

## **Steven Tovar-Contreras**

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GitHub: <https://github.com/s-tovar>

### **EDUCATION**

#### **Master's in Education & English Single Subject Teaching Credential**

*University of Redlands, CA - In Progress*

#### **Bachelor of Arts in English**

*California State University, San Bernardino, CA*

Graduated Cum Laude, Concentration in Creative Writing – December 20021

#### **Associate of Arts Degree in English**

*San Bernardino Valley College, CA – May 2019*

### **PROFESSIONAL EXPERIENCE**

#### **Certificated Resident Guest Teacher**

**San Bernardino City Unified School District | Spring 2022 – Present**

- Spearheaded diverse curriculum development, tailored for diverse learning needs.
- Played a key role in cross-functional team collaborations involving teachers and administrators.
- Supported administrative writing projects by providing editorial and technical feedback.
- Delivered translation services for Spanish-speaking parents and guardians.
- Coordinated student college registration and academic scheduling.

#### **Summer School English Teacher & Resident Substitute Teacher**

**Middle College High School, SBCUSD | Spring 2022 – Summer 2023**

- Administered standardized tests such as SVAC, SAT, and PSAT, including tech support and staff communication.
- Developed instructional materials aligned with Common Core State Standards.
- Implemented personalized learning strategies to help students recover from learning loss in High School English.
- Reviewed and provided constructive feedback on student writing projects.
- Recommend revisions, format, content, and methods to student writing.
- Created daily lesson plans that ensured each student's mastery of learning objectives by adapting teaching methods and instructional materials to meet students' varying needs and interests.

#### **AVID & Dual Enrollment Tutor**

**Middle College High School, SBCUSD | 2019 - 2022**

- Coordinated with stakeholders to develop individualized tutoring plans and track student performance.
- Facilitated educational support in both classroom and computing center environments.
- Participated in professional development sessions to refine tutoring techniques.

#### **Embedded Tutor**

**Chaffey College, Rancho Cucamonga | 2020 – 2022**

- Provided one-on-one and small group academic support in college level English.
- Employed positive reinforcement strategies to build student confidence.
- Maintained a structured, efficient tutoring environment.
- Edited academic materials and coordinated multiple assignments concurrently.

## **SKILLS**

- **Full-Stack Development:** Familiarity with multiple coding languages such as HTML, JavaScript as well as database backend work, including MongoDB, GraphQL, Sequelize, and MySQL.
- **Languages:** Business-level fluency in both English and Spanish
- **Technical Writing & Editing:** Proficient in reviewing and editing technical and educational materials.
- **Tools:** Proficient in Microsoft Office Suite.
- **Professional Development:** Multiple AVID training sessions and bootcamp at UCR focused on Full-stack flex coding.

## **PUBLICATIONS & APPEARANCES**

- “Puzzle Piece,” The Latinx Poetry Project, Alegria Publishing, 2020
- “Noche de Acción de Gracias,” Rebirth Between what was and what is, Pacific Review, 2020

## **REFERENCES**

**Available upon request.**