# **MINUTES FOR CONQUERORS' TEAM MEETING #5**

**Date:** Monday 8 November 2021

<u>Time Started:</u> 7.15pm <u>Time Ended:</u> 7.47pm

**Note:** Sharif unable to attend due to previous commitments

## **Meeting Link:**

#### https://rmiteduau-

my.sharepoint.com/:v:/g/personal/s3924819\_student\_rmit\_edu\_au/ERJMjBjVFl1KiUwZnTOC6VQBZuFj\_JC-a1\_gkrbCvPxjVw

#### **Members:**

- Cristopher Inostroza
- Michael Sy
- Nicole Attard

- Sharif Ayazi
- Steven Pigatto
- Theodore Haluska lii

#### **Action Items:**

### 1. Report writing

- This week everyone to focus on incomplete sections as Cris works on chatbot
  - Add dot points to each section for now
  - Plans + progress = how we started and what we've done to create chatbot
  - Roles = pick 4 from list but discuss all roles involved in creating a chatbot
    - Each person to note in Teams chat or in a comment on shared Assessment 3 document which position description they are working on
- By Friday 12/11 complete Team Profile + overview sections
  - Team profile section almost complete
    - Nicole to add career plan
    - Career plans may need more information from each personwhere do we want to go and how do we get there? Different positions and role as we progress on career path
    - Need to compare and contrast career plans for each person
  - Overview = similar to draft script (topic/motivation/landscape)

- Chatbot project may need to include code for chatbot onto Appendix / GitHub pages
  - Attach coding files and put link to those files onto the website (project file) - artifact?
  - Hosting/Embedding Issues
    - May be difficult to host on GitHub pages
    - Cris currently attempting to host on AWS cloud server
    - Create link from chatbot to website to attach chatbot to.