

Policy Code: 2010 Board and Superintendent Relations

The board recognizes the importance of an effective working relationship between the board and superintendent. The board further recognizes the distinct and separate areas of responsibility of the board and superintendent of the school district. The superintendent is responsible for the administration of the system of schools consistent with the board's policies. The superintendent serves as (1) the secretary *ex officio* of the board and (2) chief executive officer of the school system.

To maintain a cohesive relationship between the board and the school district, the superintendent will serve as secretary of the board and will assist all board committees. As secretary of the board, the superintendent will see that all arrangements are made for the orderly conduct of board business at all meetings of the board and will perform the duties of the board secretary as outlined in policy 2210 (Duties of Officers).

As chief executive officer of the school system, the superintendent recommends to the board policies and programs to enhance the educational process and oversees the management of the school system. The superintendent will serve as the primary contact between the school system and the board, including its individual members, and will keep the board informed of the operation of the district. The superintendent will make recommendations to the board as required by law, board policy and as otherwise determined appropriate by the superintendent regarding such issues as the annual budget and the appointment of professional personnel. The superintendent also will assist the board in making sound decisions and meeting the requirements of law by providing information and advice regarding all matters which require board action.

It is the duty of the superintendent to perform all duties assigned to that office by state statutes and directives of the State Board of Education. In addition, all acts of the Chapel Hill-Carrboro City Board of Education, not in conflict with state or federal law, shall be binding on the superintendent, and it shall be his/her duty to carry out all policies, rules and regulations.

The superintendent, when commenting in his or her official capacity as an employee of the school system, shall communicate the position of the school board when called on to comment on legislative, policy, or political issues.

Legal References: [G.S. 115C-36](#), [-47](#), [-276](#)

Cross References: Board Authority and Duties (policy 1010), Duties of Officers (policy 2210), Official School Spokesperson (policy 2220)

Adopted: 8/20/98

Revised: March 16, 2017

Chapel Hill-Carrboro Schools