

Sample Store Name

Sample Store Address

Tel: 456-123-45 Cell: 09495748302

Fax: 123456789 Tin: 123456789

Deliver Order

DO-S1234-25072300001

Supplier Name: John Doe

Transaction Date: 2025-07-26

Branch: Sample Store Name

Expected Delivery: 2025-08-01 to 2025-08-02

Memo: SAMPLE MEMO

Cancellation Date: 2025-08-03

Product	Pack	Unit	Qty Ord	Qty Rcvd	Price	Amount
Oil	1	80g	50		₱50.00	₱2,500.00
Oil	1	130g	50		₱100.00	₱5,000.00

Total Ordered: 100

Total Amount: ₱7,500.00

Delivered by: johndoe Cuevas

Prepared by: John Doe

Approved by: John Doe

Received by:

Car details: L300 (LX123)

- NOTES:
- Previous Undelivered PO's will be CANCELLED upon the release of a P.O.
 - Unclaimed BO Returns will be subject to disposal after 15 days of account deduction.
 - For cost discrepancies between P.O. and invoice, the lower price shall prevail.
 - For over delivery, excess quantity will be forfeited in our favor.
 - For under delivery, request for new Purchase Order. P.O. cannot be re-used.
 - Discrepancies due to packing will subject to negotiation before payment is made.
 - WE WILL PRIORITIZE SEGREGATED INVOICES FOR DELIVERY.