

Core Working Group Biweekly Status Call

Meeting Notes

- Triage meetings
 - Held on Wednesdays at 3pm PT
 - Request made to add a bridge
 - Chris will set up a bridge
 - Note: This call will not be recorded
 - Consider using JIRA Voting mechanism
 - Marcello/Chris to look into how to use this feature and send email to Core WG list
- Release content discussion
 - Discussed minimal set of requirements
 - Propose leveraging JIRA tickets
 - Consider creating a “new feature request” and proposed features are tracked through JIRA
 - Consider updating required fields for this request to include documentation and testing requirements
 - Consider a Wiki page for releases that point to the JIRA tickets
 - Leveraging JIRA tickets for new features will be voted on the next Core call
 - Documentation
 - Members will discuss with their team and will update at next call
 - This includes
 - Identifying the relevant documents affected
 - Making appropriate updates within the time required to meet the desired release
 - Test
 - Members will discuss with their team and will update at next call
 - Testing includes
 - Feature
 - C&C
 - Regression
 - Test coordination
 - Members will discuss with their team and will update at next call
 - Open question: What does test coordination mean to each of the members?
 - Request made to present how current unit test framework is managed for Core releases
 - Request made to publish current test cases and test plans for Core releases
 - Action Marcello/Chris to have a presentation regarding this at next call
 - Still requires discussion:
 - Scaling test across contributors

Proposed agenda for the next call:

- Meeting logistics
 - Attendee list in meeting notes important?
- 14.12 Plan
 - Present feature list and milestone dates
 - Notes: This will have already been communicated to the Core WG list prior to the meeting.
- Continue to discuss Release content
 - Minimal set of requirements?
 - Vote on leveraging JIRA tickets
 - Will include a “new feature request” so proposed features are tracked through JIRA
 - Will update required fields for this request to include documentation and testing requirements
 - Wiki page for releases that point to the JIRA tickets
 - Continue discussion regarding Documentation
 - This includes
 - Identifying the relevant documents affected
 - Making appropriate updates within the time required to meet the desired release
 - Continue discussion regarding Test
 - Testing includes
 - Feature
 - C&C
 - Regression
 - Continue discussion regarding Test coordination
 - Members will discuss results of discussions with their team
 - Question: What does test coordination mean to each of the members?
 - Presentation how current unit test framework is managed for Core releases
 - Presentation regarding publishing current test cases and test plans for Core releases
 - Continue discussion regarding Scaling test across contributors