

UNIVERSITY STUDENT CONTACT DIRECTORY

Academic Year 2025-2026 Last Updated: October 2025

ACADEMIC DEPARTMENTS

Department of Engineering

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. James Thompson	j.thompson@university.ac.uk	+44 (0)20 7946 1201	Engineering Building 4.20	By Appointment
Senior Tutor	Dr. Sarah Mitchell	s.mitchell@university.ac.uk	+44 (0)20 7946 1234	Engineering Building 3.15	Mon & Wed 2-4 PM
Dept Administrator	Emma Williams	engineering.admin@university.ac.uk	+44 (0)20 7946 1235	Engineering Reception	Mon-Fri 9-5 PM
Wellbeing Officer	Dr. Laura Bennett	l.bennett@university.ac.uk	+44 (0)20 7946 1240	Engineering Building 2.25	Wed 10 AM-12 PM

Department of Computer Science

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. Richard Davies	r.davies@university.ac.uk	+44 (0)20 7946 2201	Computing Building 3.10	By Appointment
Senior Tutor	Dr. Oliver Davies	o.davies@university.ac.uk	+44 (0)20 7946 2234	Computing Building 2.10	Tue & Thu 1-3 PM
Dept Administrator	Rachel Green	computerscience.admin@university.ac.uk	+44 (0)20	Computing Reception	Mon-Fri 9-5 PM

Role	Name	Email	Phone	Office	Office Hours
			7946 2200 +44 (0)20 7946 2240	Computin g Building 1.15	Mon 2-4 PM
Wellbeing Officer	Dr. Nathan Scott	n.scott@university.ac.uk			

Department of Natural Sciences

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. David Armstrong	d.armstrong@university.ac.uk	+44 (0)20 7946 4201	Science Building 3.25	By Appointment
Senior Tutor	Dr. Helen Wright	h.wright@university.ac.uk	+44 (0)20 7946 4234	Science Building 3.05	Mon & Thu 2-4 PM
Dept Administrator	Sarah Johnson	science.admin@university.ac.uk	+44 (0)20 7946 4200	Science Reception	Mon-Fri 9-5 PM
Wellbeing Officer	Dr. James Patterson	j.patterson@university.ac.uk	+44 (0)20 7946 4240	Science Building 2.12	Tue 1-3 PM

Department of Social Sciences

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. Michael Stevens	m.stevens@university.ac.uk	+44 (0)20 7946 5201	Social Sciences Building 3.15	By Appointmen t
Senior Tutor	Dr. Jennifer Hayes	j.hayes@university.ac.uk	+44 (0)20 7946 5234	Social Sciences Building 2.10	Tue & Thu 11 AM-1 PM
Dept Administrator	Thoma s Wright	socialsciences.admin@university.ac.uk	+44 (0)20 7946 5200	Social Sciences Receptio n	Mon-Fri 9-5 PM

Role	Name	Email	Phone	Office	Office Hours
Wellbeing Officer	Dr. Daniel Foster	d.foster@university.ac.uk	+44 (0)20 7946 5240	Social Sciences Building 2.18	Wed 2-4 PM

Department of Business & Management

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. Marcus Foster	m.foster@university.ac.uk	+44 (0)20 7946 6201	Business Building 4.10	By Appointment
Senior Tutor	Dr. Sandra Hughes	s.hughes@university.ac.uk	+44 (0)20 7946 6234	Business Building 3.15	Mon & Wed 10 AM-12 PM
Dept Administrator	Christopher Lee	business.admin@university.ac.uk	+44 (0)20 7946 6200	Business Reception	Mon-Fri 9-5 PM
Wellbeing Officer	Dr. Nicole Graham	n.graham@university.ac.uk	+44 (0)20 7946 6240	Business Building 2.20	Thu 2-4 PM

Department of Arts & Humanities

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. Eleanor Bennett	e.bennett@university.ac.uk	+44 (0)20 7946 7201	Arts Building 3.20	By Appointment
Senior Tutor	Dr. Thomas Hughes	t.hughes@university.ac.uk	+44 (0)20 7946 7234	Arts Building 2.15	Wed & Fri 2-4 PM
Dept Administrator	Victoria Adams	arts.admin@university.ac.uk	+44 (0)20 7946 7200	Arts Reception	Mon-Fri 9-5 PM
Wellbeing Officer	Dr. Charlotte Mills	c.mills@university.ac.uk	+44 (0)20 7946 7240	Arts Building 2.08	Thu 10 AM-12 PM

Department of Medicine & Health Sciences

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. Christopher Anderson	c.anderson@university.ac.uk	+44 (0)20 7946 8201	Medical Building 4.15	By Appointment
Senior Tutor	Dr. Rebecca Thompson	r.thompson@university.ac.uk	+44 (0)20 7946 8234	Medical Building 3.10	Mon & Thu 2-4 PM
Dept Administrator	David Wilson	medicine.admin@university.ac.uk	+44 (0)20 7946 8200	Medical Reception	Mon-Fri 9-5 PM
Wellbeing Officer	Dr. Elizabeth Wright	e.wright@university.ac.uk	+44 (0)20 7946 8240	Medical Building 2.20	Tue & Fri 10 AM-12 PM

Department of Law

Role	Name	Email	Phone	Office	Office Hours
Head of Department	Prof. Richard Campbell	r.campbell@university.ac.uk	+44 (0)20 7946 9201	Law Building 4.08	By Appointment
Senior Tutor	Dr. Amanda Foster	a.foster@university.ac.uk	+44 (0)20 7946 9234	Law Building 3.12	Mon & Wed 2-4 PM
Dept Administrator	Oliver Brown	law.admin@university.ac.uk	+44 (0)20 7946 9200	Law Reception	Mon-Fri 9-5 PM
Wellbeing Officer	Dr. Hannah Wilson	h.wilson@university.ac.uk	+44 (0)20 7946 9240	Law Building 2.15	Tue 11 AM-1 PM

CENTRAL STUDENT SUPPORT SERVICES

Academic Support

Service	Contact Name	Email	Phone	Location	Hours
Academic Skills Centre	Dr. Helen Morrison	academic.skills@university.ac.uk	+44 (0)20 7946 6000	Library Building, 2nd Floor	Mon-Fri 11 AM-3 PM
Library Services	Susan Phillips (Head Librarian)	library@university.ac.uk	+44 (0)20 7946 6100	Main Library	24/7 (term time)
Maths Help Centre	Dr. Peter Jackson	maths.help@university.ac.uk	+44 (0)20 7946 6200	Mathematics Building, Ground Floor	Mon-Thu 12-4 PM
Writing Centre	Dr. Caroline White	writingcentre@university.ac.uk	+44 (0)20 7946 6250	Library Building, 2nd Floor	Mon-Fri 10 AM-4 PM

Student Wellbeing & Health

Service	Contact Name	Email	Phone	Location	Hours
Wellbeing Service	Dr. Patricia Hughes (Director)	wellbeing@university.ac.uk	+44 (0)20 7946 7000	Student Centre, 1st Floor	Mon-Fri 9 AM-5 PM
Wellbeing Emergency Line	24/7 Crisis Support	wellbeing.emergency@university.ac.uk	+44 (0)20 7946 7999	-	24/7
Student Health Centre	Dr. Mark Stevens (GP)	healthcentre@university.ac.uk	+44 (0)20 7946 7200	Campus Health Building	Mon-Fri 8:30 AM-5:30 PM
Disability & Accessibility Service	Jane Harrison (Coordinator)	disability.service@university.ac.uk	+44 (0)20 7946 7100	Student Centre, Ground Floor	Mon-Fri 9 AM-5 PM
International Student Support	Maria Santos (Advisor)	international.support@university.ac.uk	+44 (0)20 7946 7300	Student Centre, 2nd Floor	Mon-Fri 10 AM-4 PM

Financial & Administrative

Service	Contact Name	Email	Phone	Location	Hours
Student Finance Office	Andrew Wilson (Finance Manager)	student.finance@university.ac.uk	+44 (0)20 7946 8000	Administration Building, Ground Floor	Mon-Fri 9 AM-4:30 PM
Registry Services	-	registry@university.ac.uk	+44 (0)20 7946 8100	Administration Building, 1st Floor	Mon-Fri 9 AM-5 PM
Student ID Card Office	-	id.cards@university.ac.uk	+44 (0)20 7946 8150	Student Centre, Ground Floor	Mon-Fri 9 AM-5 PM
Accommodation Office	Sarah Martinez (Manager)	accommodation@university.ac.uk	+44 (0)20 7946 8200	Accommodation Office, Campus West	Mon-Fri 9 AM-5 PM

Careers & Employability

Service	Contact Name	Email	Phone	Location	Hours
Careers Service	Daniel Brooks (Director)	careers@university.ac.uk	+44 (0)20 7946 8300	Student Centre, 2nd Floor	Mon-Fri 9 AM-5 PM
Work Placement Office	Sarah Martinez (Coordinator)	placements@university.ac.uk	+44 (0)20 7946 8350	Careers Centre	Mon-Fri 9 AM-5 PM

Student Life & Safety

Service	Contact Name	Email	Phone	Location	Hours
Students' Union	-	su.reception@university.ac.uk	+44 (0)20 7946 8400	Students' Union Building	Mon-Fri 9 AM-6 PM
SU Advice Centre	-	su.advice@university.ac.uk	+44 (0)20 7946 8450	Students' Union Building	Mon-Fri 10 AM-4 PM
Sports Centre	-	sports@university.ac.uk	+44 (0)20 7946 8500	University Sports Centre	Mon-Sun 6 AM-10 PM

Service	Contact Name	Email	Phone	Location	Hours
Campus Security	-	security@university.ac.uk	+44 (0)20 7946 8888	Multiple Locations Across Campus	24/7
IT Help Desk	-	it.helpdesk@university.ac.uk	+44 (0)20 7946 8600	Library Building, Ground Floor	Mon-Fri 8:30 AM-6 PM

Exams & Assessment

Service	Contact Name	Email	Phone	Location	Hours
Exams Office	-	exams@university.ac.uk	+44 (0)20 7946 8700	Administration Building, 2nd Floor	Mon-Fri 9 AM-5 PM
Mitigating Circumstances	Dr. Patricia Hughes	mitciacs@university.ac.uk	+44 (0)20 7946 8750	Administration Building, 2nd Floor	Mon-Fri 9 AM-5 PM

EMERGENCY CONTACTS

Emergency Type	Service	Number
Campus Security (24/7)	Campus Emergency	+44 (0)20 7946 8888
Medical Emergency	Call 999	999
Mental Health Crisis (24/7)	Wellbeing Emergency Line	+44 (0)20 7946 7999
NHS Non-Emergency	NHS 111	111
Samaritans (24/7)	Emotional Support Helpline	116 123
Police Non-Emergency	-	101

STILL HAVE QUESTIONS?

If you haven't found what you're looking for or need additional support, please reach out to:

Central Student Services Hub

- Email: student.services@university.ac.uk
- Phone: +44 (0)20 7946 9000
- Location: Student Centre, Ground Floor Reception
- Hours: Monday - Friday, 9:00 AM - 5:00 PM
- Walk-in: No appointment necessary during opening hours

Your Department Administrator Contact your department's administrator (listed in the tables above) for:

- Module-specific questions
- Timetable queries
- Academic concerns
- Department-specific policies
- Connecting with your lecturers or tutors

Out of Hours Support

- Campus Security (24/7): +44 (0)20 7946 8888
- Wellbeing Emergency Line (24/7): +44 (0)20 7946 7999
- NHS 111 (Medical non-emergency): 111
- Emergency Services: 999

Online Resources

- Student Portal: www.university.ac.uk/portal
- Student Support Hub: www.university.ac.uk/support
- FAQs: www.university.ac.uk/student-faqs
- Email Access: webmail.university.ac.uk

Remember: No question is too small, and no concern is insignificant. The university is here to support you throughout your academic journey. Whether you need academic guidance, personal support, or just don't know where to start - reach out. We're here to help!

This directory is updated regularly. For the most current information, please visit the student portal or contact the relevant department directly.