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|  | Pamantasan ng Lungsod ng Valenzuela OJT WEEKLY PROGRESS REPORT | Document No.: CEIT-OJTF-004 |
| | | Number of Pages: 1 |
| College: | College of Engineering and Information Technology | Revised: 11/21/25 |

Name of Intern: HAVANA, RUSSEL G. Course/Student No.: BSIT / 22-3118
Name of Company: NORTHGATE TECHNOLOGIES INC.
Company Address: 59 Tinagan Street, San Jose Quezon City, Philippines 1115
Site Internship Supervisor: Mr. Carl Jayvie Manatad

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

| DATE | DAY | TIME IN | TIME OUT | LOCATION | ACTIVITIES |
|-------------------|-----------|---------|----------|---|---|
| November 17, 2025 | Monday | | | | In Class (PLV Capstone Defense) |
| November 18, 2025 | Tuesday | | | | In Class (PLV Capstone Defense) |
| November 19, 2025 | Wednesday | | | | In Class (PLV Capstone Defense) |
| November 20, 2025 | Thursday | 7:05AM | 6:00PM | 59 Tinagan Street, San Jose Quezon City, Philippines 1115 | In this day, This is our last day of our On-the-Job training in Northgate Technologies Inc. At morning we inform the HR to process our Certificate of Completion, this is a one-day process only. After that we do checking some 650VA Vertiv UPS for the advance ordering of Jollibee Foods, as well as the Asus ExpertBook LT3, we do the hashing and physical checking all of 50 units. And lastly we order some foods for our Sir and Ma'am since this is our last day and also celebrated our Capstone since we Defended it. And at the end of the Day we get the Certification of Completion in the HR. |
| November 21, 2025 | Friday | | | | Done OJT |

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| Student Intern: <i>(Signature over printed name)</i> |  HAVANA, RUSSEL G. |
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