



# Sultaniie Abkadirova

## TECHNICAL WRITER

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[LinkedIn profile](#)

## SUMMARY

- Detail-oriented technical writer with 3+ years of experience in writing technical documentation and 7+ years in digital content creation and management.
- Produced technical content for a digital banking platform and a backup and recovery solution.
- Collaborated with developers and other stakeholders to create high-quality user-facing documentation for technical products from early iterations to general availability.
- Skilled in a wide range of technical writer tools and technologies such as Docs-as-Code, AsciiDoc, Git, GitHub, Bitbucket, Confluence, WordPress, IntelliJ, VSCode, etc.

## EXPERIENCE

### MAY 2021 - CURRENTLY

#### Technical writer, Levi9, Kyiv

- Created, edited, and proofread technical documentation for different stakeholders using the Docs-as-Code approach.
- Collaborated with developers, product owners, and other SMEs to create software documentation for various target audiences, including developer guides, release notes, and API reference materials.
- Edited and proofread API documentation.
- Managed the content creation process for the company's website, including tech articles, landing pages, and various pieces of UI copy.
- Streamlined documentation workflows and processes to deliver documentation that is up-to-date, accurate, and aligned with organizational standards.

### FEB 2020 - APR 2021

#### Product content team lead, NAKIVO, Kyiv

- Managed the product content creation process for the marketing team.
- Managed a team of 4 technical content writers.
- Reviewed and edited content created by other writers and checked it for accuracy, grammar, consistency, and cohesion.
- Ensured that produced content aligned with brand guidelines and standards.

### OCT 2018 - FEB 2020

#### Technical content writer, NAKIVO, Kyiv

- Produced high-quality tech-related content (landing pages, solution briefs, blog posts, promotional texts, email marketing campaigns, etc.) to achieve commercial objectives.
- Worked closely with the marketing team in the process of content creation.

### APR 2017 - JUN 2018

#### Content editor, Internet Marketing Services, Kyiv

- Proofread and edited English texts on a wide range of topics.
- Reviewed performance and provided feedback for freelance writers.

### SEP 2016 - MAR 2017

#### ESL tutor, Smile school, Kyiv

- Proofread and edited English texts on a wide range of topics.
- Reviewed performance and provided feedback for freelance writers.

## EDUCATION

Tavrida National V.I. Vernadsky University

2009 – 2014, Simferopol, Ukraine

Master's degree in English language and literature

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## SKILLS

### TECHNOLOGIES

- Docs-as-code
- AsciiDoc
- Git
- DITA

### DOC PUBLISHING TOOLS

- GitHub
- Bitbucket
- Confluence
- WordPress
- SharePoint Online

### DEVELOPMENT TOOLS

- IntelliJ
- VSCode
- CLI

### IMAGE EDITING TOOLS

- Figma
  - Sketch
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## CERTIFICATIONS

- **UX writing** at Projector School  
OCT 13, 2020 – JAN 16, 2021
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## LANGUAGES

	Listening	Reading	Speaking	Writing
ENGLISH	C2 - Proficient user	C2 - Proficient user	C2 - Proficient user	C2 - Proficient user
UKRAINIAN	C2 - Proficient user	C2 - Proficient user	C2 - Proficient user	C2 - Proficient user
FRENCH	A2 - Basic User	B1 - Independent user	A1 - Basic User	A2 - Basic User