

Policy Code: 3200 Selection of Educational Resources

In order to help fulfill the educational goals and objectives of the school district, the Board is responsible for providing educational resources that will enrich and support the curriculum for students to meet the district and state instructional goals and exit outcomes.

The Board of Education further recognizes the rights inherent in the [First Amendment of the constitution of the United States](#) and supports the principles of intellectual freedom expressed in the Library Bill of Rights and in Access to Resources and Services in the School Library Media Program, An Interpretation of the Library Bill of Rights.

Educational resources may include, but are not limited to: textbooks, supplementary reading materials, periodicals, newspapers, charts, community members, agencies, programs, electronic resources and other information services, kits, games, maps, microfilms, motion pictures, regalia, slides, sound and video recordings, software, plays, concerts, athletic events, written and performed music, bibliographies, and lists of references issued by professional personnel.

A. CRITERIA FOR SELECTION OF EDUCATIONAL RESOURCES

The Board delegates the authority for selecting resources to the professional personnel employed by the district. Selection of resources for specific courses should be consistent with the educational goals of the district, the objectives of the course and the characteristics of the enrolled students. The Assistant Superintendent for Instructional Services will determine local district criteria for selection of resources. The Curriculum Management Team will serve in an advisory capacity to ensure an equitable process.

In addition to the objectives mentioned above, professional personnel must consider the educational suitability of any proposed educational resource and must use educational criteria and professional judgment rather than personal opinions, values, and beliefs in the selection of educational resources. Media specialists and other professional personnel should consider the intended use of the educational resource; the technical quality and physical condition appropriate to the format of the resource; and the scope, organization, relevance, special features, authoritativeness, accuracy, and overall value of the resource.

Educational resources should:

- Meet the goals and objectives of the current statewide instructional standards.
- Provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values and ethical standards.
- Provide a background of information that will enable students to make intelligent judgments.
- Be appropriate for the age, interests, abilities, learning styles, social development, and maturity levels of the students.
- Enable diverse learners to access the curriculum.
- Provide accurate information to motivate students and staff to examine their attitudes and behavior, to comprehend their duties, responsibilities, rights, and privileges as participating citizens in our society, and to make informed judgments in their daily lives.
- Represent the diversity of religious, ethnic, political, and cultural values and beliefs held in a pluralistic society.
- Illustrate the contributions made by various groups to our national heritage and to the world.
- Illustrate historical and contemporary forces in society to enable users to recognize and understand social, economic, personal, and political problems.

Provide various points of view on issues, including those considered to be controversial.

B. TEXTBOOKS AND OTHER REQUIRED INSTRUCTIONAL MATERIALS

It is the philosophy of the district to provide students the tools to access all necessary education resources; this includes textbooks, computers, calculators, materials for projects and laboratory resources. Formats for textbooks may be print, non-print or digital media, including hardbound books, softbound books, activity-oriented programs, classroom kits and technology-based programs and materials that require the use of electronic equipment in order to be used in the learning process. Required instructional materials, and access to these materials, will be available to students for both home and school use without charge. Course-related fees are not permitted.

State-approved textbooks and instructional materials are normally used; however, alternative materials may be selected by district committees. All materials selected will be aligned with the Standard Course of Study and the local curriculum, articulated from grade to grade, and aligned with the educational goals of the Board.

C. SUPPLEMENTARY AND MEDIA CENTER MATERIALS

The selection of supplemental learning materials for school use will be made primarily at the school level with the support of the school-based Media & Technology Advisory Committee or Leadership Team. The committee should include media specialists, technology specialists, teachers, parents/guardians and instructional support personnel representing various subject areas and grade levels. Principals will be responsible for establishing rules concerning what materials may be brought in by teachers without review. Principals are encouraged to involve teachers in establishing these rules.

Materials for school media centers will be recommended for purchase by the media personnel, the Media & Technology Advisory Committee or Leadership Team and students and approved by the principal. Teachers, parents, and students may recommend materials through the school's Media & Technology Advisory Committee or Leadership Team. All media center material selected will support and be consistent with state objectives and criteria for school media center services. Media personnel will continuously review, update and/or discard media center materials to ensure that the collection is current and highly usable.

Any professional personnel desiring to use movies, programs, cable television or other non-instructional television programs must submit written notification on the appropriate forms to the principal describing the instructional use and objectives of the educational resource. The principal will retain notification forms until the conclusion of the school year.

D. REMOVAL OF OUTDATED SUPPLEMENTARY MATERIALS

To ensure that the supplementary media collection remains relevant, the media and technology professionals, assisted by the Media and Technology Advisory Committee or Leadership Team, shall review materials routinely to determine if any material is obsolete, outdated or irrelevant. The school media and technology professionals should remove materials no longer appropriate and replace lost, damaged and worn materials still of educational value. Materials may be removed only for legitimate educational reasons and subject to the limitations of the First Amendment. The superintendent shall establish regulations that provide additional standards for removing supplementary materials to meet the educational needs of the school system. Requests by parents to remove supplementary materials due to an objection of the materials will be reviewed pursuant to policy 3210, Parental Inspection of and Objection to Instructional Materials.

E. ACCEPTANCE OF GIFT MATERIAL

Supplementary materials offered as a gift will be reviewed pursuant to the criteria outlined in this policy; policy 8220, Gifts and Bequests. Gift material may be accepted or rejected by the board

based upon such criteria.

F. CHALLENGES TO TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIAL

Challenges to materials will be addressed pursuant to policy 3210, Parental Inspection of and Objection to Instructional Materials.

Legal References: [U.S. Constitution. amend. I](#); [N.C. Constitution art. I](#), §14; [G.S. 115C-45](#), [-47](#), [-81](#), [-98](#), [-101](#); [Board of Education v. Pico](#), 457, U.S. 853 (1982); *Impact: Guidelines for North Carolina Media and Technology Programs*, North Carolina Department of Public Instruction (2005); *The Library Bill of Rights*, The American Library Association (1996)

Cross References: Goals and Objectives of the Educational Program (Policy 3000), Parental Inspection of and Objection to Instructional Materials (Policy 3210), School Improvement Plan (Policy 3430), Instructional Materials Services (Policy 6525), Gifts and Bequests (Policy 8220)

Adopted:

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Chapel Hill-Carrboro Schools
