

CURRICULUM VITAE

EMMIE SHAIBU

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Address : C/o Mr J. Shaibu
PUMA Energy Malawi Limited
P.O. Box 469
Blantyre

Personal Details

Date of Birth : 6 September 2002
Gender : Female
Nationality : Malawian
Marital Status : Single
Languages : English and Chichewa

Academic Qualifications

- Advanced Diploma in Direct Computing (Grade : Merit)
NCC Education obtained at National College of Information Technology | 2024
- Diploma in Direct Computing (Grade : Merit)
NCC Education obtained at National College of Information Technology | 2023
- IGCSE Secondary Education
Joyce Banda Foundation | 2021

- Certificate in AI Career Essentials | 2024

Work Experience

Graphic Designer (Part-Time)

Kabula Events | 2021 - 2024

Duties

- Designed creative posters, banners, logos, business cards and event flyers that enhanced brand visibility and audience engagement.
- Managing company's social media accounts on Facebook, Instagram and Twitter (X)
- Typing, printing, scanning and laminating requested documents.
- Creating advert videos and marketing clips for the company.

Skills and Abilities

- Excellent written and verbal communication skills
- Good software development skills using C# programming languages
- Excellent web development skills using HTML, CSS, JavaScript and PHP languages
- Good skills and knowledge of web concepts like REST and Third-Party APIs
- Basic knowledge of react, json, node.js and Git
- Good skills and knowledge of GitHub
- Good knowledge of skills in computers on both hardware and software
- Good typing and data entry skills using Microsoft Office products
- Excellent knowledge and skills in managing databases such as MySQL and Oracle
- Basic knowledge and skills in using Linux and UNIX based systems
- Good skills and knowledge of graphics designing and video editing using Adobe Photoshop and premier
- Very creative in utilizing computer resources to simplify work

- Good knowledge and skills in using various office equipment's such as printers, scanners and laminators.
- Excellent both team and individual works with relationship skills
- Able to work on time and with minimum supervision (self-starter)

Hobbies

Watching Movies

Listening to Music

Surfing the Internet

Watching Tutorials on improving my programming skills

References

Mrs Mwale

National College of Information Technology

P.O Box 30319

Chichiri

Blantyre 3.

Tel No: + (265) 885 279 704

Mr. Mkwanda

Joyce Banda Foundation

P.O Box 51321

Limbe,

Blantyre

Tel No: + (265) 993 876 439

Email: info@jbfschools.mw

Mrs M.Chipeta

Kabula Events

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