6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

CITIZENSHIP: U.S. Citizen

FEDERAL EXPERIENCE: Yes, Military

VETERANS PREFERENCE: 50% Rating

CLEARANCE: Inactive. Previous: Secret Clearance, Top-Secret (Interim) in prior role with American Security

Programs.

OBJECTIVE: To obtain a full-time position in the Government Sector in support of Business Operations and Information Technology Support.

SKILLS SUMMARY:

Results-driven, dynamic, and highly-motivated Safety & Security, Program Management & Project Oversight, Computer/Technical Advising, & Administrative Professional, demonstrating skills gained through service in the public and private sector for a diverse set of industries and fields. Specialized experience directing Operational & Administrative Oversight, Safety & Security Measures, and Personnel Leadership initiatives to maintain organizational continuity. Prior United States Army Sergeant, boasting a strong passion for public safety and advocating for community involvement in protecting the American People as well as collaborating with foreign dignitaries. Applied collaboration and interpersonal communication skills, in tandem with proven tactics in organizing and deploying critical operational assignments. Direct ability to successfully create and implement imperative policies, procedures, and strategies used to streamline operational functionality and to influence business continuity efforts. Strong commitment to procedural and legal compliance with an ability to identify areas for process improvements. Able to leverage resources and support to implement enhancements to existing programs, safety measures, and overall protective tactics. Routinely performs analytical and logistical planning across differing levels of oversight, researching, and investigating new and improved business practices.

CORE COMPETENCIES

| Technical Advisor | Project Management | Computer Engineer & Systems Engineering | I.T. Systems | Equipment & System Testing | Networking & System Upgrades | Program Installation & Software Implementation | Emerging Technology | Administrative Oversight | Technical Reports/Reporting | Cross-Departmental Relations | Leadership | Personnel Management | Monthly Evaluations & Performance Reports | Coaching & Mentoring | Recruiting & Top-Talent Acquisition | New Hire Orientation/Onboarding | Military & Civilian Training | Battlefield Systems: CPOF, JCF BFT, FBCB2 | Property Book Management & Funds | Loss Protection | Resource Allocation & Management | Asset Protection | Physical Security | MSHA & OSHA Compliance | Fire Protection | Hazardous Materials & Waste | Environmental Protection | Aircraft Safety | Public Safety | Community Involvement | Reporting & Analysis | Preventative Maintenance | Safety Logs & Reporting | Policies & Procedures | Data Research & Analysis | Training & Development | Administrative & Operational Leadership | Process Improvements | Policy Adaptations & Implementations | Best Practices | Inventory Management | Inventory Organization | Invoicing & Logistics | Vendor Management | Time Allocation & Management | Customer Service & Retention | Risk Management | Policy & Procedure Analysis | Logistics & Supply Chain | Quality Assurance | Supply Chain & Logistics | Personnel Management | Mentoring, Training, & Coaching | Senior Leadership Engagement | Communicator & Collaborator

6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

CIVILIAN/PROFESSIONAL EXPERIENCE

Mount Vernon Country Club; Alexandria, VA

05/2018 - Present

Assistant Golf Professional

Supervisor: Bryan Armstrong, (703-780-3565)

Contact: Yes

Hrs Worked: 60/Week

Supervised: 35

Presently oversees all aspects of the golfing operation, including tournament coordination/operations, player development and management, business planning, and personnel/staff/client training/development. *Key Contributions & Achievements:*

- Leads Pro Shop merchandising, which exceeds annual sales of \$400K+, directing and coordinating multiple tournaments, including charitable events.
- Successfully coordinates, manages, and maintains schedules for 30+ Bag Room Employees, including: range operations, bag room management, club repair, and additional tasks.
- Meets and exceeds aspects of customer service, handling a variety of issues, escalations, and business challenges for 700+ high-profile members such as: B2B, business owners/stakeholders, lobbyists, and former governors.

University of Maryland – Eastern Shore; Salisbury, MD

01/2018 - 12/2018

Contact: Yes

Professional Golf Management Student

Supervisor: Billy Dillon, (803-429-0898)

Hrs Worked: 30/Week

Supervised: 0

Pursued a degree in Golf Management, obtained knowledge and expertise within the golfing industry.

6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

CIVILIAN/PROFESSIONAL EXPERIENCE, (Continued)

American Security Programs; Washington, D.C./DMV Area

01/2017 - 12/2017

Quality Assurance Manager

Supervisor: Joshua McMahon, (703-708-4399)

Contact: Yes

Hrs Worked: 50/Week

Supervised: 8

As a Quality Assurance Leader, held responsibility for a team of 8 focused on security measures for 50+ Federal buildings, including multiple FBI compounds, the National Archives Buildings, and others. *Key Contributions & Achievements:*

- Oversees division workflow, office budget/resource allocations, and ensuring timely governmental support as a Department of Homeland Security's Federal Protective Services Liaison.
- Maintained physical security and taught for 800+ Federal Officers as part of a contract agreement with the Department of Homeland Security's Federal Protective Services agency.

Military AutoSource; Camp Humphreys, South Korea

12/2015 - 12/2016

Senior Sales Representative & Trainer

Supervisor: Richard Berger Contact: Yes

Hrs Worked: 55/Week

Supervised: 3

Dually functioned as a Senior-Level Sales Professional and Trainer, demonstrated sales, branding, and marketing knowledge and expertise.

Key Contributions & Achievements:

- Advanced rapidly across increasing levels of oversight, earning promotion to Senior Sales Agent following due diligence in prior roles.
- Meticulously processed client orders and identified, rectified, and mitigated associated issues.
- Onboarded and trained new agents, ensuring a streamlined flow of communication across multiple departments.
- Met and exceeded all performance, sales, and customer acquisition/satisfaction targets.
- Routinely monitored orders, ensuring adherence to customer needs, expectations, and order specifications.

6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

MILITARY EXPERIENCE

United States Army – COMHAWK Flight Detachment; K-16 Airbase, South Korea

09/2012 - 11/2016**Communications Supervisor**

Supervisor: CW3 Richard Campbell Contact: Yes

Hrs Worked: 45/Week

Supervised: 5

As a Communications Supervisor, held responsibility and accountability for over \$6M in government equipment. supplies, machinery, and personnel, ensuring meticulous coordination, logistics, and budgeting. Key Contributions & Achievements:

- Actively managed, trained, and led a high-performing 5-person team in radio and flight operations.
- Coordinated, planned, and ensured swift execution of missions with 0 fail, including top-level, high-security events such as security and protection for: The Vice President of the United States, The Secretary of Defense, and inter-agency dignitaries.
- Earned recognition as the Unit Subject Matter Expert (SME) in Radio, Satellite, and JCR BFT operations, offering training and courses to 200+ personnel for dual inter-agencies and parent organizations.

09/2012 - 11/2016

09/2012 - 11/2016

SGT: Senior Flight Radio Operator

Supervisor: CW3 Richard Campbell Contact: Yes

Hrs Worked: 45/Week

Supervised: 5

As the Senior-Level Flight Communicator, directly supported the Combatant Commander, the United Nations Command (UNC), ROK-US Combined Forces Command (CFC), United States Korea Commander (USFK), and the Eighth Army Commander (8A).

Key Contributions & Achievements:

- Systematically provided technical expertise and maintenance support for 4 enhanced UH-60L Blackhawk Helicopters with tactical Airborne Command Post C2 systems.
- Held responsibility for training, duty performance, and welfare of 3 NCO's and 5 Junior Enlisted Soldiers.
- Drove accountability and readiness in avionics, navigational, computer/technical, and communications security equipment valued at over \$6M.
- Recognized for expertly executing missions and serving as an exceptional leader.

SGT: Senior Flight Communicator

Supervisor: CW3 Richard Campbell Contact: Yes

Hrs Worked: 45/Week

Supervised: 5

Directly reported and advised multiple inter-disciplinary leaders, offered technical advice, guidance, and expert knowledge for 4 enhanced UH-60L Blackhawk Helicopters with Airborne Command Post C2 systems. Key Contributions & Achievements:

- Mentored, coached, trained, and supervised two NCO's and 3 Junior Enlisted Soldiers charged with oversight of avionics, navigation, technical systems/software, and communications security equipment valued at over \$6M.
- Led multiple successful duties, such as Iridium Phone Security Operations, Chairman of the Joint Chiefs of Staff visit, Secretary of the Army visit, U.S. Army Chief of Staff visitation, and overall squad operations.

6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

MILITARY EXPERIENCE, (Continued)

United States Army – COMHAWK Flight Detachment; K-16 Airbase, South Korea

Communications Supervisor

SGT: Flight Communicator

09/2012 - 11/2016

Supervisor: CW3 Richard Campbell Contact: Yes

Hrs Worked: 45/Week

Supervised: 5

Previously functioned as the Flight Communicator with direct reporting to multiple high-level command and interagency department-heads.

Key Contributions & Achievements:

• Oversaw procurement of COMSEC keys, disbursement of COMSEC to all Detachment radios, and overall readiness of communications equipment valued at over \$6M.

SGT: Retransmission Team Chief

10/2011 - 08/2012

Supervisor: CSM Dougherty Contact: Yes

Hrs Worked: 55/Week

Supervised: 25

Within the Division Special Troops Battalion, served as the Signal Support Systems/Retransmission Team Chief focused on supervision and integration of signal support systems installation, operation, and maintenance. *Key Contributions & Achievements:*

- Administered oversight of installations, maintenance, and overall operations for Battlefield Automated Systems (BAS) radio, wire, and cabling.
- Coached, mentored, trained, and demonstrated leadership for a team of 8.
- Managed accountability, procurement, and disbursement of equipment/expenditures worth over \$1.5M.

6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

MILITARY EXPERIENCE, (Continued)

United States Army – C CO, 1 BSTB, 1 ABCT; Camp Hovey, South Korea

Communications Supervisor 10/2011 – 08/2012

Supervisor: CSM Dougherty Contact: Yes

Hrs Worked: 55/Week

Supervised: 25

Led a team of 20 personnel, including Foreign National individuals and inter-agency dignitaries charged with providing radio and secure communications support for an organization of over 900+ personnel. Offered exceptional leadership, operational support, and guidance for 10 of the most extensive Joint Military Exercises on the Peninsula of South Korea.

United States Army – 21st Military Police Company (Airborne); Fort Bragg, NC

Communications Shop Supervisor

Supervisor: MSG Kenneth Shuman Contact: Yes

Hrs Worked: 50/Week

Supervised: 3

Applied on-site field knowledge and effective leadership to a unit of over 120+ personnel, including a team of 5 direct reports. Proactively installed and maintained all field systems for tactical vehicles and associated machinery.

United States Army – HHC, 16th Military Police Brigade (Airborne); Fort Bragg, NC

Unit Information Management Officer

01/2009 - 09/2011

09/2010 - 09/2011

Supervisor: MSG Kenneth Shuman Contact: Yes

Hrs Worked: 50-72/Week

Supervised: 0

Led efforts in a highly technical, security-driven role, serving as the Unit Information Management Officer. Key Contributions & Achievements:

- Performed extensive Security Operations through prisoner and detainee transportation and stabilization, including development and implementation of data-driven process improvements that streamlined security procedures Unit-wide.
- Instrumental in the installation and maintenance for network hardware and software in the largest Theater Internment Facility in Afghanistan.
- Applied technical knowledge and expertise in Microsoft Office & Server, Cisco Patch Panels (and related equipment), Fusion splicing, and Fiber Optic Cabling.
- Provided exceptional technical support for subordinate units, in excess of 1400 concurrent personnel, in software and hardware support across secure and non-secure government systems and computer networks.
- Partnered effectively with S-3 Battle Captains, trained unit in the use of CPOF (Command Post of the Future) System, including overall logistics, upgrades, and usage.
- Successfully installed over 800+ phone lines, which resulted in a state of the Communication Network for one of the largest global Military Detainee Facilities.
- During tenure, installed and maintained hundreds of APC UPS systems for Server Racks, demonstrating extensive networking, telecommunications, and security expertise for multiple network types.
- Expertise in the setup, maintenance, and installation of various cable types ranging from Fiber Optic to Cat 5 Ethernet.
- Utilized WAN & LAN networks to include public networks, secure government networks (SIPR), and Secure Multinational Government Networks (CENTRIX).

6622 East Wakefield Drive Apt. B2 Alexandria, VA 22307 | ryanswilson1@gmail.com | 571-232-5930

EDUCATION

George Mason University – Bachelors Degree in Business Communications	In Progress
The University of Maryland Eastern Shore – Bachelors Degree in Hospitality	_
& Professional Golf Management, Coursework Completed	
William Byrd High School	2008

CERTIFICATIONS, TRAINING, & CREDENTIALS

CPR Training – Active	2020	
Warrior Leaders Course – United States Army Non-Commissioned Officers Training	2014	
Combat Lifesaver's Course – Brigade Special Troops Battalion, 1st Heavy Brigade Combat Team		
2nd Infantry Division; Camp Hovey, Republic of Korea	2012	
2nd Infantry Division Resilience Training	2011	
Signal Support Systems Specialist Course – U.S. Army Signal Center & Fort Gordon	2008-2009	
American Red Cross CPR/AED Training		
Virginia Handgun Qualification		
Maryland Handgun Qualification		
Department of Homeland Security A-9 Handgun Qualification		
Virginia 13E Equivalent Instructor Certification		

AWARDS & RECOGNITION

2009-2010		
2009-2010		
2009-2010		
Army Achievement Medal – Department of the Army; HHC 16th Military Police Brigade (Airborne)		
2010		
2010		
2010		
2011		
2011		

REFERENCES

- 1. **Richard Campbell**, Pilot in Command/Brigade Safety Officer, United States Army, (703) 744-0508, Richard.E.Campbell12.mil@Army.mil
- 2. **Kimberly Sullivan,** Vice President of Finance and Accounting, IDS International, (703) 408-2377, Kasrathje@verizon.net
- 3. **Bryan Armstrong**, Head Golf Professional, Mount Vernon Country Club, (410) 903-3279, barmstrong@mountvernoncc.org
- 4. **Joshua R. McMahon,** American Security Programs Director of Training and Quality Assurance, Secure America LLC, (703) 708-4399, immahon@secureamericallc.com