

Meeting Minutes

Meeting with team

Meeting Agenda: Weekly Monday Stand-up

Meeting minutes: 30 minutes

Meeting Details

Date:	08/08/2022
Venue:	Microsoft Teams
Attendees:	Daniel Gao Rico Wu Wyatt Jenkins Nelson Ngo Lucas Bui
Apologies:	N/A

Purpose Of Meeting:

Determine the definition of Done and review the progress of our user stories

Information / Decisions

No.	Item
	Current Definition of Done for sprint 0 – the Acceptance Criteria has been created
	Start Thinking about story points for your user stories
	Start thinking about wireframe's ideas
	https://scrumpoker.online/ To be used for our Wednesday in-class stand-up to evaluate our story points

Action Items

No.	Item	Who	By
	Think about your user stories and the appropriate story point allocation	All	10/08/22

	Get the DoD completed for all user stories if not already finished	All	10/08/22