1701 Westpark Dr.
Little Rock, AR 72204

R U K S H A R   P A R W I N

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SUMMARY

- A technically proficient and analytical Information Science Student with more than 4 years of learning experience in different courses including data visualization, report writing, and data quality.
- Offers a background in Dashboard Development, Reporting, and Business Intelligence.
- Experience working with Tableau and SQL.
- Database experience including Microsoft SQL Server.
- Strong communication skill, excellent customer service, quick learner, highly motivated, result oriented and enthusiastic team player.

EDUCATION	University of Arkansas at Little Rock	May 2016 – May 2021

B.S. in Information Science; Expected Graduation: May 2021
Courses: Information Visualization; Information System Analysis; Database System Architecture; Social Media Mining and Analytics; Project Management; Information Science Theory

EDUCATION	University of Arkansas at Little Rock	August 2015 – May 2016

International English Language Program
During my IELP course, I grew up as a reader, writer and a learner. I secured top grade in the class during my second and final semester.

WORK EXPERIENCE

Volunteer	**Huda Academy – Little Rock**	**April 2019 – October 2019**

- Front Desk Representative, ensure customers/vendors satisfaction and resolve their issues and concerns.
- Financial accounts with track of regular transactions using MS Excel and QuickBooks.
- Order processing, process parents transactions, audit and reconcile daily cash receipts.

Volunteer	**UALR – Math Department**	**August 2017 – December 2017**

- Handle student queries, grading and report writing using Excel.
- Student Database maintenance and management.

PROJECT	**Arkansas Film Commission**	**August 2020 – Current**

Capstone Project August 2020 – Current

Designing website that will offer state-of-the-art navigation page, collecting movies data that has ties to Arkansas and centralizing it for design flexibility.

CERTIFICATION

Diploma in Computer Application (2011)

Diploma in Computer Applications is a one-year diploma course to study computer applications in depth. The course imparts scientific, practical, and technical knowledge to its learners about various computer tools that are used in day to day life.