07:10 | 12:07:16 | 17:08:53 | | 21 |
| 17 | Fri | 08:48:01 | 12:00:08 | 12:00:13 | | 18 | 270 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:18:57 | 12:25:47 | 12:26:01 | 17:25:00 | 18 | 5 |
| 21 | Tue | 08:17:24 | 12:49:56 | 12:50:04 | 17:35:57 | | |
| 22 | Wed | 06:45:55 | 12:09:20 | 12:09:24 | 16:28:29 | | 61 |
| 23 | Thu | 07:50:48 | 12:13:30 | 12:13:35 | 17:28:17 | | 1 |
| 24 | Fri | 07:45:15 | 12:45:10 | 12:45:16 | 17:14:44 | | 15 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:32:35 | 12:21:12 | 12:21:18 | 16:58:06 | | 31 |
| 28 | Tue | 08:23:28 | 12:17:08 | 12:17:13 | 18:40:53 | | |
| 29 | Wed | 08:25:31 | 12:26:54 | 12:26:59 | | | 270 |
| 30 | Thu | 07:27:40 | | | | | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 622 | 3752 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ARRIESGADO, TIMOTHY JOHN

Verified as to the prescribed office hours

ARRIESGADO, TIMOTHY JOHN

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 201500252

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM UNDE | | ERTI | ERTIME | |
|----|-----|----------------|---------------|-------------|----------|------|--------|--|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 | Fri | <u>HALFDAY</u> | | 12:23:03 | 17:34:12 | | 210 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 08:06:17 | | | | 6 | 270 | |
| 7 | Tue | 07:48:51 | 12:16:28 | 17:06:34 | 17:06:44 | 246 | 23 | |
| 8 | Wed | 08:22:25 | 12:55:35 | 12:55:39 | 18:06:38 | | | |
| 9 | Thu | 08:42:19 | 12:36:08 | 12:36:18 | 18:10:38 | 12 | | |
| 10 | Fri | 08:39:23 | 12:12:01 | 12:12:12 | 22:59:54 | 9 | | |
| 11 | Sat | 09:05:48 | 12:39:57 | | | 35 | 270 | |
| 12 | Sun | 09:49:17 | 09:49:09 | | 13:09:15 | 79 | 390 | |
| 13 | Mon | 06:52:04 | 12:26:07 | 12:26:12 | 16:14:02 | | 75 | |
| 14 | Tue | 07:13:11 | | 16:19:04 | 16:19:11 | 199 | 70 | |
| 15 | Wed | 07:05:03 | 12:16:39 | 12:16:44 | 16:29:43 | | 60 | |
| 16 | Thu | 07:27:46 | 12:07:10 | 12:07:16 | 17:08:53 | | 21 | |
| 17 | Fri | 08:48:01 | 12:00:08 | 12:00:13 | | 18 | 270 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 08:18:57 | 12:25:47 | 12:26:01 | 17:25:00 | 18 | 5 | |
| 21 | Tue | 08:17:24 | 12:49:56 | 12:50:04 | 17:35:57 | | | |
| 22 | Wed | 06:45:55 | 12:09:20 | 12:09:24 | 16:28:29 | | 61 | |
| 23 | Thu | 07:50:48 | 12:13:30 | 12:13:35 | 17:28:17 | | 1 | |
| 24 | Fri | 07:45:15 | 12:45:10 | 12:45:16 | 17:14:44 | | 15 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:32:35 | 12:21:12 | 12:21:18 | 16:58:06 | | 31 | |
| 28 | Tue | 08:23:28 | 12:17:08 | 12:17:13 | 18:40:53 | | | |
| 29 | Wed | 08:25:31 | 12:26:54 | 12:26:59 | | | 270 | |
| 30 | Thu | 07:27:40 | | | | | 270 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

622 3752

TOTAL

ARRIESGADO, TIMOTHY JOHN

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Babon, Anna Lissa C

For the month of : **Jan 01-31 2020** ID No : **0800038**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME | | |
|------|-----|-------------|---------------|----------|-----------|-----|------|
| DA | ·Υ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT |
| 1 V | Ned | | HOLIDAY | | | | 480 |
| 2 1 | Γhu | | ABSENT | | | | 480 |
| 3 F | -ri | | ABSENT | | | | 480 |
| 4 5 | Sat | | DAY OFF | | | | |
| 5 5 | Sun | | DAY OFF | | | | |
| 6 N | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 1 | Гие | | <u>ABSENT</u> | | | | 480 |
| 8 V | Ned | | <u>ABSENT</u> | | | | 480 |
| 9 1 | Γhu | | <u>ABSENT</u> | | | | 480 |
| 10 F | Fri | 07:48:11 | 12:28:06 | 12:33:10 | 17:01:29 | | |
| 11 5 | Sat | | DAY OFF | | | | |
| 12 5 | Sun | | DAY OFF | | | | |
| 13 N | Mon | 07:54:59 | 12:07:14 | 12:41:47 | 17:06:19 | | |
| 14 7 | Гие | | <u>ABSENT</u> | | | | 480 |
| 15 V | Ned | | <u>ABSENT</u> | | | | 480 |
| 16 7 | Γhu | | <u>ABSENT</u> | | | | 480 |
| 17 F | -ri | | <u>ABSENT</u> | | | | 480 |
| 18 5 | Sat | | DAY OFF | | | | |
| 19 5 | Sun | | DAY OFF | | | | |
| 20 N | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 7 | Гие | | <u>ABSENT</u> | | | | 480 |
| 22 V | Ned | | <u>ABSENT</u> | | | | 480 |
| 23 1 | Γhu | 07:54:11 | 12:08:42 | 12:36:32 | 17:02:48 | | |
| 24 F | -ri | 07:50:52 | 12:15:51 | 12:55:37 | 17:04:41 | | |
| 25 5 | Sat | | DAY OFF | | | | |
| 26 5 | Sun | | DAY OFF | | | | |
| 27 N | Mon | 07:19:50 | 12:48:48 | 12:53:25 | 17:01:38 | | |
| 28 1 | Гие | | <u>ABSENT</u> | | | | 480 |
| 29 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 30 1 | Γhu | | <u>ABSENT</u> | | | | 480 |
| 31 F | -ri | | <u>ABSENT</u> | | | | 480 |
| TOT | AL | | | | | 0 | 8640 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Babon, Anna Lissa C

Verified as to the prescribed office hours

Babon, Anna Lissa C

For the month of : Jan 01-31 2020 ID No : 0800038

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME |
|--------|--------------|---------------|-------------|----------|-----------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE UT |
| 1 Wed | | HOLIDAY | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | 480 |
| 3 Fri | | ABSENT | | | 480 |
| 4 Sat | | DAY OFF | | | |
| 5 Sun | | DAY OFF | | | |
| 6 Mon | | <u>ABSENT</u> | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | 480 |
| 8 Wed | | ABSENT | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | 480 |
| 10 Fri | 07:48:11 | 12:28:06 | 12:33:10 | 17:01:29 | |
| 11 Sat | | DAY OFF | | | |
| 12 Sun | | DAY OFF | | | |
| 13 Mon | 07:54:59 | 12:07:14 | 12:41:47 | 17:06:19 | |
| 14 Tue | | <u>ABSENT</u> | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | 480 |
| 18 Sat | | DAY OFF | | | |
| 19 Sun | | DAY OFF | | | |
| 20 Mon | | <u>ABSENT</u> | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | 480 |
| 23 Thu | 07:54:11 | 12:08:42 | 12:36:32 | 17:02:48 | |
| 24 Fri | 07:50:52 | 12:15:51 | 12:55:37 | 17:04:41 | |
| 25 Sat | | DAY OFF | | | |
| 26 Sun | | DAY OFF | | | |
| 27 Mon | 07:19:50 | 12:48:48 | 12:53:25 | 17:01:38 | |
| 28 Tue | | <u>ABSENT</u> | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

0 8640

TOTAL

Babon, Anna Lissa C

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

BACAY, STELLA RENEE

For the month of : Jan 01-31 2020 ID No : 199100004

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNDERTIME | | |
|----|-----|-------------|----------|----------|-----------|------|------|
| | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:55:24 | 12:34:23 | 12:34:34 | 17:17:27 | 25 | 12 |
| 3 | Fri | 08:34:48 | | | 17:41:34 | 4 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:25:18 | 12:06:04 | 12:06:25 | 18:15:12 | 25 | |
| 7 | Tue | 08:24:19 | | | 19:38:53 | | |
| 8 | Wed | 08:41:35 | | | 16:39:49 | 11 | 50 |
| 9 | Thu | 09:16:43 | 12:10:42 | 12:10:47 | 14:22:59 | 46 | 187 |
| 10 | Fri | 08:27:17 | | | 16:31:54 | | 58 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 09:28:20 | | | 18:03:41 | 88 | |
| 14 | Tue | 09:11:11 | | | 17:39:19 | 41 | |
| 15 | Wed | 08:58:18 | | | 17:35:09 | 28 | |
| 16 | Thu | 09:16:21 | | | 16:49:57 | 46 | 40 |
| 17 | Fri | 08:57:05 | | | 18:00:17 | 27 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:07:20 | 12:02:48 | 12:02:53 | 15:45:23 | 67 | 104 |
| 21 | Tue | 08:34:03 | | | 17:33:09 | 4 | |
| 22 | Wed | 08:42:07 | | | 17:45:29 | 12 | |
| 23 | Thu | 08:34:24 | | | 17:34:44 | 4 | |
| 24 | Fri | 08:48:43 | | | 17:55:32 | 18 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 10:10:31 | | | | 130 | 270 |
| 28 | Tue | 08:40:46 | 08:39:45 | | 18:04:23 | 10 | 200 |
| 29 | Wed | 01:13:34 | | | | | 270 |
| 30 | Thu | | | | 17:45:56 | | 210 |
| 31 | Fri | 09:19:44 | | | | 49 | 270 |
| TO | TAL | | | | | 635 | 2151 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BACAY, STELLA RENEE

Verified as to the prescribed office hours

BACAY, STELLA RENEE

For the month of : Jan 01-31 2020 ID No :199100004

Official hours for (days A.M. P.M. arrival and departure)

| DAY | ARRIVAL I DI | | | | | |
|--------|------------------|----------|-------------|----------|------|------|
| DAY | 71111117712 DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 08:55:24 | 12:34:23 | 12:34:34 | 17:17:27 | 25 | 12 |
| 3 Fri | 08:34:48 | | | 17:41:34 | 4 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:25:18 | 12:06:04 | 12:06:25 | 18:15:12 | 25 | |
| 7 Tue | 08:24:19 | | | 19:38:53 | | |
| 8 Wed | 08:41:35 | | | 16:39:49 | 11 | 50 |
| 9 Thu | 09:16:43 | 12:10:42 | 12:10:47 | 14:22:59 | 46 | 187 |
| 10 Fri | 08:27:17 | | | 16:31:54 | | 58 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 09:28:20 | | | 18:03:41 | 88 | |
| 14 Tue | 09:11:11 | | | 17:39:19 | 41 | |
| 15 Wed | 08:58:18 | | | 17:35:09 | 28 | |
| 16 Thu | 09:16:21 | | | 16:49:57 | 46 | 40 |
| 17 Fri | 08:57:05 | | | 18:00:17 | 27 | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 09:07:20 | 12:02:48 | 12:02:53 | 15:45:23 | 67 | 104 |
| 21 Tue | 08:34:03 | | | 17:33:09 | 4 | |
| 22 Wed | 08:42:07 | | | 17:45:29 | 12 | |
| 23 Thu | 08:34:24 | | | 17:34:44 | 4 | |
| 24 Fri | 08:48:43 | | | 17:55:32 | 18 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 10:10:31 | | | | 130 | 270 |
| 28 Tue | 08:40:46 | 08:39:45 | | 18:04:23 | 10 | 200 |
| 29 Wed | 01:13:34 | | | | | 270 |
| 30 Thu | | | | 17:45:56 | | 210 |
| 31 Fri | 09:19:44 | | | | 49 | 270 |
| TOTAL | | | | | 635 | 2151 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BACAY, STELLA RENEE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

BALABA, PRINCE LEE

For the month of : Jan 01-31 2020 ID No : 201700269

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME | | |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:41:04 | 12:26:48 | 12:26:53 | 17:41:21 | | |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:51:26 | 12:16:06 | 12:16:12 | 17:33:38 | | |
| 7 | Tue | 07:08:34 | 12:24:37 | 12:24:42 | 16:18:23 | | 41 |
| 8 | Wed | 09:05:14 | 12:26:16 | 12:26:21 | 18:35:45 | 65 | |
| 9 | Thu | 09:00:56 | 12:18:33 | 12:18:38 | 18:21:38 | 60 | |
| 10 | Fri | 06:55:34 | 12:34:02 | 12:34:09 | 17:52:43 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:09:02 | 12:28:33 | 12:28:39 | 17:00:24 | | |
| 14 | Tue | 07:08:42 | | | 16:31:21 | | 28 |
| 15 | Wed | 07:20:27 | 12:21:07 | 12:21:14 | 16:46:15 | | 13 |
| 16 | Thu | 07:31:01 | 12:13:39 | 12:13:45 | 17:38:51 | | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | 05:54:44 | | | | | 240 |
| 20 | Mon | 08:59:47 | 12:32:57 | 12:33:02 | 18:12:13 | 59 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:37:07 | 12:12:43 | 12:12:49 | 17:20:52 | | |
| 28 | Tue | 07:51:22 | 12:28:04 | 12:28:10 | 17:14:54 | | |
| 29 | Wed | 08:13:56 | 12:07:50 | 12:07:56 | | 13 | 240 |
| 30 | Thu | 08:23:40 | | | | 23 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 220 | 4642 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BALABA, PRINCE LEE

Verified as to the prescribed office hours

BALABA, PRINCE LEE

For the month of : Jan 01-31 2020 ID No :201700269

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | DERTIME | | |
|------|------|--------------|---------------|-------------|----------|------|-----|
| DAY | Y | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 W | Ved | | HOLIDAY | | | | 480 |
| 2 T | hu | 07:41:04 | 12:26:48 | 12:26:53 | 17:41:21 | | |
| 3 F | ri | | ABSENT | | | | 480 |
| 4 S | at | | DAY OFF | | | | |
| 5 S | Sun | | DAY OFF | | | | |
| 6 M | /lon | 07:51:26 | 12:16:06 | 12:16:12 | 17:33:38 | | |
| 7 T | ue | 07:08:34 | 12:24:37 | 12:24:42 | 16:18:23 | | 41 |
| 8 W | Ved | 09:05:14 | 12:26:16 | 12:26:21 | 18:35:45 | 65 | |
| 9 T | hu | 09:00:56 | 12:18:33 | 12:18:38 | 18:21:38 | 60 | |
| 10 F | ri | 06:55:34 | 12:34:02 | 12:34:09 | 17:52:43 | | |
| 11 S | at | | DAY OFF | | | | |
| 12 S | Sun | | DAY OFF | | | | |
| 13 M | /lon | 07:09:02 | 12:28:33 | 12:28:39 | 17:00:24 | | |
| 14 T | ue | 07:08:42 | | | 16:31:21 | | 28 |
| 15 W | Ved | 07:20:27 | 12:21:07 | 12:21:14 | 16:46:15 | | 13 |
| 16 T | hu | 07:31:01 | 12:13:39 | 12:13:45 | 17:38:51 | | |
| 17 F | ri | | <u>ABSENT</u> | | | | 480 |
| 18 S | Sat | | DAY OFF | | | | |
| 19 S | Sun | 05:54:44 | | | | | 240 |
| 20 M | /lon | 08:59:47 | 12:32:57 | 12:33:02 | 18:12:13 | 59 | |
| 21 T | ue | | <u>ABSENT</u> | | | | 480 |
| 22 W | Ved | | <u>ABSENT</u> | | | | 480 |
| 23 T | hu | | <u>ABSENT</u> | | | | 480 |
| 24 F | ri | | <u>ABSENT</u> | | | | 480 |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 M | /lon | 06:37:07 | 12:12:43 | 12:12:49 | 17:20:52 | | |
| 28 T | ue | 07:51:22 | 12:28:04 | 12:28:10 | 17:14:54 | | |
| 29 W | Ved | 08:13:56 | 12:07:50 | 12:07:56 | | 13 | 240 |
| 30 T | hu | 08:23:40 | | | | 23 | 240 |
| 31 F | ri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

BALABA, PRINCE LEE

220 4642

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

BALANSAG, CAROLYN

For the month of : Jan 01-31 2020 ID No : 201400222

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM UNDERTIME | | | |
|----|-----|----------------|---------------|--------------|-----------|-----|------|
| D | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:51:20 | 12:47:07 | 12:47:13 | 17:53:58 | | |
| 7 | Tue | 08:03:43 | 12:23:59 | 12:24:03 | 17:55:28 | 3 | |
| 8 | Wed | 08:12:27 | 12:24:25 | 12:24:31 | 17:32:35 | 12 | |
| 9 | Thu | 08:13:41 | 12:19:05 | 12:19:09 | 17:16:33 | 13 | |
| 10 | Fri | 07:57:58 | 12:26:14 | 12:26:19 | 17:09:10 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:51:42 | 12:20:40 | 12:20:45 | 17:42:29 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:22:29 | 12:18:08 | 12:18:13 | 18:17:02 | 22 | |
| 21 | Tue | <u>HALFDAY</u> | • | 12:31:58 | 18:36:10 | | 240 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:02:17 | 12:29:01 | 12:29:10 | 18:08:17 | 2 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 52 | 6960 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BALANSAG, CAROLYN

Verified as to the prescribed office hours

BALANSAG, CAROLYN

For the month of : **Jan 01-31 2020** ID No : **201400222**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTI | ME |
|--------|----------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 06:51:20 | 12:47:07 | 12:47:13 | 17:53:58 | | |
| 7 Tue | 08:03:43 | 12:23:59 | 12:24:03 | 17:55:28 | 3 | |
| 8 Wed | 08:12:27 | 12:24:25 | 12:24:31 | 17:32:35 | 12 | |
| 9 Thu | 08:13:41 | 12:19:05 | 12:19:09 | 17:16:33 | 13 | |
| 10 Fri | 07:57:58 | 12:26:14 | 12:26:19 | 17:09:10 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:51:42 | 12:20:40 | 12:20:45 | 17:42:29 | | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:22:29 | 12:18:08 | 12:18:13 | 18:17:02 | 22 | |
| 21 Tue | <u>HALFDAY</u> | | 12:31:58 | 18:36:10 | | 240 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:02:17 | 12:29:01 | 12:29:10 | 18:08:17 | 2 | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

BALANSAG, CAROLYN

52 6960

Verified as to the prescribed office hours

IN-CHARGE

Banzon, Joyce D

For the month of : **Jan 01-31 2020** ID No : **0800033** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM UNDERTIN | | |
|----|-----|-------------|---------------|-------------|-----------|-----------|
| D | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:51:00 | 10. | | | 240 |
| 3 | Fri | 07:48:11 | | | | 240 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:34:38 | | | | 240 |
| 7 | Tue | 07:40:39 | | | | 240 |
| 8 | Wed | 07:31:54 | | | | 240 |
| 9 | Thu | 07:31:18 | | | | 240 |
| 10 | Fri | 07:34:28 | | | 17:07:23 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:33:20 | 12:30:46 | 12:42:00 | 18:49:52 | |
| 14 | Tue | 07:57:23 | 12:02:20 | 12:07:30 | 17:16:49 | |
| 15 | Wed | 07:44:34 | 12:01:44 | | 17:44:38 | |
| 16 | Thu | 07:57:02 | 12:09:54 | 12:50:46 | 17:06:34 | |
| 17 | Fri | 07:55:10 | 12:36:24 | 12:47:59 | 16:52:59 | 7 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:55:04 | 12:14:18 | 12:45:34 | 20:45:57 | |
| 21 | Tue | 07:40:23 | | | | 240 |
| 22 | Wed | | | 12:02:22 | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | 480 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 06:50:03 | 12:08:27 | 13:13:34 | 18:22:16 | 13 |
| 28 | Tue | | <u>ABSENT</u> | | | 480 |
| 29 | Wed | 07:45:49 | 12:19:05 | 12:50:36 | 23:06:26 | |
| 30 | Thu | 07:47:16 | 12:07:41 | 12:45:50 | 16:49:55 | 10 |
| 31 | Fri | 07:56:20 | 12:01:22 | 12:49:06 | | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Banzon, Joyce D

Verified as to the prescribed office hours

Banzon, Joyce D

For the month of : Jan 01-31 2020

ID No:0800033

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTI | ME | |
|----|-----|--------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:51:00 | | | | | 240 |
| 3 | Fri | 07:48:11 | | | | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:34:38 | | | | | 24 |
| 7 | Tue | 07:40:39 | | | | | 24 |
| 8 | Wed | 07:31:54 | | | | | 24 |
| 9 | Thu | 07:31:18 | | | | | 24 |
| 10 | Fri | 07:34:28 | | | 17:07:23 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:33:20 | 12:30:46 | 12:42:00 | 18:49:52 | | |
| 14 | Tue | 07:57:23 | 12:02:20 | 12:07:30 | 17:16:49 | | |
| 15 | Wed | 07:44:34 | 12:01:44 | | 17:44:38 | | |
| 16 | Thu | 07:57:02 | 12:09:54 | 12:50:46 | 17:06:34 | | |
| 17 | Fri | 07:55:10 | 12:36:24 | 12:47:59 | 16:52:59 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:55:04 | 12:14:18 | 12:45:34 | 20:45:57 | | |
| 21 | Tue | 07:40:23 | | | | | 24 |
| 22 | Wed | | | 12:02:22 | | | 48 |
| 23 | Thu | | <u>ABSENT</u> | | | | 48 |
| 24 | Fri | | <u>ABSENT</u> | | | | 48 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:50:03 | 12:08:27 | 13:13:34 | 18:22:16 | 13 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 48 |
| 29 | Wed | 07:45:49 | 12:19:05 | 12:50:36 | 23:06:26 | | |
| 30 | Thu | 07:47:16 | 12:07:41 | 12:45:50 | 16:49:55 | | 1 |
| 31 | Fri | 07:56:20 | 12:01:22 | 12:49:06 | | | 24 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

13 4337

TOTAL

4337

Banzon, Joyce D

Verified as to the prescribed office hours

IN-CHARGE

22 Wed

23 Thu

24 Fri

25 Sat

26 Sun

27 Mon

28 Tue

29 Wed

30 Thu31 Fri

TOTAL

Printed: 2020-02-03

480

480 480

240

480

480

480

480

9360

130

17:39:23

Printed: 2020-02-03

BATON, VAN PHILLIP

For the month of : **Jan 01-31 2020** ID No : **201600261** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME | |
|----|-----|-----------------|-------------|-------------|-----------|-----------|--|
| | PAY | ARRIVAL DEPAR | RTURE | ARRIVAL [| DEPARTURE | LATE UT | |
| 1 | Wed | <u>HOI</u> | <u>IDAY</u> | | | 480 | |
| 2 | Thu | ABS | <u>SENT</u> | | | 480 | |
| 3 | Fri | ABS | <u>SENT</u> | | | 480 | |
| 4 | Sat | DAY | OFF | | | | |
| 5 | Sun | DAY | OFF | | | | |
| 6 | Mon | ABS | <u>SENT</u> | | | 480 | |
| 7 | Tue | ABS | <u>SENT</u> | | | 480 | |
| 8 | Wed | ABS | SENT | | | 480 | |
| 9 | Thu | ABS | <u>SENT</u> | | | 480 | |
| 10 | Fri | ABS | SENT | | | 480 | |
| 11 | Sat | DAY | OFF | | | | |
| 12 | Sun | DAY | OFF | | | | |
| 13 | Mon | ABS | <u>SENT</u> | | | 480 | |
| 14 | Tue | 08:31:13 12:1 | 6:44 | 12:16:50 | 17:56:34 | 31 | |
| 15 | Wed | 08:55:53 12:1 | 7:45 | 12:17:51 | 19:21:07 | 55 | |
| 16 | Thu | 08:44:17 12:5 | 7:43 | 12:57:48 | 18:08:48 | 44 | |
| 17 | Fri | <u>ABS</u> | <u>SENT</u> | | | 480 | |
| 18 | Sat | DAY | OFF | | | | |
| 19 | Sun | DAY | OFF | | | | |
| 20 | Mon | <u>AB</u> \$ | <u>SENT</u> | | | 480 | |
| 21 | Tue | | | 12:48:51 | | 480 | |

BATON, VAN PHILLIP

For the month of : **Jan 01-31 2020** ID No : **201600261**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|-------------|----------|------|------|
| DA | λY | ARRIVAL [| DEPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | 08:31:13 | 12:16:44 | 12:16:50 | 17:56:34 | 31 | |
| 15 | Wed | 08:55:53 | 12:17:45 | 12:17:51 | 19:21:07 | 55 | |
| 16 | Thu | 08:44:17 | 12:57:43 | 12:57:48 | 18:08:48 | 44 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | | 12:48:51 | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | | | 17:39:23 | | 240 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 130 | 9360 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ABSENT

ABSENT

ABSENT

DAY OFF DAY OFF

ABSENT

ABSENT

ABSENT

ABSENT

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BATON, VAN PHILLIP

Verified as to the prescribed office hours

BATON, VAN PHILLIP

Verified as to the prescribed office hours

IN-CHARGE

08:27:26

08:25:46

08:09:56

08:49:26

08:17:26

Tue

8 Wed

9 Thu

10 Fri

11 Sat

12 Sun

13 Mon

12:21:09

12:32:05

12:12:11

12:32:28

DAY OFF

DAY OFF

12:29:48

Printed: 2020-02-03

17:51:44

17:42:11

17:18:39

17:59:55

17:44:59

27

25

9

49

17

Printed: 2020-02-03

BILONOAC, PAZ FILANE

For the month of : **Jan 01-31 2020** ID No : **199700045**Official hours for (days A.M. P.M. arrival and departure)

| U | Official flours for (days A.M. P.M. affivar and departure) | | | | | | | | | |
|---|--|-------------|----------------|----------|-----------|-----------|--|--|--|--|
| | | AM | | PM | UND | ERTIME | | | | |
| | DAY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT | | | | |
| 1 | Wed | | <u>HOLIDAY</u> | | | 480 | | | | |
| 2 | Thu | 07:52:40 | 12:16:38 | 12:16:47 | 17:16:33 | | | | | |
| 3 | Fri | 08:04:19 | 12:53:03 | 12:53:13 | 17:24:07 | 4 | | | | |
| 4 | Sat | | DAY OFF | | | | | | | |
| 5 | Sun | | DAY OFF | | | | | | | |
| 6 | Mon | 08:17:24 | 12:47:44 | 12:47:50 | 17:42:28 | 17 | | | | |

12:21:15

12:12:17

12:32:34

12:29:56

14 Tue 08:55:01 12:17:15 12:17:24 18:16:10 55 15 Wed 08:35:51 17:50:56 35 16 Thu 09:02:55 12:20:47 12:20:52 17:27:02 62 17 Fri 08:28:35 12:25:06 12:25:13 17:48:57 28 18 Sat DAY OFF DAY OFF 19 Sun 20 Mon **ABSENT** 480 21 Tue **ABSENT** 480 08:49:34 12:39:47 12:39:54 17:54:08 49 22 Wed 23 Thu 08:28:49 12:47:16 12:47:24 18:01:39 28 47 24 Fri 08:47:59 12:26:34 12:26:46 17:49:35 25 Sat DAY OFF DAY OFF 26 Sun 08:25:59 27 Mon 12:38:51 12:38:58 17:53:11 25 28 Tue **ABSENT** 480 08:57:26 12:23:54 12:25:45 57 240 29 Wed 08:59:18 59 240 30 Thu 31 Fri 480 **ABSENT** TOTAL 593 2880

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BILONOAC, PAZ FILANE

Verified as to the prescribed office hours

BILONOAC, PAZ FILANE

For the month of : **Jan 01-31 2020** ID No :**199700045**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM UND | | DERTIME | |
|----|-----|--------------|---------------|-------------|----------|---------|-----|
| DA | Υ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:52:40 | 12:16:38 | 12:16:47 | 17:16:33 | | |
| 3 | Fri | 08:04:19 | 12:53:03 | 12:53:13 | 17:24:07 | 4 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:17:24 | 12:47:44 | 12:47:50 | 17:42:28 | 17 | |
| 7 | Tue | 08:27:26 | 12:21:09 | 12:21:15 | 17:51:44 | 27 | |
| 8 | Wed | 08:25:46 | 12:32:05 | | 17:42:11 | 25 | |
| 9 | Thu | 08:09:56 | 12:12:11 | 12:12:17 | 17:18:39 | 9 | |
| 10 | Fri | 08:49:26 | 12:32:28 | 12:32:34 | 17:59:55 | 49 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:17:26 | 12:29:48 | 12:29:56 | 17:44:59 | 17 | |
| 14 | Tue | 08:55:01 | 12:17:15 | 12:17:24 | 18:16:10 | 55 | |
| 15 | Wed | 08:35:51 | | | 17:50:56 | 35 | |
| 16 | Thu | 09:02:55 | 12:20:47 | 12:20:52 | 17:27:02 | 62 | |
| 17 | Fri | 08:28:35 | 12:25:06 | 12:25:13 | 17:48:57 | 28 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:49:34 | 12:39:47 | 12:39:54 | 17:54:08 | 49 | |
| 23 | Thu | 08:28:49 | 12:47:16 | 12:47:24 | 18:01:39 | 28 | |
| 24 | Fri | 08:47:59 | 12:26:34 | 12:26:46 | 17:49:35 | 47 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:25:59 | 12:38:51 | 12:38:58 | 17:53:11 | 25 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 08:57:26 | 12:23:54 | 12:25:45 | | 57 | 240 |
| 30 | Thu | 08:59:18 | | | | 59 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

593 2880

TOTAL

BILONOAC, PAZ FILANE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

BLANCO, SHELBAY

For the month of : Jan 01-31 2020 ID No : 201600258

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERT | IME |
|----|-----|----------------|---------------|----------|-----------|-----|--------|
| | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 08:19:40 | 12:34:03 | 12:34:12 | | | 270 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | ABSENT | | | | 480 |
| 7 | Tue | 08:04:03 | 12:31:54 | 12:31:59 | 19:19:54 | | |
| 8 | Wed | 07:29:19 | 12:17:42 | 12:17:47 | 18:56:03 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:07:24 | 12:07:16 | 12:07:22 | 17:35:06 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:49:36 | 12:03:59 | 12:04:04 | 17:30:02 | 49 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | 07:35:03 | | | | | 270 |
| 19 | Sun | 07:35:06 | | | 21:52:38 | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 07:16:12 | 12:13:35 | 12:13:40 | 16:44:13 | | 45 |
| 22 | Wed | 07:25:42 | 12:17:14 | 12:17:19 | 16:37:47 | | 52 |
| 23 | Thu | 08:16:07 | 12:28:50 | 12:28:56 | 17:49:19 | | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:43:12 | | | 17:45:07 | 43 | |
| 28 | Tue | <u>HALFDAY</u> | | 12:18:11 | 17:03:39 | | 236 |
| 29 | Wed | 07:39:34 | | | 13:01:47 | | 268 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 92 | 6901 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BLANCO, SHELBAY

Verified as to the prescribed office hours

BLANCO, SHELBAY

For the month of : Jan 01-31 2020

ID No:201600258

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME | |
|--------|--------------|---------------|-------------|----------|--------|--------|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | 08:19:40 | 12:34:03 | 12:34:12 | | | 270 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | 08:04:03 | 12:31:54 | 12:31:59 | 19:19:54 | | |
| 8 Wed | 07:29:19 | 12:17:42 | 12:17:47 | 18:56:03 | | |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 07:07:24 | 12:07:16 | 12:07:22 | 17:35:06 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:49:36 | 12:03:59 | 12:04:04 | 17:30:02 | 49 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | 07:35:03 | | | | | 270 |
| 19 Sun | 07:35:06 | | | 21:52:38 | | |
| 20 Mon | | <u>ABSENT</u> | | | | 480 |
| 21 Tue | 07:16:12 | 12:13:35 | 12:13:40 | 16:44:13 | | 45 |
| 22 Wed | 07:25:42 | 12:17:14 | 12:17:19 | 16:37:47 | | 52 |
| 23 Thu | 08:16:07 | 12:28:50 | 12:28:56 | 17:49:19 | | |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:43:12 | | | 17:45:07 | 43 | |
| 28 Tue | HALFDAY | | 12:18:11 | 17:03:39 | | 236 |
| 29 Wed | 07:39:34 | | | 13:01:47 | | 268 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 92 | 6901 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BLANCO, SHELBAY

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

ID No:201400188

BORCES, JO DAVID

For the month of : Jan 01-31 2020 ID No : 201400188

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | UNDERTIME | | | |
|----|-----|-------------|---------------|----------|-----------|-----------|------|--|--|
| | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT | | |
| 1 | Wed | | HOLIDAY | e Dili | | | 480 | | |
| 2 | Thu | 07:01:58 | 12:12:32 | 12:12:39 | 16:02:28 | | 87 | | |
| 3 | Fri | 06:51:27 | | 12:52:56 | 16:06:56 | | 83 | | |
| 4 | Sat | | DAY OFF | | | | | | |
| 5 | Sun | | DAY OFF | | | | | | |
| 6 | Mon | 06:57:44 | 12:44:58 | 12:45:04 | 16:41:09 | | 48 | | |
| 7 | Tue | 07:06:47 | 12:39:34 | 12:39:45 | 16:22:16 | | 67 | | |
| 8 | Wed | 06:21:23 | 12:32:12 | 12:32:24 | 16:12:11 | | 77 | | |
| 9 | Thu | 06:57:46 | 12:40:20 | 12:40:29 | 15:46:44 | | 103 | | |
| 10 | Fri | 06:44:23 | 12:35:11 | 12:35:21 | 18:02:56 | | | | |
| 11 | Sat | 08:40:06 | | | 14:26:36 | 10 | 183 | | |
| 12 | Sun | | DAY OFF | | | | | | |
| 13 | Mon | 07:03:22 | 12:22:28 | 12:22:34 | 16:13:49 | | 76 | | |
| 14 | Tue | 06:43:21 | | | 17:50:22 | | | | |
| 15 | Wed | 06:54:43 | 12:44:40 | 12:44:47 | 16:06:03 | | 83 | | |
| 16 | Thu | 06:49:12 | 12:40:32 | 12:40:43 | 16:09:38 | | 80 | | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | | |
| 18 | Sat | | DAY OFF | | | | | | |
| 19 | Sun | | DAY OFF | | | | | | |
| 20 | Mon | 06:38:19 | 12:41:21 | 12:41:27 | 18:10:03 | | | | |
| 21 | Tue | 06:51:49 | 12:10:09 | 12:10:14 | 16:13:50 | | 76 | | |
| 22 | Wed | 06:41:29 | 12:15:49 | 16:03:14 | 16:03:27 | 183 | 86 | | |
| 23 | Thu | 06:44:17 | 12:08:07 | 12:08:13 | 16:09:36 | | 80 | | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | | |
| 25 | Sat | | DAY OFF | | | | | | |
| 26 | Sun | | DAY OFF | | | | | | |
| 27 | Mon | 06:42:28 | 12:02:15 | 12:02:20 | 16:51:37 | | 38 | | |
| 28 | Tue | 06:50:29 | 12:06:15 | 12:06:22 | 16:07:23 | | 82 | | |
| 29 | Wed | 06:40:15 | 12:15:19 | 12:15:26 | | | 270 | | |
| 30 | Thu | 06:52:59 | | | | | 270 | | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | | |
| TC | TAL | | | | | 193 | 3709 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BORCES, JO DAVID

Verified as to the prescribed office hours

BORCES, JO DAVID

For the month of : Jan 01-31 2020

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:01:58 | 12:12:32 | 12:12:39 | 16:02:28 | | 87 |
| 3 | Fri | 06:51:27 | | 12:52:56 | 16:06:56 | | 83 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:57:44 | 12:44:58 | 12:45:04 | 16:41:09 | | 48 |
| 7 | Tue | 07:06:47 | 12:39:34 | 12:39:45 | 16:22:16 | | 67 |
| 8 | Wed | 06:21:23 | 12:32:12 | 12:32:24 | 16:12:11 | | 77 |
| 9 | Thu | 06:57:46 | 12:40:20 | 12:40:29 | 15:46:44 | | 103 |
| 10 | Fri | 06:44:23 | 12:35:11 | 12:35:21 | 18:02:56 | | |
| 11 | Sat | 08:40:06 | | | 14:26:36 | 10 | 183 |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:03:22 | 12:22:28 | 12:22:34 | 16:13:49 | | 76 |
| 14 | Tue | 06:43:21 | | | 17:50:22 | | |
| 15 | Wed | 06:54:43 | 12:44:40 | 12:44:47 | 16:06:03 | | 83 |
| 16 | Thu | 06:49:12 | 12:40:32 | 12:40:43 | 16:09:38 | | 80 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:38:19 | 12:41:21 | 12:41:27 | 18:10:03 | | |
| 21 | Tue | 06:51:49 | 12:10:09 | 12:10:14 | 16:13:50 | | 76 |
| 22 | Wed | 06:41:29 | 12:15:49 | 16:03:14 | 16:03:27 | 183 | 86 |
| 23 | Thu | 06:44:17 | 12:08:07 | 12:08:13 | 16:09:36 | | 80 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:42:28 | 12:02:15 | 12:02:20 | 16:51:37 | | 38 |
| 28 | Tue | 06:50:29 | 12:06:15 | 12:06:22 | 16:07:23 | | 82 |
| 29 | Wed | 06:40:15 | 12:15:19 | 12:15:26 | | | 270 |
| 30 | Thu | 06:52:59 | | | | | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

193 3709

TOTAL

BORCES, JO DAVID

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

BUSCATO, RONALD JARVIK

For the month of : **Jan 01-31 2020** ID No : **201800274**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM UNDERTIME | | | | |
|----|-----|-------------|---------------|--------------|-----------|------|--------|--|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | ∃ UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 7 | Tue | 07:59:47 | 12:15:56 | 12:16:05 | 17:02:20 | | | |
| 8 | Wed | 08:10:06 | 12:42:00 | 12:43:11 | 18:22:44 | 10 | | |
| 9 | Thu | 08:41:57 | 12:15:44 | 12:15:48 | 18:28:55 | 41 | | |
| 10 | Fri | 08:41:51 | 12:20:15 | 12:20:20 | 17:41:44 | 41 | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 08:25:26 | 12:01:38 | 12:01:43 | 18:22:17 | 25 | | |
| 14 | Tue | 08:54:31 | 12:25:52 | 12:25:57 | 19:29:20 | 54 | | |
| 15 | Wed | 08:29:04 | 12:12:44 | 12:12:50 | 18:35:02 | 29 | | |
| 16 | Thu | 08:44:40 | 12:28:25 | 12:28:30 | 18:29:38 | 44 | | |
| 17 | Fri | 08:26:14 | 12:48:22 | 12:48:25 | 17:41:58 | 26 | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 08:19:17 | 12:23:25 | 12:23:36 | 17:30:18 | 19 | | |
| 21 | Tue | 09:02:12 | 12:05:15 | 12:05:21 | 18:32:26 | 62 | | |
| 22 | Wed | 08:31:44 | 12:41:45 | 12:41:52 | 19:09:55 | 31 | | |
| 23 | Thu | 08:39:08 | 12:39:28 | 12:39:33 | 17:58:16 | 39 | | |
| 24 | Fri | 08:07:56 | 12:19:17 | 12:19:22 | 18:12:48 | 7 | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:19:07 | 12:21:26 | 12:21:31 | 17:41:52 | 19 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| ТО | TAL | | | | | 447 | 3840 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BUSCATO, RONALD JARVIK

Verified as to the prescribed office hours

BUSCATO, RONALD JARVIK

For the month of : Jan 01-31 2020 ID No : 201800274

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu ABSENT 486 3 Fri ABSENT 486 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 486 7 Tue 07:59:47 12:15:56 12:16:05 17:02:20 88 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 99 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 19:09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 12:3 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 | | AM | | | PM | UND | ERTIME | | |
|--|----|------|---------|----|---------------|-------------|-----------|------|------|
| 2 Thu ABSENT 486 3 Fri ABSENT 486 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 486 7 Tue 07:59:47 12:15:56 12:16:05 17:02:20 88 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 99 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY O | D | AY | ARRIVAL | DE | PARTURE | ARRIVAL C | DEPARTURE | LATE | UT |
| ABSENT ABSENT ABSENT ABSENT DAY OFF Sun DAY OFF Mon ABSENT Tue 07:59:47 12:15:56 12:16:05 17:02:20 8 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 487 486 487 487 488 487 488 487 488 487 488 487 488 | 1 | Wed | | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon ABSENT Tue 07:59:47 12:15:56 12:16:05 17:02:20 8 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 48: 48: 48: 48: 48: 48: 48: 48: 48: 48 | 2 | Thu | | | <u>ABSENT</u> | | | | 480 |
| DAY OFF Mon ABSENT Tue 07:59:47 12:15:56 12:16:05 17:02:20 8 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 DAY OFF DAY OFF 28 Tue ABSENT 486 30 Thu ABSENT 486 486 486 487 | 3 | Fri | | | <u>ABSENT</u> | | | | 480 |
| ABSENT Tue 07:59:47 12:15:56 12:16:05 17:02:20 8 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | 4 | Sat | | | DAY OFF | | | | |
| 7 Tue 07:59:47 12:15:56 12:16:05 17:02:20 8 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 5 | Sun | | | DAY OFF | | | | |
| 8 Wed 08:10:06 12:42:00 12:43:11 18:22:44 10 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 30 Thu ABSENT 486 | 6 | Mon | | | <u>ABSENT</u> | | | | 480 |
| 9 Thu 08:41:57 12:15:44 12:15:48 18:28:55 41 10 Fri 08:41:51 12:20:15 12:20:20 17:41:44 41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 30 Thu ABSENT 486 487 | 7 | Tue | 07:59:4 | 47 | 12:15:56 | 12:16:05 | 17:02:20 | | |
| 10 Fri | 8 | Wed | 08:10:0 | 06 | 12:42:00 | 12:43:11 | 18:22:44 | 10 | |
| DAY OFF 12 Sun DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 30 Thu ABSENT 486 486 486 | 9 | Thu | 08:41: | 57 | 12:15:44 | 12:15:48 | 18:28:55 | 41 | |
| DAY OFF 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 30 Thu ABSENT 487 488 487 488 487 | 10 | Fri | 08:41: | 51 | 12:20:15 | 12:20:20 | 17:41:44 | 41 | |
| 13 Mon 08:25:26 12:01:38 12:01:43 18:22:17 25 14 Tue 08:54:31 12:25:52 12:25:57 19:29:20 54 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 30 Thu ABSENT 487 487 488 487 488 487 488 487 488 | 11 | Sat | | | DAY OFF | | | | |
| 14 Tue | 12 | Sun | | | DAY OFF | | | | |
| 15 Wed 08:29:04 12:12:44 12:12:50 18:35:02 29 16 Thu 08:44:40 12:28:25 12:28:30 18:29:38 44 17 Fri 08:26:14 12:48:22 12:48:25 17:41:58 26 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 30 Thu ABSENT 486 31 Fri ABSENT 486 | 13 | Mon | 08:25:2 | 26 | 12:01:38 | 12:01:43 | 18:22:17 | 25 | |
| 16 Thu | 14 | Tue | 08:54:3 | 31 | 12:25:52 | 12:25:57 | 19:29:20 | 54 | |
| 17 Fri | 15 | Wed | 08:29:0 | 04 | 12:12:44 | 12:12:50 | 18:35:02 | 29 | |
| DAY OFF DAY OF | 16 | Thu | 08:44:4 | 40 | 12:28:25 | 12:28:30 | 18:29:38 | 44 | |
| DAY OFF 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 29 Wed ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | 17 | Fri | 08:26: | 14 | 12:48:22 | 12:48:25 | 17:41:58 | 26 | |
| 20 Mon 08:19:17 12:23:25 12:23:36 17:30:18 19 21 Tue 09:02:12 12:05:15 12:05:21 18:32:26 62 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT 486 31 Fri ABSENT 486 | 18 | Sat | | | DAY OFF | | | | |
| 21 Tue | 19 | Sun | | | DAY OFF | | | | |
| 22 Wed 08:31:44 12:41:45 12:41:52 19:09:55 31 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 29 Wed ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | 20 | Mon | 08:19: | 17 | 12:23:25 | 12:23:36 | 17:30:18 | 19 | |
| 23 Thu 08:39:08 12:39:28 12:39:33 17:58:16 39 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | 21 | Tue | 09:02: | 12 | 12:05:15 | 12:05:21 | 18:32:26 | 62 | |
| 24 Fri 08:07:56 12:19:17 12:19:22 18:12:48 7 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 22 | Wed | 08:31:4 | 14 | 12:41:45 | 12:41:52 | 19:09:55 | 31 | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 23 | Thu | 08:39:0 | 80 | 12:39:28 | 12:39:33 | 17:58:16 | 39 | |
| 26 Sun DAY OFF 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 486 29 Wed ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | 24 | Fri | 08:07: | 56 | 12:19:17 | 12:19:22 | 18:12:48 | 7 | |
| 27 Mon 08:19:07 12:21:26 12:21:31 17:41:52 19 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 25 | Sat | | | DAY OFF | | | | |
| 28 Tue ABSENT 486 29 Wed ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | 26 | Sun | | | DAY OFF | | | | |
| 29 Wed <u>ABSENT</u> 480 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 27 | Mon | 08:19:0 | 07 | 12:21:26 | 12:21:31 | 17:41:52 | 19 | |
| 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 28 | Tue | | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> 480 | 29 | Wed | | | <u>ABSENT</u> | | | | 480 |
| | 30 | Thu | | | <u>ABSENT</u> | | | | 480 |
| TOTAL 447 384 | 31 | Fri | | | <u>ABSENT</u> | | | | 480 |
| | TC | DTAL | | | | | | 447 | 3840 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

BUSCATO, RONALD JARVIK

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

CABIGON, EDWARD

For the month of : **Jan 01-31 2020** ID No : **199800028**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----------|--------|--|
| | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:53:10 | 12:05:37 | 12:05:43 | 17:07:29 | | | |
| 3 | Fri | 08:23:31 | 12:39:06 | 12:39:13 | 17:29:40 | 23 | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 08:10:31 | 12:25:22 | 12:25:28 | | 10 | 240 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | | | 12:07:19 | | | 480 | |
| 9 | Thu | | | 12:22:16 | | | 480 | |
| 10 | Fri | | | 12:52:19 | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | | | 12:05:23 | | | 480 | |
| 14 | Tue | 08:34:03 | 12:47:12 | 12:47:17 | 17:41:26 | 34 | | |
| 15 | Wed | 08:48:44 | 12:44:12 | 12:44:17 | 17:49:08 | 48 | | |
| 16 | Thu | 08:16:36 | 12:17:54 | 12:18:00 | 17:20:03 | 16 | | |
| 17 | Fri | 08:01:08 | 12:10:43 | 12:10:49 | 17:04:39 | 1 | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 08:23:17 | 12:50:39 | 12:50:46 | 17:26:58 | 23 | | |
| 21 | Tue | 07:41:50 | 12:17:31 | 12:17:36 | 16:47:41 | | 12 | |
| 22 | Wed | 08:25:17 | 12:36:08 | 12:36:14 | 17:27:31 | 25 | | |
| 23 | Thu | 08:28:23 | 12:32:15 | 12:32:25 | 17:30:23 | 28 | | |
| 24 | Fri | 08:24:52 | 12:33:04 | 12:33:09 | 17:30:42 | 24 | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:14:32 | 12:22:51 | 12:22:56 | 18:01:36 | 14 | | |
| 28 | Tue | 08:36:26 | 12:24:36 | 12:24:40 | 17:44:19 | 36 | | |
| 29 | Wed | 08:29:07 | 12:58:55 | 12:59:03 | | 29 | 240 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 311 | 4332 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CABIGON, EDWARD

Verified as to the prescribed office hours

CABIGON, EDWARD

For the month of : **Jan 01-31 2020** ID No :**199800028**

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed | · | EPARTURE | ARRIVAL D | EPARTURE | LATE | LUT |
|--------------|----------|---------------|-------------|----------|------|---------|
| 1 Wed | | | | | | - 1 0 1 |
| | | HOLIDAY | | | | 480 |
| 2 Thu | 07:53:10 | 12:05:37 | 12:05:43 | 17:07:29 | | |
| 3 Fri | 08:23:31 | 12:39:06 | 12:39:13 | 17:29:40 | 23 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:10:31 | 12:25:22 | 12:25:28 | | 10 | 240 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | 大 | | 12:07:19 | | | 480 |
| 9 Thu | | | 12:22:16 | | | 480 |
| 10 Fri | | | 12:52:19 | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | | 12:05:23 | | | 480 |
| 14 Tue | 08:34:03 | 12:47:12 | 12:47:17 | 17:41:26 | 34 | |
| 15 Wed | 08:48:44 | 12:44:12 | 12:44:17 | 17:49:08 | 48 | |
| 16 Thu | 08:16:36 | 12:17:54 | 12:18:00 | 17:20:03 | 16 | |
| 17 Fri | 08:01:08 | 12:10:43 | 12:10:49 | 17:04:39 | 1 | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:23:17 | 12:50:39 | 12:50:46 | 17:26:58 | 23 | |
| 21 Tue | 07:41:50 | 12:17:31 | 12:17:36 | 16:47:41 | | 12 |
| 22 Wed | 08:25:17 | 12:36:08 | 12:36:14 | 17:27:31 | 25 | |
| 23 Thu | 08:28:23 | 12:32:15 | 12:32:25 | 17:30:23 | 28 | |
| 24 Fri | 08:24:52 | 12:33:04 | 12:33:09 | 17:30:42 | 24 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:14:32 | 12:22:51 | 12:22:56 | 18:01:36 | 14 | |
| 28 Tue | 08:36:26 | 12:24:36 | 12:24:40 | 17:44:19 | 36 | |
| 29 Wed | 08:29:07 | 12:58:55 | 12:59:03 | | 29 | 240 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 311 | 4332 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CABIGON, EDWARD

Verified as to the prescribed office hours

IN-CHARGE

CAING, DINO

For the month of : Jan 01-31 2020 ID No : 201400204

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM | PM UNDERTIME | | | |
|----|-----|-------------|---------------|----------|----------------|-----|------|--|
| С | PAY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | v Dill | | | 480 | |
| 2 | Thu | 07:46:31 | 12:06:58 | 12:07:05 | 16:55:14 | | 4 | |
| 3 | Fri | 07:25:04 | | 12:20:46 | 16:28:23 | | 31 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:29:40 | 12:01:45 | 12:01:51 | 16:46:09 | | 13 | |
| 7 | Tue | 07:36:20 | 12:19:17 | 12:19:23 | 16:41:29 | | 18 | |
| 8 | Wed | 07:46:47 | 12:01:33 | 12:01:40 | 16:47:46 | | 12 | |
| 9 | Thu | 07:47:39 | 12:01:40 | 12:01:46 | 19:38:02 | | | |
| 10 | Fri | 08:16:40 | | | 17:48:13 | 16 | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:31:34 | 12:00:24 | 12:00:32 | 16:39:40 | | 20 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 07:53:52 | 12:01:00 | 12:01:08 | 17:05:45 | | | |
| 21 | Tue | 08:25:20 | 12:02:33 | 12:02:40 | 17:26:21 | 25 | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:37:02 | 12:00:46 | 12:00:54 | 16:47:56 | | 12 | |
| 28 | Tue | 07:58:56 | 12:00:10 | | <u>HALFDAY</u> | | 240 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TC | TAL | | | | | 41 | 5630 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CAING, DINO

Verified as to the prescribed office hours

CAING, DINO

For the month of : Jan 01-31 2020

ID No:201400204

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM UNDERTIME | | | | |
|----|-----|--------------|---------------|--------------|----------------|------|--------|--|
| D | AY | ARRIVAL DE | EPARTURE | ARRIVAL [| DEPARTURE | LATI | E UT | |
| 1 | Wed | | HOLIDAY | oc D Li | | | 480 | |
| 2 | Thu | 07:46:31 | 12:06:58 | 12:07:05 | 16:55:14 | | 4 | |
| 3 | Fri | 07:25:04 | 12:20:40 | 12:20:46 | 16:28:23 | | 31 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:29:40 | 12:01:45 | 12:01:51 | 16:46:09 | | 13 | |
| 7 | Tue | 07:36:20 | 12:19:17 | 12:19:23 | 16:41:29 | | 18 | |
| 8 | Wed | 07:46:47 | 12:01:33 | 12:01:40 | 16:47:46 | | 12 | |
| 9 | Thu | 07:47:39 | 12:01:40 | 12:01:46 | 19:38:02 | | | |
| 10 | Fri | 08:16:40 | | | 17:48:13 | 16 | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:31:34 | 12:00:24 | 12:00:32 | 16:39:40 | | 20 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | ABSENT | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 07:53:52 | 12:01:00 | 12:01:08 | 17:05:45 | | | |
| 21 | Tue | 08:25:20 | 12:02:33 | 12:02:40 | 17:26:21 | 25 | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:37:02 | 12:00:46 | 12:00:54 | 16:47:56 | | 12 | |
| 28 | Tue | 07:58:56 | 12:00:10 | | <u>HALFDAY</u> | | 240 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TC | TAL | | | | | 41 | 5630 | |
| | | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CAING, DINO

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

CARDOSA, EDITHA

For the month of : **Jan 01-31 2020** ID No : **198400101** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|----------------|-----|--------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:47:16 | 12:22:56 | 12:23:07 | 17:05:07 | | |
| 3 | Fri | 07:21:15 | 12:08:47 | 12:11:19 | 17:46:17 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:57:23 | 12:03:09 | 12:03:18 | 17:04:04 | | |
| 7 | Tue | 07:55:27 | 12:03:30 | 12:05:23 | 17:12:15 | | |
| 8 | Wed | 07:59:46 | 12:05:21 | 12:05:31 | 17:03:50 | | |
| 9 | Thu | 07:53:40 | 12:22:42 | 12:22:59 | 17:11:10 | | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:18:15 | 12:04:01 | 12:05:19 | 17:20:42 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 07:49:12 | 12:01:09 | 12:01:19 | 17:03:39 | | |
| 16 | Thu | 07:07:50 | 12:06:39 | | <u>HALFDAY</u> | | 240 |
| 17 | Fri | 07:46:37 | 12:06:06 | 12:07:03 | 17:01:59 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:54:39 | 12:04:22 | 12:08:11 | 17:03:05 | | |
| 21 | Tue | 07:54:34 | 12:02:51 | 12:39:11 | 17:28:23 | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:58:51 | 12:07:12 | 12:10:06 | 17:06:51 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 07:58:48 | 12:23:47 | 12:24:41 | 17:17:31 | | |
| 30 | Thu | 07:48:13 | 12:05:47 | 12:06:45 | 17:09:55 | | |
| 31 | Fri | 07:54:59 | 12:52:15 | 12:52:50 | 17:38:20 | | |
| TO | TAL | | | | | 0 | 3600 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CARDOSA, EDITHA

Verified as to the prescribed office hours

CARDOSA, EDITHA

For the month of : **Jan 01-31 2020** ID No :**198400101**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:47:16 12:22:56 12:23:07 17:05:07 3 Fri 07:21:15 12:08:47 12:11:19 17:46:17 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:57:23 12:03:09 12:03:18 17:04:04 7 Tue 07:55:27 12:03:30 12:05:23 17:12:15 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:34 12:02:51 12:39:11 17:28:23 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | | AM | PM | UND | ERT | IME | |
|--|--------|-------------|---------------|-------------|----------------|-----|--------|
| 2 Thu 07:47:16 12:22:56 12:23:07 17:05:07 3 Fri 07:21:15 12:08:47 12:11:19 17:46:17 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:57:23 12:03:09 12:03:18 17:04:04 7 Tue 07:55:27 12:03:30 12:05:23 17:12:15 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:34 12:02:51 12:39:11 17:28:23 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | DAY | ARRIVAL D | EPARTURE | ARRIVAL [| DEPARTURE | LAT | E UT |
| 3 Fri 07:21:15 12:08:47 12:11:19 17:46:17 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:57:23 12:03:09 12:03:18 17:04:04 7 Tue 07:55:27 12:03:30 12:05:23 17:12:15 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:34 12:02:51 12:39:11 17:28:23 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 1 We | d | HOLIDAY | oc D Li | | | 480 |
| DAY OFF Sun DAY OFF Mon 07:57:23 12:03:09 12:03:18 17:04:04 Tue 07:55:27 12:03:30 12:05:23 17:12:15 Wed 07:53:40 12:22:42 12:22:59 17:11:10 DAY OFF DAY OFF DAY OFF DAY OFF Sun DAY OFF DAY OF DAY OFF | 2 Thu | 07:47:16 | 12:22:56 | 12:23:07 | 17:05:07 | | |
| 5 Sun DAY OFF 6 Mon 07:57:23 12:03:09 12:03:18 17:04:04 7 Tue 07:55:27 12:03:30 12:05:23 17:12:15 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 44 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue | 3 Fri | 07:21:15 | 12:08:47 | 12:11:19 | 17:46:17 | | |
| 6 Mon 07:57:23 12:03:09 12:03:18 17:04:04 7 Tue 07:55:27 12:03:30 12:05:23 17:12:15 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 | 4 Sat | | DAY OFF | | | | |
| 7 Tue 07:55:27 12:03:30 12:05:23 17:12:15 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri | 5 Sur | ı | DAY OFF | | | | |
| 8 Wed 07:59:46 12:05:21 12:05:31 17:03:50 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri | 6 Moi | 07:57:23 | 12:03:09 | 12:03:18 | 17:04:04 | | |
| 9 Thu 07:53:40 12:22:42 12:22:59 17:11:10 10 Fri | 7 Tue | 07:55:27 | 12:03:30 | 12:05:23 | 17:12:15 | | |
| 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 8 We | d 07:59:46 | 12:05:21 | 12:05:31 | 17:03:50 | | |
| 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 9 Thu | 07:53:40 | 12:22:42 | 12:22:59 | 17:11:10 | | |
| 12 Sun DAY OFF 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon 07:18:15 12:04:01 12:05:19 17:20:42 14 Tue ABSENT 48 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 24 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 11 Sat | | DAY OFF | | | | |
| 14 Tue ABSENT 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 HALFDAY 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 12 Sur | 1.2 | DAY OFF | | | | |
| 15 Wed 07:49:12 12:01:09 12:01:19 17:03:39 16 Thu 07:07:50 12:06:39 | 13 Moi | o 7:18:15 | 12:04:01 | 12:05:19 | 17:20:42 | | |
| 16 Thu 07:07:50 12:06:39 | 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 17 Fri 07:46:37 12:06:06 12:07:03 17:01:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 15 We | d 07:49:12 | 12:01:09 | 12:01:19 | 17:03:39 | | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 16 Thu | 07:07:50 | 12:06:39 | | <u>HALFDAY</u> | | 240 |
| 19 Sun DAY OFF 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 17 Fri | 07:46:37 | 12:06:06 | 12:07:03 | 17:01:59 | | |
| 20 Mon 07:54:39 12:04:22 12:08:11 17:03:05 21 Tue 07:54:34 12:02:51 12:39:11 17:28:23 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 18 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sur | 1 | DAY OFF | | | | |
| 22 Wed ABSENT 48 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 20 Moi | 07:54:39 | 12:04:22 | 12:08:11 | 17:03:05 | | |
| 23 Thu ABSENT 48 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 21 Tue | 07:54:34 | 12:02:51 | 12:39:11 | 17:28:23 | | |
| 24 Fri ABSENT 48 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 22 We | d | <u>ABSENT</u> | | | | 480 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 26 Sun DAY OFF 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 27 Mon 07:58:51 12:07:12 12:10:06 17:06:51 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 25 Sat | | DAY OFF | | | | |
| 28 Tue ABSENT 48 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 26 Sur | 1 | DAY OFF | | | | |
| 29 Wed 07:58:48 12:23:47 12:24:41 17:17:31 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 27 Moi | 07:58:51 | 12:07:12 | 12:10:06 | 17:06:51 | | |
| 30 Thu 07:48:13 12:05:47 12:06:45 17:09:55 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 28 Tue | : | <u>ABSENT</u> | | | | 480 |
| 31 Fri 07:54:59 12:52:15 12:52:50 17:38:20 | 29 We | d 07:58:48 | 12:23:47 | 12:24:41 | 17:17:31 | | |
| | 30 Thu | 07:48:13 | 12:05:47 | 12:06:45 | 17:09:55 | | |
| TOTAL 0 360 | 31 Fri | 07:54:59 | 12:52:15 | 12:52:50 | 17:38:20 | | |
| | TOTA | L | | | | 0 | 3600 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CARDOSA, EDITHA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Carpuente, Marieta T

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 0800039

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM UNDERTIME | | | |
|----|-----|-------------|---------------|--------------|----------------|-------|------|
| D. | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTUR | E LAT | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | | 16:30:24 | | 210 | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:22:55 | 12:29:30 | | <u>HALFDAY</u> | | 240 |
| 21 | Tue | 07:45:47 | 12:11:24 | 13:00:55 | 17:07:30 | | |
| 22 | Wed | 07:39:42 | 12:14:29 | 12:43:56 | 17:01:23 | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:58:02 | 12:16:27 | 12:56:39 | 17:02:41 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:56:11 | 12:22:32 | 12:47:26 | 17:02:04 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 08:03:01 | | | | 3 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 213 | 8640 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Carpuente, Marieta T

Verified as to the prescribed office hours

Carpuente, Marieta T

For the month of : Jan 01-31 2020

ID No:0800039

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | ME |
|--------|-------------|---------------|-------------|----------------|------|------|
| DAY | ARRIVAL [| DEPARTURE | ARRIVAL [| EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | <u>ABSENT</u> | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | | 16:30:24 | | 210 | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:22:55 | 12:29:30 | | <u>HALFDAY</u> | | 240 |
| 21 Tue | 07:45:47 | 12:11:24 | 13:00:55 | 17:07:30 | | |
| 22 Wed | 07:39:42 | 12:14:29 | 12:43:56 | 17:01:23 | | |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | 07:58:02 | 12:16:27 | 12:56:39 | 17:02:41 | | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:56:11 | 12:22:32 | 12:47:26 | 17:02:04 | | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | 08:03:01 | | | | 3 | 240 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 213 | 8640 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Carpuente, Marieta T

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

CASES, CRESILDA

For the month of : **Jan 01-31 2020** ID No : **201400243** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|-----|
| | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:50:05 | 12:15:00 | 12:15:23 | 17:04:03 | | |
| 7 | Tue | 07:54:30 | 12:08:40 | 12:08:48 | 17:05:34 | | |
| 8 | Wed | 08:07:54 | 12:18:18 | 12:18:24 | 17:14:34 | 7 | |
| 9 | Thu | 07:45:30 | 12:14:42 | 12:14:48 | 16:57:28 | | 2 |
| 10 | Fri | 08:08:20 | 12:17:45 | 12:19:32 | 19:38:19 | 8 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:17:56 | 12:01:32 | 12:01:37 | 17:20:38 | 17 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | ABSENT | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:56:55 | 12:01:07 | 12:01:14 | 17:04:21 | | |
| 21 | Tue | 08:30:53 | 12:04:05 | 12:04:11 | 17:44:26 | 30 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | <u>HALFDAY</u> | | 12:28:37 | 17:20:05 | | 240 |
| 28 | Tue | 08:23:40 | 12:19:59 | 12:20:04 | 18:47:03 | 23 | |
| 29 | Wed | 08:32:04 | 12:07:18 | 12:07:23 | 18:41:24 | 32 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

CASES, CRESILDA

Verified as to the prescribed office hours

CASES. CRESILDA

For the month of : Jan 01-31 2020 ID No :201400243

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:50:05 12:15:00 12:15:23 17:04:03 7 Tue 07:54:30 12:08:40 12:08:48 17:05:34 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 4 Tue ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 19 | | AM | | PM | UND | ERTI | ME |
|--|--------|----------------|---------------|-------------|----------|------|-----|
| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:50:05 12:15:00 12:15:23 17:04:03 7 Tue 07:54:30 12:08:40 12:08:48 17:05:34 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 480 480 | DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| ABSENT ABBENT AB | 1 Wed | i | HOLIDAY | | | | 480 |
| 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:50:05 12:15:00 12:15:23 17:04:03 7 Tue 07:54:30 12:08:40 12:08:48 17:05:34 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 ABSENT 48 | 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 5 Sun DAY OFF 6 Mon 07:50:05 12:15:00 12:15:23 17:04:03 7 Tue 07:54:30 12:08:40 12:08:48 17:05:34 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 ABSENT 4 | 3 Fri | | ABSENT | | | | 480 |
| 6 Mon 07:50:05 12:15:00 12:15:23 17:04:03 7 Tue 07:54:30 12:08:40 12:08:48 17:05:34 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 ABSE | 4 Sat | | DAY OFF | | | | |
| 7 Tue 07:54:30 12:08:40 12:08:48 17:05:34 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 4 Tue ABSENT 480 ABSENT | 5 Sun | | DAY OFF | | | | |
| 8 Wed 08:07:54 12:18:18 12:18:24 17:14:34 7 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 480 480 480 480 480 480 480 480 480 | 6 Mon | 07:50:05 | 12:15:00 | 12:15:23 | 17:04:03 | | |
| 9 Thu 07:45:30 12:14:42 12:14:48 16:57:28 2 10 Fri 08:08:20 12:17:45 12:19:32 19:38:19 8 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 7 Tue | 07:54:30 | 12:08:40 | 12:08:48 | 17:05:34 | | |
| 10 Fri | 8 Wed | 08:07:54 | 12:18:18 | 12:18:24 | 17:14:34 | 7 | |
| 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 9 Thu | 07:45:30 | 12:14:42 | 12:14:48 | 16:57:28 | | 2 |
| 12 Sun DAY OFF 13 Mon 08:17:56 12:01:32 12:01:37 17:20:38 17 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 10 Fri | 08:08:20 | 12:17:45 | 12:19:32 | 19:38:19 | 8 | |
| 13 Mon | 11 Sat | | DAY OFF | | | | |
| 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 12 Sun | | DAY OFF | | | | |
| 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 13 Mon | 08:17:56 | 12:01:32 | 12:01:37 | 17:20:38 | 17 | |
| 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 15 Wed | d | <u>ABSENT</u> | | | | 480 |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 19 Sun DAY OFF 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon 07:56:55 12:01:07 12:01:14 17:04:21 21 Tue 08:30:53 12:04:05 12:04:11 17:44:26 30 22 Wed ABSENT 480 23 Thu ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 18 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sun | | DAY OFF | | | | |
| 22 Wed ABSENT 480 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 20 Mon | 07:56:55 | 12:01:07 | 12:01:14 | 17:04:21 | | |
| 23 Thu ABSENT 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 21 Tue | 08:30:53 | 12:04:05 | 12:04:11 | 17:44:26 | 30 | |
| 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 22 Wed | i | <u>ABSENT</u> | | | | 480 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 26 Sun DAY OFF 27 Mon <u>HALFDAY</u> 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu <u>ABSENT</u> 480 | 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 27 Mon HALFDAY 12:28:37 17:20:05 240 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu ABSENT 480 | 25 Sat | | DAY OFF | | | | |
| 28 Tue 08:23:40 12:19:59 12:20:04 18:47:03 23 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu <u>ABSENT</u> 480 | 26 Sun | | DAY OFF | | | | |
| 29 Wed 08:32:04 12:07:18 12:07:23 18:41:24 32 30 Thu <u>ABSENT</u> 480 | 27 Mon | <u>HALFDAY</u> | <u>′</u> | 12:28:37 | 17:20:05 | | 240 |
| 30 Thu <u>ABSENT</u> 480 | 28 Tue | 08:23:40 | 12:19:59 | 12:20:04 | 18:47:03 | 23 | |
| | 29 Wed | 08:32:04 | 12:07:18 | 12:07:23 | 18:41:24 | 32 | |
| 31 Fri <u>ABSENT</u> 480 | 30 Thu | | <u>ABSENT</u> | | | | 480 |
| | 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

117 6002

TOTAL

117 6002

CASES, CRESILDA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

CEJUDO, ANGELIE BROOK

For the month of : **Jan 01-31 2020** ID No : **201400207**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----------|------|--|
| | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 | Fri | 07:29:07 | 12:15:32 | 12:15:37 | 17:36:38 | | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 7 | Tue | 08:35:10 | 12:02:46 | 12:02:51 | 20:11:44 | 35 | | |
| 8 | Wed | 08:30:22 | 12:04:31 | 12:04:37 | 20:56:01 | 30 | | |
| 9 | Thu | 08:46:33 | | | 21:41:08 | 46 | | |
| 10 | Fri | 08:35:25 | 12:00:24 | 12:00:28 | 19:16:17 | 35 | | |
| 11 | Sat | 09:38:28 | | | 15:20:34 | 98 | 99 | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 08:16:39 | | | 19:01:47 | 16 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | 08:38:19 | 12:02:58 | 12:03:03 | 19:20:34 | 38 | | |
| 16 | Thu | 08:47:12 | 12:12:16 | 12:12:20 | 18:59:30 | 47 | | |
| 17 | Fri | 06:51:23 | 12:23:37 | 12:23:42 | 18:15:41 | | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | 08:27:19 | 12:03:20 | 12:03:26 | | 27 | 240 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:03:57 | 12:16:59 | 12:17:05 | 17:42:33 | 3 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 375 | 6099 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CEJUDO, ANGELIE BROOK

Verified as to the prescribed office hours

CEJUDO, ANGELIE BROOK

For the month of : Jan 01-31 2020 ID No : 201400207

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UNE | ERTI | ME |
|--------|-------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 We | d | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | 07:29:07 | 12:15:32 | 12:15:37 | 17:36:38 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sur | /3%/_ | DAY OFF | | | | |
| 6 Mor | 1 | <u>ABSENT</u> | | | | 480 |
| 7 Tue | 08:35:10 | 12:02:46 | 12:02:51 | 20:11:44 | 35 | |
| 8 We | d 08:30:22 | 12:04:31 | 12:04:37 | 20:56:01 | 30 | |
| 9 Thu | 08:46:33 | | | 21:41:08 | 46 | |
| 10 Fri | 08:35:25 | 12:00:24 | 12:00:28 | 19:16:17 | 35 | |
| 11 Sat | 09:38:28 | | | 15:20:34 | 98 | 99 |
| 12 Sur | 1.57 | DAY OFF | | | | |
| 13 Mor | n 08:16:39 | | | 19:01:47 | 16 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 We | d 08:38:19 | 12:02:58 | 12:03:03 | 19:20:34 | 38 | |
| 16 Thu | 08:47:12 | 12:12:16 | 12:12:20 | 18:59:30 | 47 | |
| 17 Fri | 06:51:23 | 12:23:37 | 12:23:42 | 18:15:41 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sur | 1 | DAY OFF | | | | |
| 20 Mor | า | <u>ABSENT</u> | | | | 480 |
| 21 Tue | : | <u>ABSENT</u> | | | | 480 |
| 22 We | d 08:27:19 | 12:03:20 | 12:03:26 | | 27 | 240 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sur | 1 | DAY OFF | | | | |
| 27 Mor | 08:03:57 | 12:16:59 | 12:17:05 | 17:42:33 | 3 | |
| 28 Tue | : | <u>ABSENT</u> | | | | 480 |
| 29 We | d | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

CEJUDO, ANGELIE BROOK

375 6099

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

CENIZA, ATHENA

For the month of : Jan 01-31 2020 ID No : 199900026

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | AY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:14:12 | 12:24:25 | 12:24:34 | 17:47:10 | | |
| 3 | Fri | 07:20:15 | 12:18:35 | 12:18:45 | 17:15:48 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:19:38 | 12:16:12 | 12:16:23 | 17:51:09 | | |
| 7 | Tue | 07:18:07 | 12:15:56 | 12:16:02 | 17:45:22 | | |
| 8 | Wed | 07:22:41 | 12:45:36 | 12:45:42 | 16:47:40 | | 12 |
| 9 | Thu | 07:19:07 | 12:20:35 | 12:20:44 | 17:43:41 | | |
| 10 | Fri | 07:22:14 | 12:37:29 | 12:37:35 | 17:18:41 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:09:23 | 12:22:04 | 12:22:20 | 17:51:09 | | |
| 14 | Tue | 07:13:04 | 12:26:58 | 12:27:04 | 17:39:47 | | |
| 15 | Wed | 07:18:38 | 12:32:01 | 12:32:07 | 17:41:31 | | |
| 16 | Thu | 07:21:20 | 12:14:30 | 12:14:36 | 17:45:31 | | |
| 17 | Fri | 07:08:54 | 12:13:35 | 12:13:40 | 16:14:10 | | 45 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:05:04 | 12:15:24 | 12:15:30 | 17:49:14 | | |
| 21 | Tue | 07:09:08 | 12:33:38 | 12:33:49 | 16:14:29 | | 45 |
| 22 | Wed | 07:16:51 | 12:18:12 | 12:18:18 | 17:33:13 | | |
| 23 | Thu | 07:08:32 | 12:14:54 | 12:15:05 | 17:30:23 | | |
| 24 | Fri | 07:17:14 | 12:26:58 | 12:27:04 | 16:48:45 | | 11 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:06:46 | 12:35:31 | 12:35:57 | 17:12:44 | | |
| 28 | Tue | 07:14:13 | 12:20:14 | 12:20:20 | 17:39:19 | | |
| 29 | Wed | 07:30:52 | 12:18:56 | 12:19:02 | | | 240 |
| 30 | Thu | 07:09:11 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 0 | 1553 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CENIZA, ATHENA

Verified as to the prescribed office hours

CENIZA, ATHENA

For the month of : **Jan 01-31 2020** ID No :**199900026**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:14:12 12:24:25 12:24:34 17:47:10 3 Fri 07:20:15 12:18:35 12:18:45 17:15:48 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:19:38 12:16:12 12:16:23 17:51:09 7 Tue 07:18:07 12:15:56 12:16:02 17:45:22 8 Wed 07:22:41 12:45:36 12:45:42 16:47:40 11:49:10 Fri 07:22:14 12:37:29 12:37:35 17:18:41 10 Fri 07:22:14 12:37:29 12:37:35 17:18:41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:09:23 12:22:04 12:22:20 17:51:09 14 Tue 07:13:04 12:26:58 12:27:04 17:39:47 15 Wed 07:18:38 12:32:01 12:32:07 17:41:31 16 Thu 07:21:20 12:14:30 12:14:36 17:45:31 17 Fri 07:08:54 12:13:35 12:13:40 16:14:10 48:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:05:04 12:15:24 12:15:30 17:49:14 21 Tue 07:09:08 12:33:38 12:33:49 16:14:29 48:12 Wed 07:16:51 12:18:12 12:18:18 17:33:13 12:3 Thu 07:08:32 12:14:54 12:15:05 17:30:23 12:4 Fri 07:17:14 12:26:58 12:27:04 16:48:45 17:25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 24:03 Thu 07:09:11 ABSENT 48:00.15 ABSENT | | AM | PM | UND | DERTIME | | |
|--|--------|--------------|---------------|-------------|----------|------|--------|
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| 6 Mon 07:19:38 12:16:12 12:16:23 17:51:09 7 Tue 07:18:07 12:15:56 12:16:02 17:45:22 8 Wed 07:22:41 12:45:36 12:45:42 16:47:40 12: 9 Thu 07:19:07 12:20:35 12:20:44 17:43:41 10 Fri 07:22:14 12:37:29 12:37:35 17:18:41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:09:23 12:22:04 12:22:20 17:51:09 14 Tue 07:13:04 12:26:58 12:27:04 17:39:47 15 Wed 07:18:38 12:32:01 12:32:07 17:41:31 16 Thu 07:21:20 12:14:30 12:14:36 17:45:31 17 Fri 07:08:54 12:13:35 12:13:40 16:14:10 48 18 Sat DAY OFF 20 Mon 07:05:04 12:15:24 12:15:30 17:49:14 21 Tue 07:09:08 12:33:38 12:33:49 16:14:29 48 22 Wed 07:16:51 12:18:12 12:18:18 17:33:13 23 Thu 07:08:32 12:14:54 12:15:05 17:30:23 24 Fri 07:17:14 12:26:58 12:27:04 16:48:45 11:25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 240 30 Thu 07:09:11 48 | 4 Sat | | DAY OFF | | | | |
| 7 Tue 07:18:07 12:15:56 12:16:02 17:45:22 8 Wed 07:22:41 12:45:36 12:45:42 16:47:40 12: 9 Thu 07:19:07 12:20:35 12:20:44 17:43:41 10 Fri 07:22:14 12:37:29 12:37:35 17:18:41 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:09:23 12:22:04 12:22:20 17:51:09 14 Tue 07:13:04 12:26:58 12:27:04 17:39:47 15 Wed 07:18:38 12:32:01 12:32:07 17:41:31 16 Thu 07:21:20 12:14:30 12:14:36 17:45:31 17 Fri 07:08:54 12:13:35 12:13:40 16:14:10 48:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:05:04 12:15:24 12:15:30 17:49:14 21 Tue 07:09:08 12:33:38 12:33:49 16:14:29 48:22 Wed 07:16:51 12:18:12 12:18:18 17:33:13 23 Thu 07:08:32 12:14:54 12:15:05 17:30:23 14:54 Fri 07:17:14 12:26:58 12:27:04 16:48:45 11:25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:09:11 48:55 12:19:02 24:63 Thu 07:09:11 48:00 Thu 07:09:11 48:00 Thu 07:09:11 48:00 Thu 0 | 5 Sun | | DAY OFF | | | | |
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| 17 Fri 07:08:54 12:13:35 12:13:40 16:14:10 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:05:04 12:15:24 12:15:30 17:49:14 21 Tue 07:09:08 12:33:38 12:33:49 16:14:29 48 22 Wed 07:16:51 12:18:12 12:18:18 17:33:13 23 Thu 07:08:32 12:14:54 12:15:05 17:30:23 24 Fri 07:17:14 12:26:58 12:27:04 16:48:45 13:25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 240 30 Thu 07:09:11 48 31 Fri ABSENT 480 | 15 Wed | 07:18:38 | 12:32:01 | 12:32:07 | 17:41:31 | | |
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| 21 Tue | 19 Sun | | DAY OFF | | | | |
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| 23 Thu 07:08:32 12:14:54 12:15:05 17:30:23 24 Fri 07:17:14 12:26:58 12:27:04 16:48:45 1:25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 240:30 Thu 07:09:11 485 | 21 Tue | 07:09:08 | 12:33:38 | 12:33:49 | 16:14:29 | | 45 |
| 24 Fri 07:17:14 12:26:58 12:27:04 16:48:45 1:25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 240:30 Thu 07:09:11 31 Fri ABSENT 480 | 22 Wed | 07:16:51 | 12:18:12 | 12:18:18 | 17:33:13 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 240 30 Thu 07:09:11 240 31 Fri ABSENT 480 | 23 Thu | 07:08:32 | 12:14:54 | 12:15:05 | 17:30:23 | | |
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| 27 Mon 07:06:46 12:35:31 12:35:57 17:12:44 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 240 30 Thu 07:09:11 240 31 Fri ABSENT 480 | 25 Sat | | DAY OFF | | | | |
| 28 Tue 07:14:13 12:20:14 12:20:20 17:39:19 29 Wed 07:30:52 12:18:56 12:19:02 24(30 Thu 07:09:11 24(31 Fri ABSENT 48(| 26 Sun | | DAY OFF | | | | |
| 29 Wed 07:30:52 12:18:56 12:19:02 240 30 Thu 07:09:11 240 31 Fri ABSENT 480 | 27 Mor | 07:06:46 | 12:35:31 | 12:35:57 | 17:12:44 | | |
| 30 Thu 07:09:11 240 31 Fri <u>ABSENT</u> 480 | 28 Tue | 07:14:13 | 12:20:14 | 12:20:20 | 17:39:19 | | |
| 31 Fri <u>ABSENT</u> 480 | 29 Wed | 07:30:52 | 12:18:56 | 12:19:02 | | | 240 |
| | 30 Thu | 07:09:11 | | | | | 240 |
| TOTAL 0 1555 | 31 Fri | | <u>ABSENT</u> | | | | 480 |
| | TOTAL | - | | | | 0 | 1553 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CENIZA, ATHENA

Verified as to the prescribed office hours

IN-CHARGE

Chicano, Emily Rose S

For the month of : **Jan 01-31 2020** ID No : **0800008** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|----------------|---------------|----------|-----------|-----|------|
| D. | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | ABSENT | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | 07:51:47 | | | | | 240 |
| 10 | Fri | 08:00:40 | | | 17:39:40 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | 08:18:37 | 12:05:12 | 12:55:40 | 17:23:13 | 18 | |
| 17 | Fri | 07:59:15 | 12:51:06 | 12:56:20 | 18:03:21 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:06:40 | 12:28:33 | 12:41:23 | 17:59:55 | 6 | |
| 21 | Tue | 08:10:55 | 12:12:58 | 13:06:10 | 17:17:06 | 16 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | <u>HALFDAY</u> | | 12:25:29 | 17:03:58 | | 240 |
| 24 | Fri | 08:01:03 | 12:11:06 | 12:55:13 | 17:08:23 | 1 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:05:42 | 12:02:48 | 12:58:15 | | 5 | 240 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 46 | 7440 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Chicano, Emily Rose S

Verified as to the prescribed office hours

DAILY TIME RECORD

Printed: 2020-02-03

Chicano, Emily Rose S

For the month of : **Jan 01-31 2020** ID No : **0800008**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|----------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | 07:51:47 | | | | | 240 |
| 10 Fri | 08:00:40 | | | 17:39:40 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | 08:18:37 | 12:05:12 | 12:55:40 | 17:23:13 | 18 | |
| 17 Fri | 07:59:15 | 12:51:06 | 12:56:20 | 18:03:21 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:06:40 | 12:28:33 | 12:41:23 | 17:59:55 | 6 | |
| 21 Tue | 08:10:55 | 12:12:58 | 13:06:10 | 17:17:06 | 16 | |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | <u>HALFDAY</u> | <u>′</u> | 12:25:29 | 17:03:58 | | 240 |
| 24 Fri | 08:01:03 | 12:11:06 | 12:55:13 | 17:08:23 | 1 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | 08:05:42 | 12:02:48 | 12:58:15 | | 5 | 240 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Chicano, Emily Rose S

46 7440

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

CHUA, IRENE

For the month of : Jan 01-31 2020 ID No : 198600029

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|----------------|------|--------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:30:42 | 12:40:02 | 12:40:12 | 17:36:38 | | |
| 3 | Fri | 08:18:53 | 12:20:06 | 12:20:12 | 18:33:01 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:55:56 | 12:01:34 | 12:01:39 | 17:06:54 | | 23 |
| 7 | Tue | 08:32:15 | 12:56:17 | 12:56:29 | 18:28:05 | 2 | |
| 8 | Wed | 08:04:51 | 12:43:46 | 12:43:54 | 18:30:04 | | |
| 9 | Thu | 08:45:47 | 12:08:53 | 12:08:58 | 18:25:59 | 15 | |
| 10 | Fri | 08:42:12 | 12:45:01 | 12:45:08 | 18:44:37 | 12 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:56:39 | 12:42:31 | 12:42:37 | 17:37:05 | | |
| 14 | Tue | 08:22:40 | 12:36:53 | | 17:44:58 | | |
| 15 | Wed | 08:36:49 | 12:08:52 | 12:08:57 | 17:40:21 | 6 | |
| 16 | Thu | 08:15:04 | 12:11:37 | 12:11:45 | 17:36:27 | | |
| 17 | Fri | 08:23:12 | 12:49:28 | | <u>HALFDAY</u> | | 270 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:20:49 | 12:51:25 | 12:51:30 | 17:42:55 | | |
| 22 | Wed | 08:24:06 | 12:44:16 | 12:44:22 | 17:45:50 | | |
| 23 | Thu | 08:39:09 | 12:09:07 | | 17:40:45 | 9 | |
| 24 | Fri | 08:58:31 | 12:00:51 | 12:00:57 | 18:21:31 | 28 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:10:53 | 12:40:45 | 12:40:55 | 17:40:21 | 10 | |
| 28 | Tue | 08:23:32 | 12:07:15 | 12:07:20 | 17:37:52 | | |
| 29 | Wed | 08:30:13 | 12:49:58 | 12:50:06 | 17:34:46 | | |
| 30 | Thu | 08:16:24 | 12:10:30 | 12:10:36 | 17:36:43 | | |
| 31 | Fri | 08:18:37 | 12:42:36 | 12:42:43 | 17:40:41 | | |
| ТО | TAL | | | | | 82 | 1253 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CHUA, IRENE

Verified as to the prescribed office hours

CHUA, IRENE

For the month of : **Jan 01-31 2020** ID No :**198600029**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNE | ERT | IME |
|----|-----|--------------|---------------|-------------|----------------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:30:42 | 12:40:02 | 12:40:12 | 17:36:38 | | |
| 3 | Fri | 08:18:53 | 12:20:06 | 12:20:12 | 18:33:01 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:55:56 | 12:01:34 | 12:01:39 | 17:06:54 | | 23 |
| 7 | Tue | 08:32:15 | 12:56:17 | 12:56:29 | 18:28:05 | 2 | |
| 3 | Wed | 08:04:51 | 12:43:46 | 12:43:54 | 18:30:04 | | |
| 9 | Thu | 08:45:47 | 12:08:53 | 12:08:58 | 18:25:59 | 15 | |
| 10 | Fri | 08:42:12 | 12:45:01 | 12:45:08 | 18:44:37 | 12 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:56:39 | 12:42:31 | 12:42:37 | 17:37:05 | | |
| 14 | Tue | 08:22:40 | 12:36:53 | | 17:44:58 | | |
| 15 | Wed | 08:36:49 | 12:08:52 | 12:08:57 | 17:40:21 | 6 | |
| 16 | Thu | 08:15:04 | 12:11:37 | 12:11:45 | 17:36:27 | | |
| 17 | Fri | 08:23:12 | 12:49:28 | | <u>HALFDAY</u> | | 270 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:20:49 | 12:51:25 | 12:51:30 | 17:42:55 | | |
| 22 | Wed | 08:24:06 | 12:44:16 | 12:44:22 | 17:45:50 | | |
| 23 | Thu | 08:39:09 | 12:09:07 | | 17:40:45 | 9 | |
| 24 | Fri | 08:58:31 | 12:00:51 | 12:00:57 | 18:21:31 | 28 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:10:53 | 12:40:45 | 12:40:55 | 17:40:21 | 10 | |
| 28 | Tue | 08:23:32 | 12:07:15 | 12:07:20 | 17:37:52 | | |
| 29 | Wed | 08:30:13 | 12:49:58 | 12:50:06 | 17:34:46 | | |
| 30 | Thu | 08:16:24 | 12:10:30 | 12:10:36 | 17:36:43 | | |
| 31 | Fri | 08:18:37 | 12:42:36 | 12:42:43 | 17:40:41 | | |
| TC | TAL | | | | | 82 | 1253 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CHUA, IRENE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

CINCOFLORES, STEPHEN

For the month of : **Jan 01-31 2020** ID No : **201600256** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:04:53 | 12:13:45 | | 17:47:40 | 4 | |
| 3 | Fri | 08:01:45 | 12:01:35 | 12:01:44 | 17:42:51 | 1 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | 08:37:05 | 12:11:30 | 12:11:35 | 17:55:55 | 37 | |
| 10 | Fri | 08:23:55 | 12:02:47 | 12:02:52 | 18:00:32 | 23 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:24:26 | 12:00:51 | 12:00:57 | 18:12:27 | 24 | |
| 14 | Tue | 08:23:47 | 12:26:56 | 12:27:04 | 17:37:14 | 23 | |
| 15 | Wed | 08:28:33 | | | 18:47:28 | 28 | |
| 16 | Thu | 08:18:04 | 12:18:10 | 12:18:14 | | 18 | 240 |
| 17 | Fri | 08:28:53 | 12:03:20 | 12:03:24 | 18:14:51 | 28 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:48:29 | 12:03:39 | 12:03:43 | 18:26:46 | 108 | |
| 21 | Tue | 08:40:42 | 12:37:01 | 12:37:05 | 17:51:24 | 40 | |
| 22 | Wed | 08:34:17 | 12:54:55 | 12:55:10 | 18:08:42 | 34 | |
| 23 | Thu | 08:40:23 | 12:19:34 | 12:19:44 | 17:53:29 | 40 | |
| 24 | Fri | HALFDAY | <u>′</u> | 12:00:43 | 17:38:49 | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:32:21 | 12:27:31 | 12:27:45 | 17:36:45 | 32 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ABSENT

ABSENT

29 Wed

30 Thu31 Fri

TOTAL

08:31:28

CINCOFLORES, STEPHEN

Verified as to the prescribed office hours

CINCOFLORES, STEPHEN

For the month of : **Jan 01-31 2020** ID No : **201600256**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM UND | | DERTIME | | | |
|----|-----|----------------|---------------|--------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:04:53 | 12:13:45 | | 17:47:40 | 4 | |
| 3 | Fri | 08:01:45 | 12:01:35 | 12:01:44 | 17:42:51 | 1 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | 08:37:05 | 12:11:30 | 12:11:35 | 17:55:55 | 37 | |
| 10 | Fri | 08:23:55 | 12:02:47 | 12:02:52 | 18:00:32 | 23 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:24:26 | 12:00:51 | 12:00:57 | 18:12:27 | 24 | |
| 14 | Tue | 08:23:47 | 12:26:56 | 12:27:04 | 17:37:14 | 23 | |
| 15 | Wed | 08:28:33 | | | 18:47:28 | 28 | |
| 16 | Thu | 08:18:04 | 12:18:10 | 12:18:14 | | 18 | 240 |
| 17 | Fri | 08:28:53 | 12:03:20 | 12:03:24 | 18:14:51 | 28 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:48:29 | 12:03:39 | 12:03:43 | 18:26:46 | 108 | |
| 21 | Tue | 08:40:42 | 12:37:01 | 12:37:05 | 17:51:24 | 40 | |
| 22 | Wed | 08:34:17 | 12:54:55 | 12:55:10 | 18:08:42 | 34 | |
| 23 | Thu | 08:40:23 | 12:19:34 | 12:19:44 | 17:53:29 | 40 | |
| 24 | Fri | <u>HALFDAY</u> | | 12:00:43 | 17:38:49 | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:32:21 | 12:27:31 | 12:27:45 | 17:36:45 | 32 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 08:31:28 | | | | 31 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CINCOFLORES, STEPHEN

471 4080

Verified as to the prescribed office hours

IN-CHARGE

480

240

480

4080

TOTAL

31

DAILY TIME RECORD

Printed: 2020-02-03

CLARION, DOMINIC JOSE

For the month of : **Jan 01-31 2020** ID No : **199400080**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| | PΑΥ | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:10:20 | 12:03:27 | 12:03:33 | 16:00:09 | | 59 |
| 3 | Fri | 06:05:20 | 12:20:07 | 12:20:13 | 16:06:11 | | 53 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:09:46 | 12:04:19 | 12:04:24 | 16:02:49 | | 57 |
| 7 | Tue | 06:12:15 | 12:02:14 | 12:02:19 | 16:00:59 | | 59 |
| 8 | Wed | 06:17:20 | 12:03:20 | 12:03:25 | 16:08:03 | | 51 |
| 9 | Thu | 06:10:41 | 12:05:14 | 12:05:19 | 16:00:42 | | 59 |
| 10 | Fri | 06:15:33 | 12:03:42 | 12:03:47 | 20:09:15 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:07:09 | | | | | 240 |
| 14 | Tue | 06:14:48 | 12:08:47 | 12:08:53 | 16:01:20 | | 58 |
| 15 | Wed | 06:31:11 | 12:03:05 | 12:03:10 | 16:01:05 | | 58 |
| 16 | Thu | 06:11:53 | 12:03:29 | 12:03:34 | 16:00:30 | | 59 |
| 17 | Fri | 06:15:04 | 12:04:17 | 12:04:21 | 16:02:50 | | 57 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:17:41 | 12:36:56 | 12:39:09 | 16:01:35 | | 58 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 06:49:07 | 12:14:44 | 12:14:49 | 16:02:46 | | 57 |
| 24 | Fri | 06:41:00 | 12:03:52 | 12:03:57 | 16:06:17 | | 53 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:20:16 | 12:18:28 | 12:18:33 | 16:00:34 | | 59 |
| 28 | Tue | 06:27:18 | 12:13:49 | 12:13:54 | 16:00:51 | | 59 |
| 29 | Wed | 06:25:57 | 12:17:51 | 12:17:56 | | | 240 |
| 30 | Thu | 06:28:37 | | | | | 240 |
| 31 | Fri | 06:29:50 | 12:18:50 | 12:18:57 | 16:07:21 | | 52 |
| TC | TAL | | | | | 0 | 3068 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CLARION, DOMINIC JOSE

Verified as to the prescribed office hours

CLARION, DOMINIC JOSE

For the month of : Jan 01-31 2020 ID No :199400080

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME | |
|----|-----|--------------|---------------|-------------|----------|-----------|
| D. | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 06:10:20 | 12:03:27 | 12:03:33 | 16:00:09 | 59 |
| 3 | Fri | 06:05:20 | 12:20:07 | 12:20:13 | 16:06:11 | 53 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 06:09:46 | 12:04:19 | 12:04:24 | 16:02:49 | 57 |
| 7 | Tue | 06:12:15 | 12:02:14 | 12:02:19 | 16:00:59 | 59 |
| 8 | Wed | 06:17:20 | 12:03:20 | 12:03:25 | 16:08:03 | 51 |
| 9 | Thu | 06:10:41 | 12:05:14 | 12:05:19 | 16:00:42 | 59 |
| 10 | Fri | 06:15:33 | 12:03:42 | 12:03:47 | 20:09:15 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 06:07:09 | | | | 240 |
| 14 | Tue | 06:14:48 | 12:08:47 | 12:08:53 | 16:01:20 | 58 |
| 15 | Wed | 06:31:11 | 12:03:05 | 12:03:10 | 16:01:05 | 58 |
| 16 | Thu | 06:11:53 | 12:03:29 | 12:03:34 | 16:00:30 | 59 |
| 17 | Fri | 06:15:04 | 12:04:17 | 12:04:21 | 16:02:50 | 57 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 06:17:41 | 12:36:56 | 12:39:09 | 16:01:35 | 58 |
| 21 | Tue | | <u>ABSENT</u> | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | 480 |
| 23 | Thu | 06:49:07 | 12:14:44 | 12:14:49 | 16:02:46 | 57 |
| 24 | Fri | 06:41:00 | 12:03:52 | 12:03:57 | 16:06:17 | 53 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 06:20:16 | 12:18:28 | 12:18:33 | 16:00:34 | 59 |
| 28 | Tue | 06:27:18 | 12:13:49 | 12:13:54 | 16:00:51 | 59 |
| 29 | Wed | 06:25:57 | 12:17:51 | 12:17:56 | | 240 |
| 30 | Thu | 06:28:37 | | | | 240 |
| 31 | Fri | 06:29:50 | 12:18:50 | 12:18:57 | 16:07:21 | 52 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

CLARION, DOMINIC JOSE

3068

0

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Contapay, Maribeth M

For the month of : Jan 01-31 2020 $\,$ ID No : 0800025

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 07:35:23 | 12:20:21 | 12:37:11 | 17:47:35 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:26:02 | 12:34:50 | 12:35:43 | 18:10:51 | 26 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:51:31 | 12:20:28 | 12:34:46 | 17:59:18 | | |
| 21 | Tue | 07:21:07 | | | | | 240 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 08:15:33 | | | 13:23:38 | 15 | 216 |
| 24 | Fri | 08:29:32 | 12:34:38 | 12:40:08 | | 29 | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:48:55 | 12:33:31 | 12:36:47 | 17:19:22 | | |
| 28 | Tue | 07:17:21 | 12:35:15 | 12:36:24 | 18:08:11 | | |
| 29 | Wed | 07:43:37 | 12:21:31 | 12:33:00 | 18:17:50 | | |
| 30 | Thu | 07:36:00 | 12:22:46 | 12:31:30 | 18:07:09 | | |
| 31 | Fri | 07:38:26 | 12:15:31 | 12:31:58 | 18:09:51 | | |
| TC | TAL | | | | | 70 | 6456 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Contapay, Maribeth M

Verified as to the prescribed office hours

Contapay, Maribeth M

For the month of : **Jan 01-31 2020** ID No : **0800025**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|--------------|---------------|-------------|----------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 07:35:23 | 12:20:21 | 12:37:11 | 17:47:35 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:26:02 | 12:34:50 | 12:35:43 | 18:10:51 | 26 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:51:31 | 12:20:28 | 12:34:46 | 17:59:18 | | |
| 21 | Tue | 07:21:07 | | | | | 240 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 08:15:33 | | | 13:23:38 | 15 | 216 |
| 24 | Fri | 08:29:32 | 12:34:38 | 12:40:08 | | 29 | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:48:55 | 12:33:31 | 12:36:47 | 17:19:22 | | |
| 28 | Tue | 07:17:21 | 12:35:15 | 12:36:24 | 18:08:11 | | |
| 29 | Wed | 07:43:37 | 12:21:31 | 12:33:00 | 18:17:50 | | |
| 30 | Thu | 07:36:00 | 12:22:46 | 12:31:30 | 18:07:09 | | |
| 31 | Fri | 07:38:26 | 12:15:31 | 12:31:58 | 18:09:51 | | |
| TC | TAL | | | | | 70 | 6456 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Contapay, Maribeth M

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Corcilles, Sylvia Mae A.

For the month of : **Jan 01-31 2020** ID No : **0800048** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|----------------|------|--------|
| D/ | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:47:25 | | | 17:15:14 | | |
| 7 | Tue | 07:46:37 | | | | | 240 |
| 8 | Wed | 07:42:36 | | | 21:27:07 | | |
| 9 | Thu | 07:57:53 | | | | | 240 |
| 10 | Fri | 07:47:13 | 12:09:21 | | <u>HALFDAY</u> | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:13:46 | 12:02:12 | 12:50:31 | 21:23:58 | | |
| 14 | Tue | 07:30:03 | 12:55:18 | 12:55:18 | | | 240 |
| 15 | Wed | 07:41:15 | 12:09:36 | 12:40:45 | 22:25:36 | | |
| 16 | Thu | 07:47:17 | 12:09:22 | 12:43:40 | | | 240 |
| 17 | Fri | 08:13:52 | 12:40:50 | 13:00:40 | | 13 | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:50:09 | 12:17:25 | 12:40:38 | | | 240 |
| 21 | Tue | 07:39:22 | 12:40:21 | | <u>HALFDAY</u> | | 240 |
| 22 | Wed | 08:00:55 | 12:48:37 | 12:51:47 | | | 240 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:47:26 | | | | | 240 |
| 28 | Tue | | | 12:40:30 | | | 480 |
| 29 | Wed | 07:50:36 | 12:09:49 | 12:40:32 | 17:55:13 | | |
| 30 | Thu | 07:43:20 | 12:36:21 | 12:40:14 | 17:10:01 | | |
| 31 | Fri | <u>HALFDAY</u> | | 12:40:47 | 17:09:36 | | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Corcilles, Sylvia Mae A.

5520

Verified as to the prescribed office hours

Corcilles, Sylvia Mae A.

For the month of : **Jan 01-31 2020** ID No : **0800048**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UND | | ERTIME | |
|--------|----------------|---------------|-------------|----------------|--------|--------|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | E UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:47:25 | | | 17:15:14 | | |
| 7 Tue | 07:46:37 | | | | | 240 |
| 8 Wed | 07:42:36 | | | 21:27:07 | | |
| 9 Thu | 07:57:53 | | | | | 240 |
| 10 Fri | 07:47:13 | 12:09:21 | | <u>HALFDAY</u> | | 240 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:13:46 | 12:02:12 | 12:50:31 | 21:23:58 | | |
| 14 Tue | 07:30:03 | 12:55:18 | 12:55:18 | | | 240 |
| 15 Wed | 07:41:15 | 12:09:36 | 12:40:45 | 22:25:36 | | |
| 16 Thu | 07:47:17 | 12:09:22 | 12:43:40 | | | 240 |
| 17 Fri | 08:13:52 | 12:40:50 | 13:00:40 | | 13 | 240 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:50:09 | 12:17:25 | 12:40:38 | | | 240 |
| 21 Tue | 07:39:22 | 12:40:21 | | <u>HALFDAY</u> | | 240 |
| 22 Wed | 08:00:55 | 12:48:37 | 12:51:47 | | | 240 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:47:26 | | | | | 240 |
| 28 Tue | | | 12:40:30 | | | 480 |
| 29 Wed | 07:50:36 | 12:09:49 | 12:40:32 | 17:55:13 | | |
| 30 Thu | 07:43:20 | 12:36:21 | 12:40:14 | 17:10:01 | | |
| 31 Fri | <u>HALFDAY</u> | <u>'</u> | 12:40:47 | 17:09:36 | | 240 |
| TOTAL | | | | | 13 | 5520 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Corcilles, Sylvia Mae A.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

CUBILLO, ROLDAN

For the month of : Jan 01-31 2020 $\,$ ID No : 200300012 $\,$

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | UNDERTIME | | | | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:01:19 | 12:08:05 | 12:08:12 | 17:10:59 | | |
| 3 | Fri | 07:11:28 | 12:04:28 | 12:04:34 | 18:10:27 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:46:15 | 12:31:42 | 12:31:53 | 17:04:53 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:01:28 | 12:19:59 | 12:20:06 | 17:07:07 | | |
| 14 | Tue | 06:56:36 | 12:13:24 | 12:13:29 | 17:00:50 | | |
| 15 | Wed | 06:55:24 | | | 17:00:40 | | |
| 16 | Thu | 07:03:08 | 12:13:23 | 12:13:29 | 17:06:04 | | |
| 17 | Fri | 07:06:39 | | | 19:16:01 | | |
| 18 | Sat | 08:57:16 | | | 19:10:09 | 57 | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:58:58 | 12:17:23 | 12:17:28 | 17:09:58 | | |
| 21 | Tue | 06:58:21 | 12:18:59 | 12:19:05 | 17:09:05 | | |
| 22 | Wed | 07:54:49 | 12:10:54 | 12:11:00 | 17:11:40 | | |
| 23 | Thu | 06:54:17 | | | | | 240 |
| 24 | Fri | 07:00:12 | 12:13:54 | 12:13:59 | 17:00:37 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:04:44 | 12:26:55 | 12:27:08 | 17:06:04 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 57 | 4560 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CUBILLO, ROLDAN

Verified as to the prescribed office hours

CUBILLO, ROLDAN

For the month of : Jan 01-31 2020 ID No :200300012

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|--------------|---------------|--------------|----------|-----------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:01:19 | 12:08:05 | 12:08:12 | 17:10:59 | |
| 3 | Fri | 07:11:28 | 12:04:28 | 12:04:34 | 18:10:27 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 06:46:15 | 12:31:42 | 12:31:53 | 17:04:53 | |
| 7 | Tue | | <u>ABSENT</u> | | | 480 |
| 8 | Wed | | ABSENT | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | 480 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:01:28 | 12:19:59 | 12:20:06 | 17:07:07 | |
| 14 | Tue | 06:56:36 | 12:13:24 | 12:13:29 | 17:00:50 | |
| 15 | Wed | 06:55:24 | | | 17:00:40 | |
| 16 | Thu | 07:03:08 | 12:13:23 | 12:13:29 | 17:06:04 | |
| 17 | Fri | 07:06:39 | | | 19:16:01 | |
| 18 | Sat | 08:57:16 | | | 19:10:09 | 57 |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 06:58:58 | 12:17:23 | 12:17:28 | 17:09:58 | |
| 21 | Tue | 06:58:21 | 12:18:59 | 12:19:05 | 17:09:05 | |
| 22 | Wed | 07:54:49 | 12:10:54 | 12:11:00 | 17:11:40 | |
| 23 | Thu | 06:54:17 | | | | 240 |
| 24 | Fri | 07:00:12 | 12:13:54 | 12:13:59 | 17:00:37 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:04:44 | 12:26:55 | 12:27:08 | 17:06:04 | |
| 28 | Tue | | <u>ABSENT</u> | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

57 4560

TOTAL

CUBILLO, ROLDAN

Verified as to the prescribed office hours

IN-CHARGE

CUYOS, JOHANNA GUTANG

For the month of : **Jan 01-31 2020** ID No : **201400180** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME | |
|----|-----|-------------|----------|----------|-----------|-----------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:45:00 | 12:49:38 | 12:49:49 | 18:12:32 | |
| 3 | Fri | 07:41:37 | 12:11:22 | 12:11:33 | 17:21:57 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:47:19 | 12:12:31 | 12:12:37 | 17:43:09 | |
| 7 | Tue | 07:38:40 | 12:51:52 | 12:51:59 | 18:49:32 | |
| 8 | Wed | 07:50:12 | 12:55:55 | 12:56:02 | 19:59:04 | |
| 9 | Thu | 07:49:53 | 12:55:39 | 12:55:47 | 18:01:32 | |
| 10 | Fri | 07:54:09 | 12:55:47 | 12:55:53 | 19:30:50 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:52:29 | 12:57:15 | 12:57:21 | 18:48:15 | |
| 14 | Tue | 07:51:40 | 12:56:31 | 12:56:43 | 18:34:48 | |
| 15 | Wed | 07:55:48 | 12:08:42 | 12:08:46 | 19:06:12 | |
| 16 | Thu | 07:48:33 | 12:00:24 | 12:00:30 | 18:52:18 | |
| 17 | Fri | 07:55:27 | 12:00:04 | 12:00:12 | 17:42:59 | |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:51:15 | 12:55:12 | 12:55:18 | 18:19:44 | |
| 21 | Tue | 07:54:03 | 12:57:13 | 12:57:27 | 20:36:55 | |
| 22 | Wed | 07:51:12 | 12:02:48 | | 19:48:21 | |
| 23 | Thu | 07:56:00 | 12:55:18 | 12:55:24 | 21:06:18 | |
| 24 | Fri | 07:53:15 | 12:57:31 | 12:57:40 | 17:23:08 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:42:33 | 12:00:43 | 12:00:48 | 17:54:26 | |
| 28 | Tue | 07:43:00 | 12:56:22 | 12:56:28 | 17:30:08 | |
| 29 | Wed | 07:52:33 | 12:57:53 | 12:57:58 | 17:26:54 | |
| 30 | Thu | 07:56:23 | 12:55:28 | 12:55:35 | 18:01:41 | |
| 31 | Fri | 07:49:40 | 12:45:45 | 12:45:52 | 17:34:55 | |
| ТО | TAL | | | | | 0 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CUYOS, JOHANNA GUTANG

Verified as to the prescribed office hours

For the month of : **Jan 01-31 2020**

ID No:201400180

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:45:00 12:49:38 12:49:49 18:12:32 3 Fri 07:41:37 12:11:22 12:11:33 17:21:57 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:19 12:12:31 12:12:37 17:43:09 7 Tue 07:38:40 12:51:52 12:51:59 18:49:32 8 Wed 07:50:12 12:55:55 12:56:02 19:59:04 9 Thu 07:49:53 12:55:39 12:55:47 18:01:32 10 Fri 07:54:09 12:55:47 12:55:53 19:30:50 DAY OFF 13 Mon 07:52:29 12:57:15 12:57:21 18:48:15 14 Tue 07:51:40 12:56:31 12:56:43 18:34:48 15 Wed 07:55:48 12:08:42 12:08:46 19:06:12 16 Thu 07:48:33 12:00:24 12:00:30 18:52:18 17 Fri 07:55:27 12:00:04 12:00:12 17:42:59 DAY OFF 19 Sun DAY OFF 20 Mon 07:51:15 12:57:13 12:57:27 20:36:55 12:56:00 12:55:18 12:55:24 21:06:18 21 Tue 07:53:15 12:57:31 12:57:27 20:36:55 22 Wed 07:51:12 12:02:48 19:44 21 Tue 07:53:15 12:57:31 12:57:27 20:36:55 22 Wed 07:51:12 12:02:48 19:48:21 22:3 Thu 07:56:00 12:55:18 12:57:40 17:23:08 DAY OFF 27 Mon 07:42:33 12:00:43 12:00:48 17:54:26 28 Sun DAY OFF 29 Wed 07:52:33 12:57:53 12:57:58 17:26:54 30 Thu 07:56:23 12:55:28 12:55:35 18:01:41 31 Fri 07:49:40 12:45:45 12:45:52 17:34:55 | | | AM | | PM | UND | ERT | ME |
|--|----|-----|--------------|----------|--------------|----------|------|--------|
| 2 Thu 07:45:00 12:49:38 12:49:49 18:12:32 3 Fri 07:41:37 12:11:22 12:11:33 17:21:57 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:19 12:12:31 12:12:37 17:43:09 7 Tue 07:38:40 12:51:52 12:51:59 18:49:32 8 Wed 07:50:12 12:55:55 12:56:02 19:59:04 9 Thu 07:49:53 12:55:39 12:55:47 18:01:32 10 Fri 07:54:09 12:55:47 12:55:53 19:30:50 DAY OFF 13 Mon 07:52:29 12:57:15 12:57:21 18:48:15 14 Tue 07:51:40 12:56:31 12:56:43 18:34:48 15 Wed 07:55:48 12:08:42 12:08:46 19:06:12 16 Thu 07:48:33 12:00:24 12:00:30 18:52:18 17 Fri 07:55:27 12:00:04 12:00:12 17:42:59 DAY OFF 19 Sun DAY OFF 20 Mon 07:51:15 12:57:13 12:57:27 20:36:55 12:56:00 12:55:18 12:55:24 21:06:18 21 Tue 07:53:15 12:57:31 12:57:27 20:36:55 22 Wed 07:51:12 12:02:48 19:44 21 Tue 07:53:15 12:57:31 12:57:27 20:36:55 22 Wed 07:51:12 12:02:48 19:48:21 22:3 Thu 07:56:00 12:55:18 12:57:40 17:23:08 DAY OFF 27 Mon 07:42:33 12:00:43 12:00:48 17:54:26 28 Sun DAY OFF 29 Wed 07:52:33 12:57:53 12:57:58 17:26:54 30 Thu 07:56:23 12:55:28 12:55:35 18:01:41 31 Fri 07:49:40 12:45:45 12:45:52 17:34:55 | D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | [UT |
| 3 Fri 07:41:37 12:11:22 12:11:33 17:21:57 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:47:19 12:12:31 12:12:37 17:43:09 7 Tue 07:38:40 12:51:52 12:51:59 18:49:32 8 Wed 07:50:12 12:55:55 12:56:02 19:59:04 9 Thu 07:49:53 12:55:39 12:55:47 18:01:32 10 Fri 07:54:09 12:55:47 12:55:53 19:30:50 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:52:29 12:57:15 12:57:21 18:48:15 14 Tue 07:51:40 12:56:31 12:56:43 18:34:48 15 Wed 07:55:48 12:08:42 12:08:46 19:06:12 16 Thu 07:48:33 12:00:24 12:00:30 18:52:18 17 Fri 07:55:27 12:00:04 12:00:12 17:42:59 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:51:15 12:55:12 12:55:18 18:19:44 21 Tue 07:54:03 12:57:13 12:57:27 20:36:55 22 Wed 07:51:12 12:02:48 19:48:21 23 Thu 07:56:00 12:55:18 12:55:24 21:06:18 24 Fri 07:53:15 12:57:31 12:57:40 17:23:08 DAY OFF 27 Mon 07:42:33 12:00:43 12:00:48 17:54:26 28 Tue 07:52:33 12:57:53 12:57:58 17:26:54 30 Thu 07:56:23 12:55:28 12:55:35 18:01:41 31 Fri 07:49:40 12:45:45 12:45:52 17:34:55 | 1 | Wed | | HOLIDAY | | | | 480 |
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| TOTAL 0 480 | 31 | Fri | 07:49:40 | 12:45:45 | 12:45:52 | 17:34:55 | | |
| | TC | TAL | | | | | 0 | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CUYOS, JOHANNA GUTANG

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

CUYOS, JOSEPH

For the month of : **Jan 01-31 2020** ID No : **201400185** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|-------------|-----------|----------|-----------|-----------|
| | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:45:11 | 12:49:55 | 12:50:03 | 18:13:17 | |
| 3 | Fri | 07:41:47 | 12:11:40 | 12:11:45 | 17:29:00 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:47:25 | 12:42:06 | 12:42:12 | 17:44:52 | |
| 7 | Tue | 07:38:49 | 12:20:18 | 12:20:26 | 18:54:59 | |
| 8 | Wed | 07:50:22 | 12:55:38 | 12:55:46 | 19:59:11 | |
| 9 | Thu | 07:50:00 | 12:55:56 | 12:56:01 | 18:01:37 | |
| 10 | Fri | 07:54:19 | 12:00:40 | 12:00:45 | 17:24:48 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:52:37 | 12:58:02 | 12:58:23 | 17:58:14 | |
| 14 | Tue | 07:51:47 | 12:53:03 | 12:53:10 | 17:21:46 | |
| 15 | Wed | 07:55:53 | 12:01:11 | 12:01:20 | 19:04:05 | |
| 16 | Thu | 07:49:11 | 12:00:36 | 12:00:41 | 19:11:07 | |
| 17 | Fri | 07:55:33 | 12:01:47 | 12:01:53 | 17:39:38 | |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:51:23 | 12:55:01 | 12:55:06 | 18:19:51 | |
| 21 | Tue | 07:54:09 | 12:57:35 | 12:57:42 | 20:37:02 | |
| 22 | Wed | 07:51:20 | 12:04:33 | 12:04:38 | 19:47:59 | |
| 23 | Thu | 07:56:07 | 12:59:01 | 12:59:08 | 21:06:24 | |
| 24 | Fri | 07:53:24 | 12:57:47 | 12:57:53 | 17:28:59 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:42:43 | 12:00:53 | 12:00:58 | 17:35:22 | |
| 28 | Tue | 07:43:06 | 12:57:59 | 12:58:04 | 17:09:23 | |
| 29 | Wed | 07:52:39 | 12:02:14 | 12:02:18 | 17:27:44 | |
| 30 | Thu | 07:56:29 | 12:58:54 | 12:59:00 | 18:01:23 | |
| 31 | Fri | 07:49:46 | 12:04:17 | 12:04:23 | 17:37:46 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

480

TOTAL

CUYOS, JOSEPH

Verified as to the prescribed office hours

CUYOS, JOSEPH

For the month of : **Jan 01-31 2020** ID No :**201400185**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | UND | ERT | ME | | |
|------|-----|--------------|----------|--------------|----------|------|--------|
| DA | Υ | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | : UT |
| 1 ' | Wed | | HOLIDAY | | | | 480 |
| 2 . | Thu | 07:45:11 | 12:49:55 | 12:50:03 | 18:13:17 | | |
| 3 | Fri | 07:41:47 | 12:11:40 | 12:11:45 | 17:29:00 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:47:25 | 12:42:06 | 12:42:12 | 17:44:52 | | |
| 7 | Tue | 07:38:49 | 12:20:18 | 12:20:26 | 18:54:59 | | |
| 8 ' | Wed | 07:50:22 | 12:55:38 | 12:55:46 | 19:59:11 | | |
| 9 . | Thu | 07:50:00 | 12:55:56 | 12:56:01 | 18:01:37 | | |
| 10 | Fri | 07:54:19 | 12:00:40 | 12:00:45 | 17:24:48 | | |
| 11 3 | Sat | | DAY OFF | | | | |
| 12 3 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:52:37 | 12:58:02 | 12:58:23 | 17:58:14 | | |
| 14 | Tue | 07:51:47 | 12:53:03 | 12:53:10 | 17:21:46 | | |
| 15 \ | Wed | 07:55:53 | 12:01:11 | 12:01:20 | 19:04:05 | | |
| 16 | Thu | 07:49:11 | 12:00:36 | 12:00:41 | 19:11:07 | | |
| 17 | Fri | 07:55:33 | 12:01:47 | 12:01:53 | 17:39:38 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:51:23 | 12:55:01 | 12:55:06 | 18:19:51 | | |
| 21 . | Tue | 07:54:09 | 12:57:35 | 12:57:42 | 20:37:02 | | |
| 22 \ | Wed | 07:51:20 | 12:04:33 | 12:04:38 | 19:47:59 | | |
| 23 . | Thu | 07:56:07 | 12:59:01 | 12:59:08 | 21:06:24 | | |
| 24 | Fri | 07:53:24 | 12:57:47 | 12:57:53 | 17:28:59 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 I | Mon | 07:42:43 | 12:00:53 | 12:00:58 | 17:35:22 | | |
| 28 . | Tue | 07:43:06 | 12:57:59 | 12:58:04 | 17:09:23 | | |
| 29 \ | Wed | 07:52:39 | 12:02:14 | 12:02:18 | 17:27:44 | | |
| 30 . | Thu | 07:56:29 | 12:58:54 | 12:59:00 | 18:01:23 | | |
| 31 | Fri | 07:49:46 | 12:04:17 | 12:04:23 | 17:37:46 | | |
| TO | TAL | | | | | 0 | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

CUYOS, JOSEPH

Verified as to the prescribed office hours

IN-CHARGE

Dacuno, Laarni S

For the month of : **Jan 01-31 2020** ID No : **0800026** Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | IME | |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:03:31 | 12:05:29 | 12:32:52 | 17:07:27 | 3 | |
| 14 | Tue | 08:00:20 | 12:04:21 | 12:32:26 | 17:06:20 | | |
| 15 | Wed | 08:00:28 | 12:14:01 | 12:34:28 | 17:01:59 | | |
| 16 | Thu | 08:04:40 | 12:04:37 | 12:42:17 | 17:13:11 | 4 | |
| 17 | Fri | 07:56:12 | 12:06:34 | 12:37:47 | 17:35:56 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:09:57 | 12:33:19 | 12:53:19 | 17:09:44 | 9 | |
| 21 | Tue | 08:02:54 | | 13:39:27 | 17:12:18 | 41 | |
| 22 | Wed | 07:55:28 | 12:12:02 | 12:51:16 | 17:22:58 | | |
| 23 | Thu | 07:47:57 | 12:13:50 | 12:56:13 | 17:12:09 | | |
| 24 | Fri | 08:01:08 | 12:01:53 | 12:38:14 | 17:04:18 | 1 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:58:33 | 12:03:11 | 12:40:38 | 17:09:27 | | |
| 28 | Tue | 07:57:07 | 12:02:07 | 12:33:06 | 17:07:13 | | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 07:51:29 | 12:10:50 | 12:35:03 | 17:07:19 | | |
| 31 | Fri | 07:57:34 | 12:04:37 | 12:33:33 | 17:02:57 | | |
| ТО | TAL | | | | | 58 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Dacuno, Laarni S

Verified as to the prescribed office hours

Dacuno, Laarni S

For the month of : Jan 01-31 2020

ID No:0800026

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|------|-----|-------------|---------------|-------------|----------|------|--------|
| DAY | Y | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 W | Ved | | HOLIDAY | | | | 480 |
| 2 T | hu | | <u>ABSENT</u> | | | | 480 |
| 3 F | ri | | ABSENT | | | | 480 |
| 4 S | at | | DAY OFF | | | | |
| 5 S | un | | DAY OFF | | | | |
| 6 M | 1on | | <u>ABSENT</u> | | | | 480 |
| 7 T | ue | | <u>ABSENT</u> | | | | 480 |
| 8 W | Ved | | <u>ABSENT</u> | | | | 480 |
| 9 T | hu | | <u>ABSENT</u> | | | | 480 |
| 10 F | ri | | <u>ABSENT</u> | | | | 480 |
| 11 S | at | | DAY OFF | | | | |
| 12 S | un | | DAY OFF | | | | |
| 13 M | 1on | 08:03:31 | 12:05:29 | 12:32:52 | 17:07:27 | 3 | |
| 14 T | ue | 08:00:20 | 12:04:21 | 12:32:26 | 17:06:20 | | |
| 15 W | Ved | 08:00:28 | 12:14:01 | 12:34:28 | 17:01:59 | | |
| 16 T | hu | 08:04:40 | 12:04:37 | 12:42:17 | 17:13:11 | 4 | |
| 17 F | ri | 07:56:12 | 12:06:34 | 12:37:47 | 17:35:56 | | |
| 18 S | at | | DAY OFF | | | | |
| 19 S | un | | DAY OFF | | | | |
| 20 M | 1on | 08:09:57 | 12:33:19 | 12:53:19 | 17:09:44 | 9 | |
| 21 T | ue | 08:02:54 | | 13:39:27 | 17:12:18 | 41 | |
| 22 W | Ved | 07:55:28 | 12:12:02 | 12:51:16 | 17:22:58 | | |
| 23 T | hu | 07:47:57 | 12:13:50 | 12:56:13 | 17:12:09 | | |
| 24 F | ri | 08:01:08 | 12:01:53 | 12:38:14 | 17:04:18 | 1 | |
| 25 S | at | | DAY OFF | | | | |
| 26 S | un | | DAY OFF | | | | |
| 27 M | 1on | 07:58:33 | 12:03:11 | 12:40:38 | 17:09:27 | | |
| 28 T | ue | 07:57:07 | 12:02:07 | 12:33:06 | 17:07:13 | | |
| 29 W | Ved | | <u>ABSENT</u> | | | | 480 |
| 30 T | hu | 07:51:29 | 12:10:50 | 12:35:03 | 17:07:19 | | |
| 31 F | ri | 07:57:34 | 12:04:37 | 12:33:33 | 17:02:57 | | |
| ТОТ | AL | | | | | 58 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Dacuno, Laarni S

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

DAGATAN, SHIELA MAE YPIL

For the month of : Jan 01-31 2020 ID No : 201900287

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTIME |
|----|-----|-------------|----------|----------|-----------|-----------|
| D | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 06:54:37 | 12:28:18 | 12:28:29 | 16:25:06 | 34 |
| 3 | Fri | 07:05:39 | 12:27:11 | 12:27:16 | 16:40:25 | 19 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 06:52:43 | 12:19:59 | 12:20:05 | 16:14:04 | 45 |
| 7 | Tue | 07:35:16 | 12:16:13 | 12:16:19 | 16:59:46 | |
| 8 | Wed | 06:57:36 | 12:31:32 | 12:31:38 | 17:19:20 | |
| 9 | Thu | 07:47:31 | 12:22:48 | | 19:12:35 | |
| 10 | Fri | 06:53:03 | 12:42:45 | 12:42:54 | 16:46:09 | 13 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 06:28:57 | 12:09:29 | 12:09:34 | 16:23:43 | 36 |
| 14 | Tue | 07:09:08 | | | | 240 |
| 15 | Wed | 07:22:06 | 12:13:41 | 12:13:46 | 17:12:41 | |
| 16 | Thu | 07:54:09 | 12:19:49 | 12:19:55 | 17:05:21 | |
| 17 | Fri | 06:50:57 | 12:39:23 | 12:39:34 | 16:14:21 | 45 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 06:49:12 | 12:26:02 | 12:26:09 | 16:15:33 | 44 |
| 21 | Tue | 07:30:32 | 12:33:10 | 12:33:15 | 16:39:39 | 20 |
| 22 | Wed | 07:09:15 | 12:21:00 | 12:21:06 | 16:23:26 | 36 |
| 23 | Thu | 07:03:34 | 12:28:25 | 12:28:35 | 16:25:39 | 34 |
| 24 | Fri | 06:46:37 | 12:10:33 | 12:10:38 | 17:19:50 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:55:20 | 12:45:32 | 12:45:40 | 17:07:50 | |
| 28 | Tue | 07:10:33 | | | 17:32:06 | |
| 29 | Wed | 07:23:29 | 12:46:12 | 12:46:18 | 17:05:46 | |
| 30 | Thu | 07:23:03 | 12:31:24 | 12:31:27 | 17:05:17 | |
| 31 | Fri | 07:51:54 | 12:31:04 | 12:31:09 | 17:26:34 | |
| ТО | TAL | | | | | 0 1046 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DAGATAN, SHIELA MAE YPIL

Verified as to the prescribed office hours

DAGATAN, SHIELA MAE YPIL

For the month of : Jan 01-31 2020 ID No : 201900287

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 06:54:37 12:28:18 12:28:29 16:25:06 34 35 Fri 07:05:39 12:27:11 12:27:16 16:40:25 15 | | AM | PM | UND | ERTIME | |
|--|--------|-------------|----------|-------------|----------|-----------|
| 2 Thu 06:54:37 12:28:18 12:28:29 16:25:06 34 3 Fri 07:05:39 12:27:11 12:27:16 16:40:25 19 4 Sat DAY OFF | DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE UT |
| 3 Fri 07:05:39 12:27:11 12:27:16 16:40:25 15 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 06:52:43 12:19:59 12:20:05 16:14:04 45 7 Tue 07:35:16 12:16:13 12:16:19 16:59:46 88 Wed 06:57:36 12:31:32 12:31:38 17:19:20 99 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13:11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36:14 Tue 07:09:08 246:15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48:18 Sat DAY OFF 19 Sun DAY OFF 19 Su | 1 We | d | HOLIDAY | | | 480 |
| DAY OFF Sun DAY OFF Sun DAY OFF 6 Mon 06:52:43 12:19:59 12:20:05 16:14:04 48 7 Tue 07:35:16 12:16:13 12:16:19 16:59:46 8 Wed 06:57:36 12:31:32 12:31:38 17:19:20 9 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13 14 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 246 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 26 27 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 37 38 39 30 30 30 31 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 2 Thu | u 06:54:37 | 12:28:18 | 12:28:29 | 16:25:06 | 34 |
| DAY OFF Mon 06:52:43 12:19:59 12:20:05 16:14:04 45 Tue 07:35:16 12:16:13 12:16:19 16:59:46 Wed 06:57:36 12:31:32 12:31:38 17:19:20 9 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13 H Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 246 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 45 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:03:32 12:33:10 12:33:15 16:39:39 26 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 3 Fri | 07:05:39 | 12:27:11 | 12:27:16 | 16:40:25 | 19 |
| 6 Mon 06:52:43 12:19:59 12:20:05 16:14:04 45 7 Tue 07:35:16 12:16:13 12:16:19 16:59:46 8 Wed 06:57:36 12:31:32 12:31:38 17:19:20 9 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13:11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36:14 Tue 07:09:08 246:15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 45:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44:21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 26:23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34:24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 4 Sat | | DAY OFF | | | |
| 7 Tue 07:35:16 12:16:13 12:16:19 16:59:46 8 Wed 06:57:36 12:31:32 12:31:38 17:19:20 9 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 246 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 46 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 26 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:31:24 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 5 Sur | า | DAY OFF | | | |
| 8 Wed 06:57:36 12:31:32 12:31:38 17:19:20 9 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 246 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 26 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:31:24 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:09 17:26:34 | 6 Mo | n 06:52:43 | 12:19:59 | 12:20:05 | 16:14:04 | 45 |
| 9 Thu 07:47:31 12:22:48 19:12:35 10 Fri 06:53:03 12:42:45 12:42:54 16:46:09 13:11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36:14 Tue 07:09:08 246:15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44:17 Tue 07:30:32 12:33:10 12:33:15 16:39:39 26:22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36:23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34:17:19:50 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28: Tue 07:10:33 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 7 Tue | 07:35:16 | 12:16:13 | 12:16:19 | 16:59:46 | |
| 10 Fri | 8 We | d 06:57:36 | 12:31:32 | 12:31:38 | 17:19:20 | |
| DAY OFF 12 Sun DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 246 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 45 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:31:04 12:31:07 17:26:34 | 9 Thu | u 07:47:31 | 12:22:48 | | 19:12:35 | |
| DAY OFF 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 240 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 20 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:09 17:26:34 | 10 Fri | 06:53:03 | 12:42:45 | 12:42:54 | 16:46:09 | 13 |
| 13 Mon 06:28:57 12:09:29 12:09:34 16:23:43 36 14 Tue 07:09:08 240 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 20 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 11 Sat | | DAY OFF | | | |
| 14 Tue | 12 Sur | 1 | DAY OFF | | | |
| 15 Wed 07:22:06 12:13:41 12:13:46 17:12:41 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 45 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 20 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 13 Mo | n 06:28:57 | 12:09:29 | 12:09:34 | 16:23:43 | 36 |
| 16 Thu 07:54:09 12:19:49 12:19:55 17:05:21 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 45 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 26 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:09 17:26:34 | 14 Tue | 07:09:08 | | | | 240 |
| 17 Fri 06:50:57 12:39:23 12:39:34 16:14:21 48 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 20 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 15 We | d 07:22:06 | 12:13:41 | 12:13:46 | 17:12:41 | |
| DAY OFF DAY OF | 16 Thu | 07:54:09 | 12:19:49 | 12:19:55 | 17:05:21 | |
| DAY OFF 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 20 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:09 17:26:34 | 17 Fri | 06:50:57 | 12:39:23 | 12:39:34 | 16:14:21 | 45 |
| 20 Mon 06:49:12 12:26:02 12:26:09 16:15:33 44 21 Tue 07:30:32 12:33:10 12:33:15 16:39:39 20 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:09 17:26:34 | 18 Sat | | DAY OFF | | | |
| 21 Tue | 19 Sur | า | DAY OFF | | | |
| 22 Wed 07:09:15 12:21:00 12:21:06 16:23:26 36 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 20 Mo | n 06:49:12 | 12:26:02 | 12:26:09 | 16:15:33 | 44 |
| 23 Thu 07:03:34 12:28:25 12:28:35 16:25:39 34 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 21 Tue | 07:30:32 | 12:33:10 | 12:33:15 | 16:39:39 | 20 |
| 24 Fri 06:46:37 12:10:33 12:10:38 17:19:50 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 22 We | d 07:09:15 | 12:21:00 | 12:21:06 | 16:23:26 | 36 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 23 Thu | 07:03:34 | 12:28:25 | 12:28:35 | 16:25:39 | 34 |
| 26 Sun DAY OFF 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 24 Fri | 06:46:37 | 12:10:33 | 12:10:38 | 17:19:50 | |
| 27 Mon 07:55:20 12:45:32 12:45:40 17:07:50 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 25 Sat | | DAY OFF | | | |
| 28 Tue 07:10:33 17:32:06 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 26 Sur | า | DAY OFF | | | |
| 29 Wed 07:23:29 12:46:12 12:46:18 17:05:46 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 27 Mo | n 07:55:20 | 12:45:32 | 12:45:40 | 17:07:50 | |
| 30 Thu 07:23:03 12:31:24 12:31:27 17:05:17 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 28 Tue | 07:10:33 | | | 17:32:06 | |
| 31 Fri 07:51:54 12:31:04 12:31:09 17:26:34 | 29 We | d 07:23:29 | 12:46:12 | 12:46:18 | 17:05:46 | |
| | 30 Thu | 07:23:03 | 12:31:24 | 12:31:27 | 17:05:17 | |
| TOTAL 0 1040 | 31 Fri | 07:51:54 | 12:31:04 | 12:31:09 | 17:26:34 | |
| | TOTA | L | | | | 0 1046 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DAGATAN, SHIELA MAE YPIL

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

Daradal, Deogenes O

For the month of : **Jan 01-31 2020** ID No : **0800040** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME |
|--------|-------------|---------------|----------|----------------|-----------|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 Wed | | HOLIDAY | -DI | | 480 |
| 2 Thu | | ABSENT | | | 480 |
| 3 Fri | | ABSENT | | | 480 |
| 4 Sat | | DAY OFF | | | |
| 5 Sun | | DAY OFF | | | |
| 6 Mon | | <u>ABSENT</u> | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | 480 |
| 8 Wed | 1 元 | ABSENT | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | 480 |
| 11 Sat | | DAY OFF | | | |
| 12 Sun | | DAY OFF | | | |
| 13 Mon | HALFDAY | | 12:10:00 | 17:05:19 | 240 |
| 14 Tue | | <u>ABSENT</u> | | | 480 |
| 15 Wed | 08:00:27 | 12:44:50 | | HALFDAY | 240 |
| 16 Thu | | <u>ABSENT</u> | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | 480 |
| 18 Sat | | DAY OFF | | | |
| 19 Sun | | DAY OFF | | | |
| 20 Mon | | <u>ABSENT</u> | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | 480 |
| 22 Wed | 07:59:11 | 12:14:45 | 12:44:12 | 17:30:28 | |
| 23 Thu | 08:00:38 | 12:11:58 | 12:45:35 | 17:02:46 | |
| 24 Fri | | <u>ABSENT</u> | | | 480 |
| 25 Sat | | DAY OFF | | | |
| 26 Sun | | DAY OFF | | | |
| 27 Mon | 08:24:35 | 12:46:52 | 12:49:34 | 17:11:37 | 24 |
| 28 Tue | | <u>ABSENT</u> | | | 480 |
| 29 Wed | I | <u>ABSENT</u> | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | 480 |
| 31 Fri | | | 12:48:46 | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Daradal, Deogenes O

9120

Verified as to the prescribed office hours

Daradal, Deogenes O

For the month of : Jan 01-31 2020 ID No : 0800040

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed 2 Thu 3 Fri | | HOLIDAY | | EPARTURE | LATE | E UT |
|--------------------------|----------|---------------|----------|----------------|------|--------|
| 2 Thu | 6 | 100 | | | | |
| | | ADCENT | | | | 480 |
| 2 Eri | | <u>ABSENT</u> | | | | 480 |
| 3 111 | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | 大 | ABSENT | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | HALFDA | <u>Y</u> | 12:10:00 | 17:05:19 | | 240 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | 08:00:27 | 12:44:50 | | <u>HALFDAY</u> | | 240 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | <u>ABSENT</u> | | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | 07:59:11 | 12:14:45 | 12:44:12 | 17:30:28 | | |
| 23 Thu | 08:00:38 | 12:11:58 | 12:45:35 | 17:02:46 | | |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:24:35 | 12:46:52 | 12:49:34 | 17:11:37 | 24 | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | | 12:48:46 | | | 480 |
| TOTAL | | | | | 24 | 9120 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Daradal, Deogenes O

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

De Leon, Medardo L

For the month of : **Jan 01-31 2020** ID No : **0800027** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME | |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| D | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:00:49 | 12:24:15 | 12:25:07 | 17:17:56 | | |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | ABSENT | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | ABSENT | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:57:48 | 12:00:39 | 12:34:02 | 17:07:16 | | |
| 14 | Tue | 07:29:18 | 12:45:26 | 12:56:39 | 17:11:07 | | |
| 15 | Wed | 07:58:35 | 12:14:37 | 12:35:31 | 17:00:51 | | |
| 16 | Thu | 07:56:25 | 12:04:27 | 12:38:52 | 17:04:00 | | |
| 17 | Fri | 07:55:01 | 12:07:04 | 12:38:09 | 19:14:19 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:48:51 | 12:14:25 | 12:35:41 | 17:01:05 | | |
| 21 | Tue | 07:49:28 | 12:03:34 | 12:41:23 | 17:01:04 | | |
| 22 | Wed | 07:53:56 | 12:22:57 | 12:34:41 | 17:14:18 | | |
| 23 | Thu | 07:54:35 | 12:05:37 | 12:54:06 | | | 240 |
| 24 | Fri | 07:57:08 | 12:07:55 | 12:51:43 | 17:41:17 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:59:29 | 12:02:01 | 12:41:25 | 17:35:52 | | |
| 28 | Tue | 07:26:49 | 12:00:15 | 13:06:53 | 17:01:38 | 6 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 6 | 5040 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

De Leon, Medardo L

Verified as to the prescribed office hours

De Leon, Medardo L

For the month of : **Jan 01-31 2020** ID No : **0800027**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|---------|---------------|-------------|----------|------|--------|
| D | AY | ARRIVAL | DEPARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:00:4 | 9 12:24:15 | 12:25:07 | 17:17:56 | | |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:57:4 | 8 12:00:39 | 12:34:02 | 17:07:16 | | |
| 14 | Tue | 07:29:1 | 8 12:45:26 | 12:56:39 | 17:11:07 | | |
| 15 | Wed | 07:58:3 | 5 12:14:37 | 12:35:31 | 17:00:51 | | |
| 16 | Thu | 07:56:2 | 5 12:04:27 | 12:38:52 | 17:04:00 | | |
| 17 | Fri | 07:55:0 | 1 12:07:04 | 12:38:09 | 19:14:19 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:48:5 | 1 12:14:25 | 12:35:41 | 17:01:05 | | |
| 21 | Tue | 07:49:2 | 8 12:03:34 | 12:41:23 | 17:01:04 | | |
| 22 | Wed | 07:53:5 | 6 12:22:57 | 12:34:41 | 17:14:18 | | |
| 23 | Thu | 07:54:3 | 5 12:05:37 | 12:54:06 | | | 240 |
| 24 | Fri | 07:57:0 | 8 12:07:55 | 12:51:43 | 17:41:17 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:59:2 | 9 12:02:01 | 12:41:25 | 17:35:52 | | |
| 28 | Tue | 07:26:4 | 9 12:00:15 | 13:06:53 | 17:01:38 | 6 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 6 | 5040 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

De Leon, Medardo L

Verified as to the prescribed office hours

IN-CHARGE

08:27:48

07:31:43

07:00:54

06:55:25

07:06:12

08:11:10

07:09:51

HALFDAY

06:46:19

15 Wed

16 Thu

17 Fri

18 Sat

19 Sun20 Mon

21 Tue

22 Wed23 Thu

24 Fri

25 Sat

26 Sun

27 Mon

28 Tue

29 Wed

30 Thu31 Fri

TOTAL

12:04:48

12:28:54

12:08:02

DAY OFF

ABSENT

12:00:24

12:10:11

12:21:30

DAY OFF

DAY OFF

ABSENT

ABSENT

ABSENT

Printed: 2020-02-03

DAILY TIME RECORD

Printed: 2020-02-03

DEIPARINE, CHEVROLETA

For the month of : **Jan 01-31 2020** ID No : **200300127** Official hours for (days A.M. P.M. arrival and departure)

| O | liciai | ilouis ioi (ua) | /3 A.IVI. I .IVI. | annvai anu | departure) | |
|----|-----------|-----------------|-------------------|------------|------------|-----------|
| | AM PM UND | | | | | ERTIME |
| С | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | <u>HALFDAY</u> | | 12:21:09 | 17:03:20 | 240 |
| 3 | Fri | 08:00:13 | 12:22:23 | 12:22:34 | 18:01:13 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:22:41 | 12:02:47 | 12:02:52 | 17:05:38 | |
| 7 | Tue | 07:24:56 | 12:21:52 | 12:22:02 | 17:32:01 | |
| 8 | Wed | 07:07:05 | 12:21:15 | 12:21:21 | 17:59:34 | |
| 9 | Thu | 07:09:48 | 12:13:06 | 12:13:10 | 16:34:12 | 25 |
| 10 | Fri | 07:11:27 | 12:36:01 | 12:36:07 | 16:18:48 | 41 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 08:22:44 | 12:40:37 | 12:40:43 | 17:56:39 | 22 |
| 14 | Tue | | <u>ABSENT</u> | | | 480 |

12:04:55

12:29:01

12:08:09

12:00:29

12:10:16

12:21:34

12:29:41

17:28:13

17:49:21

16:19:49

16:59:09

17:36:45

27

11

40

480

240

240

240

240

240

480

480

480

4426

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DEIPARINE, CHEVROLETA

Verified as to the prescribed office hours

DEIPARINE, CHEVROLETA

For the month of : Jan 01-31 2020 ID No : 200300127

Official hours for (days A.M. P.M. arrival and departure)

| 14 Tue | | AM | | PM | UND | ERT | IME |
|--|--------|------------------|---------------|-------------|----------|------|--------|
| 2 Thu HALFDAY 3 Fri 08:00:13 12:22:23 12:22:34 18:01:13 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:22:41 12:02:47 12:02:52 17:05:38 7 Tue 07:24:56 12:21:52 12:22:02 17:32:01 8 Wed 07:07:05 12:21:15 12:21:21 17:59:34 9 Thu 07:09:48 12:13:06 12:13:10 16:34:12 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22:44 Tue ABSENT 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 23:44 Tue ABSENT 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 13:45 24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 3 Fri 08:00:13 12:22:23 12:22:34 18:01:13 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:22:41 12:02:47 12:02:52 17:05:38 7 Tue 07:24:56 12:21:52 12:22:02 17:32:01 8 Wed 07:07:05 12:21:15 12:21:21 17:59:34 9 Thu 07:09:48 12:13:06 12:13:10 16:34:12 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22:14 Tue ABSENT 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 27:14 Tue ABSENT 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 11:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 1 We | d | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Sun DAY OFF 6 Mon D7:22:41 12:02:47 12:02:52 17:05:38 7 Tue 07:24:56 12:21:52 12:22:02 17:32:01 8 Wed D7:07:05 12:21:15 12:21:21 17:59:34 9 Thu D7:09:48 12:13:06 12:13:10 16:34:12 10 Fri D7:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon D8:22:44 12:40:37 12:40:43 17:56:39 14 Tue ABSENT 15 Wed D8:27:48 12:04:48 12:04:48 12:04:55 17:28:13 17 Fri DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue D6:55:25 12:00:24 12:10:16 17:49:21 24 Fri D7:09:51 12:21:30 12:21:34 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY DAY OFF 29 Wed ABSENT 30 Thu ABSENT ABSENT 31 Fri ABSENT 31 Fri ABSENT | 2 Thu | <u>HALFDAY</u> | | 12:21:09 | 17:03:20 | | 240 |
| DAY OFF Mon 07:22:41 12:02:47 12:02:52 17:05:38 Tue 07:24:56 12:21:52 12:22:02 17:32:01 Wed 07:07:05 12:21:15 12:21:21 17:59:34 Thu 07:09:48 12:13:06 12:13:10 16:34:12 The original origin | 3 Fri | 08:00:13 | 12:22:23 | 12:22:34 | 18:01:13 | | |
| 6 Mon 07:22:41 12:02:47 12:02:52 17:05:38 7 Tue 07:24:56 12:21:52 12:22:02 17:32:01 8 Wed 07:07:05 12:21:15 12:21:21 17:59:34 9 Thu 07:09:48 12:13:06 12:13:10 16:34:12 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22:44 12:40:37 12:40:43 17:56:39 22:44 12:08:02 12:08:09 16:19:49 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 1:225:54 12:29:41 17:36:45 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 4 Sat | | DAY OFF | | | | |
| 7 Tue 07:24:56 12:21:52 12:22:02 17:32:01 8 Wed 07:07:05 12:21:15 12:21:21 17:59:34 9 Thu 07:09:48 12:13:06 12:13:10 16:34:12 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22 14 Tue ABSENT 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 27 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 11:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 5 Sun | 1 | DAY OFF | | | | |
| 8 Wed 07:07:05 12:21:15 12:21:21 17:59:34 9 Thu 07:09:48 12:13:06 12:13:10 16:34:12 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22:44 12:40:37 12:40:43 17:56:39 22:44 12:40:37 12:29:01 17:49:21 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 27:40:43 17:56:39 12:40:43 17:56:39 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:28:13 12:40:45 17:49:21 17:49:49 | 6 Mor | n 07:22:41 | 12:02:47 | 12:02:52 | 17:05:38 | | |
| 9 Thu 07:09:48 12:13:06 12:13:10 16:34:12 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22 14 Tue ABSENT 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 23 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 13:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT 31 Fri ABSENT | 7 Tue | 07:24:56 | 12:21:52 | 12:22:02 | 17:32:01 | | |
| 10 Fri 07:11:27 12:36:01 12:36:07 16:18:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22 14 Tue ABSENT 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 23 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 13:24 Fri 07:09:51 12:21:30 12:21:34 DAY OFF DAY OFF DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 8 We | d 07:07:05 | 12:21:15 | 12:21:21 | 17:59:34 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22:44 14 Tue ABSENT 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 27:48:48 12:29:01 17:49:21 17:49:21 17:49:21 17:49:21 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 12:24 Fri 07:09:51 12:21:30 12:21:34 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 9 Thu | 07:09:48 | 12:13:06 | 12:13:10 | 16:34:12 | | 25 |
| DAY OFF 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22 14 Tue | 10 Fri | 07:11:27 | 12:36:01 | 12:36:07 | 16:18:48 | | 41 |
| 13 Mon 08:22:44 12:40:37 12:40:43 17:56:39 22:41 Tue | 11 Sat | | DAY OFF | | | | |
| ## Tue ## ABSENT 12:04:48 12:04:55 17:28:13 27:16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 | 12 Sun | 1 157 | DAY OFF | | | | |
| 15 Wed 08:27:48 12:04:48 12:04:55 17:28:13 27:16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17:49:21 17:49:21 17:49:21 17:49:21 17:49:21 18 Sat DAY OFF DAY OFF DAY OFF DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 16:24 Fri 07:09:51 12:21:30 12:21:34 DAY OFF DAY OF DAY OFF DAY OF DAY OFF DAY OF DAY O | 13 Mor | n 08:22:44 | 12:40:37 | 12:40:43 | 17:56:39 | 22 | |
| 16 Thu 07:31:43 12:28:54 12:29:01 17:49:21 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 12:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 17 Fri 07:00:54 12:08:02 12:08:09 16:19:49 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 1:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 15 We | d 08:27:48 | 12:04:48 | 12:04:55 | 17:28:13 | 27 | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 1:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 16 Thu | 07:31:43 | 12:28:54 | 12:29:01 | 17:49:21 | | |
| DAY OFF DAY OF | 17 Fri | 07:00:54 | 12:08:02 | 12:08:09 | 16:19:49 | | 40 |
| 20 Mon ABSENT 21 Tue 06:55:25 12:00:24 12:00:29 16:59:09 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 1:24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 18 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sun | ı | DAY OFF | | | | |
| 22 Wed 07:06:12 23 Thu 08:11:10 12:10:11 12:10:16 1: 24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 20 Mor | n | <u>ABSENT</u> | | | | 480 |
| 23 Thu | 21 Tue | 06:55:25 | 12:00:24 | 12:00:29 | 16:59:09 | | |
| 24 Fri 07:09:51 12:21:30 12:21:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 22 We | d 07:06:12 | | | | | 240 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 23 Thu | 08:11:10 | 12:10:11 | 12:10:16 | | 11 | 240 |
| 26 Sun DAY OFF 27 Mon HALFDAY 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT | 24 Fri | 07:09:51 | 12:21:30 | 12:21:34 | | | 240 |
| 27 Mon <u>HALFDAY</u> 12:29:41 17:36:45 28 Tue 06:46:19 29 Wed <u>ABSENT</u> 30 Thu <u>ABSENT</u> 31 Fri <u>ABSENT</u> | 25 Sat | | DAY OFF | | | | |
| 28 Tue 06:46:19 29 Wed <u>ABSENT</u> 30 Thu <u>ABSENT</u> 31 Fri <u>ABSENT</u> | 26 Sun | ì | DAY OFF | | | | |
| 29 Wed <u>ABSENT</u> 30 Thu <u>ABSENT</u> 31 Fri <u>ABSENT</u> | 27 Mor | n <u>HALFDAY</u> | | 12:29:41 | 17:36:45 | | 240 |
| 30 Thu ABSENT 31 Fri ABSENT | 28 Tue | 06:46:19 | | | | | 240 |
| 31 Fri <u>ABSENT</u> | 29 We | d | <u>ABSENT</u> | | | | 480 |
| | 30 Thu | ı | <u>ABSENT</u> | | | | 480 |
| TOTAI 60 | 31 Fri | | <u>ABSENT</u> | | | | 480 |
| 1017.12 | TOTAI | <u>L</u> | | | | 60 | 4426 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DEIPARINE, CHEVROLETA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

DIAPERA, VIVIAN

For the month of : **Jan 01-31 2020** ID No : **200300038** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|------|------|-------------|---------------|----------|----------------|------|--------|
| DA | Υ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 V | Ved | | HOLIDAY | | | | 480 |
| 2 T | hu | 08:23:07 | 12:19:32 | 12:19:38 | 17:56:08 | | |
| 3 F | ri | 07:49:06 | 12:48:40 | 12:48:47 | 17:48:15 | | |
| 4 S | Sat | | DAY OFF | | | | |
| 5 S | Sun | | DAY OFF | | | | |
| 6 N | ⁄lon | 08:37:14 | 12:39:37 | 12:39:43 | 17:42:18 | 37 | |
| 7 T | ue | 08:19:54 | 12:16:34 | 12:16:38 | 17:55:54 | | |
| 8 V | Ved | 08:12:09 | 12:47:29 | 12:47:35 | 18:22:37 | | |
| 9 T | hu | 08:02:24 | 12:13:53 | 12:13:58 | 17:59:58 | | |
| 10 F | ri | 07:36:23 | | | 17:59:04 | | |
| 11 S | Sat | | DAY OFF | | | | |
| 12 S | Sun | | DAY OFF | | | | |
| 13 M | Иon | 07:17:31 | 12:17:09 | 12:17:17 | 18:16:18 | | |
| 14 T | ue | 08:49:35 | 12:14:48 | 12:15:11 | 18:26:22 | 19 | |
| 15 V | Ved | 08:36:32 | 12:15:46 | 12:15:51 | 17:58:19 | 6 | |
| 16 T | hu | 07:15:49 | 12:32:14 | 12:32:20 | 17:57:50 | | |
| 17 F | ri | 08:28:06 | 12:14:55 | 12:15:00 | 18:08:42 | | |
| 18 S | Sat | | DAY OFF | | | | |
| 19 S | Sun | | DAY OFF | | | | |
| 20 N | Иon | | <u>ABSENT</u> | | | | 480 |
| 21 T | ue | 08:30:49 | 12:32:36 | 12:32:45 | 18:09:14 | | |
| 22 V | Ved | 08:18:06 | 12:06:58 | 12:07:03 | 17:34:27 | | |
| 23 T | hu | 08:26:38 | 12:51:49 | 12:51:59 | 18:01:13 | | |
| 24 F | ri | 08:45:10 | 12:28:09 | 12:28:14 | 17:52:25 | 15 | |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 N | ⁄lon | 09:00:36 | 12:46:08 | 12:46:13 | 17:44:28 | 60 | |
| 28 T | ue | 08:26:15 | 12:37:04 | 12:37:08 | 17:56:45 | | |
| 29 V | Ved | 08:09:07 | 12:08:05 | | <u>HALFDAY</u> | | 270 |
| 30 T | ⁻hu | 08:26:18 | 12:24:19 | 12:24:25 | 17:45:19 | | |
| 31 F | Fri | 08:26:16 | 12:20:39 | 12:20:45 | 17:58:49 | | |
| TOT | AL | | | | | 137 | 1230 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DIAPERA, VIVIAN

Verified as to the prescribed office hours

DIAPERA, VIVIAN

For the month of : **Jan 01-31 2020** ID No : **200300038**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|--------------|---------------|-------------|----------------|------|------|
| DA | ΑY | ARRIVAL DE | PARTURE | ARRIVAL [| EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:23:07 | 12:19:32 | 12:19:38 | 17:56:08 | | |
| 3 | Fri | 07:49:06 | 12:48:40 | 12:48:47 | 17:48:15 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:37:14 | 12:39:37 | 12:39:43 | 17:42:18 | 37 | |
| 7 | Tue | 08:19:54 | 12:16:34 | 12:16:38 | 17:55:54 | | |
| 3 | Wed | 08:12:09 | 12:47:29 | 12:47:35 | 18:22:37 | | |
| 9 | Thu | 08:02:24 | 12:13:53 | 12:13:58 | 17:59:58 | | |
| 10 | Fri | 07:36:23 | | | 17:59:04 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:17:31 | 12:17:09 | 12:17:17 | 18:16:18 | | |
| 14 | Tue | 08:49:35 | 12:14:48 | 12:15:11 | 18:26:22 | 19 | |
| 15 | Wed | 08:36:32 | 12:15:46 | 12:15:51 | 17:58:19 | 6 | |
| 16 | Thu | 07:15:49 | 12:32:14 | 12:32:20 | 17:57:50 | | |
| 17 | Fri | 08:28:06 | 12:14:55 | 12:15:00 | 18:08:42 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:30:49 | 12:32:36 | 12:32:45 | 18:09:14 | | |
| 22 | Wed | 08:18:06 | 12:06:58 | 12:07:03 | 17:34:27 | | |
| 23 | Thu | 08:26:38 | 12:51:49 | 12:51:59 | 18:01:13 | | |
| 24 | Fri | 08:45:10 | 12:28:09 | 12:28:14 | 17:52:25 | 15 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 09:00:36 | 12:46:08 | 12:46:13 | 17:44:28 | 60 | |
| 28 | Tue | 08:26:15 | 12:37:04 | 12:37:08 | 17:56:45 | | |
| 29 | Wed | 08:09:07 | 12:08:05 | | <u>HALFDAY</u> | | 270 |
| 30 | Thu | 08:26:18 | 12:24:19 | 12:24:25 | 17:45:19 | | |
| 31 | Fri | 08:26:16 | 12:20:39 | 12:20:45 | 17:58:49 | | |
| TO | TAL | | | | | 137 | 1230 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DIAPERA, VIVIAN

Verified as to the prescribed office hours

IN-CHARGE

Docena, Maria Marlene P

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 0800009 Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME |
|--------|----------------|---------------|----------|-----------|-----|------|
| DAY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | ABSENT | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:25:47 | 12:01:17 | 12:30:45 | 17:01:54 | | |
| 14 Tue | 07:50:31 | 12:00:54 | 12:34:39 | | | 240 |
| 15 Wed | 07:49:29 | 12:02:36 | 12:45:53 | 17:07:07 | | |
| 16 Thu | <u>HALFDAY</u> | <u>′</u> | 12:30:48 | 17:00:34 | | 240 |
| 17 Fri | 07:51:46 | 12:05:30 | 12:30:48 | 17:00:37 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:18:59 | 12:02:49 | 12:30:49 | 17:04:21 | | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | 07:54:11 | 12:03:05 | 12:33:08 | 16:59:12 | | |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:27:11 | 12:02:32 | 12:30:45 | 17:06:18 | | |
| 28 Tue | 07:52:39 | 12:03:09 | 12:35:14 | 17:00:29 | | |
| 29 Wed | 07:33:33 | | | | | 240 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 0 | 6960 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Docena, Maria Marlene P

Verified as to the prescribed office hours

Docena, Maria Marlene P For the month of : Jan 01-31 2020 ID No:0800009

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|----------------|---------------|-------------|----------|-----|--------|
| DA | ΑY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 48 |
| 7 | Tue | | <u>ABSENT</u> | | | | 48 |
| 8 | Wed | | <u>ABSENT</u> | | | | 48 |
| 9 | Thu | | <u>ABSENT</u> | | | | 48 |
| 10 | Fri | | <u>ABSENT</u> | | | | 48 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:25:47 | 12:01:17 | 12:30:45 | 17:01:54 | | |
| 14 | Tue | 07:50:31 | 12:00:54 | 12:34:39 | | | 24 |
| 15 | Wed | 07:49:29 | 12:02:36 | 12:45:53 | 17:07:07 | | |
| 16 | Thu | <u>HALFDAY</u> | | 12:30:48 | 17:00:34 | | 24 |
| 17 | Fri | 07:51:46 | 12:05:30 | 12:30:48 | 17:00:37 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:18:59 | 12:02:49 | 12:30:49 | 17:04:21 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 48 |
| 22 | Wed | 07:54:11 | 12:03:05 | 12:33:08 | 16:59:12 | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 48 |
| 24 | Fri | | <u>ABSENT</u> | | | | 48 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:27:11 | 12:02:32 | 12:30:45 | 17:06:18 | | |
| 28 | Tue | 07:52:39 | 12:03:09 | 12:35:14 | 17:00:29 | | |
| 29 | Wed | 07:33:33 | | | | | 24 |
| 30 | Thu | | <u>ABSENT</u> | | | | 48 |
| 31 | Fri | | <u>ABSENT</u> | | | | 48 |
| ТО | TAL | | | | | 0 | 696 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Docena, Maria Marlene P

Verified as to the prescribed office hours

IN-CHARGE

DOYONGAN, JEFFREY

For the month of : Jan 01-31 2020 ID No : 199600168

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|----------------|------|--------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | HALFDAY | | 14:03:11 | 18:35:28 | 63 | 240 |
| 8 | Wed | 07:24:34 | | 13:27:51 | 20:24:50 | 27 | |
| 9 | Thu | 07:39:55 | 12:57:17 | | 18:34:15 | | |
| 10 | Fri | 07:13:23 | 12:01:42 | T C. | <u>HALFDAY</u> | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | <u>HALFDAY</u> | | 13:55:42 | 19:16:09 | 55 | 240 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | <u>HALFDAY</u> | | 12:08:17 | 19:49:11 | | 240 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 07:33:16 | 12:01:51 | 12:02:04 | 18:40:09 | | |
| 29 | Wed | 07:35:23 | 12:06:56 | 12:07:06 | 18:36:52 | | |
| 30 | Thu | 07:25:03 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 145 | 7920 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DOYONGAN, JEFFREY

Verified as to the prescribed office hours

DOYONGAN, JEFFREY

For the month of : Jan 01-31 2020 ID No :199600168

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|----------------|---------------|-------------|----------------|------|------|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | HALFDAY | | 14:03:11 | 18:35:28 | 63 | 240 |
| 8 Wed | 07:24:34 | | 13:27:51 | 20:24:50 | 27 | |
| 9 Thu | 07:39:55 | 12:57:17 | | 18:34:15 | | |
| 10 Fri | 07:13:23 | 12:01:42 | | <u>HALFDAY</u> | | 240 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | HALFDAY | | 13:55:42 | 19:16:09 | 55 | 240 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | <u>ABSENT</u> | | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | <u>HALFDAY</u> | | 12:08:17 | 19:49:11 | | 240 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | 07:33:16 | 12:01:51 | 12:02:04 | 18:40:09 | | |
| 29 Wed | 07:35:23 | 12:06:56 | 12:07:06 | 18:36:52 | | |
| 30 Thu | 07:25:03 | | | | | 240 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 145 | 7920 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DOYONGAN, JEFFREY

Verified as to the prescribed office hours

IN-CHARGE

DUMAGUING, JASPER JOY

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 201800279

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | | 12:25:01 | | | 480 |
| 8 | Wed | 09:05:33 | 12:39:09 | 12:39:13 | 18:43:51 | 65 | |
| 9 | Thu | 08:29:39 | 12:08:49 | 12:08:55 | 19:17:51 | 29 | |
| 10 | Fri | HALFDAY | | 12:52:40 | 18:06:03 | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:48:22 | 12:20:53 | 12:20:57 | 19:20:26 | 48 | |
| 16 | Thu | 08:48:53 | 12:47:00 | 12:47:05 | 20:01:52 | 48 | |
| 17 | Fri | 08:35:20 | 12:29:08 | 12:29:13 | 20:39:54 | 35 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:30:41 | 12:57:21 | 12:57:28 | 19:06:05 | 30 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:59:01 | | | | 59 | 240 |
| 23 | Thu | 08:45:38 | 12:54:08 | 12:54:13 | 20:37:01 | 45 | |
| 24 | Fri | 08:43:09 | 12:50:43 | 12:50:54 | 18:17:21 | 43 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:11:22 | 12:29:03 | 12:29:12 | 19:20:28 | 11 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 413 | 6240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DUMAGUING, JASPER JOY

Verified as to the prescribed office hours

DUMAGUING, JASPER JOY

For the month of : Jan 01-31 2020 ID No :201800279

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|-------------|----------|------|-----|
| DA | ΑY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | | 12:25:01 | | | 480 |
| 8 | Wed | 09:05:33 | 12:39:09 | 12:39:13 | 18:43:51 | 65 | |
| 9 | Thu | 08:29:39 | 12:08:49 | 12:08:55 | 19:17:51 | 29 | |
| 10 | Fri | HALFDAY | | 12:52:40 | 18:06:03 | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:48:22 | 12:20:53 | 12:20:57 | 19:20:26 | 48 | |
| 16 | Thu | 08:48:53 | 12:47:00 | 12:47:05 | 20:01:52 | 48 | |
| 17 | Fri | 08:35:20 | 12:29:08 | 12:29:13 | 20:39:54 | 35 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:30:41 | 12:57:21 | 12:57:28 | 19:06:05 | 30 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:59:01 | | | | 59 | 240 |
| 23 | Thu | 08:45:38 | 12:54:08 | 12:54:13 | 20:37:01 | 45 | |
| 24 | Fri | 08:43:09 | 12:50:43 | 12:50:54 | 18:17:21 | 43 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:11:22 | 12:29:03 | 12:29:12 | 19:20:28 | 11 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

DUMAGUING, JASPER JOY

413 6240

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

DURANGPARANG, HARVI

For the month of : Jan 01-31 2020 ID No : 201400189

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------|---------------|----------|-----------|------|--------|
| D | ΑY | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | 07:15:32 | 12:05:37 | 12:05:43 | 19:44:41 | | |
| 2 | Thu | 07:18:52 | 12:11:51 | 12:11:56 | 17:06:36 | | |
| 3 | Fri | 07:12:02 | 12:42:48 | 12:43:03 | | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:30:53 | | | 17:03:33 | | |
| 7 | Tue | 06:22:53 | 12:17:38 | 12:17:45 | 16:08:55 | | 51 |
| 8 | Wed | 06:26:52 | 12:18:08 | 12:18:14 | 16:11:39 | | 48 |
| 9 | Thu | 06:30:32 | 12:08:22 | 12:08:28 | 18:35:39 | | |
| 10 | Fri | 06:29:10 | 12:07:27 | 12:07:33 | 16:15:35 | | 44 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:27:33 | 12:02:28 | 12:02:33 | 17:15:32 | | |
| 14 | Tue | 06:23:55 | 12:16:23 | 12:16:27 | 16:11:33 | | 48 |
| 15 | Wed | 06:39:29 | 12:43:41 | 12:43:49 | 16:21:37 | | 38 |
| 16 | Thu | 06:26:21 | 12:49:27 | 12:49:32 | 17:07:07 | | |
| 17 | Fri | 06:27:55 | 12:11:26 | 12:11:32 | 18:14:34 | | |
| 18 | Sat | 05:46:14 | | | | | 240 |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 06:47:13 | 12:11:44 | 12:11:48 | 17:01:55 | | |
| 22 | Wed | 06:24:22 | 12:14:24 | 12:14:29 | 16:38:19 | | 21 |
| 23 | Thu | 06:32:18 | 12:12:21 | 12:12:27 | 16:33:53 | | 26 |
| 24 | Fri | 06:39:20 | 12:05:06 | 12:05:13 | 17:05:16 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:30:48 | 12:20:01 | 12:20:06 | 17:29:22 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 06:24:19 | 12:18:24 | 12:18:34 | | | 240 |
| 30 | Thu | 06:13:48 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 0 | 2676 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DURANGPARANG, HARVI

Verified as to the prescribed office hours

DURANGPARANG, HARVI

For the month of : Jan 01-31 2020 ID No : 201400189

Official hours for (days A.M. P.M. arrival and departure)

| ERTIME | UND | PM | | AM | | |
|----------|----------|--------------|---------------|--------------|------|----|
| LATE U | EPARTURE | ARRIVAL DE | PARTURE | ARRIVAL DE | AY . | D |
| | 19:44:41 | 12:05:43 | 12:05:37 | 07:15:32 | Wed | 1 |
| | 17:06:36 | 12:11:56 | 12:11:51 | 07:18:52 | Thu | 2 |
| 24 | | 12:43:03 | 12:42:48 | 07:12:02 | Fri | 3 |
| | | | DAY OFF | | Sat | 4 |
| | | | DAY OFF | | Sun | 5 |
| | 17:03:33 | | | 06:30:53 | Mon | 6 |
| 5 | 16:08:55 | 12:17:45 | 12:17:38 | 06:22:53 | Tue | 7 |
| 4 | 16:11:39 | 12:18:14 | 12:18:08 | 06:26:52 | Wed | 8 |
| | 18:35:39 | 12:08:28 | 12:08:22 | 06:30:32 | Thu | 9 |
| 4 | 16:15:35 | 12:07:33 | 12:07:27 | 06:29:10 | Fri | 10 |
| | | | DAY OFF | | Sat | 11 |
| | | | DAY OFF | | Sun | 12 |
| | 17:15:32 | 12:02:33 | 12:02:28 | 06:27:33 | Mon | 13 |
| 4 | 16:11:33 | 12:16:27 | 12:16:23 | 06:23:55 | Tue | 14 |
| 3 | 16:21:37 | 12:43:49 | 12:43:41 | 06:39:29 | Wed | 15 |
| | 17:07:07 | 12:49:32 | 12:49:27 | 06:26:21 | Thu | 16 |
| | 18:14:34 | 12:11:32 | 12:11:26 | 06:27:55 | Fri | 17 |
| 24 | | | | 05:46:14 | Sat | 18 |
| | | | DAY OFF | | Sun | 19 |
| 48 | | | <u>ABSENT</u> | | Mon | 20 |
| | 17:01:55 | 12:11:48 | 12:11:44 | 06:47:13 | Tue | 21 |
| 2 | 16:38:19 | 12:14:29 | 12:14:24 | 06:24:22 | Wed | 22 |
| 2 | 16:33:53 | 12:12:27 | 12:12:21 | 06:32:18 | Thu | 23 |
| | 17:05:16 | 12:05:13 | 12:05:06 | 06:39:20 | Fri | 24 |
| | | | DAY OFF | | Sat | 25 |
| | | | DAY OFF | | Sun | 26 |
| | 17:29:22 | 12:20:06 | 12:20:01 | 06:30:48 | Mon | 27 |
| 48 | | | <u>ABSENT</u> | | Tue | 28 |
| 24 | | 12:18:34 | 12:18:24 | 06:24:19 | Wed | 29 |
| 24 | | | | 06:13:48 | Thu | 30 |
| 48 | | | <u>ABSENT</u> | | Fri | 31 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

DURANGPARANG, HARVI

2676

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ECO, NIMFA

For the month of : **Jan 01-31 2020** ID No : **198600108** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|----------------|---------------|----------|-----------|-----|--------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:01:54 | 12:06:13 | 12:16:16 | 17:15:18 | | |
| 3 | Fri | 07:25:51 | 12:35:08 | 12:37:15 | 17:11:33 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:49:14 | 12:05:45 | 12:06:24 | 17:10:51 | | |
| 7 | Tue | 07:25:47 | 12:05:59 | 12:07:13 | 17:18:48 | | |
| 8 | Wed | 07:15:35 | 12:08:38 | 12:09:44 | 17:10:38 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:34:31 | 12:05:30 | 12:05:55 | | | 240 |
| 14 | Tue | 07:25:49 | 12:06:12 | 12:06:45 | 17:11:29 | | |
| 15 | Wed | 07:11:52 | 12:29:26 | 12:31:36 | 17:00:31 | | |
| 16 | Thu | 07:10:52 | 12:13:06 | 12:14:01 | | | 240 |
| 17 | Fri | <u>HALFDAY</u> | | 12:15:35 | 17:20:47 | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:05:23 | 12:12:00 | 12:12:14 | 17:22:46 | | |
| 21 | Tue | 07:06:13 | 12:13:40 | 12:14:16 | 17:11:37 | | |
| 22 | Wed | 07:29:20 | 12:06:58 | 12:07:22 | 17:13:57 | | |
| 23 | Thu | 08:00:07 | 12:05:57 | 12:06:19 | 17:11:08 | | |
| 24 | Fri | 06:37:41 | 12:06:29 | 12:07:04 | 17:13:19 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:47:26 | 12:06:00 | 12:06:18 | 17:10:28 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 07:27:34 | 12:14:11 | 12:14:51 | 17:11:56 | | |
| 30 | Thu | 08:29:05 | 12:13:36 | 12:14:15 | 18:14:08 | 29 | |
| 31 | Fri | 07:03:04 | 12:05:59 | 12:06:24 | 17:10:44 | | |
| ТО | TAL | | | | | 29 | 2640 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ECO, NIMFA

Verified as to the prescribed office hours

DAILY TIME RECORD ECO, NIMFA

For the month of : **Jan 01-31 2020** ID No : **198600108**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM | PM UND | | |
|------|-----|----------------|---------------|-------------|----------|------|--------|
| DA | Υ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 \ | Ned | | HOLIDAY | | | | 480 |
| 2 1 | Γhu | 07:01:54 | 12:06:13 | 12:16:16 | 17:15:18 | | |
| 3 F | -ri | 07:25:51 | 12:35:08 | 12:37:15 | 17:11:33 | | |
| 4 5 | Sat | | DAY OFF | | | | |
| 5 5 | Sun | | DAY OFF | | | | |
| 6 N | Mon | 07:49:14 | 12:05:45 | 12:06:24 | 17:10:51 | | |
| 7 7 | Гие | 07:25:47 | 12:05:59 | 12:07:13 | 17:18:48 | | |
| 3 \ | Ned | 07:15:35 | 12:08:38 | 12:09:44 | 17:10:38 | | |
| 9 1 | Γhu | | <u>ABSENT</u> | | | | 480 |
| 10 F | -ri | | <u>ABSENT</u> | | | | 480 |
| 11 8 | Sat | | DAY OFF | | | | |
| 12 8 | Sun | | DAY OFF | | | | |
| 13 N | Mon | 07:34:31 | 12:05:30 | 12:05:55 | | | 240 |
| 14 7 | Гие | 07:25:49 | 12:06:12 | 12:06:45 | 17:11:29 | | |
| 15 \ | Ned | 07:11:52 | 12:29:26 | 12:31:36 | 17:00:31 | | |
| 16 7 | Γhu | 07:10:52 | 12:13:06 | 12:14:01 | | | 240 |
| 17 F | -ri | <u>HALFDAY</u> | | 12:15:35 | 17:20:47 | | 240 |
| 18 5 | Sat | | DAY OFF | | | | |
| 19 8 | Sun | | DAY OFF | | | | |
| 20 N | Mon | 07:05:23 | 12:12:00 | 12:12:14 | 17:22:46 | | |
| 21 7 | Гие | 07:06:13 | 12:13:40 | 12:14:16 | 17:11:37 | | |
| 22 \ | Ned | 07:29:20 | 12:06:58 | 12:07:22 | 17:13:57 | | |
| 23 1 | Γhu | 08:00:07 | 12:05:57 | 12:06:19 | 17:11:08 | | |
| 24 F | -ri | 06:37:41 | 12:06:29 | 12:07:04 | 17:13:19 | | |
| 25 8 | Sat | | DAY OFF | | | | |
| 26 5 | Sun | | DAY OFF | | | | |
| 27 N | Mon | 06:47:26 | 12:06:00 | 12:06:18 | 17:10:28 | | |
| 28 1 | Гие | | <u>ABSENT</u> | | | | 480 |
| 29 \ | Ned | 07:27:34 | 12:14:11 | 12:14:51 | 17:11:56 | | |
| 30 1 | Γhu | 08:29:05 | 12:13:36 | 12:14:15 | 18:14:08 | 29 | |
| 31 F | -ri | 07:03:04 | 12:05:59 | 12:06:24 | 17:10:44 | | |
| ТОТ | ΓAL | | | | | 29 | 2640 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ECO, NIMFA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ENTERA, MARIA SOCORRO

For the month of : **Jan 01-31 2020** ID No : **198900055**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|------------|------|
| D. | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT |
| 1 | Wed | | HOLIDAY | «DII | | · <u> </u> | 480 |
| 2 | Thu | 07:34:08 | 0.0 | 12:35:41 | 17:39:05 | | |
| 3 | Fri | 07:37:43 | 12:49:09 | 12:49:14 | 16:58:26 | | 1 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:52:55 | 12:36:12 | 12:36:18 | 18:07:07 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | 07:33:36 | | | 18:32:35 | | |
| 10 | Fri | 07:53:30 | 12:18:21 | 12:18:26 | 16:40:21 | | 19 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:00:46 | 12:36:38 | 12:36:46 | 17:30:27 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:59:11 | 12:09:50 | 12:09:55 | 17:19:58 | | |
| 21 | Tue | 08:25:32 | 12:25:30 | 12:25:35 | 17:25:32 | 25 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:56:23 | | | 17:02:14 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:52:26 | | | 17:06:23 | | |
| 28 | Tue | 07:50:00 | | | 17:37:19 | | |
| 29 | Wed | 07:51:09 | 12:27:35 | 12:27:42 | 17:05:42 | | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 25 | 5300 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ENTERA, MARIA SOCORRO

Verified as to the prescribed office hours

ENTERA, MARIA SOCORRO

For the month of : Jan 01-31 2020 ID No :198900055

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM UNDERTIME | | | |
|----|-----|--------------|---------------|--------------|----------|------|--------|
| DA | ΑY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:34:08 | 12:35:36 | 12:35:41 | 17:39:05 | | |
| 3 | Fri | 07:37:43 | 12:49:09 | 12:49:14 | 16:58:26 | | 1 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:52:55 | 12:36:12 | 12:36:18 | 18:07:07 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | 07:33:36 | | | 18:32:35 | | |
| 10 | Fri | 07:53:30 | 12:18:21 | 12:18:26 | 16:40:21 | | 19 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:00:46 | 12:36:38 | 12:36:46 | 17:30:27 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:59:11 | 12:09:50 | 12:09:55 | 17:19:58 | | |
| 21 | Tue | 08:25:32 | 12:25:30 | 12:25:35 | 17:25:32 | 25 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:56:23 | | | 17:02:14 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:52:26 | | | 17:06:23 | | |
| 28 | Tue | 07:50:00 | | | 17:37:19 | | |
| 29 | Wed | 07:51:09 | 12:27:35 | 12:27:42 | 17:05:42 | | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 25 | 5300 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ENTERA, MARIA SOCORRO

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

EPISTOLA, GARIZALDY

For the month of : **Jan 01-31 2020** ID No : **200400037** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | HALFDAY | | 12:33:49 | 17:06:33 | | 240 |
| 7 | Tue | 08:56:01 | 12:57:58 | 12:58:05 | 19:05:25 | 56 | |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | 08:55:08 | 12:51:05 | 12:51:11 | 18:20:43 | 55 | |
| 10 | Fri | 08:20:57 | 12:57:14 | 12:57:19 | 18:20:33 | 20 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:22:25 | 12:56:55 | 12:57:06 | | 22 | 240 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:41:41 | 12:34:56 | 12:35:00 | | 41 | 240 |
| 21 | Tue | <u>HALFDAY</u> | | 12:00:05 | 17:02:54 | | 240 |
| 22 | Wed | 08:37:07 | | | 18:05:32 | 37 | |
| 23 | Thu | 08:04:52 | 12:26:23 | 12:26:31 | 17:11:11 | 4 | |
| 24 | Fri | 08:39:11 | 12:39:57 | 12:40:06 | 20:10:53 | 39 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:39:31 | 12:28:02 | 12:28:08 | 18:23:48 | 39 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 08:49:45 | 12:30:27 | 12:30:32 | 18:15:53 | 49 | |
| 30 | Thu | <u>HALFDAY</u> | | 12:49:46 | 17:02:36 | | 240 |
| 31 | Fri | 08:45:03 | 12:58:15 | 12:58:21 | 18:58:47 | 45 | |
| ТО | TAL | | | | | 407 | 5520 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

EPISTOLA, GARIZALDY

Verified as to the prescribed office hours

EPISTOLA, GARIZALDY

For the month of : **Jan 01-31 2020** ID No : **200400037**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME |
|--------|---------------|---------------|--------------|----------|------|------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 Wed | d | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mor | HALFDAY | • | 12:33:49 | 17:06:33 | | 240 |
| 7 Tue | 08:56:01 | 12:57:58 | 12:58:05 | 19:05:25 | 56 | |
| 8 Wed | d | <u>ABSENT</u> | | | | 480 |
| 9 Thu | 08:55:08 | 12:51:05 | 12:51:11 | 18:20:43 | 55 | |
| 10 Fri | 08:20:57 | 12:57:14 | 12:57:19 | 18:20:33 | 20 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mor | 08:22:25 | 12:56:55 | 12:57:06 | | 22 | 240 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | d | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mor | 08:41:41 | 12:34:56 | 12:35:00 | | 41 | 240 |
| 21 Tue | HALFDAY | <u>′</u> | 12:00:05 | 17:02:54 | | 240 |
| 22 Wed | 08:37:07 | | | 18:05:32 | 37 | |
| 23 Thu | 08:04:52 | 12:26:23 | 12:26:31 | 17:11:11 | 4 | |
| 24 Fri | 08:39:11 | 12:39:57 | 12:40:06 | 20:10:53 | 39 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mor | 08:39:31 | 12:28:02 | 12:28:08 | 18:23:48 | 39 | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | 08:49:45 | 12:30:27 | 12:30:32 | 18:15:53 | 49 | |
| 30 Thu | <u>HALFDA</u> | <u>′</u> | 12:49:46 | 17:02:36 | | 240 |
| 31 Fri | 08:45:03 | 12:58:15 | 12:58:21 | 18:58:47 | 45 | |
| TOTAL | _ | | | | 407 | 5520 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

EPISTOLA, GARIZALDY

Verified as to the prescribed office hours

IN-CHARGE

ERASMO, JONATHAN NEIL

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 199800063

Official hours for (days A.M. P.M. arrival and departure)

| | AM PM UNDERT | | | ERTI | ME | | |
|----|--------------|-------------|---------------|----------|----------------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:55:47 | 12:43:19 | 12:43:30 | 16:09:22 | | 20 |
| 3 | Fri | 06:38:51 | 12:37:04 | 12:37:19 | 16:08:07 | | 21 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:34:49 | 12:47:05 | 12:47:15 | 16:30:54 | | |
| 7 | Tue | HALFDAY | | 12:33:47 | 16:53:53 | | 270 |
| 8 | Wed | 06:15:07 | | | 16:42:25 | | |
| 9 | Thu | 06:46:01 | | | 18:21:31 | | |
| 10 | Fri | 06:43:15 | | 12:56:16 | 16:00:32 | | 29 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:00:52 | 12:47:13 | 12:47:27 | 16:38:20 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:59:29 | 12:44:00 | 12:44:06 | 16:30:04 | | |
| 21 | Tue | 07:39:30 | 12:11:58 | | <u>HALFDAY</u> | 9 | 210 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 06:37:51 | 12:44:27 | 12:44:34 | 16:19:21 | | 10 |
| 24 | Fri | 06:46:02 | 12:25:37 | | <u>HALFDAY</u> | | 210 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:44:34 | 12:48:39 | 12:48:48 | 17:22:04 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 9 | 5570 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ERASMO, JONATHAN NEIL

Verified as to the prescribed office hours

DAILY TIME RECORD

Printed: 2020-02-03

ERASMO, JONATHAN NEIL

For the month of : **Jan 01-31 2020** ID No :**199800063**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UNDERTIME | | | |
|----|------|--------------|---------------|-------------|----------------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:55:47 | 12:43:19 | 12:43:30 | 16:09:22 | | 20 |
| 3 | Fri | 06:38:51 | 12:37:04 | 12:37:19 | 16:08:07 | | 21 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:34:49 | 12:47:05 | 12:47:15 | 16:30:54 | | |
| 7 | Tue | HALFDAY | | 12:33:47 | 16:53:53 | | 270 |
| 8 | Wed | 06:15:07 | | | 16:42:25 | | |
| 9 | Thu | 06:46:01 | | | 18:21:31 | | |
| 10 | Fri | 06:43:15 | | 12:56:16 | 16:00:32 | | 29 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:00:52 | 12:47:13 | 12:47:27 | 16:38:20 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:59:29 | 12:44:00 | 12:44:06 | 16:30:04 | | |
| 21 | Tue | 07:39:30 | 12:11:58 | | <u>HALFDAY</u> | 9 | 210 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 06:37:51 | 12:44:27 | 12:44:34 | 16:19:21 | | 10 |
| 24 | Fri | 06:46:02 | 12:25:37 | | <u>HALFDAY</u> | | 210 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:44:34 | 12:48:39 | 12:48:48 | 17:22:04 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | DTAL | | | | | 9 | 5570 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ERASMO, JONATHAN NEIL

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ESTRADA, VERBINA

For the month of : Jan 01-31 2020 ID No : 201400202

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | 08:20:26 | 12:57:49 | 12:57:53 | 18:46:33 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:22:06 | 12:53:09 | 12:53:13 | 19:41:30 | | |
| 7 | Tue | HALFDAY | | 13:19:38 | 19:43:59 | 19 | 210 |
| 8 | Wed | 08:29:49 | 12:44:35 | 12:44:49 | 20:00:59 | | |
| 9 | Thu | | | 12:22:34 | | | 480 |
| 10 | Fri | 08:47:43 | 12:33:25 | 12:33:30 | 19:22:41 | 17 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:54:15 | 12:40:04 | 12:40:13 | 17:58:51 | | |
| 14 | Tue | 09:13:02 | | | 18:19:04 | 43 | |
| 15 | Wed | 08:41:25 | 08:41:20 | | 17:42:09 | 11 | 198 |
| 16 | Thu | 08:57:47 | 12:35:41 | 12:35:47 | 18:29:26 | 27 | |
| 17 | Fri | 09:02:36 | 12:15:34 | 12:15:38 | 18:42:09 | 32 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:40:55 | 12:04:56 | 12:05:05 | 19:04:02 | | |
| 21 | Tue | 09:34:47 | 12:47:43 | 12:47:49 | 19:02:00 | 64 | |
| 22 | Wed | 07:45:06 | 12:34:17 | 12:34:26 | 18:40:00 | | |
| 23 | Thu | 07:54:49 | 12:56:21 | 12:56:26 | 18:52:05 | | |
| 24 | Fri | 09:07:07 | 12:51:56 | | 17:59:19 | 37 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:19:42 | | | 19:59:14 | | |
| 28 | Tue | 06:38:44 | 12:15:41 | 12:15:47 | 19:12:56 | | |
| 29 | Wed | 08:34:41 | 12:37:28 | 12:37:37 | 18:35:03 | 4 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 254 | 2808 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ESTRADA, VERBINA

Verified as to the prescribed office hours

ESTRADA, VERBINA

For the month of : **Jan 01-31 2020** ID No : **201400202**

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed 2 Thu 3 Fri 4 Sat 5 Sun | 08:20:26 | PARTURE HOLIDAY ABSENT | | EPARTURE | LATE | UT |
|---|----------|--------------------------|----------|----------|------|------|
| 2 Thu3 Fri4 Sat | | 4.1 | | | | |
| 3 Fri 4 Sat | 08:20:26 | <u>ABSENT</u> | | | | 480 |
| 4 Sat | 08:20:26 | | | | | 480 |
| | | 12:57:49 | 12:57:53 | 18:46:33 | | |
| 5 Sun | | DAY OFF | | | | |
| 3 Suii | | DAY OFF | | | | |
| 6 Mon | 07:22:06 | 12:53:09 | 12:53:13 | 19:41:30 | | |
| 7 Tue | HALFDAY | | 13:19:38 | 19:43:59 | 19 | 210 |
| 8 Wed | 08:29:49 | 12:44:35 | 12:44:49 | 20:00:59 | | |
| 9 Thu | | | 12:22:34 | | | 480 |
| 10 Fri | 08:47:43 | 12:33:25 | 12:33:30 | 19:22:41 | 17 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 06:54:15 | 12:40:04 | 12:40:13 | 17:58:51 | | |
| 14 Tue | 09:13:02 | | | 18:19:04 | 43 | |
| 15 Wed | 08:41:25 | 08:41:20 | | 17:42:09 | 11 | 198 |
| 16 Thu | 08:57:47 | 12:35:41 | 12:35:47 | 18:29:26 | 27 | |
| 17 Fri | 09:02:36 | 12:15:34 | 12:15:38 | 18:42:09 | 32 | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:40:55 | 12:04:56 | 12:05:05 | 19:04:02 | | |
| 21 Tue | 09:34:47 | 12:47:43 | 12:47:49 | 19:02:00 | 64 | |
| 22 Wed | 07:45:06 | 12:34:17 | 12:34:26 | 18:40:00 | | |
| 23 Thu | 07:54:49 | 12:56:21 | 12:56:26 | 18:52:05 | | |
| 24 Fri | 09:07:07 | 12:51:56 | | 17:59:19 | 37 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 06:19:42 | | | 19:59:14 | | |
| 28 Tue | 06:38:44 | 12:15:41 | 12:15:47 | 19:12:56 | | |
| 29 Wed | 08:34:41 | 12:37:28 | 12:37:37 | 18:35:03 | 4 | |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 254 | 2808 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ESTRADA, VERBINA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

FERANDOZ, SUSANITA

For the month of : **Jan 01-31 2020** ID No : **199100050** Official hours for (days A.M. P.M. arrival and departure)

| NAY | | | AM | | PM | UND | ERTI | ME |
|--|------|-----|----------|---------------|----------|-----------|------|------|
| Thu 07:54:34 12:33:40 12:33:47 17:12:35 Fri 07:59:35 12:30:17 12:30:24 17:29:09 Sat DAY OFF Mon 07:45:25 12:12:26 12:12:34 17:20:00 Tue 07:41:44 12:15:46 12:15:50 17:23:14 Wed 07:49:25 12:33:58 12:34:03 17:16:29 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 Fri ABSENT DAY OFF ABSENT A | DA | ·Υ | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 2 Thu 07:54:34 12:33:40 12:33:47 17:12:35 3 Fri 07:59:35 12:30:17 12:30:24 17:29:09 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:45:25 12:12:26 12:12:34 17:20:00 7 Tue 07:41:44 12:15:46 12:15:50 17:23:14 8 Wed 07:49:25 12:33:58 12:34:03 17:16:29 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri ABSENT 480 11 Sat DAY OFF 480 12 Sun DAY OFF 13 Mon 07:59:16 12:10:55 12:11:00 17:09:07 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 17 Fri <t< td=""><td>1 V</td><td>Ved</td><td></td><td>HOLIDAY</td><td></td><td></td><td></td><td>480</td></t<> | 1 V | Ved | | HOLIDAY | | | | 480 |
| 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:45:25 12:12:26 12:12:34 17:20:00 7 Tue 07:41:44 12:15:46 12:15:50 17:23:14 8 Wed 07:49:25 12:33:58 12:34:03 17:16:29 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri ABSENT ABSENT 480 11 Sat DAY OFF 480 12 Sun DAY OFF 480 13 Mon 07:59:16 12:10:55 12:11:00 17:09:07 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 | 2 T | Γhu | 07:54:34 | 1 1 L | 12:33:47 | 17:12:35 | | |
| 5 Sun DAY OFF 6 Mon 07:45:25 12:12:26 12:12:34 17:20:00 7 Tue 07:41:44 12:15:46 12:15:50 17:23:14 8 Wed 07:49:25 12:33:58 12:34:03 17:16:29 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri ABSENT 480 11 Sat DAY OFF 480 12 Sun DAY OFF 480 13 Mon 07:59:16 12:10:55 12:11:00 17:09:07 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 480 17 Fri ABSENT 480 18 Sat DAY OFF 480 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 | 3 F | -ri | 07:59:35 | 12:30:17 | 12:30:24 | 17:29:09 | | |
| 6 Mon 07:45:25 12:12:26 12:12:34 17:20:00 7 Tue 07:41:44 12:15:46 12:15:50 17:23:14 8 Wed 07:49:25 12:33:58 12:34:03 17:16:29 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:59:16 12:10:55 12:11:00 17:09:07 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17 | 4 S | Sat | | DAY OFF | | | | |
| 7 Tue 07:41:44 12:15:46 12:15:50 17:23:14 8 Wed 07:49:25 12:33:58 12:34:03 17:16:29 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:59:16 12:10:55 12:11:00 17:09:07 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 <tr< td=""><td>5 S</td><td>Sun</td><td></td><td>DAY OFF</td><td></td><td></td><td></td><td></td></tr<> | 5 S | Sun | | DAY OFF | | | | |
| 8 Wed 07:49:25 12:33:58 12:34:03 17:16:29 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri | 6 N | Иon | 07:45:25 | 12:12:26 | 12:12:34 | 17:20:00 | | |
| 9 Thu 07:19:20 12:21:04 12:21:10 16:36:01 23 10 Fri | 7 T | Гue | 07:41:44 | 12:15:46 | 12:15:50 | 17:23:14 | | |
| 10 Fri | 8 V | Ved | 07:49:25 | 12:33:58 | 12:34:03 | 17:16:29 | | |
| DAY OFF 12 Sun | 9 T | Γhu | 07:19:20 | 12:21:04 | 12:21:10 | 16:36:01 | | 23 |
| 12 Sun | 10 F | Fri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon 07:59:16 12:10:55 12:11:00 17:09:07 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 | 11 S | Sat | | DAY OFF | | | | |
| 14 Tue 07:43:29 12:22:00 12:22:05 17:49:06 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 480 17 Fri ABSENT 480 18 Sat DAY OFF 480 19 Sun DAY OFF 480 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12:22:15 12:22:23 17:19:51 7 | 12 S | Sun | | DAY OFF | | | | |
| 15 Wed 08:19:42 12:27:00 12:27:07 17:22:30 19 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 17 Fri | 13 N | Иon | 07:59:16 | 12:10:55 | 12:11:00 | 17:09:07 | | |
| 16 Thu 07:45:52 12:36:53 12:37:09 17:33:16 17 Fri ABSENT 480 18 Sat DAY OFF 480 19 Sun DAY OFF 7 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12:22:15 12:22:23 17:19:51 7 | 14 T | Гuе | 07:43:29 | 12:22:00 | 12:22:05 | 17:49:06 | | |
| 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12:22:15 12:22:23 17:19:51 7 | 15 V | Ved | 08:19:42 | 12:27:00 | 12:27:07 | 17:22:30 | 19 | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12:22:15 12:22:23 17:19:51 7 | 16 T | Γhu | 07:45:52 | 12:36:53 | 12:37:09 | 17:33:16 | | |
| 19 Sun | 17 F | Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon 08:02:40 12:06:11 12:06:25 17:11:09 2 21 Tue 08:07:00 12:27:39 12:27:46 17:10:27 7 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 | 18 S | Sat | | DAY OFF | | | | |
| 21 Tue | 19 S | Sun | | DAY OFF | | | | |
| 22 Wed 08:09:50 12:17:50 12:17:55 17:21:18 9 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12:240 | 20 N | Иon | 08:02:40 | 12:06:11 | 12:06:25 | 17:11:09 | 2 | |
| 23 Thu 07:37:11 12:35:12 12:35:18 17:18:53 480 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12:43:41 12:13:41 | 21 T | Γue | 08:07:00 | 12:27:39 | 12:27:46 | 17:10:27 | 7 | |
| 24 Fri ABSENT 480 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 17 240 | 22 V | Ved | 08:09:50 | 12:17:50 | 12:17:55 | 17:21:18 | 9 | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12 240 | 23 T | Γhu | 07:37:11 | 12:35:12 | 12:35:18 | 17:18:53 | | |
| 26 Sun DAY OFF 27 Mon ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 1 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:22:25 12:240 | 24 F | -ri | | <u>ABSENT</u> | | | | 480 |
| ABSENT 480 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12 240 | 25 S | Sat | | DAY OFF | | | | |
| 28 Tue 08:24:29 12:13:24 12:13:33 17:33:25 24 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12 240 | 26 S | Sun | | DAY OFF | | | | |
| 29 Wed 08:07:25 12:22:15 12:22:23 17:19:51 7 30 Thu 08:12:52 12 240 | 27 N | Иon | | <u>ABSENT</u> | | | | 480 |
| 30 Thu 08:12:52 12 240 | 28 T | Гие | 08:24:29 | 12:13:24 | 12:13:33 | 17:33:25 | 24 | |
| | 29 V | Ved | 08:07:25 | 12:22:15 | 12:22:23 | 17:19:51 | 7 | |
| 31 Fri <u>ABSENT</u> 480 | 30 T | Γhu | 08:12:52 | | | | 12 | 240 |
| | 31 F | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

FERANDOZ, SUSANITA

3143

Verified as to the prescribed office hours

FERANDOZ, SUSANITA

For the month of : **Jan 01-31 2020** ID No :**199100050**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | PM UND | | | |
|----|-----|--------------|----------------|-------------|----------|------|--------|
| DA | ΑY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:54:34 | 12:33:40 | 12:33:47 | 17:12:35 | | |
| 3 | Fri | 07:59:35 | 12:30:17 | 12:30:24 | 17:29:09 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:45:25 | 12:12:26 | 12:12:34 | 17:20:00 | | |
| 7 | Tue | 07:41:44 | 12:15:46 | 12:15:50 | 17:23:14 | | |
| 8 | Wed | 07:49:25 | 12:33:58 | 12:34:03 | 17:16:29 | | |
| 9 | Thu | 07:19:20 | 12:21:04 | 12:21:10 | 16:36:01 | | 23 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:59:16 | 12:10:55 | 12:11:00 | 17:09:07 | | |
| 14 | Tue | 07:43:29 | 12:22:00 | 12:22:05 | 17:49:06 | | |
| 15 | Wed | 08:19:42 | 12:27:00 | 12:27:07 | 17:22:30 | 19 | |
| 16 | Thu | 07:45:52 | 12:36:53 | 12:37:09 | 17:33:16 | | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:02:40 | 12:06:11 | 12:06:25 | 17:11:09 | 2 | |
| 21 | Tue | 08:07:00 | 12:27:39 | 12:27:46 | 17:10:27 | 7 | |
| 22 | Wed | 08:09:50 | 12:17:50 | 12:17:55 | 17:21:18 | 9 | |
| 23 | Thu | 07:37:11 | 12:35:12 | 12:35:18 | 17:18:53 | | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:24:29 | 12:13:24 | 12:13:33 | 17:33:25 | 24 | |
| 29 | Wed | 08:07:25 | 12:22:15 | 12:22:23 | 17:19:51 | 7 | |
| 30 | Thu | 08:12:52 | | | | 12 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 80 | 3143 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

FERANDOZ, SUSANITA

Verified as to the prescribed office hours

IN-CHARGE

Fernandez, Verna M

For the month of : Jan 01-31 2020 ID No : 0800032

Official hours for (days A.M. P.M. arrival and departure)

Printed: 2020-02-03

Fernandez, Verna M

For the month of : Jan 01-31 2020

ID No:0800032

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME | | | | AM | | PM | UND | ERT | IME |
|-------|-------------|---------------|----------|-----------|-----|------|---|-------|-----|-------------|---------------|-------------|----------|-----|------|
| DAY | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | | DAY | ′ A | RRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| 1 W | ed | HOLIDAY | | | | 480 | 1 | We | 'ed | | HOLIDAY | «DII | | | 480 |
| 2 Th | u 06:50:24 | 12:02:38 | 12:53:13 | 17:13:06 | | | 2 | Th | าน | 06:50:24 | 12:02:38 | 12:53:13 | 17:13:06 | | |
| 3 Fr | 07:31:47 | 12:24:42 | | 17:06:19 | | | 3 | Fri | i | 07:31:47 | 12:24:42 | | 17:06:19 | | |
| 4 Sa | t | DAY OFF | | | | | 4 | Sa | at | | DAY OFF | | | | |
| 5 St | ın | DAY OFF | | | | | 5 | Su | un | | DAY OFF | | | | |
| 6 M | on | ABSENT | | | | 480 | 6 | Мс | on | | ABSENT | | | | 480 |
| 7 Tu | e | <u>ABSENT</u> | | | | 480 | 7 | Tu | ıe | | <u>ABSENT</u> | | | | 480 |
| 8 W | ed | ABSENT | | | | 480 | 8 | We | 'ed | | ABSENT | | | | 480 |
| 9 Th | u | ABSENT | | | | 480 | 9 | Th | าน | | <u>ABSENT</u> | | | | 480 |
| 10 Fr | 07:47:12 | 12:31:02 | 12:50:22 | 17:28:11 | | | 1 | 0 Fri | i | 07:47:12 | 12:31:02 | 12:50:22 | 17:28:11 | | |
| 11 Sa | t | DAY OFF | | | | | 1 | 1 Sa | at | | DAY OFF | | | | |
| 12 St | ın | DAY OFF | | | | | 1 | 2 Su | un | | DAY OFF | | | | |
| 13 M | on 07:35:58 | 12:30:41 | 12:47:44 | 17:13:18 | | | 1 | 3 Mc | on | 07:35:58 | 12:30:41 | 12:47:44 | 17:13:18 | | |
| 14 Tu | e 07:52:43 | | | 17:29:46 | | | 1 | 4 Tu | ıe | 07:52:43 | | | 17:29:46 | | |
| 15 W | ed 07:13:30 | 12:10:22 | 12:51:45 | 17:05:17 | | | 1 | 5 W | 'ed | 07:13:30 | 12:10:22 | 12:51:45 | 17:05:17 | | |
| 16 Th | u 07:35:57 | | | | | 240 | 1 | 6 Th | nu | 07:35:57 | | | | | 240 |
| 17 Fr | 07:15:06 | | | | | 240 | 1 | 7 Fri | i | 07:15:06 | | | | | 240 |
| 18 Sa | t | DAY OFF | | | | | 1 | 8 Sa | at | | DAY OFF | | | | |
| 19 St | ın | DAY OFF | | | | | 1 | 9 Su | un | | DAY OFF | | | | |
| 20 M | on | <u>ABSENT</u> | | | | 480 | 2 | 0 Mc | on | | <u>ABSENT</u> | | | | 480 |
| 21 Tu | e 06:48:58 | | | 19:16:32 | | | 2 | 1 Tu | ıe | 06:48:58 | | | 19:16:32 | | |
| 22 W | ed 07:11:42 | 12:07:43 | | 18:21:30 | | | 2 | 2 W | 'ed | 07:11:42 | 12:07:43 | | 18:21:30 | | |
| 23 Th | u 07:36:42 | 12:18:07 | 12:49:23 | 17:14:10 | | | 2 | 3 Th | าน | 07:36:42 | 12:18:07 | 12:49:23 | 17:14:10 | | |
| 24 Fr | 07:21:40 | 12:12:42 | 12:33:09 | 17:20:09 | | | 2 | 4 Fri | i | 07:21:40 | 12:12:42 | 12:33:09 | 17:20:09 | | |
| 25 Sa | t | DAY OFF | | | | | 2 | 5 Sa | at | | DAY OFF | | | | |
| 26 St | ın | DAY OFF | | | | | 2 | 6 Su | un | | DAY OFF | | | | |
| 27 M | on 06:44:20 | 12:24:39 | 12:38:36 | 18:06:23 | | | 2 | 7 Mc | on | 06:44:20 | 12:24:39 | 12:38:36 | 18:06:23 | | |
| 28 Tu | e 06:29:07 | | | 17:48:18 | | | 2 | 8 Tu | ıe | 06:29:07 | | | 17:48:18 | | |
| 29 W | ed | <u>ABSENT</u> | | | | 480 | 2 | 9 W | 'ed | | <u>ABSENT</u> | | | | 480 |
| 30 Th | u | <u>ABSENT</u> | | | | 480 | 3 | 0 Th | าน | | <u>ABSENT</u> | | | | 480 |
| 31 Fr | 07:28:21 | 12:18:26 | 12:41:56 | 17:43:40 | | | 3 | 1 Fri | i | 07:28:21 | 12:18:26 | 12:41:56 | 17:43:40 | | |
| TOTA | \L | | | | 0 | 4320 | T | OTA | ٩L | | | | | 0 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Fernandez, Verna M

Verified as to the prescribed office hours

Fernandez, Verna M

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

FLORES, CLAUDETTE MAE

For the month of : Jan 01-31 2020 ID No : 199600167

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|-------------|---------------|----------|----------------|-----|--------|
| | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | HALFDAY | • | 12:46:27 | 17:53:49 | | 240 |
| 7 | Tue | 08:06:58 | 12:19:36 | 12:19:43 | 17:33:53 | 6 | |
| 8 | Wed | 07:10:41 | 12:23:27 | 12:23:33 | 17:32:24 | | |
| 9 | Thu | 07:23:36 | 12:04:48 | 12:04:54 | 18:00:44 | | |
| 10 | Fri | 07:10:47 | 12:10:19 | TS. | <u>HALFDAY</u> | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:44:48 | 12:21:47 | 12:21:53 | 18:26:50 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:01:18 | 12:22:23 | | 18:16:52 | 1 | |
| 21 | Tue | 07:23:36 | 12:19:46 | 12:19:56 | 18:36:00 | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:34:05 | 12:11:04 | 12:11:14 | 18:08:31 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 7 | 7200 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

FLORES, CLAUDETTE MAE

Verified as to the prescribed office hours

FLORES, CLAUDETTE MAE

For the month of : Jan 01-31 2020 ID No :199600167

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | | ERT | | | |
|------|------|--------------|---------------|-------------|----------------|------|------|
| DA' | Y | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 V | Ved | | HOLIDAY | | | | 480 |
| 2 T | hu | | <u>ABSENT</u> | | | | 480 |
| 3 F | ri | | <u>ABSENT</u> | | | | 480 |
| 4 S | Sat | | DAY OFF | | | | |
| 5 S | Sun | | DAY OFF | | | | |
| 6 N | /lon | HALFDAY | | 12:46:27 | 17:53:49 | | 240 |
| 7 T | ue | 08:06:58 | 12:19:36 | 12:19:43 | 17:33:53 | 6 | |
| 8 V | Ved | 07:10:41 | 12:23:27 | 12:23:33 | 17:32:24 | | |
| 9 T | hu | 07:23:36 | 12:04:48 | 12:04:54 | 18:00:44 | | |
| 10 F | ri | 07:10:47 | 12:10:19 | | <u>HALFDAY</u> | | 240 |
| 11 S | Sat | | DAY OFF | | | | |
| 12 S | Sun | | DAY OFF | | | | |
| 13 N | /lon | 07:44:48 | 12:21:47 | 12:21:53 | 18:26:50 | | |
| 14 T | ue | | <u>ABSENT</u> | | | | 480 |
| 15 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 16 T | hu | | <u>ABSENT</u> | | | | 480 |
| 17 F | ri | | <u>ABSENT</u> | | | | 480 |
| 18 S | Sat | | DAY OFF | | | | |
| 19 S | Sun | | DAY OFF | | | | |
| 20 N | /lon | 08:01:18 | 12:22:23 | | 18:16:52 | 1 | |
| 21 T | ue | 07:23:36 | 12:19:46 | 12:19:56 | 18:36:00 | | |
| 22 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 23 T | hu | | <u>ABSENT</u> | | | | 480 |
| 24 F | ri | | <u>ABSENT</u> | | | | 480 |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 N | /lon | 07:34:05 | 12:11:04 | 12:11:14 | 18:08:31 | | |
| 28 T | ue | | <u>ABSENT</u> | | | | 480 |
| 29 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 30 T | hu | | <u>ABSENT</u> | | | | 480 |
| 31 F | ri | | <u>ABSENT</u> | | | | 480 |
| тот | AL | | | | | 7 | 7200 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

FLORES, CLAUDETTE MAE

Verified as to the prescribed office hours

IN-CHARGE

FRADEJAS, DR. JUVY RAMOS

LT TIME RECORD

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **201900290**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERT | IME |
|----|-----|----------------|---------------|----------|-----------|-----|--------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | | 12:14:34 | | | 480 |
| 3 | Fri | | | 12:01:42 | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | | 12:06:47 | | | 480 |
| 7 | Tue | | | 12:23:28 | | | 480 |
| 8 | Wed | | | 12:14:56 | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | | 12:21:32 | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | | 12:47:32 | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | | 12:28:41 | | | 480 |
| 28 | Tue | | | 12:16:25 | | | 480 |
| 29 | Wed | <u>HALFDAY</u> | | 12:08:50 | 17:19:21 | | 240 |
| 30 | Thu | 08:32:29 | 12:36:13 | 12:36:25 | 17:45:23 | 32 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 32 | 10320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

FRADEJAS, DR. JUVY RAMOS

Verified as to the prescribed office hours

Printed: 2020-02-03

FRADEJAS, DR. JUVY RAMOS

DAILY TIME RECORD

For the month of : **Jan 01-31 2020** ID No :**201900290**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|----------------|---------------|--------------|----------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL DE | PARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | | 12:14:34 | | | 480 |
| 3 Fri | | | 12:01:42 | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | | 12:06:47 | | | 480 |
| 7 Tue | | | 12:23:28 | | | 480 |
| 8 Wed | | | 12:14:56 | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | | 12:21:32 | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | | 12:47:32 | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | | 12:28:41 | | | 480 |
| 28 Tue | | | 12:16:25 | | | 480 |
| 29 Wed | <u>HALFDAY</u> | | 12:08:50 | 17:19:21 | | 240 |
| 30 Thu | 08:32:29 | 12:36:13 | 12:36:25 | 17:45:23 | 32 | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

FRADEJAS, DR. JUVY RAMOS

32 10320

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

Francisco, Rommel C

For the month of : **Jan 01-31 2020** ID No : **0800024** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | ME | |
|-------|-----|-------------|---------------|----------|-----------|-----|------|
| DA | ١Y | ARRIVAL D | DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT |
| 1 \ | Wed | | HOLIDAY | | | | 480 |
| 2 1 | Thu | 07:55:02 | 12:35:06 | 12:55:15 | 17:26:51 | | |
| 3 F | Fri | 07:55:58 | 12:40:39 | 12:41:17 | 17:05:51 | | |
| 4 5 | Sat | | DAY OFF | | | | |
| 5 5 | Sun | | DAY OFF | | | | |
| 6 N | Mon | | ABSENT | | | | 480 |
| 7 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 \ | Wed | | ABSENT | | | | 480 |
| 9 1 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 F | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 8 | Sat | | DAY OFF | | | | |
| 12 5 | Sun | | DAY OFF | | | | |
| 13 N | Mon | 07:54:32 | 12:04:24 | 12:32:59 | 17:02:17 | | |
| 14 7 | Tue | 07:57:34 | 12:01:48 | 12:32:01 | 18:05:17 | | |
| 15 \ | Wed | 08:00:05 | 12:09:15 | | 17:18:36 | | |
| 16 7 | Thu | 07:58:16 | 12:21:43 | 12:31:43 | 19:12:47 | | |
| 17 F | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 8 | Sat | | DAY OFF | | | | |
| 19 8 | Sun | | DAY OFF | | | | |
| 20 N | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 \ | Wed | 07:45:49 | 12:05:41 | 12:32:49 | 17:30:22 | | |
| 23 7 | Thu | 07:56:17 | 12:24:25 | 12:53:56 | 17:02:21 | | |
| 24 F | Fri | 08:00:49 | 12:01:42 | 12:55:14 | 18:28:10 | | |
| 25 \$ | Sat | | DAY OFF | | | | |
| 26 8 | Sun | | DAY OFF | | | | |
| 27 N | Mon | 07:56:11 | 12:31:26 | 12:52:04 | 19:20:52 | | |
| 28 7 | Tue | 07:50:00 | 12:08:13 | | 17:28:58 | | |
| 29 \ | Wed | 07:49:57 | 12:01:45 | 12:31:37 | 17:20:11 | | |
| 30 7 | Thu | 07:52:26 | 12:32:33 | 12:33:33 | 19:20:58 | | |
| 31 F | Fri | 07:59:35 | 12:49:52 | 12:51:17 | 17:02:55 | | |
| TOT | TAL | | | | | 0 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Francisco, Rommel C

Verified as to the prescribed office hours

Francisco, Rommel C

For the month of : Jan 01-31 2020 ID No :0800024

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME |
|--------|--------------|----------------|--------------|----------|-----|-------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL DI | EPARTURE | LAT | E U |
| 1 Wed | i , | <u>HOLIDAY</u> | | | | 48 |
| 2 Thu | 07:55:02 | 12:35:06 | 12:55:15 | 17:26:51 | | |
| 3 Fri | 07:55:58 | 12:40:39 | 12:41:17 | 17:05:51 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 2910 | <u>ABSENT</u> | | | | 48 |
| 7 Tue | | <u>ABSENT</u> | | | | 48 |
| 8 Wed | 1 🛨 | <u>ABSENT</u> | | | | 48 |
| 9 Thu | | <u>ABSENT</u> | | | | 48 |
| 10 Fri | | <u>ABSENT</u> | | | | 48 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:54:32 | 12:04:24 | 12:32:59 | 17:02:17 | | |
| 14 Tue | 07:57:34 | 12:01:48 | 12:32:01 | 18:05:17 | | |
| 15 Wed | 08:00:05 | 12:09:15 | | 17:18:36 | | |
| 16 Thu | 07:58:16 | 12:21:43 | 12:31:43 | 19:12:47 | | |
| 17 Fri | | <u>ABSENT</u> | | | | 48 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | l | <u>ABSENT</u> | | | | 48 |
| 21 Tue | | <u>ABSENT</u> | | | | 48 |
| 22 Wed | 07:45:49 | 12:05:41 | 12:32:49 | 17:30:22 | | |
| 23 Thu | 07:56:17 | 12:24:25 | 12:53:56 | 17:02:21 | | |
| 24 Fri | 08:00:49 | 12:01:42 | 12:55:14 | 18:28:10 | | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:56:11 | 12:31:26 | 12:52:04 | 19:20:52 | | |
| 28 Tue | 07:50:00 | 12:08:13 | | 17:28:58 | | |
| 29 Wed | 07:49:57 | 12:01:45 | 12:31:37 | 17:20:11 | | |
| 30 Thu | 07:52:26 | 12:32:33 | 12:33:33 | 19:20:58 | | |
| 31 Fri | 07:59:35 | 12:49:52 | 12:51:17 | 17:02:55 | | |
| TOTAL | | | | | 0 | 432 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Francisco, Rommel C

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

FREJOLES, CHERYL

For the month of : Jan 01-31 2020 ID No : 200000039

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 08:58:08 | 12:12:08 | 12:12:13 | 18:15:52 | 58 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:01 | 12:24:39 | 12:24:44 | 17:51:00 | 11 | |
| 7 | Tue | HALFDAY | | 12:57:24 | 19:09:29 | | 240 |
| 8 | Wed | 08:55:16 | 12:35:41 | 12:35:50 | 21:00:11 | 55 | |
| 9 | Thu | 08:53:17 | 12:08:17 | 12:08:25 | 21:33:49 | 53 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | 09:22:03 | 12:04:14 | 12:04:21 | 14:14:19 | 82 | 165 |
| 13 | Mon | 09:17:22 | 12:15:35 | 12:15:41 | 18:16:12 | 77 | |
| 14 | Tue | 08:50:11 | 12:00:54 | 12:01:00 | 20:57:04 | 50 | |
| 15 | Wed | 08:58:52 | 12:08:40 | 12:08:45 | 19:52:33 | 58 | |
| 16 | Thu | 08:55:49 | 12:11:51 | 12:11:55 | 21:28:31 | 55 | |
| 17 | Fri | 08:56:26 | 12:49:14 | 12:49:20 | 18:04:34 | 56 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:54:24 | 12:51:38 | 12:51:44 | 18:21:06 | 54 | |
| 22 | Wed | <u>HALFDAY</u> | | 12:13:27 | 19:28:09 | | 240 |
| 23 | Thu | 09:10:48 | 12:09:26 | 12:09:32 | 19:26:22 | 70 | |
| 24 | Fri | 08:55:47 | 12:01:25 | 12:01:31 | 19:52:10 | 55 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:37:10 | 12:03:26 | 12:03:32 | 18:37:24 | 37 | |
| 28 | Tue | <u>HALFDAY</u> | | 12:07:23 | 19:21:07 | | 240 |
| 29 | Wed | 08:58:00 | 12:00:33 | 12:00:37 | 19:39:12 | 58 | |
| 30 | Thu | 08:57:59 | | | | 57 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 886 | 3525 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

FREJOLES, CHERYL

Verified as to the prescribed office hours

FREJOLES, CHERYL

For the month of : Jan 01-31 2020 ID No :200000039

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UNDERTIME | | | | |
|------|-----|----------------|---------------|-------------|----------|------|-----|
| DA' | Υ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 V | Ved | | HOLIDAY | | | | 480 |
| 2 T | Γhu | | <u>ABSENT</u> | | | | 480 |
| 3 F | ri | 08:58:08 | 12:12:08 | 12:12:13 | 18:15:52 | 58 | |
| 4 8 | Sat | | DAY OFF | | | | |
| 5 5 | Sun | | DAY OFF | | | | |
| 6 N | Иon | 08:11:01 | 12:24:39 | 12:24:44 | 17:51:00 | 11 | |
| 7 T | Гие | <u>HALFDAY</u> | | 12:57:24 | 19:09:29 | | 240 |
| 8 V | Ved | 08:55:16 | 12:35:41 | 12:35:50 | 21:00:11 | 55 | |
| 9 T | Γhu | 08:53:17 | 12:08:17 | 12:08:25 | 21:33:49 | 53 | |
| 10 F | ri | | <u>ABSENT</u> | | | | 480 |
| 11 8 | Sat | | DAY OFF | | | | |
| 12 8 | Sun | 09:22:03 | 12:04:14 | 12:04:21 | 14:14:19 | 82 | 165 |
| 13 N | Иon | 09:17:22 | 12:15:35 | 12:15:41 | 18:16:12 | 77 | |
| 14 T | Гие | 08:50:11 | 12:00:54 | 12:01:00 | 20:57:04 | 50 | |
| 15 V | Ved | 08:58:52 | 12:08:40 | 12:08:45 | 19:52:33 | 58 | |
| 16 T | Γhu | 08:55:49 | 12:11:51 | 12:11:55 | 21:28:31 | 55 | |
| 17 F | Fri | 08:56:26 | 12:49:14 | 12:49:20 | 18:04:34 | 56 | |
| 18 S | Sat | | DAY OFF | | | | |
| 19 5 | Sun | | DAY OFF | | | | |
| 20 N | Иon | | <u>ABSENT</u> | | | | 480 |
| 21 T | Гие | 08:54:24 | 12:51:38 | 12:51:44 | 18:21:06 | 54 | |
| 22 V | Ved | <u>HALFDAY</u> | | 12:13:27 | 19:28:09 | | 240 |
| 23 T | Γhu | 09:10:48 | 12:09:26 | 12:09:32 | 19:26:22 | 70 | |
| 24 F | Fri | 08:55:47 | 12:01:25 | 12:01:31 | 19:52:10 | 55 | |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 N | Иon | 08:37:10 | 12:03:26 | 12:03:32 | 18:37:24 | 37 | |
| 28 T | Гие | <u>HALFDAY</u> | | 12:07:23 | 19:21:07 | | 240 |
| 29 V | Ved | 08:58:00 | 12:00:33 | 12:00:37 | 19:39:12 | 58 | |
| 30 T | Γhu | 08:57:59 | | | | 57 | 240 |
| 31 F | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

886 3525

TOTAL

FREJOLES, CHERYL

Verified as to the prescribed office hours

IN-CHARGE

Fuentes, Delia C.

For the month of : **Jan 01-31 2020** ID No : **201900293** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | |
|----|-----|----------------|---------------|----------|-----------|-----------|--------|--|
| D | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:44:23 | | 12:38:17 | 17:01:16 | | | |
| 3 | Fri | HALFDAY | | 12:43:20 | 17:16:54 | | 240 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:38:05 | 12:34:09 | 12:35:05 | 15:24:46 | | 95 | |
| 7 | Tue | 07:46:43 | 12:44:30 | 12:44:49 | | | 240 | |
| 8 | Wed | 07:45:42 | 12:39:11 | 12:39:18 | 17:22:40 | | | |
| 9 | Thu | 07:43:01 | 12:44:10 | 12:44:43 | 17:08:52 | | | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | 07:43:07 | 12:45:37 | 12:46:03 | 16:51:22 | | 8 | |
| 22 | Wed | 07:47:13 | 12:29:48 | 12:32:04 | 16:51:29 | | 8 | |
| 23 | Thu | 08:10:05 | 12:26:34 | 12:26:40 | 15:14:48 | 10 | 105 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:49:40 | 12:12:29 | 12:12:35 | 15:41:20 | | 78 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 | Wed | 08:00:50 | | | | | 240 | |
| 30 | Thu | <u>HALFDAY</u> | | 12:19:45 | 17:09:49 | | 240 | |
| 31 | Fri | 07:37:00 | 12:12:23 | 12:12:34 | 16:37:53 | | 22 | |
| ТО | TAL | | | | | 10 | 6076 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Fuentes, Delia C.

Verified as to the prescribed office hours

Fuentes, Delia C.

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No : 201900293

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | DERTIME | | |
|----|-----|----------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:44:23 | 12:38:06 | 12:38:17 | 17:01:16 | | |
| 3 | Fri | <u>HALFDAY</u> | | 12:43:20 | 17:16:54 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:38:05 | 12:34:09 | 12:35:05 | 15:24:46 | | 95 |
| 7 | Tue | 07:46:43 | 12:44:30 | 12:44:49 | | | 240 |
| 8 | Wed | 07:45:42 | 12:39:11 | 12:39:18 | 17:22:40 | | |
| 9 | Thu | 07:43:01 | 12:44:10 | 12:44:43 | 17:08:52 | | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 07:43:07 | 12:45:37 | 12:46:03 | 16:51:22 | | 8 |
| 22 | Wed | 07:47:13 | 12:29:48 | 12:32:04 | 16:51:29 | | 8 |
| 23 | Thu | 08:10:05 | 12:26:34 | 12:26:40 | 15:14:48 | 10 | 105 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:49:40 | 12:12:29 | 12:12:35 | 15:41:20 | | 78 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 08:00:50 | | | | | 240 |
| 30 | Thu | <u>HALFDAY</u> | | 12:19:45 | 17:09:49 | | 240 |
| 31 | Fri | 07:37:00 | 12:12:23 | 12:12:34 | 16:37:53 | | 22 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

10 6076

TOTAL

Fuentes, Delia C.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Gabon, Cristeta P

For the month of : **Jan 01-31 2020** ID No : **0800041**

| Official hours for (days A.M. P.M. arrival and departure) | | | | | | | |
|---|----|-----------|--|--|--|--|--|
| AM | PM | UNDERTIME | | | | | |

| | | AM PM UNDERTIME | | IME | | |
|----|-----|-----------------|----------------|---------------------|------|-------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL DEPARTURI | ELAT | EUT |
| 1 | Wed | | <u>HOLIDAY</u> | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | 480 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | | <u>ABSENT</u> | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | 480 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | | <u>ABSENT</u> | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | 480 |
| 15 | Wed | 07:45:11 | 12:51:41 | 13:01:16 | 1 | 240 |
| 16 | Thu | | <u>ABSENT</u> | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | 480 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | | <u>ABSENT</u> | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | 480 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | | <u>ABSENT</u> | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | 480 |
| TO | TAL | | | | 1 | 10800 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Gabon, Cristeta P

Verified as to the prescribed office hours

Gabon, Cristeta P

For the month of : Jan 01-31 2020 ID No : 0800041

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM U | PM UNDERTIME | | |
|--------|--------------|---------------|-------------------|--------------|--|--|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL DEPARTU | RE LATE UT | | |
| 1 Wed | | HOLIDAY | | 480 | | |
| 2 Thu | | <u>ABSENT</u> | | 480 | | |
| 3 Fri | | ABSENT | | 480 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | 480 | | |
| 7 Tue | | <u>ABSENT</u> | | 480 | | |
| 8 Wed | | ABSENT | | 480 | | |
| 9 Thu | | <u>ABSENT</u> | | 480 | | |
| 10 Fri | | <u>ABSENT</u> | | 480 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | 480 | | |
| 14 Tue | | <u>ABSENT</u> | | 480 | | |
| 15 Wed | 07:45:11 | 12:51:41 | 13:01:16 | 1 240 | | |
| 16 Thu | | <u>ABSENT</u> | | 480 | | |
| 17 Fri | | <u>ABSENT</u> | | 480 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | <u>ABSENT</u> | | 480 | | |
| 21 Tue | | <u>ABSENT</u> | | 480 | | |
| 22 Wed | | <u>ABSENT</u> | | 480 | | |
| 23 Thu | | <u>ABSENT</u> | | 480 | | |
| 24 Fri | | <u>ABSENT</u> | | 480 | | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | 480 | | |
| 28 Tue | | <u>ABSENT</u> | | 480 | | |
| 29 Wed | | <u>ABSENT</u> | | 480 | | |
| 30 Thu | | <u>ABSENT</u> | | 480 | | |
| 31 Fri | | <u>ABSENT</u> | | 480 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Gabon, Cristeta P

1 10800

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Galang, Ma. Sylvia P

For the month of : **Jan 01-31 2020** ID No : **0800028** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|-------------|---------------|----------|-----------|-----------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | | ABSENT | | | 480 |
| 3 | Fri | | ABSENT | | | 480 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | | <u>ABSENT</u> | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | 480 |
| 8 | Wed | | ABSENT | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | 480 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:41:32 | 12:05:44 | 12:42:44 | 17:22:41 | |
| 14 | Tue | 07:28:44 | 12:06:24 | 12:25:47 | 17:43:40 | |
| 15 | Wed | 07:16:20 | 12:27:14 | 15:48:49 | 17:36:17 | 168 |
| 16 | Thu | 06:52:21 | 12:35:45 | 13:08:56 | 18:02:24 | 8 |
| 17 | Fri | 07:02:02 | | 13:52:45 | 17:38:29 | 52 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:49:48 | 12:10:36 | 12:36:16 | 18:37:37 | |
| 21 | Tue | 07:40:59 | 12:12:11 | 12:40:38 | 18:48:00 | |
| 22 | Wed | 06:57:07 | 12:05:53 | 12:30:51 | 18:30:49 | |
| 23 | Thu | 07:38:43 | 12:06:48 | 12:36:42 | 18:22:49 | |
| 24 | Fri | 06:50:30 | 12:08:32 | 12:36:50 | 17:45:32 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:47:08 | 12:05:39 | 12:52:40 | 18:30:53 | |
| 28 | Tue | 07:45:14 | 12:36:27 | 12:56:02 | 17:26:40 | |
| 29 | Wed | 07:49:20 | 12:27:50 | 12:38:24 | 17:20:19 | |
| 30 | Thu | 07:52:12 | 12:31:33 | | 18:28:15 | |
| 31 | Fri | 07:59:32 | 12:04:56 | 12:37:31 | 17:10:20 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

3840

228

TOTAL

Galang, Ma. Sylvia P

Verified as to the prescribed office hours

Galang, Ma. Sylvia P

For the month of : Jan 01-31 2020

ID No:0800028

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UNDERT | | |
|--------|---------|---------------|-----------|------------|-----------|
| DAY | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 Wed | | HOLIDAY | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | 480 |
| 3 Fri | | <u>ABSENT</u> | | | 480 |
| 4 Sat | | DAY OFF | | | |
| 5 Sun | | DAY OFF | | | |
| 6 Mon | | <u>ABSENT</u> | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | 480 |
| 11 Sat | | DAY OFF | | | |
| 12 Sun | | DAY OFF | | | |
| 13 Mon | 07:41:3 | 2 12:05:44 | 12:42:4 | 4 17:22:41 | |
| 14 Tue | 07:28:4 | 4 12:06:24 | 12:25:4 | 7 17:43:40 | |
| 15 Wed | 07:16:2 | 0 12:27:14 | 15:48:4 | 9 17:36:17 | 168 |
| 16 Thu | 06:52:2 | 1 12:35:45 | 13:08:5 | 6 18:02:24 | 8 |
| 17 Fri | 07:02:0 | 2 | 13:52:4 | 5 17:38:29 | 52 |
| 18 Sat | | DAY OFF | | | |
| 19 Sun | | DAY OFF | | | |
| 20 Mon | 07:49:4 | 8 12:10:36 | 12:36:1 | 6 18:37:37 | |
| 21 Tue | 07:40:5 | 9 12:12:11 | 12:40:3 | 8 18:48:00 | |
| 22 Wed | 06:57:0 | 7 12:05:53 | 12:30:5 | 1 18:30:49 | |
| 23 Thu | 07:38:4 | 3 12:06:48 | 12:36:4 | 2 18:22:49 | |
| 24 Fri | 06:50:3 | 0 12:08:32 | 12:36:5 | 0 17:45:32 | |
| 25 Sat | | DAY OFF | | | |
| 26 Sun | | DAY OFF | | | |
| 27 Mon | 07:47:0 | 8 12:05:39 | 12:52:4 | 0 18:30:53 | |
| 28 Tue | 07:45:1 | 4 12:36:27 | 12:56:0 | 2 17:26:40 | |
| 29 Wed | 07:49:2 | 0 12:27:50 | 12:38:2 | 4 17:20:19 | |
| 30 Thu | 07:52:1 | 2 12:31:33 | | 18:28:15 | |
| 31 Fri | 07:59:3 | 2 12:04:56 | 12:37:3 | 1 17:10:20 | |
| TOTAL | | | | | 228 3840 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Galang, Ma. Sylvia P

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

GALLEGO, MA. LALUCHA

For the month of : **Jan 01-31 2020** ID No : **201400178** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----------|--------|--|
| | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:51:12 | 12:12:17 | 12:12:24 | 16:58:26 | | 1 | |
| 3 | Fri | 08:42:28 | 12:07:58 | 12:08:06 | 17:43:11 | 42 | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 09:12:18 | 12:54:24 | 12:54:30 | 17:03:00 | 72 | | |
| 7 | Tue | 08:37:44 | 12:33:54 | 12:34:04 | 17:37:14 | 37 | | |
| 8 | Wed | 08:22:51 | 12:10:27 | 12:10:34 | 17:27:39 | 22 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 14 | Tue | 09:08:04 | | | 18:00:33 | 68 | | |
| 15 | Wed | 09:20:40 | | | 17:03:48 | 80 | | |
| 16 | Thu | 08:49:16 | 12:00:59 | 12:01:04 | 17:49:24 | 49 | | |
| 17 | Fri | | | | 17:18:28 | | 240 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | 08:29:32 | 12:12:08 | 12:12:16 | 17:29:10 | 29 | | |
| 22 | Wed | 08:56:20 | 12:09:39 | 12:09:46 | 17:56:06 | 56 | | |
| 23 | Thu | 08:32:12 | 12:58:13 | 12:58:23 | 18:28:17 | 32 | | |
| 24 | Fri | 08:37:52 | 12:44:49 | 12:44:55 | 17:42:03 | 37 | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:27:33 | | | 17:27:05 | 27 | | |
| 28 | Tue | 08:39:58 | 12:06:28 | 12:06:34 | 17:39:12 | 39 | | |
| 29 | Wed | 09:00:07 | 12:05:13 | 12:05:22 | | 60 | 240 | |
| 30 | Thu | 08:28:48 | 12:05:30 | 12:05:37 | 17:28:23 | 28 | | |
| 31 | Fri | 08:51:39 | 12:03:25 | 12:03:32 | 17:02:00 | 51 | | |
| TO | TAL | | | | | 729 | 2881 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GALLEGO, MA. LALUCHA

Verified as to the prescribed office hours

GALLEGO, MA. LALUCHA

For the month of : **Jan 01-31 2020** ID No :**201400178**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|--------------|----------|------|-----|
| D | ٩Y | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:51:12 | 12:12:17 | 12:12:24 | 16:58:26 | | 1 |
| 3 | Fri | 08:42:28 | 12:07:58 | 12:08:06 | 17:43:11 | 42 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 09:12:18 | 12:54:24 | 12:54:30 | 17:03:00 | 72 | |
| 7 | Tue | 08:37:44 | 12:33:54 | 12:34:04 | 17:37:14 | 37 | |
| 8 | Wed | 08:22:51 | 12:10:27 | 12:10:34 | 17:27:39 | 22 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 48 |
| 14 | Tue | 09:08:04 | | | 18:00:33 | 68 | |
| 15 | Wed | 09:20:40 | | | 17:03:48 | 80 | |
| 16 | Thu | 08:49:16 | 12:00:59 | 12:01:04 | 17:49:24 | 49 | |
| 17 | Fri | | | | 17:18:28 | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:29:32 | 12:12:08 | 12:12:16 | 17:29:10 | 29 | |
| 22 | Wed | 08:56:20 | 12:09:39 | 12:09:46 | 17:56:06 | 56 | |
| 23 | Thu | 08:32:12 | 12:58:13 | 12:58:23 | 18:28:17 | 32 | |
| 24 | Fri | 08:37:52 | 12:44:49 | 12:44:55 | 17:42:03 | 37 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:27:33 | | | 17:27:05 | 27 | |
| 28 | Tue | 08:39:58 | 12:06:28 | 12:06:34 | 17:39:12 | 39 | |
| 29 | Wed | 09:00:07 | 12:05:13 | 12:05:22 | | 60 | 24 |
| 30 | Thu | 08:28:48 | 12:05:30 | 12:05:37 | 17:28:23 | 28 | |
| 31 | Fri | 08:51:39 | 12:03:25 | 12:03:32 | 17:02:00 | 51 | |
| TC | TAL | | | | | 729 | 288 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GALLEGO, MA. LALUCHA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

GAVIOLA, MARIFE

For the month of : **Jan 01-31 2020** ID No : **201700268** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:16:30 | 12:01:48 | 12:01:54 | 17:44:07 | 16 | |
| 3 | Fri | 08:17:43 | 12:00:02 | 12:00:12 | 17:44:52 | 17 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:21:42 | 12:15:52 | | 17:36:32 | 21 | |
| 7 | Tue | 08:36:28 | 12:14:34 | 12:14:52 | 18:10:51 | 36 | |
| 8 | Wed | 07:57:30 | 12:04:39 | 12:04:45 | 18:22:43 | | |
| 9 | Thu | 08:21:57 | 12:29:27 | 12:29:32 | 18:38:57 | 21 | |
| 10 | Fri | 08:12:06 | 12:14:28 | 12:14:34 | 17:16:25 | 12 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | 10:25:22 | 12:33:58 | 12:34:03 | 14:29:05 | 145 | 150 |
| 13 | Mon | 07:06:05 | 12:28:07 | 12:28:11 | 16:33:01 | | 26 |
| 14 | Tue | 07:48:24 | 12:48:22 | 12:48:28 | 16:58:55 | | 1 |
| 15 | Wed | 08:21:33 | 12:32:19 | 12:32:29 | 19:18:56 | 21 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 07:18:18 | 12:00:03 | 12:00:15 | 17:28:44 | | |
| 22 | Wed | 08:43:48 | 12:09:08 | 12:09:14 | 18:14:13 | 43 | |
| 23 | Thu | 08:39:51 | 12:13:33 | 12:13:40 | 17:54:13 | 39 | |
| 24 | Fri | 08:35:18 | 12:45:28 | 12:45:33 | 18:21:28 | 35 | |
| 25 | Sat | | DAY OFF | 14:48:22 | 17:44:58 | 108 | 240 |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:17:25 | 12:10:52 | 12:10:58 | 15:06:59 | 17 | 113 |
| 28 | Tue | 08:56:57 | 12:07:22 | 12:07:28 | 18:41:06 | 56 | |
| 29 | Wed | 08:36:34 | 12:08:15 | 12:08:20 | 17:31:56 | 36 | |
| 30 | Thu | 07:41:38 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 623 | 3170 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GAVIOLA, MARIFE

Verified as to the prescribed office hours

GAVIOLA, MARIFE

For the month of : Jan 01-31 2020 ID No :201700268

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME | | |
|----|-----|--------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:16:30 | 12:01:48 | 12:01:54 | 17:44:07 | 16 | |
| 3 | Fri | 08:17:43 | 12:00:02 | 12:00:12 | 17:44:52 | 17 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:21:42 | 12:15:52 | | 17:36:32 | 21 | |
| 7 | Tue | 08:36:28 | 12:14:34 | 12:14:52 | 18:10:51 | 36 | |
| 8 | Wed | 07:57:30 | 12:04:39 | 12:04:45 | 18:22:43 | | |
| 9 | Thu | 08:21:57 | 12:29:27 | 12:29:32 | 18:38:57 | 21 | |
| 10 | Fri | 08:12:06 | 12:14:28 | 12:14:34 | 17:16:25 | 12 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | 10:25:22 | 12:33:58 | 12:34:03 | 14:29:05 | 145 | 150 |
| 13 | Mon | 07:06:05 | 12:28:07 | 12:28:11 | 16:33:01 | | 26 |
| 14 | Tue | 07:48:24 | 12:48:22 | 12:48:28 | 16:58:55 | | 1 |
| 15 | Wed | 08:21:33 | 12:32:19 | 12:32:29 | 19:18:56 | 21 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 07:18:18 | 12:00:03 | 12:00:15 | 17:28:44 | | |
| 22 | Wed | 08:43:48 | 12:09:08 | 12:09:14 | 18:14:13 | 43 | |
| 23 | Thu | 08:39:51 | 12:13:33 | 12:13:40 | 17:54:13 | 39 | |
| 24 | Fri | 08:35:18 | 12:45:28 | 12:45:33 | 18:21:28 | 35 | |
| 25 | Sat | | DAY OFF | 14:48:22 | 17:44:58 | 108 | 240 |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:17:25 | 12:10:52 | 12:10:58 | 15:06:59 | 17 | 113 |
| 28 | Tue | 08:56:57 | 12:07:22 | 12:07:28 | 18:41:06 | 56 | |
| 29 | Wed | 08:36:34 | 12:08:15 | 12:08:20 | 17:31:56 | 36 | |
| 30 | Thu | 07:41:38 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

623 3170

TOTAL

GAVIOLA, MARIFE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

GERSON, MIGUEL

For the month of : Jan 01-31 2020 ID No : 199700084

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| | PΑΥ | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:53:05 | 12:26:46 | 12:27:00 | 17:06:27 | | 23 |
| 3 | Fri | 08:13:23 | 12:13:33 | 12:13:47 | 17:20:14 | | 9 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:15 | 12:50:45 | 12:51:23 | 18:07:35 | 11 | |
| 7 | Tue | 08:47:08 | 12:17:36 | 12:17:55 | 17:53:23 | 17 | |
| 8 | Wed | 08:14:52 | 12:17:07 | 12:17:24 | 17:24:53 | | 5 |
| 9 | Thu | 08:45:47 | | | | 15 | 270 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:46:35 | 12:17:54 | 12:18:20 | 17:45:36 | | |
| 14 | Tue | 08:18:02 | | | | | 270 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:54:40 | 12:26:01 | 12:26:22 | 17:15:54 | | 14 |
| 21 | Tue | 08:33:10 | 12:27:12 | 12:27:28 | | 3 | 270 |
| 22 | Wed | 07:58:23 | 12:19:13 | 12:19:29 | 17:08:20 | | 21 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 08:13:29 | 12:50:51 | 12:51:01 | 17:54:44 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:52:30 | | | 17:02:19 | | 27 |
| 28 | Tue | 08:30:25 | 12:20:30 | 12:20:39 | 17:38:52 | | |
| 29 | Wed | 08:09:25 | 12:26:40 | 12:26:56 | 18:28:31 | | |
| 30 | Thu | 08:13:27 | 12:24:32 | 12:24:40 | 17:59:14 | | |
| 31 | Fri | 08:18:17 | | | 18:40:12 | | |
| TO | TAL | | | | | 46 | 3789 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GERSON, MIGUEL

Verified as to the prescribed office hours

GERSON, MIGUEL

For the month of : Jan 01-31 2020 ID No:199700084

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | PM UNDERTIN | | |
|----|-----|--------------|---------------|-------------|-------------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:53:05 | 12:26:46 | 12:27:00 | 17:06:27 | | 23 |
| 3 | Fri | 08:13:23 | 12:13:33 | 12:13:47 | 17:20:14 | | 9 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:15 | 12:50:45 | 12:51:23 | 18:07:35 | 11 | |
| 7 | Tue | 08:47:08 | 12:17:36 | 12:17:55 | 17:53:23 | 17 | |
| 8 | Wed | 08:14:52 | 12:17:07 | 12:17:24 | 17:24:53 | | 5 |
| 9 | Thu | 08:45:47 | | | | 15 | 270 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:46:35 | 12:17:54 | 12:18:20 | 17:45:36 | | |
| 14 | Tue | 08:18:02 | | | | | 270 |
| 15 | Wed | | ABSENT | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:54:40 | 12:26:01 | 12:26:22 | 17:15:54 | | 14 |
| 21 | Tue | 08:33:10 | 12:27:12 | 12:27:28 | | 3 | 270 |
| 22 | Wed | 07:58:23 | 12:19:13 | 12:19:29 | 17:08:20 | | 21 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 08:13:29 | 12:50:51 | 12:51:01 | 17:54:44 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:52:30 | | | 17:02:19 | | 27 |
| 28 | Tue | 08:30:25 | 12:20:30 | 12:20:39 | 17:38:52 | | |
| 29 | Wed | 08:09:25 | 12:26:40 | 12:26:56 | 18:28:31 | | |
| 30 | Thu | 08:13:27 | 12:24:32 | 12:24:40 | 17:59:14 | | |
| 31 | Fri | 08:18:17 | | | 18:40:12 | | |
| TC | TAL | | | | | 46 | 3789 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GERSON, MIGUEL

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Gloria, Santiago Jr. C

For the month of : **Jan 01-31 2020** ID No : **0800042**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | PM UNDERTIME | | | |
|----|-----|-------------|---------------|----------|----------------|-----|--------|--|
| D | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | ABSENT | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | 07:57:49 | 12:30:32 | 12:56:24 | 17:06:38 | | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 08:06:03 | 12:06:26 | 12:43:24 | 17:24:05 | 6 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:00:16 | 12:59:05 | | <u>HALFDAY</u> | | 240 | |
| 28 | Tue | 07:51:46 | 12:23:20 | 12:45:35 | 17:24:56 | | | |
| 29 | Wed | 08:00:06 | 12:22:11 | | <u>HALFDAY</u> | | 240 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 6 | 9120 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Gloria, Santiago Jr. C

Verified as to the prescribed office hours

Gloria, Santiago Jr. C

For the month of : **Jan 01-31 2020** ID No : **0800042**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | DERTIME | | |
|--------|-------------|---------------|-------------|----------------|------|-----|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | ABSENT | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 07:57:49 | 12:30:32 | 12:56:24 | 17:06:38 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:06:03 | 12:06:26 | 12:43:24 | 17:24:05 | 6 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | <u>ABSENT</u> | | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:00:16 | 12:59:05 | | <u>HALFDAY</u> | | 240 |
| 28 Tue | 07:51:46 | 12:23:20 | 12:45:35 | 17:24:56 | | |
| 29 Wed | 08:00:06 | 12:22:11 | | <u>HALFDAY</u> | | 240 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

6 9120

TOTAL

Gloria, Santiago Jr. C

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

GLORIA, CRESTITA

For the month of : Jan 01-31 2020 ID No : 199300165

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|----------------|-----|--------|
| D | ΑY | ARRIVAL D | DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:56:37 | 12:27:54 | 12:28:00 | 18:23:35 | | |
| 7 | Tue | 06:54:43 | 12:14:18 | 12:14:26 | 18:22:28 | | |
| 8 | Wed | 07:04:55 | 12:35:14 | 12:35:20 | 18:22:04 | | |
| 9 | Thu | 07:43:34 | 12:17:04 | 12:17:10 | 18:16:15 | | |
| 10 | Fri | 06:39:13 | 12:01:21 | | <u>HALFDAY</u> | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:27:07 | 12:31:11 | 12:31:24 | 18:31:25 | | |
| 14 | Tue | 06:26:21 | 12:01:50 | 12:01:59 | 18:04:45 | | |
| 15 | Wed | 06:27:57 | 12:13:07 | 12:13:13 | 18:19:51 | | |
| 16 | Thu | 06:31:08 | | | 18:22:02 | | |
| 17 | Fri | 06:59:54 | 12:03:04 | | <u>HALFDAY</u> | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:22:19 | 12:23:44 | 12:23:51 | 18:45:58 | | |
| 21 | Tue | 07:21:12 | 12:29:21 | 12:29:27 | 18:14:39 | | |
| 22 | Wed | 07:12:24 | 12:42:05 | 12:42:12 | 18:38:07 | | |
| 23 | Thu | 07:23:49 | 12:38:31 | 12:38:37 | 18:14:36 | | |
| 24 | Fri | 06:43:49 | 12:21:57 | 12:22:04 | 17:22:54 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:35:34 | 12:19:08 | 12:19:14 | 18:18:32 | | |
| 28 | Tue | 07:16:10 | 12:38:05 | 12:38:12 | 18:31:25 | | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 0 | 3360 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GLORIA, CRESTITA

Verified as to the prescribed office hours

GLORIA, CRESTITA

For the month of : Jan 01-31 2020 ID No :199300165

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 06:56:37 12:27:54 12:28:00 18:23:35 7 Tue 06:54:43 12:14:18 12:14:26 18:22:28 8 Wed 07:04:55 12:35:14 12:35:20 18:22:04 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 HALFDAY 240 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 240 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | AM | | | | PM | UND | ERT | IME | |
|--|--------|------|----------|-------------|------------|-------------|----------------|-----|--------|
| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 06:56:37 12:27:54 12:28:00 18:23:35 7 Tue 06:54:43 12:14:18 12:14:26 18:22:28 8 Wed 07:04:55 12:35:14 12:35:20 18:22:04 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 HALFDAY 240 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 240 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | DAY | AR | RIVAL | DEPARTI | JRE A | ARRIVAL [| EPARTURE | LAT | E UT |
| ABSENT | 1 W | ed | | HOLI | DAY | | | | 480 |
| DAY OFF 5 Sun DAY OFF 6 Mon 06:56:37 12:27:54 12:28:00 18:23:35 7 Tue 06:54:43 12:14:18 12:14:26 18:22:28 8 Wed 07:04:55 12:35:14 12:35:20 18:22:04 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 HALFDAY 240 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 240 240 240 240 240 240 240 24 | 2 Th | ıu | | ABSI | <u>ENT</u> | | | | 480 |
| DAY OFF Mon 06:56:37 12:27:54 12:28:00 18:23:35 Tue 06:54:43 12:14:18 12:14:26 18:22:28 Wed 07:04:55 12:35:14 12:35:20 18:22:04 Thu 07:43:34 12:17:04 12:17:10 18:16:15 DAY OFF DAY OFF DAY OFF Sun DAY OFF DAY OFF DAY OFF DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 24(18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 486 ABSENT 486 ABSENT 486 | 3 Fri | i | | ABSI | <u>NT</u> | | | | 480 |
| 6 Mon 06:56:37 12:27:54 12:28:00 18:23:35 7 Tue 06:54:43 12:14:18 12:14:26 18:22:28 8 Wed 07:04:55 12:35:14 12:35:20 18:22:04 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 HALFDAY 240 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 240 18 Sat DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | 4 Sa | at | | DAY | OFF | | | | |
| 7 Tue 06:54:43 12:14:18 12:14:26 18:22:28 8 Wed 07:04:55 12:35:14 12:35:20 18:22:04 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 HALFDAY 24(11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 24(18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 48(30 Thu ABSENT 48(| 5 Su | ın | | DAY | OFF | | | | |
| 8 Wed 07:04:55 12:35:14 12:35:20 18:22:04 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 | 6 Mc | on (| 06:56:37 | 12:27 | :54 | 12:28:00 | 18:23:35 | | |
| 9 Thu 07:43:34 12:17:04 12:17:10 18:16:15 10 Fri 06:39:13 12:01:21 | 7 Tu | ie (| 06:54:43 | 12:14 | :18 | 12:14:26 | 18:22:28 | | |
| 10 Fri | 8 W | ed (| 07:04:55 | 12:35 | :14 | 12:35:20 | 18:22:04 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 240 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | 9 Th | iu (| 07:43:34 | 12:17 | :04 | 12:17:10 | 18:16:15 | | |
| 12 Sun DAY OFF 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 24(18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 48(30 Thu ABSENT 48(48(48(48(48(48(48(48(| 10 Fri | i (| 06:39:13 | 12:01 | :21 | | <u>HALFDAY</u> | | 240 |
| 13 Mon 06:27:07 12:31:11 12:31:24 18:31:25 14 Tue 06:26:21 12:01:50 12:01:59 18:04:45 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 24(18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 486 30 Thu ABSENT 486 | 11 Sa | at | | DAY | OFF | | | | |
| 14 Tue | 12 Su | ın | | DAY | OFF | | | | |
| 15 Wed 06:27:57 12:13:07 12:13:13 18:19:51 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 24(18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 48(30 Thu ABSENT 48(| 13 Mc | on (| 06:27:07 | 12:31 | :11 | 12:31:24 | 18:31:25 | | |
| 16 Thu 06:31:08 18:22:02 17 Fri 06:59:54 12:03:04 HALFDAY 240 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | 14 Tu | ie (| 06:26:21 | 12:01 | :50 | 12:01:59 | 18:04:45 | | |
| 17 Fri 06:59:54 12:03:04 | 15 W | ed (| 06:27:57 | 12:13 | :07 | 12:13:13 | 18:19:51 | | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | 16 Th | iu (| 06:31:08 | 3 | | | 18:22:02 | | |
| 19 Sun DAY OFF 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 486 30 Thu ABSENT 486 | 17 Fri | i (| 06:59:54 | 12:03 | :04 | | <u>HALFDAY</u> | | 240 |
| 20 Mon 07:22:19 12:23:44 12:23:51 18:45:58 21 Tue 07:21:12 12:29:21 12:29:27 18:14:39 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 486 30 Thu ABSENT 486 | 18 Sa | at | | DAY | OFF | | | | |
| 21 Tue | 19 Su | ın | | DAY | OFF | | | | |
| 22 Wed 07:12:24 12:42:05 12:42:12 18:38:07 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 | 20 Mc | on (| 07:22:19 | 12:23 | :44 | 12:23:51 | 18:45:58 | | |
| 23 Thu 07:23:49 12:38:31 12:38:37 18:14:36 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 21 Tu | ie (| 07:21:12 | 12:29 | :21 | 12:29:27 | 18:14:39 | | |
| 24 Fri 06:43:49 12:21:57 12:22:04 17:22:54 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 22 W | ed (| 07:12:24 | 12:42 | :05 | 12:42:12 | 18:38:07 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 23 Th | iu (| 07:23:49 | 12:38 | :31 | 12:38:37 | 18:14:36 | | |
| 26 Sun DAY OFF 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 24 Fri | i (| 06:43:49 | 12:21 | :57 | 12:22:04 | 17:22:54 | | |
| 27 Mon 07:35:34 12:19:08 12:19:14 18:18:32 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 25 Sa | at | | DAY | OFF | | | | |
| 28 Tue 07:16:10 12:38:05 12:38:12 18:31:25 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 26 Su | ın | | DAY | OFF | | | | |
| 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 27 Mc | on (| 07:35:34 | 12:19 | :08 | 12:19:14 | 18:18:32 | | |
| 30 Thu ABSENT 480 31 Fri ABSENT 480 | 28 Tu | ie (| 07:16:10 | 12:38 | :05 | 12:38:12 | 18:31:25 | | |
| 31 Fri <u>ABSENT</u> 480 | 29 W | ed | | <u>ABSI</u> | <u>ENT</u> | | | | 480 |
| | 30 Th | ıu | | <u>ABSI</u> | <u>ENT</u> | | | | 480 |
| TOTAL 0 3360 | 31 Fri | i | | <u>ABSI</u> | <u>ENT</u> | | | | 480 |
| | TOTA | ۸L | | | | | | 0 | 3360 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GLORIA, CRESTITA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

GOMEZ, AISHA MARIE

For the month of : Jan 01-31 2020 ID No : 201400225

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|--------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | = UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:23:30 | 12:50:50 | 12:51:01 | 17:23:29 | | 6 |
| 3 | Fri | 08:36:36 | | | | 6 | 270 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:28 | 12:46:44 | 12:46:52 | 18:43:24 | 11 | |
| 7 | Tue | 09:15:03 | 12:35:18 | 12:35:27 | 18:25:48 | 45 | |
| 8 | Wed | 08:59:35 | 12:23:11 | 12:23:16 | 18:44:40 | 29 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:25:01 | 12:53:11 | 12:53:20 | 17:53:13 | 25 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:47:46 | 12:09:12 | 12:09:17 | 17:54:53 | 17 | |
| 16 | Thu | <u>HALFDAY</u> | | 12:30:29 | 17:45:49 | | 210 |
| 17 | Fri | 08:54:27 | 12:13:07 | 12:13:13 | | 24 | 270 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:39:46 | 12:55:26 | 12:55:45 | 18:15:30 | 39 | |
| 21 | Tue | 08:16:15 | | | | | 270 |
| 22 | Wed | 08:52:45 | 12:32:55 | 12:33:10 | 19:13:09 | 22 | |
| 23 | Thu | 08:59:54 | 12:56:21 | 12:56:27 | 17:59:28 | 29 | |
| 24 | Fri | 08:59:03 | 12:00:04 | 12:00:16 | 19:31:43 | 29 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:44:02 | 12:52:06 | 12:52:12 | 17:50:46 | 44 | |
| 28 | Tue | 08:52:18 | 12:40:03 | 12:40:11 | 18:08:33 | 22 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 342 | 4386 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GOMEZ, AISHA MARIE

Verified as to the prescribed office hours

GOMEZ, AISHA MARIE

For the month of : Jan 01-31 2020 ID No :201400225

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | RTIME | |
|--------|----------------|---------------|-------------|----------|------|-------|--|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT | |
| 1 Wed | | HOLIDAY | | | | 480 | |
| 2 Thu | 08:23:30 | 12:50:50 | 12:51:01 | 17:23:29 | | 6 | |
| 3 Fri | 08:36:36 | | | | 6 | 270 | |
| 4 Sat | | DAY OFF | | | | | |
| 5 Sun | | DAY OFF | | | | | |
| 6 Mon | 08:11:28 | 12:46:44 | 12:46:52 | 18:43:24 | 11 | | |
| 7 Tue | 09:15:03 | 12:35:18 | 12:35:27 | 18:25:48 | 45 | | |
| 3 Wed | 08:59:35 | 12:23:11 | 12:23:16 | 18:44:40 | 29 | | |
| 9 Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 Sat | | DAY OFF | | | | | |
| 12 Sun | | DAY OFF | | | | | |
| 13 Mon | 08:25:01 | 12:53:11 | 12:53:20 | 17:53:13 | 25 | | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 Wed | 08:47:46 | 12:09:12 | 12:09:17 | 17:54:53 | 17 | | |
| 16 Thu | <u>HALFDAY</u> | • | 12:30:29 | 17:45:49 | | 210 | |
| 17 Fri | 08:54:27 | 12:13:07 | 12:13:13 | | 24 | 270 | |
| 18 Sat | | DAY OFF | | | | | |
| 19 Sun | | DAY OFF | | | | | |
| 20 Mon | 08:39:46 | 12:55:26 | 12:55:45 | 18:15:30 | 39 | | |
| 21 Tue | 08:16:15 | | | | | 270 | |
| 22 Wed | 08:52:45 | 12:32:55 | 12:33:10 | 19:13:09 | 22 | | |
| 23 Thu | 08:59:54 | 12:56:21 | 12:56:27 | 17:59:28 | 29 | | |
| 24 Fri | 08:59:03 | 12:00:04 | 12:00:16 | 19:31:43 | 29 | | |
| 25 Sat | | DAY OFF | | | | | |
| 26 Sun | | DAY OFF | | | | | |
| 27 Mon | 08:44:02 | 12:52:06 | 12:52:12 | 17:50:46 | 44 | | |
| 28 Tue | 08:52:18 | 12:40:03 | 12:40:11 | 18:08:33 | 22 | | |
| 29 Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 | |
| TOTAL | | | | | 342 | 4386 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GOMEZ, AISHA MARIE

Verified as to the prescribed office hours

IN-CHARGE

GOROSIN, MARISSA

For the month of : Jan 01-31 2020 ID No : 201400184 Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:43:40 | 12:34:39 | 12:34:56 | 17:19:50 | | |
| 3 | Fri | 07:48:50 | 12:14:31 | 12:14:38 | 17:00:56 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:28 | 12:38:44 | 12:38:52 | 17:53:19 | 11 | |
| 7 | Tue | 08:16:42 | 12:12:29 | 12:12:35 | 17:34:40 | 16 | |
| 8 | Wed | 08:17:52 | 12:26:24 | 12:26:38 | 18:21:34 | 17 | |
| 9 | Thu | 08:08:08 | | | 19:07:07 | 8 | |
| 10 | Fri | 08:22:53 | 12:19:56 | 12:20:06 | 17:38:15 | 22 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:11:58 | 12:50:03 | 12:50:08 | 17:58:28 | 11 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 07:30:11 | | | 19:27:10 | | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | 06:20:09 | | | | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:43:59 | 12:27:44 | 12:27:49 | 19:48:40 | | |
| 21 | Tue | 07:47:58 | 12:28:18 | 12:28:28 | 17:44:37 | | |
| 22 | Wed | 08:03:49 | 12:03:44 | 12:03:51 | 19:04:43 | 3 | |
| 23 | Thu | 07:56:15 | 12:25:12 | 12:25:18 | 17:41:03 | | |
| 24 | Fri | 07:59:28 | 12:14:38 | 12:14:46 | 19:27:29 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:13:02 | 12:22:02 | 12:22:07 | 17:46:59 | 13 | |
| 28 | Tue | 08:24:03 | 12:33:55 | 12:34:12 | 17:50:14 | 24 | |
| 29 | Wed | 08:23:02 | 12:29:51 | 12:30:01 | 17:39:41 | 23 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

12:29:51

08:28:46

08:32:09

30 Thu 31 Fri

TOTAL

GOROSIN, MARISSA

12:29:57

20:29:17

28

32

208

240

1920

Verified as to the prescribed office hours

GOROSIN, MARISSA

For the month of : Jan 01-31 2020

ID No:201400184

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|--------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:43:40 | 12:34:39 | 12:34:56 | 17:19:50 | | |
| 3 | Fri | 07:48:50 | 12:14:31 | 12:14:38 | 17:00:56 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:28 | 12:38:44 | 12:38:52 | 17:53:19 | 11 | |
| 7 | Tue | 08:16:42 | 12:12:29 | 12:12:35 | 17:34:40 | 16 | |
| 8 | Wed | 08:17:52 | 12:26:24 | 12:26:38 | 18:21:34 | 17 | |
| 9 | Thu | 08:08:08 | | | 19:07:07 | 8 | |
| 10 | Fri | 08:22:53 | 12:19:56 | 12:20:06 | 17:38:15 | 22 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:11:58 | 12:50:03 | 12:50:08 | 17:58:28 | 11 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 48 |
| 15 | Wed | 07:30:11 | | | 19:27:10 | | |
| 16 | Thu | | <u>ABSENT</u> | | | | 48 |
| 17 | Fri | 06:20:09 | | | | | 24 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:43:59 | 12:27:44 | 12:27:49 | 19:48:40 | | |
| 21 | Tue | 07:47:58 | 12:28:18 | 12:28:28 | 17:44:37 | | |
| 22 | Wed | 08:03:49 | 12:03:44 | 12:03:51 | 19:04:43 | 3 | |
| 23 | Thu | 07:56:15 | 12:25:12 | 12:25:18 | 17:41:03 | | |
| 24 | Fri | 07:59:28 | 12:14:38 | 12:14:46 | 19:27:29 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:13:02 | 12:22:02 | 12:22:07 | 17:46:59 | 13 | |
| 28 | Tue | 08:24:03 | 12:33:55 | 12:34:12 | 17:50:14 | 24 | |
| 29 | Wed | 08:23:02 | 12:29:51 | 12:30:01 | 17:39:41 | 23 | |
| 30 | Thu | 08:28:46 | 12:29:51 | 12:29:57 | 20:29:17 | 28 | |
| 31 | Fri | 08:32:09 | | | | 32 | 240 |
| TC | TAL | | | | | 208 | 192 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GOROSIN, MARISSA

Verified as to the prescribed office hours

IN-CHARGE

Gorosin, Gerwin

For the month of : Jan 01-31 2020 ID No : 201900285

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|----------|----------|-----------|------|-----|
| D | ΑΥ | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:43:33 | 12:35:03 | 12:35:11 | 17:06:32 | | |
| 3 | Fri | 07:49:00 | 12:14:15 | 12:14:24 | 17:01:03 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:11:17 | 12:31:35 | 12:31:45 | 17:53:03 | 11 | |
| 7 | Tue | 08:16:51 | 12:12:11 | 12:12:19 | 17:32:27 | 16 | |
| 8 | Wed | 08:17:58 | 12:58:21 | 12:58:26 | 17:30:30 | 17 | |
| 9 | Thu | 08:07:56 | | | 19:07:52 | 7 | |
| 10 | Fri | 08:22:58 | 12:18:31 | 12:18:36 | 17:38:21 | 22 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:12:06 | 12:49:47 | 12:49:57 | 17:58:35 | 12 | |
| 14 | Tue | 07:57:26 | 12:20:23 | 12:20:30 | 17:17:12 | | |
| 15 | Wed | 08:11:03 | 12:18:38 | 12:18:43 | 18:34:38 | 11 | |
| 16 | Thu | 07:56:42 | 12:14:48 | 12:14:52 | 17:14:40 | | |
| 17 | Fri | 07:38:06 | 12:21:59 | 12:22:08 | 16:46:19 | | 13 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:43:49 | 12:23:06 | 12:23:16 | 18:54:26 | | |
| 21 | Tue | 07:48:03 | 12:30:44 | 12:30:51 | 17:44:15 | | |
| 22 | Wed | 08:03:38 | 12:26:25 | 12:26:30 | 17:21:24 | 3 | |
| 23 | Thu | 07:56:21 | 12:26:12 | 12:26:17 | 17:39:34 | | |
| 24 | Fri | 07:59:20 | 12:19:08 | 12:19:14 | 17:53:06 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:12:56 | 12:23:08 | 12:23:13 | 17:45:57 | 12 | |
| 28 | Tue | 08:23:56 | 12:34:18 | 12:34:24 | 17:31:11 | 23 | |
| 29 | Wed | 08:22:41 | 12:23:02 | 12:23:09 | 17:39:23 | 22 | |
| 30 | Thu | 08:29:11 | 12:28:23 | 12:28:29 | 17:40:44 | 29 | |
| 31 | Fri | 08:31:30 | 12:22:16 | 12:22:22 | | 31 | 240 |
| ТО | TAL | | | | | 216 | 733 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Gorosin, Gerwin

Verified as to the prescribed office hours

Gorosin, Gerwin

For the month of : Jan 01-31 2020

ID No:201900285

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:43:33 12:35:03 12:35:11 17:06:32 3 Fri 07:49:00 12:14:15 12:14:24 17:01:03 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:11:17 12:31:35 12:31:45 17:53:03 11 7 Tue 08:16:51 12:12:11 12:12:19 17:32:27 16 8 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 19:07:52 7 10 Fri 08:22:58 12:18:31 12:18:36 17:38:21 22 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 14 Tue 07:57:26 12:20:23 12:20:30 17:17:12 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17:57:06 12:21:59 12:22:08 16:46:19 18 Sat DAY OFF 19 Sun DAY O | | | AM | | PM | | ERTI | |
|--|----|------|--------------|----------|--------------|----------|------|-----|
| 2 Thu 07:43:33 12:35:03 12:35:11 17:06:32 3 Fri 07:49:00 12:14:15 12:14:24 17:01:03 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:11:17 12:31:35 12:31:45 17:53:03 11 7 Tue 08:16:51 12:12:11 12:12:19 17:32:27 16 8 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 19:07:52 7 10 Fri 08:22:58 12:18:31 12:18:36 17:38:21 22 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 14 Tue 07:57:26 12:20:23 12:20:30 17:17:12 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17:57:06 12:21:59 12:22:08 16:46:19 18 Sat DAY OFF 19 Sun DAY O | D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 3 Fri 07:49:00 12:14:15 12:14:24 17:01:03 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:11:17 12:31:35 12:31:45 17:53:03 11 7 Tue 08:16:51 12:12:11 12:12:19 17:32:27 16 8 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 10 Fri 08:22:58 12:18:31 12:18:36 17:38:21 22 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 14 Tue 07:57:26 12:20:23 12:20:30 17:17:12 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17 Fri 07:38:06 12:21:59 12:22:08 16:46:19 18 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 22:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 22:23:23 31 24 | 1 | Wed | | HOLIDAY | | | | 480 |
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| DAY OFF Mon 08:11:17 12:31:35 12:31:45 17:53:03 11 Tue 08:16:51 12:12:11 12:12:19 17:32:27 16 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 P Thu 08:07:56 19:07:52 7 DAY OFF DAY OFF Sun DAY OFF DAY OFF Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 Mon 08:11:03 12:18:38 12:18:43 18:34:38 11 Mon 07:56:42 12:14:48 12:14:52 17:14:40 Mon 07:56:42 12:14:48 12:14:52 17:14:40 Mon 07:43:49 12:23:06 12:23:16 18:54:26 Mon 07:43:49 12:23:06 12:23:16 18:54:26 Mon 07:56:21 12:26:12 12:26:30 17:21:24 3 Mon 07:56:21 12:26:12 12:26:17 17:39:34 Mon 07:56:21 12:26:12 12:26:17 17:39:34 Mon 08:12:56 12:30:8 12:19:14 17:53:06 DAY OFF Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 Mon 08:12:56 12:34:18 12:34:24 17:31:11 23 Mon 08:22:41 12:28:23 12:28:29 17:40:44 29 Mon 08:29:11 12:28:23 12:28:29 17:40:44 29 | 3 | Fri | 07:49:00 | 12:14:15 | 12:14:24 | 17:01:03 | | |
| 6 Mon 08:11:17 12:31:35 12:31:45 17:53:03 11 7 Tue 08:16:51 12:12:11 12:58:26 17:30:30 17 8 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 9 Thu 08:07:56 19:07:52 7 10 Fri 08:22:58 12:18:31 12:18:36 17:38:21 22 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 14 Tue 07:57:26 12:20:23 12:20:30 17:17:12 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17 Fri 07:38:06 12:21:59 12:22:08 16:46:19 18 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 08:16:51 12:12:11 12:12:19 17:32:27 16 8 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 9 Thu 08:07:56 19:07:52 7 10 Fri 08:22:58 12:18:31 12:18:36 17:38:21 22 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 14 Tue 07:57:26 12:20:23 12:20:30 17:17:12 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17 Fri 07:38:06 12:21:59 12:22:08 16:46:19 1:18 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 5 | Sun | | DAY OFF | | | | |
| 8 Wed 08:17:58 12:58:21 12:58:26 17:30:30 17 9 Thu 08:07:56 19:07:52 7 10 Fri 08:22:58 12:18:31 12:18:36 17:38:21 22 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:12:06 12:49:47 12:49:57 17:58:35 12 14 Tue 07:57:26 12:20:23 12:20:30 17:17:12 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17 Fri 07:38:06 12:21:59 12:22:08 16:46:19 13 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 6 | Mon | 08:11:17 | 12:31:35 | 12:31:45 | 17:53:03 | 11 | |
| 9 Thu 08:07:56 | 7 | Tue | 08:16:51 | 12:12:11 | 12:12:19 | 17:32:27 | 16 | |
| 10 Fri | 8 | Wed | 08:17:58 | 12:58:21 | 12:58:26 | 17:30:30 | 17 | |
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| 14 Tue | 12 | Sun | | DAY OFF | | | | |
| 15 Wed 08:11:03 12:18:38 12:18:43 18:34:38 11 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17 Fri 07:38:06 12:21:59 12:22:08 16:46:19 1:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 13 | Mon | 08:12:06 | 12:49:47 | 12:49:57 | 17:58:35 | 12 | |
| 16 Thu 07:56:42 12:14:48 12:14:52 17:14:40 17 Fri 07:38:06 12:21:59 12:22:08 16:46:19 1:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 14 | Tue | 07:57:26 | 12:20:23 | 12:20:30 | 17:17:12 | | |
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| DAY OFF DAY OF | 16 | Thu | 07:56:42 | 12:14:48 | 12:14:52 | 17:14:40 | | |
| DAY OFF 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 17 | Fri | 07:38:06 | 12:21:59 | 12:22:08 | 16:46:19 | | 1 |
| 20 Mon 07:43:49 12:23:06 12:23:16 18:54:26 21 Tue 07:48:03 12:30:44 12:30:51 17:44:15 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 18 | Sat | | DAY OFF | | | | |
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| 22 Wed 08:03:38 12:26:25 12:26:30 17:21:24 3 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 20 | Mon | 07:43:49 | 12:23:06 | 12:23:16 | 18:54:26 | | |
| 23 Thu 07:56:21 12:26:12 12:26:17 17:39:34 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 21 | Tue | 07:48:03 | 12:30:44 | 12:30:51 | 17:44:15 | | |
| 24 Fri 07:59:20 12:19:08 12:19:14 17:53:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 22 | Wed | 08:03:38 | 12:26:25 | 12:26:30 | 17:21:24 | 3 | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 23 | Thu | 07:56:21 | 12:26:12 | 12:26:17 | 17:39:34 | | |
| 26 Sun DAY OFF 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 24 | Fri | 07:59:20 | 12:19:08 | 12:19:14 | 17:53:06 | | |
| 27 Mon 08:12:56 12:23:08 12:23:13 17:45:57 12 28 Tue 08:23:56 12:34:18 12:34:24 17:31:11 23 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue | 26 | Sun | | DAY OFF | | | | |
| 29 Wed 08:22:41 12:23:02 12:23:09 17:39:23 22 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 27 | Mon | 08:12:56 | 12:23:08 | 12:23:13 | 17:45:57 | 12 | |
| 30 Thu 08:29:11 12:28:23 12:28:29 17:40:44 29 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 28 | Tue | 08:23:56 | 12:34:18 | 12:34:24 | 17:31:11 | 23 | |
| 31 Fri 08:31:30 12:22:16 12:22:22 31 24 | 29 | Wed | 08:22:41 | 12:23:02 | 12:23:09 | 17:39:23 | 22 | |
| | 30 | Thu | 08:29:11 | 12:28:23 | 12:28:29 | 17:40:44 | 29 | |
| TOTAL 216 733 | 31 | Fri | 08:31:30 | 12:22:16 | 12:22:22 | | 31 | 24 |
| | TC | DTAL | | | | | 216 | 733 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Gorosin, Gerwin

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

GUIA, ROSELIER

For the month of : Jan 01-31 $\,$ 2020 $\,$ $\,$ ID No : 201500253 $\,$

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:04:17 | 12:09:58 | 12:10:04 | 17:13:09 | | |
| 3 | Fri | 07:27:31 | 12:11:40 | 12:11:47 | 17:03:06 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:05:59 | 12:34:46 | 12:34:56 | 17:03:34 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | ABSENT | | | | 480 |
| 10 | Fri | | ABSENT | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:08:26 | 12:01:10 | 12:01:16 | 17:04:24 | | |
| 14 | Tue | 07:58:06 | 12:13:26 | 12:13:37 | 18:55:02 | | |
| 15 | Wed | 07:18:46 | | | | | 240 |
| 16 | Thu | 07:51:50 | 12:13:36 | 12:13:42 | 17:00:12 | | |
| 17 | Fri | 07:03:37 | 12:26:35 | 12:26:41 | 17:11:57 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:31:15 | 12:17:15 | 12:17:21 | 17:04:31 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:15:50 | 12:14:07 | 12:14:12 | 17:11:39 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 0 | 6480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GUIA, ROSELIER

Verified as to the prescribed office hours

GUIA, ROSELIER

For the month of : Jan 01-31 2020 ID No :201500253

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|--------------|---------------|-------------|----------|-----|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:04:17 | 12:09:58 | 12:10:04 | 17:13:09 | | |
| 3 | Fri | 07:27:31 | 12:11:40 | 12:11:47 | 17:03:06 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:05:59 | 12:34:46 | 12:34:56 | 17:03:34 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:08:26 | 12:01:10 | 12:01:16 | 17:04:24 | | |
| 14 | Tue | 07:58:06 | 12:13:26 | 12:13:37 | 18:55:02 | | |
| 15 | Wed | 07:18:46 | | | | | 240 |
| 16 | Thu | 07:51:50 | 12:13:36 | 12:13:42 | 17:00:12 | | |
| 17 | Fri | 07:03:37 | 12:26:35 | 12:26:41 | 17:11:57 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:31:15 | 12:17:15 | 12:17:21 | 17:04:31 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:15:50 | 12:14:07 | 12:14:12 | 17:11:39 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 0 | 6480 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

GUIA, ROSELIER

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

HAYAG, BERNADINE

For the month of : Jan 01-31 2020 $\,$ ID No : 201400208

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|----------------|------|------|
| D | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:12:39 | 12:22:15 | 12:23:10 | 17:45:50 | 12 | |
| 3 | Fri | 08:47:05 | 12:19:36 | 12:19:46 | 18:53:44 | 47 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:13:08 | 12:12:28 | 12:12:34 | 20:08:17 | 13 | |
| 7 | Tue | 05:36:55 | 12:12:27 | 12:12:35 | 19:54:53 | | |
| 8 | Wed | 08:21:06 | 12:25:21 | 12:25:26 | 20:55:55 | 21 | |
| 9 | Thu | 08:46:14 | | | 19:59:27 | 46 | |
| 10 | Fri | 08:29:04 | 12:29:20 | 12:29:30 | 18:53:42 | 29 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:21:08 | 12:14:49 | 12:14:55 | 17:58:34 | 21 | |
| 14 | Tue | 08:32:08 | 12:35:04 | 12:35:09 | 20:30:31 | 32 | |
| 15 | Wed | 08:41:49 | 12:14:26 | 12:14:33 | 19:20:40 | 41 | |
| 16 | Thu | 08:43:53 | 12:38:51 | 12:39:04 | 18:59:24 | 43 | |
| 17 | Fri | 06:43:13 | 12:37:09 | 12:37:15 | 21:17:52 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:21:49 | 12:42:37 | 12:42:42 | 18:41:40 | 21 | |
| 21 | Tue | 05:33:22 | | | 18:17:20 | | |
| 22 | Wed | 08:43:48 | 12:35:04 | 12:35:10 | 18:25:37 | 43 | |
| 23 | Thu | 08:25:02 | 12:47:57 | 12:48:03 | | 25 | 240 |
| 24 | Fri | 07:43:35 | | | | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:24:20 | 12:08:45 | 12:08:50 | 18:38:02 | 24 | |
| 28 | Tue | 05:36:34 | 12:09:54 | 12:10:01 | 19:05:45 | | |
| 29 | Wed | 08:47:32 | 12:21:09 | | <u>HALFDAY</u> | 47 | 240 |
| 30 | Thu | 08:52:20 | | | | 52 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

HAYAG, BERNADINE

Verified as to the prescribed office hours

517 1920

HAYAG, BERNADINE

For the month of : Jan 01-31 2020 ID No : 201400208

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTIME | |
|----|------|--------------|---------------|-------------|----------------|--------|------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:12:39 | 12:22:15 | 12:23:10 | 17:45:50 | 12 | |
| 3 | Fri | 08:47:05 | 12:19:36 | 12:19:46 | 18:53:44 | 47 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:13:08 | 12:12:28 | 12:12:34 | 20:08:17 | 13 | |
| 7 | Tue | 05:36:55 | 12:12:27 | 12:12:35 | 19:54:53 | | |
| 8 | Wed | 08:21:06 | 12:25:21 | 12:25:26 | 20:55:55 | 21 | |
| 9 | Thu | 08:46:14 | | | 19:59:27 | 46 | |
| 10 | Fri | 08:29:04 | 12:29:20 | 12:29:30 | 18:53:42 | 29 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:21:08 | 12:14:49 | 12:14:55 | 17:58:34 | 21 | |
| 14 | Tue | 08:32:08 | 12:35:04 | 12:35:09 | 20:30:31 | 32 | |
| 15 | Wed | 08:41:49 | 12:14:26 | 12:14:33 | 19:20:40 | 41 | |
| 16 | Thu | 08:43:53 | 12:38:51 | 12:39:04 | 18:59:24 | 43 | |
| 17 | Fri | 06:43:13 | 12:37:09 | 12:37:15 | 21:17:52 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:21:49 | 12:42:37 | 12:42:42 | 18:41:40 | 21 | |
| 21 | Tue | 05:33:22 | | | 18:17:20 | | |
| 22 | Wed | 08:43:48 | 12:35:04 | 12:35:10 | 18:25:37 | 43 | |
| 23 | Thu | 08:25:02 | 12:47:57 | 12:48:03 | | 25 | 240 |
| 24 | Fri | 07:43:35 | | | | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:24:20 | 12:08:45 | 12:08:50 | 18:38:02 | 24 | |
| 28 | Tue | 05:36:34 | 12:09:54 | 12:10:01 | 19:05:45 | | |
| 29 | Wed | 08:47:32 | 12:21:09 | | <u>HALFDAY</u> | 47 | 240 |
| 30 | Thu | 08:52:20 | | | | 52 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | DTAL | | | | | 517 | 1920 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

HAYAG, BERNADINE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

LABANDERO, JOHN RAY

For the month of : **Jan 01-31 2020** ID No : **201400205** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|-------------|---------------|----------|-----------|------|--------|
| DAY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:55:17 | 12:28:34 | 12:28:39 | 17:03:42 | | |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | 08:17:44 | 12:09:52 | 12:10:01 | 17:21:57 | 17 | |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 07:54:35 | 12:21:15 | 12:21:21 | 15:25:05 | | 94 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | 07:07:05 | 12:17:05 | 12:17:09 | 15:24:57 | | 95 |
| 16 Thu | 08:15:31 | 12:28:06 | 12:28:12 | 13:58:05 | 15 | 181 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:46:31 | 12:18:56 | 12:19:02 | 17:04:24 | | |
| 21 Tue | 06:32:01 | 12:45:02 | 12:45:08 | 17:07:54 | | |
| 22 Wed | 06:49:30 | 12:12:17 | 12:12:26 | 17:08:32 | | |
| 23 Thu | 08:50:07 | 12:24:59 | 12:25:08 | 15:14:18 | 50 | 105 |
| 24 Fri | 08:29:43 | 12:03:04 | 12:03:09 | 16:09:44 | 29 | 50 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

LABANDERO, JOHN RAY

Verified as to the prescribed office hours

LABANDERO, JOHN RAY

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No :**201400205**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | DERTIME | |
|----|-----|-------------|---------------|-------------|----------|---------|-----|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:55:17 | 12:28:34 | 12:28:39 | 17:03:42 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | 08:17:44 | 12:09:52 | 12:10:01 | 17:21:57 | 17 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:54:35 | 12:21:15 | 12:21:21 | 15:25:05 | | 94 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 07:07:05 | 12:17:05 | 12:17:09 | 15:24:57 | | 95 |
| 16 | Thu | 08:15:31 | 12:28:06 | 12:28:12 | 13:58:05 | 15 | 181 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:46:31 | 12:18:56 | 12:19:02 | 17:04:24 | | |
| 21 | Tue | 06:32:01 | 12:45:02 | 12:45:08 | 17:07:54 | | |
| 22 | Wed | 06:49:30 | 12:12:17 | 12:12:26 | 17:08:32 | | |
| 23 | Thu | 08:50:07 | 12:24:59 | 12:25:08 | 15:14:18 | 50 | 105 |
| 24 | Fri | 08:29:43 | 12:03:04 | 12:03:09 | 16:09:44 | 29 | 50 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

111 6765

LABANDERO, JOHN RAY

111 6765

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

LADARAN, EDEN

For the month of : **Jan 01-31 2020** ID No : **201400203** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| | PΑΥ | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:48:22 | 12:45:31 | 12:45:44 | 19:36:13 | | |
| 3 | Fri | 08:02:41 | 12:13:21 | 12:13:27 | 18:26:23 | 2 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:54:46 | 12:41:58 | 12:42:08 | 19:23:54 | | |
| 7 | Tue | 07:56:58 | 12:16:48 | 12:16:55 | 19:59:52 | | |
| 8 | Wed | 07:53:45 | 12:33:13 | 12:33:20 | 17:30:53 | | |
| 9 | Thu | 07:07:09 | 12:05:57 | 12:06:04 | 19:05:56 | | |
| 10 | Fri | 06:29:17 | 12:39:37 | 12:39:47 | 19:25:38 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:35:30 | 12:15:06 | 12:15:20 | 17:57:10 | | |
| 14 | Tue | 07:59:18 | 12:09:16 | 12:09:22 | 19:15:28 | | |
| 15 | Wed | 07:50:02 | 12:23:00 | 12:23:06 | 17:51:05 | | |
| 16 | Thu | 08:45:04 | 12:19:58 | 12:20:03 | 17:50:11 | 45 | |
| 17 | Fri | 07:47:18 | 12:32:00 | 12:32:05 | 18:48:35 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:39:14 | 12:23:14 | 12:23:19 | 17:34:35 | | |
| 21 | Tue | 08:00:40 | 12:37:57 | 12:38:02 | 17:27:15 | | |
| 22 | Wed | 07:20:38 | 12:16:51 | 12:16:59 | 17:28:27 | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:47:34 | 12:57:04 | 12:57:10 | 17:38:07 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:38:25 | 12:17:41 | 12:17:47 | 17:11:10 | | |
| 28 | Tue | 08:00:56 | 12:36:58 | 12:37:03 | 17:24:01 | | |
| 29 | Wed | 06:48:47 | 12:17:30 | 12:17:37 | | | 240 |
| 30 | Thu | 07:45:32 | 12:31:25 | 12:31:46 | 17:54:38 | | |
| 31 | Fri | 08:57:14 | 12:11:04 | 12:11:11 | 18:03:07 | 57 | |
| TO | TAL | | | | | 104 | 1200 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LADARAN, EDEN

Verified as to the prescribed office hours

LADARAN, EDEN

For the month of : **Jan 01-31 2020** ID No :**201400203**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|--------------|---------------|--------------|----------|-----------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:48:22 | 12:45:31 | 12:45:44 | 19:36:13 | |
| 3 | Fri | 08:02:41 | 12:13:21 | 12:13:27 | 18:26:23 | 2 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:54:46 | 12:41:58 | 12:42:08 | 19:23:54 | |
| 7 | Tue | 07:56:58 | 12:16:48 | 12:16:55 | 19:59:52 | |
| 8 | Wed | 07:53:45 | 12:33:13 | 12:33:20 | 17:30:53 | |
| 9 | Thu | 07:07:09 | 12:05:57 | 12:06:04 | 19:05:56 | |
| 10 | Fri | 06:29:17 | 12:39:37 | 12:39:47 | 19:25:38 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:35:30 | 12:15:06 | 12:15:20 | 17:57:10 | |
| 14 | Tue | 07:59:18 | 12:09:16 | 12:09:22 | 19:15:28 | |
| 15 | Wed | 07:50:02 | 12:23:00 | 12:23:06 | 17:51:05 | |
| 16 | Thu | 08:45:04 | 12:19:58 | 12:20:03 | 17:50:11 | 45 |
| 17 | Fri | 07:47:18 | 12:32:00 | 12:32:05 | 18:48:35 | |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:39:14 | 12:23:14 | 12:23:19 | 17:34:35 | |
| 21 | Tue | 08:00:40 | 12:37:57 | 12:38:02 | 17:27:15 | |
| 22 | Wed | 07:20:38 | 12:16:51 | 12:16:59 | 17:28:27 | |
| 23 | Thu | | <u>ABSENT</u> | | | 480 |
| 24 | Fri | 07:47:34 | 12:57:04 | 12:57:10 | 17:38:07 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:38:25 | 12:17:41 | 12:17:47 | 17:11:10 | |
| 28 | Tue | 08:00:56 | 12:36:58 | 12:37:03 | 17:24:01 | |
| 29 | Wed | 06:48:47 | 12:17:30 | 12:17:37 | | 240 |
| 30 | Thu | 07:45:32 | 12:31:25 | 12:31:46 | 17:54:38 | |
| | | 08:57:14 | 12:11:04 | 12:11:11 | 18:03:07 | 57 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

104 1200

TOTAL

LADARAN, EDEN

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

DAILT TIME RECORD

LASALA, CRISTUVELINA

For the month of : **Jan 01-31 2020** ID No : **200300121** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNDERTIME | | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:43:13 | 12:03:56 | 12:05:22 | 17:04:57 | | |
| 3 | Fri | 07:32:17 | 12:02:52 | 12:03:37 | 17:35:52 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:39:57 | 12:04:37 | 12:07:17 | 17:04:41 | | |
| 7 | Tue | 07:31:40 | 12:06:18 | 12:08:16 | 17:05:40 | | |
| 8 | Wed | 07:36:03 | 12:04:42 | 12:07:03 | 17:04:58 | | |
| 9 | Thu | 07:30:58 | | | | | 240 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:32:32 | 12:04:37 | 12:08:23 | 17:20:56 | | |
| 14 | Tue | 07:47:04 | 12:05:26 | 12:15:11 | 17:04:18 | | |
| 15 | Wed | 07:50:32 | 12:05:08 | 12:06:30 | 17:21:27 | | |
| 16 | Thu | 07:46:25 | 12:04:20 | 12:15:52 | 17:07:47 | | |
| 17 | Fri | 07:43:18 | 12:10:51 | 12:12:22 | 17:04:31 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:41:50 | 12:04:47 | 12:14:11 | 17:08:18 | | |
| 21 | Tue | 07:46:10 | 12:04:32 | 12:08:46 | 17:09:57 | | |
| 22 | Wed | 07:55:14 | 12:05:02 | 12:08:19 | 17:11:36 | | |
| 23 | Thu | 07:29:26 | 12:09:16 | 12:38:21 | 17:05:41 | | |
| 24 | Fri | 07:38:45 | 12:22:03 | 12:24:27 | 17:05:01 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:53:50 | 12:04:26 | 12:17:49 | 17:05:13 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 0 | 3120 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LASALA, CRISTUVELINA

Verified as to the prescribed office hours

LASALA, CRISTUVELINA

For the month of : **Jan 01-31 2020** ID No :**200300121**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:43:13 12:03:56 12:05:22 17:04:57 3 Fri 07:32:17 12:02:52 12:03:37 17:35:52 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:39:57 12:04:37 12:07:17 17:04:41 7 Tue 07:31:40 12:06:18 12:07:03 17:04:58 9 Thu 07:30:58 240 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:01 25 Sat DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | | | AM | | PM | UND | ERT | IME |
|--|-------|-----|--------------|---------------|-------------|----------|------|--------|
| 2 Thu 07:43:13 12:03:56 12:05:22 17:04:57 3 Fri 07:32:17 12:02:52 12:03:37 17:35:52 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:39:57 12:04:37 12:07:17 17:04:41 7 Tue 07:31:40 12:06:18 12:07:03 17:04:58 9 Thu 07:30:58 240 10 Fri ABSENT 12:07:03 17:04:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:01 25 Sat DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 486 30 Thu ABSENT 486 31 Fri ABSENT 486 | DAY | _ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATI | E UT |
| 3 Fri 07:32:17 12:02:52 12:03:37 17:35:52 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:39:57 12:04:37 12:07:17 17:04:41 7 Tue 07:31:40 12:06:18 12:07:03 17:04:58 9 Thu 07:30:58 244 10 Fri ABSENT DAY OFF 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 486 30 Thu ABSENT 486 30 Thu ABSENT 486 | 1 W | /ed | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon O7:39:57 12:04:37 12:07:17 17:04:41 7 Tue O7:31:40 12:06:18 12:08:16 17:05:40 8 Wed O7:36:03 12:04:42 12:07:03 17:04:58 9 Thu O7:30:58 240 ABSENT DAY OFF DAY OFF DAY OFF 12 Sun DAY OFF 13 Mon O7:32:32 12:04:37 12:08:23 17:20:56 14 Tue O7:47:04 12:05:26 12:15:11 17:04:18 15 Wed O7:50:32 12:05:08 12:06:30 17:21:27 16 Thu O7:46:25 12:04:20 12:15:52 17:07:47 17 Fri O7:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon O7:41:50 12:04:47 12:14:11 17:08:18 21 Tue O7:46:10 12:04:32 12:08:46 17:09:57 22 Wed O7:55:14 12:05:02 12:08:19 17:11:36 23 Thu O7:29:26 12:09:16 12:38:21 17:05:41 24 Fri O7:38:45 12:22:03 12:24:27 17:05:01 DAY OFF 27 Mon O7:53:50 12:04:26 12:17:49 17:05:13 ABSENT 480 480 30 Thu ABSENT 480 | 2 TI | hu | 07:43:13 | 12:03:56 | 12:05:22 | 17:04:57 | | |
| DAY OFF Mon 07:39:57 12:04:37 12:07:17 17:04:41 Tue 07:31:40 12:06:18 12:08:16 17:05:40 Wed 07:30:58 244 DAY OFF DAY OFF DAY OFF Sun DAY OFF DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:04:20 12:15:52 17:07:47 Tri 07:43:18 12:10:51 12:12:22 17:04:31 DAY OFF DAY OFF DAY OFF DAY OFF DAY OFF DAY OFF 18 Sat DAY OFF DAY OFF DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 DAY OFF DAY OFF DAY OFF DAY OFF DAY OFF ABSENT 486 ABSENT 486 ABSENT 486 ABSENT 486 | 3 F | ri | 07:32:17 | 12:02:52 | 12:03:37 | 17:35:52 | | |
| 6 Mon 07:39:57 12:04:37 12:07:17 17:04:41 7 Tue 07:31:40 12:06:18 12:08:16 17:05:40 8 Wed 07:36:03 12:04:42 12:07:03 17:04:58 9 Thu 07:30:58 24(10 Fri ABSENT 48(11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:43:18 12:10:51 12:12:22 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 4 S | at | | DAY OFF | | | | |
| 7 Tue 07:31:40 12:06:18 12:08:16 17:05:40 8 Wed 07:36:03 12:04:42 12:07:03 17:04:58 9 Thu 07:30:58 246 10 Fri ABSENT | 5 S | un | | DAY OFF | | | | |
| 8 Wed 07:36:03 12:04:42 12:07:03 17:04:58 9 Thu 07:30:58 240 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 6 M | lon | 07:39:57 | 12:04:37 | 12:07:17 | 17:04:41 | | |
| 9 Thu 07:30:58 240 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 20 Mon 07:41:50 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:01 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 7 T | ue | 07:31:40 | 12:06:18 | 12:08:16 | 17:05:40 | | |
| 10 Fri | 8 W | /ed | 07:36:03 | 12:04:42 | 12:07:03 | 17:04:58 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 480 480 480 480 480 480 480 480 480 | 9 TI | hu | 07:30:58 | | | | | 240 |
| DAY OFF 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 10 F | ri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon 07:32:32 12:04:37 12:08:23 17:20:56 14 Tue 07:47:04 12:05:26 12:15:11 17:04:18 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 11 S | at | | DAY OFF | | | | |
| 14 Tue | 12 S | un | | DAY OFF | | | | |
| 15 Wed 07:50:32 12:05:08 12:06:30 17:21:27 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 13 M | lon | 07:32:32 | 12:04:37 | 12:08:23 | 17:20:56 | | |
| 16 Thu 07:46:25 12:04:20 12:15:52 17:07:47 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 14 T | ue | 07:47:04 | 12:05:26 | 12:15:11 | 17:04:18 | | |
| 17 Fri 07:43:18 12:10:51 12:12:22 17:04:31 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 15 W | /ed | 07:50:32 | 12:05:08 | 12:06:30 | 17:21:27 | | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 16 T | hu | 07:46:25 | 12:04:20 | 12:15:52 | 17:07:47 | | |
| DAY OFF 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 17 F | ri | 07:43:18 | 12:10:51 | 12:12:22 | 17:04:31 | | |
| 20 Mon 07:41:50 12:04:47 12:14:11 17:08:18 21 Tue 07:46:10 12:04:32 12:08:46 17:09:57 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 18 S | at | | DAY OFF | | | | |
| 21 Tue | 19 S | un | | DAY OFF | | | | |
| 22 Wed 07:55:14 12:05:02 12:08:19 17:11:36 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 20 M | lon | 07:41:50 | 12:04:47 | 12:14:11 | 17:08:18 | | |
| 23 Thu 07:29:26 12:09:16 12:38:21 17:05:41 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 21 T | ue | 07:46:10 | 12:04:32 | 12:08:46 | 17:09:57 | | |
| 24 Fri 07:38:45 12:22:03 12:24:27 17:05:01 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 22 W | /ed | 07:55:14 | 12:05:02 | 12:08:19 | 17:11:36 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 23 TI | hu | 07:29:26 | 12:09:16 | 12:38:21 | 17:05:41 | | |
| 26 Sun DAY OFF 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 24 F | ri | 07:38:45 | 12:22:03 | 12:24:27 | 17:05:01 | | |
| 27 Mon 07:53:50 12:04:26 12:17:49 17:05:13 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 25 S | at | | DAY OFF | | | | |
| 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 26 S | un | | DAY OFF | | | | |
| 29 Wed <u>ABSENT</u> 480 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 27 M | lon | 07:53:50 | 12:04:26 | 12:17:49 | 17:05:13 | | |
| 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 28 T | ue | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> 480 | 29 W | /ed | | <u>ABSENT</u> | | | | 480 |
| | 30 TI | hu | | <u>ABSENT</u> | | | | 480 |
| TOTAL 0 3120 | 31 F | ri | | <u>ABSENT</u> | | | | 480 |
| | TOT | AL | | | | | 0 | 3120 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LASALA, CRISTUVELINA

Verified as to the prescribed office hours

IN-CHARGE

08:01:33

14 Tue

15 Wed

16 Thu

17 Fri

18 Sat

23 Thu

24 Fri

25 Sat

30 Thu 31 Fri

TOTAL

Printed: 2020-02-03

240

480

480

480

240

480

480

1

240

480

480

4837

165

DAILY TIME RECORD

LAUREL, SHARON AZENITH O.

For the month of : Jan 01-31 2020 ID No : 201400219 Official hours for (days A.M. P.M. arrival and departure)

| Oi | omicial nours for (days A.M. P.M. arrival and departure) | | | | | | | | |
|----|--|-------------|----------|----------|-----------|-----|--------|--|--|
| | | AM | | PM | UND | ERT | IME | | |
| | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | | |
| 1 | Wed | | HOLIDAY | | | | 480 | | |
| 2 | Thu | HALFDAY | | 12:12:02 | 17:32:54 | | 240 | | |
| 3 | Fri | 09:13:31 | 12:15:33 | 12:15:38 | 18:02:00 | 73 | | | |
| 4 | Sat | | DAY OFF | | | | | | |
| 5 | Sun | | DAY OFF | | | | | | |
| 6 | Mon | 07:37:32 | 12:17:46 | 12:17:52 | 16:52:42 | | 7 | | |

07:39:06 12:18:54 12:18:59 16:54:08 5 Tue 07:48:18 12:32:33 12:32:38 16:55:21 4 8 Wed 9 Thu 07:44:16 12:14:53 12:15:05 16:50:06 9 07:46:20 10 Fri 12:17:58 12:18:03 16:54:03 5 DAY OFF 11 Sat DAY OFF 12 Sun 07:48:24 12:32:00 12:32:04 16:53:29 6 13 Mon

DAY OFF 19 Sun 20 Mon 09:31:56 12:17:50 12:18:01 17:56:51 91 21 Tue 07:56:52 12:29:05 12:29:10 17:19:12 07:46:26 22 Wed

ABSENT

ABSENT

ABSENT

DAY OFF

ABSENT

ABSENT

DAY OFF

26 Sun DAY OFF 07:57:00 27 Mon 12:15:39 12:15:43 17:34:27 28 Tue 07:46:23 12:12:06 12:12:11 16:58:32 07:52:53 12:38:42 12:39:03 29 Wed

ABSENT

ABSENT

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LAUREL, SHARON AZENITH O.

Verified as to the prescribed office hours

LAUREL. SHARON AZENITH O.

For the month of : Jan 01-31 2020

ID No:201400219

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | DERTIME | |
|----|-----|----------------|---------------|--------------|----------|---------|------|
| DA | ۱Y | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | <u>HALFDAY</u> | | 12:12:02 | 17:32:54 | | 240 |
| 3 | Fri | 09:13:31 | 12:15:33 | 12:15:38 | 18:02:00 | 73 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:37:32 | 12:17:46 | 12:17:52 | 16:52:42 | | 7 |
| 7 | Tue | 07:39:06 | 12:18:54 | 12:18:59 | 16:54:08 | | 5 |
| 8 | Wed | 07:48:18 | 12:32:33 | 12:32:38 | 16:55:21 | | 4 |
| 9 | Thu | 07:44:16 | 12:14:53 | 12:15:05 | 16:50:06 | | 9 |
| 10 | Fri | 07:46:20 | 12:17:58 | 12:18:03 | 16:54:03 | | 5 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:48:24 | 12:32:00 | 12:32:04 | 16:53:29 | | 6 |
| 14 | Tue | 08:01:33 | | | | 1 | 240 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:31:56 | 12:17:50 | 12:18:01 | 17:56:51 | 91 | |
| 21 | Tue | 07:56:52 | 12:29:05 | 12:29:10 | 17:19:12 | | |
| 22 | Wed | 07:46:26 | | | | | 240 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:57:00 | 12:15:39 | 12:15:43 | 17:34:27 | | |
| 28 | Tue | 07:46:23 | 12:12:06 | 12:12:11 | 16:58:32 | | 1 |
| 29 | Wed | 07:52:53 | 12:38:42 | 12:39:03 | | | 240 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 165 | 4837 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LAUREL, SHARON AZENITH O.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

LAVARES, ARNULFO

For the month of : Jan 01-31 2020 ID No : 199400078

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| D | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:58:54 | 12:09:00 | 12:09:05 | 18:10:47 | | |
| 3 | Fri | 08:52:21 | 12:29:21 | 12:29:27 | 19:31:33 | 22 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:21:31 | 12:48:59 | 12:49:10 | 17:58:04 | 21 | |
| 7 | Tue | 08:54:18 | 12:31:28 | 12:31:33 | 22:54:04 | 24 | |
| 8 | Wed | 08:29:07 | 12:41:49 | 12:41:53 | 20:13:35 | | |
| 9 | Thu | 08:24:33 | | | 19:01:20 | | |
| 10 | Fri | 08:46:05 | 12:34:21 | 12:34:32 | 20:28:20 | 16 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:23:43 | 12:45:30 | 12:45:38 | 19:20:30 | 23 | |
| 14 | Tue | 08:46:02 | | | 19:15:33 | 16 | |
| 15 | Wed | 07:52:35 | | | | | 270 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | 11:01:46 | 11:01:33 | | | 151 | 328 |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:32:34 | 12:06:46 | 12:06:52 | 18:45:46 | 32 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 08:36:52 | 12:18:44 | 12:18:50 | 21:17:12 | 6 | |
| 24 | Fri | 08:45:39 | 12:20:17 | 12:20:23 | 18:12:56 | 15 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:11:14 | 12:23:02 | 12:23:07 | 17:55:03 | 11 | |
| 28 | Tue | 08:34:59 | 12:19:41 | 12:19:48 | 17:43:12 | 4 | |
| 29 | Wed | 08:50:44 | 12:12:17 | 12:12:26 | 18:40:04 | 20 | |
| 30 | Thu | 08:47:31 | | | | 17 | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 378 | 3748 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LAVARES, ARNULFO

Verified as to the prescribed office hours

LAVARES, ARNULFO

For the month of : Jan 01-31 2020 ID No :199400078

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTI | ME |
|--------|-------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wee | d | HOLIDAY | oc D Li | | | 480 |
| 2 Thu | 07:58:54 | 12:09:00 | 12:09:05 | 18:10:47 | | |
| 3 Fri | 08:52:21 | 12:29:21 | 12:29:27 | 19:31:33 | 22 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | 1337 | DAY OFF | | | | |
| 6 Mor | 08:21:31 | 12:48:59 | 12:49:10 | 17:58:04 | 21 | |
| 7 Tue | 08:54:18 | 12:31:28 | 12:31:33 | 22:54:04 | 24 | |
| 8 We | d 08:29:07 | 12:41:49 | 12:41:53 | 20:13:35 | | |
| 9 Thu | 08:24:33 | | | 19:01:20 | | |
| 10 Fri | 08:46:05 | 12:34:21 | 12:34:32 | 20:28:20 | 16 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | 1.2 | DAY OFF | | | | |
| 13 Mor | 08:23:43 | 12:45:30 | 12:45:38 | 19:20:30 | 23 | |
| 14 Tue | 08:46:02 | | | 19:15:33 | 16 | |
| 15 We | 07:52:35 | | | | | 270 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | 11:01:46 | 11:01:33 | | | 151 | 328 |
| 19 Sun | ı | DAY OFF | | | | |
| 20 Mor | 08:32:34 | 12:06:46 | 12:06:52 | 18:45:46 | 32 | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 We | d | <u>ABSENT</u> | | | | 480 |
| 23 Thu | 08:36:52 | 12:18:44 | 12:18:50 | 21:17:12 | 6 | |
| 24 Fri | 08:45:39 | 12:20:17 | 12:20:23 | 18:12:56 | 15 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | ı | DAY OFF | | | | |
| 27 Mor | 08:11:14 | 12:23:02 | 12:23:07 | 17:55:03 | 11 | |
| 28 Tue | 08:34:59 | 12:19:41 | 12:19:48 | 17:43:12 | 4 | |
| 29 We | d 08:50:44 | 12:12:17 | 12:12:26 | 18:40:04 | 20 | |
| 30 Thu | 08:47:31 | | | | 17 | 270 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

378 3748

TOTAL

LAVARES, ARNULFO

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

LEGASPI, MELVIN I

For the month of : Jan 01-31 2020 $\,$ ID No : 201900286

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UN | DERT | IME |
|----|-----|-------------|---------------|----------|----------|-------|--------|
| | ΑY | ARRIVAL D | DEPARTURE | ARRIVAL | DEPARTUR | E LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 08:16:25 | 12:28:27 | 12:28:36 | 17:38:19 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:33:34 | | 16:48:50 | 16:48:59 | 228 | 41 |
| 7 | Tue | 07:34:22 | 12:00:53 | 12:00:58 | 18:12:41 | | |
| 8 | Wed | 08:15:47 | 12:03:04 | 12:03:13 | 17:49:37 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:50:52 | 12:00:41 | 12:00:45 | 16:50:22 | | 39 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:24:06 | 12:22:46 | 12:22:52 | 16:39:10 | | 50 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:35:25 | 12:41:13 | 12:41:18 | 16:56:32 | | 33 |
| 21 | Tue | 08:39:02 | 12:09:51 | 12:09:56 | 17:41:14 | 9 | |
| 22 | Wed | 08:35:54 | 12:16:08 | 12:16:14 | 16:31:11 | 5 | 58 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:42:30 | 12:44:14 | 12:44:24 | 16:45:39 | | 44 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

LEGASPI, MELVIN I

242 6505

Verified as to the prescribed office hours

LEGASPI, MELVIN I

For the month of : Jan 01-31 2020

ID No:201900286

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTI | ME |
|--------|--------------|---------------|-------------|----------|------|------|
| DAY | ARRIVAL DE | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | 08:16:25 | 12:28:27 | 12:28:36 | 17:38:19 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:33:34 | | 16:48:50 | 16:48:59 | 228 | 41 |
| 7 Tue | 07:34:22 | 12:00:53 | 12:00:58 | 18:12:41 | | |
| 8 Wed | 08:15:47 | 12:03:04 | 12:03:13 | 17:49:37 | | |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 07:50:52 | 12:00:41 | 12:00:45 | 16:50:22 | | 39 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:24:06 | 12:22:46 | 12:22:52 | 16:39:10 | | 50 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:35:25 | 12:41:13 | 12:41:18 | 16:56:32 | | 33 |
| 21 Tue | 08:39:02 | 12:09:51 | 12:09:56 | 17:41:14 | 9 | |
| 22 Wed | 08:35:54 | 12:16:08 | 12:16:14 | 16:31:11 | 5 | 58 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:42:30 | 12:44:14 | 12:44:24 | 16:45:39 | | 44 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 242 | 6505 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LEGASPI, MELVIN I

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

LICOPIT, MARIA BLANCA

For the month of : Jan 01-31 2020 ID No : 201900281

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UNDERTIME | | | |
|--------|-------------|---------------|----------|-----------|-----|------|--|
| DAY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 Wed | | HOLIDAY | | | | 480 | |
| 2 Thu | | ABSENT | | | | 480 | |
| 3 Fri | | ABSENT | | | | 480 | |
| 4 Sat | | DAY OFF | | | | | |
| 5 Sun | | DAY OFF | | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 | |
| 7 Tue | 07:25:14 | 12:24:52 | 12:24:58 | 18:15:33 | | | |
| 8 Wed | | ABSENT | | | | 480 | |
| 9 Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 Fri | 07:44:04 | 12:13:19 | 12:13:24 | 17:48:46 | | | |
| 11 Sat | | DAY OFF | 12:46:54 | | | 480 | |
| 12 Sun | | DAY OFF | | | | | |
| 13 Mon | 07:23:34 | 12:06:05 | 12:06:10 | 20:09:20 | | | |
| 14 Tue | 07:38:32 | 12:38:17 | 12:38:22 | 20:41:46 | | | |
| 15 Wed | 07:49:24 | 12:13:19 | 12:13:24 | 19:33:36 | | | |
| 16 Thu | 07:47:57 | 12:01:48 | 12:01:52 | 19:39:42 | | | |
| 17 Fri | 07:56:52 | 12:22:22 | 12:22:27 | | | 240 | |
| 18 Sat | | DAY OFF | | | | | |
| 19 Sun | | DAY OFF | | | | | |
| 20 Mon | 07:59:51 | 12:08:36 | 12:08:41 | 20:43:49 | | | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 Sat | | DAY OFF | | | | | |
| 26 Sun | | DAY OFF | | | | | |
| 27 Mon | 03:59:21 | 12:24:42 | 12:24:50 | 17:01:35 | | | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 | |
| TOTAL | | | | | 0 | 7440 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LICOPIT, MARIA BLANCA

Verified as to the prescribed office hours

LICOPIT, MARIA BLANCA

For the month of : **Jan 01-31 2020** ID No : **201900281**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME |
|--------|-------------|---------------|-------------|----------|-----------|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE UT |
| 1 Wed | | HOLIDAY | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | 480 |
| 3 Fri | | ABSENT | | | 480 |
| 4 Sat | | DAY OFF | | | |
| 5 Sun | | DAY OFF | | | |
| 6 Mon | | <u>ABSENT</u> | | | 480 |
| 7 Tue | 07:25:14 | 12:24:52 | 12:24:58 | 18:15:33 | |
| 8 Wed | | <u>ABSENT</u> | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | 480 |
| 10 Fri | 07:44:04 | 12:13:19 | 12:13:24 | 17:48:46 | |
| 11 Sat | | DAY OFF | 12:46:54 | | 480 |
| 12 Sun | | DAY OFF | | | |
| 13 Mon | 07:23:34 | 12:06:05 | 12:06:10 | 20:09:20 | |
| 14 Tue | 07:38:32 | 12:38:17 | 12:38:22 | 20:41:46 | |
| 15 Wed | 07:49:24 | 12:13:19 | 12:13:24 | 19:33:36 | |
| 16 Thu | 07:47:57 | 12:01:48 | 12:01:52 | 19:39:42 | |
| 17 Fri | 07:56:52 | 12:22:22 | 12:22:27 | | 240 |
| 18 Sat | | DAY OFF | | | |
| 19 Sun | | DAY OFF | | | |
| 20 Mon | 07:59:51 | 12:08:36 | 12:08:41 | 20:43:49 | |
| 21 Tue | | <u>ABSENT</u> | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | 480 |
| 25 Sat | | DAY OFF | | | |
| 26 Sun | | DAY OFF | | | |
| 27 Mon | 03:59:21 | 12:24:42 | 12:24:50 | 17:01:35 | |
| 28 Tue | | <u>ABSENT</u> | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

LICOPIT, MARIA BLANCA

7440

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

LIPORADA, PATRICK.

For the month of : Jan 01-31 2020 ID No : 201900288

Official hours for (days A.M. P.M. arrival and departure)

| AM PM UNDER | | | ERT | IME | | | |
|-------------|-----|----------------|---------------|----------|-----------|-----|------|
| | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | 07:38:16 | 12:05:23 | 12:05:31 | | | 240 |
| 2 | Thu | 06:48:41 | 12:06:39 | 12:06:44 | 16:11:38 | | 48 |
| 3 | Fri | 08:05:35 | 12:12:58 | 12:13:03 | 17:09:35 | 5 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:05:00 | 12:36:27 | 12:36:33 | 17:09:36 | 5 | |
| 7 | Tue | 06:54:29 | 12:16:28 | 12:16:34 | 16:01:21 | | 58 |
| 8 | Wed | 07:13:55 | 12:19:09 | 12:19:14 | 16:16:03 | | 43 |
| 9 | Thu | 07:44:25 | 12:16:41 | 12:16:46 | 18:34:16 | | |
| 10 | Fri | 07:07:46 | 12:07:14 | 12:07:18 | 16:09:30 | | 50 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | ABSENT | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | 07:45:50 | | | 21:17:23 | | |
| 19 | Sun | 06:03:02 | | | 23:23:24 | | |
| 20 | Mon | 06:22:41 | 12:20:03 | 12:20:08 | 17:05:17 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:12:20 | 12:14:12 | 12:14:17 | 17:17:19 | 12 | |
| 23 | Thu | 07:40:21 | 12:12:51 | 12:12:57 | 23:59:41 | | |
| 24 | Fri | 00:01:23 | | | | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:17:22 | 12:21:29 | 12:21:34 | 17:36:16 | | |
| 28 | Tue | 07:57:25 | 12:00:50 | 12:49:11 | 17:17:30 | | |
| 29 | Wed | <u>HALFDAY</u> | | 12:56:36 | 17:27:31 | | 240 |
| 30 | Thu | 07:57:19 | | | 23:59:26 | | |
| 31 | Fri | 00:00:07 | | | | | 240 |
| TO | TAL | | | | | 22 | 4039 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LIPORADA, PATRICK

Verified as to the prescribed office hours

LIPORADA, PATRICK.

For the month of : Jan 01-31 2020 ID No :201900288

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | DERTIME | |
|--------|----------------|---------------|-------------|----------|---------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | 07:38:16 | 12:05:23 | 12:05:31 | | | 240 |
| 2 Thu | 06:48:41 | 12:06:39 | 12:06:44 | 16:11:38 | | 48 |
| 3 Fri | 08:05:35 | 12:12:58 | 12:13:03 | 17:09:35 | 5 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:05:00 | 12:36:27 | 12:36:33 | 17:09:36 | 5 | |
| 7 Tue | 06:54:29 | 12:16:28 | 12:16:34 | 16:01:21 | | 58 |
| 8 Wed | 07:13:55 | 12:19:09 | 12:19:14 | 16:16:03 | | 43 |
| 9 Thu | 07:44:25 | 12:16:41 | 12:16:46 | 18:34:16 | | |
| 10 Fri | 07:07:46 | 12:07:14 | 12:07:18 | 16:09:30 | | 50 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | 07:45:50 | | | 21:17:23 | | |
| 19 Sun | 06:03:02 | | | 23:23:24 | | |
| 20 Mon | 06:22:41 | 12:20:03 | 12:20:08 | 17:05:17 | | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | 08:12:20 | 12:14:12 | 12:14:17 | 17:17:19 | 12 | |
| 23 Thu | 07:40:21 | 12:12:51 | 12:12:57 | 23:59:41 | | |
| 24 Fri | 00:01:23 | | | | | 240 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:17:22 | 12:21:29 | 12:21:34 | 17:36:16 | | |
| 28 Tue | 07:57:25 | 12:00:50 | 12:49:11 | 17:17:30 | | |
| 29 Wed | <u>HALFDAY</u> | | 12:56:36 | 17:27:31 | | 240 |
| 30 Thu | 07:57:19 | | | 23:59:26 | | |
| 31 Fri | 00:00:07 | | | | | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

LIPORADA, PATRICK.

22 4039

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

Iorena, User Romaine m

For the month of : **Jan 01-31 2020** ID No : **00000001**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNE | ERT | IME |
|----|-----|----------------|---------------|-------------|-----------|-----|--------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL I | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | | 14:34:13 | | 94 | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | <u>HALFDAY</u> | | 15:20:23 | 15:24:52 | 140 | 335 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| | Sat | | DAY OFF | | | | |
| | Sun | | DAY OFF | | | | |
| | Mon | | <u>ABSENT</u> | | | | 480 |
| | Tue | | <u>ABSENT</u> | | | | 480 |
| | Wed | | <u>ABSENT</u> | | | | 480 |
| | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 234 | 10895 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Iorena, User Romaine m

Verified as to the prescribed office hours

Iorena, User Romaine m

For the month of : Jan 01-31 2020 ID No :00000001

Official hours for (days A.M. P.M. arrival and departure)

| | AM | PM | UND | ERTI | ME |
|--------|--------------------|-------------|----------|------|-----|
| DAY | ARRIVAL DEPARTUR | E ARRIVAL [| EPARTURE | LATE | UT |
| 1 Wed | HOLIDA | <u>Y</u> | | | 480 |
| 2 Thu | ABSEN | <u>r</u> | | | 480 |
| 3 Fri | ABSEN | <u>r</u> | | | 480 |
| 4 Sat | DAY OF | F850 | | | |
| 5 Sun | DAY OF | F W | | | |
| 6 Mon | <u>ABSEN</u> | I | | | 480 |
| 7 Tue | ABSEN | I | | | 480 |
| 8 Wed | ABSEN' | | | | 480 |
| 9 Thu | ABSEN' | | | | 480 |
| 10 Fri | | 14:34:13 | | 94 | 480 |
| 11 Sat | DAY OF | F | | | |
| 12 Sun | DAY OF | Figure 21 | | | |
| 13 Mon | <u>ABSEN</u> | I | | | 480 |
| 14 Tue | <u>ABSEN</u> | INT O | | | 480 |
| 15 Wed | ABSEN | Ţ | | | 480 |
| 16 Thu | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 17 Fri | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 18 Sat | DAY OF | F | | | |
| 19 Sun | DAY OF | F | | | |
| 20 Mon | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 21 Tue | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 22 Wed | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 23 Thu | <u>HALFDAY</u> | 15:20:23 | 15:24:52 | 140 | 335 |
| 24 Fri | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 25 Sat | DAY OF | F | | | |
| 26 Sun | DAY OF | F | | | |
| 27 Mon | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 28 Tue | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 29 Wed | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 30 Thu | <u>ABSEN</u> | <u>T</u> | | | 480 |
| 31 Fri | <u>ABSEN</u> | <u>T</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Iorena, User Romaine m

234 10895

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

LUANA, AILYN

For the month of : **Jan 01-31 2020** ID No : **201400177** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:35:54 | 12:45:02 | 12:45:26 | 18:11:38 | 5 | |
| 3 | Fri | 09:14:32 | 12:50:00 | 12:50:51 | 19:02:40 | 44 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 09:07:40 | 12:18:38 | 12:18:42 | 18:08:24 | 67 | |
| 7 | Tue | 08:52:15 | 12:29:24 | 12:29:30 | 18:18:18 | 22 | |
| 8 | Wed | 08:49:51 | 12:06:05 | 12:06:11 | 18:42:48 | 19 | |
| 9 | Thu | 08:48:45 | 12:24:50 | 12:25:21 | 17:52:18 | 18 | |
| 10 | Fri | 08:49:17 | 12:13:30 | 12:13:47 | 21:32:13 | 19 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:29:35 | 12:41:42 | 12:42:01 | 18:52:52 | 29 | |
| 14 | Tue | 08:43:26 | 12:50:53 | 12:51:03 | 18:03:21 | 13 | |
| 15 | Wed | 08:55:08 | | | 18:51:11 | 25 | |
| 16 | Thu | 08:58:23 | 12:57:30 | 12:57:36 | 18:27:42 | 28 | |
| 17 | Fri | 08:33:58 | 12:57:35 | 12:57:40 | 20:46:54 | 3 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:33:44 | 12:47:10 | 12:47:24 | 18:00:21 | 33 | |
| 21 | Tue | 08:49:53 | 12:22:55 | 12:23:02 | 18:32:16 | 19 | |
| 22 | Wed | 08:52:12 | 12:22:54 | 12:23:00 | 18:12:24 | 22 | |
| 23 | Thu | 08:31:44 | 12:54:14 | 12:54:20 | 20:38:28 | 1 | |
| 24 | Fri | 08:23:26 | 12:20:17 | 12:20:29 | 17:43:00 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | <u>HALFDAY</u> | | 12:18:47 | 17:45:28 | | 210 |
| 28 | Tue | 08:33:45 | 12:15:38 | 12:15:42 | 17:46:17 | 3 | |
| 29 | Wed | 08:46:07 | 12:34:15 | 12:34:22 | 18:19:29 | 16 | |
| 30 | Thu | 08:56:06 | | | | 26 | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 412 | 1440 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LUANA, AILYN

Verified as to the prescribed office hours

LUANA, AILYN

For the month of : **Jan 01-31 2020** ID No :**201400177**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | ME |
|--------|------------------|---------------|-------------|----------|------|------|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 We | ed | HOLIDAY | | | | 480 |
| 2 Th | u 08:35:54 | 12:45:02 | 12:45:26 | 18:11:38 | 5 | |
| 3 Fri | 09:14:32 | 12:50:00 | 12:50:51 | 19:02:40 | 44 | |
| 4 Sa | t //// | DAY OFF | | | | |
| 5 Su | n | DAY OFF | | | | |
| 6 Mc | on 09:07:40 | 12:18:38 | 12:18:42 | 18:08:24 | 67 | |
| 7 Tu | e 08:52:15 | 12:29:24 | 12:29:30 | 18:18:18 | 22 | |
| 8 W | ed 08:49:51 | 12:06:05 | 12:06:11 | 18:42:48 | 19 | |
| 9 Th | u 08:48:45 | 12:24:50 | 12:25:21 | 17:52:18 | 18 | |
| 10 Fri | 08:49:17 | 12:13:30 | 12:13:47 | 21:32:13 | 19 | |
| 11 Sa | t 300 | DAY OFF | | | | |
| 12 Su | n | DAY OFF | | | | |
| 13 Mc | on 08:29:35 | 12:41:42 | 12:42:01 | 18:52:52 | 29 | |
| 14 Tu | e 08:43:26 | 12:50:53 | 12:51:03 | 18:03:21 | 13 | |
| 15 We | ed 08:55:08 | | | 18:51:11 | 25 | |
| 16 Th | u 08:58:23 | 12:57:30 | 12:57:36 | 18:27:42 | 28 | |
| 17 Fri | 08:33:58 | 12:57:35 | 12:57:40 | 20:46:54 | 3 | |
| 18 Sa | t | DAY OFF | | | | |
| 19 Su | n | DAY OFF | | | | |
| 20 Mc | on 08:33:44 | 12:47:10 | 12:47:24 | 18:00:21 | 33 | |
| 21 Tu | e 08:49:53 | 12:22:55 | 12:23:02 | 18:32:16 | 19 | |
| 22 W | ed 08:52:12 | 12:22:54 | 12:23:00 | 18:12:24 | 22 | |
| 23 Th | u 08:31:44 | 12:54:14 | 12:54:20 | 20:38:28 | 1 | |
| 24 Fri | 08:23:26 | 12:20:17 | 12:20:29 | 17:43:00 | | |
| 25 Sa | t | DAY OFF | | | | |
| 26 Su | n | DAY OFF | | | | |
| 27 Mc | on <u>HALFDA</u> | <u>′</u> | 12:18:47 | 17:45:28 | | 210 |
| 28 Tu | e 08:33:45 | 12:15:38 | 12:15:42 | 17:46:17 | 3 | |
| 29 W | ed 08:46:07 | 12:34:15 | 12:34:22 | 18:19:29 | 16 | |
| 30 Th | u 08:56:06 | | | | 26 | 270 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTA | \L | | | | 412 | 1440 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

LUANA, AILYN

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

MANAYON, MARTE

For the month of : Jan 01-31 2020 ID No : 201400199

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | IME | |
|----|-----|----------------|---------------|----------|-----------|-----|--------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:01:49 | 12:15:40 | 12:15:45 | 17:07:33 | 1 | |
| 3 | Fri | 08:10:22 | 12:19:55 | 12:20:00 | 17:13:09 | 10 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:44:47 | 12:47:50 | 12:47:55 | 17:10:18 | | |
| 7 | Tue | 07:39:33 | | | 17:12:19 | | |
| 8 | Wed | 07:26:20 | 12:39:29 | 12:39:35 | 17:14:06 | | |
| 9 | Thu | 07:28:45 | 12:48:09 | 12:48:18 | 16:48:36 | | 11 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | 08:00:24 | | | | | 240 |
| 15 | Wed | 07:49:42 | | | 16:58:01 | | 1 |
| 16 | Thu | <u>HALFDAY</u> | | 12:20:13 | 17:05:32 | | 240 |
| 17 | Fri | 07:30:35 | 12:14:10 | 12:14:27 | 17:23:22 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:51:58 | | | | | 240 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 11 | 6492 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MANAYON, MARTE

Verified as to the prescribed office hours

MANAYON, MARTE

For the month of : Jan 01-31 2020 ID No :201400199

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNDERTIME | | |
|-------|-----|----------------|---------------|-------------|-----------|------|-----|
| DAY | ′ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 W | /ed | | HOLIDAY | | | | 480 |
| 2 TI | hu | 08:01:49 | 12:15:40 | 12:15:45 | 17:07:33 | 1 | |
| 3 Fı | ri | 08:10:22 | 12:19:55 | 12:20:00 | 17:13:09 | 10 | |
| 4 S | at | | DAY OFF | | | | |
| 5 S | un | | DAY OFF | | | | |
| 6 M | lon | 07:44:47 | 12:47:50 | 12:47:55 | 17:10:18 | | |
| 7 Tu | ue | 07:39:33 | | | 17:12:19 | | |
| 8 W | /ed | 07:26:20 | 12:39:29 | 12:39:35 | 17:14:06 | | |
| 9 TI | hu | 07:28:45 | 12:48:09 | 12:48:18 | 16:48:36 | | 11 |
| 10 Fı | ri | | <u>ABSENT</u> | | | | 480 |
| 11 S | at | | DAY OFF | | | | |
| 12 S | un | | DAY OFF | | | | |
| 13 M | lon | | <u>ABSENT</u> | | | | 480 |
| 14 Tı | ue | 08:00:24 | | | | | 240 |
| 15 W | /ed | 07:49:42 | | | 16:58:01 | | 1 |
| 16 TI | hu | <u>HALFDAY</u> | | 12:20:13 | 17:05:32 | | 240 |
| 17 Fı | ri | 07:30:35 | 12:14:10 | 12:14:27 | 17:23:22 | | |
| 18 S | at | | DAY OFF | | | | |
| 19 S | un | | DAY OFF | | | | |
| 20 M | lon | | <u>ABSENT</u> | | | | 480 |
| 21 Tı | ue | | <u>ABSENT</u> | | | | 480 |
| 22 W | /ed | | <u>ABSENT</u> | | | | 480 |
| 23 TI | hu | | <u>ABSENT</u> | | | | 480 |
| 24 Fı | ri | | <u>ABSENT</u> | | | | 480 |
| 25 S | at | | DAY OFF | | | | |
| 26 S | un | | DAY OFF | | | | |
| 27 M | lon | 07:51:58 | | | | | 240 |
| 28 Tı | ue | | <u>ABSENT</u> | | | | 480 |
| 29 W | /ed | | <u>ABSENT</u> | | | | 480 |
| 30 TI | hu | | <u>ABSENT</u> | | | | 480 |
| 31 Fı | ri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

11 6492

TOTAL

MANAYON, MARTE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

MANCAO, SOPHIA

For the month of : Jan 01-31 2020 $\,$ ID No : 199900064

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UNDERTIME | | | | |
|----|-----|-------------|---------------|----------|-----------|-----------|------|
| D | PΑΥ | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE UT | |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:59:37 | 12:42:14 | 12:42:20 | 17:27:56 | | |
| 7 | Tue | 08:35:06 | 12:24:26 | 12:24:33 | 17:36:18 | 35 | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:00:57 | 12:19:39 | 12:19:44 | 17:05:48 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:08:43 | 12:38:19 | 12:38:27 | 17:10:30 | 8 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:14:45 | 12:42:31 | 12:42:37 | 18:17:20 | 14 | |
| 23 | Thu | 08:55:09 | 12:00:38 | 12:00:49 | 17:33:29 | 55 | |
| 24 | Fri | 08:44:03 | 12:35:17 | 12:35:25 | 17:46:18 | 44 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:52:27 | 12:54:07 | 12:54:14 | 17:35:22 | | |
| 28 | Tue | 08:14:02 | 12:32:17 | 12:32:23 | 17:15:21 | 14 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 170 | 6720 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MANCAO, SOPHIA

Verified as to the prescribed office hours

MANCAO, SOPHIA

For the month of : Jan 01-31 2020 ID No :199900064

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed | ARRIVAL DI | | | | | |
|--------------|--------------|---------------|-------------|----------|------|------|
| 1 Wed | • | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:59:37 | 12:42:14 | 12:42:20 | 17:27:56 | | |
| 7 Tue | 08:35:06 | 12:24:26 | 12:24:33 | 17:36:18 | 35 | |
| 8 Wed | 大 | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:00:57 | 12:19:39 | 12:19:44 | 17:05:48 | | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | l | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:08:43 | 12:38:19 | 12:38:27 | 17:10:30 | 8 | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | 08:14:45 | 12:42:31 | 12:42:37 | 18:17:20 | 14 | |
| 23 Thu | 08:55:09 | 12:00:38 | 12:00:49 | 17:33:29 | 55 | |
| 24 Fri | 08:44:03 | 12:35:17 | 12:35:25 | 17:46:18 | 44 | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:52:27 | 12:54:07 | 12:54:14 | 17:35:22 | | |
| 28 Tue | 08:14:02 | 12:32:17 | 12:32:23 | 17:15:21 | 14 | |
| 29 Wed | I | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| | | | | | 470 | 6720 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MANCAO, SOPHIA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

MANULAT, DIVINA

For the month of : Jan 01-31 2020 ID No : 198600109

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATE | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:46:52 | 12:10:25 | 12:11:13 | 17:02:43 | | |
| 3 | Fri | 07:48:59 | | | 19:18:18 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:51:32 | 12:02:49 | 12:03:34 | 17:03:34 | | |
| 7 | Tue | 07:44:28 | 12:50:18 | 12:50:48 | 17:05:04 | | |
| 8 | Wed | 07:49:04 | 12:45:55 | 12:46:19 | 17:51:34 | | |
| 9 | Thu | 07:46:52 | | | | | 240 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:53:43 | 12:15:20 | 12:16:14 | 20:44:28 | | |
| 14 | Tue | 07:51:09 | 12:11:26 | 12:12:02 | 17:33:46 | | |
| 15 | Wed | 07:48:59 | 12:23:01 | 12:24:07 | | | 240 |
| 16 | Thu | 07:50:39 | 12:15:43 | 12:18:06 | 19:48:32 | | |
| 17 | Fri | 07:09:43 | 12:29:12 | 12:31:45 | 17:14:47 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:47:21 | 12:22:12 | 12:23:07 | 17:53:10 | | |
| 21 | Tue | 07:53:53 | 12:24:49 | 12:25:07 | 17:01:22 | | |
| 22 | Wed | 07:45:03 | 12:40:14 | 12:41:02 | 17:02:58 | | |
| 23 | Thu | 07:48:30 | 12:08:09 | 12:08:57 | 17:24:16 | | |
| 24 | Fri | 07:33:40 | 12:07:22 | 12:08:20 | 17:23:21 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:49:59 | 12:03:18 | 12:04:23 | 17:04:09 | | |
| 28 | Tue | 06:46:55 | | | | | 240 |
| 29 | Wed | 07:42:33 | 12:23:19 | 12:24:33 | 17:03:39 | | |
| 30 | Thu | 07:51:09 | 12:02:22 | 12:06:23 | 17:06:52 | | |
| 31 | Fri | 07:53:42 | 12:28:29 | 12:29:03 | 19:08:42 | | |
| ТО | TAL | | | | | 0 | 1680 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MANULAT, DIVINA

Verified as to the prescribed office hours

MANULAT, DIVINA

For the month of : Jan 01-31 2020 ID No :198600109

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|------|------|--------------|---------------|-------------|----------|-----|--------|
| DA | Y | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| 1 V | Ved | | HOLIDAY | | | | 480 |
| 2 T | hu | 07:46:52 | 12:10:25 | 12:11:13 | 17:02:43 | | |
| 3 F | ri | 07:48:59 | | | 19:18:18 | | |
| 4 S | at | | DAY OFF | | | | |
| 5 S | Sun | | DAY OFF | | | | |
| 6 N | /lon | 07:51:32 | 12:02:49 | 12:03:34 | 17:03:34 | | |
| 7 T | ue | 07:44:28 | 12:50:18 | 12:50:48 | 17:05:04 | | |
| 8 V | Ved | 07:49:04 | 12:45:55 | 12:46:19 | 17:51:34 | | |
| 9 T | hu | 07:46:52 | | | | | 240 |
| 10 F | ri | | <u>ABSENT</u> | | | | 480 |
| 11 S | at | | DAY OFF | | | | |
| 12 S | Sun | | DAY OFF | | | | |
| 13 N | /lon | 06:53:43 | 12:15:20 | 12:16:14 | 20:44:28 | | |
| 14 T | ue | 07:51:09 | 12:11:26 | 12:12:02 | 17:33:46 | | |
| 15 V | Ved | 07:48:59 | 12:23:01 | 12:24:07 | | | 240 |
| 16 T | hu | 07:50:39 | 12:15:43 | 12:18:06 | 19:48:32 | | |
| 17 F | ri | 07:09:43 | 12:29:12 | 12:31:45 | 17:14:47 | | |
| 18 S | at | | DAY OFF | | | | |
| 19 S | Sun | | DAY OFF | | | | |
| 20 N | /lon | 07:47:21 | 12:22:12 | 12:23:07 | 17:53:10 | | |
| 21 T | ue | 07:53:53 | 12:24:49 | 12:25:07 | 17:01:22 | | |
| 22 V | Ved | 07:45:03 | 12:40:14 | 12:41:02 | 17:02:58 | | |
| 23 T | hu | 07:48:30 | 12:08:09 | 12:08:57 | 17:24:16 | | |
| 24 F | ri | 07:33:40 | 12:07:22 | 12:08:20 | 17:23:21 | | |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 N | /lon | 07:49:59 | 12:03:18 | 12:04:23 | 17:04:09 | | |
| 28 T | ue | 06:46:55 | | | | | 240 |
| 29 V | Ved | 07:42:33 | 12:23:19 | 12:24:33 | 17:03:39 | | |
| 30 T | hu | 07:51:09 | 12:02:22 | 12:06:23 | 17:06:52 | | |
| 31 F | ri | 07:53:42 | 12:28:29 | 12:29:03 | 19:08:42 | | |
| TOT | AL | | | | | 0 | 1680 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MANULAT, DIVINA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

MAQUILING, MARIA VENICE

For the month of : **Jan 01-31 2020** ID No : **201700263**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | HALFDAY | 10. | 12:39:25 | 18:02:02 | | 240 |
| 3 | Fri | HALFDAY | | 12:13:34 | 18:06:57 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:57:50 | 12:13:40 | 12:13:45 | 17:12:55 | | |
| 7 | Tue | 07:21:34 | 12:04:51 | 12:04:56 | 18:33:41 | | |
| 8 | Wed | 08:33:04 | 12:36:53 | 12:37:03 | 18:52:16 | 33 | |
| 9 | Thu | 07:44:37 | 12:09:36 | 12:09:41 | 18:04:15 | | |
| 10 | Fri | 07:25:09 | 12:30:27 | 12:30:33 | 19:25:28 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:45:05 | 12:27:17 | 12:27:25 | 18:18:23 | | |
| 14 | Tue | 08:29:10 | 12:09:28 | 12:09:34 | 17:38:57 | 29 | |
| 15 | Wed | 08:24:35 | 12:31:06 | 12:31:12 | 17:25:03 | 24 | |
| 16 | Thu | 08:22:36 | 12:16:27 | 12:16:38 | 17:23:03 | 22 | |
| 17 | Fri | 08:07:50 | 12:02:19 | 12:02:24 | 17:18:46 | 7 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:45:51 | 12:05:34 | 12:05:53 | 19:05:52 | 45 | |
| 22 | Wed | 08:36:50 | 12:13:13 | 12:13:17 | 17:43:48 | 36 | |
| 23 | Thu | 08:32:18 | 12:15:13 | 12:15:18 | 17:33:07 | 32 | |
| 24 | Fri | 08:43:23 | 12:31:06 | 12:31:12 | 17:44:03 | 43 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:48:48 | 12:33:56 | 12:34:01 | 18:01:54 | 48 | |
| 28 | Tue | 08:38:43 | 12:10:13 | 12:10:17 | 18:12:19 | 38 | |
| 29 | Wed | 08:35:17 | 12:01:45 | 12:01:49 | 17:54:34 | 35 | |
| 30 | Thu | 08:37:32 | 12:32:26 | 12:32:32 | 17:55:59 | 37 | |
| 31 | Fri | 08:37:00 | 12:04:11 | 12:04:17 | 18:03:14 | 37 | |
| TO | TAL | | | | | 466 | 1440 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MAQUILING, MARIA VENICE

Verified as to the prescribed office hours

MAQUILING, MARIA VENICE

For the month of : Jan 01-31 2020 ID No :201700263

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | PM UNDERTI | | ME | | |
|----|-----|----------------|---------------|--------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | <u>HALFDAY</u> | | 12:39:25 | 18:02:02 | | 240 |
| 3 | Fri | <u>HALFDAY</u> | | 12:13:34 | 18:06:57 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:57:50 | 12:13:40 | 12:13:45 | 17:12:55 | | |
| 7 | Tue | 07:21:34 | 12:04:51 | 12:04:56 | 18:33:41 | | |
| 8 | Wed | 08:33:04 | 12:36:53 | 12:37:03 | 18:52:16 | 33 | |
| 9 | Thu | 07:44:37 | 12:09:36 | 12:09:41 | 18:04:15 | | |
| 10 | Fri | 07:25:09 | 12:30:27 | 12:30:33 | 19:25:28 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:45:05 | 12:27:17 | 12:27:25 | 18:18:23 | | |
| 14 | Tue | 08:29:10 | 12:09:28 | 12:09:34 | 17:38:57 | 29 | |
| 15 | Wed | 08:24:35 | 12:31:06 | 12:31:12 | 17:25:03 | 24 | |
| 16 | Thu | 08:22:36 | 12:16:27 | 12:16:38 | 17:23:03 | 22 | |
| 17 | Fri | 08:07:50 | 12:02:19 | 12:02:24 | 17:18:46 | 7 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:45:51 | 12:05:34 | 12:05:53 | 19:05:52 | 45 | |
| 22 | Wed | 08:36:50 | 12:13:13 | 12:13:17 | 17:43:48 | 36 | |
| 23 | Thu | 08:32:18 | 12:15:13 | 12:15:18 | 17:33:07 | 32 | |
| 24 | Fri | 08:43:23 | 12:31:06 | 12:31:12 | 17:44:03 | 43 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:48:48 | 12:33:56 | 12:34:01 | 18:01:54 | 48 | |
| 28 | Tue | 08:38:43 | 12:10:13 | 12:10:17 | 18:12:19 | 38 | |
| 29 | Wed | 08:35:17 | 12:01:45 | 12:01:49 | 17:54:34 | 35 | |
| 30 | Thu | 08:37:32 | 12:32:26 | 12:32:32 | 17:55:59 | 37 | |
| 31 | Fri | 08:37:00 | 12:04:11 | 12:04:17 | 18:03:14 | 37 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

466 1440

TOTAL

MAQUILING, MARIA VENICE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

MARATAS, LOURDES

For the month of : **Jan 01-31 2020** ID No : **199300060** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:18:23 | 12:24:41 | 12:24:48 | 17:33:08 | 18 | |
| 3 | Fri | 08:43:55 | 12:10:38 | 12:10:43 | 18:04:42 | 43 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:18:01 | 12:47:33 | 12:47:40 | 17:24:52 | 18 | |
| 7 | Tue | 08:22:58 | 12:52:24 | 12:52:31 | 17:30:45 | 22 | |
| 8 | Wed | 08:28:01 | 12:31:57 | 12:32:03 | 18:06:34 | 28 | |
| 9 | Thu | 08:26:58 | 12:59:46 | 12:59:52 | 17:48:11 | 26 | |
| 10 | Fri | 08:29:16 | 12:11:17 | 12:11:23 | 18:33:17 | 29 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:09:19 | 08:09:12 | | 18:57:33 | 9 | 230 |
| 14 | Tue | 08:03:26 | | | 17:34:24 | 3 | |
| 15 | Wed | 08:30:55 | 12:00:24 | 12:00:32 | 18:44:29 | 30 | |
| 16 | Thu | 08:33:22 | 12:46:45 | 12:46:52 | 18:19:21 | 33 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 08:26:07 | 12:45:15 | 12:45:23 | 17:36:14 | 26 | |
| 22 | Wed | 08:50:58 | 12:20:43 | 12:20:53 | 18:02:25 | 50 | |
| 23 | Thu | 08:43:11 | 12:08:52 | 12:08:57 | 20:28:31 | 43 | |
| 24 | Fri | 08:51:34 | 12:27:22 | 12:27:28 | 18:10:59 | 51 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:05:53 | 12:49:45 | 12:49:51 | 17:14:52 | 5 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 434 | 3590 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MARATAS, LOURDES

Verified as to the prescribed office hours

MARATAS, LOURDES

For the month of : **Jan 01-31 2020** ID No :**199300060**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|-------|-----|--------------|---------------|-------------|----------|------|-----|
| DA | Υ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 \ | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:18:23 | 12:24:41 | 12:24:48 | 17:33:08 | 18 | |
| 3 I | Fri | 08:43:55 | 12:10:38 | 12:10:43 | 18:04:42 | 43 | |
| 4 3 | Sat | | DAY OFF | | | | |
| 5 \$ | Sun | | DAY OFF | | | | |
| 6 1 | Mon | 08:18:01 | 12:47:33 | 12:47:40 | 17:24:52 | 18 | |
| 7 | Tue | 08:22:58 | 12:52:24 | 12:52:31 | 17:30:45 | 22 | |
| 8 ۱ | Wed | 08:28:01 | 12:31:57 | 12:32:03 | 18:06:34 | 28 | |
| 9 - | Thu | 08:26:58 | 12:59:46 | 12:59:52 | 17:48:11 | 26 | |
| 10 I | Fri | 08:29:16 | 12:11:17 | 12:11:23 | 18:33:17 | 29 | |
| 11 \$ | Sat | | DAY OFF | | | | |
| 12 \$ | Sun | | DAY OFF | | | | |
| 13 I | Mon | 08:09:19 | 08:09:12 | | 18:57:33 | 9 | 230 |
| 14 - | Tue | 08:03:26 | | | 17:34:24 | 3 | |
| 15 \ | Wed | 08:30:55 | 12:00:24 | 12:00:32 | 18:44:29 | 30 | |
| 16 | Thu | 08:33:22 | 12:46:45 | 12:46:52 | 18:19:21 | 33 | |
| 17 I | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 \$ | Sat | | DAY OFF | | | | |
| 19 \$ | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 - | Tue | 08:26:07 | 12:45:15 | 12:45:23 | 17:36:14 | 26 | |
| 22 \ | Wed | 08:50:58 | 12:20:43 | 12:20:53 | 18:02:25 | 50 | |
| 23 - | Thu | 08:43:11 | 12:08:52 | 12:08:57 | 20:28:31 | 43 | |
| 24 I | Fri | 08:51:34 | 12:27:22 | 12:27:28 | 18:10:59 | 51 | |
| 25 \$ | Sat | | DAY OFF | | | | |
| 26 \$ | Sun | | DAY OFF | | | | |
| 27 I | Mon | 08:05:53 | 12:49:45 | 12:49:51 | 17:14:52 | 5 | |
| 28 - | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 \ | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 - | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 I | Fri | | <u>ABSENT</u> | | | | 480 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

434 3590

TOTAL

MARATAS, LOURDES

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

MARGAJA, RHINA V.

For the month of : Jan 01-31 2020 $\,$ ID No : 200200059

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 08:42:18 | 12:43:49 | 12:43:54 | 17:59:55 | 12 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:57:09 | 12:26:54 | 12:26:59 | 17:50:59 | 57 | |
| 7 | Tue | 08:38:04 | 12:28:53 | 12:28:58 | 17:48:57 | 8 | |
| 8 | Wed | 08:43:21 | 12:58:28 | 12:58:33 | 19:15:31 | 13 | |
| 9 | Thu | 08:46:28 | 12:42:32 | 12:42:39 | 18:21:30 | 16 | |
| 10 | Fri | 08:39:49 | 12:11:22 | 12:11:27 | 18:35:34 | 9 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:52:52 | 12:23:09 | 12:23:18 | 16:58:41 | 52 | 31 |
| 14 | Tue | 08:45:25 | 12:36:24 | 12:36:29 | 18:15:53 | 15 | |
| 15 | Wed | <u>HALFDAY</u> | | 12:18:57 | 17:52:49 | | 210 |
| 16 | Thu | <u>HALFDAY</u> | | 12:17:19 | 20:31:36 | | 210 |
| 17 | Fri | 08:39:36 | 12:37:34 | 12:37:45 | 18:11:09 | 9 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:07:51 | 12:53:44 | 12:53:49 | 17:52:18 | 67 | |
| 21 | Tue | 08:37:30 | 12:54:51 | 12:54:56 | 17:52:32 | 7 | |
| 22 | Wed | 08:45:23 | 12:04:00 | 12:04:05 | 17:57:24 | 15 | |
| 23 | Thu | 08:45:25 | 12:47:38 | 12:47:43 | 18:10:53 | 15 | |
| 24 | Fri | 08:03:15 | 12:16:05 | 12:16:09 | 17:24:17 | | 5 |
| 25 | Sat | 10:48:39 | | | 16:54:13 | 138 | 35 |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:53:42 | 12:19:59 | 12:20:05 | 18:58:06 | 23 | |
| 29 | Wed | | | 12:48:43 | | | 480 |
| 30 | Thu | <u>HALFDAY</u> | | 12:25:39 | 17:26:39 | | 213 |
| 31 | Fri | 08:34:40 | 12:09:07 | 12:09:12 | 17:49:23 | 4 | |
| TO | TAL | | | | | 460 | 2624 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MARGAJA, RHINA V.

Verified as to the prescribed office hours

MARGAJA, RHINA V.

For the month of : Jan 01-31 2020 ID No :200200059

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | 08:42:18 | 12:43:49 | 12:43:54 | 17:59:55 | 12 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:57:09 | 12:26:54 | 12:26:59 | 17:50:59 | 57 | |
| 7 | Tue | 08:38:04 | 12:28:53 | 12:28:58 | 17:48:57 | 8 | |
| 8 | Wed | 08:43:21 | 12:58:28 | 12:58:33 | 19:15:31 | 13 | |
| 9 | Thu | 08:46:28 | 12:42:32 | 12:42:39 | 18:21:30 | 16 | |
| 10 | Fri | 08:39:49 | 12:11:22 | 12:11:27 | 18:35:34 | 9 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:52:52 | 12:23:09 | 12:23:18 | 16:58:41 | 52 | 31 |
| 14 | Tue | 08:45:25 | 12:36:24 | 12:36:29 | 18:15:53 | 15 | |
| 15 | Wed | <u>HALFDAY</u> | | 12:18:57 | 17:52:49 | | 210 |
| 16 | Thu | <u>HALFDAY</u> | | 12:17:19 | 20:31:36 | | 210 |
| 17 | Fri | 08:39:36 | 12:37:34 | 12:37:45 | 18:11:09 | 9 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 09:07:51 | 12:53:44 | 12:53:49 | 17:52:18 | 67 | |
| 21 | Tue | 08:37:30 | 12:54:51 | 12:54:56 | 17:52:32 | 7 | |
| 22 | Wed | 08:45:23 | 12:04:00 | 12:04:05 | 17:57:24 | 15 | |
| 23 | Thu | 08:45:25 | 12:47:38 | 12:47:43 | 18:10:53 | 15 | |
| 24 | Fri | 08:03:15 | 12:16:05 | 12:16:09 | 17:24:17 | | 5 |
| 25 | Sat | 10:48:39 | | | 16:54:13 | 138 | 35 |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:53:42 | 12:19:59 | 12:20:05 | 18:58:06 | 23 | |
| 29 | Wed | | | 12:48:43 | | | 480 |
| 30 | Thu | <u>HALFDAY</u> | | 12:25:39 | 17:26:39 | | 213 |
| 31 | Fri | 08:34:40 | 12:09:07 | 12:09:12 | 17:49:23 | 4 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

MARGAJA, RHINA V.

460 2624

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Margallo, Sonia G

For the month of : **Jan 01-31 2020** ID No : **0800029** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | 1 | PM | UND | ERT | IME |
|----|-----|----------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | ABSENT | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | ABSENT | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:23:10 | 12:05:47 | 12:33:43 | 18:24:14 | 23 | |
| 14 | Tue | 07:58:47 | 12:14:42 | 12:43:05 | 17:01:56 | | |
| 15 | Wed | 07:30:07 | 12:15:29 | 12:53:22 | 18:32:24 | | |
| 16 | Thu | 07:57:57 | 12:05:35 | 12:35:52 | 17:42:06 | | |
| 17 | Fri | 07:57:28 | 12:06:42 | 12:35:56 | 17:04:14 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:57:17 | 12:20:09 | 12:32:14 | 18:06:12 | | |
| 21 | Tue | 07:53:16 | 12:18:18 | 12:48:31 | 18:30:11 | | |
| 22 | Wed | 08:00:04 | 12:08:28 | 12:44:17 | 18:08:48 | | |
| 23 | Thu | 07:59:13 | 12:28:09 | 12:54:40 | 17:15:41 | | |
| 24 | Fri | 07:35:33 | 12:02:20 | 12:31:38 | 17:01:31 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 23 | 6240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Margallo, Sonia G

Verified as to the prescribed office hours

Margallo, Sonia G

For the month of : **Jan 01-31 2020** ID No : **0800029**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu ABSENT 48 3 Fri ABSENT 48 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 48 8 Wed ABSENT 48 9 Thu ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:35:22 18:32:24 16 Thu 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 30 Thu ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | | AM | | PM | UND | ERT | IME |
|--|--------|------------|---------------|-------------|----------|------|--------|
| 2 Thu ABSENT 48 3 Fri ABSENT 48 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 48 8 Wed ABSENT 48 9 Thu ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 30 Thu ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | DAY | ARRIVAL | DEPARTURE | ARRIVAL D | EPARTURE | LATE | = UT |
| ABSENT ABBENT AB | 1 We | d | HOLIDAY | | | | 480 |
| A Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue ABSENT 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 27 Mon ABSENT 48 ABSENT | 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 5 Sun DAY OFF 6 Mon ABSENT 48 7 Tue ABSENT 48 8 Wed ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 30 Thu ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 3 Fri | | <u>ABSENT</u> | | | | 480 |
| 6 Mon ABSENT 48 7 Tue ABSENT 48 8 Wed ABSENT 48 9 Thu ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 48 12 Sun DAY OFF 48 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 <t< td=""><td>4 Sat</td><td></td><td>DAY OFF</td><td></td><td></td><td></td><td></td></t<> | 4 Sat | | DAY OFF | | | | |
| 7 Tue ABSENT 48 8 Wed ABSENT 48 9 Thu ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 48 12 Sun DAY OFF 48 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat | 5 Sun | 1557 | DAY OFF | | | | |
| 8 Wed ABSENT 48 9 Thu ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 30 Thu ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 6 Mor | 1 / 4 | <u>ABSENT</u> | | | | 480 |
| 9 Thu ABSENT 48 10 Fri ABSENT 48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 27 Mon ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 8 We | d | ABSENT | | | | 480 |
| DAY OFF 12 Sun DAY OFF 13 Mon 08:23:10 12:05:47 12:33:43 18:24:14 23 14 Tue 07:58:47 12:14:42 12:43:05 17:01:56 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT ABSENT 48 30 Thu ABSENT 48 48 48 48 48 48 48 48 48 48 48 48 48 | 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 12 Sun | 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon | 11 Sat | | DAY OFF | | | | |
| 14 Tue | 12 Sun | (9) | DAY OFF | | | | |
| 15 Wed 07:30:07 12:15:29 12:53:22 18:32:24 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 13 Mor | 08:23:10 | 12:05:47 | 12:33:43 | 18:24:14 | 23 | |
| 16 Thu 07:57:57 12:05:35 12:35:52 17:42:06 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 14 Tue | 07:58:47 | 12:14:42 | 12:43:05 | 17:01:56 | | |
| 17 Fri 07:57:28 12:06:42 12:35:56 17:04:14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 15 We | d 07:30:07 | 12:15:29 | 12:53:22 | 18:32:24 | | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 16 Thu | 07:57:57 | 12:05:35 | 12:35:52 | 17:42:06 | | |
| 19 Sun DAY OFF 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 17 Fri | 07:57:28 | 12:06:42 | 12:35:56 | 17:04:14 | | |
| 20 Mon 07:57:17 12:20:09 12:32:14 18:06:12 21 Tue 07:53:16 12:18:18 12:48:31 18:30:11 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 18 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sun | ı | DAY OFF | | | | |
| 22 Wed 08:00:04 12:08:28 12:44:17 18:08:48 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 20 Mor | 07:57:17 | 12:20:09 | 12:32:14 | 18:06:12 | | |
| 23 Thu 07:59:13 12:28:09 12:54:40 17:15:41 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 21 Tue | 07:53:16 | 12:18:18 | 12:48:31 | 18:30:11 | | |
| 24 Fri 07:35:33 12:02:20 12:31:38 17:01:31 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 22 We | 08:00:04 | 12:08:28 | 12:44:17 | 18:08:48 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 23 Thu | 07:59:13 | 12:28:09 | 12:54:40 | 17:15:41 | | |
| 26 Sun DAY OFF 27 Mon ABSENT 48 28 Tue ABSENT 48 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 24 Fri | 07:35:33 | 12:02:20 | 12:31:38 | 17:01:31 | | |
| 27 Mon ABSENT 48 28 Tue ABSENT 48 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 25 Sat | | DAY OFF | | | | |
| 28 Tue ABSENT 48 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 26 Sun | ı | DAY OFF | | | | |
| 29 Wed ABSENT 48 30 Thu ABSENT 48 31 Fri ABSENT 48 | 27 Mor | n | <u>ABSENT</u> | | | | 480 |
| 30 Thu <u>ABSENT</u> 48 31 Fri <u>ABSENT</u> 48 | 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> 48 | 29 We | d | <u>ABSENT</u> | | | | 480 |
| | 30 Thu | | <u>ABSENT</u> | | | | 480 |
| TOTAL 23 624 | 31 Fri | | <u>ABSENT</u> | | | | 480 |
| | TOTAI | _ | | | | 23 | 6240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Margallo, Sonia G

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Marquez, Mae Analyne P

For the month of : Jan 01-31 2020 ID No : 0800021 Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|-------------|---------------|-------------|-----------|-----|-------|
| | ΑY | ARRIVAL C | EPARTURE | ARRIVAL I | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:58:29 | 12:04:25 | 12:32:08 | | | 240 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:14:02 | | | | | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 07:50:57 | 12:03:24 | 12:42:22 | 17:50:07 | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 0 | 10080 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Marquez, Mae Analyne P

Verified as to the prescribed office hours

Marquez, Mae Analyne P

For the month of : Jan 01-31 2020 ID No:0800021

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME |
|--------|--------------|---------------|--------------|----------|-----------|
| DAY | ARRIVAL DE | EPARTURE | ARRIVAL DE | PARTURE | LATE UT |
| 1 Wed | | HOLIDAY | | | 480 |
| 2 Thu | 07:58:29 | 12:04:25 | 12:32:08 | | 240 |
| 3 Fri | | ABSENT | | | 480 |
| 4 Sat | | DAY OFF | | | |
| 5 Sun | | DAY OFF | | | |
| 6 Mon | | <u>ABSENT</u> | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | 480 |
| 8 Wed | 大 | ABSENT | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | 480 |
| 10 Fri | 07:14:02 | | | | 240 |
| 11 Sat | | DAY OFF | | | |
| 12 Sun | | DAY OFF | | | |
| 13 Mon | | <u>ABSENT</u> | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | 480 |
| 18 Sat | | DAY OFF | | | |
| 19 Sun | | DAY OFF | | | |
| 20 Mon | | <u>ABSENT</u> | | | 480 |
| 21 Tue | 07:50:57 | 12:03:24 | 12:42:22 | 17:50:07 | |
| 22 Wed | l | <u>ABSENT</u> | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | 480 |
| 25 Sat | | DAY OFF | | | |
| 26 Sun | | DAY OFF | | | |
| 27 Mon | | <u>ABSENT</u> | | | 480 |
| 28 Tue | | <u>ABSENT</u> | | | 480 |
| 29 Wed | l | <u>ABSENT</u> | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Marquez, Mae Analyne P

0 10080

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

MENDEZ, JONAH JANE

For the month of : **Jan 01-31 2020** ID No : **201400182** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIM | | |
|----|-----|-------------|---------------|----------|-----------|----------|--------|--|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 08:22:29 | 12:02:04 | 12:28:59 | 17:41:14 | 22 | | |
| 3 | Fri | 08:09:23 | 12:00:38 | 12:46:53 | 17:44:32 | 9 | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 08:29:03 | 12:14:49 | 12:43:37 | 17:34:28 | 29 | | |
| 7 | Tue | 08:17:33 | 12:43:59 | 12:44:07 | 17:41:00 | 17 | | |
| 8 | Wed | 08:11:50 | 12:04:49 | 12:35:42 | 20:57:02 | 11 | | |
| 9 | Thu | 09:26:26 | 12:56:08 | 12:57:37 | 18:39:05 | 86 | | |
| 10 | Fri | 08:30:25 | 12:32:45 | 12:32:53 | 18:58:54 | 30 | | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 08:29:16 | 12:30:37 | 12:30:43 | 17:31:04 | 29 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | 08:31:34 | 12:32:25 | 12:32:33 | 19:31:09 | 31 | | |
| 16 | Thu | 08:35:26 | 12:11:26 | 12:11:32 | 17:48:40 | 35 | | |
| 17 | Fri | 08:28:43 | 12:09:39 | 12:09:45 | 18:36:04 | 28 | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | 08:39:14 | 12:09:01 | 12:09:28 | 18:14:18 | 39 | | |
| 23 | Thu | 08:24:55 | 12:13:25 | 12:13:51 | 17:54:03 | 24 | | |
| 24 | Fri | 08:00:57 | 12:43:42 | 12:44:08 | 19:11:36 | | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | 11:08:49 | | | 15:10:27 | 188 | 109 | |
| 27 | Mon | 08:03:51 | 12:08:50 | 12:09:05 | 18:38:02 | 3 | | |
| 28 | Tue | 08:32:29 | 12:07:01 | 12:07:17 | 19:05:16 | 32 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

12:08:35

ABSENT

08:18:37

07:25:40

29 Wed

30 Thu31 Fri

TOTAL

MENDEZ, JONAH JANE

12:08:43

17:30:34

18

631

240

480

2749

TOTAL

Verified as to the prescribed office hours

MENDEZ, JONAH JANE

For the month of : Jan 01-31 2020 ID No :201400182

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | DERTIME | |
|----|-----|--------------|---------------|-------------|----------|-----------|-----|
| DA | ŀΥ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE UT | |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:22:29 | 12:02:04 | 12:28:59 | 17:41:14 | 22 | |
| 3 | Fri | 08:09:23 | 12:00:38 | 12:46:53 | 17:44:32 | 9 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:29:03 | 12:14:49 | 12:43:37 | 17:34:28 | 29 | |
| 7 | Tue | 08:17:33 | 12:43:59 | 12:44:07 | 17:41:00 | 17 | |
| 8 | Wed | 08:11:50 | 12:04:49 | 12:35:42 | 20:57:02 | 11 | |
| 9 | Thu | 09:26:26 | 12:56:08 | 12:57:37 | 18:39:05 | 86 | |
| 10 | Fri | 08:30:25 | 12:32:45 | 12:32:53 | 18:58:54 | 30 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:29:16 | 12:30:37 | 12:30:43 | 17:31:04 | 29 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:31:34 | 12:32:25 | 12:32:33 | 19:31:09 | 31 | |
| 16 | Thu | 08:35:26 | 12:11:26 | 12:11:32 | 17:48:40 | 35 | |
| 17 | Fri | 08:28:43 | 12:09:39 | 12:09:45 | 18:36:04 | 28 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:39:14 | 12:09:01 | 12:09:28 | 18:14:18 | 39 | |
| 23 | Thu | 08:24:55 | 12:13:25 | 12:13:51 | 17:54:03 | 24 | |
| 24 | Fri | 08:00:57 | 12:43:42 | 12:44:08 | 19:11:36 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | 11:08:49 | | | 15:10:27 | 188 | 109 |
| 27 | Mon | 08:03:51 | 12:08:50 | 12:09:05 | 18:38:02 | 3 | |
| 28 | Tue | 08:32:29 | 12:07:01 | 12:07:17 | 19:05:16 | 32 | |
| 29 | Wed | 08:18:37 | 12:08:35 | 12:08:43 | 17:30:34 | 18 | |
| 30 | Thu | 07:25:40 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

631 2749

MENDEZ, JONAH JANE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

Merida, Melchor Gaspar Baltazar F

For the month of : **Jan 01-31 2020** ID No : **0800030** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:36:07 | 12:26:57 | 12:31:05 | 17:12:31 | | |
| 3 | Fri | 07:22:54 | 12:00:21 | 12:39:40 | 17:21:06 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | 07:35:54 | 12:20:00 | 12:32:54 | 17:11:10 | | |
| 10 | Fri | 08:03:27 | 12:07:25 | 12:35:26 | | 3 | 240 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:33:07 | 12:03:36 | 12:32:44 | | | 240 |
| 14 | Tue | 07:44:40 | 12:38:54 | 12:40:34 | 17:04:18 | | |
| 15 | Wed | 07:46:50 | 12:06:18 | 12:34:55 | 17:01:23 | | |
| 16 | Thu | 07:37:37 | 12:06:20 | 12:36:58 | 17:00:49 | | |
| 17 | Fri | 08:31:34 | 12:02:53 | 12:51:06 | 17:00:46 | 31 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:50:30 | 12:00:36 | 12:33:10 | 17:02:21 | | |
| 21 | Tue | 07:44:58 | 12:02:59 | 12:41:32 | 17:18:57 | | |
| 22 | Wed | 07:43:08 | 12:13:25 | 12:34:44 | 17:00:43 | | |
| 23 | Thu | 07:48:25 | 12:13:36 | 12:30:48 | 17:10:18 | | |
| 24 | Fri | 07:54:01 | 12:01:14 | 12:31:57 | 17:16:41 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:58:07 | 12:01:50 | 12:35:04 | 17:00:53 | | |
| 28 | Tue | 07:58:44 | 12:06:36 | 12:33:11 | 17:02:44 | | |
| 29 | Wed | 07:41:13 | 12:01:42 | 12:32:39 | 17:07:34 | | |
| 30 | Thu | 07:56:22 | 12:01:25 | 13:23:42 | 17:21:52 | 23 | |
| 31 | Fri | 07:33:51 | 12:00:40 | 12:34:18 | 17:02:03 | | |
| TO | TAL | | | | | 57 | 2400 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Merida, Melchor Gaspar Baltazar F

Verified as to the prescribed office hours

Merida, Melchor Gaspar Baltazar F

For the month of : **Jan 01-31 2020** ID No : **0800030**

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed 2 Thu 3 Fri 4 Sat 5 Sur | | DEPARTURE | ARRIVAL D | EPARTURE | IATE | - 1 1 12 |
|------------------------------------|------------|----------------|-------------|----------|------|----------|
| 2 Thu 3 Fri 4 Sat | d | | | | | : U |
| 3 Fri 4 Sat | | HOLIDAY | | | | 48 |
| 4 Sat | 07:36:0 | 7 12:26:57 | 12:31:05 | 17:12:31 | | |
| | 07:22:54 | 4 12:00:21 | 12:39:40 | 17:21:06 | | |
| 5 Sur | | DAY OFF | | | | |
| | //// | DAY OFF | | | | |
| 6 Mor | 1 | <u>ABSENT</u> | | | | 48 |
| 7 Tue | 445 | <u>ABSENT</u> | | | | 48 |
| 8 We | d | <u>ABSENT</u> | | | | 48 |
| 9 Thu | 07:35:54 | 4 12:20:00 | 12:32:54 | 17:11:10 | | |
| 10 Fri | 08:03:2 | 7 12:07:25 | 12:35:26 | | 3 | 24 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sur | 1.57 | DAY OFF | | | | |
| 13 Mor | n 07:33:0 | 7 12:03:36 | 12:32:44 | | | 24 |
| 14 Tue | 07:44:40 | 0 12:38:54 | 12:40:34 | 17:04:18 | | |
| 15 We | d 07:46:50 | 0 12:06:18 | 12:34:55 | 17:01:23 | | |
| 16 Thu | 07:37:3 | 7 12:06:20 | 12:36:58 | 17:00:49 | | |
| 17 Fri | 08:31:34 | 4 12:02:53 | 12:51:06 | 17:00:46 | 31 | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sur | ı | DAY OFF | | | | |
| 20 Mor | n 07:50:30 | 0 12:00:36 | 12:33:10 | 17:02:21 | | |
| 21 Tue | 07:44:58 | 8 12:02:59 | 12:41:32 | 17:18:57 | | |
| 22 We | d 07:43:08 | 8 12:13:25 | 12:34:44 | 17:00:43 | | |
| 23 Thu | 07:48:2 | 5 12:13:36 | 12:30:48 | 17:10:18 | | |
| 24 Fri | 07:54:0 | 1 12:01:14 | 12:31:57 | 17:16:41 | | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sur | 1 | DAY OFF | | | | |
| 27 Mor | o 7:58:0 | 7 12:01:50 | 12:35:04 | 17:00:53 | | |
| 28 Tue | 07:58:4 | 4 12:06:36 | 12:33:11 | 17:02:44 | | |
| 29 We | d 07:41:13 | 3 12:01:42 | 12:32:39 | 17:07:34 | | |
| 30 Thu | 07:56:22 | 2 12:01:25 | 13:23:42 | 17:21:52 | 23 | |
| 31 Fri | 07:33:5 | 1 12:00:40 | 12:34:18 | 17:02:03 | | |
| TOTAI | L | | | | 57 | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Merida, Melchor Gaspar Baltazar F

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

MIRA, EUNICE

For the month of : **Jan 01-31 2020** ID No : **197700023** Official hours for (days A.M. P.M. arrival and departure)

| DAY ARRIVAL DEPARTURE ARRIVAL DEPAR | TURE LATE UT |
|--|----------------|
| | |
| 1 Wed <u>HOLIDAY</u> | 480 |
| 2 Thu 08:23:08 12:09:15 12:09:22 17:42: | 24 |
| 3 Fri 08:53:09 12:07:59 12:08:03 17:55: | 30 23 |
| 4 Sat DAY OFF | |
| 5 Sun DAY OFF | |
| 6 Mon 08:06:24 12:56:03 12:56:10 18:44: | 24 6 |
| 7 Tue 08:57:01 12:58:16 12:59:35 18:29: | 53 27 |
| 8 Wed 08:48:11 12:50:11 12:50:19 19:48: | 32 18 |
| 9 Thu 09:22:12 12:21:35 12:21:40 18:03: | 52 52 |
| 10 Fri 09:01:25 12:55:25 12:55:32 18:58: | 20 31 |
| 11 Sat DAY OFF | |
| 12 Sun DAY OFF | |
| 13 Mon 08:22:38 12:22:41 12:22:47 17:38: | 30 22 |
| 14 Tue 08:57:05 12:57:22 12:57:28 18:00: | 25 27 |
| 15 Wed <u>ABSENT</u> | 480 |
| 16 Thu <u>ABSENT</u> | 480 |
| 17 Fri <u>ABSENT</u> | 480 |
| 18 Sat DAY OFF | |
| 19 Sun DAY OFF | |
| 20 Mon 09:22:36 12:20:33 12:20:38 17:44: | 09 82 |
| 21 Tue 09:08:17 12:05:51 12:05:57 18:32: | 35 38 |
| 22 Wed <u>HALFDAY</u> 13:25:03 18:08: | 20 25 210 |
| 23 Thu 09:03:46 12:21:50 12:22:05 18:11: | 04 33 |
| 24 Fri 08:59:41 12:44:53 12:44:59 18:20: | 23 29 |
| 25 Sat DAY OFF | |
| 26 Sun DAY OFF | |
| 27 Mon 08:42:49 12:09:33 12:09:38 15:43: | 56 42 106 |
| 28 Tue <u>ABSENT</u> | 480 |
| 29 Wed <u>ABSENT</u> | 480 |
| 30 Thu <u>ABSENT</u> | 480 |
| 31 Fri <u>ABSENT</u> | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

MIRA, EUNICE

455 4156

Verified as to the prescribed office hours

MIRA, EUNICE

For the month of : **Jan 01-31 2020** ID No :**197700023**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 08:23:08 12:09:15 12:09:22 17:42:24 3 Fri 08:53:09 12:07:59 12:08:03 17:55:30 23 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:06:24 12:56:03 12:56:10 18:44:24 6 7 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 4 16 Thu ABSENT 4 17 Fri ABSENT 4 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 31 Fri ABSENT 4 31 Fri ABSENT 4 31 Fri ABSENT 4 32 PWed ABSENT 4 34 ABSENT 4 35 Thu ABSENT 4 36 Thu ABSENT 4 37 Thu ABSENT 4 38 Tue ABSENT 4 39 Wed ABSENT 4 30 Thu ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 32 PWed ABSENT 4 34 PRICH ABSENT 4 35 PRICH ABSENT 4 36 PRICH ABSENT 4 37 PRICH ABSENT 4 38 PRICH ABSENT 4 39 PRICH ABSENT 4 30 PRICH ABSENT 4 31 PRICH PRICH ABSENT 4 31 PRICH PR | | AM | | | PM | UND | DERTIME | |
|--|----|-----|----------------|---------------|-------------|----------|---------|------|
| 2 Thu 08:23:08 12:09:15 12:09:22 17:42:24 3 Fri 08:53:09 12:07:59 12:08:03 17:55:30 23 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:06:24 12:56:03 12:56:10 18:44:24 6 7 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 4 16 Thu ABSENT 4 17 Fri ABSENT 4 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 32 Wed ABSENT 4 33 Thu ABSENT 4 34 ABSENT 4 36 Thu ABSENT 4 37 Thu ABSENT 4 38 Tue ABSENT 4 39 Wed ABSENT 4 30 Thu ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 32 Tue ABSENT 4 34 Tue ABSENT 4 35 Tue ABSENT 4 36 Thu ABSENT 4 37 Thu ABSENT 4 38 Tue ABSENT 4 39 Wed ABSENT 4 48 Tue ABSENT 4 49 Wed ABSENT 4 49 Wed ABSENT 4 49 Wed ABSENT 4 49 Wed ABSENT 4 40 Tue To | D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 3 Fri 08:53:09 12:07:59 12:08:03 17:55:30 23 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:06:24 12:56:03 12:56:10 18:44:24 6 7 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 4 16 Thu ABSENT 4 17 Fri ABSENT 4 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 1 | Wed | | HOLIDAY | | | | 480 |
| A Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:06:24 12:56:03 12:56:10 18:44:24 6 7 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 19 Sun DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 ABSENT 4 ABSENT | 2 | Thu | 08:23:08 | 12:09:15 | 12:09:22 | 17:42:24 | | |
| DAY OFF Mon 08:06:24 12:56:03 12:56:10 18:44:24 6 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 TO Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 DAY OFF DAY OFF DAY OFF Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 Mon 08:57:05 12:57:22 12:57:28 18:00:25 27 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 Mon 09:08:17 12:05:51 12:05:57 18:32:35 38 Mon 08:59:41 12:44:53 12:20:05 18:11:04 33 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 Mon 08:48:49 12:09:33 12:09:38 15:43:56 42 1 | 3 | Fri | 08:53:09 | 12:07:59 | 12:08:03 | 17:55:30 | 23 | |
| 6 Mon 08:06:24 12:56:03 12:56:10 18:44:24 6 7 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 4 16 Thu ABSENT 4 17 Fri ABSENT 4 18 Sat DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 08:57:01 12:58:16 12:59:35 18:29:53 27 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 4 16 Thu ABSENT 4 17 Fri ABSENT 4 18 Sat DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 31 Fri ABSENT 4 | 5 | Sun | | DAY OFF | | | | |
| 8 Wed 08:48:11 12:50:11 12:50:19 19:48:32 18 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 30 Thu ABSENT 44 4BSENT | 6 | Mon | 08:06:24 | 12:56:03 | 12:56:10 | 18:44:24 | 6 | |
| 9 Thu 09:22:12 12:21:35 12:21:40 18:03:52 52 10 Fri 09:01:25 12:55:25 12:55:32 18:58:20 31 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:22:38 12:22:41 12:22:47 17:38:30 22 14 Tue 08:57:05 12:57:22 12:57:28 18:00:25 27 15 Wed ABSENT 4 16 Thu ABSENT 4 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 31 Fri ABSENT 4 31 Fri ABSENT 4 | 7 | Tue | 08:57:01 | 12:58:16 | 12:59:35 | 18:29:53 | 27 | |
| 10 Fri | 3 | Wed | 08:48:11 | 12:50:11 | 12:50:19 | 19:48:32 | 18 | |
| DAY OFF DAY OF | Э | Thu | 09:22:12 | 12:21:35 | 12:21:40 | 18:03:52 | 52 | |
| DAY OFF 13 Mon | 10 | Fri | 09:01:25 | 12:55:25 | 12:55:32 | 18:58:20 | 31 | |
| 13 Mon | 11 | Sat | | DAY OFF | | | | |
| 14 Tue | 12 | Sun | | DAY OFF | | | | |
| ABSENT AB | 13 | Mon | 08:22:38 | 12:22:41 | 12:22:47 | 17:38:30 | 22 | |
| ABSENT ABBERT AB | 14 | Tue | 08:57:05 | 12:57:22 | 12:57:28 | 18:00:25 | 27 | |
| ABSENT ABSENT ABSENT ABSENT DAY OFF DAY OFF | 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| DAY OFF DAY OF | 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| DAY OFF O Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 Wed HALFDAY 13:25:03 18:08:20 25 2 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 Heri 08:59:41 12:44:53 12:44:59 18:20:23 29 DAY OFF DAY OFF DAY OFF Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT ABSENT | 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon 09:22:36 12:20:33 12:20:38 17:44:09 82 21 Tue 09:08:17 12:05:51 12:05:57 18:32:35 38 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 18 | Sat | | DAY OFF | | | | |
| 21 Tue | 19 | Sun | | DAY OFF | | | | |
| 22 Wed HALFDAY 13:25:03 18:08:20 25 2 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT 31 Fri ABSENT 4 | 20 | Mon | 09:22:36 | 12:20:33 | 12:20:38 | 17:44:09 | 82 | |
| 23 Thu 09:03:46 12:21:50 12:22:05 18:11:04 33 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 21 | Tue | 09:08:17 | 12:05:51 | 12:05:57 | 18:32:35 | 38 | |
| 24 Fri 08:59:41 12:44:53 12:44:59 18:20:23 29 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 22 | Wed | <u>HALFDAY</u> | | 13:25:03 | 18:08:20 | 25 | 210 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 23 | Thu | 09:03:46 | 12:21:50 | 12:22:05 | 18:11:04 | 33 | |
| 26 Sun DAY OFF 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 24 | Fri | 08:59:41 | 12:44:53 | 12:44:59 | 18:20:23 | 29 | |
| 27 Mon 08:42:49 12:09:33 12:09:38 15:43:56 42 1 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue ABSENT 4 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 26 | Sun | | DAY OFF | | | | |
| 29 Wed ABSENT 4 30 Thu ABSENT 4 31 Fri ABSENT 4 | 27 | Mon | 08:42:49 | 12:09:33 | 12:09:38 | 15:43:56 | 42 | 106 |
| 30 Thu <u>ABSENT</u> 4 31 Fri <u>ABSENT</u> 4 | 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> 4 | 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| | 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| ΤΟΤΔΙ 455 41 | 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| 101/L 400 41 | TC | TAL | | | | | 455 | 4156 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MIRA, EUNICE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

MONEVA, MA. LIGAYA

For the month of : Jan 01-31 2020 $\,$ ID No : 201000076

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNE | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----------|--------|--|
| | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:02:03 | 12:27:27 | 12:27:32 | 16:12:18 | | 77 | |
| 3 | Fri | 06:41:37 | 12:15:47 | 12:15:52 | 19:06:07 | | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:29:59 | 12:02:36 | 12:02:43 | 16:08:38 | | 81 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | 08:28:39 | | | 18:48:44 | | | |
| 9 | Thu | HALFDAY | | 12:39:11 | 20:10:53 | | 210 | |
| 10 | Fri | 06:37:32 | 12:30:04 | 12:30:12 | 13:53:49 | | 216 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 09:58:32 | 12:13:08 | 12:13:14 | 19:01:37 | 118 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 06:58:06 | 12:37:52 | 12:38:00 | 17:26:03 | | 3 | |
| 21 | Tue | 07:35:18 | 12:12:30 | 12:12:34 | 17:13:44 | | 16 | |
| 22 | Wed | 06:50:20 | 12:24:21 | 12:24:25 | 15:54:48 | | 95 | |
| 23 | Thu | 08:48:41 | 12:36:09 | 12:36:16 | 18:14:24 | 18 | | |
| 24 | Fri | 07:32:24 | | | | | 270 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:34:51 | 12:45:44 | 12:45:51 | 17:52:03 | 34 | | |
| 28 | Tue | 10:29:41 | 12:16:58 | 12:17:03 | 15:36:39 | 119 | 113 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 289 | 5401 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MONEVA, MA. LIGAYA

Verified as to the prescribed office hours

MONEVA, MA. LIGAYA

For the month of : Jan 01-31 2020 ID No : 201000076

Official hours for (days A.M. P.M. arrival and departure)

| | AM | PM | UNDERTIM | | | |
|--------|--------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 07:02:03 | 12:27:27 | 12:27:32 | 16:12:18 | | 77 |
| 3 Fri | 06:41:37 | 12:15:47 | 12:15:52 | 19:06:07 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:29:59 | 12:02:36 | 12:02:43 | 16:08:38 | | 81 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | 08:28:39 | | | 18:48:44 | | |
| 9 Thu | HALFDAY | | 12:39:11 | 20:10:53 | | 210 |
| 10 Fri | 06:37:32 | 12:30:04 | 12:30:12 | 13:53:49 | | 216 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 09:58:32 | 12:13:08 | 12:13:14 | 19:01:37 | 118 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 06:58:06 | 12:37:52 | 12:38:00 | 17:26:03 | | 3 |
| 21 Tue | 07:35:18 | 12:12:30 | 12:12:34 | 17:13:44 | | 16 |
| 22 Wed | 06:50:20 | 12:24:21 | 12:24:25 | 15:54:48 | | 95 |
| 23 Thu | 08:48:41 | 12:36:09 | 12:36:16 | 18:14:24 | 18 | |
| 24 Fri | 07:32:24 | | | | | 270 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:34:51 | 12:45:44 | 12:45:51 | 17:52:03 | 34 | |
| 28 Tue | 10:29:41 | 12:16:58 | 12:17:03 | 15:36:39 | 119 | 113 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | ABSENT | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

289 5401

TOTAL

MONEVA, MA. LIGAYA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

MONTEJO, SALITA A

For the month of : **Jan 01-31 2020** ID No : **0800005** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERT | IME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:56:22 | 12:42:48 | | 17:07:14 | | |
| 3 | Fri | 07:54:01 | 12:37:03 | 13:09:21 | 17:29:51 | 9 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 09:52:14 | | | (SSS) \ 1 | 112 | 240 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | ABSENT | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

MONTEJO, SALITA A

9840

121

TOTAL

Verified as to the prescribed office hours

MONTEJO, SALITA A

For the month of : Jan 01-31 2020 ID No : 0800005

Official hours for (days A.M. P.M. arrival and departure)

| | AM | PM | UNDERTIM | | | |
|--------|--------------|---------------|--------------|----------|------|-----|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 07:56:22 | 12:42:48 | | 17:07:14 | | |
| 3 Fri | 07:54:01 | 12:37:03 | 13:09:21 | 17:29:51 | 9 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 09:52:14 | | | | 112 | 240 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | ABSENT | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | <u>ABSENT</u> | | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

MONTEJO, SALITA A

121 9840

Verified as to the prescribed office hours

IN-CHARGE

Moralde, Christale Joy

For the month of : Jan 01-31 2020 ID No : 201900280

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|-------------|----------------|----------|----------------|------|------|
| D | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | <u>HOLIDAY</u> | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:41:31 | 12:08:06 | 12:08:11 | 17:00:42 | | |
| 7 | Tue | 07:50:36 | 12:22:23 | 12:22:27 | 16:57:50 | | 2 |
| 8 | Wed | 08:25:15 | 12:23:20 | 12:23:27 | 17:25:16 | 25 | |
| 9 | Thu | HALFDAY | | 12:28:50 | 17:00:35 | | 240 |
| 10 | Fri | 07:57:23 | 12:05:09 | 12:05:14 | 16:57:25 | | 2 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:06:03 | 12:13:31 | 12:13:36 | 17:07:18 | 6 | |
| 14 | Tue | 07:52:53 | 12:18:40 | 12:18:45 | 17:04:11 | | |
| 15 | Wed | 07:29:08 | 12:12:23 | 12:12:29 | 16:34:03 | | 25 |
| 16 | Thu | 08:47:23 | 12:19:06 | 12:19:10 | 17:49:45 | 47 | |
| 17 | Fri | 07:16:05 | 12:00:22 | | <u>HALFDAY</u> | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:45:53 | 12:02:28 | 12:02:38 | 16:48:48 | | 11 |
| 21 | Tue | 08:53:46 | 12:02:55 | 12:02:59 | 17:54:32 | 53 | |
| 22 | Wed | 08:56:51 | 12:02:54 | 12:02:59 | 18:49:21 | 56 | |
| 23 | Thu | 09:52:35 | 12:01:20 | 12:01:25 | 18:07:31 | 112 | |
| 24 | Fri | 07:40:31 | 12:03:15 | 12:03:20 | 16:40:07 | | 19 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:26:42 | 12:01:30 | 12:01:35 | 17:34:55 | 26 | |
| 29 | Wed | 08:14:54 | 12:18:10 | 12:18:15 | 17:16:26 | 14 | |
| 30 | Thu | 08:14:24 | 12:02:52 | 12:03:02 | 17:14:12 | 14 | |
| 31 | Fri | 08:22:50 | 12:00:07 | 12:00:13 | 17:22:48 | 22 | |
| ТО | TAL | | | | | 375 | 2459 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Moralde, Christale Joy

Verified as to the prescribed office hours

Moralde, Christale Joy

For the month of : **Jan 01-31 2020**

ID No:201900280

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|-------------|----------------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:41:31 | 12:08:06 | 12:08:11 | 17:00:42 | | |
| 7 | Tue | 07:50:36 | 12:22:23 | 12:22:27 | 16:57:50 | | 2 |
| 8 | Wed | 08:25:15 | 12:23:20 | 12:23:27 | 17:25:16 | 25 | |
| 9 | Thu | HALFDAY | | 12:28:50 | 17:00:35 | | 240 |
| 10 | Fri | 07:57:23 | 12:05:09 | 12:05:14 | 16:57:25 | | 2 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:06:03 | 12:13:31 | 12:13:36 | 17:07:18 | 6 | |
| 14 | Tue | 07:52:53 | 12:18:40 | 12:18:45 | 17:04:11 | | |
| 15 | Wed | 07:29:08 | 12:12:23 | 12:12:29 | 16:34:03 | | 25 |
| 16 | Thu | 08:47:23 | 12:19:06 | 12:19:10 | 17:49:45 | 47 | |
| 17 | Fri | 07:16:05 | 12:00:22 | | <u>HALFDAY</u> | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:45:53 | 12:02:28 | 12:02:38 | 16:48:48 | | 11 |
| 21 | Tue | 08:53:46 | 12:02:55 | 12:02:59 | 17:54:32 | 53 | |
| 22 | Wed | 08:56:51 | 12:02:54 | 12:02:59 | 18:49:21 | 56 | |
| 23 | Thu | 09:52:35 | 12:01:20 | 12:01:25 | 18:07:31 | 112 | |
| 24 | Fri | 07:40:31 | 12:03:15 | 12:03:20 | 16:40:07 | | 19 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:26:42 | 12:01:30 | 12:01:35 | 17:34:55 | 26 | |
| 29 | Wed | 08:14:54 | 12:18:10 | 12:18:15 | 17:16:26 | 14 | |
| 30 | Thu | 08:14:24 | 12:02:52 | 12:03:02 | 17:14:12 | 14 | |
| 31 | Fri | 08:22:50 | 12:00:07 | 12:00:13 | 17:22:48 | 22 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

375 2459

TOTAL

Moralde, Christale Joy

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

NABOYA, ALMA LUDALIN

For the month of : Jan 01-31 2020 ID No : 198200071 Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM | UNDERTIME | | | |
|----|-----|-------------|---------------|----------|-----------|-----|--------|--|
| | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 06:39:01 | 12:01:09 | 12:14:22 | 17:03:11 | | | |
| 3 | Fri | 07:33:14 | 12:28:02 | 12:29:20 | 17:28:13 | | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:30:54 | 12:08:46 | 12:09:17 | 17:01:52 | | | |
| 7 | Tue | 06:58:48 | 12:18:54 | 12:25:49 | 16:57:53 | | 2 | |
| 8 | Wed | 07:56:17 | 12:36:38 | 12:37:08 | 17:07:13 | | | |
| 9 | Thu | 07:54:28 | | | | | 240 | |
| 10 | Fri | 07:37:02 | | | | | 240 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:11:49 | 12:45:28 | 12:45:39 | 17:53:41 | | | |
| 14 | Tue | 07:46:15 | 12:01:10 | 12:01:28 | 17:27:48 | | | |
| 15 | Wed | 07:10:56 | | | 17:06:02 | | | |
| 16 | Thu | 07:12:22 | 12:03:44 | 12:04:01 | 17:45:28 | | | |
| 17 | Fri | 06:45:05 | 12:32:08 | 12:32:35 | 17:02:24 | | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 06:26:49 | 12:24:05 | 12:25:41 | 17:54:35 | | | |
| 21 | Tue | 06:19:22 | 12:14:02 | 12:14:32 | 17:00:04 | | | |
| 22 | Wed | 07:29:21 | 12:25:45 | 12:26:05 | 17:11:40 | | | |
| 23 | Thu | 07:17:47 | | | 18:35:48 | | | |
| 24 | Fri | 07:28:28 | 12:08:34 | 12:08:59 | 17:01:22 | | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:26:28 | 12:03:11 | 12:03:30 | 17:07:53 | | | |
| 28 | Tue | 06:32:20 | | | | | 240 | |
| 29 | Wed | 06:34:29 | | | | | 240 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 0 | 2402 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

NABOYA, ALMA LUDALIN

Verified as to the prescribed office hours

NABOYA, ALMA LUDALIN

For the month of : Jan 01-31 2020 ID No:198200071

Official hours for (days A.M. P.M. arrival and departure)

| 1 Wed 2 Thu 3 Fri 4 Sat 5 Sun 6 Mon 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 11 Sat 11 Swed 11 Tue 115 Wed 116 Thu 117 Fri 118 Sat 119 Sun 119 Sun 120 Mon 121 Tue 122 Wed 123 Thu 124 Fri 125 Sat 126 Sun 127 Mon 128 Tue | AM | | PM | UND | ERTIME | | |
|--|-------------|---------------|--------------|----------|--------|------|--|
| 2 Thu 3 Fri 4 Sat 5 Sun 6 Mon 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | RRIVAL DE | PARTURE | ARRIVAL DE | PARTURE | LAT | E UT | |
| 3 Fri 4 Sat 5 Sun 6 Mon 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 112 Sun 113 Mon 114 Tue 115 Wed 116 Thu 117 Fri 118 Sat 119 Sun 120 Mon 121 Tue 122 Wed 123 Thu 124 Fri 125 Sat 126 Sun 127 Mon 128 Tue 129 Wed | | HOLIDAY | | | | 480 | |
| 4 Sat 5 Sun 6 Mon 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 112 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 06:39:01 | 12:01:09 | 12:14:22 | 17:03:11 | | | |
| 5 Sun 6 Mon 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:33:14 | 12:28:02 | 12:29:20 | 17:28:13 | | | |
| 6 Mon 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 11 Sat 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 7 Tue 8 Wed 9 Thu 10 Fri 11 Sat 112 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 8 Wed 9 Thu 10 Fri 11 Sat 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:30:54 | 12:08:46 | 12:09:17 | 17:01:52 | | | |
| 9 Thu 10 Fri 11 Sat 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 06:58:48 | 12:18:54 | 12:25:49 | 16:57:53 | | 2 | |
| 10 Fri 11 Sat 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:56:17 | 12:36:38 | 12:37:08 | 17:07:13 | | | |
| 11 Sat 11 Sat 11 Sun 11 Sun 11 Mon 11 Tue 11 Wed 11 Thu 11 Sat 11 | 07:54:28 | | | | | 240 | |
| 12 Sun 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:37:02 | | | | | 240 | |
| 13 Mon 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 14 Tue 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:11:49 | 12:45:28 | 12:45:39 | 17:53:41 | | | |
| 16 Thu 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:46:15 | 12:01:10 | 12:01:28 | 17:27:48 | | | |
| 17 Fri 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:10:56 | | | 17:06:02 | | | |
| 18 Sat 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:12:22 | 12:03:44 | 12:04:01 | 17:45:28 | | | |
| 19 Sun 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 06:45:05 | 12:32:08 | 12:32:35 | 17:02:24 | | | |
| 20 Mon 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 21 Tue 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 22 Wed 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 06:26:49 | 12:24:05 | 12:25:41 | 17:54:35 | | | |
| 23 Thu 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 06:19:22 | 12:14:02 | 12:14:32 | 17:00:04 | | | |
| 24 Fri 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:29:21 | 12:25:45 | 12:26:05 | 17:11:40 | | | |
| 25 Sat 26 Sun 27 Mon 28 Tue 29 Wed | 07:17:47 | | | 18:35:48 | | | |
| 26 Sun 27 Mon 28 Tue 29 Wed | 07:28:28 | 12:08:34 | 12:08:59 | 17:01:22 | | | |
| 27 Mon 28 Tue 29 Wed | | DAY OFF | | | | | |
| 28 Tue 29 Wed | | DAY OFF | | | | | |
| 29 Wed | 07:26:28 | 12:03:11 | 12:03:30 | 17:07:53 | | | |
| | 06:32:20 | | | | | 240 | |
| 30 Thu | 06:34:29 | | | | | 240 | |
| | | <u>ABSENT</u> | | | | 480 | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 | |
| TOTAL | | | | | 0 | 2402 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

NABOYA, ALMA LUDALIN

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

NAVARRO, FRANCES MARSHA

For the month of : **Jan 01-31 2020** ID No : **201400176** Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM | UND | UNDERTIM | | |
|----|-----|----------------|---------------|----------|-----------|----------|--------|--|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT | |
| 1 | Wed | 07:45:53 | | | 13:12:04 | | 227 | |
| 2 | Thu | 07:46:53 | 12:06:27 | 12:06:32 | | | | |
| 3 | Fri | 07:51:43 | 12:28:45 | 12:28:51 | 17:07:38 | | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 08:01:01 | 12:29:37 | 12:29:42 | 17:07:21 | 1 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | 08:13:04 | 12:17:07 | 12:17:11 | 17:13:27 | 13 | | |
| 9 | Thu | 08:07:46 | 12:14:52 | 12:14:56 | 17:08:31 | 7 | | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | ABSENT | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | 11:51:34 | | | 2 | 231 | 240 | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | <u>HALFDAY</u> | | 12:38:14 | 22:59:45 | | 240 | |
| 21 | Tue | 08:42:52 | 12:19:19 | 12:19:23 | 17:54:17 | 42 | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | 07:50:44 | 12:31:11 | 12:31:16 | 17:31:28 | | | |
| 25 | Sat | 08:54:46 | | | 17:21:46 | 54 | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:57:36 | 12:21:54 | 12:22:08 | 17:30:55 | | | |
| 28 | Tue | 08:14:54 | | 12:23:30 | 17:27:19 | 14 | | |
| 29 | Wed | 07:50:32 | 12:19:33 | 12:19:38 | | | 240 | |
| 30 | Thu | 07:59:07 | 12:14:15 | 12:14:21 | 20:29:11 | | | |
| 31 | Fri | 08:10:26 | 12:14:59 | 12:15:05 | 17:13:02 | 10 | | |
| TO | TAL | | | | | 372 | 5267 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

NAVARRO, FRANCES MARSHA

Verified as to the prescribed office hours

NAVARRO, FRANCES MARSHA

For the month of : **Jan 01-31 2020** ID No :**201400176**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | ERTIME | | |
|--------|----------------|---------------|--------------|----------|------|------|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 Wed | 07:45:53 | | | 13:12:04 | | 227 |
| 2 Thu | 07:46:53 | 12:06:27 | 12:06:32 | 17:14:01 | | |
| 3 Fri | 07:51:43 | 12:28:45 | 12:28:51 | 17:07:38 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:01:01 | 12:29:37 | 12:29:42 | 17:07:21 | 1 | |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | 08:13:04 | 12:17:07 | 12:17:11 | 17:13:27 | 13 | |
| 9 Thu | 08:07:46 | 12:14:52 | 12:14:56 | 17:08:31 | 7 | |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | I | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | 11:51:34 | | | | 231 | 240 |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | <u>HALFDAY</u> | | 12:38:14 | 22:59:45 | | 240 |
| 21 Tue | 08:42:52 | 12:19:19 | 12:19:23 | 17:54:17 | 42 | |
| 22 Wed | l | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | 07:50:44 | 12:31:11 | 12:31:16 | 17:31:28 | | |
| 25 Sat | 08:54:46 | | | 17:21:46 | 54 | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:57:36 | 12:21:54 | 12:22:08 | 17:30:55 | | |
| 28 Tue | 08:14:54 | | 12:23:30 | 17:27:19 | 14 | |
| 29 Wed | 07:50:32 | 12:19:33 | 12:19:38 | | | 240 |
| 30 Thu | 07:59:07 | 12:14:15 | 12:14:21 | 20:29:11 | | |
| 31 Fri | 08:10:26 | 12:14:59 | 12:15:05 | 17:13:02 | 10 | |
| TOTAL | | | | | 372 | 5267 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

NAVARRO, FRANCES MARSHA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

NAVARRO, JOSETTE

For the month of : Jan 01-31 2020 ID No : 201400227

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM UNDERTIME | | | | |
|----|-----|----------------|---------------|--------------|----------------|------|-----|--|
| DA | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE | UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | | | 12:11:54 | | | 480 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | | | 12:27:55 | | | 480 | |
| 14 | Tue | | | 12:22:29 | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | | 12:15:55 | | | 480 | |
| 17 | Fri | | | 12:49:06 | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | | 12:48:27 | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | <u>HALFDAY</u> | | 13:01:57 | 17:44:38 | 1 | 240 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:18:18 | 12:25:47 | | <u>HALFDAY</u> | 18 | 240 | |
| 28 | Tue | | | 12:38:22 | | | 480 | |
| 29 | Wed | | | 12:03:34 | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

NAVARRO, JOSETTE

Verified as to the prescribed office hours

NAVARRO, JOSETTE

For the month of : Jan 01-31 2020 ID No :201400227

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|----------------|---------------|-------------|----------------|------|-----|
| DAY | ARRIVAL DEPA | ARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 Wed | <u> </u> | IOLIDAY | | | | 480 |
| 2 Thu | <u> </u> | BSENT | | | | 480 |
| 3 Fri | <u> </u> | BSENT | | | | 480 |
| 4 Sat | D | AY OFF | | | | |
| 5 Sun | D | AY OFF | | | | |
| 6 Mon | | | 12:11:54 | | | 480 |
| 7 Tue | <u> </u> | BSENT | | | | 480 |
| 8 Wed | <u> </u> | BSENT | | | | 480 |
| 9 Thu | <u> </u> | BSENT | | | | 48 |
| 10 Fri | A | BSENT | | | | 48 |
| 11 Sat | D | AY OFF | | | | |
| 12 Sun | D | AY OFF | | | | |
| 13 Mon | | | 12:27:55 | | | 48 |
| 14 Tue | | | 12:22:29 | | | 48 |
| 15 Wed | <u> </u> | BSENT | | | | 48 |
| 16 Thu | | | 12:15:55 | | | 48 |
| 17 Fri | | | 12:49:06 | | | 48 |
| 18 Sat | D | AY OFF | | | | |
| 19 Sun | D | AY OFF | | | | |
| 20 Mon | | | 12:48:27 | | | 48 |
| 21 Tue | <u> </u> | BSENT | | | | 48 |
| 22 Wed | HALFDAY | | 13:01:57 | 17:44:38 | 1 | 24 |
| 23 Thu | <u> </u> | BSENT | | | | 48 |
| 24 Fri | <u> </u> | BSENT | | | | 48 |
| 25 Sat | D | AY OFF | | | | |
| 26 Sun | D | AY OFF | | | | |
| 27 Mon | 08:18:18 1 | 2:25:47 | | <u>HALFDAY</u> | 18 | 24 |
| 28 Tue | | | 12:38:22 | | | 48 |
| 29 Wed | | | 12:03:34 | | | 48 |
| 30 Thu | <u>A</u> | BSENT | | | | 48 |
| 31 Fri | A | <u>IBSENT</u> | | | | 48 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

19 10560

TOTAL

19 10560

NAVARRO, JOSETTE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

NOVO, ROGELLENE

For the month of : Jan 01-31 2020 ID No : 201600255

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | PM UNDERTIME | | |
|----|-----|----------------|---------------|----------|----------------|-----|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | | 12:20:39 | | | 480 |
| 3 | Fri | | | 12:33:12 | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | <u>HALFDAY</u> | | 12:09:18 | 17:20:04 | | 240 |
| 7 | Tue | 08:14:19 | 12:26:05 | | <u>HALFDAY</u> | 14 | 240 |
| 8 | Wed | | | 12:20:27 | | | 480 |
| 9 | Thu | | | 12:04:09 | | | 480 |
| 10 | Fri | | | 12:04:13 | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | | 12:12:36 | | | 480 |
| 14 | Tue | <u>HALFDAY</u> | | 12:34:03 | 17:26:43 | | 240 |
| 15 | Wed | 08:01:37 | 12:23:28 | 12:23:32 | 17:20:45 | 1 | |
| 16 | Thu | 08:07:09 | 12:21:22 | 12:21:27 | 17:35:22 | 7 | |
| 17 | Fri | 08:07:18 | 12:36:03 | 12:36:10 | 17:33:45 | 7 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:27:09 | 12:27:52 | 12:27:57 | 15:04:38 | 27 | 115 |
| 21 | Tue | 08:07:32 | 12:32:33 | 12:32:38 | 17:16:33 | 7 | |
| 22 | Wed | 08:03:10 | 12:26:07 | | <u>HALFDAY</u> | 3 | 240 |
| 23 | Thu | | | 12:43:50 | | | 480 |
| 24 | Fri | | | 12:33:55 | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | <u>HALFDAY</u> | | 12:11:21 | | | 351 |
| 28 | Tue | 08:02:52 | 12:41:55 | 12:42:01 | 17:32:11 | 2 | |
| 29 | Wed | 08:10:11 | 12:27:44 | 12:27:49 | | 10 | 240 |
| | Thu | 08:09:16 | | | | 9 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 87 | 6706 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

NOVO, ROGELLENE

Verified as to the prescribed office hours

NOVO, ROGELLENE

For the month of : Jan 01-31 2020 ID No :201600255

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu | | AM | | PM | UND | ERTI | ME |
|--|--------|----------------|---------------|-------------|----------------|------|-----|
| 2 Thu | DAY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 3 Fri 12:33:12 486 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon HALFDAY 12:09:18 17:20:04 246 7 Tue 08:14:19 12:26:05 HALFDAY 14 246 8 Wed 12:20:27 486 9 Thu 12:04:09 481 10 Fri 12:04:13 486 11 Sat DAY OFF 280 12 Sun DAY OFF 280 486 14 Tue HALFDAY 12:34:03 17:26:43 246 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11: 21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 <t< td=""><td>1 Wed</td><td></td><td>HOLIDAY</td><td></td><td></td><td></td><td>480</td></t<> | 1 Wed | | HOLIDAY | | | | 480 |
| A Sat DAY OFF 5 Sun DAY OFF 6 Mon HALFDAY 7 Tue 08:14:19 12:26:05 HALFDAY 9 Thu 12:04:09 486 10 Fri 12:04:13 486 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 12:12:36 486 14 Tue HALFDAY 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 31 Thu 12:43:50 486 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 2 Thu | | | 12:20:39 | | | 480 |
| DAY OFF 6 Mon HALFDAY 7 Tue 08:14:19 12:26:05 HALFDAY 14 244 8 Wed 12:20:27 486 9 Thu 12:04:09 486 10 Fri 12:04:13 486 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 12:12:36 486 14 Tue HALFDAY 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 246 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35:29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 3 Fri | | | 12:33:12 | | | 480 |
| 12:09:18 17:20:04 244 7 Tue 08:14:19 12:26:05 HALFDAY 14 244 8 Wed 12:20:27 486 9 Thu 12:04:09 486 10 Fri 12:04:13 486 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 12:12:36 486 14 Tue HALFDAY 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 246 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 4 Sat | | DAY OFF | | | | |
| 7 Tue 08:14:19 12:26:05 | 5 Sun | | DAY OFF | | | | |
| 8 Wed 12:20:27 486 9 Thu 12:04:09 486 10 Fri 12:04:13 486 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 12:12:36 486 14 Tue HALFDAY 12:34:03 17:26:43 246 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 246 23 Thu 12:43:50 486 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35:29 Wed 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 6 Mon | HALFDAY | | 12:09:18 | 17:20:04 | | 240 |
| 9 Thu 12:04:09 486 10 Fri 12:04:13 486 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 12:12:36 486 14 Tue HALFDAY 12:34:03 17:26:43 246 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 246 23 Thu 12:33:55 486 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35:29 Wed 08:03:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 7 Tue | 08:14:19 | 12:26:05 | | <u>HALFDAY</u> | 14 | 240 |
| 10 Fri 12:04:13 486 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 12:12:36 486 14 Tue HALFDAY 12:34:03 17:26:43 246 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 246 23 Thu 12:43:50 486 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35:29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 8 Wed | 大 | | 12:20:27 | | | 480 |
| DAY OFF 12 Sun DAY OFF 13 Mon 14 Tue HALFDAY 12:34:03 17:26:43 244 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 11 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 244 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:41:55 12:41:55 12:42:01 17:32:11 2 29 Wed 08:01:11 12:27:44 12:27:49 10 244 30 Thu 08:09:16 | 9 Thu | | | 12:04:09 | | | 480 |
| 12 Sun DAY OFF 13 Mon | 10 Fri | | | 12:04:13 | | | 480 |
| 13 Mon | 11 Sat | | DAY OFF | | | | |
| 14 Tue | 12 Sun | | DAY OFF | | | | |
| 15 Wed 08:01:37 12:23:28 12:23:32 17:20:45 1 16 Thu 08:07:09 12:21:22 12:21:27 17:35:22 7 17 Fri 08:07:18 12:36:03 12:36:10 17:33:45 7 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 246 23 Thu 12:43:50 486 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35:29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 13 Mon | | | 12:12:36 | | | 480 |
| 16 Thu | 14 Tue | HALFDAY | | 12:34:03 | 17:26:43 | | 240 |
| 17 Fri | 15 Wed | 08:01:37 | 12:23:28 | 12:23:32 | 17:20:45 | 1 | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11: 21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 24: 23 Thu 12:43:50 48: 24 Fri 12:33:55 48: 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35: 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 24: 30 Thu 08:09:16 | 16 Thu | 08:07:09 | 12:21:22 | 12:21:27 | 17:35:22 | 7 | |
| 19 Sun DAY OFF 20 Mon 08:27:09 12:27:52 12:27:57 15:04:38 27 11:21 Tue 08:07:32 12:32:33 12:32:38 17:16:33 7 22 Wed 08:03:10 12:26:07 HALFDAY 3 24:43:50 48:02:4 Fri 12:33:55 48:024 Fri 12:33:55 48:025 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35:028 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 24:030 Thu 08:09:16 | 17 Fri | 08:07:18 | 12:36:03 | 12:36:10 | 17:33:45 | 7 | |
| 20 Mon | 18 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sun | | DAY OFF | | | | |
| 22 Wed 08:03:10 12:26:07 | 20 Mon | 08:27:09 | 12:27:52 | 12:27:57 | 15:04:38 | 27 | 115 |
| 23 Thu 12:43:50 486 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35: 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 21 Tue | 08:07:32 | 12:32:33 | 12:32:38 | 17:16:33 | 7 | |
| 24 Fri 12:33:55 486 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35: 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 246 30 Thu 08:09:16 9 246 | 22 Wed | 08:03:10 | 12:26:07 | | <u>HALFDAY</u> | 3 | 240 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35: 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 24: 30 Thu 08:09:16 9 24: | 23 Thu | | | 12:43:50 | | | 480 |
| 26 Sun DAY OFF 27 Mon HALFDAY 12:11:21 15:08:35 35 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 240 30 Thu 08:09:16 9 240 | 24 Fri | | | 12:33:55 | | | 480 |
| 27 Mon HALFDAY 12:11:21 15:08:35 35: 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 24:30 30 Thu 08:09:16 9 24:40 | 25 Sat | | DAY OFF | | | | |
| 28 Tue 08:02:52 12:41:55 12:42:01 17:32:11 2 29 Wed 08:10:11 12:27:44 12:27:49 10 240 30 Thu 08:09:16 9 240 | 26 Sun | | DAY OFF | | | | |
| 29 Wed 08:10:11 12:27:44 12:27:49 10 240 30 Thu 08:09:16 9 240 | 27 Mon | <u>HALFDAY</u> | | 12:11:21 | 15:08:35 | | 351 |
| 30 Thu 08:09:16 9 24 | 28 Tue | 08:02:52 | 12:41:55 | 12:42:01 | 17:32:11 | 2 | |
| | 29 Wed | 08:10:11 | 12:27:44 | 12:27:49 | | 10 | 240 |
| 31 Fri ARSENT 480 | 30 Thu | 08:09:16 | | | | 9 | 240 |
| ADDENT 400 | 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

87 6706

TOTAL

NOVO, ROGELLENE

Verified as to the prescribed office hours

IN-CHARGE

OBILLO, CHERYL

For the month of : Jan 01-31 2020 ID No : 200200097

Official hours for (days A.M. P.M. arrival and departure)

Printed: 2020-02-03

OBILLO, CHERYL

For the month of : Jan 01-31 2020

ID No:200200097

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | ME_ | | | AM | | PM | UNE | ERTI | ME |
|-------|----------|---------------|----------|----------------|-----|------|----|---------|--------------|---------------|-------------|----------------|------|------|
| DAY | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT | Г | PΑΥ | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| Wed | | HOLIDAY | | | | 480 | 1 | Wed | | HOLIDAY | oc D Li | | | 480 |
| ? Thu | 07:43:14 | 12:12:34 | | 16:58:57 | | 31 | 2 | Thu | 07:43:14 | 12:12:34 | | 16:58:57 | | 3′ |
| B Fri | 08:08:44 | 12:02:12 | 12:02:19 | 17:18:38 | | 11 | 3 | Fri | 08:08:44 | 12:02:12 | 12:02:19 | 17:18:38 | | 1 |
| Sat | | DAY OFF | | | | | 4 | Sat | | DAY OFF | | | | |
| Sun | | DAY OFF | | | | | 5 | Sun | | DAY OFF | | | | |
| Mon | 07:38:13 | 12:38:13 | 12:38:22 | 20:40:07 | | | 6 | Mon | 07:38:13 | 12:38:13 | 12:38:22 | 20:40:07 | | |
| Tue | 08:37:23 | 12:19:44 | 12:19:55 | 20:01:16 | 7 | | 7 | Tue | 08:37:23 | 12:19:44 | 12:19:55 | 20:01:16 | 7 | |
| Wed | 08:23:49 | 12:53:05 | 12:53:14 | 20:29:36 | | | 8 | Wed | 08:23:49 | 12:53:05 | 12:53:14 | 20:29:36 | | |
| Thu | | <u>ABSENT</u> | | | | 480 | 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 0 Fri | HALFDA | <u>Y</u> | 12:00:18 | 21:11:00 | | 210 | 10 |) Fri | HALFDAY | | 12:00:18 | 21:11:00 | | 210 |
| 1 Sat | | DAY OFF | | | | | 11 | Sat | | DAY OFF | | | | |
| 2 Sun | | DAY OFF | | | | | 12 | 2 Sun | | DAY OFF | | | | |
| 3 Mon | 08:04:37 | 12:00:06 | 12:00:13 | 20:18:00 | 4 | | 13 | 3 Mon | 08:04:37 | 12:00:06 | 12:00:13 | 20:18:00 | 4 | |
| 4 Tue | 08:41:00 | 12:15:25 | 12:15:36 | 19:27:08 | 11 | | 14 | Tue | 08:41:00 | 12:15:25 | 12:15:36 | 19:27:08 | 11 | |
| 5 Wed | | | 12:29:07 | | | 480 | 15 | Wed | | | 12:29:07 | | | 480 |
| 6 Thu | 07:44:32 | 12:01:30 | | <u>HALFDAY</u> | | 270 | 16 | 3 Thu | 07:44:32 | 12:01:30 | | <u>HALFDAY</u> | | 270 |
| 7 Fri | 06:32:40 | | | | | 270 | 17 | ' Fri | 06:32:40 | | | | | 270 |
| 3 Sat | | DAY OFF | | | | | 18 | Sat | | DAY OFF | | | | |
| 9 Sun | | DAY OFF | | | | | 19 | Sun | | DAY OFF | | | | |
| 0 Mon | 10:12:25 | 12:54:50 | 12:54:58 | 18:03:29 | 132 | | 20 |) Mon | 10:12:25 | 12:54:50 | 12:54:58 | 18:03:29 | 132 | |
| 1 Tue | 08:34:31 | 12:59:42 | 12:59:48 | 19:28:19 | 4 | | 2′ | Tue | 08:34:31 | 12:59:42 | 12:59:48 | 19:28:19 | 4 | |
| 2 Wed | 08:41:27 | 12:56:24 | 12:56:46 | 18:06:22 | 11 | | 22 | 2 Wed | 08:41:27 | 12:56:24 | 12:56:46 | 18:06:22 | 11 | |
| 3 Thu | 08:44:45 | 12:58:13 | 12:58:23 | 18:02:45 | 14 | | 23 | 3 Thu | 08:44:45 | 12:58:13 | 12:58:23 | 18:02:45 | 14 | |
| 4 Fri | 08:46:57 | 12:04:09 | 12:04:15 | 20:22:22 | 16 | | 24 | Fri | 08:46:57 | 12:04:09 | 12:04:15 | 20:22:22 | 16 | |
| 5 Sat | | DAY OFF | | | | | 25 | Sat | | DAY OFF | | | | |
| 6 Sun | | DAY OFF | | | | | 26 | Sun | | DAY OFF | | | | |
| 7 Mon | 08:51:56 | | | 21:12:56 | 51 | | 27 | Mon Mon | 08:51:56 | | | 21:12:56 | 51 | |
| 3 Tue | 08:27:09 | 12:06:10 | 12:06:16 | 18:40:47 | | | 28 | 3 Tue | 08:27:09 | 12:06:10 | 12:06:16 | 18:40:47 | | |
| 9 Wed | 08:44:11 | 12:54:26 | 12:54:34 | | 14 | 270 | 29 | Wed | 08:44:11 | 12:54:26 | 12:54:34 | | 14 | 270 |
|) Thu | 08:46:08 | | | | 16 | 270 | 30 |) Thu | 08:46:08 | | | | 16 | 270 |
| 1 Fri | | <u>ABSENT</u> | | | | 480 | 3′ | Fri | | <u>ABSENT</u> | | | | 480 |
| OTAL | | | | | 280 | 3252 | T | DTAL | | | | | 280 | 3252 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

OBILLO, CHERYL

Verified as to the prescribed office hours

OBILLO, CHERYL

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

OCAMPO, MADELENE

For the month of : Jan 01-31 2020 ID No : 197900100

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNDERTIME | | | |
|----|-----|-------------|---------------|----------|-----------|-----|--------|--|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:52:09 | 12:11:20 | 12:24:11 | 17:02:03 | | | |
| 3 | Fri | 08:31:38 | 12:03:35 | 12:04:47 | | 31 | 240 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:50:12 | 12:02:44 | 12:03:37 | 17:01:16 | | | |
| 7 | Tue | 07:55:11 | 12:17:42 | 12:18:10 | 18:15:45 | | | |
| 8 | Wed | 07:54:03 | 12:00:19 | 12:02:37 | 17:10:36 | | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:51:28 | 12:04:56 | 12:05:20 | 17:17:46 | | | |
| 14 | Tue | 07:54:31 | 12:24:19 | 12:38:06 | 17:28:38 | | | |
| 15 | Wed | 06:33:43 | 12:19:58 | 12:42:58 | | | 240 | |
| 16 | Thu | 07:52:00 | 12:02:49 | 12:05:06 | 17:02:45 | | | |
| 17 | Fri | 08:25:07 | 12:01:29 | 12:07:08 | | 25 | 240 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | 07:52:20 | | | | | 240 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:43:38 | 12:02:54 | 12:04:06 | | 43 | 240 | |
| 28 | Tue | 07:51:27 | 12:04:08 | 12:05:39 | 17:50:19 | | | |
| 29 | Wed | 07:57:37 | | | 17:36:04 | | | |
| 30 | Thu | 07:53:28 | 12:00:51 | 12:03:39 | 17:10:22 | | | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 99 | 5040 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

OCAMPO, MADELENE

Verified as to the prescribed office hours

OCAMPO, MADELENE

For the month of : **Jan 01-31 2020** ID No :**197900100**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:52:09 | 12:11:20 | 12:24:11 | 17:02:03 | | |
| 3 | Fri | 08:31:38 | 12:03:35 | 12:04:47 | | 31 | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:50:12 | 12:02:44 | 12:03:37 | 17:01:16 | | |
| 7 | Tue | 07:55:11 | 12:17:42 | 12:18:10 | 18:15:45 | | |
| 8 | Wed | 07:54:03 | 12:00:19 | 12:02:37 | 17:10:36 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:51:28 | 12:04:56 | 12:05:20 | 17:17:46 | | |
| 14 | Tue | 07:54:31 | 12:24:19 | 12:38:06 | 17:28:38 | | |
| 15 | Wed | 06:33:43 | 12:19:58 | 12:42:58 | | | 240 |
| 16 | Thu | 07:52:00 | 12:02:49 | 12:05:06 | 17:02:45 | | |
| 17 | Fri | 08:25:07 | 12:01:29 | 12:07:08 | | 25 | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:52:20 | | | | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:43:38 | 12:02:54 | 12:04:06 | | 43 | 240 |
| 28 | Tue | 07:51:27 | 12:04:08 | 12:05:39 | 17:50:19 | | |
| 29 | Wed | 07:57:37 | | | 17:36:04 | | |
| 30 | Thu | 07:53:28 | 12:00:51 | 12:03:39 | 17:10:22 | | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

99 5040

TOTAL

OCAMPO, MADELENE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

Olimba, Jeaniesan B

For the month of : **Jan 01-31 2020** ID No : **0800031** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL I | DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | ABSENT | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:57:57 | 12:05:49 | 12:40:45 | 18:24:25 | | |
| 14 | Tue | 07:59:07 | 12:35:46 | 12:41:09 | 17:05:24 | | |
| 15 | Wed | 07:41:38 | 12:32:09 | 12:49:50 | | | 240 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:58:46 | 12:19:58 | 12:34:09 | 17:35:11 | | |
| 21 | Tue | 07:56:57 | 12:16:43 | 12:40:36 | 17:50:07 | | |
| 22 | Wed | 07:51:14 | 12:40:20 | 12:53:50 | 17:05:42 | | |
| 23 | Thu | 07:40:33 | 12:09:30 | 12:41:06 | 17:31:12 | | |
| 24 | Fri | 07:09:18 | 12:09:37 | 12:41:07 | 20:18:06 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:53:50 | 12:09:47 | 12:44:15 | 17:36:18 | | |
| 28 | Tue | 07:45:59 | 12:09:58 | 12:40:21 | | | 240 |
| 29 | Wed | 07:35:51 | 12:09:30 | 12:40:37 | 18:52:10 | | |
| 30 | Thu | 07:40:59 | 12:10:12 | 12:40:37 | 17:01:04 | | |
| 31 | Fri | 07:48:37 | 12:06:52 | 12:40:29 | 17:05:44 | | |
| TO | TAL | | | | | 0 | 5280 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Olimba, Jeaniesan B

Verified as to the prescribed office hours

Olimba, Jeaniesan B

For the month of : Jan 01-31 2020 ID No : 0800031

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu | | AM | | PM | UND | ERT | IME |
|--|--------|------------|---------------|-------------|----------|-----|--------|
| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 480 8 Wed ABSENT 480 9 Thu ABSENT 480 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:57:57 12:05:49 12:40:45 18:24:25 14 Tue 07:59:07 12:35:46 12:41:09 17:05:24 15 Wed 07:41:38 12:32:09 12:49:50 240 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | DAY | ARRIVAL | DEPARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| ABSENT AB | 1 We | ed . | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon ABSENT Tue ABSENT ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:57:57 12:05:49 12:40:45 18:24:25 14 Tue 07:59:07 12:35:46 12:41:09 17:05:24 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:07 20:18:06 DAY OFF 25 Sat DAY OFF 27 Mon 07:53:51 12:09:37 12:44:15 17:36:18 28 Tue 07:45:59 12:09:37 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:27 18:52:10 30 Thu 07:40:59 12:10:12 12:40:27 17:05:44 | 2 Th | ı // | <u>ABSENT</u> | | | | 480 |
| DAY OFF Mon ABSENT Tue ABSENT Med ABSENT MESENT ME | 3 Fri | | <u>ABSENT</u> | | | | 480 |
| 6 Mon ABSENT 480 7 Tue ABSENT 480 8 Wed ABSENT 480 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 480 12 Sun DAY OFF 480 13 Mon 07:57:57 12:05:49 12:40:45 18:24:25 14 Tue 07:59:07 12:35:46 12:41:09 17:05:24 15 Wed 07:41:38 12:32:09 12:49:50 240 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:4 | 4 Sa | | DAY OFF | | | | |
| ABSENT 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:57:57 12:05:49 12:41:09 17:05:24 15 Wed 07:41:38 12:32:09 12:49:50 240 ABSENT 480 ABSENT 480 16 Thu ABSENT ABSENT ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 5 Su | n | DAY OFF | | | | |
| ## ABSENT 480 ## ABSENT 48 | 6 Mo | n | <u>ABSENT</u> | | | | 480 |
| ABSENT AB | 7 Tue | Э | <u>ABSENT</u> | | | | 480 |
| ABSENT 11 Sat 12 Sun 13 Mon 157:57 12:05:49 12:40:45 13:24:25 14 Tue 17:59:07 12:35:46 12:41:09 17:05:24 15 Wed 16 Thu 17 Fri 18 Sat 19 Sun 10 ABSENT 19 Sun 10 ABSENT 10 ABSENT 11 Sat 11 Tue 11 Sat 12:32:09 12:49:50 13 Mon 14 Sat 15 Wed 15 Wed 16 Thu 17 Fri 18 ABSENT 18 Sat | 8 We | ed | <u>ABSENT</u> | | | | 480 |
| DAY OFF 12 Sun DAY OFF 13 Mon 07:57:57 12:05:49 12:40:45 18:24:25 14 Tue 07:59:07 12:35:46 12:41:09 17:05:24 15 Wed 07:41:38 12:32:09 12:49:50 240 16 Thu ABSENT ABSENT 17 Fri ABSENT DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:05:44 | 9 Th | ı | <u>ABSENT</u> | | | | 480 |
| 12 Sun | 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon 07:57:57 12:05:49 12:40:45 18:24:25 14 Tue 07:59:07 12:35:46 12:41:09 17:05:24 15 Wed 07:41:38 12:32:09 12:49:50 240 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 11 Sa | /,-07 | DAY OFF | | | | |
| 14 Tue | 12 Su | n \ | DAY OFF | | | | |
| 15 Wed 07:41:38 12:32:09 12:49:50 240 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 13 Mo | n 07:57:57 | 7 12:05:49 | 12:40:45 | 18:24:25 | | |
| 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:37 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 14 Tu | 9 07:59:07 | 7 12:35:46 | 12:41:09 | 17:05:24 | | |
| 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:37 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 15 We | d 07:41:38 | 3 12:32:09 | 12:49:50 | | | 240 |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 16 Th | ı | <u>ABSENT</u> | | | | 480 |
| DAY OFF 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:37 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon 07:58:46 12:19:58 12:34:09 17:35:11 21 Tue 07:56:57 12:16:43 12:40:36 17:50:07 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:37 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 18 Sa | t | DAY OFF | | | | |
| 21 Tue | 19 Su | n | DAY OFF | | | | |
| 22 Wed 07:51:14 12:40:20 12:53:50 17:05:42 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:29 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 20 Mo | n 07:58:46 | 6 12:19:58 | 12:34:09 | 17:35:11 | | |
| 23 Thu 07:40:33 12:09:30 12:41:06 17:31:12 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 21 Tu | 9 07:56:57 | 7 12:16:43 | 12:40:36 | 17:50:07 | | |
| 24 Fri 07:09:18 12:09:37 12:41:07 20:18:06 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 22 We | d 07:51:14 | 4 12:40:20 | 12:53:50 | 17:05:42 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 23 Th | u 07:40:30 | 3 12:09:30 | 12:41:06 | 17:31:12 | | |
| 26 Sun DAY OFF 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240:29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 24 Fri | 07:09:18 | 8 12:09:37 | 12:41:07 | 20:18:06 | | |
| 27 Mon 07:53:50 12:09:47 12:44:15 17:36:18 28 Tue 07:45:59 12:09:58 12:40:21 240 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 25 Sa | t | DAY OFF | | | | |
| 28 Tue 07:45:59 12:09:58 12:40:21 240 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 26 Su | n | DAY OFF | | | | |
| 29 Wed 07:35:51 12:09:30 12:40:37 18:52:10 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 27 Mo | n 07:53:50 | 0 12:09:47 | 12:44:15 | 17:36:18 | | |
| 30 Thu 07:40:59 12:10:12 12:40:37 17:01:04 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 28 Tu | 9 07:45:59 | 9 12:09:58 | 12:40:21 | | | 240 |
| 31 Fri 07:48:37 12:06:52 12:40:29 17:05:44 | 29 We | ed 07:35:5 | 1 12:09:30 | 12:40:37 | 18:52:10 | | |
| | 30 Thi | u 07:40:59 | 9 12:10:12 | 12:40:37 | 17:01:04 | | |
| TOTAL 0 5280 | 31 Fri | 07:48:37 | 7 12:06:52 | 12:40:29 | 17:05:44 | | |
| | ТОТА | L | | | | 0 | 5280 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Olimba, Jeaniesan B

Verified as to the prescribed office hours

IN-CHARGE

OMUS, NELNER

For the month of : Jan 01-31 2020 $\,$ ID No : 201400211

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:30:17 | 12:24:40 | 12:24:46 | 18:16:09 | 30 | |
| 3 | Fri | 08:49:32 | 12:12:47 | 12:12:51 | 18:55:26 | 49 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:46:18 | 12:41:34 | 12:41:40 | 18:09:00 | 46 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | 09:04:49 | | | 20:08:44 | 64 | |
| 10 | Fri | 08:53:16 | | | 18:53:57 | 53 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:50:15 | 12:43:25 | 12:43:30 | 18:23:31 | 50 | |
| 14 | Tue | | | | 18:26:44 | | 240 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 292 | 7920 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

OMUS, NELNER

Verified as to the prescribed office hours

OMUS, NELNER

For the month of : Jan 01-31 2020 ID I

ID No:201400211

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| Thu 08:30:17 12:24:40 12:24:46 18:16:09 30 3 Fri 08:49:32 12:12:47 12:12:51 18:55:26 49 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:46:18 12:41:34 12:41:40 18:09:00 46 7 Tue ABSENT 8 Wed ABSENT 9 Thu 09:04:49 20:08:44 64 10 Fri 08:53:16 18:53:57 53 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:50:15 12:43:25 12:43:30 18:23:31 50 14 Tue 18:26:44 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 29 Wed ABSENT 29 Wed ABSENT 20 Thu ABSENT 20 Thu ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 29 Wed ABSENT | | AM | | PM | UND | ERTI | ME |
|--|--------|-------------|---------------|-------------|----------|------|-----|
| 2 Thu 08:30:17 12:24:40 12:24:46 18:16:09 30 3 Fri 08:49:32 12:12:47 12:12:51 18:55:26 49 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:46:18 12:41:34 12:41:40 18:09:00 46 7 Tue ABSENT 8 Wed ABSENT 9 Thu 09:04:49 20:08:44 64 10 Fri 08:53:16 18:53:57 53 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:50:15 12:43:25 12:43:30 18:23:31 50 14 Tue 18:26:44 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 20 Thu ABSENT 20 Thu ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 20 Thu ABSENT 20 Thu ABSENT 21 Tue ABSENT 22 Thu ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT | DAY | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Fri 08:49:32 12:12:47 12:12:51 18:55:26 49 1 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:46:18 12:41:34 12:41:40 18:09:00 46 7 Tue ABSENT 8 Wed ABSENT 9 Thu 09:04:49 20:08:44 64 10 Fri 08:53:16 18:53:57 53 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:50:15 12:43:25 12:43:30 18:23:31 50 14 Tue 18:26:44 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 29 Wed ABSENT 20 Thu ABSENT 20 Thu ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 1 We | d | HOLIDAY | | | | 480 |
| A Sat DAY OFF Sun DAY OFF B Sun DAY OFF C Mon 08:46:18 12:41:34 12:41:40 18:09:00 46 C Tue ABSENT C Med ABSENT C DAY OFF C DAY | 2 Thu | 08:30:17 | 12:24:40 | 12:24:46 | 18:16:09 | 30 | |
| DAY OFF Mon 08:46:18 12:41:34 12:41:40 18:09:00 46 Tue ABSENT Wed ABSENT Thu 09:04:49 20:08:44 64 To Fri 08:53:16 18:53:57 53 The DAY OFF Sun DAY OFF Sun DAY OFF The Wed ABSENT The ABSENT | 3 Fri | 08:49:32 | 12:12:47 | 12:12:51 | 18:55:26 | 49 | |
| 12:41:34 | 4 Sat | | DAY OFF | | | | |
| 7 Tue ABSENT 8 Wed ABSENT 9 Thu 09:04:49 20:08:44 64 10 Fri 08:53:16 18:53:57 53 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:50:15 12:43:25 12:43:30 18:23:31 50 14 Tue 18:26:44 18:26 | 5 Sur | ı | DAY OFF | | | | |
| ## ABSENT Wed | 6 Mor | n 08:46:18 | 12:41:34 | 12:41:40 | 18:09:00 | 46 | |
| 9 Thu 09:04:49 20:08:44 64 10 Fri 08:53:16 18:53:57 53 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:50:15 12:43:25 12:43:30 18:23:31 50 14 Tue 18:26:44 15 Wed ABSENT 16 Thu ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT | 7 Tue | 145 | <u>ABSENT</u> | | | | 480 |
| 10 Fri 08:53:16 | 8 We | d | <u>ABSENT</u> | | | | 480 |
| 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:50:15 12:43:25 12:43:30 18:23:31 50 14 Tue 18:26:44 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT | 9 Thu | 09:04:49 | | | 20:08:44 | 64 | |
| 12 Sun | 10 Fri | 08:53:16 | | | 18:53:57 | 53 | |
| 13 Mon | 11 Sat | | DAY OFF | | | | |
| 14 Tue 18:26:44 15 Wed ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 20 Thu ABSENT 21 Tue ABSENT 22 ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT | 12 Sur | | DAY OFF | | | | |
| ABSENT 16 Thu ABSENT 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 13 Mor | n 08:50:15 | 12:43:25 | 12:43:30 | 18:23:31 | 50 | |
| ABSENT 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 14 Tue | | | | 18:26:44 | | 240 |
| 17 Fri | 15 We | d | <u>ABSENT</u> | | | | 480 |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 29 Wed ABSENT 20 Thu ABSENT 20 Thu ABSENT | 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 19 Sun DAY OFF 20 Mon ABSENT 21 Tue ABSENT 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 20 Wed ABSENT 21 Tue ABSENT 22 Tue ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT | 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon | 18 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sur | 1 | DAY OFF | | | | |
| 22 Wed ABSENT 23 Thu ABSENT 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 20 Mor | า | <u>ABSENT</u> | | | | 480 |
| 23 Thu | 21 Tue | : | <u>ABSENT</u> | | | | 480 |
| 24 Fri ABSENT 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 22 We | d | <u>ABSENT</u> | | | | 480 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 26 Sun DAY OFF 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 27 Mon ABSENT 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT | 25 Sat | | DAY OFF | | | | |
| 28 Tue <u>ABSENT</u> 29 Wed <u>ABSENT</u> 30 Thu <u>ABSENT</u> | 26 Sur | 1 | DAY OFF | | | | |
| 29 Wed <u>ABSENT</u> 30 Thu <u>ABSENT</u> | 27 Mor | า | <u>ABSENT</u> | | | | 480 |
| 30 Thu <u>ABSENT</u> | 28 Tue | : | <u>ABSENT</u> | | | | 480 |
| | 29 We | d | <u>ABSENT</u> | | | | 480 |
| | 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> | 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

292 7920

TOTAL

OMUS, NELNER

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

OPORTO, JULIE ANN

For the month of : **Jan 01-31 2020** ID No : **201700271**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:07:46 | 12:41:48 | 12:42:23 | 17:04:02 | | |
| 3 | Fri | 07:22:04 | 12:25:59 | 12:26:19 | 17:07:19 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:29:20 | 12:44:34 | 12:44:40 | 17:02:27 | | |
| 7 | Tue | 06:17:47 | 12:39:57 | 12:40:08 | 17:36:04 | | |
| 8 | Wed | 06:16:22 | 12:33:31 | 12:33:37 | 16:15:05 | | 44 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 06:26:22 | 12:51:19 | 12:51:25 | 17:08:04 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:36:18 | 12:38:45 | 12:38:52 | 16:06:03 | | 53 |
| 14 | Tue | 06:07:55 | 12:19:29 | 12:19:35 | 19:40:27 | | |
| 15 | Wed | 06:14:24 | 12:54:17 | 12:54:26 | 16:07:43 | | 52 |
| 16 | Thu | 08:44:54 | 12:21:01 | 12:21:07 | 18:13:59 | 44 | |
| 17 | Fri | 06:33:33 | 12:14:12 | 12:14:17 | 16:18:10 | | 41 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:34:11 | 12:25:08 | 12:25:13 | 16:49:16 | | 10 |
| 21 | Tue | 06:23:34 | 12:43:48 | | 17:15:22 | | |
| 22 | Wed | 06:29:03 | 12:43:42 | 12:43:49 | 16:40:20 | | 19 |
| 23 | Thu | 06:33:56 | 12:39:42 | 12:40:03 | 16:43:51 | | 16 |
| 24 | Fri | 06:52:47 | 12:57:16 | 12:57:21 | 16:39:12 | | 20 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:32:46 | 12:34:07 | 12:34:12 | 16:53:43 | | 6 |
| 28 | Tue | 06:24:31 | 12:51:41 | 12:51:46 | 16:41:55 | | 18 |
| 29 | Wed | 06:41:43 | 12:16:41 | 12:16:47 | | | 240 |
| 30 | Thu | 06:11:23 | 12:43:47 | 12:43:53 | 16:06:48 | | 53 |
| 31 | Fri | 06:19:06 | 12:17:02 | 12:17:08 | 16:34:33 | | 25 |
| ТО | TAL | | | | | 44 | 1557 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

OPORTO, JULIE ANN

Verified as to the prescribed office hours

OPORTO, JULIE ANN

For the month of : **Jan 01-31 2020** ID No :**201700271**

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed 2 Thu 3 Fri 4 Sat 5 Sun 6 Mon 7 Tue | 07:07:46 07:22:04 06:29:20 06:17:47 | HOLIDAY 12:41:48 12:25:59 DAY OFF DAY OFF 12:44:34 12:39:57 12:33:31 | 12:42:23 12:26:19 12:44:40 12:40:08 | 17:04:02 17:07:19 | LATE | 480 |
|---|--|---|--|----------------------|------|------|
| 2 Thu3 Fri4 Sat5 Sun6 Mon | 07:07:46 07:22:04 06:29:20 06:17:47 | 12:41:48 12:25:59 DAY OFF DAY OFF 12:44:34 12:39:57 | 12:42:23 12:26:19 12:44:40 | 17:07:19 | | 480 |
| 3 Fri 4 Sat 5 Sun 6 Mon | 07:22:04 06:29:20 06:17:47 | 12:25:59 DAY OFF DAY OFF 12:44:34 12:39:57 | 12:26:19 12:44:40 | 17:07:19 | | |
| 4 Sat 5 Sun 6 Mon | 06:29:20 06:17:47 | DAY OFF DAY OFF 12:44:34 12:39:57 | 12:44:40 | | | |
| 5 Sun 6 Mon | 06:17:47 | DAY OFF 12:44:34 12:39:57 | | 17:02:27 | | |
| 6 Mon | 06:17:47 | 12:44:34 12:39:57 | | 17:02:27 | | |
| | 06:17:47 | 12:39:57 | | 17:02:27 | | |
| 7 Tue | | | 12:40:08 | | | |
| | 06:16:22 | 12-33-31 | | 17:36:04 | | |
| 3 Wed | | 12.00.01 | 12:33:37 | 16:15:05 | | 44 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 06:26:22 | 12:51:19 | 12:51:25 | 17:08:04 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 06:36:18 | 12:38:45 | 12:38:52 | 16:06:03 | | 53 |
| 14 Tue | 06:07:55 | 12:19:29 | 12:19:35 | 19:40:27 | | |
| 15 Wed | 06:14:24 | 12:54:17 | 12:54:26 | 16:07:43 | | 52 |
| 16 Thu | 08:44:54 | 12:21:01 | 12:21:07 | 18:13:59 | 44 | |
| 17 Fri | 06:33:33 | 12:14:12 | 12:14:17 | 16:18:10 | | 41 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 06:34:11 | 12:25:08 | 12:25:13 | 16:49:16 | | 10 |
| 21 Tue | 06:23:34 | 12:43:48 | | 17:15:22 | | |
| 22 Wed | 06:29:03 | 12:43:42 | 12:43:49 | 16:40:20 | | 19 |
| 23 Thu | 06:33:56 | 12:39:42 | 12:40:03 | 16:43:51 | | 16 |
| 24 Fri | 06:52:47 | 12:57:16 | 12:57:21 | 16:39:12 | | 20 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 06:32:46 | 12:34:07 | 12:34:12 | 16:53:43 | | 6 |
| 28 Tue | 06:24:31 | 12:51:41 | 12:51:46 | 16:41:55 | | 18 |
| 29 Wed | 06:41:43 | 12:16:41 | 12:16:47 | | | 240 |
| 30 Thu | 06:11:23 | 12:43:47 | 12:43:53 | 16:06:48 | | 53 |
| 31 Fri | 06:19:06 | 12:17:02 | 12:17:08 | 16:34:33 | | 25 |
| TOTAL | • | | | | 44 | 1557 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

OPORTO, JULIE ANN

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

ORDONA, ELSA

For the month of : **Jan 01-31 2020** ID No : **197800020** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|-------------|----------------|----------|-----------|-----|------|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | <u>HOLIDAY</u> | | | | 480 |
| 2 | Thu | 08:09:55 | 12:22:58 | 12:23:04 | 17:16:56 | | 13 |
| 3 | Fri | 08:35:46 | 12:01:55 | 12:02:00 | 17:36:47 | 5 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:13:08 | 12:10:38 | 12:10:44 | 17:30:06 | 13 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | 08:15:24 | 12:01:43 | 12:01:49 | 17:21:24 | | 8 |
| 9 | Thu | 08:42:46 | 12:02:44 | 12:02:50 | 17:43:14 | 12 | |
| 10 | Fri | 08:36:49 | 12:17:28 | 12:17:38 | 17:40:52 | 6 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:05:43 | 12:19:30 | 12:19:41 | 17:09:47 | 5 | 20 |
| 14 | Tue | 08:37:08 | 12:49:56 | 12:50:03 | 17:42:03 | 7 | |
| 15 | Wed | 08:33:41 | | | 17:50:32 | 3 | |
| 16 | Thu | 08:32:45 | 12:19:20 | 12:19:26 | 17:37:47 | 2 | |
| 17 | Fri | 08:44:11 | 12:09:20 | 12:09:30 | 17:51:37 | 14 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:41:09 | 12:26:03 | 12:26:08 | 17:49:57 | 41 | |
| 21 | Tue | 08:44:59 | 12:16:47 | 12:16:54 | 17:45:38 | 14 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 08:36:40 | 12:14:20 | 12:14:26 | 17:45:29 | 6 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:05:33 | 12:03:54 | 12:04:00 | 17:47:44 | 5 | |
| 28 | Tue | 08:44:43 | 12:04:33 | 12:04:39 | 17:50:43 | 14 | |
| 29 | Wed | 08:35:49 | 12:05:41 | 12:05:47 | 17:40:58 | 5 | |
| 30 | Thu | 08:36:40 | | | | 6 | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

ORDONA, ELSA

Verified as to the prescribed office hours

2711

ORDONA, ELSA

For the month of : **Jan 01-31 2020** ID No :**197800020**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 08:09:55 12:22:58 12:23:04 17:16:56 3 Fri 08:35:46 12:01:55 12:02:00 17:36:47 5 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:13:08 12:10:38 12:10:44 17:30:06 13 7 Tue ABSENT 8 Wed 08:15:24 12:01:43 12:01:49 17:21:24 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:36:40 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 12:05:41 12:05:47 17:40:58 5 | | AM | | PM | UND | ERT | ME |
|--|--------|--------------|---------------|-------------|----------|------|------|
| 2 Thu 08:09:55 12:22:58 12:23:04 17:16:56 3 Fri 08:35:46 12:01:55 12:02:00 17:36:47 5 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:13:08 12:10:38 12:10:44 17:30:06 13 7 Tue ABSENT 8 Wed 08:15:24 12:01:43 12:01:49 17:21:24 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 12:09:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 12:05:41 12:05:47 17:40:58 5 | DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 3 Fri 08:35:46 12:01:55 12:02:00 17:36:47 5 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 08:13:08 12:10:38 12:10:44 17:30:06 13 7 Tue ABSENT 8 Wed 08:15:24 12:01:43 12:01:49 17:21:24 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 DAY OFF 27 Mon 08:05:33 12:03:54 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 31 Fri ABSENT | 1 Wed | i | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Sun DAY OFF Mon O8:13:08 12:10:38 12:10:44 17:30:06 13 7 Tue ABSENT 8 Wed O8:15:24 12:01:43 12:01:49 17:21:24 9 Thu O8:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri O8:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon O8:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue O8:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed O8:33:41 17:50:32 3 16 Thu O8:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri O8:44:11 12:09:20 12:09:30 17:51:37 14 DAY OFF 19 Sun DAY OFF 20 Mon O8:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue O8:44:59 12:16:47 12:16:54 17:45:38 14 ABSENT 24 Fri O8:36:40 12:14:20 12:14:26 17:45:29 6 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon O8:05:33 12:03:54 12:04:39 17:50:43 14 29 Wed O8:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu O8:36:40 31 Fri ABSENT | 2 Thu | 08:09:55 | 12:22:58 | 12:23:04 | 17:16:56 | | 13 |
| DAY OFF Mon 08:13:08 12:10:38 12:10:44 17:30:06 13 Tue ABSENT 8 Wed 08:15:24 12:01:43 12:01:49 17:21:24 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:36:40 12:16:47 12:16:54 17:45:38 14 ABSENT 22 Wed ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 ABSENT ABSENT 41 Tie OB:36:40 12:04:33 12:04:39 17:50:43 14 14 Tie OB:36:40 12:05:41 12:05:47 17:40:58 5 15 Tie OB:36:40 6 16 Mon 08:36:40 12:05:41 12:05:47 17:40:58 5 18 Tie OB:36:40 6 18 ABSENT 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 18 Tie OB:36:40 6 | 3 Fri | 08:35:46 | 12:01:55 | 12:02:00 | 17:36:47 | 5 | |
| 6 Mon 08:13:08 12:10:38 12:10:44 17:30:06 13 7 Tue ABSENT 8 Wed 08:15:24 12:01:43 12:01:49 17:21:24 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF DAY OFF 12 Sun DAY OFF 12 12 17:40:52 6 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08: | 4 Sat | | DAY OFF | | | | |
| ## ABSENT New of the color o | 5 Sun | | DAY OFF | | | | |
| 8 Wed 08:15:24 12:01:43 12:01:49 17:21:24 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:45:38 14 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 6 Mon | 08:13:08 | 12:10:38 | 12:10:44 | 17:30:06 | 13 | |
| 9 Thu 08:42:46 12:02:44 12:02:50 17:43:14 12 10 Fri 08:36:49 12:17:28 12:17:38 17:40:52 6 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 8 Wed | 08:15:24 | 12:01:43 | 12:01:49 | 17:21:24 | | 8 |
| DAY OFF 12 Sun DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 DAY OFF 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 ABSENT | 9 Thu | 08:42:46 | 12:02:44 | 12:02:50 | 17:43:14 | 12 | |
| DAY OFF 13 Mon 08:05:43 12:19:30 12:19:41 17:09:47 5 14 Tue 08:37:08 12:49:56 12:50:03 17:42:03 7 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:30 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 10 Fri | 08:36:49 | 12:17:28 | 12:17:38 | 17:40:52 | 6 | |
| 13 Mon | 11 Sat | | DAY OFF | | | | |
| 14 Tue | 12 Sun | | DAY OFF | | | | |
| 15 Wed 08:33:41 17:50:32 3 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 13 Mon | 08:05:43 | 12:19:30 | 12:19:41 | 17:09:47 | 5 | 20 |
| 16 Thu 08:32:45 12:19:20 12:19:26 17:37:47 2 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 14 Tue | 08:37:08 | 12:49:56 | 12:50:03 | 17:42:03 | 7 | |
| 17 Fri 08:44:11 12:09:20 12:09:30 17:51:37 14 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 15 Wed | 08:33:41 | | | 17:50:32 | 3 | |
| DAY OFF DAY OF | 16 Thu | 08:32:45 | 12:19:20 | 12:19:26 | 17:37:47 | 2 | |
| DAY OFF 20 Mon | 17 Fri | 08:44:11 | 12:09:20 | 12:09:30 | 17:51:37 | 14 | |
| 20 Mon 08:41:09 12:26:03 12:26:08 17:49:57 41 21 Tue 08:44:59 12:16:47 12:16:54 17:45:38 14 22 Wed ABSENT 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 8 Sat | | DAY OFF | | | | |
| 21 Tue | 19 Sun | | DAY OFF | | | | |
| ABSENT | 20 Mon | 08:41:09 | 12:26:03 | 12:26:08 | 17:49:57 | 41 | |
| 23 Thu ABSENT 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 31 Fri ABSENT | 21 Tue | 08:44:59 | 12:16:47 | 12:16:54 | 17:45:38 | 14 | |
| 24 Fri 08:36:40 12:14:20 12:14:26 17:45:29 6 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 | 22 Wed | i | <u>ABSENT</u> | | | | 480 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 31 Fri ABSENT | 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 26 Sun DAY OFF 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 31 Fri ABSENT | 24 Fri | 08:36:40 | 12:14:20 | 12:14:26 | 17:45:29 | 6 | |
| 27 Mon 08:05:33 12:03:54 12:04:00 17:47:44 5 28 Tue 08:44:43 12:04:33 12:04:39 17:50:43 14 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 31 Fri ABSENT | 25 Sat | | DAY OFF | | | | |
| 28 Tue | 26 Sun | | DAY OFF | | | | |
| 29 Wed 08:35:49 12:05:41 12:05:47 17:40:58 5 30 Thu 08:36:40 6 : 31 Fri <u>ABSENT</u> | 27 Mon | 08:05:33 | 12:03:54 | 12:04:00 | 17:47:44 | 5 | |
| 30 Thu 08:36:40 6 : 31 Fri <u>ABSENT</u> | 28 Tue | 08:44:43 | 12:04:33 | 12:04:39 | 17:50:43 | 14 | |
| 31 Fri <u>ABSENT</u> | 29 Wed | 08:35:49 | 12:05:41 | 12:05:47 | 17:40:58 | 5 | |
| | 30 Thu | 08:36:40 | | | | 6 | 270 |
| TOTAL 450.0 | 31 Fri | | <u>ABSENT</u> | | | | 480 |
| 101AL 136 2 | TOTAL | = | | | | 158 | 2711 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ORDONA, ELSA

Verified as to the prescribed office hours

IN-CHARGE

ORDOÑA, ELMA MAE

For the month of : Jan 01-31 2020 ID No : 201900283 Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| С | PAY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:43:41 | 12:20:16 | 12:20:22 | 17:43:49 | | |
| 3 | Fri | 07:49:01 | 12:01:55 | 12:02:03 | 17:34:59 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:35:27 | 12:11:41 | 12:11:47 | 17:26:54 | | |
| 7 | Tue | 07:43:04 | 12:21:40 | 12:21:46 | 17:18:45 | | |
| 8 | Wed | 07:45:32 | 12:10:57 | 12:11:03 | 17:27:30 | | |
| 9 | Thu | 07:45:57 | 12:02:04 | 12:02:09 | 17:20:51 | | |
| 10 | Fri | 07:40:27 | 12:46:24 | 12:46:30 | 17:11:58 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:05:31 | 12:05:56 | 12:06:03 | 17:12:43 | | |
| 14 | Tue | 07:45:03 | 12:24:08 | 12:24:13 | 17:22:07 | | |
| 15 | Wed | 07:50:09 | 12:05:41 | 12:05:47 | 17:18:47 | | |
| 16 | Thu | 07:49:10 | 12:15:30 | 12:15:36 | 17:11:02 | | |
| 17 | Fri | 07:52:08 | 12:21:01 | 12:21:09 | 17:08:33 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:44:29 | 12:10:55 | 12:11:01 | 17:28:53 | | |
| 21 | Tue | 07:42:23 | 12:22:39 | 12:22:45 | 17:17:01 | | |
| 22 | Wed | 07:52:27 | | | | | 240 |
| 23 | Thu | 07:57:13 | 12:29:32 | | HALFDAY | | 240 |
| 24 | Fri | 07:44:34 | | | | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:09:07 | 12:01:07 | 12:01:14 | 17:51:28 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 0 | 3120 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ORDOÑA, ELMA MAE

Verified as to the prescribed office hours

DAILY TIME RECORD

ORDOÑA, ELMA MAE

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No:201900283

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:43:41 12:20:16 12:20:22 17:43:49 3 Fri 07:49:01 12:01:55 12:02:03 17:34:59 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:35:27 12:11:41 12:11:47 17:26:54 7 Tue 07:43:04 12:21:40 12:21:46 17:18:45 8 Wed 07:45:32 12:10:57 12:11:03 17:27:30 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | | | AM | | PM | UND | ERT | IME |
|--|----|-----|--------------|---------------|-------------|----------------|-----|--------|
| 2 Thu 07:43:41 12:20:16 12:20:22 17:43:49 3 Fri 07:49:01 12:01:55 12:02:03 17:34:59 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:35:27 12:11:41 12:11:47 17:26:54 7 Tue 07:43:04 12:21:40 12:21:46 17:18:45 8 Wed 07:45:32 12:10:57 12:11:03 17:27:30 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| EPARTURE | LAT | E UT |
| 3 Fri 07:49:01 12:01:55 12:02:03 17:34:59 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:35:27 12:11:41 12:11:47 17:26:54 7 Tue 07:43:04 12:21:40 12:21:46 17:18:45 8 Wed 07:45:32 12:10:57 12:11:03 17:27:30 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 1 | Wed | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon 07:35:27 12:11:41 12:11:47 17:26:54 Tue 07:43:04 12:21:40 12:21:46 17:18:45 Wed 07:45:32 12:10:57 12:11:03 17:27:30 Thu 07:45:57 12:02:04 12:02:09 17:20:51 To Fri 07:40:27 12:46:24 12:46:30 17:11:58 DAY OFF DAY OFF DAY OFF Sun DAY OFF DAY OFF DAY OFF To Wed 07:50:31 12:05:56 12:06:03 17:12:43 The 07:49:10 12:15:30 12:15:36 17:11:02 To Fri 07:52:08 12:21:01 12:21:09 17:08:33 DAY OFF DAY OF DAY OFF DAY OF DAY OFF | 2 | Thu | 07:43:41 | 12:20:16 | 12:20:22 | 17:43:49 | | |
| DAY OFF Mon 07:35:27 12:11:41 12:11:47 17:26:54 Tue 07:43:04 12:21:40 12:21:46 17:18:45 Wed 07:45:32 12:10:57 12:11:03 17:27:30 Thu 07:45:57 12:02:04 12:02:09 17:20:51 To Fri 07:40:27 12:46:24 12:46:30 17:11:58 DAY OFF DAY OFF Sun DAY OFF DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:50:27 24(Fri 07:44:34) 24 Fri 07:44:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 3 | Fri | 07:49:01 | 12:01:55 | 12:02:03 | 17:34:59 | | |
| 6 Mon 07:35:27 12:11:41 12:11:47 17:26:54 7 Tue 07:43:04 12:21:40 12:21:46 17:18:45 8 Wed 07:45:32 12:10:57 12:11:03 17:27:30 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 07:43:04 12:21:40 12:21:46 17:18:45 8 Wed 07:45:32 12:10:57 12:11:03 17:27:30 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 5 | Sun | | DAY OFF | | | | |
| 8 Wed 07:45:32 12:10:57 12:11:03 17:27:30 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(24:24:24:24:24:24:24:24:24:24:24:24:24:2 | 6 | Mon | 07:35:27 | 12:11:41 | 12:11:47 | 17:26:54 | | |
| 9 Thu 07:45:57 12:02:04 12:02:09 17:20:51 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 7 | Tue | 07:43:04 | 12:21:40 | 12:21:46 | 17:18:45 | | |
| 10 Fri 07:40:27 12:46:24 12:46:30 17:11:58 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(24 Fri 07:44:34 24(25 Sat DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 30 Thu ABSENT 48(48(48(48(48(48(48(48 | 8 | Wed | 07:45:32 | 12:10:57 | 12:11:03 | 17:27:30 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(48(48(48(48(48(48(48(48(48(| 9 | Thu | 07:45:57 | 12:02:04 | 12:02:09 | 17:20:51 | | |
| DAY OFF 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 240 23 Thu 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 10 | Fri | 07:40:27 | 12:46:24 | 12:46:30 | 17:11:58 | | |
| 13 Mon 07:05:31 12:05:56 12:06:03 17:12:43 14 Tue 07:45:03 12:24:08 12:24:13 17:22:07 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 11 | Sat | | DAY OFF | | | | |
| 14 Tue | 12 | Sun | | DAY OFF | | | | |
| 15 Wed 07:50:09 12:05:41 12:05:47 17:18:47 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 240 23 Thu 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 13 | Mon | 07:05:31 | 12:05:56 | 12:06:03 | 17:12:43 | | |
| 16 Thu 07:49:10 12:15:30 12:15:36 17:11:02 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 14 | Tue | 07:45:03 | 12:24:08 | 12:24:13 | 17:22:07 | | |
| 17 Fri 07:52:08 12:21:01 12:21:09 17:08:33 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 15 | Wed | 07:50:09 | 12:05:41 | 12:05:47 | 17:18:47 | | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(29 Wed ABSENT 48(30 Thu ABSENT 48(31 Fri ABSENT 48(| 16 | Thu | 07:49:10 | 12:15:30 | 12:15:36 | 17:11:02 | | |
| DAY OFF 19 Sun DAY OFF 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(29 Wed ABSENT 48(31 Fri ABSENT 48(48(48(48(48(48(48(48(48(48(| 17 | Fri | 07:52:08 | 12:21:01 | 12:21:09 | 17:08:33 | | |
| 20 Mon 07:44:29 12:10:55 12:11:01 17:28:53 21 Tue 07:42:23 12:22:39 12:22:45 17:17:01 22 Wed 07:52:27 240 23 Thu 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 18 | Sat | | DAY OFF | | | | |
| 21 Tue | 19 | Sun | | DAY OFF | | | | |
| 22 Wed 07:52:27 24(23 Thu 07:57:13 12:29:32 HALFDAY 24(24 Fri 07:44:34 24(25 Sat DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 48(29 Wed ABSENT 48(23 Thu ABS | 20 | Mon | 07:44:29 | 12:10:55 | 12:11:01 | 17:28:53 | | |
| 23 Thu 07:57:13 12:29:32 HALFDAY 240 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 21 | Tue | 07:42:23 | 12:22:39 | 12:22:45 | 17:17:01 | | |
| 24 Fri 07:44:34 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 22 | Wed | 07:52:27 | | | | | 240 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 23 | Thu | 07:57:13 | 12:29:32 | | <u>HALFDAY</u> | | 240 |
| 26 Sun DAY OFF 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 24 | Fri | 07:44:34 | | | | | 240 |
| 27 Mon 07:09:07 12:01:07 12:01:14 17:51:28 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 26 | Sun | | DAY OFF | | | | |
| 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 27 | Mon | 07:09:07 | 12:01:07 | 12:01:14 | 17:51:28 | | |
| 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> 480 | 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| | 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| TOTAL 0 3120 | 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| | TC | TAL | | | | | 0 | 3120 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ORDOÑA, ELMA MAE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

ORNOPIA, EVA

For the month of : Jan 01-31 2020 ID No : 199000006

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|----------------|---------------|----------|-----------|-----|--------|
| D | AY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:16:59 | 12:57:26 | 12:57:37 | 17:20:15 | | 9 |
| 3 | Fri | 08:21:53 | 12:03:30 | 12:03:38 | 18:46:26 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:10:22 | 12:30:36 | 12:30:42 | 17:56:24 | 10 | |
| 7 | Tue | 08:19:54 | 12:26:21 | 12:26:28 | 17:29:33 | | |
| 8 | Wed | 08:27:51 | 12:11:48 | 12:11:59 | 18:00:09 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 08:33:58 | 12:35:55 | 12:36:02 | 19:36:24 | 3 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:28:10 | 12:13:45 | 12:13:52 | 17:36:01 | 28 | |
| 14 | Tue | 08:26:31 | 12:13:42 | 12:13:50 | 17:34:49 | | |
| 15 | Wed | 08:23:28 | 12:04:17 | 12:04:23 | 18:43:31 | | |
| 16 | Thu | 08:41:49 | 12:35:14 | 12:35:20 | 18:42:36 | 11 | |
| 17 | Fri | 08:41:58 | | | 18:04:20 | 11 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:17:52 | 12:06:24 | 12:06:31 | 17:50:58 | 17 | |
| 21 | Tue | 08:32:56 | 12:36:37 | 12:36:45 | 17:55:16 | 2 | |
| 22 | Wed | <u>HALFDAY</u> | <u>,</u> | 12:33:14 | 17:43:31 | | 210 |
| 23 | Thu | 08:25:52 | 12:03:03 | 12:03:10 | 17:40:43 | | |
| 24 | Fri | 08:32:29 | 12:23:33 | 12:23:40 | 18:33:03 | 2 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 08:36:09 | 12:57:30 | 12:57:41 | 17:55:08 | 6 | |
| 29 | Wed | <u>HALFDAY</u> | | 12:27:23 | 18:04:30 | | 210 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 90 | 2829 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ORNOPIA, EVA

Verified as to the prescribed office hours

ORNOPIA, EVA

For the month of : Jan 01-31 2020 ID No :199000006

Official hours for (days A.M. P.M. arrival and departure)

| ME | ERTI | UND | PM | | AM | | |
|-----|------|----------|-------------|---------------|----------------|------|----|
| UT | LATE | EPARTURE | ARRIVAL D | PARTURE | ARRIVAL DI | AY . | D |
| 480 | | | | HOLIDAY | | Wed | 1 |
| ç | | 17:20:15 | 12:57:37 | 12:57:26 | 08:16:59 | Thu | 2 |
| | | 18:46:26 | 12:03:38 | 12:03:30 | 08:21:53 | Fri | 3 |
| | | | | DAY OFF | | Sat | 4 |
| | | | | DAY OFF | | Sun | 5 |
| | 10 | 17:56:24 | 12:30:42 | 12:30:36 | 08:10:22 | Mon | 6 |
| | | 17:29:33 | 12:26:28 | 12:26:21 | 08:19:54 | Tue | 7 |
| | | 18:00:09 | 12:11:59 | 12:11:48 | 08:27:51 | Wed | 8 |
| 480 | | | | <u>ABSENT</u> | | Thu | 9 |
| | 3 | 19:36:24 | 12:36:02 | 12:35:55 | 08:33:58 | Fri | 10 |
| | | | | DAY OFF | | Sat | 11 |
| | | | | DAY OFF | | Sun | 12 |
| | 28 | 17:36:01 | 12:13:52 | 12:13:45 | 08:28:10 | Mon | 13 |
| | | 17:34:49 | 12:13:50 | 12:13:42 | 08:26:31 | Tue | 14 |
| | | 18:43:31 | 12:04:23 | 12:04:17 | 08:23:28 | Wed | 15 |
| | 11 | 18:42:36 | 12:35:20 | 12:35:14 | 08:41:49 | Thu | 16 |
| | 11 | 18:04:20 | | | 08:41:58 | Fri | 17 |
| | | | | DAY OFF | | Sat | 18 |
| | | | | DAY OFF | | Sun | 19 |
| | 17 | 17:50:58 | 12:06:31 | 12:06:24 | 08:17:52 | Mon | 20 |
| | 2 | 17:55:16 | 12:36:45 | 12:36:37 | 08:32:56 | Tue | 21 |
| 210 | | 17:43:31 | 12:33:14 | • | <u>HALFDAY</u> | Wed | 22 |
| | | 17:40:43 | 12:03:10 | 12:03:03 | 08:25:52 | Thu | 23 |
| | 2 | 18:33:03 | 12:23:40 | 12:23:33 | 08:32:29 | Fri | 24 |
| | | | | DAY OFF | | Sat | 25 |
| | | | | DAY OFF | | Sun | 26 |
| 480 | | | | <u>ABSENT</u> | | Mon | 27 |
| | 6 | 17:55:08 | 12:57:41 | 12:57:30 | 08:36:09 | Tue | 28 |
| 210 | | 18:04:30 | 12:27:23 | | HALFDAY | Wed | 29 |
| 480 | | | | <u>ABSENT</u> | | Thu | 30 |
| 480 | | | | <u>ABSENT</u> | | Fri | 31 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

90 2829

TOTAL

ORNOPIA, EVA

Verified as to the prescribed office hours

IN-CHARGE

PALACIOS, EDNA

For the month of : **Jan 01-31 2020** ID No : **200500143** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERT | IME |
|----|-----|-------------|---------------|----------|-----------|-----|--------|
| | PΑΥ | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:30:36 | | | | | 240 |
| 3 | Fri | 07:47:54 | 12:20:28 | 12:20:48 | 17:21:21 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:35:24 | 12:01:28 | 12:01:48 | 17:01:50 | | |
| 7 | Tue | 07:34:19 | 12:27:21 | 12:27:50 | 17:13:20 | | |
| 8 | Wed | 07:55:50 | 12:37:03 | 12:37:19 | 17:04:10 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:52:57 | 12:57:21 | 12:58:20 | 18:41:10 | | |
| 14 | Tue | 07:42:21 | | | 17:12:32 | | |
| 15 | Wed | 07:43:41 | 12:04:38 | 12:05:11 | 17:02:44 | | |
| 16 | Thu | 06:32:29 | | | 17:49:07 | | |
| 17 | Fri | 07:20:24 | 12:05:03 | 12:05:59 | 17:08:35 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:12:38 | 12:27:12 | 12:27:30 | 17:54:30 | | |
| 21 | Tue | 07:35:24 | | | 17:59:42 | | |
| 22 | Wed | 06:11:15 | 12:57:13 | 12:57:35 | 17:05:30 | | |
| 23 | Thu | 06:54:00 | 12:06:50 | 12:15:56 | 17:27:43 | | |
| 24 | Fri | 07:53:03 | 12:08:56 | 12:09:16 | 17:03:02 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:40:22 | 12:12:37 | 12:12:53 | 17:04:39 | | |
| 28 | Tue | 07:44:38 | | | 17:24:35 | | |
| 29 | Wed | 07:07:46 | | | 17:13:48 | | |
| 30 | Thu | 07:18:18 | | | 18:17:38 | | |
| 31 | Fri | 07:20:22 | 12:12:33 | 12:12:51 | 17:49:58 | | |
| TC | TAL | | | | | 0 | 1680 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PALACIOS, EDNA

Verified as to the prescribed office hours

PALACIOS, EDNA

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **200500143**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:30:36 3 Fri 07:47:54 12:20:28 12:20:48 17:21:21 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:35:24 12:01:28 12:01:48 17:01:50 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 12:05:03 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 12:06:50 12:15:56 17:27:43 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | | AM | | PM | UND | ERT | IME |
|---|--------|--------------|---------------|-------------|----------|-----|--------|
| 2 Thu 07:30:36 3 Fri 07:47:54 12:20:28 12:20:48 17:21:21 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:35:24 12:01:28 12:01:48 17:01:50 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| 3 Fri 07:47:54 12:20:28 12:20:48 17:21:21 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:35:24 12:01:28 12:01:48 17:01:50 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 1 Wed | | HOLIDAY | | | | 480 |
| A Sat DAY OFF S Sun DAY OFF Mon 07:35:24 12:01:28 12:01:48 17:01:50 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:34:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 2 Thu | 07:30:36 | | | | | 240 |
| DAY OFF 6 Mon 07:35:24 12:01:28 12:01:48 17:01:50 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 18:17:38 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 3 Fri | 07:47:54 | 12:20:28 | 12:20:48 | 17:21:21 | | |
| 6 Mon 07:35:24 12:01:28 12:01:48 17:01:50 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 4 10 Fri ABSENT 4 11 Sat DAY OFF 4 12 Sun DAY OFF 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:09:07 17:09:35 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 18:04:04 17:08:35 19 Sun DAY OFF 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17 | 4 Sat | | DAY OFF | | | | |
| 7 Tue 07:34:19 12:27:21 12:27:50 17:13:20 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:06:50 12:15:56 17:27:43 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 5 Sun | | DAY OFF | | | | |
| 8 Wed 07:55:50 12:37:03 12:37:19 17:04:10 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 6 Mon | 07:35:24 | 12:01:28 | 12:01:48 | 17:01:50 | | |
| 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 7 Tue | 07:34:19 | 12:27:21 | 12:27:50 | 17:13:20 | | |
| 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 8 Wed | 07:55:50 | 12:37:03 | 12:37:19 | 17:04:10 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 30 Thu 07:18:18 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 12 Sun | 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon 06:52:57 12:57:21 12:58:20 18:41:10 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:20:22 12:12:33 12:12:51 17:49:58 | 11 Sat | | DAY OFF | | | | |
| 14 Tue 07:42:21 17:12:32 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 12 Sun | | DAY OFF | | | | |
| 15 Wed 07:43:41 12:04:38 12:05:11 17:02:44 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 13 Mon | 06:52:57 | 12:57:21 | 12:58:20 | 18:41:10 | | |
| 16 Thu 06:32:29 17:49:07 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:20:22 12:12:33 12:12:51 17:49:58 | 14 Tue | 07:42:21 | | | 17:12:32 | | |
| 17 Fri 07:20:24 12:05:03 12:05:59 17:08:35 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 15 Wed | 07:43:41 | 12:04:38 | 12:05:11 | 17:02:44 | | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 16 Thu | 06:32:29 | | | 17:49:07 | | |
| 19 Sun DAY OFF 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 17 Fri | 07:20:24 | 12:05:03 | 12:05:59 | 17:08:35 | | |
| 20 Mon 07:12:38 12:27:12 12:27:30 17:54:30 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 18 Sat | | DAY OFF | | | | |
| 21 Tue 07:35:24 17:59:42 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 19 Sun | | DAY OFF | | | | |
| 22 Wed 06:11:15 12:57:13 12:57:35 17:05:30 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 20 Mon | 07:12:38 | 12:27:12 | 12:27:30 | 17:54:30 | | |
| 23 Thu 06:54:00 12:06:50 12:15:56 17:27:43 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 21 Tue | 07:35:24 | | | 17:59:42 | | |
| 24 Fri 07:53:03 12:08:56 12:09:16 17:03:02 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 22 Wed | 06:11:15 | 12:57:13 | 12:57:35 | 17:05:30 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 23 Thu | 06:54:00 | 12:06:50 | 12:15:56 | 17:27:43 | | |
| 26 Sun DAY OFF 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 24 Fri | 07:53:03 | 12:08:56 | 12:09:16 | 17:03:02 | | |
| 27 Mon 07:40:22 12:12:37 12:12:53 17:04:39 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 25 Sat | | DAY OFF | | | | |
| 28 Tue 07:44:38 17:24:35 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 26 Sun | | DAY OFF | | | | |
| 29 Wed 07:07:46 17:13:48 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 27 Mon | 07:40:22 | 12:12:37 | 12:12:53 | 17:04:39 | | |
| 30 Thu 07:18:18 18:17:38 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 28 Tue | 07:44:38 | | | 17:24:35 | | |
| 31 Fri 07:20:22 12:12:33 12:12:51 17:49:58 | 29 Wed | 07:07:46 | | | 17:13:48 | | |
| | 30 Thu | 07:18:18 | | | 18:17:38 | | |
| TOTAL 0 16 | 31 Fri | 07:20:22 | 12:12:33 | 12:12:51 | 17:49:58 | | |
| | TOTAL | | | | | 0 | 1680 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PALACIOS, EDNA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

PAPA, SAILEN S.

For the month of : **Jan 01-31 2020** ID No : **201400181** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | | |
|----|-----|-------------|----------|----------|----------------|-----------|------|--|--|
| D | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | | |
| 1 | Wed | | HOLIDAY | | | | 480 | | |
| 2 | Thu | 07:13:51 | 12:53:49 | 12:53:58 | 17:34:21 | | | | |
| 3 | Fri | 07:02:36 | 12:56:52 | 12:57:00 | 18:32:53 | | | | |
| 4 | Sat | | DAY OFF | | | | | | |
| 5 | Sun | | DAY OFF | | | | | | |
| 6 | Mon | 06:53:37 | 12:54:50 | 12:55:00 | 16:09:10 | | 50 | | |
| 7 | Tue | 07:07:39 | 12:45:51 | | <u>HALFDAY</u> | | 240 | | |
| 8 | Wed | 06:59:00 | 12:24:14 | 12:24:19 | 16:03:37 | | 56 | | |
| 9 | Thu | 07:14:46 | | | 16:14:32 | | 45 | | |
| 10 | Fri | 07:01:31 | 12:17:16 | 12:17:23 | 16:04:08 | | 55 | | |
| 11 | Sat | | DAY OFF | | | | | | |
| 12 | Sun | | DAY OFF | | | | | | |
| 13 | Mon | 06:57:50 | 12:40:50 | 12:40:56 | 16:04:37 | | 55 | | |
| 14 | Tue | 07:16:21 | 12:50:14 | 12:50:19 | 16:37:32 | | 22 | | |
| 15 | Wed | 06:45:52 | 12:53:07 | 12:53:14 | 16:00:52 | | 59 | | |
| 16 | Thu | 06:59:49 | 12:57:18 | 12:57:24 | 16:00:05 | | 59 | | |
| 17 | Fri | 07:15:02 | 12:51:33 | | <u>HALFDAY</u> | | 240 | | |
| 18 | Sat | | DAY OFF | | | | | | |
| 19 | Sun | | DAY OFF | | | | | | |
| 20 | Mon | 06:48:53 | 12:59:03 | 12:59:10 | 16:09:19 | | 50 | | |
| 21 | Tue | 06:57:26 | 12:55:52 | 12:55:57 | 17:22:48 | | | | |
| 22 | Wed | 06:53:31 | 12:52:26 | 12:52:31 | 16:10:30 | | 49 | | |
| 23 | Thu | 06:54:42 | 11:35:48 | | <u>HALFDAY</u> | | 264 | | |
| 24 | Fri | 06:59:19 | 12:25:54 | 12:25:59 | 16:07:09 | | 52 | | |
| 25 | Sat | | DAY OFF | 12:23:47 | 17:03:37 | | 240 | | |
| 26 | Sun | | DAY OFF | | | | | | |
| 27 | Mon | 06:58:47 | 12:51:48 | 12:51:57 | 16:05:03 | | 54 | | |
| 28 | Tue | 06:56:58 | 12:29:52 | 12:29:59 | 16:16:14 | | 43 | | |
| 29 | Wed | 06:53:44 | 12:55:53 | 12:56:03 | | | 240 | | |
| 30 | Thu | 07:04:24 | 12:57:04 | | <u>HALFDAY</u> | | 240 | | |
| 31 | Fri | 06:57:55 | 12:26:05 | 12:26:12 | 16:22:36 | | 37 | | |
| ТО | TAL | | | | | 0 | 2630 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PAPA, SAILEN S.

Verified as to the prescribed office hours

PAPA, SAILEN S.

For the month of : **Jan 01-31 2020** ID No : **201400181**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME |
|--------|--------------|----------|-------------|----------------|-----------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL [| DEPARTURE | LATE UT |
| 1 Wed | | HOLIDAY | | | 480 |
| 2 Thu | 07:13:51 | 12:53:49 | 12:53:58 | 17:34:21 | |
| 3 Fri | 07:02:36 | 12:56:52 | 12:57:00 | 18:32:53 | |
| 4 Sat | | DAY OFF | | | |
| 5 Sun | | DAY OFF | | | |
| 6 Mon | 06:53:37 | 12:54:50 | 12:55:00 | 16:09:10 | 50 |
| 7 Tue | 07:07:39 | 12:45:51 | | <u>HALFDAY</u> | 240 |
| 3 Wed | 06:59:00 | 12:24:14 | 12:24:19 | 16:03:37 | 56 |
| 9 Thu | 07:14:46 | | | 16:14:32 | 45 |
| 10 Fri | 07:01:31 | 12:17:16 | 12:17:23 | 16:04:08 | 55 |
| 11 Sat | | DAY OFF | | | |
| 12 Sun | | DAY OFF | | | |
| 13 Mon | 06:57:50 | 12:40:50 | 12:40:56 | 16:04:37 | 55 |
| 14 Tue | 07:16:21 | 12:50:14 | 12:50:19 | 16:37:32 | 22 |
| 15 Wed | 06:45:52 | 12:53:07 | 12:53:14 | 16:00:52 | 59 |
| 16 Thu | 06:59:49 | 12:57:18 | 12:57:24 | 16:00:05 | 59 |
| 17 Fri | 07:15:02 | 12:51:33 | | <u>HALFDAY</u> | 240 |
| 8 Sat | | DAY OFF | | | |
| 19 Sun | | DAY OFF | | | |
| 20 Mon | 06:48:53 | 12:59:03 | 12:59:10 | 16:09:19 | 50 |
| 21 Tue | 06:57:26 | 12:55:52 | 12:55:57 | 17:22:48 | |
| 22 Wed | 06:53:31 | 12:52:26 | 12:52:31 | 16:10:30 | 49 |
| 23 Thu | 06:54:42 | 11:35:48 | | <u>HALFDAY</u> | 264 |
| 24 Fri | 06:59:19 | 12:25:54 | 12:25:59 | 16:07:09 | 52 |
| 25 Sat | | DAY OFF | 12:23:47 | 17:03:37 | 240 |
| 26 Sun | | DAY OFF | | | |
| 27 Mon | 06:58:47 | 12:51:48 | 12:51:57 | 16:05:03 | 54 |
| 28 Tue | 06:56:58 | 12:29:52 | 12:29:59 | 16:16:14 | 43 |
| 29 Wed | 06:53:44 | 12:55:53 | 12:56:03 | | 240 |
| 30 Thu | 07:04:24 | 12:57:04 | | <u>HALFDAY</u> | 240 |
| 31 Fri | 06:57:55 | 12:26:05 | 12:26:12 | 16:22:36 | 37 |
| TOTAL | | | | | 0 2630 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PAPA, SAILEN S.

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

PATINDOL, ANNESSA

For the month of : Jan 01-31 2020 ID No : 201600257

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|--------|-----|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL | LATE | ≣ UT | |
| 1 | Wed | | HOLIDAY | -DI | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | .00 |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:59:42 | 12:39:20 | 12:39:25 | 16:53:48 | | 6 |
| 7 | Tue | 00.00.12 | ABSENT | 12.00.20 | . 0.00.10 | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | ABSENT | | | | 480 |
| 10 | Fri | | ABSENT | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:43:36 | | | | | 240 |
| 14 | Tue | | ABSENT | | | | 480 |
| 15 | Wed | | ABSENT | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:05:13 | 12:18:23 | 12:18:28 | 17:01:40 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:11:12 | 12:23:50 | 12:23:55 | 16:31:22 | | 28 |
| 28 | Tue | 08:23:59 | 12:35:53 | 12:36:02 | 17:11:43 | 23 | |
| 29 | Wed | 08:31:07 | | | | 31 | 240 |
| 30 | Thu | 08:39:46 | | | | 39 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

PATINDOL, ANNESSA

8434

Verified as to the prescribed office hours

PATINDOL, ANNESSA

For the month of : Jan 01-31 2020 ID No:201600257

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed 2 Thu 3 Fri 4 Sat | | | PM UNDERT | | | IIVIL |
|------------------------------|-------------|---------------|-------------|----------|------|--------|
| 2 Thu 3 Fri | ARRIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 3 Fri | | HOLIDAY | | | | 480 |
| | | <u>ABSENT</u> | | | | 480 |
| 4 Sat | | ABSENT | | | | 480 |
| | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 06:59:42 | 12:39:20 | 12:39:25 | 16:53:48 | | 6 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:43:36 | | | | | 240 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:05:13 | 12:18:23 | 12:18:28 | 17:01:40 | | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:11:12 | 12:23:50 | 12:23:55 | 16:31:22 | | 28 |
| 28 Tue | 08:23:59 | 12:35:53 | 12:36:02 | 17:11:43 | 23 | |
| 29 Wed | 08:31:07 | | | | 31 | 240 |
| 30 Thu | 08:39:46 | | | | 39 | 240 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 93 | 8434 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PATINDOL, ANNESSA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

PEPITO, CHERRYL

For the month of : **Jan 01-31 2020** ID No : **199800124** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|----------------|---------------|----------|-----------|-----------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | <u>HALFDAY</u> | | 12:43:59 | 17:32:04 | 240 |
| 3 | Fri | <u>HALFDAY</u> | | 12:08:15 | 17:28:42 | 240 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:24:17 | 12:39:15 | 12:39:41 | 17:03:31 | |
| 7 | Tue | 07:30:51 | 12:03:59 | 12:09:20 | 17:02:12 | |
| 8 | Wed | 07:59:51 | 12:11:33 | 12:14:50 | 17:55:33 | |
| 9 | Thu | | <u>ABSENT</u> | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | 480 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | | <u>ABSENT</u> | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | 480 |
| 15 | Wed | <u>HALFDAY</u> | | 12:08:51 | 17:00:44 | 240 |
| 16 | Thu | 07:43:21 | 12:02:11 | 12:02:14 | 17:01:06 | |
| 17 | Fri | | <u>ABSENT</u> | | | 480 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:56:58 | 12:15:41 | 12:58:26 | 17:35:05 | |
| 21 | Tue | 07:56:06 | | | | 240 |
| 22 | Wed | | <u>ABSENT</u> | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | 480 |
| 24 | Fri | <u>HALFDAY</u> | | 12:35:59 | 19:10:20 | 240 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:47:01 | | | 17:01:19 | |
| 28 | Tue | 07:55:02 | 12:21:25 | 12:21:33 | 17:16:41 | |
| 29 | Wed | 07:14:16 | 12:10:18 | 12:12:59 | 17:02:38 | |
| 30 | Thu | 06:40:26 | 12:21:47 | 12:22:06 | 17:16:20 | |
| 31 | Fri | 07:51:47 | 12:14:45 | 12:20:43 | 17:08:05 | |
| | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

PEPITO, CHERRYL

Verified as to the prescribed office hours

5040

PEPITO, CHERRYL

For the month of : **Jan 01-31 2020** ID No :**199800124**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | IME | |
|----|------|----------------|---------------|--------------|----------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | HALFDAY | | 12:43:59 | 17:32:04 | | 240 |
| 3 | Fri | HALFDAY | | 12:08:15 | 17:28:42 | | 24 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:24:17 | 12:39:15 | 12:39:41 | 17:03:31 | | |
| 7 | Tue | 07:30:51 | 12:03:59 | 12:09:20 | 17:02:12 | | |
| 8 | Wed | 07:59:51 | 12:11:33 | 12:14:50 | 17:55:33 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 48 |
| 10 | Fri | | <u>ABSENT</u> | | | | 48 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 48 |
| 14 | Tue | | <u>ABSENT</u> | | | | 48 |
| 15 | Wed | <u>HALFDAY</u> | | 12:08:51 | 17:00:44 | | 24 |
| 16 | Thu | 07:43:21 | 12:02:11 | 12:02:14 | 17:01:06 | | |
| 17 | Fri | | <u>ABSENT</u> | | | | 48 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:56:58 | 12:15:41 | 12:58:26 | 17:35:05 | | |
| 21 | Tue | 07:56:06 | | | | | 24 |
| 22 | Wed | | <u>ABSENT</u> | | | | 48 |
| 23 | Thu | | <u>ABSENT</u> | | | | 48 |
| 24 | Fri | <u>HALFDAY</u> | | 12:35:59 | 19:10:20 | | 24 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:47:01 | | | 17:01:19 | | |
| 28 | Tue | 07:55:02 | 12:21:25 | 12:21:33 | 17:16:41 | | |
| 29 | Wed | 07:14:16 | 12:10:18 | 12:12:59 | 17:02:38 | | |
| 30 | Thu | 06:40:26 | 12:21:47 | 12:22:06 | 17:16:20 | | |
| 31 | Fri | 07:51:47 | 12:14:45 | 12:20:43 | 17:08:05 | | |
| TC | DTAL | | | | | 0 | 504 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PEPITO, CHERRYL

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

PERALTA, REGIE

For the month of : **Jan 01-31 2020** ID No : **201600262** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | ABSENT | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | HALFDAY | | 12:08:28 | 17:08:59 | | 240 |
| 9 | Thu | 07:38:19 | | | | | 240 |
| 10 | Fri | 07:44:28 | 12:16:54 | 12:17:01 | 20:09:52 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:50:50 | 12:05:40 | 12:05:46 | 17:05:27 | | |
| 14 | Tue | HALFDAY | | 12:06:23 | 17:00:32 | | 240 |
| 15 | Wed | 07:58:51 | 12:16:50 | 12:16:55 | 17:02:59 | | |
| 16 | Thu | 07:40:36 | 12:09:56 | 12:10:01 | 17:22:12 | | |
| 17 | Fri | 07:56:39 | 12:16:31 | 12:16:37 | 17:12:07 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:13:04 | 12:21:07 | 12:21:12 | 17:13:27 | 13 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 07:16:04 | 12:47:19 | 12:47:24 | 16:18:51 | | 41 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:46:44 | 12:25:32 | 12:25:39 | 17:05:01 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | 08:03:38 | | | | 3 | 240 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 16 | 6281 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PERALTA, REGIE

Verified as to the prescribed office hours

PERALTA, REGIE

For the month of : **Jan 01-31 2020** ID No : **201600262**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | IME |
|--------|----------------|---------------|-------------|----------|------|--------|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | <u>HALFDAY</u> | | 12:08:28 | 17:08:59 | | 240 |
| 9 Thu | 07:38:19 | | | | | 240 |
| 10 Fri | 07:44:28 | 12:16:54 | 12:17:01 | 20:09:52 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:50:50 | 12:05:40 | 12:05:46 | 17:05:27 | | |
| 14 Tue | <u>HALFDAY</u> | | 12:06:23 | 17:00:32 | | 240 |
| 15 Wed | 07:58:51 | 12:16:50 | 12:16:55 | 17:02:59 | | |
| 16 Thu | 07:40:36 | 12:09:56 | 12:10:01 | 17:22:12 | | |
| 17 Fri | 07:56:39 | 12:16:31 | 12:16:37 | 17:12:07 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:13:04 | 12:21:07 | 12:21:12 | 17:13:27 | 13 | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | 07:16:04 | 12:47:19 | 12:47:24 | 16:18:51 | | 41 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:46:44 | 12:25:32 | 12:25:39 | 17:05:01 | | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | 08:03:38 | | | | 3 | 240 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 16 | 6281 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PERALTA, REGIE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

PEREZ, GUY

For the month of : Jan 01-31 2020 $\,$ ID No : 201400041

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | ME | |
|----|-----|-------------|---------------|----------|----------------|-----|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:36:25 | 12:15:04 | 12:15:11 | 17:10:53 | | |
| 7 | Tue | 07:24:21 | 12:03:56 | 12:04:04 | 17:31:00 | | |
| 8 | Wed | HALFDAY | 100 | 12:47:47 | 17:02:58 | | 240 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:16:09 | 12:09:07 | 12:09:12 | 17:02:19 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:48:18 | | | | | 240 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | 07:30:57 | 12:12:11 | 12:12:16 | 16:35:26 | | 24 |
| 24 | Fri | 07:07:44 | 12:21:39 | | <u>HALFDAY</u> | | 240 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:09:25 | 12:38:13 | 12:38:19 | 17:44:52 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 0 | 7944 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PEREZ, GUY

Verified as to the prescribed office hours

PEREZ, GUY

For the month of : **Jan 01-31 2020** ID No :**201400041**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:36:25 12:15:04 12:15:11 17:10:53 7 Tue 07:24:21 12:03:56 12:04:04 17:31:00 8 Wed HALFDAY 12:47:47 17:02:58 240 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 240 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 | | AM | | | PM | UND | ERT | IME |
|---|----|-----|----------------|---------------|-------------|----------------|------|--------|
| 2 Thu ABSENT 480 3 Fri ABSENT 480 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:36:25 12:15:04 12:15:11 17:10:53 7 Tue 07:24:21 12:03:56 12:04:04 17:31:00 8 Wed HALFDAY 12:47:47 17:02:58 240 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 | D | ΑY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATI | E UT |
| 3 Fri | 1 | Wed | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Sun DAY OFF Amount of the property of the | 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 5 Sun DAY OFF 6 Mon 07:36:25 12:15:04 12:15:11 17:10:53 7 Tue 07:24:21 12:03:56 12:04:04 17:31:00 8 Wed HALFDAY 12:47:47 17:02:58 240 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12:09:07 12:09:12 17:02:19 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 480 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 24 Fri 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 25 26 Sun DAY OFF 27 Mon 07:09:25< | 3 | Fri | | ABSENT | | | | 480 |
| 6 Mon 07:36:25 12:15:04 12:15:11 17:10:53 7 Tue 07:24:21 12:03:56 12:04:04 17:31:00 8 Wed HALFDAY 12:47:47 17:02:58 240 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 07:24:21 12:03:56 12:04:04 17:31:00 8 Wed HALFDAY 12:47:47 17:02:58 240 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 30 Thu ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 32 Thu 480 33 Thu 480 480 480 480 480 480 480 480 | 5 | Sun | | DAY OFF | | | | |
| 8 Wed HALFDAY 12:47:47 17:02:58 240 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 6 | Mon | 07:36:25 | 12:15:04 | 12:15:11 | 17:10:53 | | |
| 9 Thu ABSENT 480 10 Fri ABSENT 480 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 31 Fri ABSENT 480 | 7 | Tue | 07:24:21 | 12:03:56 | 12:04:04 | 17:31:00 | | |
| ## ABSENT 480 ## ABSENT | 8 | Wed | <u>HALFDAY</u> | | 12:47:47 | 17:02:58 | | 240 |
| DAY OFF 12 Sun | 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 12 Sun DAY OFF 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 13 Mon 07:16:09 12:09:07 12:09:12 17:02:19 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 11 | Sat | | DAY OFF | | | | |
| 14 Tue ABSENT 480 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 12 | Sun | | DAY OFF | | | | |
| 15 Wed ABSENT 480 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 13 | Mon | 07:16:09 | 12:09:07 | 12:09:12 | 17:02:19 | | |
| 16 Thu ABSENT 480 17 Fri ABSENT 480 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 17 Fri ABSENT 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 21 Tue ABSENT 22 Wed ABSENT 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 29 Wed ABSENT 30 Thu ABSENT 480 31 Fri ABSENT 480 | 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 19 Sun DAY OFF 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 20 Mon 07:48:18 240 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 18 | Sat | | DAY OFF | | | | |
| 21 Tue ABSENT 480 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 19 | Sun | | DAY OFF | | | | |
| 22 Wed ABSENT 480 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 HALFDAY 240 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 20 | Mon | 07:48:18 | | | | | 240 |
| 23 Thu 07:30:57 12:12:11 12:12:16 16:35:26 24 24 Fri 07:07:44 12:21:39 | 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 24 Fri 07:07:44 12:21:39 | 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 23 | Thu | 07:30:57 | 12:12:11 | 12:12:16 | 16:35:26 | | 24 |
| 26 Sun DAY OFF 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 24 | Fri | 07:07:44 | 12:21:39 | | <u>HALFDAY</u> | | 240 |
| 27 Mon 07:09:25 12:38:13 12:38:19 17:44:52 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue ABSENT 480 29 Wed ABSENT 480 30 Thu ABSENT 480 31 Fri ABSENT 480 | 26 | Sun | | DAY OFF | | | | |
| 29 Wed <u>ABSENT</u> 480 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 27 | Mon | 07:09:25 | 12:38:13 | 12:38:19 | 17:44:52 | | |
| 30 Thu <u>ABSENT</u> 480 31 Fri <u>ABSENT</u> 480 | 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 31 Fri <u>ABSENT</u> 480 | 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| | 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| TOTAL 0 704/ | 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| 101AL 0 734- | TC | TAL | | | | | 0 | 7944 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PEREZ, GUY

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

PETALCORIN, GRACE

For the month of : Jan 01-31 2020 ID No : 201400229

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|------|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | <u>HALFDAY</u> | | 12:01:19 | 17:21:01 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:19:53 | 12:10:50 | 12:10:55 | 18:36:26 | 19 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:47:11 | 12:38:35 | 12:38:41 | 17:58:22 | 47 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 66 | 9840 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PETALCORIN, GRACE

Verified as to the prescribed office hours

PETALCORIN, GRACE

For the month of : Jan 01-31 2020 ID No :201400229

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTI | ME |
|--------|----------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | <u>HALFDAY</u> | | 12:01:19 | 17:21:01 | | 240 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:19:53 | 12:10:50 | 12:10:55 | 18:36:26 | 19 | |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:47:11 | 12:38:35 | 12:38:41 | 17:58:22 | 47 | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

PETALCORIN, GRACE

66 9840

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

PIELAGO, BETHEL

For the month of : Jan 01-31 2020 ID No : 201800276

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UNDERTIM | | | ME | |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LATI | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:33:00 | 12:39:00 | 12:39:08 | 17:47:49 | 33 | |
| 7 | Tue | 07:57:27 | | | 18:11:04 | | |
| 8 | Wed | 08:01:23 | 12:21:36 | 12:21:42 | 19:33:18 | 1 | |
| 9 | Thu | 08:16:15 | 12:18:23 | 12:18:28 | 18:15:30 | 16 | |
| 10 | Fri | 08:24:41 | 12:23:32 | 12:23:39 | 19:17:00 | 24 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:18:21 | 12:45:24 | 12:45:34 | 18:06:38 | 18 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:07:17 | 12:21:51 | 12:21:57 | 17:15:15 | 7 | |
| 21 | Tue | 07:53:15 | | | 17:44:43 | | |
| 22 | Wed | 08:12:38 | 12:29:12 | 12:29:32 | 18:06:07 | 12 | |
| 23 | Thu | 08:26:54 | 12:25:32 | 12:25:38 | 17:50:27 | 26 | |
| 24 | Fri | 08:27:29 | 12:20:44 | 12:20:54 | 19:27:36 | 27 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:27:16 | 12:50:48 | 12:50:54 | 17:36:01 | 27 | |
| 28 | Tue | 08:48:02 | 12:37:16 | 12:37:22 | 19:15:09 | 48 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 08:35:01 | | | 18:10:04 | 35 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 274 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

PIELAGO, BETHEL

Verified as to the prescribed office hours

PIELAGO, BETHEL

For the month of : Jan 01-31 2020 ID No : 201800276

Official hours for (days A.M. P.M. arrival and departure)

| | AM | 1 | PM UND | | ERTIME | |
|--------|------------|---------------|-------------|----------|--------|-----|
| DAY | ARRIVAL | DEPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 We | ed | HOLIDAY | | | | 480 |
| 2 Th | u / | ABSENT | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sa | | DAY OFF | | | | |
| 5 Su | n | DAY OFF | | | | |
| 6 Mc | n 08:33:0 | 00 12:39:00 | 12:39:08 | 17:47:49 | 33 | |
| 7 Tu | e 07:57:2 | 27 | | 18:11:04 | | |
| 8 We | ed 08:01:2 | 23 12:21:36 | 12:21:42 | 19:33:18 | 1 | |
| 9 Th | u 08:16:1 | 5 12:18:23 | 12:18:28 | 18:15:30 | 16 | |
| 10 Fri | 08:24:4 | 1 12:23:32 | 12:23:39 | 19:17:00 | 24 | |
| 11 Sa | 1.50) | DAY OFF | | | | |
| 12 Su | n | DAY OFF | | | | |
| 13 Mo | n 08:18:2 | 21 12:45:24 | 12:45:34 | 18:06:38 | 18 | |
| 14 Tu | Э | <u>ABSENT</u> | | | | 480 |
| 15 We | ed | <u>ABSENT</u> | | | | 480 |
| 16 Th | u | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sa | t | DAY OFF | | | | |
| 19 Su | n | DAY OFF | | | | |
| 20 Mo | n 08:07:1 | 7 12:21:51 | 12:21:57 | 17:15:15 | 7 | |
| 21 Tu | e 07:53:1 | 5 | | 17:44:43 | | |
| 22 We | ed 08:12:3 | 12:29:12 | 12:29:32 | 18:06:07 | 12 | |
| 23 Th | u 08:26:5 | 12:25:32 | 12:25:38 | 17:50:27 | 26 | |
| 24 Fri | 08:27:2 | 9 12:20:44 | 12:20:54 | 19:27:36 | 27 | |
| 25 Sa | t | DAY OFF | | | | |
| 26 Su | n | DAY OFF | | | | |
| 27 Mo | n 08:27:1 | 6 12:50:48 | 12:50:54 | 17:36:01 | 27 | |
| 28 Tu | e 08:48:0 | 2 12:37:16 | 12:37:22 | 19:15:09 | 48 | |
| 29 We | ed | <u>ABSENT</u> | | | | 480 |
| 30 Th | u 08:35:0 | | | 18:10:04 | 35 | |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

274 4320

TOTAL

PIELAGO, BETHEL

Verified as to the prescribed office hours

IN-CHARGE

Piscos, Divina L

For the month of : **Jan 01-31 2020** ID No : **0800043** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | ABSENT | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | ABSENT | | | | 480 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:58:42 | 12:07:17 | 12:41:52 | | | 240 |
| 14 | Tue | 07:05:13 | 12:06:03 | 12:50:22 | 18:41:55 | | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | 07:41:17 | 12:35:17 | 13:29:57 | 17:31:17 | 29 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:37:20 | 12:46:29 | 12:53:03 | 17:02:52 | | |
| 28 | Tue | 07:08:18 | | 13:04:28 | 17:11:54 | 4 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 33 | 8880 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Piscos, Divina L

Verified as to the prescribed office hours

Piscos, Divina L

For the month of : **Jan 01-31 2020** ID

ID No:0800043

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | ME |
|--------|-------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL [| DEPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:58:42 | 12:07:17 | 12:41:52 | | | 240 |
| 14 Tue | 07:05:13 | 12:06:03 | 12:50:22 | 18:41:55 | | |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | 07:41:17 | 12:35:17 | 13:29:57 | 17:31:17 | 29 | |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | | <u>ABSENT</u> | | | | 480 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:37:20 | 12:46:29 | 12:53:03 | 17:02:52 | | |
| 28 Tue | 07:08:18 | | 13:04:28 | 17:11:54 | 4 | |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Piscos, Divina L

33 8880

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

QUIRANTE, LUCHE NICOLASA

For the month of : **Jan 01-31 2020** ID No : **198100040** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:13:01 | 12:12:36 | 12:12:45 | 20:33:01 | | |
| 3 | Fri | 08:34:29 | 12:33:58 | | HALFDAY | 4 | 270 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 08:53:10 | 12:18:46 | 12:18:52 | 20:58:03 | 23 | |
| 8 | Wed | 08:58:09 | 12:29:17 | 12:29:24 | 19:59:22 | 28 | |
| 9 | Thu | 08:59:32 | 12:31:36 | 12:31:43 | 21:22:42 | 29 | |
| 10 | Fri | 08:41:43 | 12:01:22 | 12:01:31 | | 11 | 270 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:16:13 | 12:02:03 | 12:02:09 | 18:59:26 | 16 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:29:00 | 12:07:10 | 12:07:16 | 20:56:52 | 29 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:29:02 | 12:18:06 | 12:18:20 | 22:30:18 | 29 | |
| 28 | Tue | 08:43:23 | 12:06:37 | 12:06:43 | 20:48:38 | 13 | |
| 29 | Wed | 09:02:04 | 12:40:03 | 12:40:10 | | 32 | 270 |
| 30 | Thu | 08:56:22 | 12:27:56 | 12:28:02 | 20:07:14 | 26 | |
| 31 | Fri | 08:51:37 | 12:11:48 | 12:11:54 | 22:55:56 | 21 | |
| ТО | TAL | | | | | 261 | 5610 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

QUIRANTE, LUCHE NICOLASA

Verified as to the prescribed office hours

QUIRANTE, LUCHE NICOLASA

For the month of : Jan 01-31 2020 ID No :198100040

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | DERTIME | | |
|----|-----|--------------|---------------|-------------|----------------|------|------|
| D. | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:13:01 | 12:12:36 | 12:12:45 | 20:33:01 | | |
| 3 | Fri | 08:34:29 | 12:33:58 | | <u>HALFDAY</u> | 4 | 270 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 08:53:10 | 12:18:46 | 12:18:52 | 20:58:03 | 23 | |
| 8 | Wed | 08:58:09 | 12:29:17 | 12:29:24 | 19:59:22 | 28 | |
| 9 | Thu | 08:59:32 | 12:31:36 | 12:31:43 | 21:22:42 | 29 | |
| 10 | Fri | 08:41:43 | 12:01:22 | 12:01:31 | | 11 | 270 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:16:13 | 12:02:03 | 12:02:09 | 18:59:26 | 16 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | ABSENT | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:29:00 | 12:07:10 | 12:07:16 | 20:56:52 | 29 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:29:02 | 12:18:06 | 12:18:20 | 22:30:18 | 29 | |
| 28 | Tue | 08:43:23 | 12:06:37 | 12:06:43 | 20:48:38 | 13 | |
| 29 | Wed | 09:02:04 | 12:40:03 | 12:40:10 | | 32 | 270 |
| 30 | Thu | 08:56:22 | 12:27:56 | 12:28:02 | 20:07:14 | 26 | |
| 31 | Fri | 08:51:37 | 12:11:48 | 12:11:54 | 22:55:56 | 21 | |
| TC | TAL | | | | | 261 | 5610 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

QUIRANTE, LUCHE NICOLASA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

RAAGAS, JANE MICHELLE EDIZA

For the month of : **Jan 01-31 2020** ID No : **201400193** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LATI | ≣ UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:35:47 | 12:52:44 | 12:52:51 | 18:29:16 | | |
| 7 | Tue | 08:16:47 | 12:44:46 | 12:44:51 | 19:43:22 | 16 | |
| 8 | Wed | 08:11:10 | 12:48:58 | 12:49:04 | 20:05:50 | 11 | |
| 9 | Thu | 08:06:04 | 12:22:49 | 12:22:55 | 19:02:32 | 6 | |
| 10 | Fri | 08:28:11 | 12:23:53 | 12:23:58 | 21:02:37 | 28 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:52:15 | | | | 52 | 240 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:53:10 | 12:35:55 | 12:35:59 | 19:04:07 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:04:12 | | | 19:59:25 | 4 | |
| 28 | Tue | 08:16:50 | 12:16:42 | 12:16:47 | 19:35:56 | 16 | |
| 29 | Wed | 08:38:27 | 12:33:12 | 12:33:18 | | 38 | 240 |
| 30 | Thu | 08:22:08 | | | | 22 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 193 | 6480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

RAAGAS, JANE MICHELLE EDIZA

Verified as to the prescribed office hours

RAAGAS, JANE MICHELLE EDIZA

For the month of : Jan 01-31 2020 ID No :201400193

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | | ERTI | | |
|--------|--------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:35:47 | 12:52:44 | 12:52:51 | 18:29:16 | | |
| 7 Tue | 08:16:47 | 12:44:46 | 12:44:51 | 19:43:22 | 16 | |
| 8 Wed | 08:11:10 | 12:48:58 | 12:49:04 | 20:05:50 | 11 | |
| 9 Thu | 08:06:04 | 12:22:49 | 12:22:55 | 19:02:32 | 6 | |
| 10 Fri | 08:28:11 | 12:23:53 | 12:23:58 | 21:02:37 | 28 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | 08:52:15 | | | | 52 | 240 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:53:10 | 12:35:55 | 12:35:59 | 19:04:07 | | |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | I | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:04:12 | | | 19:59:25 | 4 | |
| 28 Tue | 08:16:50 | 12:16:42 | 12:16:47 | 19:35:56 | 16 | |
| 29 Wed | 08:38:27 | 12:33:12 | 12:33:18 | | 38 | 240 |
| 30 Thu | 08:22:08 | | | | 22 | 240 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

RAAGAS, JANE MICHELLE EDIZA

193 6480

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

REROMA, ROSE ANNE

For the month of : **Jan 01-31 2020** ID No : **0019** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | RTIME | |
|----|-----|-------------|---------------|----------|-----------|-----|-------|--|
| D | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | ABSENT | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:36:07 | 12:50:33 | 12:50:46 | 17:17:56 | | | |
| 7 | Tue | 07:40:17 | 12:06:49 | 12:07:00 | 19:17:01 | | | |
| 8 | Wed | 07:51:50 | 12:30:23 | 12:30:35 | 17:33:21 | | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | ABSENT | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:48:41 | | | 20:13:26 | | | |
| 14 | Tue | 07:40:09 | | | 18:30:13 | | | |
| 15 | Wed | 07:45:02 | 12:47:17 | 12:47:29 | 17:33:21 | | | |
| 16 | Thu | 07:34:04 | | | 17:11:42 | | | |
| 17 | Fri | 07:37:29 | 12:15:54 | 12:16:06 | | | 240 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:31:25 | 12:20:41 | 12:20:56 | 17:45:48 | | | |
| 28 | Tue | 07:30:15 | 12:50:01 | 12:50:12 | 20:08:26 | | | |
| 29 | Wed | 07:38:11 | 12:25:16 | 12:25:29 | 17:54:48 | | | |
| 30 | Thu | 07:48:13 | 12:05:30 | 12:05:41 | 17:21:13 | | | |
| 31 | Fri | 07:32:17 | | | 20:59:40 | | | |
| TO | TAL | | | | | 0 | 5040 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

REROMA, ROSE ANNE

Verified as to the prescribed office hours

REROMA, ROSE ANNE

For the month of : **Jan 01-31 2020** ID No :**0019** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|--------------|---------------|--------------|----------|-----------|
| D. | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | 480 |
| 3 | Fri | | ABSENT | | | 480 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:36:07 | 12:50:33 | 12:50:46 | 17:17:56 | |
| 7 | Tue | 07:40:17 | 12:06:49 | 12:07:00 | 19:17:01 | |
| 8 | Wed | 07:51:50 | 12:30:23 | 12:30:35 | 17:33:21 | |
| 9 | Thu | | <u>ABSENT</u> | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | 480 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:48:41 | | | 20:13:26 | |
| 14 | Tue | 07:40:09 | | | 18:30:13 | |
| 15 | Wed | 07:45:02 | 12:47:17 | 12:47:29 | 17:33:21 | |
| 16 | Thu | 07:34:04 | | | 17:11:42 | |
| 17 | Fri | 07:37:29 | 12:15:54 | 12:16:06 | | 240 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | | <u>ABSENT</u> | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | 480 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:31:25 | 12:20:41 | 12:20:56 | 17:45:48 | |
| 28 | Tue | 07:30:15 | 12:50:01 | 12:50:12 | 20:08:26 | |
| 29 | Wed | 07:38:11 | 12:25:16 | 12:25:29 | 17:54:48 | |
| 30 | Thu | 07:48:13 | 12:05:30 | 12:05:41 | 17:21:13 | |
| 31 | Fri | 07:32:17 | | | 20:59:40 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

0 5040

TOTAL

REROMA, ROSE ANNE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

SAAGUNDO, MARY MONA

For the month of : Jan 01-31 2020 ID No : 201400200

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM UNDERTIME | | | | |
|----|-----|-------------|---------------|--------------|-----------|-----|------|--|
| D | AY | ARRIVAL I | DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | ABSENT | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:34:43 | 12:06:53 | 12:06:58 | 16:57:21 | | 2 | |
| 7 | Tue | 08:19:02 | 12:12:00 | 12:12:05 | 17:26:13 | 19 | | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 08:01:25 | 12:50:13 | | 17:02:08 | 1 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 08:03:22 | 12:12:06 | 12:12:11 | 17:07:39 | 3 | | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | 08:15:01 | 12:11:32 | 12:11:37 | 17:16:28 | 15 | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:52:42 | 12:12:53 | 12:12:58 | 17:06:14 | | | |
| 28 | Tue | 08:13:52 | 12:21:43 | 12:21:47 | 17:15:02 | 13 | | |
| 29 | Wed | 07:34:34 | | | 17:16:02 | | | |
| 30 | Thu | 08:05:34 | | | | 5 | 240 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 56 | 6962 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SAAGUNDO, MARY MONA

Verified as to the prescribed office hours

SAAGUNDO, MARY MONA

For the month of : **Jan 01-31 2020** ID No :**201400200**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME | | |
|----|-----|--------------|---------------|-------------|----------|------|--------|
| DA | ۱Y | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:34:43 | 12:06:53 | 12:06:58 | 16:57:21 | | 2 |
| 7 | Tue | 08:19:02 | 12:12:00 | 12:12:05 | 17:26:13 | 19 | |
| 3 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:01:25 | 12:50:13 | | 17:02:08 | 1 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:03:22 | 12:12:06 | 12:12:11 | 17:07:39 | 3 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 08:15:01 | 12:11:32 | 12:11:37 | 17:16:28 | 15 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:52:42 | 12:12:53 | 12:12:58 | 17:06:14 | | |
| 28 | Tue | 08:13:52 | 12:21:43 | 12:21:47 | 17:15:02 | 13 | |
| 29 | Wed | 07:34:34 | | | 17:16:02 | | |
| 30 | Thu | 08:05:34 | | | | 5 | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ΤО | TAL | | | | | 56 | 6962 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SAAGUNDO, MARY MONA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

SALAGANTIN, JOEY RAMBUYON

For the month of : Jan 01-31 2020 ID No : 201400209

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTIME | | |
|----|-----|----------------|---------------|----------|----------------|------|------|
| D. | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 |
| 7 | Tue | 09:07:47 | 12:46:06 | | <u>HALFDAY</u> | 37 | 270 |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 08:52:40 | 12:55:50 | | 19:06:38 | 22 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | 08:34:41 | | | 20:55:05 | 4 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | <u>HALFDAY</u> | | 12:42:59 | 18:56:39 | | 210 |
| 21 | Tue | 08:26:52 | | | | | 270 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | <u>HALFDAY</u> | | 13:02:25 | 18:21:37 | 2 | 210 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | 09:21:43 | 12:16:50 | 12:16:59 | 18:08:24 | 51 | |
| 29 | Wed | 05:02:10 | | 13:02:10 | 18:31:51 | 2 | |
| 30 | Thu | 09:03:23 | | 13:00:25 | 18:41:30 | 33 | |
| 31 | Fri | 09:17:57 | 12:42:20 | 12:42:26 | | 47 | 270 |
| TO | TAL | | | | | 198 | 7470 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SALAGANTIN, JOEY RAMBUYON

Verified as to the prescribed office hours

SALAGANTIN, JOEY RAMBUYON

For the month of : Jan 01-31 2020 ID No : 201400209

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERT | ME |
|--------|----------------|---------------|-------------|----------------|------|------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | | <u>ABSENT</u> | | | | 480 |
| 7 Tue | 09:07:47 | 12:46:06 | | <u>HALFDAY</u> | 37 | 270 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 08:52:40 | 12:55:50 | | 19:06:38 | 22 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | | <u>ABSENT</u> | | | | 480 |
| 14 Tue | 08:34:41 | | | 20:55:05 | 4 | |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | <u>HALFDAY</u> | <u>′</u> | 12:42:59 | 18:56:39 | | 210 |
| 21 Tue | 08:26:52 | | | | | 270 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | HALFDAY | <u>′</u> | 13:02:25 | 18:21:37 | 2 | 210 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | 09:21:43 | 12:16:50 | 12:16:59 | 18:08:24 | 51 | |
| 29 Wed | 05:02:10 | | 13:02:10 | 18:31:51 | 2 | |
| 30 Thu | 09:03:23 | | 13:00:25 | 18:41:30 | 33 | |
| 31 Fri | 09:17:57 | 12:42:20 | 12:42:26 | | 47 | 270 |
| | | | | | 400 | 7470 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SALAGANTIN, JOEY RAMBUYON

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

SALANG, CHONA

For the month of : Jan 01-31 2020 ID No : 201400212

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|----------------|---------------|----------|-----------|------|--------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | (DL | | _ | 480 |
| 2 | Thu | <u>HALFDAY</u> | 10. | 12:24:29 | 17:47:11 | | 240 |
| 3 | Fri | <u>HALFDAY</u> | | 12:38:28 | 17:15:36 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:30:59 | 12:13:27 | 12:13:33 | 17:25:16 | | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | 07:45:06 | 12:48:38 | 12:48:48 | 17:50:27 | | |
| 9 | Thu | 07:49:37 | 12:49:27 | 12:49:44 | 17:43:39 | | |
| 10 | Fri | 08:47:45 | 12:36:54 | 12:37:00 | 19:47:58 | 47 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:10:59 | 12:26:24 | 12:26:30 | 17:51:19 | 10 | |
| 14 | Tue | 08:25:24 | 08:25:13 | | 17:39:52 | 25 | 214 |
| 15 | Wed | 08:33:13 | 12:54:35 | 12:54:40 | 15:35:49 | 33 | 84 |
| 16 | Thu | 07:17:13 | | | 20:07:25 | | |
| 17 | Fri | 08:25:37 | 12:04:48 | 12:04:57 | | 25 | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | 07:44:27 | 12:46:00 | 12:46:06 | 18:28:42 | | |
| 22 | Wed | 07:56:29 | 12:16:21 | 12:16:32 | 17:32:58 | | |
| 23 | Thu | 07:23:56 | 12:19:05 | 12:19:10 | 17:55:54 | | |
| 24 | Fri | 07:37:14 | 12:27:09 | 12:27:15 | 16:48:59 | | 11 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:24:32 | 12:14:20 | 12:14:27 | 18:19:20 | 24 | |
| 28 | Tue | 08:32:16 | 12:43:32 | 12:43:37 | 17:39:26 | 32 | |
| 29 | Wed | 07:52:22 | 12:37:00 | 12:37:10 | 18:29:15 | | |
| 30 | Thu | 07:17:07 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 196 | 3189 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SALANG, CHONA

Verified as to the prescribed office hours

SALANG, CHONA

For the month of : **Jan 01-31 2020** ID No :**201400212**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu HALFDAY 12:24:29 17:47:11 24 3 Fri HALFDAY 12:38:28 17:15:36 22 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:30:59 12:13:27 12:13:33 17:25:16 7 Tue ABSENT 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 36 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 2 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:37:10 18:29:15 30 Thu 07:17:07 | | AM | | | PM | UND | DERTIME | |
|--|--------|--------------------|-----------|---------------|-------------|----------|---------|------|
| 2 Thu HALFDAY 12:24:29 17:47:11 24 3 Fri HALFDAY 12:38:28 17:15:36 22 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:30:59 12:13:27 12:13:33 17:25:16 7 Tue ABSENT 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 2 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT | DAY | AR | RIVAL D | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 12:38:28 17:15:36 24 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:30:59 12:13:27 12:13:33 17:25:16 7 Tue ABSENT 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 25 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 4 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 | 1 W | ed | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon 07:30:59 12:13:27 12:13:33 17:25:16 7 Tue ABSENT 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 2 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 DAY OFF 20 Sun DAY OFF 21 Tue 08:32:16 12:49:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 22 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 | 2 Th | nu <u><i>I</i></u> | HALFDA | <u>Y</u> | 12:24:29 | 17:47:11 | | 240 |
| DAY OFF Mon 07:30:59 12:13:27 12:13:33 17:25:16 ABSENT Wed 07:45:06 12:48:38 12:48:48 17:50:27 Thu 07:49:37 12:49:27 12:49:44 17:43:39 Thu 07:49:37 12:36:54 12:37:00 19:47:58 47 DAY OFF DAY OFF DAY OFF Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 The 14 Tue 08:25:24 08:25:13 17:39:52 25 2 The 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 31 12:54:35 12:54:40 15:35:49 33 31 12:54:35 12:54:40 15:35:49 33 31 12:54:35 12:54:40 15:35:49 33 31 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 25 25 18 Sat DAY OFF DA | 3 Fri | i <u>#</u> | HALFDA | <u>Y</u> | 12:38:28 | 17:15:36 | | 240 |
| 6 Mon 07:30:59 12:13:27 12:13:33 17:25:16 7 Tue ABSENT 4 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 20:07:58 47 12 Sun DAY OFF 12 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 33 33 4 16 Thu 07:17:13 20:07:25 25 2 2 18 Sat DAY OFF 25 2 2 19 Sun DAY OFF 2 2 2 2 20 Mon ABSENT 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 <th< td=""><td>4 Sa</td><td>at</td><td></td><td>DAY OFF</td><td></td><td></td><td></td><td></td></th<> | 4 Sa | at | | DAY OFF | | | | |
| 7 Tue ABSENT 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 2 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT | 5 Su | ın | | DAY OFF | | | | |
| 8 Wed 07:45:06 12:48:38 12:48:48 17:50:27 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 2 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT 4. | 6 M | on C | 7:30:59 | 12:13:27 | 12:13:33 | 17:25:16 | | |
| 9 Thu 07:49:37 12:49:27 12:49:44 17:43:39 10 Fri 08:47:45 12:36:54 12:37:00 19:47:58 47 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 2 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 21 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT 4. | 7 Tu | ie | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | 8 W | ed C | 7:45:06 | 12:48:38 | 12:48:48 | 17:50:27 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon 08:10:59 12:26:24 12:26:30 17:51:19 10 14 Tue 08:25:24 08:25:13 17:39:52 25 25 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 26 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT | 9 Th | nu C | 7:49:37 | 12:49:27 | 12:49:44 | 17:43:39 | | |
| DAY OFF 13 Mon | 10 Fri | i C | 08:47:45 | 12:36:54 | 12:37:00 | 19:47:58 | 47 | |
| 13 Mon | 11 Sa | at | | DAY OFF | | | | |
| 14 Tue | 12 Su | ın | | DAY OFF | | | | |
| 15 Wed 08:33:13 12:54:35 12:54:40 15:35:49 33 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 25 18 Sat DAY OFF 20 Mon ABSENT 4. 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT 42:04:57 4. 33 Thi 07:17:07 31 Fri ABSENT | 13 M | on C | 8:10:59 | 12:26:24 | 12:26:30 | 17:51:19 | 10 | |
| 16 Thu 07:17:13 20:07:25 17 Fri 08:25:37 12:04:48 12:04:57 25 2: 18 Sat DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT | 14 Tu | ie C | 8:25:24 | 08:25:13 | | 17:39:52 | 25 | 214 |
| 17 Fri 08:25:37 12:04:48 12:04:57 25 2:18 Sat DAY OFF 19 Sun DAY OFF 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT | 15 W | ed C | 8:33:13 | 12:54:35 | 12:54:40 | 15:35:49 | 33 | 84 |
| DAY OFF DAY OF | 16 Th | nu C | 7:17:13 | | | 20:07:25 | | |
| 19 Sun DAY OFF 20 Mon ABSENT 4 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT 4 | 17 Fri | i C | 8:25:37 | 12:04:48 | 12:04:57 | | 25 | 240 |
| 20 Mon ABSENT 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 31 Fri ABSENT 4 | 18 Sa | at | | DAY OFF | | | | |
| 21 Tue 07:44:27 12:46:00 12:46:06 18:28:42 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 | 19 Su | ın | | DAY OFF | | | | |
| 22 Wed 07:56:29 12:16:21 12:16:32 17:32:58 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 | 20 M | on | | <u>ABSENT</u> | | | | 480 |
| 23 Thu 07:23:56 12:19:05 12:19:10 17:55:54 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 31 Fri ABSENT 4 | 21 Tu | ie C | 7:44:27 | 12:46:00 | 12:46:06 | 18:28:42 | | |
| 24 Fri 07:37:14 12:27:09 12:27:15 16:48:59 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 31 Fri ABSENT 4 | 22 W | ed C | 7:56:29 | 12:16:21 | 12:16:32 | 17:32:58 | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 31 Fri ABSENT 4 | 23 Th | nu C | 7:23:56 | 12:19:05 | 12:19:10 | 17:55:54 | | |
| 26 Sun DAY OFF 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 31 Fri ABSENT 4 | 24 Fri | i C | 7:37:14 | 12:27:09 | 12:27:15 | 16:48:59 | | 11 |
| 27 Mon 08:24:32 12:14:20 12:14:27 18:19:20 24 28 Tue 08:32:16 12:43:32 12:43:37 17:39:26 32 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 31 Fri ABSENT 4 | 25 Sa | at | | DAY OFF | | | | |
| 28 Tue | 26 Su | ın | | DAY OFF | | | | |
| 29 Wed 07:52:22 12:37:00 12:37:10 18:29:15 30 Thu 07:17:07 2 31 Fri <u>ABSENT</u> 4 | 27 M | on C | 08:24:32 | 12:14:20 | 12:14:27 | 18:19:20 | 24 | |
| 30 Thu 07:17:07 2. 31 Fri ABSENT 4. | 28 Tu | ie C | 8:32:16 | 12:43:32 | 12:43:37 | 17:39:26 | 32 | |
| 31 Fri <u>ABSENT</u> 4. | 29 W | ed C | 7:52:22 | 12:37:00 | 12:37:10 | 18:29:15 | | |
| | 30 Th | nu C | 7:17:07 | | | | | 240 |
| TOTAL 196 31 | 31 Fri | i | | <u>ABSENT</u> | | | | 480 |
| | TOTA | AL. | | | | | 196 | 3189 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SALANG, CHONA

Verified as to the prescribed office hours

IN-CHARGE

Samson, Zella Maye

For the month of : Jan 01-31 2020 ID No : 2014000238

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | ME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| D | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LATI | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:01:47 | 12:06:56 | 13:00:15 | 17:08:42 | 1 | |
| 3 | Fri | 07:55:33 | 12:00:17 | 12:03:20 | 17:06:19 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:43:57 | 12:01:12 | 12:07:32 | 17:14:56 | | |
| 7 | Tue | 07:31:51 | 12:08:50 | 12:12:06 | 17:04:15 | | |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:00:26 | 12:52:30 | 12:57:58 | 17:17:35 | | |
| 14 | Tue | 07:45:04 | 12:51:58 | 12:56:00 | 17:02:22 | | |
| 15 | Wed | 07:50:15 | 12:20:22 | 12:23:05 | 17:07:30 | | |
| 16 | Thu | 08:00:00 | 12:33:31 | 12:44:47 | 17:07:19 | | |
| 17 | Fri | 07:37:30 | 12:04:51 | 12:11:58 | 17:25:41 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 1 | 6720 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Samson, Zella Maye

Verified as to the prescribed office hours

Samson, Zella Maye

For the month of : Jan 01-31 2020

ID No: 2014000238

Printed: 2020-02-03

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|------|-----|--------------|---------------|-------------|----------|-----|--------|
| DAY | Y | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LAT | E UT |
| 1 V | Ved | | HOLIDAY | | | | 480 |
| 2 T | hu | 08:01:47 | 12:06:56 | 13:00:15 | 17:08:42 | 1 | |
| 3 F | ri | 07:55:33 | 12:00:17 | 12:03:20 | 17:06:19 | | |
| 4 S | at | | DAY OFF | | | | |
| 5 S | un | | DAY OFF | | | | |
| 6 N | 1on | 07:43:57 | 12:01:12 | 12:07:32 | 17:14:56 | | |
| 7 T | ue | 07:31:51 | 12:08:50 | 12:12:06 | 17:04:15 | | |
| 3 W | Ved | | <u>ABSENT</u> | | | | 480 |
| 9 Т | hu | | <u>ABSENT</u> | | | | 480 |
| 10 F | ri | | <u>ABSENT</u> | | | | 480 |
| 11 S | at | | DAY OFF | | | | |
| 12 S | un | | DAY OFF | | | | |
| 13 N | 1on | 08:00:26 | 12:52:30 | 12:57:58 | 17:17:35 | | |
| 14 T | ue | 07:45:04 | 12:51:58 | 12:56:00 | 17:02:22 | | |
| 15 V | Ved | 07:50:15 | 12:20:22 | 12:23:05 | 17:07:30 | | |
| 16 T | hu | 08:00:00 | 12:33:31 | 12:44:47 | 17:07:19 | | |
| 17 F | ri | 07:37:30 | 12:04:51 | 12:11:58 | 17:25:41 | | |
| 18 S | at | | DAY OFF | | | | |
| 19 S | un | | DAY OFF | | | | |
| 20 N | 1on | | <u>ABSENT</u> | | | | 480 |
| 21 T | ue | | <u>ABSENT</u> | | | | 480 |
| 22 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 23 T | hu | | <u>ABSENT</u> | | | | 480 |
| 24 F | ri | | <u>ABSENT</u> | | | | 480 |
| 25 S | at | | DAY OFF | | | | |
| 26 S | un | | DAY OFF | | | | |
| 27 N | 1on | | <u>ABSENT</u> | | | | 480 |
| 28 T | ue | | <u>ABSENT</u> | | | | 480 |
| 29 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 30 T | hu | | <u>ABSENT</u> | | | | 480 |
| 31 F | ri | | <u>ABSENT</u> | | | | 480 |
| ТОТ | AL | | | | | 1 | 6720 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Samson, Zella Maye

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

SAQUILON, JOEL

For the month of : **Jan 01-31 2020** ID No : **198900036** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | M UNDERTIME | | | |
|-------|-----|-------------|---------------|----------|-------------|-----|--------|--|
| DA | ٩Y | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 \ | Wed | | HOLIDAY | | | | 480 | |
| 2 - | Thu | 08:11:22 | 12:08:42 | 12:08:48 | 17:16:46 | | 13 | |
| 3 I | Fri | | ABSENT | | | | 480 | |
| 4 \$ | Sat | | DAY OFF | | | | | |
| 5 \$ | Sun | | DAY OFF | | | | | |
| 6 1 | Mon | 08:08:27 | 12:25:48 | 12:25:57 | 17:30:21 | 8 | | |
| 7 | Tue | 08:25:32 | 12:12:26 | 12:12:32 | 17:28:36 | | 1 | |
| 8 \ | Wed | 08:32:49 | 12:12:42 | 12:12:46 | 17:33:13 | 2 | | |
| 9 | Thu | 08:36:50 | 12:46:05 | 12:46:10 | 17:52:32 | 6 | | |
| 10 I | Fri | 08:27:58 | 12:15:09 | 12:15:15 | 20:09:02 | | | |
| 11 \$ | Sat | | DAY OFF | | | | | |
| 12 \$ | Sun | | DAY OFF | | | | | |
| 13 I | Mon | 08:00:55 | 12:25:20 | 12:25:24 | 17:52:28 | | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 \ | Wed | | ABSENT | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 I | Fri | 08:09:17 | 12:10:28 | 12:10:33 | 18:09:06 | | | |
| 18 \$ | Sat | | DAY OFF | | | | | |
| 19 \$ | Sun | | DAY OFF | | | | | |
| 20 [| Mon | 08:03:07 | 12:54:23 | 12:54:32 | 17:25:21 | 3 | 4 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 \ | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | 08:12:08 | 12:15:10 | 12:15:17 | 17:21:24 | | 8 | |
| 24 I | Fri | 08:07:33 | 12:29:33 | 12:29:38 | 17:17:28 | | 12 | |
| 25 \$ | Sat | | DAY OFF | | | | | |
| 26 \$ | Sun | | DAY OFF | | | | | |
| 27 I | Mon | 08:02:56 | | 13:02:17 | 17:30:48 | 4 | | |
| 28 - | Tue | 07:53:18 | 12:08:53 | 12:09:02 | 17:49:03 | | | |
| 29 \ | Wed | 08:35:09 | 12:30:25 | 12:30:33 | 17:38:27 | 5 | | |
| 30 | Thu | 08:35:36 | | | | 5 | 270 | |
| 31 I | Fri | | <u>ABSENT</u> | | | | 480 | |
| | ΓAL | | | | | 33 | 4148 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SAQUILON, JOEL

Verified as to the prescribed office hours

SAQUILON, JOEL

For the month of : **Jan 01-31 2020** ID No :**198900036**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME | |
|--------|--------------|---------------|-------------|----------|--------|------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 08:11:22 | 12:08:42 | 12:08:48 | 17:16:46 | | 13 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:08:27 | 12:25:48 | 12:25:57 | 17:30:21 | 8 | |
| 7 Tue | 08:25:32 | 12:12:26 | 12:12:32 | 17:28:36 | | 1 |
| 8 Wed | 08:32:49 | 12:12:42 | 12:12:46 | 17:33:13 | 2 | |
| 9 Thu | 08:36:50 | 12:46:05 | 12:46:10 | 17:52:32 | 6 | |
| 10 Fri | 08:27:58 | 12:15:09 | 12:15:15 | 20:09:02 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:00:55 | 12:25:20 | 12:25:24 | 17:52:28 | | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | 08:09:17 | 12:10:28 | 12:10:33 | 18:09:06 | | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:03:07 | 12:54:23 | 12:54:32 | 17:25:21 | 3 | 4 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | 08:12:08 | 12:15:10 | 12:15:17 | 17:21:24 | | 8 |
| 24 Fri | 08:07:33 | 12:29:33 | 12:29:38 | 17:17:28 | | 12 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 08:02:56 | | 13:02:17 | 17:30:48 | 4 | |
| 28 Tue | 07:53:18 | 12:08:53 | 12:09:02 | 17:49:03 | | |
| 29 Wed | 08:35:09 | 12:30:25 | 12:30:33 | 17:38:27 | 5 | |
| 30 Thu | 08:35:36 | | | | 5 | 270 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 33 | 4148 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SAQUILON, JOEL

Verified as to the prescribed office hours

IN-CHARGE

SAQUILON, DIONICA

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **201400245** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTI | IME |
|----|-----|-------------|---------------|----------|-----------|------|------|
| | ΑY | ARRIVAL C | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:11:20 | 12:11:05 | 12:11:11 | 18:14:21 | | |
| 3 | Fri | 08:06:13 | 12:02:11 | 12:02:17 | 17:35:55 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:07:30 | | | 17:31:48 | 7 | |
| 7 | Tue | 08:25:34 | 12:20:15 | 12:20:21 | 17:27:06 | | 2 |
| 8 | Wed | 08:32:28 | 12:09:03 | 12:09:11 | 17:43:01 | 2 | |
| 9 | Thu | 08:36:21 | 12:04:59 | 12:05:08 | 17:38:28 | 6 | |
| 10 | Fri | 08:27:47 | 12:15:39 | 12:15:48 | 18:18:54 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:00:38 | 12:33:32 | 12:33:42 | 17:56:37 | | |
| 14 | Tue | 08:25:11 | | | 17:35:52 | | |
| 15 | Wed | 08:26:43 | | | 18:07:51 | | |
| 16 | Thu | 08:11:23 | 12:52:52 | 12:53:07 | 17:24:58 | | 5 |
| 17 | Fri | 08:06:56 | 12:10:19 | 12:10:24 | 18:01:09 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 07:18:08 | | | | | 270 |
| 23 | Thu | 08:10:17 | | | | | 270 |
| 24 | Fri | 08:07:36 | | | | | 270 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:02:49 | 12:29:21 | 12:29:30 | 17:36:50 | 2 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 17 | 4177 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SAQUILON, DIONICA

Verified as to the prescribed office hours

SAQUILON, DIONICA

For the month of : Jan 01-31 2020 ID No :201400245

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTII | ME |
|----|-----|--------------|---------------|--------------|----------|-------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL DI | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:11:20 | 12:11:05 | 12:11:11 | 18:14:21 | | |
| 3 | Fri | 08:06:13 | 12:02:11 | 12:02:17 | 17:35:55 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:07:30 | | | 17:31:48 | 7 | |
| 7 | Tue | 08:25:34 | 12:20:15 | 12:20:21 | 17:27:06 | | 2 |
| 8 | Wed | 08:32:28 | 12:09:03 | 12:09:11 | 17:43:01 | 2 | |
| 9 | Thu | 08:36:21 | 12:04:59 | 12:05:08 | 17:38:28 | 6 | |
| 10 | Fri | 08:27:47 | 12:15:39 | 12:15:48 | 18:18:54 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:00:38 | 12:33:32 | 12:33:42 | 17:56:37 | | |
| 14 | Tue | 08:25:11 | | | 17:35:52 | | |
| 15 | Wed | 08:26:43 | | | 18:07:51 | | |
| 16 | Thu | 08:11:23 | 12:52:52 | 12:53:07 | 17:24:58 | | 5 |
| 17 | Fri | 08:06:56 | 12:10:19 | 12:10:24 | 18:01:09 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 07:18:08 | | | | | 270 |
| 23 | Thu | 08:10:17 | | | | | 270 |
| 24 | Fri | 08:07:36 | | | | | 270 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:02:49 | 12:29:21 | 12:29:30 | 17:36:50 | 2 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| - | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

17 4177

TOTAL

SAQUILON, DIONICA

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

SARDOMA, MIGUEL

For the month of : **Jan 01-31 2020** ID No : **201900282** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|----|-----|-------------|---------------|----------|-----------|-----------|
| D | AY | ARRIVAL E | EPARTURE | ARRIVAL | DEPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:23:03 | | | 17:05:55 | |
| 3 | Fri | 07:55:17 | | | 17:08:49 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:43:15 | 12:13:37 | 12:13:42 | 17:21:50 | |
| 7 | Tue | 07:57:29 | 12:01:14 | 12:01:20 | 17:55:56 | |
| 8 | Wed | 07:54:19 | 12:02:45 | 12:02:50 | 18:22:35 | |
| 9 | Thu | 07:52:05 | | | 19:12:18 | |
| 10 | Fri | 07:57:51 | 12:08:09 | 12:08:14 | 17:58:56 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:45:13 | 12:38:31 | 12:38:36 | 17:47:37 | |
| 14 | Tue | 07:36:00 | | | 18:37:18 | |
| 15 | Wed | 07:57:59 | | | 17:32:13 | |
| 16 | Thu | 08:03:16 | 12:04:53 | 12:04:58 | 17:12:58 | 3 |
| 17 | Fri | 07:48:47 | 12:06:22 | 12:06:26 | 17:00:05 | |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:56:38 | 12:13:42 | 12:13:46 | 17:06:05 | |
| 21 | Tue | 07:46:44 | 12:15:21 | 12:15:25 | 17:09:38 | |
| 22 | Wed | 08:09:40 | 12:06:16 | 12:06:26 | 17:17:35 | 9 |
| 23 | Thu | 07:57:55 | 12:02:16 | 12:02:22 | 17:51:11 | |
| 24 | Fri | 07:56:15 | 12:07:03 | 12:07:09 | 17:11:22 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:17:08 | 12:02:38 | 12:02:45 | 17:56:54 | |
| 28 | Tue | 07:53:26 | 12:10:52 | 12:10:57 | 17:06:18 | |
| 29 | Wed | 08:27:49 | 12:20:33 | 12:20:39 | 17:30:19 | 27 |
| 30 | Thu | 07:45:56 | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

SARDOMA, MIGUEL

Verified as to the prescribed office hours

1200

SARDOMA, MIGUEL

For the month of : **Jan 01-31 2020** ID No :**201900282**

Official hours for (days A.M. P.M. arrival and departure)

| 2 Thu 07:23:03 17:05:55 3 Fri 07:55:17 17:08:49 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:43:15 12:13:37 12:13:42 17:21:50 7 Tue 07:57:29 12:01:14 12:01:20 17:55:56 8 Wed 07:54:19 12:02:45 12:02:50 18:22:35 9 Thu 07:52:05 19:12:18 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:06:26 17:00:05 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 | AM | | PM | UND | ERT | IME | | |
|--|----|-----|--------------|---------------|-------------|----------|------|--------|
| 2 Thu 07:23:03 17:05:55 3 Fri 07:55:17 17:08:49 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:43:15 12:13:37 12:13:42 17:21:50 7 Tue 07:57:29 12:01:14 12:01:20 17:55:56 8 Wed 07:54:19 12:02:45 12:02:50 18:22:35 9 Thu 07:52:05 19:12:18 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:06:26 17:00:05 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 | D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 3 Fri 07:55:17 | 1 | Wed | | HOLIDAY | | | | 480 |
| DAY OFF Sun DAY OFF Mon O7:43:15 12:13:37 12:13:42 17:21:50 7 Tue O7:57:29 12:01:14 12:02:50 18:22:35 9 Thu O7:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon O7:45:13 12:38:31 12:38:36 17:47:37 14 Tue O7:36:00 15 Wed O7:57:59 16 Thu O8:03:16 12:04:53 12:04:58 17:12:58 18 Sat DAY OFF 19 Sun DAY OFF 10 Sun DAY OFF 10 Sun DAY OFF 10 Sun DAY OFF 10 Sun DAY OFF | 2 | Thu | 07:23:03 | | | 17:05:55 | | |
| DAY OFF Mon 07:43:15 12:13:37 12:13:42 17:21:50 Tue 07:57:29 12:01:14 12:01:20 17:55:56 Wed 07:54:19 12:02:45 12:02:50 18:22:35 Thu 07:52:05 19:12:18 To Fri 07:57:51 12:08:09 12:08:14 17:58:56 Thy Day OFF Day OFF The 07:36:00 18:37:18 The 07:45:13 12:38:31 12:38:36 17:47:37 The 07:45:13 12:04:53 12:04:58 17:12:58 3 The 07:48:47 12:06:22 12:06:26 17:00:05 The Sun Day OFF Day OFF The Ories of the Color of t | 3 | Fri | 07:55:17 | | | 17:08:49 | | |
| 6 Mon 07:43:15 12:13:37 12:13:42 17:21:50 7 Tue 07:57:29 12:01:14 12:01:20 17:55:56 8 Wed 07:54:19 12:02:45 12:02:50 18:22:35 9 Thu 07:52:05 19:12:18 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 | 4 | Sat | | DAY OFF | | | | |
| 7 Tue 07:57:29 12:01:14 12:01:20 17:55:56 8 Wed 07:54:19 12:02:45 12:02:50 18:22:35 9 Thu 07:52:05 19:12:18 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 5 | Sun | | DAY OFF | | | | |
| 8 Wed 07:54:19 12:02:45 12:02:50 18:22:35 9 Thu 07:52:05 19:12:18 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 6 | Mon | 07:43:15 | 12:13:37 | 12:13:42 | 17:21:50 | | |
| 9 Thu 07:52:05 19:12:18 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:06:18 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 | 7 | Tue | 07:57:29 | 12:01:14 | 12:01:20 | 17:55:56 | | |
| 10 Fri 07:57:51 12:08:09 12:08:14 17:58:56 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 8 | Wed | 07:54:19 | 12:02:45 | 12:02:50 | 18:22:35 | | |
| DAY OFF 12 Sun DAY OFF 13 Mon D7:45:13 DAY OFF 14 Tue D7:36:00 D7:57:59 D7:48:47 D7:48:47 D7:48:47 D7:48:47 D7:48:47 D7:48:47 D7:48:48 D7:56:38 D7:48:49 D7:56:38 D7:48:49 D7:56:38 D7:48:49 D7:56:38 D7:48:49 D7:56:15 D7:48:49 D7:56:54 D7:56:54 D7:56:54 D7:56:54 D7:56:56 D7: | 9 | Thu | 07:52:05 | | | 19:12:18 | | |
| DAY OFF 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 10 | Fri | 07:57:51 | 12:08:09 | 12:08:14 | 17:58:56 | | |
| 13 Mon 07:45:13 12:38:31 12:38:36 17:47:37 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 | 11 | Sat | | DAY OFF | | | | |
| 14 Tue 07:36:00 18:37:18 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 | 12 | Sun | | DAY OFF | | | | |
| 15 Wed 07:57:59 17:32:13 16 Thu 08:03:16 12:04:53 12:04:58 17:12:58 3 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 13 | Mon | 07:45:13 | 12:38:31 | 12:38:36 | 17:47:37 | | |
| 16 Thu | 14 | Tue | 07:36:00 | | | 18:37:18 | | |
| 17 Fri 07:48:47 12:06:22 12:06:26 17:00:05 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 15 | Wed | 07:57:59 | | | 17:32:13 | | |
| DAY OFF DAY OF | 16 | Thu | 08:03:16 | 12:04:53 | 12:04:58 | 17:12:58 | 3 | |
| DAY OFF 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 17 | Fri | 07:48:47 | 12:06:22 | 12:06:26 | 17:00:05 | | |
| 20 Mon 07:56:38 12:13:42 12:13:46 17:06:05 21 Tue 07:46:44 12:15:21 12:15:25 17:09:38 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:07:03 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 18 | Sat | | DAY OFF | | | | |
| 21 Tue | 19 | Sun | | DAY OFF | | | | |
| 22 Wed 08:09:40 12:06:16 12:06:26 17:17:35 9 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 31 Fri ABSENT | 20 | Mon | 07:56:38 | 12:13:42 | 12:13:46 | 17:06:05 | | |
| 23 Thu 07:57:55 12:02:16 12:02:22 17:51:11 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 31 Fri ABSENT 4 | 21 | Tue | 07:46:44 | 12:15:21 | 12:15:25 | 17:09:38 | | |
| 24 Fri 07:56:15 12:07:03 12:07:09 17:11:22 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 31 Fri ABSENT 4 | 22 | Wed | 08:09:40 | 12:06:16 | 12:06:26 | 17:17:35 | 9 | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 31 Fri ABSENT 4 | 23 | Thu | 07:57:55 | 12:02:16 | 12:02:22 | 17:51:11 | | |
| 26 Sun DAY OFF 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 31 Fri ABSENT 4 | 24 | Fri | 07:56:15 | 12:07:03 | 12:07:09 | 17:11:22 | | |
| 27 Mon 07:17:08 12:02:38 12:02:45 17:56:54 28 Tue 07:53:26 12:10:52 12:10:57 17:06:18 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 31 Fri ABSENT 4 | 25 | Sat | | DAY OFF | | | | |
| 28 Tue | 26 | Sun | | DAY OFF | | | | |
| 29 Wed 08:27:49 12:20:33 12:20:39 17:30:19 27 30 Thu 07:45:56 2 31 Fri <u>ABSENT</u> 4 | 27 | Mon | 07:17:08 | 12:02:38 | 12:02:45 | 17:56:54 | | |
| 30 Thu 07:45:56 2 31 Fri <u>ABSENT</u> 4 | 28 | Tue | 07:53:26 | 12:10:52 | 12:10:57 | 17:06:18 | | |
| 31 Fri <u>ABSENT</u> 4 | 29 | Wed | 08:27:49 | 12:20:33 | 12:20:39 | 17:30:19 | 27 | |
| | 30 | Thu | 07:45:56 | | | | | 240 |
| TOTAL 39 12 | 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| | TC | TAL | | | | | 39 | 1200 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SARDOMA, MIGUEL

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

SEGURA, JOURHANY M.

For the month of : Jan 01-31 2020 $\,$ ID No : 201400183 $\,$

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | UNDERTIME | | | | |
|----|-------------------------|---------------|---------------|-----------|----------------|------|------|
| D | DAY ARRIVAL DEPARTURE | | ARRIVAL | DEPARTURE | LATI | ∃ UT | |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | ABSENT | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:52:58 | 12:25:34 | 12:25:46 | 17:15:52 | | |
| 7 | Tue | 08:10:36 | 12:49:46 | 12:50:00 | 18:39:05 | 10 | |
| 8 | Wed | 08:35:03 | 12:15:37 | 12:15:46 | 19:14:49 | 35 | |
| 9 | Thu | 08:22:21 | | | 19:59:37 | 22 | |
| 10 | Fri | 08:23:32 | 12:09:23 | 12:09:30 | 18:37:33 | 23 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:09:12 | 12:08:48 | 12:08:57 | 17:18:54 | 9 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 07:34:39 | 12:13:58 | 12:14:06 | 17:04:57 | | |
| 16 | Thu | 08:12:45 | 12:19:36 | 12:19:43 | 17:51:38 | 12 | |
| 17 | Fri | 07:56:28 | 12:07:01 | 12:07:06 | 18:32:05 | | |
| 18 | Sat | 09:29:15 | | | 21:00:00 | 89 | |
| 19 | Sun | 06:46:40 | | | 21:16:49 | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:10:12 | 12:04:08 | 12:04:14 | 18:19:25 | 10 | |
| 28 | Tue | 07:56:59 | 12:32:52 | | <u>HALFDAY</u> | | 240 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | <u>HALFDA</u> | <u>IY</u> | 12:06:46 | 18:01:33 | | 240 |
| TO | TAL | | | | | 210 | 5760 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SEGURA, JOURHANY M.

Verified as to the prescribed office hours

SEGURA, JOURHANY M.

For the month of : Jan 01-31 2020 ID No :201400183

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|------------|---------------|-------------|----------------|------|-----|
| DAY | ARRIVAL | DEPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 We | ed | HOLIDAY | ocDLI. | | | 480 |
| 2 Th | u | ABSENT | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sa | t | DAY OFF | | | | |
| 5 Su | n | DAY OFF | | | | |
| 6 Mc | on 07:52:5 | 8 12:25:34 | 12:25:46 | 17:15:52 | | |
| 7 Tu | e 08:10:3 | 6 12:49:46 | 12:50:00 | 18:39:05 | 10 | |
| 8 W | ed 08:35:0 | 3 12:15:37 | 12:15:46 | 19:14:49 | 35 | |
| 9 Th | u 08:22:2 | 1 | | 19:59:37 | 22 | |
| 10 Fri | 08:23:3 | 2 12:09:23 | 12:09:30 | 18:37:33 | 23 | |
| 11 Sa | t | DAY OFF | | | | |
| 12 Su | n | DAY OFF | | | | |
| 13 Mc | on 08:09:1 | 2 12:08:48 | 12:08:57 | 17:18:54 | 9 | |
| 14 Tu | е | <u>ABSENT</u> | | | | 480 |
| 15 W | ed 07:34:3 | 9 12:13:58 | 12:14:06 | 17:04:57 | | |
| 16 Th | u 08:12:4 | 5 12:19:36 | 12:19:43 | 17:51:38 | 12 | |
| 17 Fri | 07:56:2 | 8 12:07:01 | 12:07:06 | 18:32:05 | | |
| 18 Sa | t 09:29:1 | 5 | | 21:00:00 | 89 | |
| 19 Su | n 06:46:4 | 0 | | 21:16:49 | | |
| 20 Mc | on | <u>ABSENT</u> | | | | 480 |
| 21 Tu | е | <u>ABSENT</u> | | | | 480 |
| 22 W | ed | <u>ABSENT</u> | | | | 480 |
| 23 Th | u | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sa | t | DAY OFF | | | | |
| 26 Su | n | DAY OFF | | | | |
| 27 Mc | on 08:10:1 | 2 12:04:08 | 12:04:14 | 18:19:25 | 10 | |
| 28 Tu | e 07:56:5 | 9 12:32:52 | | <u>HALFDAY</u> | | 240 |
| 29 We | ed | <u>ABSENT</u> | | | | 480 |
| 30 Th | u | <u>ABSENT</u> | | | | 480 |
| 31 Fri | HALFD | <u>AY</u> | 12:06:46 | 18:01:33 | | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

SEGURA, JOURHANY M.

210 5760

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

SUNGCAD, LEAH LIBERTY

For the month of : **Jan 01-31 2020** ID No : **201400221** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNDERTIME | | |
|------|------|-------------|---------------|----------|-----------|------|-----|
| DA' | Y | ARRIVAL I | DEPARTURE | ARRIVAL | DEPARTURE | LATI | UT |
| 1 W | Ved | | HOLIDAY | | | | 480 |
| 2 T | -hu | | <u>ABSENT</u> | | | | 480 |
| 3 F | ri | | ABSENT | | | | 480 |
| 4 S | Sat | | DAY OFF | | | | |
| 5 S | Sun | | DAY OFF | | | | |
| 6 N | /lon | 08:01:04 | 12:07:44 | 12:07:50 | 17:22:48 | 1 | |
| 7 T | ue | 07:54:38 | 12:25:26 | 12:25:32 | 17:30:49 | | |
| 8 V | Ved | | ABSENT | | | | 480 |
| 9 T | hu | | <u>ABSENT</u> | | | | 480 |
| 10 F | ri | | <u>ABSENT</u> | | | | 480 |
| 11 S | Sat | | DAY OFF | | | | |
| 12 S | Sun | | DAY OFF | | | | |
| 13 N | /lon | 07:41:34 | 12:26:11 | 12:26:16 | 17:42:24 | | |
| 14 T | ue | | <u>ABSENT</u> | | | | 480 |
| 15 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 16 T | hu | | <u>ABSENT</u> | | | | 480 |
| 17 F | ri | | <u>ABSENT</u> | | | | 480 |
| 18 S | Sat | | DAY OFF | | | | |
| 19 S | Sun | | DAY OFF | | | | |
| 20 N | /lon | 07:49:18 | 12:22:06 | 12:22:12 | 18:16:44 | | |
| 21 T | ue | 07:13:46 | 12:06:21 | 12:06:30 | 17:03:07 | | |
| 22 V | Ved | 07:29:32 | 12:06:37 | 12:06:46 | 17:09:38 | | |
| 23 T | hu | | <u>ABSENT</u> | | | | 480 |
| 24 F | ri | | <u>ABSENT</u> | | | | 480 |
| 25 S | Sat | | DAY OFF | | | | |
| 26 S | Sun | | DAY OFF | | | | |
| 27 N | /lon | 07:48:10 | 12:24:34 | 12:24:40 | 17:29:59 | | |
| 28 T | ue | | <u>ABSENT</u> | | | | 480 |
| 29 V | Ved | | <u>ABSENT</u> | | | | 480 |
| 30 T | hu | | <u>ABSENT</u> | | | | 480 |
| 31 F | ri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

SUNGCAD, LEAH LIBERTY

Verified as to the prescribed office hours

SUNGCAD, LEAH LIBERTY

For the month of : Jan 01-31 2020 ID No : 201400221

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | | PM | UND | ERTI | ME |
|----|-----|--------------|---------------|-------------|----------|------|-----|
| D | AY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | | <u>ABSENT</u> | | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | | 480 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:01:04 | 12:07:44 | 12:07:50 | 17:22:48 | 1 | |
| 7 | Tue | 07:54:38 | 12:25:26 | 12:25:32 | 17:30:49 | | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:41:34 | 12:26:11 | 12:26:16 | 17:42:24 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:49:18 | 12:22:06 | 12:22:12 | 18:16:44 | | |
| 21 | Tue | 07:13:46 | 12:06:21 | 12:06:30 | 17:03:07 | | |
| 22 | Wed | 07:29:32 | 12:06:37 | 12:06:46 | 17:09:38 | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:48:10 | 12:24:34 | 12:24:40 | 17:29:59 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

7680

SUNGCAD, LEAH LIBERTY

7680

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

SUSON, LOUISE

For the month of : Jan 01-31 2020 ID No : 201700264

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | ERTI | ME |
|----|-------------------------|----------|---------------|-----------|----------|------|------|
| | DAY ARRIVAL DEPARTURE | | ARRIVAL | DEPARTURE | LATE | ≣ UT | |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:17:16 | 9.E | 12:08:27 | 18:01:54 | | |
| 3 | Fri | 07:22:18 | 12:05:17 | 12:05:24 | 18:07:07 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:33:54 | 12:07:32 | 12:07:40 | 17:40:00 | | |
| 7 | Tue | 07:33:14 | 12:06:00 | 12:06:10 | 18:33:32 | | |
| 8 | Wed | | ABSENT | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | 07:25:15 | 12:11:53 | 12:12:00 | 19:24:54 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:45:16 | 12:07:09 | 12:07:15 | 18:07:23 | | |
| 14 | Tue | 07:25:42 | 12:00:32 | 12:00:37 | 18:15:38 | | |
| 15 | Wed | 07:12:39 | | | 17:34:35 | | |
| 16 | Thu | 07:36:48 | 12:28:09 | 12:28:16 | 18:04:32 | | |
| 17 | Fri | 07:32:46 | | | 21:54:57 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:29:43 | 12:22:44 | 12:22:50 | 18:24:18 | | |
| 21 | Tue | 07:47:00 | 12:15:40 | 12:15:45 | 17:07:52 | | |
| 22 | Wed | 07:29:45 | 12:05:44 | 12:05:49 | 17:08:18 | | |
| 23 | Thu | 07:37:39 | 12:07:56 | 12:08:02 | 17:32:55 | | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | <u>ABSENT</u> | | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 0 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

SUSON, LOUISE

Verified as to the prescribed office hours

SUSON, LOUISE

For the month of : **Jan 01-31 2020** ID No :**201700264**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTIME | |
|----|-----|--------------|---------------|-------------|----------|-----------|
| D | AY | ARRIVAL DE | EPARTURE | ARRIVAL D | EPARTURE | LATE UT |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | 07:17:16 | 12:08:17 | 12:08:27 | 18:01:54 | |
| 3 | Fri | 07:22:18 | 12:05:17 | 12:05:24 | 18:07:07 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:33:54 | 12:07:32 | 12:07:40 | 17:40:00 | |
| 7 | Tue | 07:33:14 | 12:06:00 | 12:06:10 | 18:33:32 | |
| 8 | Wed | | <u>ABSENT</u> | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | 480 |
| 10 | Fri | 07:25:15 | 12:11:53 | 12:12:00 | 19:24:54 | |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:45:16 | 12:07:09 | 12:07:15 | 18:07:23 | |
| 14 | Tue | 07:25:42 | 12:00:32 | 12:00:37 | 18:15:38 | |
| 15 | Wed | 07:12:39 | | | 17:34:35 | |
| 16 | Thu | 07:36:48 | 12:28:09 | 12:28:16 | 18:04:32 | |
| 17 | Fri | 07:32:46 | | | 21:54:57 | |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:29:43 | 12:22:44 | 12:22:50 | 18:24:18 | |
| 21 | Tue | 07:47:00 | 12:15:40 | 12:15:45 | 17:07:52 | |
| 22 | Wed | 07:29:45 | 12:05:44 | 12:05:49 | 17:08:18 | |
| 23 | Thu | 07:37:39 | 12:07:56 | 12:08:02 | 17:32:55 | |
| 24 | Fri | | <u>ABSENT</u> | | | 480 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | | <u>ABSENT</u> | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

0 4320

TOTAL

SUSON, LOUISE

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

TABASA, ELIZABETH

For the month of : Jan 01-31 2020 $\,$ ID No : 197900046

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:10:50 | 12:50:28 | 12:50:42 | 17:16:44 | | 13 |
| 3 | Fri | 08:33:03 | 12:04:16 | 12:04:21 | 18:16:16 | 3 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:16:34 | 12:37:13 | 12:37:18 | 17:26:23 | 16 | 3 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | 08:48:55 | 12:53:25 | 12:53:31 | 18:32:21 | 18 | |
| 9 | Thu | 08:30:40 | | | 18:23:07 | | |
| 10 | Fri | 08:39:10 | 12:35:09 | 12:35:20 | 19:26:10 | 9 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:12:55 | 12:39:46 | 12:40:03 | 17:58:36 | 12 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:44:45 | 12:40:27 | 12:40:32 | 17:50:33 | 14 | |
| 23 | Thu | 08:48:10 | 12:43:30 | 12:43:42 | 17:59:55 | 18 | |
| 24 | Fri | 08:36:27 | 12:32:20 | 12:32:25 | 18:07:59 | 6 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:18:41 | | | 17:54:22 | 18 | |
| 28 | Tue | 08:53:28 | 12:25:02 | 12:25:08 | 18:01:40 | 23 | |
| 29 | Wed | 01:00:38 | 12:05:27 | 12:05:32 | | | 270 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 137 | 5086 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TABASA, ELIZABETH

Verified as to the prescribed office hours

TABASA, ELIZABETH

For the month of : Jan 01-31 2020 ID No :197900046

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | | ERT | | |
|----|-----|--------------|---------------|-------------|----------|------|--------|
| D | AY | ARRIVAL DE | EPARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:10:50 | 12:50:28 | 12:50:42 | 17:16:44 | | 13 |
| 3 | Fri | 08:33:03 | 12:04:16 | 12:04:21 | 18:16:16 | 3 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:16:34 | 12:37:13 | 12:37:18 | 17:26:23 | 16 | 3 |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | 08:48:55 | 12:53:25 | 12:53:31 | 18:32:21 | 18 | |
| 9 | Thu | 08:30:40 | | | 18:23:07 | | |
| 10 | Fri | 08:39:10 | 12:35:09 | 12:35:20 | 19:26:10 | 9 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | | <u>ABSENT</u> | | | | 480 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | ABSENT | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:12:55 | 12:39:46 | 12:40:03 | 17:58:36 | 12 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 08:44:45 | 12:40:27 | 12:40:32 | 17:50:33 | 14 | |
| 23 | Thu | 08:48:10 | 12:43:30 | 12:43:42 | 17:59:55 | 18 | |
| 24 | Fri | 08:36:27 | 12:32:20 | 12:32:25 | 18:07:59 | 6 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:18:41 | | | 17:54:22 | 18 | |
| 28 | Tue | 08:53:28 | 12:25:02 | 12:25:08 | 18:01:40 | 23 | |
| 29 | Wed | 01:00:38 | 12:05:27 | 12:05:32 | | | 270 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 137 | 5086 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TABASA, ELIZABETH

Verified as to the prescribed office hours

IN-CHARGE

TABOTABO, JOCELYN

For the month of : Jan 01-31 2020 ID No : 198300103

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | IME_ | |
|----|-----|-------------|---------------|----------|-----------|------|--------|
| D | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:17:05 | 12:54:40 | 12:54:49 | 17:20:09 | | |
| 3 | Fri | 07:28:57 | 12:10:01 | 12:10:06 | 16:28:29 | | 31 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:03:43 | 12:00:06 | 12:00:14 | 17:33:23 | 3 | |
| 7 | Tue | 07:37:58 | 12:25:07 | 12:25:12 | 17:33:53 | | |
| 8 | Wed | 07:40:06 | 12:20:45 | 12:20:50 | 17:43:46 | | |
| 9 | Thu | 07:50:15 | 12:17:40 | 12:17:46 | 18:21:53 | | |
| 10 | Fri | 07:04:19 | | | 17:06:09 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:05:53 | 12:30:20 | 12:30:26 | 17:12:14 | 5 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:03:11 | 12:41:40 | 12:41:49 | 17:16:19 | 3 | |
| 21 | Tue | 08:23:15 | 12:30:40 | 12:30:45 | 17:23:18 | 23 | |
| 22 | Wed | 08:20:35 | 12:24:41 | 12:24:46 | 17:30:19 | 20 | |
| 23 | Thu | 08:24:51 | | | | 24 | 240 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | | | 12:42:22 | | | 480 |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 78 | 5551 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TABOTABO, JOCELYN

Verified as to the prescribed office hours

DAILY TIME RECORD

TABOTABO, JOCELYN

Printed: 2020-02-03

For the month of : Jan 01-31 2020 ID No :198300103

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UND | | DERTIME | |
|--------|--------------|---------------|-------------|----------|---------|-----|
| DAY | ARRIVAL DI | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 07:17:05 | 12:54:40 | 12:54:49 | 17:20:09 | | |
| 3 Fri | 07:28:57 | 12:10:01 | 12:10:06 | 16:28:29 | | 31 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 08:03:43 | 12:00:06 | 12:00:14 | 17:33:23 | 3 | |
| 7 Tue | 07:37:58 | 12:25:07 | 12:25:12 | 17:33:53 | | |
| 8 Wed | 07:40:06 | 12:20:45 | 12:20:50 | 17:43:46 | | |
| 9 Thu | 07:50:15 | 12:17:40 | 12:17:46 | 18:21:53 | | |
| 10 Fri | 07:04:19 | | | 17:06:09 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 08:05:53 | 12:30:20 | 12:30:26 | 17:12:14 | 5 | |
| 14 Tue | | <u>ABSENT</u> | | | | 480 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:03:11 | 12:41:40 | 12:41:49 | 17:16:19 | 3 | |
| 21 Tue | 08:23:15 | 12:30:40 | 12:30:45 | 17:23:18 | 23 | |
| 22 Wed | 08:20:35 | 12:24:41 | 12:24:46 | 17:30:19 | 20 | |
| 23 Thu | 08:24:51 | | | | 24 | 240 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | | 12:42:22 | | | 480 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

TABOTABO, JOCELYN

78 5551

Verified as to the prescribed office hours

IN-CHARGE

Tan, Leticia O

For the month of : **Jan 01-31 2020** ID No : **0800035** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----------|--------|--|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:58:22 | 12:04:44 | 12:50:46 | 17:06:12 | | | |
| 3 | Fri | 07:46:33 | 12:13:03 | 12:34:39 | 17:35:36 | | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:54:07 | 12:49:05 | 12:56:19 | 17:51:14 | | | |
| 14 | Tue | 08:00:10 | 12:05:33 | 12:58:02 | | | 240 | |
| 15 | Wed | 07:49:38 | 12:07:25 | 12:42:50 | 17:39:51 | | | |
| 16 | Thu | 07:24:18 | 12:27:06 | 12:55:23 | 17:26:13 | | | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 07:21:20 | 12:06:47 | 12:48:44 | 17:14:25 | | | |
| 21 | Tue | 07:47:26 | 12:26:56 | 12:51:45 | 17:07:39 | | | |
| 22 | Wed | 07:19:18 | 12:06:03 | 13:00:33 | 17:22:54 | | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | 07:58:42 | 12:06:04 | 12:47:28 | 17:35:21 | | | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:46:01 | 12:08:39 | 12:47:41 | 17:05:26 | | | |
| 28 | Tue | 07:23:20 | 12:14:35 | 12:49:19 | 17:12:19 | | | |
| 29 | Wed | 07:27:44 | 12:47:30 | 13:03:59 | | 3 | 240 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | 07:55:31 | 12:05:38 | 12:52:05 | 17:06:02 | | | |
| ТО | TAL | | | | | 3 | 4800 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Tan, Leticia O

Verified as to the prescribed office hours

Tan, Leticia O

Printed: 2020-02-03

For the month of : **Jan 01-31 2020** ID No : **0800035**

Official hours for (days A.M. P.M. arrival and departure)

| DAY ARRIVAL DEPARTURE HOLIDAY 2 Thu 07:58:22 12:04:44 12:50:46 17:06:12 3 Fri 07:46:33 12:13:03 12:34:39 17:35:36 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:57 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT 18 Sat DAY OFF | |
|--|-----------|
| 2 Thu 07:58:22 12:04:44 12:50:46 17:06:12 3 Fri 07:46:33 12:13:03 12:34:39 17:35:36 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 | E LATE UT |
| 3 Fri 07:46:33 12:13:03 12:34:39 17:35:36 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue ABSENT 8 Wed ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:56:18 17 Fri ABSENT | 480 |
| A Sat DAY OFF 5 Sun DAY OFF 6 Mon ABSENT 7 Tue ABSENT 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 | 2 |
| 5 Sun DAY OFF 6 Mon ABSENT 7 Tue ABSENT 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | 3 |
| 6 Mon ABSENT 7 Tue ABSENT 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:56 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | |
| 7 Tue ABSENT 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | |
| 8 Wed ABSENT 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | 480 |
| 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 | 480 |
| 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | 480 |
| 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | 480 |
| 12 Sun DAY OFF 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | 480 |
| 13 Mon 07:54:07 12:49:05 12:56:19 17:51:14 14 Tue 08:00:10 12:05:33 12:58:02 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | |
| 14 Tue | |
| 15 Wed 07:49:38 12:07:25 12:42:50 17:39:51 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri ABSENT | 1 |
| 16 Thu 07:24:18 12:27:06 12:55:23 17:26:13 17 Fri <u>ABSENT</u> | 240 |
| 17 Fri <u>ABSENT</u> | I |
| | 3 |
| 18 Sat DAY OFF | 480 |
| | |
| 19 Sun DAY OFF | |
| 20 Mon 07:21:20 12:06:47 12:48:44 17:14:25 | 5 |
| 21 Tue 07:47:26 12:26:56 12:51:45 17:07:39 |) |
| 22 Wed 07:19:18 12:06:03 13:00:33 17:22:54 | 1 |
| 23 Thu <u>ABSENT</u> | 480 |
| 24 Fri 07:58:42 12:06:04 12:47:28 17:35:21 | I |
| 25 Sat DAY OFF | |
| 26 Sun DAY OFF | |
| 27 Mon 07:46:01 12:08:39 12:47:41 17:05:26 | 3 |
| 28 Tue 07:23:20 12:14:35 12:49:19 17:12:19 |) |
| 29 Wed 07:27:44 12:47:30 13:03:59 | 3 240 |
| 30 Thu <u>ABSENT</u> | 480 |
| 31 Fri 07:55:31 12:05:38 12:52:05 17:06:02 | 2 |
| TOTAL | 3 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Tan, Leticia O

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

TAN, HERMELA

For the month of : Jan 01-31 2020 $\,$ ID No : 199200128 $\,$

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | IME |
|----|-----|----------|---------------|----------|-----------|-----|--------|
| D | ΑY | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:41:11 | 12:00:35 | 12:01:29 | 17:01:24 | | |
| 3 | Fri | 07:31:25 | 12:04:00 | 12:04:14 | 17:02:22 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:40:58 | 12:33:52 | 12:34:09 | 17:01:44 | | |
| 7 | Tue | 07:46:10 | 12:00:22 | 12:00:45 | 17:06:02 | | |
| 8 | Wed | 07:57:37 | 12:31:22 | 12:31:34 | 17:02:38 | | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:07:14 | 12:00:31 | 12:01:08 | | 7 | 240 |
| 14 | Tue | 07:31:03 | 12:20:28 | 12:20:41 | 17:55:55 | | |
| 15 | Wed | 07:10:21 | 12:01:22 | 12:01:44 | 17:32:54 | | |
| 16 | Thu | 07:32:55 | | | 17:55:13 | | |
| 17 | Fri | 07:33:48 | 12:31:22 | 12:31:38 | | | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:08:36 | 12:07:25 | 12:07:40 | 17:23:26 | | |
| 21 | Tue | 07:48:16 | 12:42:05 | 12:42:05 | 18:19:44 | | |
| 22 | Wed | 07:12:19 | 12:00:47 | 12:00:55 | 17:08:29 | | |
| 23 | Thu | 07:30:23 | 12:06:36 | 12:06:57 | 18:59:43 | | |
| 24 | Fri | 07:41:50 | 12:01:25 | 12:01:34 | 17:02:44 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:03:14 | 12:19:53 | 12:20:08 | 17:02:42 | 3 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 10 | 3840 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TAN, HERMELA

Verified as to the prescribed office hours

TAN, HERMELA

For the month of : Jan 01-31 2020 ID No :199200128

Official hours for (days A.M. P.M. arrival and departure)

| DAY ARRIVAL DEPARTURE ARRIVAL DEPARTURE LATE 1 Wed HOLIDAY 2 Thu 07:41:11 12:00:35 12:01:29 17:01:24 17:02:22 3 Fri 07:31:25 12:04:00 12:04:14 17:02:22 12:04:14 17:02:22 12:01:04:14 17:02:22 12:01:04:14 17:01:44 17:01:44 17:06:02 12:00:45 17:06:02 | 480 |
|---|-----|
| 2 Thu 07:41:11 12:00:35 12:01:29 17:01:24 3 Fri 07:31:25 12:04:00 12:04:14 17:02:22 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:40:58 12:33:52 12:34:09 17:01:44 7 Tue 07:46:10 12:00:22 12:00:45 17:06:02 8 Wed 07:57:37 12:31:22 12:31:34 17:02:38 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF | 480 |
| 3 Fri 07:31:25 12:04:00 12:04:14 17:02:22 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:40:58 12:33:52 12:34:09 17:01:44 7 Tue 07:46:10 12:00:22 12:00:45 17:06:02 8 Wed 07:57:37 12:31:22 12:31:34 17:02:38 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF | |
| DAY OFF | |
| DAY OFF Mon 07:40:58 12:33:52 12:34:09 17:01:44 Tue 07:46:10 12:00:22 12:00:45 17:06:02 Wed 07:57:37 12:31:22 12:31:34 17:02:38 Thu ABSENT DAY OFF DAY OFF Sun DAY OFF DAY OFF Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 6 Mon 07:40:58 12:33:52 12:34:09 17:01:44 7 Tue 07:46:10 12:00:22 12:00:45 17:06:02 8 Wed 07:57:37 12:31:22 12:31:34 17:02:38 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 7 Tue 07:46:10 12:00:22 12:00:45 17:06:02 8 Wed 07:57:37 12:31:22 12:31:34 17:02:38 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 8 Wed 07:57:37 12:31:22 12:31:34 17:02:38 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 9 Thu ABSENT 10 Fri ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| ABSENT 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| DAY OFF 12 Sun DAY OFF 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17 Fri 07:33:48 12:31:22 12:31:38 DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | 480 |
| DAY OFF 13 Mon | 480 |
| 13 Mon 08:07:14 12:00:31 12:01:08 7 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 14 Tue 07:31:03 12:20:28 12:20:41 17:55:55 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 15 Wed 07:10:21 12:01:22 12:01:44 17:32:54 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | 240 |
| 16 Thu 07:32:55 17:55:13 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 17 Fri 07:33:48 12:31:22 12:31:38 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| 19 Sun DAY OFF 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | 240 |
| 20 Mon 07:08:36 12:07:25 12:07:40 17:23:26 | |
| | |
| | |
| 21 Tue 07:48:16 12:42:05 12:42:05 18:19:44 | |
| 22 Wed 07:12:19 12:00:47 12:00:55 17:08:29 | |
| 23 Thu 07:30:23 12:06:36 12:06:57 18:59:43 | |
| 24 Fri 07:41:50 12:01:25 12:01:34 17:02:44 | |
| 25 Sat DAY OFF | |
| 26 Sun DAY OFF | |
| 27 Mon 08:03:14 12:19:53 12:20:08 17:02:42 3 | |
| 28 Tue <u>ABSENT</u> | 480 |
| 29 Wed <u>ABSENT</u> | 480 |
| 30 Thu <u>ABSENT</u> | 480 |
| 31 Fri <u>ABSENT</u> | 480 |
| TOTAL 10 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TAN, HERMELA

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

TRAGICO, THERESA Q.

For the month of : Jan 01-31 2020 ID No : 199200016

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERT | ME |
|----|-----|----------------|---------------|----------|----------------|-----|--------|
| | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:46:00 | 12:58:38 | 12:58:43 | 17:19:14 | 46 | |
| 3 | Fri | 07:55:08 | 12:53:26 | 12:53:32 | 17:24:48 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:08:51 | 12:29:11 | 12:29:17 | 17:10:07 | 8 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 |
| 8 | Wed | 07:46:23 | 12:05:43 | 12:05:48 | 17:05:34 | | |
| 9 | Thu | 08:09:40 | 12:04:26 | 12:04:32 | 17:20:20 | 9 | |
| 10 | Fri | 07:43:31 | 12:11:58 | 12:12:03 | 17:08:31 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:13:46 | 12:54:38 | 12:54:44 | 17:20:01 | 13 | |
| 14 | Tue | 08:09:00 | | | | 9 | 240 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | <u>HALFDA\</u> | <u>′</u> | 12:31:14 | 17:09:18 | | 240 |
| 22 | Wed | 07:46:34 | 12:04:22 | 12:04:28 | 17:16:15 | | |
| 23 | Thu | 08:09:57 | 12:53:18 | 12:53:25 | 17:16:51 | 9 | |
| 24 | Fri | 07:37:49 | 12:13:35 | 12:13:45 | 17:18:43 | | |
| 25 | Sat | 10:11:48 | | | 17:14:08 | 131 | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:36:39 | 12:27:15 | 12:27:21 | | | 240 |
| 28 | Tue | <u>HALFDA\</u> | <u>(</u> | 12:12:22 | 17:13:44 | | 240 |
| 29 | Wed | 07:48:46 | 12:49:58 | 12:50:06 | 17:12:38 | | |
| 30 | Thu | 07:49:37 | 12:31:27 | 12:31:34 | 17:13:22 | | |
| 31 | Fri | 07:53:01 | 12:51:05 | | <u>HALFDAY</u> | | 240 |
| TO | TAL | | | | | 225 | 4080 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TRAGICO, THERESA Q.

Verified as to the prescribed office hours

TRAGICO, THERESA Q.

For the month of : Jan 01-31 2020 ID No :199200016

Official hours for (days A.M. P.M. arrival and departure)

| AM | | PM | UNDERTIME | | ME | |
|--------|----------------|---------------|-------------|----------------|------|-----|
| DAY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 Wed | i | HOLIDAY | | | | 480 |
| 2 Thu | 08:46:00 | 12:58:38 | 12:58:43 | 17:19:14 | 46 | |
| 3 Fri | 07:55:08 | 12:53:26 | 12:53:32 | 17:24:48 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mor | 08:08:51 | 12:29:11 | 12:29:17 | 17:10:07 | 8 | |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | 07:46:23 | 12:05:43 | 12:05:48 | 17:05:34 | | |
| 9 Thu | 08:09:40 | 12:04:26 | 12:04:32 | 17:20:20 | 9 | |
| 10 Fri | 07:43:31 | 12:11:58 | 12:12:03 | 17:08:31 | | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mor | 08:13:46 | 12:54:38 | 12:54:44 | 17:20:01 | 13 | |
| 14 Tue | 08:09:00 | | | | 9 | 240 |
| 15 Wed | d | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mor | 1 | <u>ABSENT</u> | | | | 480 |
| 21 Tue | <u>HALFDAY</u> | | 12:31:14 | 17:09:18 | | 240 |
| 22 Wed | 07:46:34 | 12:04:22 | 12:04:28 | 17:16:15 | | |
| 23 Thu | 08:09:57 | 12:53:18 | 12:53:25 | 17:16:51 | 9 | |
| 24 Fri | 07:37:49 | 12:13:35 | 12:13:45 | 17:18:43 | | |
| 25 Sat | 10:11:48 | | | 17:14:08 | 131 | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mor | 07:36:39 | 12:27:15 | 12:27:21 | | | 240 |
| 28 Tue | <u>HALFDAY</u> | | 12:12:22 | 17:13:44 | | 240 |
| 29 Wed | 07:48:46 | 12:49:58 | 12:50:06 | 17:12:38 | | |
| 30 Thu | 07:49:37 | 12:31:27 | 12:31:34 | 17:13:22 | | |
| 31 Fri | 07:53:01 | 12:51:05 | | <u>HALFDAY</u> | | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

TRAGICO, THERESA Q.

225 4080

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

TRINIDAD, STEFANIE LORRAINE

For the month of : **Jan 01-31 2020** ID No : **201700273** Official hours for (days A.M. P.M. arrival and departure)

| <u></u> | Official hours for (days A.M. P.M. arrival and departure) | | | | | | |
|---------|---|-------------|----------------|----------|----------------|-----|--------|
| | | AM | | PM | UND | ERT | IME |
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | <u>HOLIDAY</u> | | | | 480 |
| 2 | Thu | 07:25:55 | 12:02:42 | 12:02:51 | 18:21:30 | | |
| 3 | Fri | HALFDAY | | 12:31:36 | 17:06:34 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:30:30 | 12:44:55 | 12:45:01 | 20:40:58 | | |
| 7 | Tue | 08:11:36 | 12:03:42 | 12:03:48 | 19:34:08 | 11 | |
| 8 | Wed | 07:51:43 | 12:46:06 | 12:46:14 | 19:08:47 | | |
| 9 | Thu | 08:09:42 | 12:20:36 | 12:20:42 | 18:46:14 | 9 | |
| 10 | Fri | 07:47:57 | | | 18:03:07 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:51:04 | | 13:00:18 | 20:36:34 | | |
| 14 | Tue | 07:44:48 | | | 20:26:58 | | |
| 15 | Wed | 07:53:05 | 12:44:32 | 12:44:39 | 18:03:43 | | |
| 16 | Thu | 07:51:06 | | | | | 240 |
| 17 | Fri | 08:07:53 | 12:09:09 | | <u>HALFDAY</u> | 7 | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:36:19 | | | 17:19:21 | | |
| 21 | Tue | 07:32:57 | 12:14:27 | 12:14:36 | 17:05:52 | | |
| 22 | Wed | 07:43:12 | 12:13:58 | 12:14:05 | 18:24:45 | | |
| 23 | Thu | 07:44:33 | 12:08:19 | 12:08:25 | 17:18:30 | | |
| 24 | Fri | 08:01:13 | 12:02:45 | 12:02:50 | 17:16:19 | 1 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:57:14 | 12:22:30 | 12:22:35 | 17:49:24 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 07:32:10 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

TRINIDAD, STEFANIE LORRAINE

Verified as to the prescribed office hours

2880

TRINIDAD, STEFANIE LORRAINE

For the month of : **Jan 01-31 2020** ID No :**201700273**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNDERTIME | | |
|----|-----|----------------|---------------|-------------|----------------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATI | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:25:55 | 12:02:42 | 12:02:51 | 18:21:30 | | |
| 3 | Fri | <u>HALFDAY</u> | | 12:31:36 | 17:06:34 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:30:30 | 12:44:55 | 12:45:01 | 20:40:58 | | |
| 7 | Tue | 08:11:36 | 12:03:42 | 12:03:48 | 19:34:08 | 11 | |
| 8 | Wed | 07:51:43 | 12:46:06 | 12:46:14 | 19:08:47 | | |
| 9 | Thu | 08:09:42 | 12:20:36 | 12:20:42 | 18:46:14 | 9 | |
| 10 | Fri | 07:47:57 | | | 18:03:07 | | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:51:04 | | 13:00:18 | 20:36:34 | | |
| 14 | Tue | 07:44:48 | | | 20:26:58 | | |
| 15 | Wed | 07:53:05 | 12:44:32 | 12:44:39 | 18:03:43 | | |
| 16 | Thu | 07:51:06 | | | | | 240 |
| 17 | Fri | 08:07:53 | 12:09:09 | | <u>HALFDAY</u> | 7 | 240 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:36:19 | | | 17:19:21 | | |
| 21 | Tue | 07:32:57 | 12:14:27 | 12:14:36 | 17:05:52 | | |
| 22 | Wed | 07:43:12 | 12:13:58 | 12:14:05 | 18:24:45 | | |
| 23 | Thu | 07:44:33 | 12:08:19 | 12:08:25 | 17:18:30 | | |
| 24 | Fri | 08:01:13 | 12:02:45 | 12:02:50 | 17:16:19 | 1 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:57:14 | 12:22:30 | 12:22:35 | 17:49:24 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 07:32:10 | | | | | 240 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 28 | 2880 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TRINIDAD, STEFANIE LORRAINE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

VALDEVIESO, RUFF VINCENT

For the month of : **Jan 01-31 2020** ID No : **201800275** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | DERTIME | | |
|----|-----|-------------|---------------|----------|-----------|---------|-----------|--|
| | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | LATE UT | |
| 1 | Wed | | HOLIDAY | - DI | | | 480 | |
| 2 | Thu | 08:36:34 | | | 19:52:19 | 36 | | |
| 3 | Fri | 08:41:55 | 12:19:53 | 12:19:58 | 17:42:06 | 41 | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:55:19 | 12:19:01 | 12:19:18 | 17:33:31 | | | |
| 7 | Tue | 07:55:01 | 12:12:14 | 12:12:21 | 17:31:54 | | | |
| 8 | Wed | | ABSENT | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:52:20 | 12:33:15 | 12:33:21 | 18:38:13 | | | |
| 14 | Tue | 07:54:27 | | | 18:59:16 | | | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | 08:17:15 | | | 17:05:42 | 17 | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 08:08:57 | 12:28:19 | 12:28:26 | 18:38:33 | 8 | | |
| 21 | Tue | 07:56:20 | 12:09:14 | 12:09:21 | 17:23:03 | | | |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:49:11 | 12:29:05 | 12:29:13 | 19:05:35 | | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 102 | 6720 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VALDEVIESO, RUFF VINCENT

Verified as to the prescribed office hours

VALDEVIESO, RUFF VINCENT

For the month of : Jan 01-31 2020 ID No : 201800275

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM | UND | ERTI | ME |
|--------|--------------|---------------|-------------|----------|------|-----|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 08:36:34 | 12:03:55 | 12:04:02 | 19:52:19 | 36 | |
| 3 Fri | 08:41:55 | 12:19:53 | 12:19:58 | 17:42:06 | 41 | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:55:19 | 12:19:01 | 12:19:18 | 17:33:31 | | |
| 7 Tue | 07:55:01 | 12:12:14 | 12:12:21 | 17:31:54 | | |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:52:20 | 12:33:15 | 12:33:21 | 18:38:13 | | |
| 14 Tue | 07:54:27 | | | 18:59:16 | | |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | 08:17:15 | | | 17:05:42 | 17 | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 08:08:57 | 12:28:19 | 12:28:26 | 18:38:33 | 8 | |
| 21 Tue | 07:56:20 | 12:09:14 | 12:09:21 | 17:23:03 | | |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:49:11 | 12:29:05 | 12:29:13 | 19:05:35 | | |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

VALDEVIESO, RUFF VINCENT

102 6720

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

VERBOSIDAD, SICORBATO

For the month of : **Jan 01-31 2020** ID No : **199800169** Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UND | ERTIME |
|-----|-----|----------|---------------|----------|---------------------|--------|
| | AY | | DEPARTURE | | ARRIVAL DEPARTURE | |
| | | • | | - DE | | · |
| 1 | Wed | | HOLIDAY | | | 480 |
| 2 | Thu | | ABSENT | | | 480 |
| 3 | Fri | | <u>ABSENT</u> | | | 480 |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | 401/2 | DAY OFF | 705/// | Al. V | |
| 6 | Mon | | 12:14:42 | 12:14:48 | 18:15:17 | |
| | Tue | | 12:00:07 | | | |
| 8 | Wed | 06:47:01 | 12:03:06 | 12:03:13 | 20:24:39 | |
| 9 | Thu | 06:25:07 | 12:03:20 | 12:03:25 | 19:11:03 | |
| 10 | Fri | 06:18:19 | 12:13:56 | | <u>HALFDAY</u> | 240 |
| 11 | Sat | | DAY OFF | | | |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 07:04:17 | 12:05:25 | 12:05:30 | 19:16:23 | |
| 14 | Tue | 06:44:32 | | | | 240 |
| 15 | Wed | | <u>ABSENT</u> | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | 480 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 07:02:03 | 12:20:56 | 12:21:10 | 18:40:54 | |
| 21 | Tue | 06:54:39 | 12:24:51 | 12:24:55 | 19:25:41 | |
| 22 | Wed | 07:06:56 | 12:08:05 | 12:08:10 | 19:44:50 | |
| 23 | Thu | 07:31:03 | 12:06:44 | 12:06:50 | 18:52:01 | |
| 24 | Fri | 06:51:18 | 12:11:54 | | <u>HALFDAY</u> | 240 |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | | <u>ABSENT</u> | | | 480 |
| 28 | Tue | 07:24:04 | | 12:12:30 | 18:39:14 | |
| | | 06:59:47 | | 12:08:25 | | |
| | | 06:42:22 | | 12:13:00 | | |
| - 0 | | - 0 | | | . 0.00.20 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

12:04:45

31 Fri

TOTAL

07:06:43

VERBOSIDAD, SICORBATO

<u>HALFDAY</u>

240

4320

Verified as to the prescribed office hours

VERBOSIDAD, SICORBATO

For the month of : Jan 01-31 2020 ID No :199800169

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | PM UND | | ERTIME | |
|--------|-------------|---------------|-------------|----------------|--------|--------|
| DAY | ARRIVAL D | EPARTURE | ARRIVAL [| DEPARTURE | LAT | E UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 06:48:15 | 12:14:42 | 12:14:48 | 18:15:17 | | |
| 7 Tue | 06:51:58 | 12:00:07 | 12:00:18 | 18:41:53 | | |
| 8 Wed | 06:47:01 | 12:03:06 | 12:03:13 | 20:24:39 | | |
| 9 Thu | 06:25:07 | 12:03:20 | 12:03:25 | 19:11:03 | | |
| 10 Fri | 06:18:19 | 12:13:56 | | <u>HALFDAY</u> | | 240 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:04:17 | 12:05:25 | 12:05:30 | 19:16:23 | | |
| 14 Tue | 06:44:32 | | | | | 240 |
| 15 Wed | | <u>ABSENT</u> | | | | 480 |
| 16 Thu | | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:02:03 | 12:20:56 | 12:21:10 | 18:40:54 | | |
| 21 Tue | 06:54:39 | 12:24:51 | 12:24:55 | 19:25:41 | | |
| 22 Wed | 07:06:56 | 12:08:05 | 12:08:10 | 19:44:50 | | |
| 23 Thu | 07:31:03 | 12:06:44 | 12:06:50 | 18:52:01 | | |
| 24 Fri | 06:51:18 | 12:11:54 | | <u>HALFDAY</u> | | 240 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | | <u>ABSENT</u> | | | | 480 |
| 28 Tue | 07:24:04 | 12:12:24 | 12:12:30 | 18:39:14 | | |
| 29 Wed | 06:59:47 | 12:08:19 | 12:08:25 | 18:20:43 | | |
| 30 Thu | 06:42:22 | 12:12:54 | 12:13:00 | 19:08:23 | | |
| 31 Fri | 07:06:43 | 12:04:45 | | <u>HALFDAY</u> | | 240 |
| TOTAL | | | | | 0 | 4320 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VERBOSIDAD, SICORBATO

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

VERGARA, JOSEPHINE

For the month of : Jan 01-31 2020 ID No : 199800018

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNDERTIME | | | |
|----|-----|-------------|---------------|----------|----------------|-----|--------|--|
| | ΑY | ARRIVAL I | DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 07:24:58 | 12:02:45 | 12:02:53 | 16:24:13 | | 35 | |
| 3 | Fri | 07:39:24 | | | 16:43:31 | | 16 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:39:31 | 12:02:10 | 12:02:15 | 16:51:39 | | 8 | |
| 7 | Tue | 07:06:18 | 12:38:16 | 12:38:21 | 17:08:36 | | | |
| 8 | Wed | 07:51:29 | 12:00:06 | 12:00:15 | 16:52:00 | | 8 | |
| 9 | Thu | 07:50:05 | 12:05:46 | 12:05:50 | 16:57:23 | | 2 | |
| 10 | Fri | 07:59:43 | 12:37:42 | 12:37:56 | 16:56:05 | | 3 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:48:36 | 12:28:53 | 12:28:59 | 16:57:29 | | 2 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 07:51:05 | 12:21:52 | 12:21:56 | 16:51:08 | | 8 | |
| 21 | Tue | 08:00:33 | 12:23:18 | 12:23:23 | 17:00:15 | | | |
| 22 | Wed | 08:13:18 | 12:05:56 | 12:06:02 | 17:13:11 | 13 | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:51:01 | 12:14:04 | 12:14:09 | 16:53:31 | | 6 | |
| 28 | Tue | 07:59:40 | 12:26:17 | 12:26:29 | 16:59:53 | | | |
| 29 | Wed | 08:07:54 | 12:05:14 | 12:05:19 | 17:10:34 | 7 | | |
| 30 | Thu | 07:53:16 | 12:39:01 | 12:39:06 | 16:59:22 | | | |
| 31 | Fri | 08:10:03 | 12:53:18 | | <u>HALFDAY</u> | 10 | 240 | |
| TO | TAL | | | | | 30 | 3688 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VERGARA, JOSEPHINE

Verified as to the prescribed office hours

VERGARA, JOSEPHINE

For the month of : Jan 01-31 2020 ID No :199800018

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERTI | ME |
|--------|-------------|---------------|-------------|----------------|------|-----|
| DAY | ARRIVAL I | DEPARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 We | ed | HOLIDAY | or D Li | | | 480 |
| 2 Thu | u 07:24:58 | 12:02:45 | 12:02:53 | 16:24:13 | | 35 |
| 3 Fri | 07:39:24 | | | 16:43:31 | | 16 |
| 4 Sat | (30) | DAY OFF | | | | |
| 5 Sui | n | DAY OFF | | | | |
| 6 Mo | n 07:39:31 | 12:02:10 | 12:02:15 | 16:51:39 | | 8 |
| 7 Tue | 9 07:06:18 | 12:38:16 | 12:38:21 | 17:08:36 | | |
| 8 We | d 07:51:29 | 12:00:06 | 12:00:15 | 16:52:00 | | 8 |
| 9 Thu | u 07:50:05 | 12:05:46 | 12:05:50 | 16:57:23 | | 2 |
| 10 Fri | 07:59:43 | 12:37:42 | 12:37:56 | 16:56:05 | | 3 |
| 11 Sat | 1.507 | DAY OFF | | | | |
| 12 Sui | n | DAY OFF | | | | |
| 13 Mo | n 07:48:36 | 12:28:53 | 12:28:59 | 16:57:29 | | 2 |
| 14 Tue | e | <u>ABSENT</u> | | | | 480 |
| 15 We | ed | <u>ABSENT</u> | | | | 480 |
| 16 Thu | ı | <u>ABSENT</u> | | | | 480 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | t | DAY OFF | | | | |
| 19 Sui | n | DAY OFF | | | | |
| 20 Mo | n 07:51:05 | 12:21:52 | 12:21:56 | 16:51:08 | | 8 |
| 21 Tu | 08:00:33 | 12:23:18 | 12:23:23 | 17:00:15 | | |
| 22 We | ed 08:13:18 | 12:05:56 | 12:06:02 | 17:13:11 | 13 | |
| 23 Thu | ı | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | t | DAY OFF | | | | |
| 26 Sui | n | DAY OFF | | | | |
| 27 Mo | n 07:51:01 | 12:14:04 | 12:14:09 | 16:53:31 | | 6 |
| 28 Tu | 07:59:40 | 12:26:17 | 12:26:29 | 16:59:53 | | |
| 29 We | ed 08:07:54 | 12:05:14 | 12:05:19 | 17:10:34 | 7 | |
| 30 Thu | 07:53:16 | 12:39:01 | 12:39:06 | 16:59:22 | | |
| 31 Fri | 08:10:03 | 12:53:18 | | <u>HALFDAY</u> | 10 | 240 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

30 3688

TOTAL

VERGARA, JOSEPHINE

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

VERGARA, CLARE MARGARET

For the month of : **Jan 01-31 2020** ID No : **201400224** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | |
|----|-----|----------|---------------|----------|-----------|-----------|------|--|
| | PΑΥ | ARRIVAL | DEPARTURE | ARRIVAL | DEPARTURE | LAT | EUT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | | ABSENT | | | | 480 | |
| 3 | Fri | | ABSENT | | | | 480 | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:39:42 | 12:05:53 | 12:06:00 | 16:51:34 | | 8 | |
| 7 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:48:36 | 12:21:27 | 12:21:33 | 17:06:38 | | | |
| 14 | Tue | 08:06:16 | 12:40:18 | 12:40:27 | 17:12:20 | 6 | | |
| 15 | Wed | 08:13:56 | 12:23:40 | 12:23:45 | 17:17:12 | 13 | | |
| 16 | Thu | 08:28:44 | 12:13:25 | 12:13:31 | 17:35:16 | 28 | | |
| 17 | Fri | 08:09:52 | 12:20:12 | 12:20:17 | 17:14:32 | 9 | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | 07:51:09 | 12:11:55 | 12:12:00 | 17:08:05 | | | |
| 21 | Tue | 08:00:05 | 12:06:58 | 12:07:03 | 17:06:17 | | | |
| 22 | Wed | 08:12:17 | 12:54:05 | 12:54:16 | 17:32:34 | 12 | | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 07:50:50 | 12:12:36 | 12:12:46 | | | 240 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 | |
| TO | TAL | | | | | 68 | 6488 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VERGARA, CLARE MARGARET

Verified as to the prescribed office hours

VERGARA, CLARE MARGARET

For the month of : Jan 01-31 2020 ID No : 201400224

Official hours for (days A.M. P.M. arrival and departure)

| DAY 1 Wed | ARRIVAL D | FPARTURE | 4550/41 15 | | | |
|--------------|-------------|---------------|-------------|----------|------|--------|
| 1 Wed | | LITATIONE | ARRIVAL D | EPARTURE | LATE | E UT |
| | | HOLIDAY | | | | 480 |
| 2 Thu | | <u>ABSENT</u> | | | | 480 |
| 3 Fri | | ABSENT | | | | 480 |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:39:42 | 12:05:53 | 12:06:00 | 16:51:34 | | 8 |
| 7 Tue | | <u>ABSENT</u> | | | | 480 |
| 8 Wed | | <u>ABSENT</u> | | | | 480 |
| 9 Thu | | <u>ABSENT</u> | | | | 480 |
| 10 Fri | | <u>ABSENT</u> | | | | 480 |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 07:48:36 | 12:21:27 | 12:21:33 | 17:06:38 | | |
| 14 Tue | 08:06:16 | 12:40:18 | 12:40:27 | 17:12:20 | 6 | |
| 15 Wed | 08:13:56 | 12:23:40 | 12:23:45 | 17:17:12 | 13 | |
| 16 Thu | 08:28:44 | 12:13:25 | 12:13:31 | 17:35:16 | 28 | |
| 17 Fri | 08:09:52 | 12:20:12 | 12:20:17 | 17:14:32 | 9 | |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:51:09 | 12:11:55 | 12:12:00 | 17:08:05 | | |
| 21 Tue | 08:00:05 | 12:06:58 | 12:07:03 | 17:06:17 | | |
| 22 Wed | 08:12:17 | 12:54:05 | 12:54:16 | 17:32:34 | 12 | |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | | <u>ABSENT</u> | | | | 480 |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:50:50 | 12:12:36 | 12:12:46 | | | 240 |
| 28 Tue | | <u>ABSENT</u> | | | | 480 |
| 29 Wed | | <u>ABSENT</u> | | | | 480 |
| 30 Thu | | <u>ABSENT</u> | | | | 480 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 68 | 6488 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VERGARA, CLARE MARGARET

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

Viente, Maria Lelanie A.

For the month of : Jan 01-31 2020 ID No : 201900292

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | | |
|----|-----|----------------|----------|----------|-----------|-----------|------|--|--|
| D | AY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | | |
| 1 | Wed | | HOLIDAY | | | | 480 | | |
| 2 | Thu | 06:59:50 | 12:20:16 | 12:21:22 | 16:00:26 | | 59 | | |
| 3 | Fri | 07:07:45 | 12:26:03 | 12:26:09 | 16:14:50 | | 45 | | |
| 4 | Sat | | DAY OFF | | | | | | |
| 5 | Sun | | DAY OFF | | | | | | |
| 6 | Mon | 06:46:56 | 12:41:00 | 12:42:03 | 16:00:07 | | 59 | | |
| 7 | Tue | 06:44:29 | 12:43:53 | 12:44:05 | 16:00:08 | | 59 | | |
| 8 | Wed | 06:40:35 | 12:46:14 | 12:47:05 | 16:00:08 | | 59 | | |
| 9 | Thu | 06:39:41 | 12:32:43 | 12:33:09 | 15:43:14 | | 76 | | |
| 10 | Fri | 07:07:02 | 12:45:43 | 12:46:04 | 14:02:03 | | 177 | | |
| 11 | Sat | | DAY OFF | | | | | | |
| 12 | Sun | | DAY OFF | | | | | | |
| 13 | Mon | 06:59:28 | 12:38:11 | 12:39:03 | 16:00:04 | | 59 | | |
| 14 | Tue | 06:58:40 | 12:41:17 | 12:41:27 | 16:00:09 | | 59 | | |
| 15 | Wed | 07:09:04 | 12:51:07 | 12:51:12 | 16:09:06 | | 50 | | |
| 16 | Thu | 06:43:44 | 12:14:06 | 12:15:04 | 16:01:03 | | 58 | | |
| 17 | Fri | 06:40:51 | 12:39:49 | 12:40:07 | 15:24:40 | | 95 | | |
| 18 | Sat | | DAY OFF | | | | | | |
| 19 | Sun | | DAY OFF | | | | | | |
| 20 | Mon | 06:50:43 | 12:44:05 | 12:44:11 | 16:01:27 | | 58 | | |
| 21 | Tue | 06:33:15 | 12:39:20 | 12:40:04 | 16:01:04 | | 58 | | |
| 22 | Wed | 08:42:00 | 12:48:36 | 12:49:08 | 15:46:40 | 42 | 73 | | |
| 23 | Thu | 07:01:44 | 12:16:27 | 12:17:03 | 16:02:24 | | 57 | | |
| 24 | Fri | 07:20:55 | 12:55:47 | 12:56:03 | 16:10:36 | | 49 | | |
| 25 | Sat | | DAY OFF | | | | | | |
| 26 | Sun | | DAY OFF | | | | | | |
| 27 | Mon | 06:33:25 | 12:50:32 | 12:51:04 | 16:09:43 | | 50 | | |
| 28 | Tue | 06:50:57 | 12:54:13 | 12:54:20 | 16:02:03 | | 57 | | |
| 29 | Wed | 07:19:54 | 12:55:35 | 12:56:24 | | | 240 | | |
| 30 | Thu | <u>HALFDAY</u> | | 12:50:43 | 16:06:07 | | 293 | | |
| 31 | Fri | 07:07:53 | 12:53:32 | 12:54:07 | 15:55:07 | | 64 | | |
| TO | TAL | | | | | 42 | 2334 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

Viente, Maria Lelanie A.

Verified as to the prescribed office hours

Viente, Maria Lelanie A.

For the month of : **Jan 01-31 2020** ID No :**201900292**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | 1 UNDERTIM | | |
|----|-----|----------------|----------|-------------|------------|------|-----|
| D | ΑY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:59:50 | 12:20:16 | 12:21:22 | 16:00:26 | | 59 |
| 3 | Fri | 07:07:45 | 12:26:03 | 12:26:09 | 16:14:50 | | 45 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 06:46:56 | 12:41:00 | 12:42:03 | 16:00:07 | | 59 |
| 7 | Tue | 06:44:29 | 12:43:53 | 12:44:05 | 16:00:08 | | 59 |
| 8 | Wed | 06:40:35 | 12:46:14 | 12:47:05 | 16:00:08 | | 59 |
| 9 | Thu | 06:39:41 | 12:32:43 | 12:33:09 | 15:43:14 | | 76 |
| 10 | Fri | 07:07:02 | 12:45:43 | 12:46:04 | 14:02:03 | | 177 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:59:28 | 12:38:11 | 12:39:03 | 16:00:04 | | 59 |
| 14 | Tue | 06:58:40 | 12:41:17 | 12:41:27 | 16:00:09 | | 59 |
| 15 | Wed | 07:09:04 | 12:51:07 | 12:51:12 | 16:09:06 | | 50 |
| 16 | Thu | 06:43:44 | 12:14:06 | 12:15:04 | 16:01:03 | | 58 |
| 17 | Fri | 06:40:51 | 12:39:49 | 12:40:07 | 15:24:40 | | 95 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:50:43 | 12:44:05 | 12:44:11 | 16:01:27 | | 58 |
| 21 | Tue | 06:33:15 | 12:39:20 | 12:40:04 | 16:01:04 | | 58 |
| 22 | Wed | 08:42:00 | 12:48:36 | 12:49:08 | 15:46:40 | 42 | 73 |
| 23 | Thu | 07:01:44 | 12:16:27 | 12:17:03 | 16:02:24 | | 57 |
| 24 | Fri | 07:20:55 | 12:55:47 | 12:56:03 | 16:10:36 | | 49 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 06:33:25 | 12:50:32 | 12:51:04 | 16:09:43 | | 50 |
| 28 | Tue | 06:50:57 | 12:54:13 | 12:54:20 | 16:02:03 | | 57 |
| 29 | Wed | 07:19:54 | 12:55:35 | 12:56:24 | | | 240 |
| 30 | Thu | <u>HALFDAY</u> | | 12:50:43 | 16:06:07 | | 293 |
| 31 | Fri | 07:07:53 | 12:53:32 | 12:54:07 | 15:55:07 | | 64 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

Viente, Maria Lelanie A.

42 2334

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

VILLAESTER, LEOPOLDO

For the month of : Jan 01-31 2020 ID No : 201400230

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UND | UNDERTIME | | |
|----|-----|----------------|---------------|----------|-----------|-----------|--------|--|
| | PΑΥ | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT | |
| 1 | Wed | | HOLIDAY | | | | 480 | |
| 2 | Thu | 08:02:49 | 12:13:11 | 12:13:30 | 17:01:26 | 2 | | |
| 3 | Fri | 08:02:56 | 12:15:22 | 12:15:30 | 17:11:11 | 2 | | |
| 4 | Sat | | DAY OFF | | | | | |
| 5 | Sun | | DAY OFF | | | | | |
| 6 | Mon | 07:51:47 | 12:56:28 | 12:56:43 | 17:42:21 | | | |
| 7 | Tue | 07:57:39 | 12:26:45 | 12:27:04 | 17:04:34 | | | |
| 8 | Wed | | ABSENT | | | | 480 | |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 11 | Sat | | DAY OFF | | | | | |
| 12 | Sun | | DAY OFF | | | | | |
| 13 | Mon | 07:55:05 | 12:08:37 | 12:08:57 | 17:05:50 | | | |
| 14 | Tue | 07:51:52 | 12:05:41 | 12:05:59 | 17:15:14 | | | |
| 15 | Wed | 07:55:03 | 12:07:34 | 12:07:46 | 17:29:37 | | | |
| 16 | Thu | 07:51:27 | 12:23:35 | 12:23:47 | 17:13:19 | | | |
| 17 | Fri | 07:59:22 | 12:17:56 | 12:18:17 | 17:22:07 | | | |
| 18 | Sat | | DAY OFF | | | | | |
| 19 | Sun | | DAY OFF | | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 | |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 22 | Wed | <u>HALFDAY</u> | | 16:02:42 | 16:03:00 | 182 | 297 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 | |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 | |
| 25 | Sat | | DAY OFF | | | | | |
| 26 | Sun | | DAY OFF | | | | | |
| 27 | Mon | 08:03:20 | 12:05:54 | 12:06:03 | 18:30:53 | 3 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 | |
| 30 | Thu | 08:02:43 | 12:25:31 | 12:25:40 | 17:06:48 | 2 | | |
| 31 | Fri | 07:52:36 | 12:28:22 | 12:28:28 | 17:02:21 | | | |
| TC | TAL | | | | | 191 | 5097 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VILLAESTER, LEOPOLDO

Verified as to the prescribed office hours

VILLAESTER, LEOPOLDO

For the month of : **Jan 01-31 2020** ID No :**201400230**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | PM UNDERT | | |
|----|-----|----------------|---------------|-------------|-----------|------|--------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:02:49 | 12:13:11 | 12:13:30 | 17:01:26 | 2 | |
| 3 | Fri | 08:02:56 | 12:15:22 | 12:15:30 | 17:11:11 | 2 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:51:47 | 12:56:28 | 12:56:43 | 17:42:21 | | |
| 7 | Tue | 07:57:39 | 12:26:45 | 12:27:04 | 17:04:34 | | |
| 8 | Wed | | <u>ABSENT</u> | | | | 480 |
| 9 | Thu | | <u>ABSENT</u> | | | | 480 |
| 10 | Fri | | <u>ABSENT</u> | | | | 480 |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:55:05 | 12:08:37 | 12:08:57 | 17:05:50 | | |
| 14 | Tue | 07:51:52 | 12:05:41 | 12:05:59 | 17:15:14 | | |
| 15 | Wed | 07:55:03 | 12:07:34 | 12:07:46 | 17:29:37 | | |
| 16 | Thu | 07:51:27 | 12:23:35 | 12:23:47 | 17:13:19 | | |
| 17 | Fri | 07:59:22 | 12:17:56 | 12:18:17 | 17:22:07 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | | <u>ABSENT</u> | | | | 480 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | <u>HALFDAY</u> | | 16:02:42 | 16:03:00 | 182 | 297 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | | <u>ABSENT</u> | | | | 480 |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:03:20 | 12:05:54 | 12:06:03 | 18:30:53 | 3 | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | 08:02:43 | 12:25:31 | 12:25:40 | 17:06:48 | 2 | |
| 31 | Fri | 07:52:36 | 12:28:22 | 12:28:28 | 17:02:21 | | |
| TC | TAL | | | | | 191 | 5097 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VILLAESTER, LEOPOLDO

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

VILLARIN, ROLLY

For the month of : **Jan 01-31 2020** ID No : **20110004**

Official hours for (days A.M. P.M. arrival and departure)

| | | AM | | PM | UNDERTIME | | |
|----|-----|----------------|---------------|----------|----------------|------|------|
| D | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LATI | EUT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:12:11 | 12:25:03 | | <u>HALFDAY</u> | 12 | 240 |
| 3 | Fri | HALFDAY | | 12:12:29 | 18:54:16 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:35:06 | 12:20:48 | | 18:07:17 | 35 | |
| 7 | Tue | 08:53:48 | 12:21:39 | 12:21:44 | 18:15:53 | 53 | |
| 8 | Wed | 08:56:34 | 12:27:03 | 12:27:09 | 19:14:47 | 56 | |
| 9 | Thu | 08:44:07 | | | 21:41:04 | 44 | |
| 10 | Fri | 09:37:53 | 12:08:30 | 12:08:35 | 18:54:05 | 97 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:21:12 | 12:09:06 | 12:09:17 | 17:58:43 | 21 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:58:57 | 12:00:28 | 12:00:33 | 19:21:39 | 58 | |
| 16 | Thu | 08:58:58 | 12:01:59 | 12:02:04 | 18:59:37 | 58 | |
| 17 | Fri | 06:43:15 | 12:06:43 | 12:06:49 | 18:24:19 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | <u>HALFDAY</u> | | 12:13:55 | 18:41:46 | | 240 |
| 21 | Tue | 09:01:18 | 12:04:16 | 12:04:22 | 18:17:08 | 61 | |
| 22 | Wed | 08:43:42 | 12:15:34 | 12:15:38 | 19:18:25 | 43 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:43:02 | 12:05:42 | 12:05:48 | 19:12:24 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:24:12 | 12:16:47 | 12:16:52 | 19:28:07 | 24 | |
| 28 | Tue | 09:20:11 | 12:53:50 | 12:53:55 | 19:06:03 | 80 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| ТО | TAL | | | | | 642 | 3600 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VILLARIN, ROLLY

Verified as to the prescribed office hours

VILLARIN, ROLLY

For the month of : **Jan 01-31 2020** ID No : **20110004**

Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | DERTIME | | |
|----|-----|----------------|---------------|-------------|----------------|------|-----|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL [| DEPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:12:11 | 12:25:03 | | <u>HALFDAY</u> | 12 | 240 |
| 3 | Fri | <u>HALFDAY</u> | | 12:12:29 | 18:54:16 | | 240 |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:35:06 | 12:20:48 | | 18:07:17 | 35 | |
| 7 | Tue | 08:53:48 | 12:21:39 | 12:21:44 | 18:15:53 | 53 | |
| 8 | Wed | 08:56:34 | 12:27:03 | 12:27:09 | 19:14:47 | 56 | |
| 9 | Thu | 08:44:07 | | | 21:41:04 | 44 | |
| 10 | Fri | 09:37:53 | 12:08:30 | 12:08:35 | 18:54:05 | 97 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:21:12 | 12:09:06 | 12:09:17 | 17:58:43 | 21 | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 08:58:57 | 12:00:28 | 12:00:33 | 19:21:39 | 58 | |
| 16 | Thu | 08:58:58 | 12:01:59 | 12:02:04 | 18:59:37 | 58 | |
| 17 | Fri | 06:43:15 | 12:06:43 | 12:06:49 | 18:24:19 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | <u>HALFDAY</u> | | 12:13:55 | 18:41:46 | | 240 |
| 21 | Tue | 09:01:18 | 12:04:16 | 12:04:22 | 18:17:08 | 61 | |
| 22 | Wed | 08:43:42 | 12:15:34 | 12:15:38 | 19:18:25 | 43 | |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 07:43:02 | 12:05:42 | 12:05:48 | 19:12:24 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:24:12 | 12:16:47 | 12:16:52 | 19:28:07 | 24 | |
| 28 | Tue | 09:20:11 | 12:53:50 | 12:53:55 | 19:06:03 | 80 | |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

642 3600

TOTAL

VILLARIN, ROLLY

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

VILLAS, EDSEL ROSEUS

For the month of : **Jan 01-31 2020** ID No : **201600260** Official hours for (days A.M. P.M. arrival and departure)

| | | | IYS A.IVI. P.IVI. | | | | 15.45 |
|----|-----|-------------|-------------------|----------|-----------|-----|--------|
| _ | | AM | | PM | UND | | |
| | AY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 07:54:29 | 12:09:17 | 12:09:23 | 17:09:19 | | |
| 3 | Fri | 07:58:35 | 12:00:22 | 12:00:27 | 17:09:54 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:49:01 | 12:28:12 | 12:28:17 | 17:18:05 | | |
| 7 | Tue | 07:57:04 | 12:02:01 | 12:02:07 | 17:13:48 | | |
| 8 | Wed | 08:00:15 | 12:10:06 | 12:10:11 | 17:14:46 | | |
| 9 | Thu | 07:59:49 | 12:03:47 | 12:03:55 | 17:06:59 | | |
| 10 | Fri | 08:02:27 | 12:44:50 | 12:44:59 | 17:10:48 | 2 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 07:56:30 | 12:09:18 | 12:09:24 | 17:08:13 | | |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | 07:57:21 | 12:04:50 | 12:04:55 | 17:19:27 | | |
| 16 | Thu | 07:56:16 | 12:11:46 | 12:11:51 | 17:23:51 | | |
| 17 | Fri | 07:48:58 | 12:20:01 | 12:20:05 | 17:22:19 | | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:00:33 | 12:01:15 | 12:01:25 | 17:04:47 | | |
| 21 | Tue | 08:00:26 | 12:01:05 | 12:01:10 | 17:15:37 | | |
| 22 | Wed | 07:58:06 | 12:08:49 | 12:08:54 | 17:15:47 | | |
| 23 | Thu | 08:01:59 | 12:01:41 | 12:01:46 | 17:09:47 | 1 | |
| 24 | Fri | 08:02:26 | 12:22:35 | 12:22:40 | 17:13:41 | 2 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:01:00 | 12:06:07 | 12:06:19 | 17:36:28 | 1 | |
| 28 | Tue | 07:59:34 | 12:17:44 | 12:17:48 | 17:23:46 | | |
| 29 | Wed | 08:03:32 | 12:20:21 | 12:20:26 | | 3 | 240 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

TOTAL

VILLAS, EDSEL ROSEUS

2160

Verified as to the prescribed office hours

VILLAS, EDSEL ROSEUS

For the month of : **Jan 01-31 2020** ID No :**201600260**

Official hours for (days A.M. P.M. arrival and departure)

| Name | UNDERTIME | | |
|--|-----------|------|--|
| 2 Thu 07:54:29 12:09:17 12:09:23 17:09:19 3 Fri 07:58:35 12:00:22 12:00:27 17:09:54 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:49:01 12:28:12 12:28:17 17:18:05 7 Tue 07:57:04 12:02:01 12:02:07 17:13:48 8 Wed 08:00:15 12:10:06 12:10:11 17:14:46 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 ABSENT | LATE | UT | |
| 3 Fri 07:58:35 12:00:22 12:00:27 17:09:54 4 Sat DAY OFF 5 Sun DAY OFF 6 Mon 07:49:01 12:28:12 12:28:17 17:18:05 7 Tue 07:57:04 12:02:01 12:02:07 17:13:48 8 Wed 08:00:15 12:10:06 12:10:11 17:14:46 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF DAY OFF 12 Sun DAY OFF 12:09:24 17:08:13 14 Tue ABSENT 12:09:24 17:08:13 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue | | 480 | |
| DAY OFF Sun DAY OFF Sun DAY OFF 6 Mon 07:49:01 12:28:12 12:28:17 17:18:05 7 Tue 07:57:04 12:02:01 12:02:07 17:13:48 8 Wed 08:00:15 12:10:06 12:10:11 17:14:46 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 ABSENT | | | |
| DAY OFF Mon 07:49:01 12:28:12 12:28:17 17:18:05 Tue 07:57:04 12:02:01 12:02:07 17:13:48 Wed 08:00:15 12:10:06 12:10:11 17:14:46 Thu 07:59:49 12:03:47 12:03:55 17:06:59 To Fri 08:02:27 12:44:50 12:44:59 17:10:48 DAY OFF DAY OFF DAY OFF Mon 07:56:30 12:09:18 12:09:24 17:08:13 ABSENT To Wed 07:57:21 12:04:50 12:04:55 17:19:27 Thu 07:56:16 12:11:46 12:11:51 17:23:51 Thu 07:48:58 12:20:01 12:20:05 17:22:19 DAY OFF DAY DAY DAY OFF DAY OFF DAY DAY DAY OFF | | | |
| 6 Mon 07:49:01 12:28:12 12:28:17 17:18:05 7 Tue 07:57:04 12:02:01 12:02:07 17:13:48 8 Wed 08:00:15 12:10:06 12:10:11 17:14:46 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 7 Tue 07:57:04 12:02:01 12:02:07 17:13:48 8 Wed 08:00:15 12:10:06 12:10:11 17:14:46 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 8 Wed 08:00:15 12:10:06 12:10:11 17:14:46 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 9 Thu 07:59:49 12:03:47 12:03:55 17:06:59 10 Fri 08:02:27 12:44:50 12:44:59 17:10:48 11 Sat DAY OFF 12 Sun DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 10 Fri | | | |
| DAY OFF 12 Sun DAY OFF 13 Mon D7:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed D7:57:21 12:04:50 12:04:55 17:19:27 16 Thu D7:56:16 12:11:46 12:11:51 17:23:51 17 Fri D7:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon D8:00:33 12:01:15 12:01:25 17:04:47 21 Tue D8:00:26 12:08:49 12:08:54 17:15:47 22 Wed D7:58:06 12:08:49 12:01:46 17:09:47 24 Fri D8:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon D8:01:00 12:06:07 12:06:19 17:36:28 28 Tue D7:59:34 12:17:44 12:17:48 17:23:46 29 Wed D8:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| DAY OFF 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | 2 | | |
| 13 Mon 07:56:30 12:09:18 12:09:24 17:08:13 14 Tue ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| ABSENT 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 15 Wed 07:57:21 12:04:50 12:04:55 17:19:27 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 16 Thu 07:56:16 12:11:46 12:11:51 17:23:51 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | 480 | |
| 17 Fri 07:48:58 12:20:01 12:20:05 17:22:19 18 Sat DAY OFF 19 Sun DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| DAY OFF DAY OF | | | |
| DAY OFF 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 20 Mon 08:00:33 12:01:15 12:01:25 17:04:47 21 Tue 08:00:26 12:01:05 12:01:10 17:15:37 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 21 Tue | | | |
| 22 Wed 07:58:06 12:08:49 12:08:54 17:15:47 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 23 Thu 08:01:59 12:01:41 12:01:46 17:09:47 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 24 Fri 08:02:26 12:22:35 12:22:40 17:13:41 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 25 Sat DAY OFF 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | 1 | | |
| 26 Sun DAY OFF 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | 2 | | |
| 27 Mon 08:01:00 12:06:07 12:06:19 17:36:28 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 28 Tue 07:59:34 12:17:44 12:17:48 17:23:46 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu ABSENT | | | |
| 29 Wed 08:03:32 12:20:21 12:20:26 30 Thu <u>ABSENT</u> | 1 | | |
| 30 Thu <u>ABSENT</u> | | | |
| ···· | 3 | 240 | |
| 31 Fri <u>ABSENT</u> | | 480 | |
| | | 480 | |
| TOTAL | 9 | 2160 | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VILLAS, EDSEL ROSEUS

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

VILLAVER, ROBERTH ANTHONY

For the month of : **Jan 01-31 2020** ID No : **199900085** Official hours for (days A.M. P.M. arrival and departure)

| | AM | | | PM | UNDERTIME | | |
|----|-----|----------------|---------------|----------|-----------|-----|--------|
| | ΑY | ARRIVAL D | EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:28:07 | 12:37:41 | 12:37:50 | 18:05:59 | | |
| 3 | Fri | 08:47:43 | 12:25:17 | 12:25:23 | 17:52:31 | 17 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:44:12 | 12:24:21 | 12:24:28 | 17:38:39 | 44 | |
| 7 | Tue | 09:00:41 | 12:51:17 | 12:51:23 | 19:06:05 | 30 | |
| 8 | Wed | 08:55:31 | 12:42:48 | 12:42:55 | 19:02:45 | 25 | |
| 9 | Thu | 09:01:56 | 12:28:23 | 12:28:29 | 18:01:22 | 31 | |
| 10 | Fri | 08:58:27 | 12:02:17 | 12:02:23 | 19:30:34 | 28 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:30:47 | 12:50:29 | 12:50:35 | 18:31:23 | 30 | |
| 14 | Tue | 08:59:40 | 12:27:19 | 12:27:25 | 18:24:00 | 29 | |
| 15 | Wed | 08:58:36 | | | 19:04:35 | 28 | |
| 16 | Thu | 09:01:36 | 12:56:05 | 12:56:14 | 18:30:41 | 31 | |
| 17 | Fri | 08:59:36 | 12:51:28 | 12:51:36 | 18:56:37 | 29 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:34:22 | 12:54:26 | 12:54:31 | 18:28:33 | 34 | |
| 21 | Tue | 08:59:58 | 12:29:50 | 12:29:57 | 19:23:56 | 29 | |
| 22 | Wed | 09:00:41 | 12:30:59 | 12:31:05 | 19:22:32 | 30 | |
| 23 | Thu | 09:00:05 | 12:33:10 | 12:33:15 | 19:04:42 | 30 | |
| 24 | Fri | 08:55:27 | 12:33:54 | 12:34:00 | 18:00:14 | 25 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:31:02 | 12:49:58 | 12:50:10 | 17:47:35 | 31 | |
| 28 | Tue | 08:54:52 | 12:04:30 | 12:04:35 | 15:50:06 | 24 | 99 |
| 29 | Wed | <u>HALFDAY</u> | | 12:21:04 | 17:30:20 | | 210 |
| 30 | Thu | 08:56:02 | | | | 26 | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 551 | 1539 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VILLAVER, ROBERTH ANTHONY

Verified as to the prescribed office hours

VILLAVER, ROBERTH ANTHONY

For the month of : Jan 01-31 2020 ID No :199900085

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UND | | ERTIME | | |
|----|-----|----------------|---------------|-------------|----------|------|------|
| D | AY | ARRIVAL DE | PARTURE | ARRIVAL D | EPARTURE | LATE | UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:28:07 | 12:37:41 | 12:37:50 | 18:05:59 | | |
| 3 | Fri | 08:47:43 | 12:25:17 | 12:25:23 | 17:52:31 | 17 | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 08:44:12 | 12:24:21 | 12:24:28 | 17:38:39 | 44 | |
| 7 | Tue | 09:00:41 | 12:51:17 | 12:51:23 | 19:06:05 | 30 | |
| 8 | Wed | 08:55:31 | 12:42:48 | 12:42:55 | 19:02:45 | 25 | |
| 9 | Thu | 09:01:56 | 12:28:23 | 12:28:29 | 18:01:22 | 31 | |
| 10 | Fri | 08:58:27 | 12:02:17 | 12:02:23 | 19:30:34 | 28 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 08:30:47 | 12:50:29 | 12:50:35 | 18:31:23 | 30 | |
| 14 | Tue | 08:59:40 | 12:27:19 | 12:27:25 | 18:24:00 | 29 | |
| 15 | Wed | 08:58:36 | | | 19:04:35 | 28 | |
| 16 | Thu | 09:01:36 | 12:56:05 | 12:56:14 | 18:30:41 | 31 | |
| 17 | Fri | 08:59:36 | 12:51:28 | 12:51:36 | 18:56:37 | 29 | |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 08:34:22 | 12:54:26 | 12:54:31 | 18:28:33 | 34 | |
| 21 | Tue | 08:59:58 | 12:29:50 | 12:29:57 | 19:23:56 | 29 | |
| 22 | Wed | 09:00:41 | 12:30:59 | 12:31:05 | 19:22:32 | 30 | |
| 23 | Thu | 09:00:05 | 12:33:10 | 12:33:15 | 19:04:42 | 30 | |
| 24 | Fri | 08:55:27 | 12:33:54 | 12:34:00 | 18:00:14 | 25 | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 08:31:02 | 12:49:58 | 12:50:10 | 17:47:35 | 31 | |
| 28 | Tue | 08:54:52 | 12:04:30 | 12:04:35 | 15:50:06 | 24 | 99 |
| 29 | Wed | <u>HALFDAY</u> | | 12:21:04 | 17:30:20 | | 210 |
| 30 | Thu | 08:56:02 | | | | 26 | 270 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TC | TAL | | | | | 551 | 1539 |
| | | | | | | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

VILLAVER, ROBERTH ANTHONY

Verified as to the prescribed office hours

IN-CHARGE

DAILY TIME RECORD

Printed: 2020-02-03

YU, EDITH CONSOLACION

For the month of : **Jan 01-31 2020** ID No : **199000052** Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | ERT | IME | |
|----|-----|-------------|---------------|----------|----------------|-----|------|
| С | ΑY | ARRIVAL [| EPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 08:18:11 | 12:16:55 | | <u>HALFDAY</u> | | 270 |
| 3 | Fri | 08:23:29 | 12:27:32 | 12:27:39 | 17:42:24 | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:28:54 | 12:06:23 | 12:06:42 | 16:32:47 | | 57 |
| 7 | Tue | 07:27:57 | 12:17:08 | 12:17:15 | 16:30:37 | | 59 |
| 8 | Wed | 08:45:31 | 12:14:27 | 12:14:40 | 17:50:33 | 15 | |
| 9 | Thu | 08:47:36 | 12:03:44 | 12:03:50 | 18:00:05 | 17 | |
| 10 | Fri | 08:50:07 | 12:15:23 | 12:15:28 | 18:26:21 | 20 | |
| 11 | Sat | | DAY OFF | | | | |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:59:03 | 12:16:28 | 12:16:37 | 16:22:57 | | 67 |
| 14 | Tue | 07:02:02 | 12:14:05 | 12:14:09 | 13:32:20 | | 237 |
| 15 | Wed | 07:37:56 | 12:04:00 | 12:04:06 | | | 270 |
| 16 | Thu | 07:38:13 | 12:14:19 | | <u>HALFDAY</u> | | 270 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 07:37:02 | 12:05:48 | | <u>HALFDAY</u> | | 270 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | | <u>ABSENT</u> | | | | 480 |
| 23 | Thu | | <u>ABSENT</u> | | | | 480 |
| 24 | Fri | 08:14:55 | 12:04:40 | 12:04:46 | 17:31:27 | | |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

DAY OFF

DAY OFF

12:21:20

12:35:29

12:21:38

ABSENT

25 Sat

26 Sun

27 Mon

28 Tue

29 Wed

30 Thu31 Fri

TOTAL

07:57:27

08:11:07

08:41:17

08:20:06

YU, EDITH CONSOLACION

Verified as to the prescribed office hours

17:03:21

18:40:22

18:21:09

12:21:33

12:35:34

12:21:47

26

270

480

4676

11

YU, EDITH CONSOLACION

For the month of : **Jan 01-31 2020** ID No :**199000052**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM UNI | | DERTIME | |
|--------|--------------|---------------|-------------|----------------|---------|--------|
| DAY | ARRIVAL DI | EPARTURE | ARRIVAL [| EPARTURE | LATE | E UT |
| 1 Wed | | HOLIDAY | | | | 480 |
| 2 Thu | 08:18:11 | 12:16:55 | | <u>HALFDAY</u> | | 270 |
| 3 Fri | 08:23:29 | 12:27:32 | 12:27:39 | 17:42:24 | | |
| 4 Sat | | DAY OFF | | | | |
| 5 Sun | | DAY OFF | | | | |
| 6 Mon | 07:28:54 | 12:06:23 | 12:06:42 | 16:32:47 | | 57 |
| 7 Tue | 07:27:57 | 12:17:08 | 12:17:15 | 16:30:37 | | 59 |
| 8 Wed | 08:45:31 | 12:14:27 | 12:14:40 | 17:50:33 | 15 | |
| 9 Thu | 08:47:36 | 12:03:44 | 12:03:50 | 18:00:05 | 17 | |
| 10 Fri | 08:50:07 | 12:15:23 | 12:15:28 | 18:26:21 | 20 | |
| 11 Sat | | DAY OFF | | | | |
| 12 Sun | | DAY OFF | | | | |
| 13 Mon | 06:59:03 | 12:16:28 | 12:16:37 | 16:22:57 | | 67 |
| 14 Tue | 07:02:02 | 12:14:05 | 12:14:09 | 13:32:20 | | 237 |
| 15 Wed | 07:37:56 | 12:04:00 | 12:04:06 | | | 270 |
| 16 Thu | 07:38:13 | 12:14:19 | | <u>HALFDAY</u> | | 270 |
| 17 Fri | | <u>ABSENT</u> | | | | 480 |
| 18 Sat | | DAY OFF | | | | |
| 19 Sun | | DAY OFF | | | | |
| 20 Mon | 07:37:02 | 12:05:48 | | <u>HALFDAY</u> | | 270 |
| 21 Tue | | <u>ABSENT</u> | | | | 480 |
| 22 Wed | | <u>ABSENT</u> | | | | 480 |
| 23 Thu | | <u>ABSENT</u> | | | | 480 |
| 24 Fri | 08:14:55 | 12:04:40 | 12:04:46 | 17:31:27 | | |
| 25 Sat | | DAY OFF | | | | |
| 26 Sun | | DAY OFF | | | | |
| 27 Mon | 07:57:27 | 12:21:20 | 12:21:33 | 17:03:21 | | 26 |
| 28 Tue | 08:11:07 | 12:35:29 | 12:35:34 | 18:40:22 | | |
| 29 Wed | 08:41:17 | 12:21:38 | 12:21:47 | 18:21:09 | 11 | |
| 30 Thu | 08:20:06 | | | | | 270 |
| 31 Fri | | <u>ABSENT</u> | | | | 480 |
| TOTAL | | | | | 63 | 4676 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

YU, EDITH CONSOLACION

Verified as to the prescribed office hours

IN-CHARGE

Printed: 2020-02-03

SALET THINE REGULE

ZUÑIGA, MONETTE

For the month of : **Jan 01-31 2020** ID No : **201700265** Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | UND | UNDERTIME | | |
|----|-----|-------------|---------------|----------|-----------|-----|------|
| | ΑY | ARRIVAL [| DEPARTURE | ARRIVAL | DEPARTURE | LAT | E UT |
| 1 | Wed | | HOLIDAY | | | | 480 |
| 2 | Thu | 06:58:57 | 12:05:09 | 12:05:19 | 17:10:49 | | |
| 3 | Fri | 06:34:05 | 12:48:20 | 12:48:34 | | | |
| 4 | Sat | | DAY OFF | | | | |
| 5 | Sun | | DAY OFF | | | | |
| 6 | Mon | 07:00:08 | 12:44:17 | 12:44:24 | 16:46:30 | | 13 |
| 7 | Tue | 06:40:13 | 12:20:18 | 12:20:23 | 18:52:36 | | |
| 8 | Wed | 07:09:02 | 12:07:45 | 12:07:50 | 17:43:48 | | |
| 9 | Thu | 07:10:28 | 12:07:36 | 12:07:40 | 16:49:37 | | 10 |
| 10 | Fri | 07:20:10 | | | 16:51:28 | | 8 |
| 11 | Sat | 06:54:36 | 12:54:28 | | | | 240 |
| 12 | Sun | | DAY OFF | | | | |
| 13 | Mon | 06:49:22 | 12:48:42 | 12:48:56 | 16:11:18 | | 48 |
| 14 | Tue | | <u>ABSENT</u> | | | | 480 |
| 15 | Wed | | <u>ABSENT</u> | | | | 480 |
| 16 | Thu | | <u>ABSENT</u> | | | | 480 |
| 17 | Fri | | <u>ABSENT</u> | | | | 480 |
| 18 | Sat | | DAY OFF | | | | |
| 19 | Sun | | DAY OFF | | | | |
| 20 | Mon | 06:36:59 | 12:51:18 | 12:51:24 | 16:49:18 | | 10 |
| 21 | Tue | | <u>ABSENT</u> | | | | 480 |
| 22 | Wed | 06:34:42 | 12:14:36 | 12:14:42 | 18:13:45 | | |
| 23 | Thu | 07:52:03 | 12:55:56 | 12:56:05 | 17:50:10 | | |
| 24 | Fri | 06:49:39 | 12:25:01 | 12:25:29 | 21:02:27 | | |
| 25 | Sat | | DAY OFF | | | | |
| 26 | Sun | | DAY OFF | | | | |
| 27 | Mon | 07:29:04 | 12:37:04 | 12:37:19 | 19:19:36 | | |
| 28 | Tue | | <u>ABSENT</u> | | | | 480 |
| 29 | Wed | | <u>ABSENT</u> | | | | 480 |
| 30 | Thu | | <u>ABSENT</u> | | | | 480 |
| 31 | Fri | | <u>ABSENT</u> | | | | 480 |
| TO | TAL | | | | | 0 | 5129 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

ZUÑIGA, MONETTE

Verified as to the prescribed office hours

ZUÑIGA, MONETTE

For the month of : **Jan 01-31 2020** ID No :**201700265**

Official hours for (days A.M. P.M. arrival and departure)

| AM | | | PM | DERTIME | | |
|-----|-----|---------------------|----------------|-------------|-----------|-----|
| DAY | | ARRIVAL DEPARTURE | | ARRIVAL D | LATE UT | |
| 1 | Wed | | <u>HOLIDAY</u> | • | | 480 |
| 2 | Thu | 06:58:57 | 12:05:09 | 12:05:19 | 17:10:49 | |
| 3 | Fri | 06:34:05 | 12:48:20 | 12:48:34 | 17:56:02 | |
| 4 | Sat | | DAY OFF | | | |
| 5 | Sun | | DAY OFF | | | |
| 6 | Mon | 07:00:08 | 12:44:17 | 12:44:24 | 16:46:30 | 1; |
| 7 | Tue | 06:40:13 | 12:20:18 | 12:20:23 | 18:52:36 | |
| 8 | Wed | 07:09:02 | 12:07:45 | 12:07:50 | 17:43:48 | |
| 9 | Thu | 07:10:28 | 12:07:36 | 12:07:40 | 16:49:37 | 10 |
| 10 | Fri | 07:20:10 | | | 16:51:28 | : |
| 11 | Sat | 06:54:36 | 12:54:28 | | | 240 |
| 12 | Sun | | DAY OFF | | | |
| 13 | Mon | 06:49:22 | 12:48:42 | 12:48:56 | 16:11:18 | 4 |
| 14 | Tue | | <u>ABSENT</u> | | | 48 |
| 15 | Wed | | <u>ABSENT</u> | | | 48 |
| 16 | Thu | | <u>ABSENT</u> | | | 48 |
| 17 | Fri | | <u>ABSENT</u> | | | 48 |
| 18 | Sat | | DAY OFF | | | |
| 19 | Sun | | DAY OFF | | | |
| 20 | Mon | 06:36:59 | 12:51:18 | 12:51:24 | 16:49:18 | 1 |
| 21 | Tue | | <u>ABSENT</u> | | | 48 |
| 22 | Wed | 06:34:42 | 12:14:36 | 12:14:42 | 18:13:45 | |
| 23 | Thu | 07:52:03 | 12:55:56 | 12:56:05 | 17:50:10 | |
| 24 | Fri | 06:49:39 | 12:25:01 | 12:25:29 | 21:02:27 | |
| 25 | Sat | | DAY OFF | | | |
| 26 | Sun | | DAY OFF | | | |
| 27 | Mon | 07:29:04 | 12:37:04 | 12:37:19 | 19:19:36 | |
| 28 | Tue | | <u>ABSENT</u> | | | 48 |
| 29 | Wed | | <u>ABSENT</u> | | | 48 |
| 30 | Thu | | <u>ABSENT</u> | | | 48 |
| 31 | Fri | | <u>ABSENT</u> | | | 48 |

I CERTIFY on my honor that the above entry is true and correct report of the hours work performed, record of which was made daily at the time of arrival and departure from the office.

0 5129

TOTAL

ZUÑIGA, MONETTE

Verified as to the prescribed office hours

IN-CHARGE