


	Pamantasan ng Lungsod ng Valenzuela <b>OJT WEEKLY PROGRESS REPORT</b>	Document No.: CEIT-OJTF-004
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College:	College of Engineering and Information Technology	Revised: 09/19/2025

Name of Intern: HAVANA, RUSSEL G. Course/Student No.: BSIT / 22-3118  
Name of Company: NORTHGATE TECHNOLOGIES INC.  
Company Address: 59 Tinagan Street, San Jose Quezon City, Philippines 1115  
Site Internship Supervisor: Mr. Carl Jayvie Manatad

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

DATE	DAY	TIME IN	TIME OUT	LOCATIO N	ACTIVITIES
September 15, 2025	Monday	7:00a m	5:00p m	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We tested 650 VA and 1000 VA UPS units, checked 43- and 49-inch digital signages, and configured laptops to ensure proper setup and functionality.
September 16, 2025	Tuesday	7:02a m	6:00p m	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We tested 43-inch digital signages and configured laptops to ensure proper setup and functionality.
September 17, 2025	Wednesday	7:01a m	5:00p m	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We tested UPS units (650 VA and 1000 VA) for Jollibee Foods' advance orders, then performed quality checks and loaded Jollibee menu images on digital signages. Lastly, we inspected laptop and ensured all devices had warranties.
September 18, 2025	Thursday				In Class (PLV)
September 19, 2025	Friday				In Class (PLV)

Student Intern: <i>(Signature over printed name)</i>	 HAVANA, RUSSEL G.
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