

## **AGENDA FOR CONQUERORS' TEAM MEETING #8**

**Date:** Monday 15 November 2021

**Time:** 7.00pm

### **Members:**

- Cristopher Inostroza
- Michael Sy
- Nicole Attard
- Sharif Ayazi
- Steven Pigatto
- Theodore Haluska Iii

### **Agenda Details:**

1. Run through minutes from previous meeting  
Time: Approximately 2 minutes
2. Issues/Questions  
Time: Approximately 3 minutes
3. Update on Chatbot (Artifact)  
Time: Approximately 15 minutes
  - Hosting / server issues
  - Artifact to be presented?
4. Report sections to be completed  
Time: Approximately 10 minutes
  - Sections to complete:
    - Detailed description - entire section
5. Presentation  
Time: Approximately 5 minutes
  - Voice over / recording presentation - how do we record?
  - Need to upload to YouTube