

**MORES CREEK AMBULANCE  
EXECUTIVE BOARD MEETING**  
Tuesday February 7, 2012 6:30pm  
Wilderness Ranch Fire Department Building

NOTES

Attendance: Matt (Medical Director), Jimmy, Ron, Drew, Lisa, Russ & Dennis

Meeting called to order at 7:03am

Amendment to agenda – added discussion of time change for board meeting.

B. Read and approve minutes

- No minutes from last meeting. Erin took hand written notes but we were unable to get a copy.

C. Financial Report

- Dennis moves to accept, Russ 2<sup>nd</sup>'s

D. Old Business

1. 501 Status – Drew sent an email to the attorney last week (prior to sending out the agenda for this meeting) and did not get a response.
2. Update on Bank Account – Lisa met with the person at the bank (DL Evans). Setup the address change and got the new credit cards. Everything appears to be in good shape now.
3. Update on Address Change – Done, Lisa took care of it.
4. Vest Update – Now that we have a credit card we should be able to move ahead. We need to figure out how many to order and at what sizes.
5. EBCA Report – They want to get clarification of what “members in good standing” means. Each member needs to have taken 24 hours per month for the last 6 months. (this should be covered in the EBCA update for the general membership meeting). Lowman is going to do a transition class about July 1<sup>st</sup>. If they don't fill it up with Lowman folks then others can sign up.

E. New Business

1. Medical Director Input
  - a. Matt distributed a letter from Idaho Department of Health & Welfare that was written to Commissioner Day regarding the lack of “in service” ambulance crews. A new protocol for dispatching calls from StateComm was proposed.
  - b. Matt requests that we read the letter and give him feedback and proposals about how to deal with the StateComm dispatch issue.
  - c. Matt would like feedback regarding two field guides for EMT-Bs. Both are from the American Academy of Orthopaedic Surgeons and one is called EMT-B Field Guide and the other is called Patient Response Field Guide.

2. EMS Inspection – Lisa and Paul are prepping for this.
3. New Member Apps - Drew & Paul working on fixing this process.
4. Letter from State EMS – covered in Matt's section
5. Member Participation – We need to do something because so few people are taking call which means those people could burn out. Ron brought up the issue that people from other services can't take call with us without going through the application process. Also, there are no new classes coming soon because all training is focused on transitioning current EMTs.
6. Training Issues
  - a. An EMR class is coming in a couple weeks. We may get bumped out of this room on a few dates.
7. Board meeting time
  - a. We changed it 7:00pm - Russ made the motion, Lisa 2nds.

#### F. Agenda For General Membership Meeting

1. Matt will be there.

#### G. Input from Floor

None.

#### I. Adjourn

- Meeting adjourned at 9pm.

#### Action Items:

- Lisa to email me copy of financial report
- Dennis to find out from EBCA about CPR materials (are they ordering them, when?). Ron needs it right away.
- Matt has requested feedback on the letter from the Idaho Department of Health & Welfare.
- Matt has also requested feedback on two field guides for EMTs to see which one would be best to distribute.