

PROJECT CONSTRUCTION STORMWATER REVIEW REPORT

ENV-WQP-0003 (REV 10/2015)

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PROJECT DESCRIPTION	CONTRACT NUMBER/CO/RT/PM		DISTRICT
	WDID NUMBER	PROJECT NAME	

REVIEW REPORT SUMMARY

Running tally of observed/identified findings.

STORMWATER CONTRACT ADMINISTRATION		CONSTRUCTION SITE BEST MANAGEMENT PRACTICES (BMP)	
CATEGORY	No. of Findings	CATEGORY	No. of Findings
Plans and Permits	0	Soil Stabilization	0
Training	0	Sediment Control	0
SMARTS	0	Tracking Control	0
Active Treatment Systems	0	Wind Erosion Control	0
Monitoring and Reporting	0	Non-Storm Water	0
Tahoe CGP-Specific Requirements	0	Waste Management	0
TOTAL	0	TOTAL	0

KEY PERSONNEL

QA REVIEWER	REVIEW DATE
RESIDENT ENGINEER (RE)	RE PHONE NUMBER ()
REVIEW PARTICIPANTS	
CONSTRUCTION COMPANY	WATER POLLUTION CONTROL MANAGER (WPCM)

SITE CONDITIONS

WEATHER CONDITIONS	PROJECT RISK LEVEL / TAHOE CGP	
RECEIVING WATER BODY(S)	PERCENT COMPLETE BY TIME	
TOTAL DISTURBED SOIL AREA (DSA) (ACRES)	ACTIVE DSA (ACRES)	INACTIVE DSA (ACRES)

REGULATORY STATUS

SWPPP OR WPCP	RWQCB(S)	Ability to erase RWQCB if input wrong board.
PLACS (PERMITS, LICENSES, AGREEMENTS, CERTIFICATIONS) SPECIFYING TEMPORARY BMP REQUIREMENTS		

Ability to erase permit if input wrong permit.

OVERSIGHT PROJECT?	LEAD AGENCY
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ADA Notice

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SUMMARY OF FINDINGS AND CORRECTIVE ACTION STATUS**STORMWATER CONTRACT ADMINISTRATION SUMMARY**

Finding No.	Finding Description Summary	Corrected?	Date of Corrective Action Completion
A1	Auto populate when observation is entered for each Administration finding	NO	

CONSTRUCTION SITE BMP SUMMARY

Finding No.	Finding Description Summary	Corrected?	Date of Corrective Action Completion
B1	Auto populate when observation is entered for each Construction Site BMP finding	NO	

Change from No to Yes when Corrective Action Date is entered on each findings.

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STORMWATER CONTRACT ADMINISTRATION REVIEW

FINDING NO. A1	ADMINISTRATIVE CATEGORY	CHECKLIST QUESTION NO.
OBSERVATION		
Auto populate when observation is entered for each Administration finding into		
STANDARD REFERENCE		Auto populates Standard Specification (under Standard Reference) and Specification language (under Standard) when category and checklist No. is selected.
STANDARD		
Corrective Action Taken:		
DATE COMPLETED	VERIFIED BY (Print Name and Title)	

Change from No to Yes when Corrective Action Date is entered on each findings

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CONSTRUCTION SITE BMP REVIEW

FINDING NO.	BMP CATEGORY	BMP TYPE	CHECKLIST QUESTION NO.	LOCATION
B1				
STANDARD REFERENCE.				
STANDARD				

Auto populates Standard Specification (under Standard Reference) and Specification language (under Standard) when BMP category, BMP Type and Checklist No. is selected.

Click here to insert image.

Be able to open up device camera, and have the ability to reduced photo taken so file is not large. And possibly include Longitude/Latitude on photo.

Observation:

Auto populate when observation is entered for each Construction Site BMP finding into summary page

Click here to insert image.

Corrective Action:

DATE COMPLETED	VERIFIED BY (Print Name and Title)
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REVIEW/REPORT CERTIFICATION

I certify under penalty of law that this Project Construction Stormwater Review Report was performed in accordance with the Construction General Permit. The information contained in this Review Report was gathered from a field site review. I am aware that Section 309 (c)(4) of the Clean Water Act provides for significant penalties, including fines and imprisonment for knowingly submitting false material statement, representation, or certification.

IQA REVIEWER NAME

DATE REPORT COMPLETED

IQA REVIEWER SIGNATURE

Ability to unlock document with user pass-code

CORRECTIVE ACTION CERTIFICATION

I certify under penalty of law that all corrective actions have been implemented in accordance with the Construction General Permit for all findings identified in this Project Construction Stormwater Review Report. I am aware that Section 309 (c)(4) of the Clean Water Act provides for significant penalties, including fines and imprisonment for knowingly submitting false material statement, representation, or certification.

CORRECTIVE ACTION VERIFIER NAME

DATE ALL CORRECTIVE ACTIONS COMPLETED

CORRECTIVE ACTION VERIFIER SIGNATURE

This Project Construction Stormwater Review Report (Report) assists Caltrans HQ DEA-WQP with implementing the construction site Self-Audit Program required by the Caltrans NPDES Permit (refer to Caltrans Construction Compliance Evaluation Plan (CCEP) CTSW-PL-15-321.02, February 2015-REVISED).

Instructions for completion of each field on the Report can be found by "mousing over" the respective field. The Report completion process is:

1. **IQA Review** - The Independent Quality Assurance (IQA) Reviewer provides entries on the Report from observations made during the construction site stormwater review. The IQA Reviewer then signs a hard copy of the completed Report and, after a quality control check by IQA Management Staff, submits to the Resident Engineer (RE) and the District Construction Stormwater Coordinator (DCSWC). The IQA Reviewer then selects from the respective pull down menu and inserts the statement, "Original signed by" followed with their first and last name and date (MM/DD/YYYY) in the Report field "IQA REVIEWER SIGNATURE". The IQA Reviewer clicks the "Lock" button and emails the Report to the RE, Senior RE, Construction Manager, DCSWC, and DEA-WQP.
2. **Corrective Action Documentation** - After all corrective actions have been completed and documented, the RE verifies and documents successful completion of corrective action(s) with a signature on the original review report. The signed copy will be submitted to the DCSWC and DEA-WQP. Then the RE selects from the respective pull down menu and inserts the following statement: "Original signed by" followed with their first and last name and date (MM/DD/YYYY) in the form field "CORRECTIVE ACTION VERIFIER SIGNATURE". The RE then clicks the "Lock" button and emails the Report to the Senior RE, Construction Manager, DCSWC and DEA-WQP.