

	Pamantasan ng Lungsod ng Valenzuela <b>OJT WEEKLY PROGRESS REPORT</b>	Document No.: CEIT-OJTF-004
		Number of Pages: 1
College:	College of Engineering and Information Technology	Revised: 11/07/25

**Name of Intern:** HAVANA, RUSSEL G. **Course/Student No.:** BSIT / 22-3118  
**Name of Company:** NORTHGATE TECHNOLOGIES INC.  
**Company Address:** 59 Tinagan Street, San Jose Quezon City, Philippines 1115  
**Site Internship Supervisor:** Mr. Carl Jayvie Manatad

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

DATE	DAY	TIME IN	TIME OUT	LOCATION	ACTIVITIES
November 3, 2025	Monday	8:10 AM	6:00 PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We thoroughly inspected and tested the Sige UPS 650VA and 1000VA units, as well as Chromebook devices, to ensure that each unit met the company's performance, safety, and reliability standards prior to release, including functionality checks, voltage stability verification, and battery efficiency assessments.
November 4, 2025	Tuesday	8:05 AM	6:00 PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We installed additional RAM modules on Asus ExpertBook laptops designated for Jollibee LT3 orders to enhance their performance and ensure smooth operation prior to deployment.
November 5, 2025	Wednesday	8:00 AM	6:00 PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We installed additional RAM modules on Asus ExpertBook laptops designated for Jollibee LT3 orders to enhance system performance. Additionally, we conducted testing on various devices, including 650VA and 1000VA UPS units, 40 Lenovo monitors, 43-inch digital signage units, network switches, and projectors, to ensure they were fully functional prior to deployment.
November 6, 2025	Thursday	8:00 AM	6:00 PM	59 Tinagan Street, San Jose Quezon City.	We tested several devices, including 650VA UPS units, Dell monitors, LDS desktops, projectors, and network switches, ensuring

<b>Student Intern:</b> <i>(Signature over printed name)</i>	 HAVANA, RUSSEL G.
--	---

	Pamantasan ng Lungsod ng Valenzuela <b>OJT WEEKLY PROGRESS REPORT</b>	Document No.: CEIT-OJTF-004
		Number of Pages: 1
College:	College of Engineering and Information Technology	Revised: 11/07/25

				Philippines 1115	each item was properly labeled for inventory and tracking purposes. Additionally, we tested 49-inch digital signage units to confirm that all units were fully functional prior to deployment.
<b>November 7, 2025</b>	Friday				<b>In Class (PLV)</b>

<b>Student Intern:</b> <i>(Signature over printed name)</i>	 HAVANA, RUSSEL G.
--	---