

## **Regulation Code: 3470/4305-R Alternative Learning Programs/Schools**

If a student requests to enroll at Phoenix Academy High School:

- Application can be made prior to the District Review Team meetings
  - One meeting will be scheduled prior to the opening of school and one meeting will be scheduled prior to the beginning of second semester
- The sending high school must
  - Provide the student's PEP prior to the District Review Team meeting
  - For students with IEPs
    - Review the IEP prior to recommending the student for Phoenix Academy High School to ensure services will be available
    - Provide current IEP
    - Follow procedures to address change in setting
    - If a student with an IEP is not being successful, but cannot be referred to Phoenix, the IEP team should decide what is needed for the student to meet the IEP goals

If there is a need for an emergency placement:

- The sending principal will work with the Phoenix Academy High School on the appropriateness of enrollment
- The superintendent may make assignments to Phoenix Academy High School at any time in the year

If a student is new to the district and has been in an alternative program/school in former district:

- The student will be assigned temporarily to Phoenix Academy High School
- There will be an entry meeting with comprehensive high school within two weeks of enrollment to set goals
- Transition to comprehensive meeting will be scheduled based on goals

Exit procedures:

- If a student chooses to attend Phoenix Academy High School, he/she will be required to attend Phoenix the full year
- If a student chooses to attend Phoenix Academy High School and is enrolled in senior year, the student will graduate with Phoenix Academy High School and only participate in the school's graduation events

If a student enrolled at Phoenix Academy High School is not following the rules and/or is not being successful:

- Phoenix Academy High School will follow the disciplinary plan rather than returning to comprehensive high school