



## Inter-Office Communication

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**To:** All Backstage Employees

**From:** Robert Edwards  
President & CEO

**Date:** May 30, 2013

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**Subject:** Promotion of Carole Hunter

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As you may know, after 34 successful years, Laura Wharton, Executive Assistant to Steve Burd, has decided to leave Safeway and continue to work with Steve in his new endeavors. I want to thank Laura for her many contributions and for her years of dedication to the company and I wish her the very best as she moves on to her next challenge.

I am pleased to announce the promotion of Carole Hunter as my Executive Assistant.

Carole brings a wealth of experience to her new role, both inside and outside of Safeway. Carole has 24 years of combined experience in business administrative and financial support starting with her career at Nabisco where she was a Regional Sales Analyst. She also had a leadership role in a start-up company where she set up the office environment, trained staff, and handled a broad range of administrative functions.

Carole joined Safeway in 2004 as an Administrative Assistant for the NorCal Division office. In 2007, she was promoted to Executive Assistant supporting Karl Schroeder, NorCal Division President, and Randy Anderson, NorCal Division CFO. She was awarded the Outstanding Achievement Award in 2008 for her contributions to the NorCal Division. Carole has a BS degree in General Studies with a Psychology focus from Brigham Young University. Outside of work, Carole teaches piano, and has been involved with the Amador Valley High School boosters organization for 20 years.

Please join me in congratulating Carole on her new position.