



**ALLSEEN
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Core Working Group

April 16, 2015



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recorded**

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Agenda

1. Release process
2. Discuss feedback
 - Core WG Process
 - JIRA Process
3. Discuss IPv6
 - Thin client
4. Firm on supported definition
5. Review Action Items

Release process

- Code Freeze 4/20
 - Only blocking/P1 issues accepted after this date
- Triage meetings are held twice a week 2 weeks before code/development complete
 - This is also when the release branch is cut
 - At the end of each twice weekly triage meeting a risk & release assessment is conducted
 - Review active tickets
 - Identify/discuss
 - Blocking tickets
 - Mitigation plans
- Readiness review held on the triage prior to the release
 - All present WG members vote to conduct the release
 - Note: Those not present do not get a vote
 - Member can either send a proxy and an email sent to the WG mail list
 - If the vote is “NO” the email must contain the reasoning and potential mitigation options

Discuss feedback

- Pushed to next week
 - Need to discuss breaking change process
 - Action: WG to review comments posted on the pages linked below
- Review Wiki process page
 - https://wiki.allseenalliance.org/core/overview/wg_process
 - https://wiki.allseenalliance.org/core/overview/jira_process

IPv6

- Need to determine the total work required
- Action: Chris (QCE) to set up core WG technical meeting to discuss
 - Dino (MSFT) to send Chris (QCE) suggested times/days for meeting
 - Early May suggested
- Action: Marcello to share in email affected components before meeting

Firm on supported definition

- Proposed definition
 - It compiles and there is a reasonable expectation that it works
 - Any platform identified as compiles should include instructions for compilation and running at least 1 sample
 - Detailed testing information will be located in the release review page
 - Core WG has agreed to this definition

Action Items

- Gavin to see if someone from Microsoft can assist with notes from core WG meetings
 - Revisit after 15.04 release
- David to lead team crafting proposal for end to end testing
 - Roll end to end proposal into the Core and Base Services release testing proposal for the Alliance
 - David to lead the effort
 - Assisting includes Arvind, Marcello, Chris, Dino



Thank You

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Notes from 14.12

Post Mortem

14.12 Post Mortem Improvement Items (1/3)

- Aligning date & the end game (lockdown) schedule of AllJoyn releases with release schedule of the contributing member companies if it happens to be in close proximity of AllJoyn release
 - **Action:** Arvind to send proposal to Core WG mail list
- Consistent and enforced definition/bar for code freeze
 - Need crisp definitions for "incremental bug bars" (normal, tell, ask)
 - Need approval granularity (approval on merge)
 - Need process for how to deal with large last-minute changes
 - Suggestion – only high priority issues “ask” are added one week before release
 - **Action:**
 - Marcello to send current milestone definition to Core WG mail list
 - Gavin to send proposal to Core WG mail list based on Marcello’s email
- Need processes for breaking changes
 - Regarding protocol, API syntax, behavior
 - Mitigation: Proposed changes should be advertised
 - **Action:** Chris to add the process to this to the existing process draft

14.12 Post Mortem Improvement Items (2/3)

- Need agenda and slides 48 hours ahead of core WG meetings
 - Best effort to send slides by COB Friday
- Need notes from core WG meetings sent more consistently
 - Note: Linux foundation unable to assist
 - **Action:** Gavin to see if someone from Microsoft can assist
- For TSC: PR coordination for releases
 - More an issue for marketing committee
 - **Action:** Chris to discuss this with Philip
- Engage system test during feature testing
 - More members conducting system test is preferred
- Testing needs to be better distributed across members
- E2E testing is needed
 - **Action:** David and Arvind will make a proposal
- More frequently merge feature branches so that deltas can be kept to a reasonable minimum
 - **Action:** Chris to add process to the Wiki process draft

14.12 Post Mortem Improvement Items (3/3)

- May need more frequent but shorter Core WG meetings
 - WG meeting immediately following triage meeting for 30 minutes
 - **Action:** Chris to change Core WG status meetings to 30 minutes after the Thursday triage
- Increase frequency of triage meetings earlier in the process
 - **Action:** Chris to set up biweekly triage 2 weeks prior to branch date
 - For 15.04 it will begin week of March 9
- Define JIRA severity vs. priority process
 - **Action:** David & Arvind to set up discussions to craft proposal
- To be discussed at next meeting
 - JIRA label to identify contributing organization taking ownership of the item
 - Need process for managing the platform matrix
 - Revisit code style guidelines, rules, and enforcement