


	Pamantasan ng Lungsod ng Valenzuela OJT WEEKLY PROGRESS REPORT	Document No.: CEIT-OJTF-004
		Number of Pages: 1
College:	College of Engineering and Information Technology	Revised: 07/04/2025

Name of Intern: RUSSEL G. HAVANA **Course/Student No.:** BSIT / 22-3118
Name of Company: NORTHGATE TECHNOLOGIES INC.
Company Address: 59 Tinagan Street, San Jose Quezon City, Philippines 1115
Site Internship Supervisor: Mr. Jan Dale Callangan

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

DATE	DAY	TIME IN	TIME OUT	LOCATION	ACTIVITIES
June 30, 2025	Monday				Not Yet Started
July 1, 2025	Tuesday	8:00	5:00	59 Tinagan Street, San Jose Quezon City, Philippines 1115	Conducted Quality Assurance (QA) checks for the following equipment: <ul style="list-style-type: none"> • Monitors • Uninterruptible Power Supplies (UPS) • Digital Signage
July 2, 2025	Wednesday	8:00	12:00	59 Tinagan Street, San Jose Quezon City, Philippines 1115	<ul style="list-style-type: none"> • Performed Quality Assurance (QA) checks for: <ul style="list-style-type: none"> o Monitors o Digital Signage • Assisted by the Senior Intern with the installation on laptop of: <ul style="list-style-type: none"> o Solid State Drives (SSD) o Random Access Memory (RAM) o Windows OS
July 3, 2025	Thursday				Class Suspension
July 4, 2025	Friday				Class Suspension

Student Intern: (Signature over printed name)	 RUSSEL G. HAVANA
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