

Meeting Minutes

Meeting with the team

Meeting Agenda: Sprint 0 Planning

Meeting minutes: 45 minutes

Meeting Details

Date:	05/08/2022
Venue:	Microsoft Teams
Attendees:	Daniel Gao Rico Wu Wyatt Jenkins Nelson Ngo Lucas Bui
Apologies:	N/A

Purpose Of Meeting:

In this sprint planning meeting, we will create the required user stories and for our application's main features as well as provide story point estimations. We will also discuss the work that will be committed to this sprint.

Information / Decisions

No.	Item
	Definition of Done will be completed during Monday Stand-up
	Delegation of User Stories

Action Items

No.	Item	Who	By
1	Complete User Stories + Acceptance Criteria	All	Monday 8th Aug
	Registration User Stories + User Management	Nelson	Monday 8th

	Stories		Aug
	Patient Dashboard Stories	Daniel + Lucas	Monday 8th Aug
	Doctor Dashboard Stories	Rico + Wyatt	Monday 8th Aug
	Notification System Stories	Wyatt	Monday 8th Aug
	Online Booking System Stories	Lucas	Monday 8th Aug