

Dear Mr. Bill Gates

I am writing in response to your recently advertised position for a Web Developer. I am very interested in this opportunity with Microsoft and believe that my qualifications, education and professional experience would make me a strong candidate for the position.

I am a student who is in a vocational technical class learning HTML, CSS, JavaScript, and PHP.

Enclosed is my resume that more fully details my background and work experience, and how they relate to your position. As you can see, my experience and knowledge provide me with the skills required to become a web developer at Microsoft.

I firmly believe that I can be a valuable asset to your team. I welcome the opportunity to speak with you about this position and how my experience could help Microsoft achieve its goals.

Thank you in advance for your consideration.

Kind regards,

Ryan Cairns