Task Management System – Project Manual

CSEKU WPL 2018 PROJECT

Project Manager

Dr. Kazi Masudul Alam

Associate Professor

CSE Discipline

Khulna University.

Project Submitted By

Sumit Kumar Dam (160215)

Avi Deb Raha(160211)

Ryhan Ahmed Tamim (160230)

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Github Link:

https://github.com/ryhanahmedtamim/cseku_wpl_2018_task

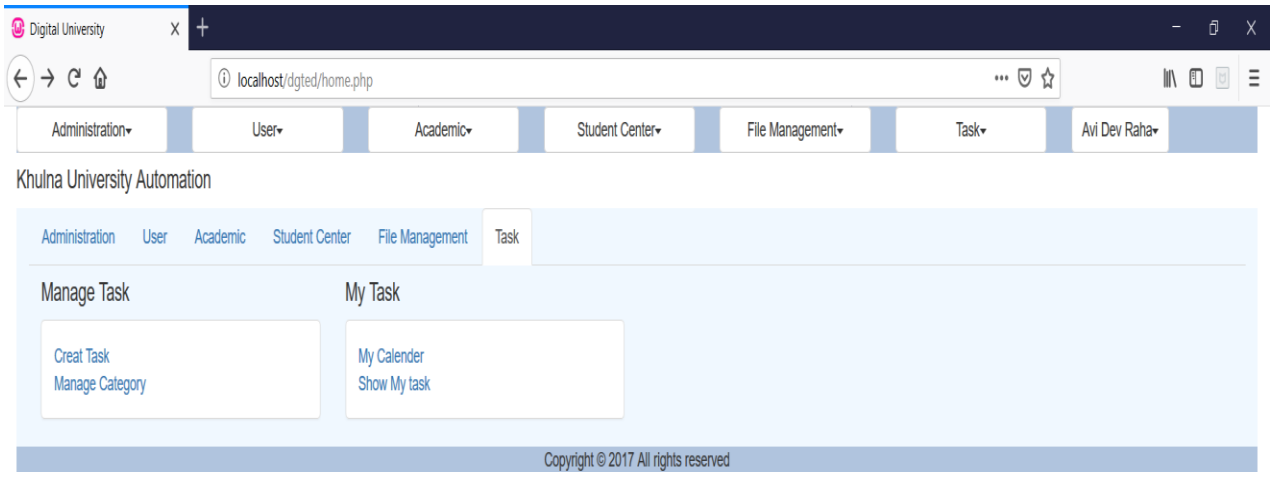
1.Introduction:

This Project is in SimTire Architecture.In this project a user can manage his day to day tasks,can assign a tasks to a user,can update,delete tasks.

Now let's take a tour to full Manual:

2 .Task Module:

After login users have to select 'Task' to use our task module.



3.Task Functions:

We have two functions under task module.

a) Manage Task.
b) My Task.

3.A Manage Task:

Here the user have two category.

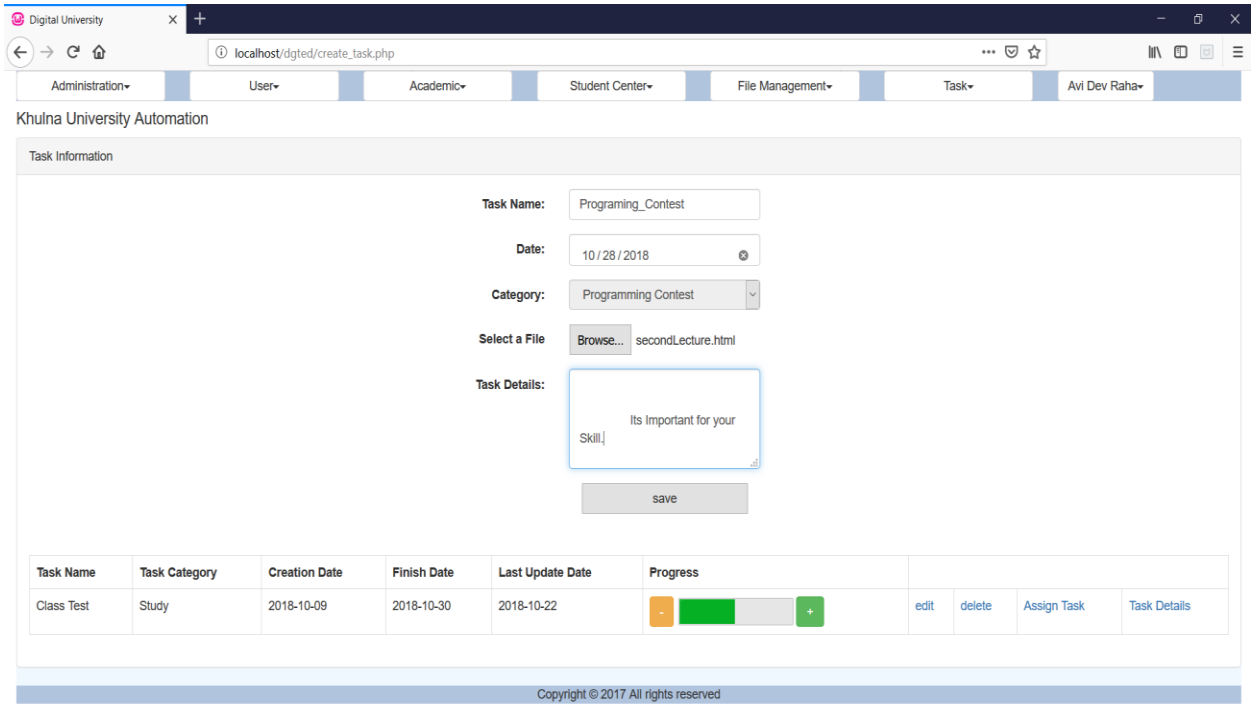
a) Create Task
b) Manage Category

3.A.1 CreateTask:

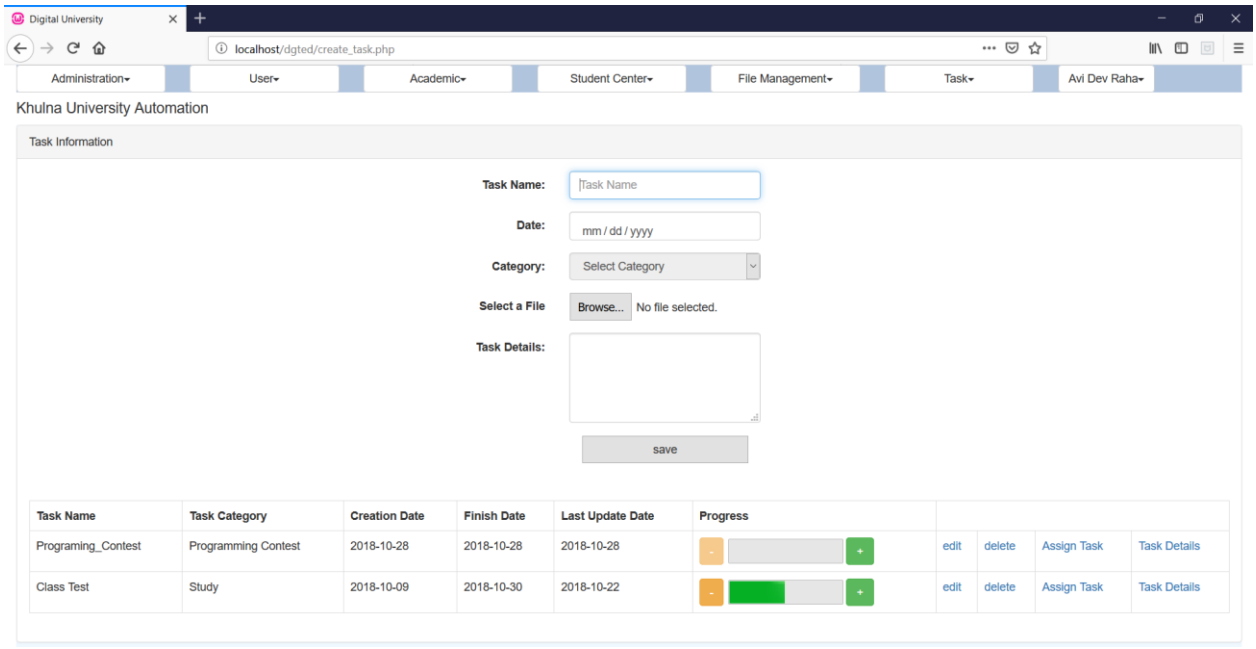
i)To Create a task a User have to field all the fields that is required:

a) Task Name
b) Finishing Date
c) Task Category
d) Any attachment File(imge,Pdf,docx,pptx)
e) Details of the Task

After fill these values the user can save a task by clicking the "Save" Button.



ii)After Saving A Task The User Can See it Below the page && Can Edit or Delete the Task:



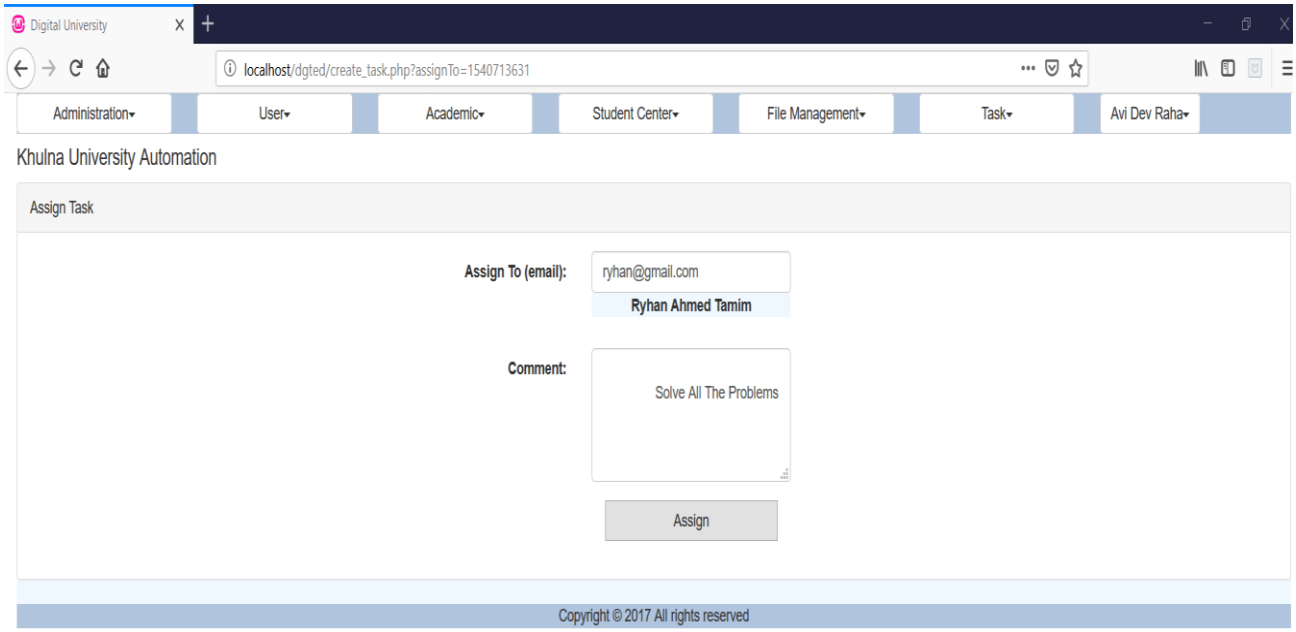
iii)Assign Task:

User can Assign any task by Clicking “Assign Task” and then He has to input:

i)Email address of the person he want to assign task

ii)Additional comment(Optional)

After that he has to click the Assign button



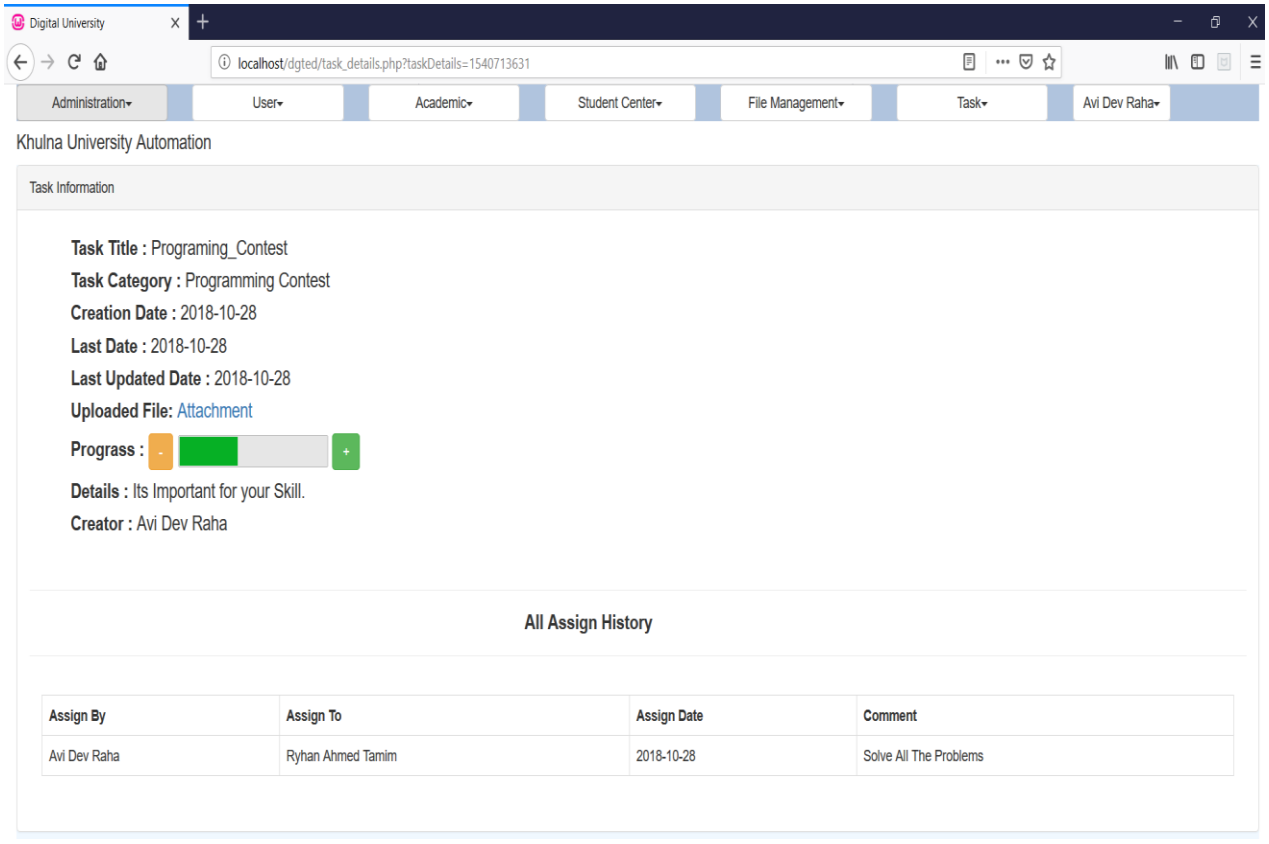
iii)Task Details:

User can see Task detail by selecting the Task detail.

In Task Details User can

i)Download the additional file

ii)Can increase or decrease Progress of any task


Digital University
localhost/dgted/task_details.php?taskDetails=1540713631
Administration
User
Academic
Student Center
File Management
Task
Avi Dev Raha
Khulna University Automation
Task Information
Task Title : Programing_Contest
Task Category : Programming Contest
Creation Date : 2018-10-28
Last Date : 2018-10-28
Last Updated Date : 2018-10-28
Uploaded File: Attachment
Prograss :
Details : Its Important for your Skill.
Creator : Avi Dev Raha
All Assign History
Assign By
Assign To
Assign Date
Comment
Avi Dev Raha
Ryhan Ahmed Tamim
2018-10-28
Solve All The Problems

3.A.2 Manage Catagory:

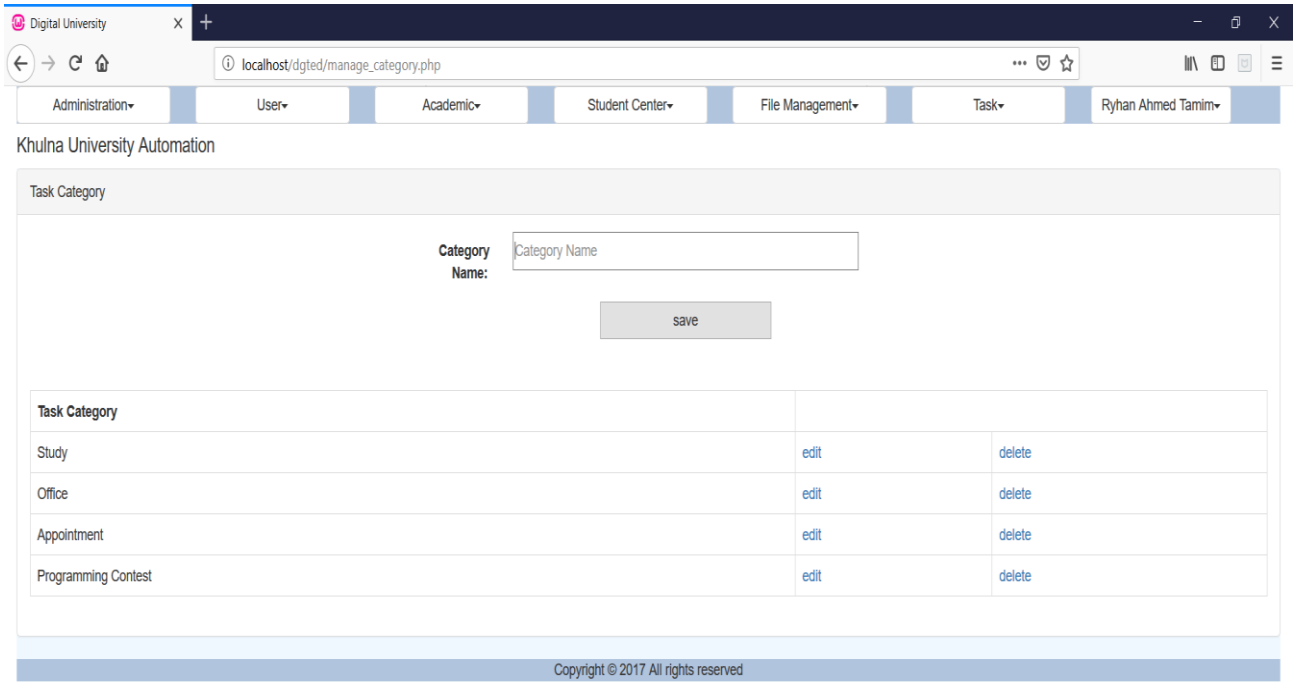
Here we can,

i)Create

ii)Edit

iii)Delete

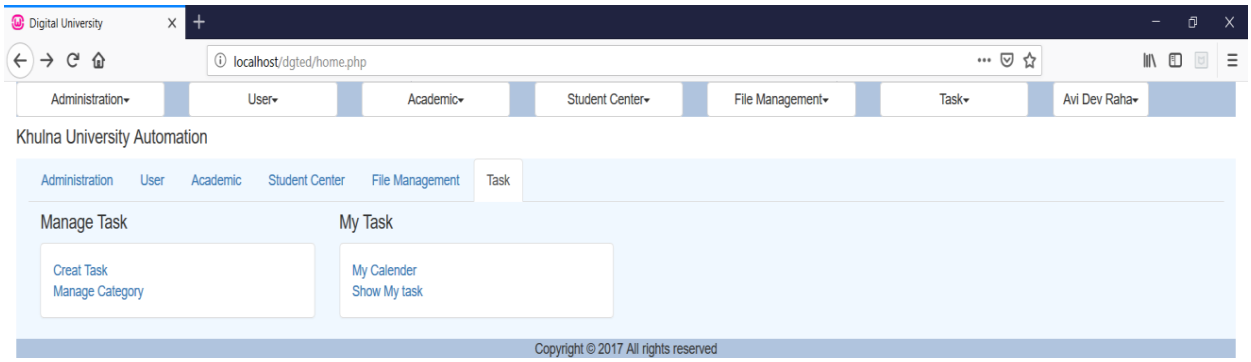
Task Category.



3.B My Task:

Here we have two sections

a) My Calender
b) Show My Task



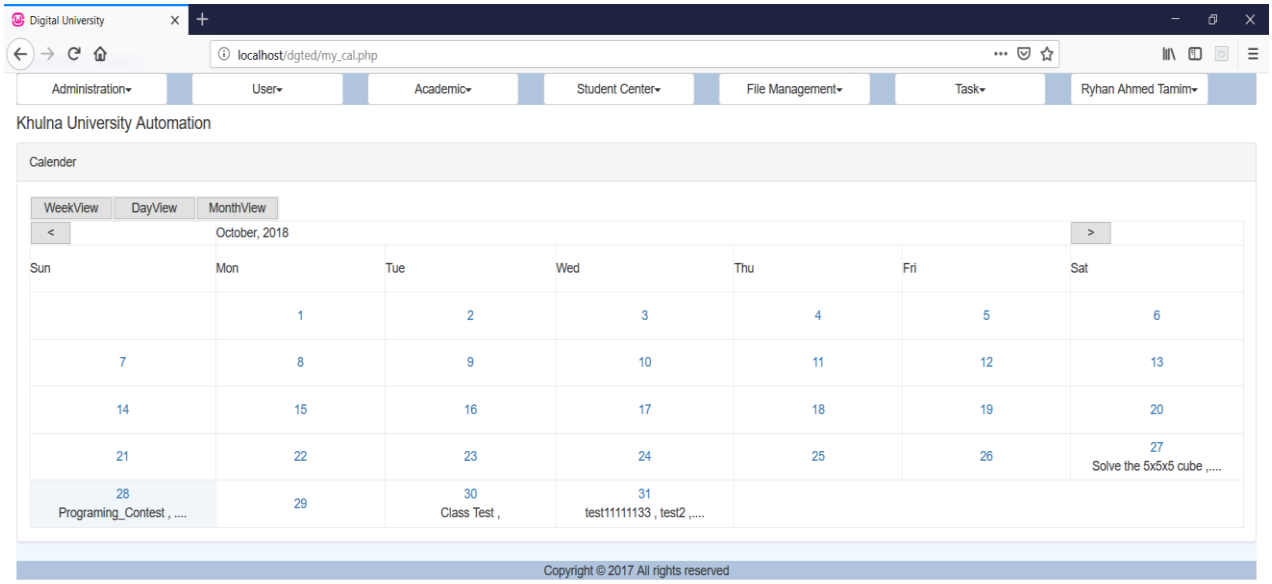
3.B.1 My Calender

We develop a Calender to see all the tasks as Monthwise(DefaultView),

Weekwise and DayWise. So we have three Calender Views:

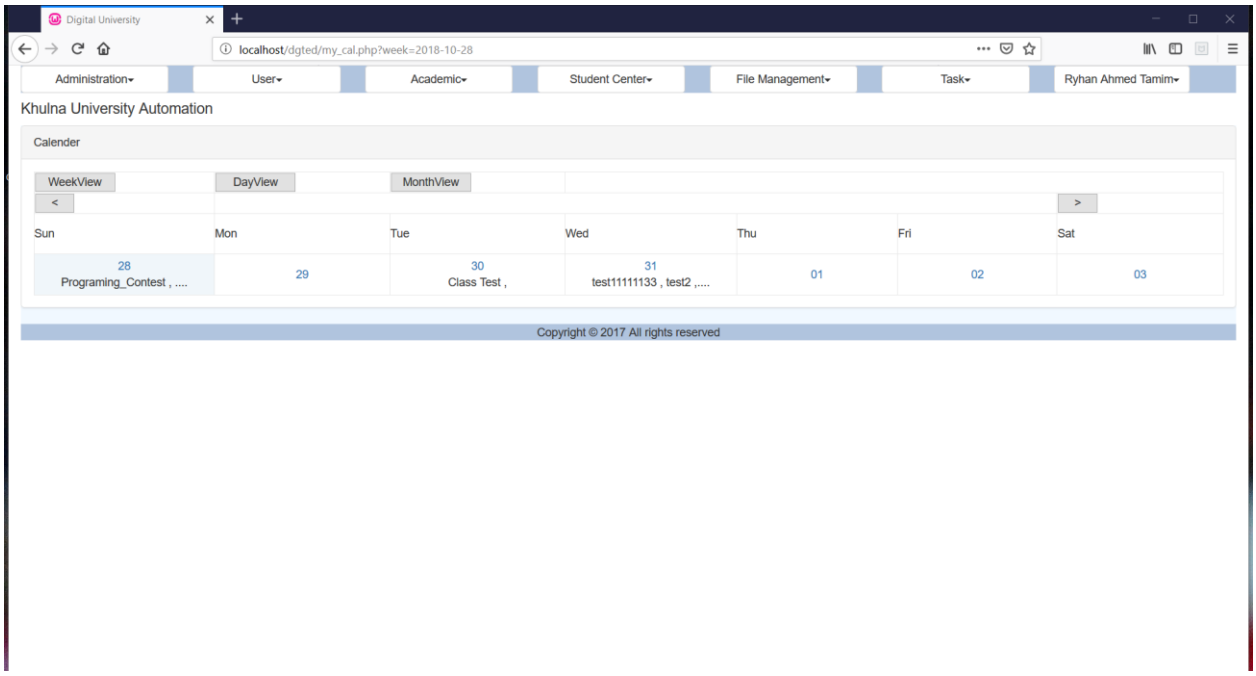
i)MonthView (Default view):

Month view is the default view of our calendar. User can see assign tasks as a month view. He can go to Any individual Days work by simply clicking the day.



ii)WeekView :

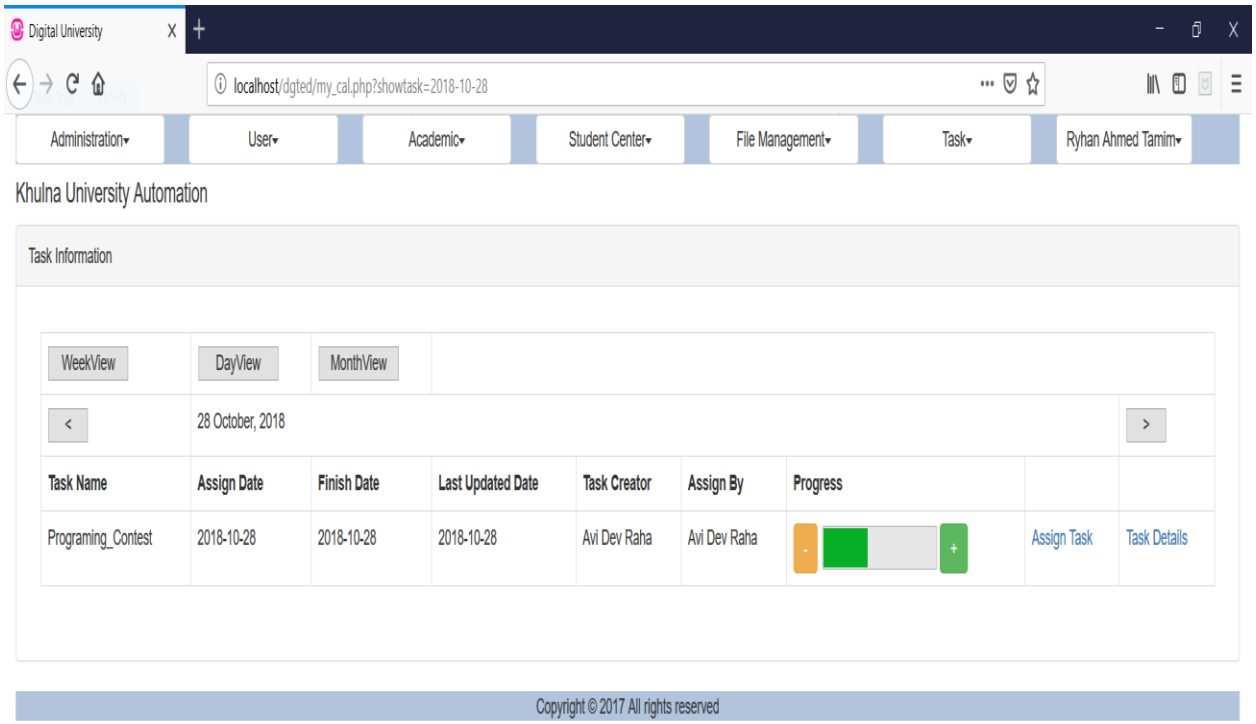
By Selecting Weekview A User Can See his Tasks in that present week



iii)DayView :

User Can go to the day view either clicking the day view Button or by selecting any individual day from Monthview and Weekview.From this view he can see the details of the individual tasks of that day.

He can Also AssignTask and up the progress from here.

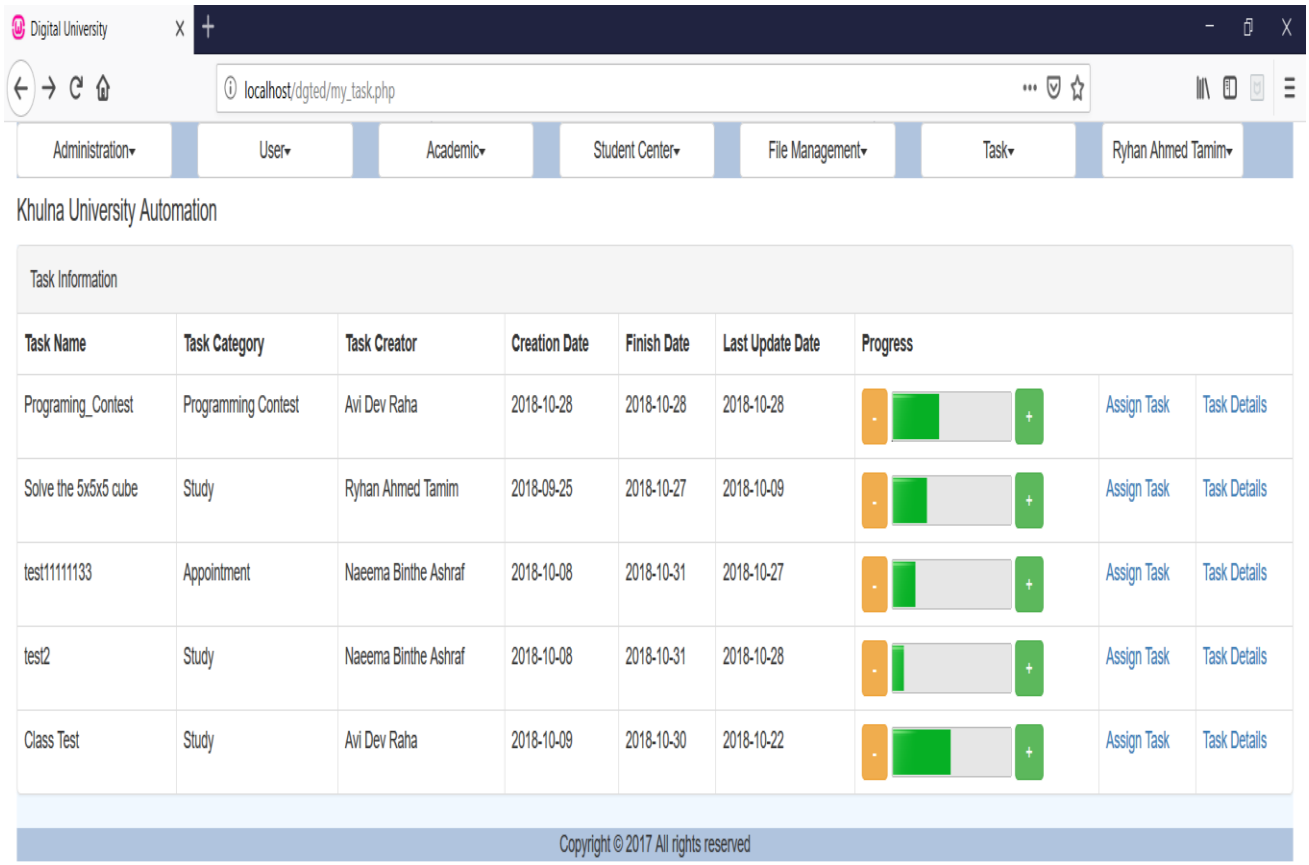


3.B.2 Show My Tasks:

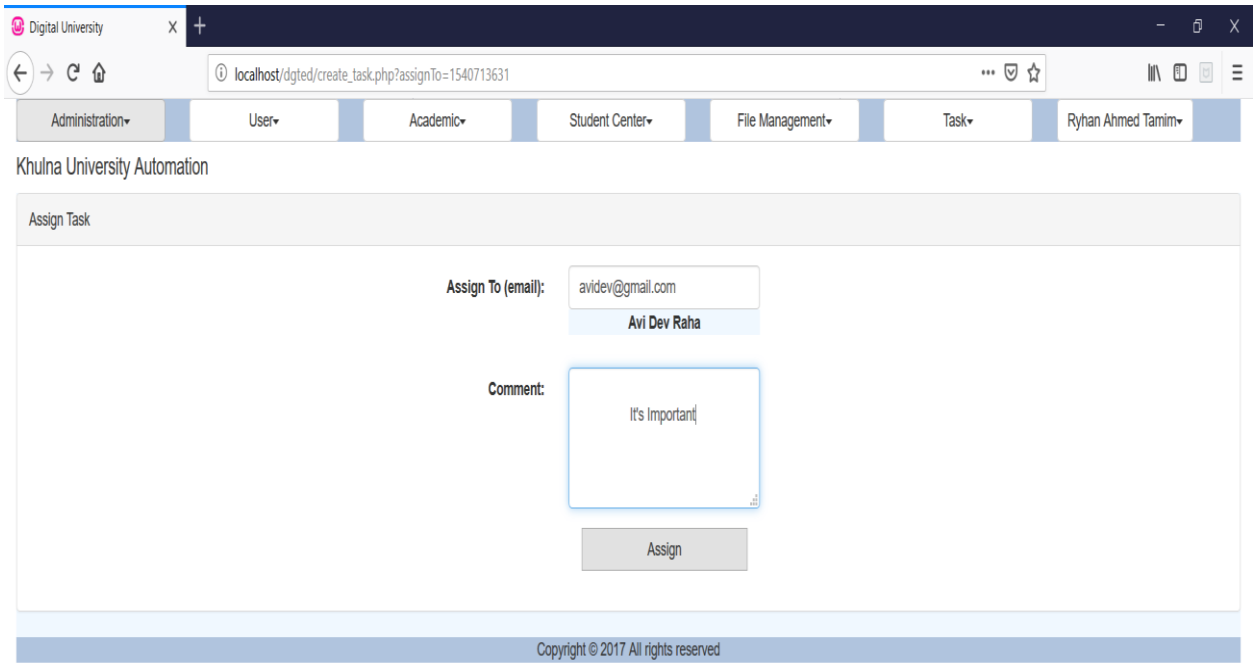
In this Section we Can see all The tasks assigns to a user and all the progress of all the tasks.

From Here a User Can increase the progress or decrease the progress of the Individual Tasks.

A User can also Assign A task which is assign to him to another person.



A User can also Assign A task which is assign to him to another person.By Clicking “Assign Task”:



4.Conclusion:

Here in the manual the given instructions (ex: Screenshots) are taken from Task Management System. Any user can use it for better understanding for the system.