INSTRUCTIONS

I.How to access content?

1.Go to Computer Icon.

2.Select C drive

3.Select Customer Media Dump

(I).Select Tamil virtual Academy folder

a.Create Shortcut for Thirukkural and click to open

b.Create Shortcut for Dictionary and click to open

c.Create Shortcut for Glossary and click to open

(II).School Edu-NIC folder

Select Text book,Books,11 folder , create shortcut and click to open

Select Text book,Books,12 folder , create shortcut and click to open   ,

II.How to Type in Tamil

1.Open Microsoft word

2.Go to, font

3.Select TAU font and Press enter

4. Enable Tamil Keyboard Fonts Press **CTRL + 1**

5.Now you can start typing in Tamil.

6.Disable Tamil Keyboard Fonts Press **CTRL + 1**

III How to Go to Word or Excel ?

1.Go to Start

2.Select All programme

3.Select Microsoft office

4.Then select Microsoft word or Excel