

Team Contract

Team Name: Group 1: Navaratnasingam Arunanthy, Simon Miller, Umar Khan, Richard Gracia

<p>GOALS: What are our team goals for this project? What do we want to accomplish? What skills do we want to develop or refine?</p>
<p>Complete the Network and Information Security Management module during the current semester, each member achieving Merit (60 – 69%) or above.</p> <p>At the end of this module, we would like to be equipped with more network security tools in our “Tool-Box” to identify and assess various security vulnerabilities. In addition, we also want to improve our project management and problem-solving skills.</p> <p>Application of network security tools such as network vulnerability scanners and security assessment principles are skills we would like to develop and refine to the next level.</p>
<p>EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.?</p>
<p>Each member will make an effort to be available for meetings and contribute fully to our ability. We will communicate on a periodic basis, at least weekly, via Discord and arrange meeting based on the project and assignment. Each member will actively participate in the chat and meetings and provides effective feedback.</p> <p>We will make every effort to deliver the work to meet the University of Essex standards and align with industry practices.</p>
<p>POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations, such as preparatory tasks, generating ideas, evaluating outcomes?</p>
<p>Active participation in the meetings; Effective contribution to the assignments/projects.</p> <p>Use the tools such as Google Docs and Discord to communicate and share ideas effectively within the team.</p>
<p>ROLES: Which roles do we need in this project and how do we allocate them? Will there be a project lead? Is there a need to rotate roles?</p>

Each of us will have different roles based on the engagement/assignment/project. Assignment's magnitude, complexity, topics, etc., will be considered to decide the roles and responsibilities.

CONSEQUENCES: How will we address non-performance regarding these goals, expectations, policies and procedures? How do we resolve disagreements?

A free, open, and appropriate expression of ideas at all times is critical for effective teamwork. Each of us will take responsibility to communicate their ideas, thoughts, concerns, etc.

Any disagreement or non-compliance situation will be addressed collaboratively within the team.

By signing this contract, we confirm that:

- we have participated in formulating these goals, expectations, roles, procedures, and consequences as stated in this contract.
- we agree to abide by the contents of this contract

Simon Miller May 17th, 2021

Team member name and date

Team member name and date

Team member name and date

Team member name and date

Team member name and date