

July 16 2024
Ohlone College Library
43600 Mission Boulevard
Fremont, CA 94539-5847

To Mariela Torres

My name is Ryan Hsu, I am a second year student here at Ohlone College. I am interested in applying for the position of Student Assistant at Ohlone College Library, as I feel that my skills match the job requirements and I am interested in exploring this type of job as a possible future career.

I feel my skills are best for this job as I have excellent communication skills with other individuals, and I am punctual. Technology is a strong area of expertise within me as I can learn tasks that require to be done on a computer. Understanding instructions is something I am very good at.

Please contact me with the provided information below if you are interested in interviewing me for this position.

Thank you for your time and considering this position.

Ryan Hsu
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