

## Sebastian Verduzco

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<b>OBJECTIVE</b>	<i>Motivated student pursuing a degree in Business Administration and Data Science, seeking opportunities in business that can help develop all aspects of my professional career. Eager to bring value to any establishment through my diverse work experience and vast knowledge.</i>		
<b>EDUCATION</b>	<b>University of California, Berkeley, Berkeley CA</b> <i>Bachelor of Arts, Business Administration and Data Science</i> Expected May, 2022		
	<b>Walnut High School, Walnut, CA</b> <i>High School Diploma, May 2018</i>		GPA 3.97/4.00
<b>EXPERIENCE</b>	<b>Grab TaxiHoldings Pte. Ltd., Manila, Phillipines</b>	<b>Summer 2018</b>	
	Assisted manager in managing the partner-experience team. Assisted in overseeing branch/backend operations, address, investigate, resolve and respond to Driver-Partners enquiries and disputes. Refine existing processes, build a knowledge base and drive operational process improvements.		
	<b>Segal, Cohen Landis, LLP, Beverly Hills, CA</b>	<b>Summer 2017</b>	
	Independently achieved over a hundred Offers-In-Compromise and Installment Agreements for the Internal Revenue Service and California Franchise Tax Board. Handled attorney/client conflict resolution		
	<b>Century 21 Bright Horizons, West Covina, CA</b>	<b>Fall 2018</b>	
	Assisted Top Producing Real Estate Broker in finding prospective clients and listings. Utilized Real Estate Program that contains property data and listing technology services (CRMLS)		
<b>HOBBIES</b>	<b>Asia Media International, Westchester, CA</b>	<b>2017-2018</b>	
	Co-Managed high school student-run news website dedicated to media in Asia. Led editorial meetings with writers and provided feedback on potential article topics. Learned communicative skills and how to enforce writers deadlines		
	<b>HOPE Service Organization</b>	<b>2017-2018</b>	
	Volunteered at multiple Family Centers and mentored children who were victims of abuse		
<b>SKILLS</b>	• Fluent in Spanish and Intermediate Tagalog • MLS • Adobe Photoshop • Microsoft Office		