

## CFS CONTACT INFORMATION

PROCESS	DEPARTMENT LOCATION	CONTACTS	EXT	EMAIL
Billing Requests	Accounting Services	Lynn Cayas	8474	<a href="mailto:dl-accounting@fullerton.edu">dl-accounting@fullerton.edu</a>
Expenditure Transfers, Non-Payroll	CP-300	Laura Hultman	8356	
Invoices	Accounts Payable	Mary Ann Torres	5735	<a href="mailto:dl-ap@fullerton.edu">dl-ap@fullerton.edu</a>
	CP-300	Kathleen Cariaga	3339	
Budget Transfers	Budget	Sarah Song	2304	<a href="mailto:dl-budget@fullerton.edu">dl-budget@fullerton.edu</a>
Payroll Expense Transfers	CP-300	Jennifer Chung	3634	
Reimbursement/Deposit to Univ	Cashiers	Zia Qureshi	4238	<a href="mailto:dl-cashiers@fullerton.edu">dl-cashiers@fullerton.edu</a>
Petty Cash	UH-180	Diana Janzen	4248	
Purchase Requisitions	Contracts &	Sally Yassine	4503	<a href="mailto:dl-procurement@fullerton.edu">dl-procurement@fullerton.edu</a>
Purchase Orders	Procurement	Angie Warren	4532	
Change Orders	CP-300			
Payroll	Payroll	Karen Batten	3736	<a href="mailto:dl-payroll@fullerton.edu">dl-payroll@fullerton.edu</a>
	CP-770	Denise Johnson	2948	
American Express P-Card	Procurement Card	Michael Pruitt	3758	<a href="mailto:dl-pcard@fullerton.edu">dl-pcard@fullerton.edu</a>
OfficeMax	OfficeMax	Sally Yassine	4503	
	CP-300			
Receipt of Goods	Receiving	Danny Miranda	2531	<a href="mailto:damiranda@fullerton.edu">damiranda@fullerton.edu</a>
Receipt of Services	T-1100	Tim Arias	2531	<a href="mailto:tarias@fullerton.edu">tarias@fullerton.edu</a>
Travel Authorization Requests	Travel Operations	Debbie Hagman	5385	<a href="mailto:dl-travel@fullerton.edu">dl-travel@fullerton.edu</a>
Travel Expense Claims	CP-300	Mary Ann Torres	5735	
Technical Support				
IT Help Desk			7777	<a href="mailto:helpdesk@fullerton.edu">helpdesk@fullerton.edu</a>