


	Pamantasan ng Lungsod ng Valenzuela <b>OJT WEEKLY PROGRESS REPORT</b>	Document No.: CEIT-OJTF-004
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College:	College of Engineering and Information Technology	Revised:

Name of Intern: HAVANA, RUSSEL G. Course/Student No.: BSIT / 22-3118  
Name of Company: NORTHGATE TECHNOLOGIES INC.  
Company Address: 59 Tinagan Street, San Jose Quezon City, Philippines 1115  
Site Internship Supervisor: Mr. Carl Jayvie Manatad

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate "N/A" if not applicable.

DATE	DAY	TIME IN	TIME OUT	LOCATION	ACTIVITIES
September 29, 2025	Monday	6:20AM	7:00PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	Early in the morning, we physical check and tested some 650VA and 1000VA UPS for advance ordering to Jollibee Foods Corporation and also quality check some LG Digital Signage (43' and 49') and also put some images menu also for Jollibee Foods. In the afternoon, we celebrated the 38th Anniversary of NTI and enjoy ourselves until the evening
September 30, 2025	Tuesday	7:02AM	6:00PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We tested UPS units (650 VA and 1000 VA) for Jollibee Foods' advance orders, then performed quality checks and loaded Jollibee menu images on digital signages. Lastly, we inspected laptop and ensured all devices had warranties.
October 1, 2025	Wednesday				In Class (PLV)
October 2, 2025	Thursday	7:05AM	5:00PM	59 Tinagan Street, San Jose Quezon City, Philippines 1115	We performed some Quality assurance testing in the following: UPS (650VA / 1000VA), Asus Expertbook Laptop for Jollibee Foods. We allocate their serial numbers and properly checked their specifications to make sure it is accurate in the Sales Order.
October 3, 2025	Friday				In Class (PLV)

Student Intern: <i>(Signature over printed name)</i>	 HAVANA, RUSSEL G.
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