

Tour Guide Responsibilities:

- Greeting and welcoming customers to the tour.
- Informing customers about the itinerary for each tour.
- Planning itineraries in accordance with weather forecasts and the length of each tour.
- Scheduling visits and purchasing tickets to museums, galleries, protected parks, and other attractions ahead of time, if required.
- Planning alternate activities in the event that cancellations, closures, or weather prohibit you from attending scheduled events.
- Gathering and maintaining the requisite equipment for each tour.
- Familiarizing yourself with the layout and history of the region or establishment in which you will be working.
- Familiarizing customers with each region or establishment.
- Encouraging guests to apply sunscreen regularly and to remain hydrated, if applicable.
- Directing customers to other, noncompeting services that might be of interest to them.

Tour Guide Requirements:

- High school diploma or equivalent.
- Prior experience as a tour guide is advantageous.
- Capacity to stand and walk for extended periods.
- Adherence to prescribed safety codes.
- Excellent conversational skills with a knack for storytelling.
- Personable, humorous disposition.
- Outstanding organizational, time management, and improvisational skills.
- Passionate about traveling.
- Ability to work during evenings and on weekends.