

Policy Code: 8330 Facsimile Signatures

All checks issued by the board will require the signature of only the finance director. The board authorizes the use of facsimile signature machines, signature stamps, or similar devices in signing checks and drafts and in signing the preaudit certificate on contracts or purchase orders. The board charges the finance officer with the custody of the necessary machines, stamps, plates, or other devices. The finance officer and the sureties on his or her official bond are liable for any illegal, improper or unauthorized use of these signature devices.

Legal References: [G.S. 115C-439](#)

Cross References:

Adopted: 2/4/99

Chapel Hill-Carrboro Schools
