

Timeframe

<u>Name</u>	<u>Position</u>	<u>Weeks 1-6</u>	<u>Week 7</u>	<u>Week 8</u>	<u>Week 9</u>	<u>Week 10</u>
Pete	Cyber Security Manager	Formation of Project.	Oversee the start of development, start making notes.	Research current threats and update logs.	Develop secure use of payment system, secure notification system.	Update user's data to be encrypted on servers, continually review.
Laura	Backend Developer	Formation of Project.	The start of the backend development of app begins with initial endpoints	Documentation of the design of the API and database.	Backend test script written to verify all endpoints are working.	Implementation of the API using Objective C, Java, Kotlin, and Swift as per platform.
Alicia	UI Designer	Formation of Project.	Sketchup and wireframe drawings	Develop style guide and template	Create Mock-ups design template and renderings	Testing the drawings and designs - collect feedback

Scott	Project Manager	Formation of Project.	Project Analysis & Design of scope document	Identifying gap in Scope and risks that may cause a missed deadline with testing and build teams	Stake holder management for project status milestones	Managing external stakeholder timelines to ensure project is on time. Such as AWS checking that servers are ready for deployments
Symeon Sabina	Technical Support Specialist	Formation of Project.	Installation and configuration of hardware systems.	Evaluation of instalments and the workload of the computer system.	Implementation of software and programs	Ensuring hardware and software systems are working together and able to perform to the project's capacity

	<u>Week 11</u>	<u>Week 12</u>	<u>Week 13</u>	<u>Week 14</u>	<u>Week 15</u>
Pete	Encrypt current code, continually update.	Review log in procedure, always look to improve on authentication.	Review results of test from Backend Development, analyse.	Apply bug fixes, update where needed.	More testing and continuous improvement.
Laura	Perform tests for finding and fixing bugs.	Finalizing database development, potential continuation of bug fixing.	Deploy beta to a dedicated host.	Feedback.	Bug fixes from feedback and further testing commences.
Alicia	Collaborate with Developer and team to implement template design	Implement any suggested improvements prior to release	Deploy in collaboration with developer and team	Feedback - process and update with fixes	Further planning and design for improvements for next release and future updates.

Scott	Costs value analysis ensuring tracking on budget. Checking invoices Vs original quoted prices. Also identify any Scope creep within the project.	Working with the development teams to ensure smooth roll out and testing has been completed as per week 8, 9 & 10	Post launch product review to ensure we have covered all project items and the product launch was a success. Possible customer check in depending on time frame to get feedback on the functionality of the product since launch.	Full cost analysis of project hours and return on investment for external providers, checking if it would have been beneficial if we had taken any items inhouse.	Post implementation review of the project. Reporting back to key stake holders such as the investment group if the project has been delivered on budget and within the allocated 15-week time frame.
Symeon Sabina	First stress tests on all computer systems and evaluation of any bugs/issues/enhancements that can be made	Collaboration and feedback with all members of the project, further improvements can be made in this week	Perform final stress test at a projected maximum workload	Final bug fixing and implementation of any last-minute features. Hardware can be replaced or upgraded if it does not meet the project's capacity	Troubleshooting steps solidified for future users and their concerns. Any issues that arise from this week onwards will be handled carefully with collaboration between all roles of the project.