

November 27, 2025

**Employee Name** : Rutik Nilesh Sankapal

**Employee Code** : IN591

**Subject** : Revised Grade and Applicable Designation

Dear Rutik,

As part of our ongoing integration journey to build a unified and future-ready Organisation, we are pleased to announce the introduction of a **New Grade and Designation Framework**. The new grade and designation will be effective from **December 01, 2025**.

This initiative brings greater consistency, transparency, and alignment in roles and levels while enhancing visibility into career growth and internal mobility.

In lieu of the change, your revised grade and applicable designation are as follows:

Particulars	Current	Applicable
Grade	E11	G2
Designation	Cloud Engineer	Associate

Your compensation, benefits, and reporting structure remain unchanged with this alignment. This update is intended to maintain uniformity and better reflect role responsibilities across the organization.

Thank you for your continued trust and partnership as we move forward together.

For any questions, please reach out to your manager or the HR Business Partner.

Yours Sincerely,

For **NuSummit Technologies Private Limited**

*Vidya Thakur*

**VIDYA THAKUR**

**CHIEF HUMAN RESOURCES OFFICER**