TECHNICAL PAPER PRESENTATION

(in Microsoft PowerPoint)

PERSPECTIVE PANORAMA

Technical Paper/Poster Presentation Event

Time-Limits

<u>Time-Limits:</u>

- Oral Presentation (with PowerPoint): 8 minutes maximum
- Question & Answer session by Judges: 2 minutes
- Maximum number of slides 12.
- Use Times New Roman font only across all slides.
- TIME LIMIT SHOULD BE STRICTLY FOLLOWED; any extension can lead to deduction of marks.
- All the authors may choose to speak, but time-limit should not be exceeded.
- Animations & Videos (if any) may be included, but they should be played within the same allotted time limit of 8 minutes. (additional 1 or 2 minutes will be given for video)

Guidelines

- Presentation should be done on-stage.
- Format: Windows PowerPoint (.ppt)
- All equipments will be provided: computer & digital projection system etc...
- Remember, you can use Canva to create your ppt but you need to export it in .ppt format while presenting it to the judges.

■11th April 2024 – within or before 5 PM:

- Deadline to upload soft copy of PRESENTATION in Google Drive
- This is to ensure that your presentation is within our specifications
- Format: **PowerPoint** (.ppt) and PDF (.pdf) form of your PPT

Text

- Keep the text as brief as possible.
- Data looks better organized & easier to comprehend if given in POINTS.
- No more than 10 lines of text (or points) per slide.
- All letters on the slide should be big enough to make it readable.

Slide Background & Readability

Choose an attractive picture (related to your topic, of course) as the background for your TITLE slide.

For the other following slides, background and text should be in contrasting colors.

A light background & dark print works well.

A dark background & light print also works well.

A dark background & dark print??? Not so much...

A light background & light print??? Not at all!

Graphs & Figures

- * A well-documented graph or figure is way more attractive and better than lengthy text.
- * Tables are difficult to read; represent data graphically whenever possible.
- * A photograph often is worth a thousand words.

A Sample Technical Paper Presentation (8 minutes duration) (12 slides)

1. Title Slide (1 slide)

{ Introduce yourself and the title of your paper. } { Use an attractive picture (related to your topic) as background). }

PAPER TITLE

Authors

Institution and/or Address

2. Introduction (1 slide)

- Introduce your topic & paper title.
- Be as brief as possible.
- Use only relevant data.
- Use short but meaningful points.
- Explain every point briefly.

3-4. Problem & Theories (1-3 slides)

- State the problem you're addressing & the scientific theories associated with it briefly on one or two slides.
- Use examples.
- A picture (on another slide, if necessary) will be handy.
- Again, be as brief as possible, use only relevant data.
- Use short but meaningful points.
- Explain every point briefly.

5. Methods {OPTIONAL} (1 slide)

Briefly summarize your method of literature (or content) analysis on one slide.

6-12. Results & Discussion (5-7 slides)

- The rest of the slides are for Results (hypotheses),
 Discussion & Conclusions.
- Start with a brief recap of descriptive statistics, if available.
- Give your hypotheses with scientific proof to support them.
- Discuss the practicality of each hypothesis if possible.
- Be sure to tell the significance of your research and what should be done next regarding it.

13. References (1 slide)

- Mention the top five or six references for your paper preference-wise in points.
- Do not explain anything, just mention the references.
- Include books & research papers, if any.
- Avoid commonly referred websites (like Google or Wikipedia).
- Do not linger for more than 10 seconds on this slide.

14. 'Thank You' Slide (1 slide)

Just mention 'THANK YOU' on this slide. Include 'QUESTIONS?' If you want.

THANK YOU

Questions?