

Sprint Retro Notes

Team: G2

Sprint: 0

Date: 15/08/2022

Attended: Kelvin Tran, Runhui Zhou, Oliver Guzowski, Ashleigh Mildern, Aishwarya Singh

Scrum Master: Ashleigh Mildern

Product Owner: Monisha Viswanathan

Development team: Kelvin Tran, Runhui Zhou, Oliver Guzowski, Aishwarya Singh

1. Things That Went Well

- Everyone finished the tasks before deadline
- Good communications, daily checks on communication tool and face to face meetings where everyone made an effort
- Writing user stories
- Distributing workload equally
- Meeting the deadlines through setting priorities

2. Things That Could Have Gone Better

- A few meetings were cancelled initially since it was hard for us to decide on a time that suited everyone. However we were able to solve this barrier through good communication and setting a meeting time that suited everyone
- Meetings with the tutor could have been prepared better and in order to fix this issue we hosted weekly meetings before the tute session to discuss everything required in the upcoming tute.
- We could have started the tasks earlier however it was hard to finalise the first private meeting due to everyone's heavy schedules. However as soon as we hosted our first private meeting we were able to divide the tasks and make a quick start on them.

- Allocation of tasks were originally hard to distribute since we were not familiar with each other's skills, however communicating with each other and discussing our skills lead to an equal distribution of tasks.

3. Things That Surprised Us

We were surprised with how fast we got used to the Jira functionality (user story description, sorting them into epics, DoD checklist).

Another thing that surprised us was how we were able to quickly understand each other's strengths and weaknesses and distribute the workload evenly.

4. Lessons Learned

- We learnt that we need to schedule the meetings much efficiently and effectively in future, with a time that suits everyone.
- We learnt that going over tasks in depth in meetings is an important aspect required to improve clarity amongst team members

5. Final Thoughts

It was a good effort from everyone's side, we are all happy with the work we accomplished and contributed towards.