

LOSS/DAMAGE ACKNOWLEDGEMENT

School Asset Management System

Form No: DAF-000003

Date: 26/12/2025

1. EQUIPMENT INFORMATION

Asset Code: cmjii8440000312jxicl5cbyc

Equipment Name: MYISC004

Category: Notebook

2. BORROWER INFORMATION

Name: Admin User

Department: IT

3. DAMAGE DETAILS

Inspection Date: 25/12/2025

Description of Damage:

มีรอยบุบบริเวณมุมเคีรื่องด้านซ้าย

Estimated Repair Cost: **฿12,000**

4. ACKNOWLEDGEMENT

I acknowledge that the above equipment was damaged while in my possession. I understand that:

1. I am responsible for the care and proper use of school equipment.
2. The estimated repair cost shown above is subject to final assessment.
3. I may be required to cover the repair costs as per school policy.
4. I will cooperate with the IT Department for equipment repair or replacement.

Borrower Signature:

IT Department:

(Signature)

(Signature)

Name: Admin User

Name: _____

Date: _____

Date: _____