Programming Project 1 Meeting Details

Meeting 1   Date: 10/03/2017

I.   Attendees

 Tony Zaturoski, Lindsay Chung, Anthony Oeum, Sean Lin

II.   Goals of meeting

- Introductory Meeting to get acquainted with others
- Review the scope of the project as a group
- Analyze and determine the best infrastructure option.
- Discuss any potential issues or risks associated with each infrastructure.

III.   Potential Topics

1. Project tasks accomplished:

    o   Calculated resource costs for both infrastructure options

    o   Identified possible issues with each option, (technical, resources, schedule, etc)

    o   Scheduled upcoming project tasks

2. Delegated tasks to accomplish by next team meeting (18/08/2016)

Signatures

Programming Project 1 Meeting Details

Meeting 2   Date: 16/03/2017

I.   Attendees

Lindsay Chung, Sean Lin

II.   Goals of meeting

- Review progress made on the report
- Discussed any issues that arose and ideas for upcoming project tasks
- Work on Project Charter, wireframes, mockups, user stories, GANTT chart.

III.   Potential Topics

1. Project tasks accomplished:

    o User Stories, Mockups, Wireframes and WBS completed

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3. Delegated tasks to accomplish by next team meeting (17/08/2016)

 IV.   Additional Notes

Informal meeting conducted on Facebook group chat
Anthony Oeum and Tony Zaturoski was late to the meeting

Signatures