

CSC106

Group Norms and Team Contract

Group Member Names: Ryan Megna & Haley MacAuley

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Decisions will be made based on agreement. In the case of differing opinions a compromise will be made.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Both are expected to show up to class if possible. Legitimate reasons for missing meetings, classes, etc. are: family emergencies, illnesses, injuries that are severe. Missed meetings can be made up over discord or through meetings in the library.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

The work will be expected to be split 50/50 between partners, however some exceptions may be made based on certain circumstances.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We will communicate both in person and by using Discord, if somebody starts falling behind, the other partner will contact them to see what the issue is.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Meeting times and locations will be determined as needed through discord.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Both partners will take notes and shared through discord.

Promptness (What do you expect and how will you handle lateness?)

Work will be expected to be done on time, but exceptions may be made in certain circumstances.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Since most of the conversations will most likely be happening over text, talking over each other and sharing airtime is a nonproblem.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

The partners will be expected to follow the rules but if that is not the case, the partners will need to communicate to one another that there is a problem with what is happening.

You may add additional norms here.