

Monthly

- Change furnace filter (every 3 months)
- Clean HVAC air return grills
- Clean dishwasher catch basin
- Vacuum bathroom exhaust fan grill

Spring

- Clean BBQ grills
- Wash windows and screens
- Clean gutters and downspouts
- Reseed lawn and fertilizer 6 weeks later
- Clean leaves from beds
- Remove A/C cover and flush A/C condensate drain hose
- Turn all shut off valves off and on (to make sure working)
- Clean A/C coils (after pollen out of air)

Summer

- Vacuum refrigerator & freezer coils and clean drip traps (if yours has them)
- Clean lint from dryer vent
- Lubricate garage door opener, chain, garage door rollers and spring
- Clean kitchen exhaust hood & filter
- Reverse ceiling fan (counter clockwise)
- Clean A/C coils

Fall

- Rake leaves and trim trees & bushes
- Drain and turn off sprinklers
- Put away garden hoses, rain barrels and winterize exterior water spigots
- Seed and fertilize lawn
- Inspect gutters & downspouts; clean leaves out
- Mend cracks & gaps in driveway and walkway
- Clean kitchen exhaust hood & filter
- Schedule HVAC inspection & cleaning
- Cover A/C and flush A/C condensate drain hose
- Protect your outdoor furniture

Winter

- Vacuum refrigerator & freezer coils and clean drip traps (if yours has them)
- Clean kitchen exhaust hood & filter
- Reverse ceiling fan (clockwise)