

Education:

Illinois Institute of Technology

Master of Science

- M.S. in Information Architecture (IARC)

Chicago, Illinois

Expected Graduation Spring 2013

University of Minnesota

Honors College of Liberal Arts

- *Magna Cum Laude*: Cumulative Grade Point Average – 3.8

Minneapolis, Minnesota

Graduated May 2008

Bachelor of Arts: Double Major and Double Minor

- Major in Global Studies and German: *emphasis – Linguistics and Philology*
- Minor in Mass Communication and Teaching English as a Second Language

Albert-Ludwig's University

Study Abroad in Freiburg Germany

Freiburg, Germany

September 2006 - August 2007

Work Experience:

Illinois Institute of Technology

Teaching Assistant

- Provided corrections and feedback on weekly writing assignments
- Assisted students individually with written work

Chicago, Illinois

August 2011 – Present

AmeriCorps- City Year, Chicago Public Schools

Dulles School of Excellence

Literacy Coordinator

- Promoted literacy through parent and student initiatives
- Provided in classroom instruction support and tutoring
- Planned lessons for and coordinated after school programming

Chicago, Illinois

September 2010 – June 2011

AmeriCorps- VISTA Program, Volunteer Minneapolis Public School (MPS)

Homeless and Highly Mobile Student Services

Research Assistant

- Researched effectiveness, accessibility and coverage of after-school programming in high-poverty schools
- Developed and facilitated trainings for new volunteers and staff to raise awareness of homelessness
- Provided clerical support for research project, assisted coordinator as needed and managed donations

Minneapolis, Minnesota

August 2009 - August 2010

School Board of Lower Austria

English Language Teaching Assistant

- Taught in the U.S. Foreign Language Teaching Assistantship Program at Austrian Secondary Schools, administered by the Fulbright Commission for the Austrian Ministry of Education
- Led discussions and worked with students on communication skills
- Prepared lessons, quizzes and activities for students and taught in a bilingual classroom

Austria

October 2008 - May 2009

Community and University Involvement:

Adult Basic Education

ESL Volunteer Tutor/Classroom Assistant

- Worked one-on-one and in small groups with advanced and beginning language learners from varying backgrounds
- Taught computer skills and supported staff in classroom materials preparation

Minnesota Coalition for the Homeless

Intern

- Developed trainings to educate and increase awareness of homelessness statewide

World Vision (Vienna, Austria)

Volunteer

- Clerical work, filing, letter translations, and data entry

International Teaching Assistant Program- English Conversation Partner

Volunteer

Essentreff im Dreikoenigshaus (Soup Kitchen in Freiburg, Germany)

Volunteer

Habitat for Humanity

Spring Break Build Volunteer

Awards:

Certification of Merit: The Department of German, Scandinavian & Dutch Studies

For Superior Achievements in the Study of German Language, Literature and Culture

Received 2006-2007

Samuel Kroesch Scholarship: The University of Minnesota German Department and the Deans Scholarship Board

Awarded Based on Merit

Received 2007-2008

Rotary Scholarship: Awarded for graduating 3rd from Portage High School, WI

Received 2004-2008

IAPD Scholarship: Awarded based on scholarly merit and community involvement

Received 2005, 2006 and 2007

Bill Hiatt Scholarship: Awarded for scholarly merit and community activities

Received 2004, 2005, 2006 and 2007

Skills:

Computer Skills: *Learning:*

- XHTML, CSS, XML, HTML5, JavaScript (Standards compliant and responsive design)
- Drupal
- Camtasia (Used for usability testing)

Proficient:

- Microsoft Office Suite
- Used MS Access extensively

Proficient in German: Reading, Writing, and Speaking