

RYAN TAN JIN YUEN

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EDUCATION

National University of Singapore

Aug 2023 - Aug 2027

Bachelor of Computing in Computer Science

- Studying Computer Science, aiming to go for Student Exchange Programme and National University Singapore Overseas College
- Received National University of Singapore Merit scholarship

Anglo Chinese Junior College

Jan 2019 - Nov 2020

Additional Levels Exam Certificate

- Scored 6 distinctions, with a 90 Rank Points
- Selected to become the Vice-Captain of ACJC Bowling team, demonstrated excellent leadership skills
- Received Edusave EAGLES Award and Scholastic Merit Award

EXPERIENCE

MIRAGE AESTHETIC (SINGAPORE), *Administrative Assistant*

May 2023 - Jun 2023

- Performed ad-hoc basic administrative duties such as stock keeping and handling inquiries
- Managed and kept track of supplies, ventured to and fro between company's headquarters and 4 different outlets on an average of 2 times a week
- Learnt to handle customer's request over the counter and organised an average of 4 meetings per week for staff
- Drafted a framework to reorganise the arrangement of inventories in 2 warehouses, to ensure ease of retrieval of items
- Displayed organisational skills, cooperativeness, adaptability and quick learning in a fast-paced work environment

NATIONAL SERVICE (SINGAPORE), *Armament Technician*

Apr 2021 - Apr 2023

- Repaired and ensure operability of highly valued army vehicles, comprising of over 500+ gear components and cables
- Took part in Exercise Daring Warrior 2022; travelled to USA and cooperated with at least 80 US soldiers
- Promoted to Corporal First Class (CFC), the highest rank attainable for non-commander roles
- Accepted 2 Best Soldier of the Month awards for displaying excellence in overseas exercises

SKILLS

- Competent and familiar with programming languages; Python, and Java
- Engineered several websites with web design languages using HTML, CSS, JavaScript, Typescript
- Utilised frameworks: React.js
- Familiar with database languages; SQL
- Possesses strong analytical skills, adaptability and willingness to learn new frameworks and languages

CO-CURRICULAR ACTIVITIES

Residential College 4, *Logistics Associate*

Aug 2023 - Aug 2023

- Checking on logistics and availability of at least 10 essential items within the college
- Cooperated closely with 2 other members in the subcommittee to create a telegram bot for management

ACJC bowling, *Vice Captain*

Jan 2020 - Nov 2020

- Lead and managed men's bowling team, organised sports camps and almost 2 team bonding sessions a week
- Competed in National School Games and National Age Group competitions in 2019, clinched 3rd place for men's league
- Volunteered as a peer facilitator for 10 juniors, arranging school tour and conducting orientation sessions with academic mentors to assure smooth in-campus and settlement

INTERESTS

- Avid enthusiast when it comes to reading on geo-politics, and business books
- Bowled for over 12 years, and is active in other sports such as bouldering