**FIRST LAST**

**Cyber Security Specialist**

Rivan Building II, Makati City • rivaninstitute@gmail.com • 09778474888 • facebook.com/RivanInstitute/

**PROFESSIONAL EXPERIENCE**

**RIVAN INSTITUTE — Rivan Building II, Makati City** *2016**- Present*

*Cyber Security Specialist*

* Conducted 10+ security inspections and surveillance operations with 10 MIS team personnel.
* Provided security protection to the company’s data, documents, financial records, and other relevant information; reduced security threats by 15%.
* Coordinated with law enforcement agencies 5+ reported cases of cybercrime
* Conducted over 10  initial reviews of audit logs pertaining to critical information systems encompassing review of weekly-generated reports and identifying suspicious activities.
* Coordinated and delegated security assurance activities to five subordinates; tasks involved identification and gathering of evidence to verify compliance to approved security baselines for various operating systems and internal server databases.
* Educated 20+ employees on the procedures to be followed if faced with individual attacks.

**RIVANIT — Rivan Building III, Cebu City** *2012**- 2016*

*Cyber Security Team Lead (2015 - 2016)*

* Supported 1,000+ clients and 500 employees monitor systems and provide various audit support.
* Lead the implementation of three projects that increased the security of information by 40%.
* Increased ticket closure rate to 80% and customer satisfaction ratings to 4.9 out of 5 in one year.

*Cyber Security Technician (2012 - 2016)*

* Mapped 70 complex technical requirements, functionalities, and capabilities to ensure 100% compliance with federal standards, policies, and procedures.
* Decreased deployment time of new capabilities by 35% by implementing Scrum methodologies.

**RIVANIT — Rivan Building I, Mendiola, Manila** *2012**- 2013*

*Cyber Security Analyst*

* Reduced reporting and resolution time of Host-Based Security System deficiencies by 65%.
* Formulated resolution of highly visible vulnerabilities identified during the inspection, resulting in exceeding milestone date expectations.
* Orchestrated operational and functional enterprise readiness of ACAS vulnerability, meeting 100% compliance and overcoming company-wide lack of guidance.

**EDUCATION**

**RIVAN INSTITUTE — Rivan Building II, Makati City** *Master of Cyber Security* **2018-2022**

**RIVANIT — Rivan Building III, Cebu City**

*Bachelor of Information Security Management* **2016-2018**

**ADDITIONAL INFORMATION**

* Techniques: Vulnerability Management, Penetration Testing, Ethical Hacking, Network Security
* Technical Skills / Software: IPS, Linux, Splunk, ArcSight
* Certifications: Cyber Security Specialist Bootcamp (2016), Passed Resume Worded examinations