**Parking Enforcement User Manual**

**Search Citations:**

You can search for citations by citation number, license plate number or owner name

**Add Citations:**

You can add citations by clicking the green “Add” button. This will take you to the Add Citation page where you can enter the citation information. There are tabs for different sections of the citation information. After entering all the information, you can click “Save” to submit the citation

**Edit Citations:**

To edit a citation, you can either search for it or locate it using pagination. After you find it, click “Edit” and you will be directed to the Edit Citation page. From there you can change the desired information and click “Save”.

**Print Citations:**

To print a citation, you can either search for it or locate it using pagination. After you find it, you can click “Print”, and a print preview of the citation will open. Use the print dialogue to complete the print job.

A screenshot of a computer

AI-generated content may be incorrect.

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**FAQ**

**Can anyone access this site?**

As of now, yes. The application is still in the development phase. Eventually there will be a login method that will authenticate users.

**Is this site just for tracking citations?**

The site will eventually include a different reporting mechanism that users can use to gather more data about the citations. The application is also built to eventually handle other types of police department requests such as tow requests, house checks, dumpster requests, etc.

**Is there any other way I can react with the table?**

The table will soon support sorting by each column