

## **Policy Code: 6315 Drivers**

Safety is of paramount concern in the transportation of students and others. Consistent with the board's safety goals, all drivers involved in transporting students or operating any vehicle in the course of carrying out their employment duties must comply with the following board requirements, as applicable.

### **A. School Bus and Activity Bus Drivers**

School Bus and Activity Bus Drivers must:

1. possess required licenses and all other qualifications required by law;
2. undergo and follow all training required by law governing school bus and activity bus passenger safety and comply with the safety practices set out in policy 6305, Safety and Student Transportation Services;
3. not operate a school or activity bus on a public street, highway or public vehicular area while using a mobile telephone or related technology while the bus is in motion, unless such use is for the sole purpose of communicating in an emergency situation;
4. use the NC crossing signals required by law by the State Board of Education to communicate to students when it is safe to cross the street to board the bus and when it is safe to cross the street after exiting the bus;
5. report to the principal any misconduct which is in violation of any of the student behavior policies in the 4300 series or school rules;
6. use reasonable judgment in the operation of the buses;
7. make reasonable efforts to maintain good order of the students being transported;
8. not permit any person to ride who is not assigned to the bus or has not received express permission of the principal or other designated official;
9. promptly report to the principal or other designated official any defect or other concern regarding the safety of the school bus, activity bus or other vehicle operated by the school district;
10. report to the principal or other designated official by the next work day any moving violation citations received while operating any motor vehicle, whether on or off duty.
11. promptly report to the principal or other designated official all accidents that occurred while driving a school vehicle; and
12. Comply with the requirements of policy 7241, Drug and Alcohol Testing of Commercial Motor Vehicle Operators.

### **B. Other Drivers**

Other drivers; who transport students, including volunteer drivers, and drivers who operate a vehicle for other purposes in the course of carrying out their employment duties must:

1. possess required licenses and all other qualifications required by law;

2. report to the principal by the next working day any moving violation citations received while operating any motor vehicle, whether on or off duty; and
3. carry insurance if operating a privately-owned vehicle.

If the board requires school social workers to increase his or her private automobile liability coverage and/or add a business use rider, in order to transport students in his or her private vehicles, the social worker will be reimbursed for the additional premium charged and/or for the increased liability limits of the added rider.

The superintendent or designee shall make copies of this policy and other related policies available to drivers.

Legal References: [G.S. 20-7\(f\)\(2\)](#), [-137.4](#), [-218](#); [115C-47\(25a\)](#), [241](#), [-242](#), [-244 to -246](#), [-248](#), [-251](#), [-317.1](#); [16 N.C.A.C. 6B .0111](#); State Board of Education Policy [TRAN -010](#); *NC School Bus Drivers Handout*, Department of Transportation, Division of Motor Vehicles available at <https://www.ncdot.gov/dmv/license-id/driver-licenses/new-drivers/Documents/school-bus-handbook.pdf>

Cross References: Student Behavior Policies (all of the policies in the 4300 series), Safety and Student Transportation Services (policy 6305), Drug and Alcohol Testing of Commercial Motor Vehicle Operators (policy 7241), Insurance (policy 8340).

Adopted: 3/4/99

Revised: 04/17/08, 1/27/12, 2/6/14, 12/7/15, 9/15/16, 5/1/17, 10/4/18, 9/30/19, 5/4/21, 10/19/23

**Chapel Hill-Carrboro Schools**

---