

CURRICULUM VITAE

EMMIE SHAIBU

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Chichiri,blantyre 3.

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Personal Details

Date of Birth: 6 September 2001

Gender: Female

Nationality: Malawian

Marital Status: Single

Languages: English and Chichewa

Personal Profile

A highly motivated and ambitious recent graduate with a strong academic background and a passion for continuous learning. I bring a well-rounded educational journey from IGCSE to advanced diplomas and a degree demonstrating consistency, dedication and intellectual growth. I thrive in dynamic environment, am eager to take on challenges and bring value through both analytical thinking and creativity.

Education

- Bachelor's Degree in Computing and Information System (Upper Second Class Honours)
Greenwich University obtained at National College of Information Technology | 2025

- Advanced Diploma in Computing (Merit)
NCC Education obtained at National College of Information Technology | 2024
- Diploma in Computing (Merit)
NCC Education obtained at National College of Information Technology | 2023
- IGCSE
Joyce Banda Foundation | 2021
- Certificate in AI Career Essentials | 2024

Work Experience

Graphic Designer (Part-Time)

Kabula Events | 2022 to Present

- Designed creative posters, banners, social media graphics, and event flyers that enhanced brand visibility and audience engagement.
- Worked closely with clients and event planners to translate ideas into visually compelling designs.
- Improved brand consistency by developing design templates for recurring events and themes.
- Utilized tools like Adobe Photoshop, Canva, and Illustrator to deliver high-quality visuals under tight deadlines.

Decoration Assistant (Part-Time)

Kabula Events | 2022 to Present

- Assisted in planning and executing event decorations for weddings, corporate functions, and private parties.

- Contributed to venue setup including lighting, floral arrangements, stage design, and table décor.
- Ensured timely delivery and aesthetic alignment with client expectations, helping create memorable experiences.
- Developed a strong eye for detail, spatial awareness, and teamwork under pressure.

Skills

- Excellent written and verbal communication
- Computer Technical skills
- Data handling and analytics
- Microsoft Office Suite and Basic graphic tools
- Strong time management and organization
- Team collaboration and leadership potential

References

Mrs Mwale

National College of Information Technology

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Mr. Mkwanda

Joyce Banda Foundation

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Kabula Events

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