



**ALLSEEN
ALLIANCE**

Technical Steering Meeting

February 1, 2016

The contents of this document, and the interfaces described, and all the information herein, are the result of collaborative discussions by the Core Working Group. This summary documents the final consensus of the team.



**Reminder:
This call is being
recorded**

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Agenda

1. Approve minutes from previous meeting
2. Vice-Chair update
3. Documentation Strategy
4. Project Release Requirements



TSC Vice-chair

Approach taken

- There was much duplication between the ASA bylaws, and the TSC charter with respect to the TSC and Chair position.
 - The text was consolidated to the bylaws leaving only the relevant information in the Charter
- There was also verbiage in the Charter that was no longer relevant, so that was removed
 - Mostly related to the initial two year term of the Chair, and tying position to the Core WG, etc...

Proposed text for TSC Charter

Section 5. Establishment of the TSC. There will be a single TSC that will span all Working Groups of the Alliance.

- Membership of the TSC is defined in section 5.5 (b) of the Bylaws.
- The TSC shall be under the leadership of the TSC Chair.
- The TSC Vice-Chair shall lead the TSC when the TSC Chair is unable to do so and will serve as an advisor to the TSC Chair on the direction and running of the TSC.

Proposed text for ASA Bylaws

5.5 (b) A Technical Steering Committee (TSC) of the Alliance shall be established consisting of (i) the Chair of each Working Group, (ii) a representative who may be optionally designated by each Premier Member at the discretion of the Premier Member, notwithstanding the fact that such Premier Member is also represented on the TSC by one or more Working Group chairs, (iii) the TSC Chair; and (iv) the TSC Vice Chair. The operation of the TSC shall be governed by the rules of process of such Committee as from time to time approved by the Board. The TSC Chair may only be an employee of a Premier Member. The TSC Vice Chair may be an employee of a Premier Member or Community Member. The TSC Chair and Vice-Chair shall be elected annually by a majority vote of the TSC members. The TSC Chair and Vice Chair may be re-elected for additional terms without limit. The TSC shall be under the leadership of the TSC Chair. The TSC Chair shall attend meetings of the Board as a member of the Board, and may vote at such meetings.

Actions

- Will call for a vote in the next call (Feb 8th)
- Assuming approval will go to the Board for approval
 - Once that is done we will have a brief nomination period followed by a vote.



Documentation Strategy

Philip DesAutels (LF)

Documentation Proposal

- All releases provide documentation in markdown
 - Required: Overview, API guide, API reference
 - Optional: debug, tutorial
 - See: <https://allseenalliance.org/framework/documentation/develop>
 - ? Compliance tests
 - ? Interoperability tests
 - ? Interface descriptions
- Documentation to be presented by release version
- Documentation moved to developer wiki



Project Release Requirements

Philip DesAutels

Release Requirements

- Documentation
- IRB Review
 - see the Interface Design Guidelines page https://wiki.allseenalliance.org/irb/interface_design_guidelines
- C&C Committee Review
 - Compliance tests
 - Interface Definitions docs (approved by IRB)
 - Test Case Specs written against the Interface Definition docs (Test Specs template available at [Test Specs Template](#))
 - Test Code that implements the Test Case Specs
 - Interoperability tests
 - Please send documents to the [Compliance and Certification \(Technical\) mail list](#)
 - Allow 2 weeks lead time for C&C WG to review documents
- Security Committee Review



Thank You

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