SIT Internal

SINGAPORE INSTITUTE OF	DOCUMENT TITLE		
TECHNOLOGY	EFFECTIVE DATE	PROGRAMME TITLE	VERSION

Inventory of Work Activities						
(please r	ee Number: efer to PRS RA Repository for ning number)			Division	Health and Social Science	ces
Title	Title Self test					
Ref	Location	Process Work Activity Rem				Remarks
1	wew	eww	we			ewew

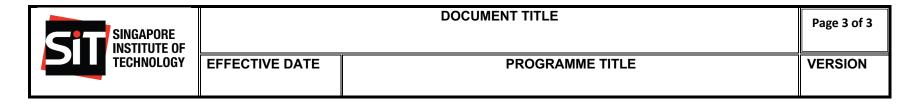
Note:

- This form is to be completed before filling in the Risk Assessment Form.
 The contents of the Process (column) and Work Activity (column) in the Inventory of Work Activities Form are to be copied over to the Process (row) and Work Activity (column), respectively, in the Risk Assessment Form.

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						RISK A	SSES	SSME	ENT									
Refe	Reference Number						RA Leader:				Approved by:							
Title: Self test				RA Te	eam:					Signa	iture:							
												Desig	nation:					
Divis	sion:	Hea	lth and Social	Location:														
		Scie	nces															
Last	Review Date:	09 S	ep 2025	Next Review Date:	09 Sep 2028							Date						
		Haz	ard Identification	1	Risk Eval	uation						Ri	sk Conti	rol				
Ref	<u>Activity</u>		<u>Hazard</u>	Possible injury / ill- health	Existing risk control	<u>s</u>	<u>s</u>	L	RPN Additional controls		RPN Additional controls		<u>S</u>	L	RPN In	nplementation Person	<u>Due</u> date	Remarks
						eww	1						l l					

Likelihood	Rare	Remote	Occasional	Frequent	Almost Certain
Severity	(1)	(2)	(3)	(4)	(5)
Catastrophic (5)	5 (M)	10 (M)	15 (H)	20 (H)	25 (H)
Major (4)	4 (M)	8 (M)	12 (M)	16 (H)	20 (H)
Moderate (3)	3 (L)	6 (M)	9 (M)	12 (M)	15 (H)
Minor (2)	2 (L)	4 (M)	6 (M)	8 (M)	10 (M)
Negligible (1)	1 (L)	2 (L)	3 (L)	4 (M)	(M)



Level	Severity	Description
1	Negligible	Negligible injury.
2	Minor	Injury or ill-health requiring first-aid only (includes minor cuts and bruises, irritation, ill-health with temporary discomfort, fatigue, mental well-being).
3	Moderate	Injury or ill-health (including mental well-being) requiring medical treatment (includes lacerations, burns, sprains, minor fractures, psychosocial stress, dermatitis and work-related upper limb disorders).
4	Major	Serious injuries or life-threatening occupational diseases (includes amputations, major fractures, multiple injuries, occupational cancers, acute poisoning, diagnosed mental illnesses, disabilities and deafness).
5	Catastrophic	Fatality, fatal diseases or multiple major injuries.

Level	Likelihood	Description
1	Rare	Not expected to occur but still possible.
2	Remote	Not likely to occur under normal circumstances.
3	Occasional	Possible or known to occur.
4	Frequent	Common occurrence.
5	Almost certain	Continual or repeating experience.

Risk score	Acceptability of risk	Recommended actions
Low 1-3	Acceptable	No additional risk control measures may be needed. Frequent review and monitoring of hazards are required to ensure that the risk level assigned is accurate and does not increase over time.
Medium 4-12	Tolerable	A careful evaluation of the hazards should be carried out to ensure that the risk level is reduced to as low as reasonably practicable (ALARP) within a defined time period. Interim risk control measures, such as administrative controls, may be implemented while long term measures are being established. Management attention is required.
High 15-25	Not acceptable	High Risk level must be reduced to at least Medium Risk before work commences. There should not be any interim risk control measures and risk control measures should not be overly dependent on personal protective equipment. If practicable, the hazard should be eliminated before work commences. Management review is required before work commences.

Note:

1. For the Role and Responsibilities of the Approver and RA Leader please refer to sections 4.3 and 4.4 of the Risk Management Programme respectively.