

	Pamantasan ng Lungsod ng Valenzuela <b>OJT WEEKLY PROGRESS REPORT</b>	Document No.: CEIT-OJTF-004 Number of Pages: 1
College:	College of Engineering and Information Technology	Revised: 08/08/2025

**Name of Intern:** HAVANA, RUSSEL G.      **Course/Student No.:** BSIT / 22-3118  
**Name of Company:** NORTHGATE TECHNOLOGIES INC.  
**Company Address:** 59 Tinagan Street, San Jose Quezon City. Philippines 1115  
**Site Internship Supervisor:** Mr. Jan Dale Callangan

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

DATE	DAY	TIME IN	TIME OUT	LOCATION	ACTIVITIES
August 4, 2025	Monday				In Class (PLV)
August 5, 2025	Tuesday	7:05 AM	6:00 PM	59 Tinagan Street, San Jose Quezon City. Philippines 1115	We performed QA testing on a UPS, laptops, desktops, and monitors, evaluating their functionality, performance, and stability to ensure they were ready for use.
August 6, 2025	Wednesday	7:15 AM	6:07 PM	59 Tinagan Street, San Jose Quezon City. Philippines 1115	QA testing covered a UPS, laptops (with upgraded RAM), a desktop, and a monitor. Following the RAM upgrade on the laptops, we confirmed that all systems functioned properly.
August 7, 2025	Thursday				Was ill but properly informed the HR office, and the absence was approved.
August 8, 2025	Friday				Was ill but properly informed the HR office, and the absence was approved.

<b>Student Intern:</b> (Signature over printed name)	 HAVANA, RUSSEL G.
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