

	Pamantasan ng Lungsod ng Valenzuela OJT WEEKLY PROGRESS REPORT	Document No.: CEIT-OJTF-004 Number of Pages: 1
College:	College of Engineering and Information Technology	Revised: 10/09/2025

Name of Intern: HAVANA, RUSSEL G. Course/Student No.: BSIT / 22-3118
Name of Company: NORTHGATE TECHNOLOGIES INC.
Company Address: 59 Tinagan Street, San Jose Quezon City. Philippines 1115
Site Internship Supervisor: Mr. Carl Jayvie Manatad

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

DATE	DAY	TIME IN	TIME OUT	LOCATION	ACTIVITIES
October 6, 2025	Monday	6:48AM	6:00PM	59 Tinagan Street, San Jose Quezon City. Philippines 1115	We thoroughly inspected and tested the UPS 650VA and 1000VA units, as well as the Chromebook devices, to ensure that each unit meets the company's performance, safety, and reliability standards before release—covering functionality checks, voltage stability verification, battery efficiency assessment,
October 7, 2025	Tuesday	6:50AM	6:00PM	59 Tinagan Street, San Jose Quezon City. Philippines 1115	We conducted a thorough quality inspection and performance testing on the UPS 1k, Asus 24" Monitor, HP Laptop, Projector, and Asus ExpertCenter Desktop to ensure all units meet operational standards, reliability requirements, and overall quality assurance benchmarks prior to deployment..
October 8, 2025	Wednesday	7:05AM	6:00PM	59 Tinagan Street, San Jose Quezon City. Philippines 1115	We performed comprehensive quality assurance testing on the UPS 650 and 1k units, Digital Signages (43" and 49"), and HP Laptop, including both BIOS and physical inspections, to ensure optimal performance, system integrity, and compliance with quality standards before deployment.
October 9, 2025	Thursday	7:05AM	6:00PM	59 Tinagan Street, San Jose Quezon City. Philippines 1115	We prepared for the arrival of students from STI College, Sta. Rosa, Laguna branch, for their Educational Tour held at Northgate Technologies Inc. Our team leader, Sir Carl, welcomed the students and discussed the key roles and responsibilities of a Quality Assurance Engineer and Quality Control

Student Intern: (Signature over printed name)	HAVANA, RUSSEL G.
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					personnel. He also provided an overview of the various IT peripherals received in the warehouse for inspection and testing. Additionally, Sir Carl conducted a demonstration of a 650VA UPS, explaining the standard quality checking procedures followed for Jollibee Foods Corporation. To conclude the session, we performed monitor testing and applied warranty verification on HP desktops to ensure proper inspection and readiness prior to deployment.
October 10, 2025	Friday	7:05AM	6:00PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We conducted comprehensive testing and inspection on multiple devices, including UPS units (650VA and 1000VA), to ensure their stability and performance under load conditions. Additionally, we performed physical checks and system image applications on 43-inch digital signages designated for deployment. Our tasks also included testing and verifying the performance of network switches, as well as configuring and inspecting Dell and HP laptops and various monitor models to confirm that all hardware components, connectivity features, and display outputs met the company's quality assurance standards and client specifications.

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