**RICHARD VELOZ SALAZAR**

Issaquah, Washington | tobiri2010@hotmail.com | (503)830-6504

**EDUCATION**

**Portland Community College Portland, Oregon**

*Associate of Applied Science in Computer Information Systems | GPA: 3.5/4 April 2024*

* **Relevant Coursework:** Business Communication, Calculus, CIS 122 Intro programming (Winter 2023)Python 1, HTML and CSS (Winter2023), Database Application Dev (Spring 2023)CIS 133 JAVA 1, Windows OS, Intro to Information Security, (Spring 2023)

**WORK EXPERIENCE**

**Costco Wholesale Corporation Issaquah, Washington**

*Membership and Refunds Clerk August 2020 - Present*

* Effectively communicated the benefits of Costco Membership to potential members and upsold executive memberships where appropriate.
* Utilized AS-400 software to manage member accounts and transactions, ensuring compliance with Costco policies and procedures.
* Consistently met or exceeded individual sales membership goals and performance metrics.
* Responded to member inquiries and concerns in a timely and professional manner, utilizing both the AS-400 and CRM systems to research and resolve issues.
* Worked collaboratively with other team members, including Sales Associates and Managers, to achieve individual and team sales goals and maintain a positive, customer-focused environment.

**LEADERSHIP EXPERIENCE & PROJECTS**

**Portland Community College Portland, Oregon**

*CIS 122, Python*

* Served as a group leader for a team project, overseeing project management, delegating tasks, and ensuring timely completion of deliverables.
* Utilized Excel and Tableau to analyze and visualize data sets for academic projects, resulting in actionable insights and recommendations.

**COVID-19 Global Vaccine Tracker Issaquah, Washington**

*Tableau*

* Utilizing Tableau, built a COVID Vaccine Tracker to track how vaccination program is performing worldwide.

The interactive dashboard allows users to compare countries and see how they are progressing towards achieving immunity.

**SKILLS & INTERESTS**

**Computer:** Google, Suite, Microsoft Office (Excel, PowerPoint), Python, Tableau, HTML, CSS, JAVA   
 Experience with Tableau, Microsoft Access, PowerBI, database design, data visualization and modeling

**Skills:** Detail-Oriented, Programming Language Knowledge, Communication skills, Creativity, Analytical Thinking

**Languages:** English (Proficient), Spanish (Native), French (Basic)

**Interests:** Running and Soccer, Podcasts, Personal Investing, Hiking, YouTube Workouts, Programming Languages.