Sarah Moe

Software Engineer

(425) 923-9939 | sarah@sarah.moe | LinkedIn |GitHub

A software engineer with a background in law, I tackle complex problems with creativity, ingenuity, and attention to detail. Passions for innovation and advancement evident in each project and experience solving seemingly unsolvable problems. Skilled at approaching each project with curiosity and confidence.

SKILLS & EXPERTISE

Technical & Software: JavaScript, React, Python, JSX, Bootstrap, HTML5, CSS, Node.js, MongoDB, GitHub, GSuite, Microsoft Office, Trello, Slack, Jira

Non-Technical: Teamwork, detail oriented, excellent oral and written communication, creative and complex problem solving, ingenuity, curious

TECHNICAL PROJECT EXPERIENCE

TITLE   Month Year – Month Year

- Action verb   +   accomplishment / skill / task   +   result / outcome /impact
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TITLE   Month Year – Month Year

- Action verb   +   accomplishment / skill / task   +   result / outcome /impact
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PROFESSIONAL EXPERIENCE

SENIOR LAWYER | Framework Law Group PC | Remote   2015 – Present

- Orchestrated marketing plan that increased revenue by 325% and continues to pay dividends with no cost.
- Established immigration department and oversaw a team of 6 people.
- Advocated for 200+ clients with unique circumstances requiring creative problem-solving strategies.
- Assembled extensive applications with the necessary attention to detail resulting in 100% success rate.
- Lobbied a path to citizenship for DACA recipients; trained other lawyers in DACA to citizenship process.

BUSINESS CONSULTANT | Sarah Moe | Remote   2012 – Present

- Formulated product development and sales strategies increasing revenue by over 10x.
- Transformed hiring processes resulting in increased employee engagement and retention by 165%.
- Charted ongoing diversity and inclusion training resulting in 87% increase in workplace contentment.
- Introduced happiness in the workplace program increasing productivity by 180% and reducing absences by 60%.
- Guest Lecturer for Law Practice Management at Lewis & Clark Law School.

EDUCATION

Software Engineering Immersive | General Assembly | Remote   April 2021 – October 2021

Juris Doctor | Southwestern Law School | Los Angeles, CA   2012