

EMPLOYEE NAME:	HAVANA, RUSSEL G.			Total Hours:	
Department:	WAREHOUSE / QUALITY ASSURANCE				
Date Submitted:	26-Aug-25				
Period:	AUGUST 11, 2025 - AUGUST 25, 2025				
Date:	Time:	Transaction		Remarks	Hours
August 11 - 15, 2025		Absent / Sick			
August 18, 2025		Absent / Sick			
August 19, 2025		Holiday			
August 20, 2025		Absent			
August 21, 2025		Holiday			
August 22, 2025		Absent / Sick			
August 25, 2025		Absent / Sick			

Approved By:

Mr. Carl Jayve Manatad

Ms. Mary Anne Cruz

HR Department:

Aug 29, 2025
Sept 03, 2025