

Permit for Conducting Local off Campus Activities

Requirements :

1. invitation letter routed by the office of the president(1 photocopy only)
2. medical certificates of the attendees issued by and government physician(1 photo copy)
3. notarized parent's permit of the attendees(1 original copy)
4. certificate of attendance to first aid training of the person's in-charge
5. (PIC)(photo copy)
6. approved itinerary travel(1 photo copy)
7. minutes of the meeting to the parent's and students
8. driver's license(1 photo copy)
9. accomplishment report of the previous activity