Taking minutes

**Agenda for the team meeting week 6**

Location: Drebbelweg PC Hall 1

Datum: 21/03/2023

Time: 13:45 - 14:30

Attendees: Diego Becerra Merodio, Gerrit Croes, Teun Klaassens, Stoyan Markov, Yuliia Shkekina, Maria Tudor

**Agenda-items**

**Opening by chair**

5min - Check-in,General chat.

**Announcements**

The due last week assignments (Buddycheck, Meaningful MR)

have been handed-in on time.

Deadlines this week: [Heuristic Usability Evaluation (Draft)](https://se.ewi.tudelft.nl/oopp/assignments/heuristic-usability-evaluation/)

Deadlines next week: [Teamwork Self Reflection (Draft)](https://se.ewi.tudelft.nl/oopp/assignments/teamwork/)

[Product Pitch (Draft)](https://se.ewi.tudelft.nl/oopp/assignments/product-pitch/)

**Approval of the agenda –** *Does anyone have any additions to the agenda?*

Everyone agreed*.*

**Buddycheck – Review***Everyone agree with this feedback?*

Everyone is agreed with their feedback

**TA announcements –**

1. Everything is graded, everybody passed buddycheck and grades will be posted soon
2. Be sure to follow the criteria on the slides for the next buddycheck
3. Distribute code more equally among members, use git inspector for analyzing the statistics of code contribution among group members.
4. Give a feedback on how we use the technologies like Java FX, web sockets, dependency injection, etc. Ideally everyone is a bit involved.

**Git – Discuss the assignment**

(2 min) **Summary** **action points** – Who, what, when? What needs to be done?

Assign more specific task for everyone.

Finish basic features as soon as possible.

Make commits smaller and not give a complete description of what you did, just make a small summary.

Find a team for heuristic evaluation and distribute task in such way so that everyone can have a meaningful MR and contributions to HE draft by the end of the week as well.

Explain each other how does the whole project work/ explain some specific questions so everyone can have a clear understanding of what is going on in the code.

(2min) **Feedback round -** What went well and what can be improved next time?

The team should meet up together more often and work together on a project.

Use GitLab more actively.

(2min) **Question round -** Does anyone have anything to add before the meeting closes?

No questions.

Chairperson for next week is Yuliia Shkekina.

Minute taker for next week is Maria Tudor.

**Closure**