

March 17, 2014

**Mr. Jem Solejon**

Operations Manager

**VIGATTIN INC.**

TN: 945-2568

E-mail: [marketing@vigattintourism.com](mailto:marketing@vigattintourism.com)

Greetings from Tagaytay View Park Hotel Inc.!

As our partner in business, we are pleased to present the following contracted rates effective immediately. A comparison of your contracted rates and our published rates as follows:

**VALIDITY PERIOD: April 01, 2014 – March 31, 2015**

**I. ROOM RATES**

ROOM CATEGORY	NO. OF PAX	PUBLISHED RATES (Php) Peak season rates	CONTRACTED RATES Less 15% (not valid for peak season)
Standard Room	2	2,000.00	1,700.00
Standard Twin Room	2	2,800.00	2,380.00
Deluxe Room	2	3,500.00	2,975.00
Premier Room	2	4,500.00	3,825.00
Junior Suite	2	5,000.00	4,250.00
Business Suite	2	6,500.00	5,525.00
Presidential Suite	2	12,000.00	10,200.00
Family Room	Min. of 10	750.00/person	750.00/person
Extra person/bed	1	800.00	800.00

**II. PEAK SEASON DATES:**

PEAK SEASON	RATE	DATE
April (Holy Week)	** published rate + 10% surcharge	(April 14-20)
November (Halloween)	** published rate + 10% surcharge	(October 31-Nov. 2)
December (Christmas)	** published rate + 10% surcharge	(Dec. 15 – 31)
January (New Year)	** published rate + 10% surcharge	( Jan. 01-04)

**III. REGULAR HOLIDAY (+10% SURCHARGE)**

May 01, 2014	Labor Day
June 12, 2014	Independence Day
August 24-25, 2014	National Heroes Day (Long Weekend)
October 05, 2014	Id-ul-Adha (Feast of Sacrifice)
November 30, 2014	Bonifacio Day
December 30, 2014	Rizal day

- Rates based on occupancy, inclusive of set breakfast.
- Extra person / bed charge Php 800.00 inclusive of breakfast.
- Extra set breakfast charge Php 185.00 nett per person.
- Rates are inclusive of VAT.
- Children 8 years old and below maximum of two (2), occupying the same room are free of charge (room only).
- Any additional requirement shall be charged accordingly and must be settled upon check-out unless pre-arranged by the organizer
- Rates are subject to change without prior notice
- Rates are non-commissionable



#### IV. TERMS AND CONDITIONS

- The Travel Agent must submit an Official Booking Order prior to confirmation. Confirmation is subject to room availability at the time of request.
- The rooms confirmed per reservation request shall be made available for occupancy after 2:00 p.m. on the scheduled day of arrival. Official check-out time is at 12:00 noon.
- The Travel Agent must submit to the Hotel a final rooming list together with pertinent flight details, arrival/departure and meal requirements at least fifteen (15) days prior to arrival during peak season, and five (5) days prior to arrival during lean season.
- The Hotel requires full payment of the total contracted charges at least five (5) days before the arrival date. However, during peak periods or high occupancy, the Hotel reserves the right to demand full payment at least thirty (30) days prior to arrival. Non-receipt of full payment would mean automatic cancellation of all bookings and arrangements. Reinstatement of the booking shall be subject to availability.
- A cancellation fee equivalent to one (1) night shall be charged for each room cancellation. The Travel Agent must notify the Hotel in writing with regards to any reduction in number of rooms or cancellation, as specified below:

1 – 5 rooms	-	Three (3) days prior to arrival
6 – 15 rooms	-	Ten (10) days prior to arrival
16 – 30 rooms	-	Fifteen (15) days prior to arrival
31 rooms & above	-	Thirty (30) days prior to arrival
- The rates and arrangements stipulated in this agreement are strictly confidential. It must not appear in any website or must not be disclosed to third parties.
- The Hotel reserves the right to terminate this Agreement for any breach of contract or for any violation of the terms thereof.

Should the above merit your approval, please affix your signature on the space provided for below and send this to us through email at [analyn\\_sio@yahoo.com](mailto:analyn_sio@yahoo.com). Published rates shall automatically apply to all bookings in the absence of a signed contract.

For further requirements and clarifications, please feel free to contact us (02) 650-0793 or at our mobile #: 0933-3849767 / 0939-4046745. Thank you and we look forward to being of service to you and your group here at View Park Hotel.

Yours in service,



**Ms. Analyn S. Villa**

Sales Supervisor

**TAGAYTAY VIEW PARK HOTEL, INC.**

CONFORME:

**Mr. Jem Solejon**

Operations Manager

**VIGATTIN INC.**