



City of West Des Moines Alarm System Registration

Registration Fee = \$10.00 each

Date _____

I. Location Type (check one):

☐ Commercial Establishment

☐ Private Residence

☐ Other - Explain: _____

II. Alarm location:

Name _____ Phone _____

Address _____ Unit # _____

City _____ State _____ Zip _____

Alarm owner or responsible party (if different from alarm location):

Name _____ Phone _____

Address _____ Unit # _____

City _____ State _____ Zip _____

III. Contact persons in the event of an alarm (list at least two):

Name _____ Phone #1 _____
Address _____ Phone #2 _____
City _____ State _____ Zip _____
Pager _____ Unit # _____

Name _____ Phone #1 _____
Address _____ Phone #2 _____
City _____ State _____ Zip _____
Pager _____ Unit # _____

Name _____ Phone #1 _____
Address _____ Phone #2 _____
City _____ State _____ Zip _____
Pager _____ Unit # _____

IV. Alarm Function (check all that apply):

☒ Burglary

☒ Panic

☐ Fire

☐ Carbon Monoxide

☐ Hold-up

V. Alarm Sales/Installation Company:

Name Protect America, Inc. Phone 800-951-5111
Address 5100 N. IH-35, Suite B Unit #
City Round Rock State TX Zip 78681

VI. Monitoring Information:

☐ This alarm is **not** commercially monitored by an external party
☐ This alarm is commercially monitored by the company listed above in section V.

☒ This alarm is commercially monitored by the following company:

Name Criticom International Corp. Phone 800-482-9800
Address 96 Corporate Park Dr, Suite 300 Unit #
City Irvine State CA Zip 92606

VII. Hazards:

Does the premise contain any special hazards (*i.e. hazardous materials, dangerous animal, etc.*)?

Yes ☐ No ☐

If yes, describe the nature and location of the hazard and any steps taken with the alarm system to meet these special hazards: _____

This document must be filed in the City Clerk's Office before any Alarm system is activated. Filing of a System Registration does not guarantee its approval. Incomplete registrations will not be accepted.

***To be read and signed by the alarm owner or responsible party:**

I do certify that all information provided on this Permit Registration is true. I have read and understand the summary of West Des Moines City Code Chapter 4, *Health and Safety*, Section 3, *Alarm Systems* contained therein. I agree to abide by the Code and all amendments.

X _____
Signature of alarm owner or responsible party

Date

Office Use Only

Commercial Fire Alarm Plan has been approved ☐yes ☐no

Commercial Fire Alarm System has been tested according to the most recently adopted edition of NFPA 72 ☐yes ☐no

Fire Alarm has passed cursory test and final inspection ☐yes ☐no

WDM Fire Department Approval

Date

City Code Summary

Chapter 4, Health and Safety, Section 3, Alarm Systems

West Des Moines City Code Chapter 4, *Health and Safety*, Section 3, *Alarm Systems*, contains the following provision of which you need to be aware.

- All alarm systems, which are designed to signal an alarm within the City of West Des Moines, must be registered with the West Des Moines City Clerk. The one-time Registration fee for an alarm system is ten dollars (\$10.00).
- There are three categories of false alarms:
 - Error or Mistake: Any action by any person, firm, corporation or other entity owning or operating any dwelling, building, or place, or any action by an agent or employee of said person, firm, corporation, or any other entity which results in the activation of an alarm system when no emergency exists.
 - Malfunction: Any unintentional activation of any alarm system caused by a mechanical malfunction, flaw in the design, installation, or maintenance of the system. This shall not include any activation caused by extraordinary violent conditions of nature such as tornadoes, floods and earthquakes.
 - Intentional Misuse: Any intentional activation of an alarm system when no burglary, hold-up, fire or other emergency exists or is in progress.
- Security alarms that are cancelled by the alarm company or the party responsible for the activated security system, before the responding police officer arrives at the scene will not be classified as a false alarm. However, if an alarm has been cancelled three (3) times during the same thirty (30) day period (month), the 4th alarm will constitute a false alarm. Fire alarms are excluded from this statute because it is the policy of the fire department to respond to and investigate all fire alarms.
- Where an alarm system actuates excessive false alarms and thereby constitutes a public nuisance, the maximum permissible number of false alarms is three (3) per calendar year. New alarm installations shall be granted a thirty (30) day break-in and adjustment period prior to falling within the provisions of this subsection;
- A service charge shall be made for each false alarm beyond the number permitted. The service charge for each false alarm shall be:

Three (3) or less false alarms in one calendar year:	\$0 service charge
Four (4) false alarms in one calendar year:	\$50.00 service charge
Five (5) false alarms in one calendar year:	\$100.00 service charge
Six (6) or more false alarms in one calendar year:	\$100.00 service charge for each occurrence
- West Des Moines City Code requires all alarm monitoring companies collect a monthly monitoring fee from costumers whose alarms they monitor. Monitoring fees will be \$1.00 per month for residential dwellings and \$2.00 per month for commercial establishments. These monitoring fees collected by the alarm monitoring companies will be remitted the West Des Moines City Clerk's Office on a quarterly basis.

A copy of the City Code chapter that pertains to false alarms may be obtained in the City Clerk's office located at 4200 Mills Civic Parkway or on the internet at www.wdm-ia.com.



I the alarm user have read and understand the above information.

Alarm User _____

Signature

Date _____