

Regulation Code: 3101-R Regulation of Third-Party Course Providers

A. To comply with Board Policy 3101, Options to Earn Course Credits for Graduation, course providers for independent study, online courses, and dual enrollment courses must be approved by the leader of the Instructional Services Department.

The following criteria are required for approval of course providers:

- Documentation that the provider is recognized by the NC Department of Public Instruction and/or accredited by a regional accrediting agency, such as but not limited to, Cognia or the Southern Association of Colleges and Schools (SACS).
- Documentation that the local, NC Standard Course of Study, or AP course goals and objectives are included. The principal is responsible for determining whether the course is of sufficient depth and breadth to meet the appropriate criteria (local, State, or AP).
- Evidence that the assignments indicate a high level of rigor.
- Evidence that assessments measure growth and/or mastery levels.
- Evidence that the course would take a typical student 135-150 hours to complete. A fee schedule that is reasonable and comparable to other providers.
- Easy access to instructional materials.
- Evidence that the instructor possesses the appropriate credentials or certification (if applicable).

B. The following are approved providers for high school level courses. Additional providers must be approved by the leader of the Instructional Services Department prior to enrollment. Once approved, providers will be added to the following list. Principals must give prior approval based on the individual student's graduation plan.

1. North Carolina Virtual Public Schools

- a. (Note: There is no cost to students or families.)

2. North Carolina School of Science and Math

- a. (Note 1: Students and families are responsible for the costs associated with the course.)
- b. (Note 2: The home school is responsible for proctoring tests.)
- c. (Note 3: Courses that require supervised science labs at the home school will not be approved.)

3. APEX Learning

- a. (Note 1: Students and families are responsible for the costs associated with the course.)

4. Edgenuity

- a. (Note 1: Students and families are responsible for the costs associated with the course.)

5. Edmentum

- a. (Note 1: Students and families are responsible for the costs associated with the

course.)

6. Virtual Virginia (World Language Courses Only)

a. (Note 1: Students and families are responsible for the costs associated with the course.)

C. The following guidelines apply to the North Carolina Virtual Public School (NCVPS) and Third-Party Course Providers:

1. Students may enroll in a course as part of their academic course load during the regular instructional year and/or during the summer session.
2. High school students may not enroll in more than eight (8) courses total during the academic year (July 1-June 30), including NCVPS courses, courses taken on-campus, independent study, online courses by third-party providers, and/or dual enrollment courses. High school students may enroll in one (1) NCVPS course during the summer session, which must be included in the 8-course maximum per academic year. Rising 9th grade students also are eligible to enroll in one (1) NCVPS summer course.
3. An exception to the eight (8) course maximum per academic year for high school students may be made on a case-by-case basis for students who are overage and/or under-credited, and who need additional courses in order to graduate with their cohort, or graduate before aging out of the K-12 public school system. Principals must submit a request for any exceptions to the leader of the Instructional Services Department for approval.
4. End-of-course (EOC) tests, Advanced Placement examinations, or VoCATS tests associated with NCVPS and third-party courses are required and will be administered at the home school immediately after students complete the course.
5. Students taking an NCVPS summer course must take any associated EOC test at their home school during the designated August EOC test administration. Rising 9th grade students enrolled in NCVPS summer courses will take the EOC test at the high school they will attend the following year.
6. School counselors will ensure that students enroll in appropriate NCVPS courses.
7. Access to a computer and internet access outside of the school day should not be a limitation for students who wish to take advantage of NCVPS courses.
8. Students may enroll in NCVPS and other third-party courses only under the following conditions:
 - a. the course is not offered in the district's curriculum;
 - b. or the course is offered in the district's curriculum, but not at a student's school;
 - c. or there is a scheduling conflict. Scheduling conflicts are defined as any conflict that prevents a student from graduating on time or prevents a student from being promoted to the next grade level;
 - d. Approval for exceptions under extenuating circumstances, such as medical situations, the implementation of early graduation plans, or approved modifications to students' instructional day, may be granted following a thorough review and subsequent approval by the Course Request Review Committee. This committee is chaired by a designated

leader within the Instructional Services Department. It is important to note that approval for such exceptions will not be granted for the purpose of accelerating the sequence of courses. The leader of the Instructional Services Department shall establish the criteria and guidelines for the review of course requests by the Course Request Review Committee.

9. Middle school students may only enroll in math and world language high school courses that are aligned with the district's curriculum, or high school courses that are needed to fulfill the Individual Differentiated Education Plan (IDEP).

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Chapel Hill-Carrboro Schools
