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HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

SCHOOL

FILE TITLE/NUMBER/VOLUME

WIBREN, Lee H.

INCLUSIVE DATES: 11 SEPT 1950 - 12 JAN 1978

CUSTODIAL UNIT/LOCATION: Office of Personnel

PSOM: 5E 12

DELETIONS, IF ANY:

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INTERNAL USE ONLY

12 January 1978

MEMORANDUM FOR: Lee H. Wigren
VIA : Head of Career Service
FROM : B. DeFelice
Acting Director of Personnel
SUBJECT : Retirement Planning

1. In order to assist employees in planning for their eventual retirement, it is the practice of the Agency to inform each employee, well in advance of retirement, of the services the Agency provides for retirement planning.

2. The prospect of retirement deserves serious thought and careful planning so that you may make the transition to the next phase of life with purpose and confidence. To assist you in this regard, the Agency offers various resources which are attuned to the needs of prospective retirees. You will, in the future, be invited by a Retirement Counselor to an individual pre-retirement counseling session, or more than one if you wish. This phase of retirement planning will be tailored solely to your own particular situation and circumstances and will be within the context of the retirement system under which you will retire. The individual counseling sessions are intended to give you a wide range of information on such matters as estimates of your annuity, survivor benefits, life and health insurance, Social Security, taxes, and assistance in obtaining other employment. In addition, you will be invited to attend a Retirement Information Seminar that will be offered in the autumn of 1978.

3. Experience has amply demonstrated that advance preparation eases the transition to retirement. I recommend, strongly, that you avail yourself of the services the Agency offers you in planning your own retirement.

B. DeFelice
B. DeFelice

INTERNAL USE ONLY

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(When Filled In)

| REQUEST FOR PERSONNEL ACTION | | | | | | | | DATE PREPARED | | | | | | | |
|--------------------------------------------------------------------------------------------------------|--|-----------------------------|--|------------------------------------|--|----------------------------------------------------------------------|--------------------|-------------------------------------------------|-------------------|-----------------------------------------|----------------------------------|------------------------|--|--------------------------|--|
| 1. SERIAL NUMBER | | 2. NAME (Last-First-Middle) | | | | | | 19 AUGUST 1976 | | | | | | | |
| 006198 ✓ | | WIGREN, LEE H. ✓ | | | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT | | | | | | | | 4. EFFECTIVE DATE REQUESTED | | | | | | | |
| | | | | | | | | MONTH | DAY | YEAR | | | | | |
| | | | | | | | | 08 | 29 | 76 | | | | | |
| 6. FUNDS | | | | | | | | 7. PAY AND NSCA | | | | | | | |
| V TO V | | | | | | | | V TO CP | | | | | | | |
| CP TO V | | | | | | | | CP TO CP | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DDO/CT STAFF ✓ RESEARCH AND ANALYSIS GROUP OFFICE OF THE CHIEF | | | | | | | | 10. LOCATION OF OFFICIAL STATION WASH., D.C. | | | | | | | |
| 11. POSITION TITLE OPERATIONS OFFICER SAS (14) | | | | | | | | 12. POSITION NUMBER EQ15 | | 13. CAREER SERVICE DESIGNATION DAA ✓ | | | | | |
| 14. CLASSIFICATION SCHEME (GS, E.O., etc.) GS | | | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 14 5 | | 17. SALARY OR RATE \$ 30,441 | | | | | | | |
| 18. REMARKS FROM: CIS EQ27 | | | | | | | | | | | | | | | |
| 18A. SIGNATURE OF APPROVING OFFICER M. D. McCallum, C/CI/SG | | | | DATE SIGNED 08/23/76 | | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER CRAIG K. Seale | | | | DATE SIGNED 8/24/76 | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | | | |
| 19. ACTION CODE | | 20. EMPLOY. CODE | | 21. OFFICE CODING | | 22. STATION CODE | 23. INTEGRITY CODE | 24. MOLES CODE | 25. DATE OF BIRTH | 26. DAY OF GRADE | 27. DATE OF LES | | | | |
| CODE | | CODE | | CODE | | CODE | CODE | CODE | MO. DA. YR. | MO. DA. YR. | MO. DA. YR. | | | | |
| 37 16 | | 3.361 | | C 18 | | 75C13 | | | 1/12/1933 | | | | | | |
| 20. RETIREMENT | | 21. SPECIAL REFERENCE | | 22. RETIREMENT DATA | | 23. SEPARATION DATA CODE | | 24. CORRECTION/CANCELLATION DATA TYPE | | 25. SECURITY REQ. BD | | | | | |
| MO. DA. YR. | | | | CODE | | CODE | | MO. DA. YR. | | 34. SEL | | | | | |
| 35. VET. PREFERENCE | | 36. SEAS. COMP. DATE | | 37. LONG COMP. DATE | | 38. CARRIER CATEGORY | | 39. FED/STATE/HEALTH INSURANCE | | 40. SOCIAL SECURITY NO | | | | | |
| CODE | | MO. DA. YR. | | MO. DA. YR. | | CODE | | CODE | | | | | | | |
| 0-00 1-1 PT 2-10 PT | | | | | | CAR:RESV PROV:TEMP | | 0-WAIVER 1-BEG 2-REC/OPT 3-INELIGIBLE | | | | | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE | | | | | | | | | | | 42. LEAVE CAT CODE | 43. FED/STATE TAX DATA | | 44. STATE TAX DATA | |
| | | | | | | | | | | | | FORM EXECUTED CODE | | MO. TAX EXEMPTIONS | |
| | | | | | | | | | | | 1-TES 2-BO | 1-TES 2-BO | | 1-TES 2-BO | |
| 45. POSITION CONTROL CERTIFICATION 8-1 100 1010 Bl 3-25-76 | | | | | | | | | | | 46. G-P APPROVAL V. Lee H. T. | | | DATE APPROVED 8/24/76 | |
| FORM 1152 USE PREVIOUS EDITION 0-72 | | | | | | | | | | | E-2, IMPDET CL. BY: 007622 | | | (4) | |

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(If less filled in)

| REQUEST FOR PERSONNEL ACTION | | | | | | | | DATE PREPARED 23 MARCH 1976 | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------------------------------|--------------------------------------------|-----------------------------------------------------------|-------------------------------------------------------|---------------------------------|--|
| 1. SERIAL NUMBER 006198 | 2. NAME (Last-First-Middle) WIGREN, LEE H. | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION PROMOTION | | | | | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 03 28 76 | 5. CATEGORY OF EMPLOYMENT REGULAR | | |
| 6. FUNDS  XX | V TO V CP TO V | <input checked="" type="checkbox"/> | | V TO CP CP TO CP | | | | 7. PAY AND GRADE 6227-0171 0002 | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | | |
| 9. ORGANIZATIONAL DESIGNATIONS DBO/CI STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH | | | | | | | | 10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C. | | | |
| 11. POSITION TITLE OPS OPERATIONS OFFICER CH (15) | | | | | | | | 12. POSITION NUMBER EQ27 | 13. CAREER SERVICE DESIGNATION DAA | | |
| 14. CLASSIFICATION SCHEDULE (GS, E.B., etc.) GS | | | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 14 5 | | 17. SALARY OR RATE \$ 30,441 | | | |
| 18. REMARKS <i>From GS-13/8</i> | | | | | | | | | | | |
| 19. SIGNATURE OF REQUESTING OFFICIAL <i>M. D. McCallum</i> M. D. McCALLUM, C/CI/SG | | | | 20. DATE SIGNED 03/24/76 | | 21. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>Craig S. Schmidt</i> CMO/13 | | | | 22. DATE SIGNED 4 March 1976 | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 23. ACTION CODE 22 10 | 24. OFFICE CODING NUMERIC ALPHABETIC 31500 CLS | 25. STATION CODE CODE | 26. INTEGRIE CODE CODE | 27. MOBILITY CODE CODE | 28. DATE OF BIRTH MO. DA. YE. 1 13 01 23 | 29. DATE OF GRADE MO. DA. YE. 02 28 76 | 30. DATE OF LES MO. DA. YE. 03 28 76 | | | | |
| 29. RITE EXPIRES MO. DA. YE. | 30. SPECIAL REFERENCE 1-CSC 2-DRGM 3-FICA 4-NONE | 31. RETIREMENT DATA CODE | 32. SEPARATION DATA CODE TYPE | 33. COMMISSION/DEMOTILATION DATA CODE | 34. SECURITY BIO. NO EOD DATA | 35. SECURITY BIO. NO EOD DATA | 36. SEC. SERV. DATA CODE | | | | |
| 35. VET PREFERENCE CODE 0-NO 1-1 PT 2-10 PT | 36. SERV. COMP. DATE MO. DA. YE. | 37. LONG COMP. DATE MO. DA. YE. | 38. CAREER CATEGORY CAB/BSR PROV/TEMP | 39. MEDICAL HEALTH INSURANCE CODE 0-MEDIVIS 1-BIL 2-PRO/OPT 3-INELIGIBLE | 40. SOCIAL SECURITY NO | | | | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | 42. LEAVE CAT CODE | 43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO | 44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO | | | | | | | | |
| 45. POSITION CONTROL CERTIFICATION <i>O.K. 3/25/76</i> | 46. O.P. APPROVAL <i>Stan Wenz</i> | 47. DATE APPROVED 3/26/76 | | | | | | | | | |
| 14) FORM 1352 USE PREVIOUS EDITION | | | | | | | | | | E 2. IMPDET CL. BY: 007622 | |

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21 NOV 1965

MEMORANDUM FOR: John P. O'Reilly
Lee H. Wigren

SUBJECT : Letter of Commendation

We have just completed a high level, sensitive conference of considerable importance to both this Directorate and the Agency. You had the responsibility for virtually every aspect of its organization and administration. The planning and execution had to be done with comprehensive attention to detail without losing sight of our overall objectives. For weeks in advance and, particularly, during the conference itself you carried out your duties with energy, skill and competence which have reflected very creditably upon the Agency. You showed considerable tact and alertness in anticipating problems before they could arise. The close and cooperative relationship you established with the command and support personnel at the meeting site, and your obvious rapport with our various guests, also contributed to the efficient yet cordial environment in which the conference was conducted. You faced demanding and often complex responsibilities, and I commend you for your excellent performance in meeting them.

William E. Nelson

William E. Nelson
Deputy Director for Operations

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24 DEC

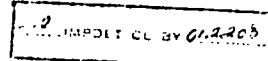
CI 535-75

MEMORANDUM FOR: Chairman, DDO Evaluation Boards
FROM : Chief, Counterintelligence Staff
SUBJECT : Promotion Recommendation for Lee H. Wigren

1. I recommend that Lee H. Wigren be promoted from GS-13 to GS-14. Mr. Wigren has been in grade since May 1962 and is now a GS-13, Step 8. He currently occupies a GS-15, Operations Officer, Branch Chief position.

2. Mr. Wigren was born 1 December 1923. He received a BA degree in Russian Studies from Yale University in 1947 and an MA degree in History from Harvard University in 1950. He entered on duty with CIA as a GS-06 clerk in March 1951. He subsequently attained professional status as an Intelligence Officer in 1952 and since that time has served variously as Intelligence Officer, Area Operations Officer, Biographics Officer, Instructor, and Operations Officer in DIV/D, Europe Division, SE Division, OTR, and since 1968 the Counterintelligence Staff.

3. Most of Mr. Wigren's career has involved CE and CI matters. He has been primarily concerned with various aspects of the Counterintelligence research and analysis activity of SE Division and, since 1968, the Counterintelligence Staff. In the course of his various assignments, he has developed a broad and deep substantive knowledge of the Soviet intelligence and security organs and their activities which has made him one of our more knowledgeable and effective CI analysts. He is careful and thorough in his research, he writes well, and he has an established reputation within and without CIA as an interesting and effective lecturer concerning counter-intelligence matters. His career record reflects a consistently professional performance of above-average quality in his various CIA assignments. Additionally, that record is documented by several letters of appreciation from other US Government agencies and foreign liaison services for the highly professional assistance provided them by Mr. Wigren in the counter-intelligence field.



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4. Mr. Wigren is currently Chief of the External Research Branch of the CI Research and Analysis Group. He is performing the duties and responsibilities of this GS-15 position in a satisfactory manner. He manages the complex activities of six staff officers and nine contract personnel associated with this Branch and is responsible for the several research programs in which they are involved. He strives to direct and combine the best talents of the personnel under his supervision toward the achievement of his Branch's objectives while remaining sensitive to the personal and career interests of his employees. He is especially effective in dealing with the several contract personnel (including former defectors) under his supervision who, because of their professional status and diverse ethnic backgrounds, sometimes require especially understanding treatment.

5. In summary, Mr. Wigren is effectively and satisfactorily performing the duties of a GS-15 Branch Chief in a position which requires specialized substantive knowledge and the ability to manage activities and supervise personnel. I believe that his demonstrated ability in this position and his sustained record of job performance at an above-average level since his last promotion clearly merit his promotion to GS-14 at this time.

Guaray
George T. Kalaris
Chief
Counterintelligence Staff

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(Form 1000, Edition 1a)

| REQUEST FOR PERSONNEL ACTION | | | | | | DATE PREPARED | | |
|-----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------------------|----------------------------------|--------------------------------|
| 1. SERIAL NUMBER | 2. NAME (Last-Middle) | | | | | 28 NOVEMBER 1975 | | |
| 006198 | WIGREN, LEE H. | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION DELEGATION OF NSCA | | | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 11 28 75 | | |
| 6. RUMS | XX | V TO V | V TO CP | 7. PAY AND GRADE 6227-0170 0002 | | 8. CATEGORY OF EMPLOYMENT REGULAR | | |
| 9. ORGANIZATIONAL DESIGNATIONS CIS DDO/C/STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH | | | | | | 10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C. | | |
| 11. POSITION TITLE OPS OPERATIONS OFFICER CH (15) | | | | | | 12. POSITION NUMBER EQ27 | | |
| 14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS | | | | | | 13. CAREER SERVICE DESIGNATION DAA | | |
| 15. OCCUPATIONAL SERIES 0136.01 | | | | | | 16. GRADE AND STEP 13 8 | | |
| | | | | | | 17. SALARY OR RATE \$ 28,254 | | |
| 18. REMARKS | | | | | | | | |
| 19. SIGNATURE OF REQUESTING OFFICIAL M.D. MCCALLUM, C/CM/SG | | | DATE SIGNED 11/28/75 | 20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER CMC/13 [Signature] | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | DATE SIGNED 28/11/75 | | |
| 21. ACTION CODE 37 | 20. EMPLOY CODE 10 | 21. OFFICE CODING 31500 | 22. STATION CODE C15 72013 | 23. INTEGRATE CODE | 24. MOS/PS CODE | 25. DATE OF BIRTH 12 01 23 | 26. DATE OF GRADE MO. DA. YR. | 27. DATE OF LES MO. DA. YR. |
| 28. RTE EXPIRES MO. DA. YR. | 29. SPECIAL REFERENCE 1-CIV 2-ORG 3-FICA 4-NONE | 30. RETIREMENT DATA CODE | 31. SEPARATION DATA CODE | 32. SEPARATION CANCELLATION DATA TYPE | MO. DA. YR. | | 33. SECURITY REQ. BD | 34. SEX |
| 35. VET PREFERENCE CODE | 36. SERV COMP DATE 0-0000 1-1 PT. 2-10 PT. | 37. LONG COMP DATE MO. DA. YR. | 38. CAREER CATEGORY CAT. RSP PROF. TEMP | 39. FED-1 -HEALTH INSURANCE CODE 1-WAIVED 2-BUS 3-INELIGIBLE | 40. HEALTH INS. CODE CODE | 41. SOCIAL SECURITY BD CODE | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE | 42. LEAVE CAT. 0-NO PREVIOUS SERVICE 1-BEAT IN SERVICE 2-BEAT IN SERVICE (LESS THAN 3 YEARS) 3-BEAT IN SERVICE (MORE THAN 3 YEARS) | 43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO | 44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO | 45. POSITION CONTROL CERTIFICATION 12-2-75 | 46. APPROVAL DATE APPROVED 03 DEC 1975 [Signature] [Signature] 12/2/75 | | | |
| 47. USE PREVIOUS EDITION 1-72 1152 | | | | | | E-2. IMPDET CL. BY: 007632 | | |

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| REQUEST FOR PERSONNEL ACTION | | | | | | DATE PREPARED 15 SEPTEMBER 1975 | | |
|--------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------------------------------------------------|--------------------------------------------------|-------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
| 1. SERIAL NUMBER 006198 | 2. NAME (Last-First-Middle) WIGREN, LEE H. | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND CANCELLATION OF NSCA | | | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 09 15 75 | 5. CATEGORY OF EMPLOYMENT REGULAR | |
| 6. FUNDS XX | V TO V | | | V TO CF | | 7. PAY AND NSCA 6227-0170 0000 | 8. LEGAL AUTHORITY (Completed by Office of Personnel) DDO/C1 STAFF RESEARCH & ANALYSIS GROUP EXTERNAL RESEARCH BRANCH | |
| 9. ORGANIZATIONAL DESIGNATIONS DDO/C1 STAFF RESEARCH & ANALYSIS GROUP EXTERNAL RESEARCH BRANCH | | | | | | 10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C. | | |
| 11. POSITION TITLE OPS INTELLIGENCE OFFICER CH (15) | | | | | | 12. POSITION NUMBER EQ27 | 13. CAREER SERVICE DESIGNATION DAA | |
| 14. CLASSIFICATION SCHEDULE (GS, E.R., etc.) GS | | | 15. OCCUPATIONAL SERIES 0136.01 | 16. GRADE AND STEP 13 8 | 17. SALARY OR RATE \$ 20,905 | | | |
| 18. REMARKS | | | | | | | | |
| 18A. SIGNATURE OF REQUESTING OFFICIAL M.D. McCALLUM, C/C1/SG | | | | DATE SIGNED 09/15/75 | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER CMG/13 | | DATE SIGNED 17/1/75 | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | |
| 19. ACTION CODE 37 10 | 20. EMPLOY CODE 31500C10 75017 | 21. OFFICE CODING NUMERIC ALPHABETIC | 22. STATION CODE CODE | 23. INTEGEE CODE CODE | 24. RIFTS CODE | 25. DATE OF BIRTH 120123 | 26. DATE OF GRADE MO. DA. YR. | 27. DATE OF LEI MO. DA. YR. |
| 28. DATE EXPIRES MO. DA. YR. | 29. SPECIAL REFERENCE 1-TSC 2-ORG 3-TICA 4-NONE | 30. RETIREMENT DATA CODE | 31. SEPARATION DATA CODE CODE | 32. CORRECTION CANCELLATION DATA TYPE | 33. SECURITY REG. NO. EOD DATA | 34. SEX CODE | | |
| 35. VET PREFERENCE CODE | 36. SEV. COMP. DATE MO. DA. YR. | 37. LONG. COMP. DATE MO. DA. YR. | 38. CAPTAIN CATEGORY CAP/REV PROV/TEMP | 39. FEGI/HEALTH DISABILITY CODE | 40. SOCIAL SECURITY NO. CODE | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE | 42. LEAVE CAT CODE | 43. FEDERAL TAX DATA FORM EXECUTED | 44. STATE TAX DATA FORM EXECUTED | 45. O.P. APPROVAL 9-18-75 | 46. DATE APPROVED 03 OCT 1975 | | | |
| E.O. 11152 USE PREVIOUS EDITION SECRET | | | | | | E-2. IMPDET CL. BY: 007622 (4) | | |



CONFIDENTIAL

DO/D 24-1-150

DEPARTMENT OF DEFENSE
 DEFENSE INTELLIGENCE SCHOOL
 NAVAL DISTRICT WASHINGTON
 WASHINGTON, D.C. 20374
 OFFICE OF THE COMMANDANT

C-2037/IS-2

25 JAN 1974

Mr. William E. Nelson
 Deputy Director for Operations
 Central Intelligence Agency
 Washington, D.C. 20505

Dear Mr. Nelson:

(C) It is a distinct pleasure for me to express my sincere appreciation to Messrs. Raymond Rocca, William Decker, William Donnelly, John Bogart, Joseph Flaherty, Lee Wigren, Robert Thomas and Paul Johnson, all members of your staff, for their outstanding participation and support of our new "Soviet Intelligence Elective Seminar." This seminar provided an in-depth examination of the Soviet Intelligence and Security Services for twelve graduate degree candidates enrolled in the School's new Masters Degree Program in Strategic Intelligence.

(U) Each Agency participant displayed a thorough knowledge of the subject interlaced with personal experiences and analyses which made each presentation unique and extremely valuable for the seminar members. In addition to the participants' formal presentations, they also spent valuable time informally talking with individual members of the seminar and faculty. Our students and faculty were enthusiastic in their praise of all aspects for the program; and they especially appreciated the candid discussions of the problems Soviet intelligence poses both for the Agency and the Intelligence Community. Please convey to each participant our sincere thanks for his outstanding presentation and his interest in the School's Graduate Program.

(U) Your continued cooperation in assisting this School to educate students whose intelligence capabilities will be an asset to the Services and Intelligence Community is deeply appreciated.

Sincerely,

W. J. FURNAS
 Captain, USN
 Commandant

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Classified by IS-2
 EXEMPT FROM GENERAL DECLASSIFICATION
 SCHEDULE OF EXECUTIVE ORDER 11652
 EXEMPTION CATEGORY TWO (2)
 DECLASSIFY ON cannot be determined.....
 "Derivative information from material
 governed by CIA Regulation 10-29"

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(If form filled in)

| REQUEST FOR PERSONNEL ACTION | | | | | | | | DATE PREPARED | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------|-----------------------------------------------------------|-------------------------------------|------------------------------------------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------|----------------------------|
| 1. SERIAL NUMBER 53 006198 | 2. NAME (First-Last-Middle) WIGREN, LEE H. | | | | | | | 20 June 1968 | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 07 14 68 | | | 5. CATEGORY OF EMPLOYMENT REGULAR | | |
| 6. FUNDS  | X | V TO V | | V TO CP | | | 7. FINANCIAL ANALYSIS NO CHARGEABLE 90227-0170 | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | |
| 9. ORGANIZATIONAL DESIGNATIONS DPP/CI STAFF RESEARCH AND ANALYSIS GROUP | | | | 10. LOCATION OF OFFICIAL STATION WASH., D.C. | | | | | |
| 11. POSITION TITLE OPS OFFICER (14) | | | | 12. POSITION NUMBER 0213 | | 13. CAREER SERVICE DESIGNATION D | | | |
| 14. CLASSIFICATION SCHEDULE (GS, E.O., etc.) GS | | 15. OCCUPATIONAL SERIES 0136.01 | | 16. GRADE AND STEP 13 5 | | 17. SALARY OR RATE 5000-16329 | | | |
| 18. REMARKS FROM: DDS/OTR (Position No. 1238) CONCUR: <i>James D. Tracy</i> OTR/Personnel cc: Finance & Security SECURITY APPROVAL CERTIFIED BY FAS. SD/OS <i>6-24-68</i> <i>Lee 7-10 68</i> | | | | | | | | | |
| 18A. SIGNATURE OF REQUESTING OFFICIAL <i>Byron B. Daniels</i> | | | | DATE SIGNED 20 June 68 | | 18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>Paul M. Upton</i> | | | DATE SIGNED 27 JUN 1968 |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | |
| 19. ACTION CODE 37 | 20. EMPLOY CODE 10 | 21. OFFICE CODING 31200 C1 | 22. STATION CODE 75013 | 23. INTEGEE CODE 75013 | 24. MOLES CODE 1301RS | 25. DATE OF BIRTH MO. DA. YR. 1960 01 15 | 26. DATE OF GRADE MO. DA. YR. 1960 01 15 | 27. DATE OF LEI MO. DA. YR. 1960 01 15 | |
| 20. RTE EXPIRES MO. DA. YR. | 20. SPECIAL REFERENCE CODE 1-CEN 2-ORG 3-ICA 4-BOR | 30. RETIREMENT DATA CODE | 31. SEPARATION DATA CODE | 32. CORRECTION, CANCELLATION DATA TYPE | MO. DA. YR. 1960 01 15 | EOD DATA  | 33. SECURITY INFO NO. | 34. SER | |
| 35. VET PREFERENCE CODE 0-NO 1-1 PT 2-10 PT | 36. SERV COMP. DATE MO. DA. YR. | 37. LONG COMP. DATE MO. DA. YR. | 38. CAREER CATEGORY LAW ESTY PROF TEMP | 39. MEDICAL HEALTH INSURANCE CODE 0-WAIVER 1-TES | HEALTH INS. CODE | 40. SOCIAL SECURITY NO | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | 42. LEAVES (AT CODE | 43. FEDERAL TAX DATA FORM EXECUTED 1-TES 2-DO | 44. STATE TAX DATA FORM EXECUTED 1-TES 2-DO | 45. APPROVAL <i>Lee 7-10 68</i> | 46. DATE APPROVED <i>6-24-68</i> | | | | |
| 47. POSITION CONTROL CERTIFICATION From OTR OF 28-68-533 | | | | | | | | | |

FORM 1152 USE PREVIOUS EDITION
3-67

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GROUP I
EXEMPT FROM AUTOMATIC DOWNLOADING
AND DELIVERY/RETENTION

(4)

Executive Agency
22-1516

South African Police Headquarters,
Private Bag 94,
Pretoria.

17th March, 1967.

Mr. R. Helms,
Central Intelligence Agency,
WASHINGTON D.C.

Dear Mr. Helms,

During a recent conversation with one of my officers in connection with the visit of Mr. Henry Pinheiro and Mr. Leo Wigren, it suddenly dawned on me that although I had, at the time, requested both Mr. John Mortz and Monsieur Pinheiro and Wigren to convey my sincere thanks and good wishes to you - which I am sure they did - I had not yet written to you personally in connection with the matter.

Hank and Leo, as we affectionately remember them, proved themselves to be most worthy ambassadors of your country, as well as your service and I feel convinced that they left behind them a number of sincere new friends. They are both obviously experienced officers with a wide and thorough knowledge of their respective fields and we found their lectures highly instructive.

Fortunately, circumstances permitted the majority of my senior officers to attend the course in Pretoria and the lucid manner in which Hank and Leo delivered their lectures, brought us all under a new and deeper awareness of the vital role being played by the United States in the struggle against international communism, and for the very great need of unity and closer co-operation amongst the peoples of the free world if the communist onslaught is to be successfully withstood.

Please once again accept my sincere thanks for having made two such able and experienced officers as Hank and Leo available for the purpose of lecturing to us.

Kindest regards,
Sincerely,

H.J. Vanden Bergh
H.J. VANDEN BERGH.

----- Major-General.

/RVZ



DEPARTMENT OF THE ARMY
U. S. ARMY INTELLIGENCE SCHOOL
FORT HOLABIRD MARYLAND 21219

IN REPLY REFER TO:

15 March 1967

Mr. John H. Richardson
Director of Training
Central Intelligence Agency
Langley, Virginia 20505

Dear Mr. Richardson:

It is a pleasure to express the appreciation of the Staff and Faculty of the U. S. Army Intelligence School for the presentation by Mr. Lee A. Wigren, at Fort Holabird, on 8 March 1967, to personnel attending Class 67-SO-2 of the Senior Foreign Officer Intelligence Course.

Mr. Wigren's discussion of current trends in Soviet foreign policy was factual and timely. His examples of Soviet activity in the foreign policy sphere in Vietnam, the Middle East and Africa were of definite value to this class. The talk was highly interesting and was enthusiastically received.

Thank you for your continued cooperation in our guest speaker program. Would you please convey to Mr. Wigren the appreciation of the Staff and Faculty.

Sincerely,

RICHARD S. SMITH
Colonel, AIS
Commandant

S E C R E T
(When Filled In)

8 August 1966

MEMORANDUM FOR: Mr. Lee H. Wigren

THROUGH : Head of ~~CIS~~ Career Service

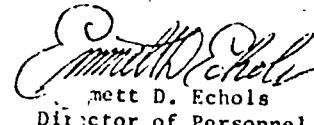
SUBJECT : Notification of Non-eligibility for Designation as a Participant in the CIA Retirement and Disability System

1. As you may know, we are in the process of reviewing the employment history and current career field of all employees in the Agency to identify those who are eligible for designation as a participant in the new CIA Retirement and Disability System. In this process, the initial review of each case is made by the individual's Career Service. If the Head of his Career Service nominates him for participation in the System, this nomination is reviewed by the CIA Retirement Board which recommends final action to me. However, if the Head of the Career Service advises that the employee does not meet the basic requirements of HR 20-50 for participation, I have accepted this finding without further review by the CIA Retirement Board. This practice has been adopted in the interest of expediting this screening process so that those employees who are eligible to participate in the System may be designated participants as soon as possible.

2. In your case, the Head of your Career Service has advised me that you do not meet the requirements of HR 20-50 for designation as a participant and I have accordingly made the formal determination required by the regulation that you are not eligible for designation. From a review of your record it appears that the decision of your Career Service was based upon the fact that you have 15 years or more of Agency service, but have not as yet performed 60 months of qualifying service as required by regulation. My determination that you are not eligible at this time for designation in no way affects your current status under the Civil Service Retirement System, nor does it preclude reconsideration of your eligibility to participate in the CIA System if you should meet the requirements for designation in the future.

3. Should you desire further information concerning the requirements for designation as a participant in the CIA Retirement System, I suggest that you read paragraph e of HR 20-50 and paragraph 5 of the Employee Bulletin dated 30 July 1965, entitled "Public Law 88-643, The Central Intelligence Agency Retirement Act of 1964 for Certain Employees."

4. It is always possible that the records upon which the determination made in your case may have been incomplete or inaccurate regarding your actual employment history with the Agency. If, after studying the materials cited above, you have questions regarding the determination that you are not eligible to participate in the CIA Retirement System, please feel free to contact officials of your Career Service. They are familiar with the details of your case and will gladly discuss them with you. In addition, you may wish to discuss your case with the CIA Retirement Staff located in Room 205, Magazine Building (extension 2847). If such discussions do not resolve any questions you have regarding your eligibility, you may request that your case be formally considered by the CIA Retirement Board. However, this request must be made within 30 days of the date of this memorandum.


 Emmett D. Echols
Director of Personnel

 GROUP 1
 Excluded from automatic
 downgrading and
 declassification

S E C R E T

| | |
|------------|---------------------------------------------|
| ORIGINAL | SERVICE CERTIFICATE DATE (Mo. Yr. Day - yr) |
| CORRECTION | |
| THIS DATE | SIGNATURE (Office of Personnel) |

171 CROWN BUREAU

CONFIDENTIAL

GROUP I
SCHOOL OF THEATRE
TRANSFORMATION

— 10 —

CONFIDENTIAL

GROUP I
SCHOOL OF THEATRE
TRANSFORMATION

SECRET

CONFIDENTIAL

REQUEST FOR PERSONNEL ACTION

DRAFT PREPARED

7 April 1965

| REQUEST FOR PERSONNEL ACTION | | | | | | | | DATE PREPARED | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------|------------------------------------|------------------|----------------------------------------------------|----------------------------------|-------------------------------------------------------|------------------|----------------------|--|
| SERIAL NUMBER | 2 NAME (Last-First-Middle) | | | | | | | 7 April 1965 | | | |
| 006198 | WIGREN, Lee H. | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION Reassignment | | | | | | | | 4. EFFECTIVE DATE REQUESTED | | | |
| | | | | | | | | MONTH | DAY | YEAR | |
| | | | | | | | | 6 | 15 | 65 | |
| | | | | | | | | 5. COS CENTER NO. CHARGE AREA | | | |
| | | | | | | | | 5275-2500 | | | |
| 6. FUNDS | | | | | | | | 7. CATEGORY OF EMPLOYMENT | | | |
| <input checked="" type="checkbox"/> | | V TO V | | | V TO CP | | | Regular | | | |
| | | CP TO V | | | CP TO CP | | | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | | | | | 10. LOCATION OF OFFICIAL STATION | | | |
| DDS/OTR School of International Communism Faculty | | | | | | | | Washington, D. C. | | | |
| 11. POSITION TITLE Instructor Intel | | | | | | | | 12. POSITION NUMBER | | | |
| 14. CLASSIFICATION SCHEDULE (GS, I.B., etc.) GS | | | | 13. OCCUPATIONAL SERIES 1712.31 | | 15. GRADE AND STEP 13 X 3 | | 16. CAREER SERVICE DESIGNATION D | | | |
| | | | | | | | | 17. SALARY OR RATE \$12915 | | | |
| 18. REMARKS Security Approval Granted by Pers. S3/CS <i>4/14/65</i> Vice Henry Samoriski <i>Rec 4/21/65</i> <i>CONCUR: J. H. Fliffey 4/20/65</i> <i>CSPO/B</i> | | | | | | | | | | | |
| CONCUR: <i>J. H. Fliffey</i> SR Personnel <i>4/19/65</i> | | | | | | | | | | | |
| CONCUR: <i>J. H. Fliffey</i> CC forwarded to Payroll; 1 cc forwarded to Security | | | | | | | | | | | |
| 19A. SIGNATURE OF REQUESTING OFFICIAL | | | | DATE SIGNED | | 19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER | | | | DATE SIGNED | |
| | | | | | | <i>Matthew Baird, Director of Trng.</i> | | | | <i>REC'D 4/21/65</i> | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 19. ACTION CODE | 20. EMPLOY. CODE | 21. OFFICE CODING | | 22. STATION CODE | 23. INTENES CODE | 24. MOONIS CODE | 25. DATE OF BIRTH | 26. DATE OF GRADE | 27. DATE OF LES | | |
| 37 | 11 | 175011 | | 671 | 4561 | 1 | 1961/12/23 | | | | |
| 28. HIRE EXPIRES | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | 32. CORRECTION CANCELLATION DATA | | | | |
| MO. DA. YR. | | 1-CSC 3-FICA 5-NONE | | CODE | | YRS | MO. DA. YR. | MO. DA. YR. | MO. DA. YR. | | |
| 33. VET. PREFERENCE | | 34. SERV. COMP. DATE | | 35. LONG COMP. DATE | | 36. CAREER CATEGORY | 37. FEGL HEALTH INSURANCE | 38. SOCIAL SECURITY NO | | | |
| CODE | 0-NONE 1-10 PT. 2-10 PT. | MO. DA. YR. | MO. DA. YR. | MO. DA. YR. | MO. DA. YR. | CODE | 0-WAIVER 1-TES | CODE | STATE TAX DATA | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | | | | 42. LEAVE CAT CODE | | 43. FEDERAL TAX DATA | 44. STATE TAX DATA | | | | |
| CODE | G-NO PREVIOUS SERVICE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 2 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS) | | | | | FORM EXECUTED CODE 1-115 2-110 | NO. TAX EXEMPTIONS | FORM EXECUTED CODE 1-115 2-110 | STATE TAX EXEMPT | | |
| 45. POSITION CONTROL CERTIFICATION | | | | | | | | | | | |
| O.P. APPROVAL | | | | | | | | | | | |
| DATE APPROVED <i>SR 21 May 1965</i> <i>A. Burns G</i> <i>4-21-65</i> | | | | | | | | | | | |

11
8-83

11 REVIEW EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC BONNTEGRADING
AND DECLASSIFICATION

SECRET

Form Filled In

DATE PREPARED

9 May 1962

| REQUEST FOR PERSONNEL ACTION | | | | | | | | | | | | | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------|----------------------------------------------------------|---------------------------------------------------------------------|--------------------------------------|------------------------------------|--|---------|--|--|--|---------|--|----------|--|-------------------------------------------------|----------------------------------------------------------|--|
| 1. SERIAL NUMBER X6198 | 2. NAME (Last-First-Middle) WIGREN, LEE H. | | | | | | | | | | | | | | | | | |
| 3. SIGNATURE OF PERSONNEL ACTION Promotion | | | | 4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 05 13 62 | 5. CATEGORY OF EMPLOYMENT Regular | | | | | | | | | | | | | |
| <table border="1"> <tr> <td>6. RANK OFICER</td> <td>X</td> <td>V TO V</td> <td></td> <td>V TO CF</td> <td></td> </tr> <tr> <td></td> <td></td> <td>OF TO V</td> <td></td> <td>OF TO CF</td> <td></td> </tr> </table> | | | | 6. RANK OFICER | X | V TO V | | V TO CF | | | | OF TO V | | OF TO CF | | 7. COST CENTER NO. CHARGEABLE 2234 1000 1000 | 8. LEGAL AUTHORITY (Completed by Office of Personnel) | |
| 6. RANK OFICER | X | V TO V | | V TO CF | | | | | | | | | | | | | | |
| | | OF TO V | | OF TO CF | | | | | | | | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS DPP/SR Chief, Operations and Plans Counterintelligence Branch Research Section | | | | 10. LOCATION OF OFFICIAL STATION Washington, D. C. | | | | | | | | | | | | | | |
| 11. POSITION TITLE Ops Officer (C) | | | | 12. POSITION NUMBER 351 | 13. CAREER SERVICE DESIGNATION D | | | | | | | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, ETC.) GS 14 | | | | 15. OCCUPATIONAL SERIES 0136.01 | 16. GRADE AND STEP 13 1 | 17. SALARY OR RATE 10635 | | | | | | | | | | | | |
| 18. REMARKS From same slot. | | | | | | | | | | | | | | | | | | |
| 19. SIGNATURE OF REQUESTING OFFICER ANDREW L. RUGBY, C/SR/PERSONNEL | | | DATE SIGNED 5/6/62 | 20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Robert Johnson | | DATE SIGNED 5/6/62 | | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | | | | | | |
| 21. POSITION CODE 010 | 22. OFFICE CODING 60080 SR | 23. STATION CODE 0001 | 24. PAY GRADE CODE | 25. DATE OF ENTRY 112/123 | 26. DATE OF GRADE 0000 00 00 00 | 27. DATE OF LEAVE 0000 00 00 00 | | | | | | | | | | | | |
| 28. PAY EXPENSES 0000 00 00 | 29. SPECIAL REFERENCE 0000 | 30. REEMPLOYMENT DATA 1 - CSC 2 - FICA 3 - RET | 31. SEPARATION DATA CODE | 32. CORRECTIONS/CONSIDERATION DATA CODE | 33. SECURITY PRO. NO. 0000 | 34. DEP. | | | | | | | | | | | | |
| 35. MED. PREFERENCE 0000 | 36. SERIAL COMB. DATE 0000 00 00 | 37. LONG. COMB. DATE 0000 00 00 | 38. MIL. SERV. CREDIT CODE 1 - YES 2 - NO | 39. FEES / HEALTH INSURANCE CODE | 40. SOCIAL SECURITY NO. | | | | | | | | | | | | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA 0000 | 42. LEAVE CAT. ISSUE 0000 | 43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO | 44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO | 45. FORM APPROVAL Signature | 46. O.P. APPROVAL Signature | DATE APPROVED 5/6/62 | | | | | | | | | | | | |
| 47. POSITION CONTROL CERTIFICATION Signature | | | | | | | | | | | | | | | | | | |

SECRET

141

SECRET

5 March 1962

MEMORANDUM FOR: Clandestine Services Career Service Board,
Secretary

SUBJECT : Promotion Recommendation for Mr. Lee H. Wigren

1. In recommending most strongly Mr. Wigren's promotion from GS-12 to GS-13, I feel it is only necessary to emphasize Mr. Wigren's educational background at Yale and Harvard, where he received a B.A. and M.A. in History and Russian; his ten years of work in the Agency on Soviet intelligence in the CI Staff, PI/P, and SR Division; his ability during the past three years in SR to supervise a group of over twelve people performing a variety of research functions, ranging from major studies to operational aids, on the RIS; his appreciation of the counter-intelligence role of the Agency and his furtherance of our mission in that respect by the high standards of excellence of his production; and his vigor in assuming and carrying out the duties of a job formerly held by a GS-15.

2. Mr. Wigren has been in grade for almost four years. He has had responsibilities and performed duties far above his grade level for three of those years while dealing with practically all of the DD/P, other agencies of the government, and foreign intelligence and security services. He is an acknowledged expert in his field and equalled in it by no one else in the Agency, and possibly in the government as a whole. His fitness reports have reflected superior performance in every important respect and outstanding performance in many ways, with the highest personal characteristics possible, doing a job on a uniquely difficult subject, while using and training personnel who all too often have had little or no background for their positions.

3. In my opinion, Mr. Wigren is the most qualified GS-12 in the Division for promotion to GS-13, and I believe that the above comments and our four previous promotion recommendations amply support me.

John H. Maury

JOHN H. MAURY
Chief, SR Division

SECRET

14 00000
2 September 1959

MEMORANDUM FOR: Chief, SR/SC

SUBJECT : Promotion Request,
Lee H. WIGREN

1. It is requested that Mr. Wigren be promoted to GS-13.
2. Mr. Wigren received his BA from Yale in 1947, majoring in history and Russian language and area studies, and his MA from Harvard in 1948 in history. He came on duty with the Soviet Intelligence Branch of what was then Staff C in March 1951, and stayed with that branch as a research analyst on Soviet Intelligence until after its transfer to SR/CE in early 1955, when he transferred to WE Division in search of a field assignment. Such assignment having become increasingly doubtful by 1957, he transferred to PI/D where he remained until assignment to this Division in April 1959 as Chief of SR/CE/Research.
3. I might as well admit at the start that I have known Mr. Wigren since we were in high school together and I have always been impressed with his ability, particularly in the research field. Additionally, he has been in or close to research on Soviet Intelligence for the past 8½ years. This, combined with his academic background in research methodology, history in general and Russian history in particular, made him my natural choice for his present job although I had never worked directly with him before. In the past five months, I have had reason to be happy about my choice. The main need in SR/CE/Research has been for an established program of studies which we might expect to be produced in regular order; this has been a need, to my personal knowledge, since 1955. Mr. Wigren has quietly set up such a schedule with realistic target dates, is in touch with each study at each point during its production, and shows every indication of meeting his deadlines. He has a long-range interest in counter-intelligence, knows what he is doing and why, and is able to orient his subordinates properly and direct their efforts.
4. Although Mr. Wigren has been in grade only a relatively short time, since April 1958, I feel that he is doing a difficult job excellently and that his promotion is justified on the basis of academic background, Agency experience and current performance.

EDWARD N. KNOWLES
SR/COP/CE

SECRET

SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Item 1 through 6 will be completed by Administrative or Personnel Officer.

| | | | | |
|--------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------------------------------------------------------------------------|
| 1. NAME (LAST) | (First) | (Middle) | 2. GRADE | 3. POSITION TITLE |
| WIGREN | Lee | H | GS-7 | Intell. Off. |
| 4. OFFICE | STAFF OR DIVISION | | BRANCH | <input checked="" type="checkbox"/> DEPT/EL. IF FIELD, SPECIFY STATION |
| DDP | FI | | Staff C-CF | <input type="checkbox"/> FIELD |
| 5. PERIOD COVERED BY REPORT From 4-19-52 To 4-19-53 | | 6. TYPE OF REPORT <input type="checkbox"/> Initial <input type="checkbox"/> Reassignment <input type="checkbox"/> Reassignment of Supervisor | | |

Item 7 through 10 will be completed by the person evaluated.

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.
- Under general supervision, examine the structure and operational methods of Soviet intelligence services, and prepare studies based on this examination.
 - Conduct research to determine current relationships between Soviet intelligence services and those of the Soviet satellite countries.
 - Prepare analyses of special counterespionage problems for use in the field, headquarters and training.
 - Prepare counterespionage studies dealing with specific areas, and based on systematic analyses of espionage cases in those areas.
 - Assist in the review of Country Plans from the counterespionage viewpoint.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

| Name of Course | Location | Length of Course | Date Completed |
|----------------|----------|------------------|----------------|
|----------------|----------|------------------|----------------|

The following courses were completed during the period April to July 1951, and have not been previously reported:

- 1. Basic Orientation Course; 2. Basic Intelligence Course; 3. Operations Course; and 4. Advanced Operations Course.

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? Research, analysis, and support -- all mainly in the field of counterespionage.
IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).

10.

21 April 1953

DATE

SIGNATURE

Item 11 through 18 will be completed by Supervisor.

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

Highly satisfactory. Has displayed conspicuous good judgment, accuracy, and cooperation.

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

Judgment

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

Knowledge of Soviet Intel. (SIP), particularly operational, analysis, for which he has shown a marked capability.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

Shows capacity for improvement and eventual leadership.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate assignment, if possible.)

No.

16. WHAT TRAINING OR NOTATION DO YOU RECOMMEND FOR THIS PERSON?

Training adequate. Eventual operational experience, preferably in Secretariat area, desirable.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

21 April 1953

DATE

George E. Meany

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

21 April '53

DATE

Henry J. Holbrook Jr.

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENT(S): (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET
SECURITY INFORMATION

| | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------|---------------------------------------|--------------------------------------------|-----------------------------------------------------|----------------------------------|
| ITEMS 1 THROUGH 6 WILL BE COMPLETED BY TRANSACTIONS AND RECORDS BRANCH WHEN ACTION IS INITIATED IN PERSONNEL DIVISION | | | | | DATE | MAR 9 1953 |
| ROUTING AND ACTION SLIP FOR PERSONNEL EVALUATION REPORT | | | | | | |
| 1. NAME | LAST | FIRST | MIDDLE | 2. GRADE | 3. POSITION TITLE | |
| McGEE | John | H. | | OSS-1 | Intell. Off. | |
| 4. OFFICE | STAFF OR DIVISION | | BRANCH | 5. DEPTL. | | 6. FIELD, SPECIFY STATION |
| DDP | M | | 37-151 | <input checked="" type="checkbox"/> DEPTL. | | <input type="checkbox"/> FIELD |
| 7. PERIOD COVERED BY REPORT | | | 8. TYPE OF REPORT | | | |
| From 4-10-52 | To 4-10-53 | <input type="checkbox"/> INITIAL | | <input checked="" type="checkbox"/> Annual | | <input type="checkbox"/> Special |
| | | | <input type="checkbox"/> Reassignment | | <input type="checkbox"/> Reassignment of Supervisor | |
| 9. DATE REPORT DUE IN PERSONNEL OFFICE | | | 10. AUTHENTICATION (MAP BRANCH) | | | |
| 4-17-52 | | | | | | |

| ROUTING AND ACTION | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------|----------|--|
| REQUIRED ACTION | PERSON TO TAKE ACTION | DATE ACTION COMPLETED | INITIALS | |
| 9. a. Obtain two copies of CIA Form 37-151. b. Enter data in Items 1 through 6, above, in corresponding spaces of PER forms. c. Attach this action form and pamphlet "Your Evaluation Report" to PER forms. d. Deliver forms to immediate supervisor of person to be evaluated. | Evaluations Officer | 20 Apr 53 | DBP | |
| 10. a. Deliver forms to person to be evaluated. b. Offer advice and assistance. | Supervisor | 21 Apr 53 | JSL | |
| 11. a. Complete Items 7 through 10. b. Deliver forms to supervisor. | Person to be Evaluated | 21 Apr 53 | ASW | |
| 12. a. Complete Items 11 through 17. b. Attach warning memo, if required. c. Deliver forms to reviewing official (supervisor next in line). | Supervisor | 21 April 53 | SZB | |
| 13. a. Review the evaluation. b. Discuss complete evaluation and recommendations with supervisor. c. Record additional comments on forms. d. Sign forms in Item 19. e. Deliver forms to supervisor. | Reviewing Official | 21 Apr 53 | WWT | |
| 14. a. Discuss all aspects of evaluation with person being evaluated. (Explain right of appeal, if warning memo is prepared.) b. Sign forms in Item 18. c. Deliver forms to Evaluations Officer. | Supervisor | 21 Apr 53 | SSS | |
| 15. a. Deliver original copy of evaluation form to Transactions and Records Branch, Personnel Division. b. Retain the carbon copy for use of operating office and Office Career Service Board. c. Detach Instruction Sheet of Form 37-151 if Item 20 (continued) is unused. | Evaluations Officer | APR 24 1953 | DBP | |

~~SECRET~~

REQUEST FOR PERSONNEL ACTION

VOUCHERED
8 AUGUST 1959

| | | | | | |
|---------------------------|-----------------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| 1. Serial No. | 2. Name (Last-First-Middle) | 3. Date Of Birth | 4. Year Recd. | 5. Sex | 6. Co. ECO |
| 106138 | WIEPEN LEE H | Mo. Da. Yr. | Mon. 5 P.M. | Code 1 M 1 | Mo. Da. Yr. |
| 7. SCD | 8. CSC Part: 19. CSC Or Other Legal Authority | 10. Agent Allday | 11. If C.I. | 12. LCD | 13. Min. Serv. To |
| Mr. 1 Da. Yr. 03 24 43 | No. 1 Code 1 No. 2 1 | Mo. Da. Yr. 03 19 51 |
| 50 UCRA 402 | | | | | |

PREVIOUS ASSIGNMENT

| | | | | |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| 14. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH SECTION | Code | 15. Location Of Official Station WASH., D. C. | Station Code 75013 | |
| 16. Dept. - Field Dept : USMm : Codo : Frgn : 2 | 17. Position Title XX XX OPS OFFICER | 18. Position No. 0400 | 19. Serv. 20. Occup Series CS 01 36. XX | |
| 21. Grade & Step 12 1 | 22. Salary Or Rate \$ 8330 | 23. SD DI | 24. Date Of Grade /25. Yr Due Mo. Da. Yr. /Mo. Da. Yr. 04 120 1958 /0 110 1959 | 26. Appropriation Number 0234 1000 1000 XXXXXXXXXXXX |

ACTION

| | | | | | |
|--------------------------------------|------------|-------------------------------------------|------------------------------------|------|---------------------------|
| 27. Nature Of Action REASSIGNMENT | Code 56 | 28. Eff. Date Mo. Da. Yr. 05 1 1959 | 29. Id. No. Of Employee REGULAR | Code | 30. Separation Date 07 |
|--------------------------------------|------------|-------------------------------------------|------------------------------------|------|---------------------------|

PRESENT ASSIGNMENT

| | | | | |
|-----------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------|
| 31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH SECTION | Code | 32. Location Of Official Station WASH., D. C. | Station Code 75013 | |
| 33. Dept. - Field Dept : USMm : Codo : Frgn : 1 | 34. Position Title OPS OFFICER | 35. Position No. D-14 | 36. Serv. 37. Occup Series 08 0136.01 | |
| 38. Grade & Step 12 1 | 39. Salary Or Rate \$ 8330 | 40. SD DI | 41. Date Of Grade /42. Yr Due Mo. Da. Yr. /Mo. Da. Yr. 04 120 1958 /0 110 1959 | 43. Appropriation Number 0234 1000 1000 |

SOURCE OF REQUEST

A. Requested By (Name And Title)
ANDREW L. BUSBY CH/SE PERSONNEL

C. Request Approved By (Signature And Title)

B. For Additional Information Call (Name & Telephone Ext.)
E. C. JOHNSON X14407

CLEARANCES

| | | | | | |
|--------------------------------------------------------------------------------|---------------------------|-----------------|-------------------------------------------------------------|-----------|------|
| A. Career Board B. Pos. Control C. Classification Remarks PER NEW T/O | Signature A.C. Johnson | Date 5/17/59 | Clearance D. Clearance E. Clearance F. Approved By | Signature | Date |
|--------------------------------------------------------------------------------|---------------------------|-----------------|-------------------------------------------------------------|-----------|------|

~~SECRET~~

SECRET
(When Filled In)

| V to V | V to UV | REQUEST FOR PERSONNEL ACTION | | | | | | | | DATE PREPARED | | | |
|------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|------------------------------|-------------------|----------------------------------------------------------------------------------------------|--------------------------------------------------|---------------------------------|-------------------|-------------------|--------------|---------------|---------------------|----|----|
| UV to V | UV to UV | 3. Date Of Birth | | | | 4. Vet. Prof. | | 5. Sex | | Mo | Da | Yr | |
| 106198 SCD | WIGREN, LEE H. B. CSC Report 2. CSC & Other Legal Authority | Mo | Da | Yr | None-0 | Code | S. M | F | 03 | 26 | 59 | | |
| 01 24 43 | Yes - 1 No - 2 | 1 | 50 | 1941 | 12 01 23 | 5 P-1 | 10 P-2 | 1 | M | 1 | 03 | 19 | 51 |
| | | | | | 11. PSC Due | 12. LCD | 13. CSD | 14. CSD | | | | | |
| | | | | | Mo | Da | Yr | Yes - 1 No - 2 | 03 | 19 | 51 | 2 | |
| CURRENT ASSIGNMENT | | | | | | | | | | | | | |
| 16. Organizational Designations DDP FI STAFF DIV D COUNTER ESPIONAGE SECTION STOOGHATIC UNIT | | | | Code | 15. Location Of Official Station WASH., D. C. | | | | Station Code | | | | |
| 18. Dept. Field | 17. Position Title BIOGRAPHIC OFF | | | | 18. Position No. | 19. Serv. | 20. Occup. Series | 712 | GS | 0132.31 | | | |
| 22. Grade & Step | 23. SD | 24. Date Of Grade | 25. PSC Due | 26. Appropriation Number 9 2305 23 | | | | | | | | | |
| 12 1 | \$ 8330 | ET | Mo Da Yr | Mo | Da | Yr | | | | | | | |
| ACTION | | | | | | | | | | | | | |
| 27. Nature Of Action ASSIGNMENT | | | | Code | 28. Eff. Date 01/19/59 | 29. Type Of Employee REGULAR | | | | Code | 30. Separation Date | | |
| PROPOSED ASSIGNMENT | | | | | | | | | | | | | |
| 31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH AND SUPPORT SECTION | | | | Code | 32. Location Of Official Station WASH., D. C. | | | | Station Code | | | | |
| 33. Dept. Field | 34. Position Title IO CI | | | | 35. Position No. | 36. Serv. | 37. Occup. Series | 400 1-13 | GS | 0136.53 | | | |
| 38. Grade & Step | 39. Salary Or Rate | 40. SD | 41. Date Of Grade | 42. PSC Due | 43. Appropriation Number 9 3400 20 001 | | | | | | | | |
| 12 1 | \$ 8330 | ET | Mo Da Yr | Mo Da Yr | | | | | | | | | |
| SOURCE OF REQUEST | | | | | | | | | | | | | |
| 44. Requested By (Name And Title) ANDREW L. BUSBY CH/SP/PZ/SONE | | | | 45. Request Approved By (Signature And Title) CONCURRENCE: <i>John C. FI/PERS / Cplis</i> | | | | Date Approved | | | | | |
| 46. For Additional Information Call (Name & Telephone Ext.) CHARLES B. REDMOND X4407 | | | | | | | | | | | | | |
| CLEARANCES | | | | | | | | | | | | | |
| 47. Clearance | Signature | Date | Clearance | Signature | Date | | | | | | | | |
| 48. Career Board | <i>John C. FI/PERS</i> | 12-19-57 | D. Placement | | | | | | | | | | |
| 49. Pos. Control | (1) | 1-1359 | E. Release | | | | | | | | | | |
| 50. Classification | | | F. Approved By | | | | | | | | | | |
| Remarks: Two copies of this action have been forwarded to the Office of Security. One copy has been furnished Wadhered Payroll. | | | | | | | | | | | | | |
| CONCURRENCE: <i>John C. FI/PERS</i> | | | | | | | | | | | | | |
| M. N. APPROVED: S. A. C. FT/D <i>John C. FI/PERS</i> 3/3/59 | | | | | | | | | | | | | |
| Continued on reverse side | | | | | | | | | | | | | |

SECRET

FORM 1152a USE PREVIOUS EDITION

3/3/59

REQUEST FOR PERSONNEL ACTION

| | | | | | | | | | | |
|-------------------------|-----------------------------|-----------|--|---------------------------------|------------------------------------|-------------------------|-------------|-------------------------|-------------------|-----------|
| 1. Serial No. | 2. Name (Last-First-Middle) | | | 3. Date Of Birth | 4. Nat. Prof. | 5. Sex | 6. CS - EOD | | | |
| 105102 | WILLARD LEE R. | | | Mo. Da. Yr. | Name & Code 5 Pt. 1 10 Pt. 2 | Mo. Da. Yr. | Mo. Da. Yr. | | | |
| 7. SCD | 8. CSC Rmt. | | | 9. CSC Or Other Legal Authority | 10. Appt. Affidav. | 11. FEGLI | 12. LCD | 13. ECR | | |
| Mo. Da. Yr. MM DD YY | Yes - 1 No - 2 | Code 1 | | | | Mo. Da. Yr. MM DD YY | Code 1 | Mo. Da. Yr. MM DD YY | Yes - 1 No - 2 | Code 1 |

PREVIOUS ASSIGNMENT

| | | | | | | |
|--------------------------------------------------------------------------------------------------------------------|---------------------|--------|-------------------------|----------------------------------|--------------------------|-------------------|
| 14. Organizational Designations DEP PI STAFF DIVISION D COMPUTER ENCRYPTION SECTION CRYPTOGRAPHIC UNIT | | | Code | 15. Location Of Official Station | Station Code | |
| Dept. - Field | 17. Position Title | | | 18. Position No. | 19. Serv. | 20. Occup. Series |
| Dept. - Code | CRYPTOGRAPHIC STAFF | | | 712 | CS | 0132.31 |
| USMld - Frgn - | | | | | | |
| 21. Grade & Step | 22. Salary Or Rate | 23. SD | 24. Date Of Grade | 25. PSI Due | 26. Appropriation Number | |
| 11 2 3 | \$ 6820 | 51 | Mo. Da. Yr. 01 15 53 | Mo. Da. Yr. 01 12 53 | 2 2305 23 | |

ACTION

| | | | | | | |
|-----------------------------------|--|---------|-----------------------------------------------|---------------------------------|------|---------------------------|
| 27. Nature Of Action Promotion | | 1. Code | 28. Eff. Date Mo. Da. Yr. 3 20 APR 1958 | 29. Type Of Employee Regular | Code | 30. Separation Date 01 |
|-----------------------------------|--|---------|-----------------------------------------------|---------------------------------|------|---------------------------|

PRESENT ASSIGNMENT

| | | | | | |
|---------------------------------|--------------------|--------|------------------------|----------------------------------|---------------------------------------------|
| 31. Organizational Designations | | | Code | 32. Location Of Official Station | Station Code |
| | | | 4109 | | |
| 33. Dept. - Field | 34. Position Title | | 35. Position No. | 36. Serv. | 37. Occup. Series |
| Dept. - Code | | | | | |
| USMld - Frgn - | | | | | |
| 38. Grade & Step | 39. Salary Or Rate | 40. SD | 41. Date Of Grade | 42. PSI Due | 43. Appropriation Number |
| 12 1 | \$ 7570 | | Mo. Da. Yr. 1 16 53 | Mo. Da. Yr. 1 13 54 | Approved by ES [Signature] Service Panel |

- A. Requested By (Name And Title)
Frank P. Rowlett - C/FT/Div D
B. For Additional Information Call (Name & Telephone Ext.)
Lee Shields - 8312

C. Request Approved By (Signature And Title)
E. Johnson FI/Po
13 Apr 1958

CLEARANCES

| | | | | | |
|-------------------|-----------|----------|----------------|-----------|------|
| Clearance | Signature | Date | Clearance | Signature | Date |
| A. Career Board | | | D. Placement | | |
| B. Pos. Control | 1/1/54 | 11/19/54 | E. | | |
| C. Classification | | | F. Approved By | | |
| Remarks | | | | | |

14 February 1958

MEMORANDUM FOR: Chief, FI
VIA: FI/Personnel
SUBJECT: Personnel Action (Promotion)

1. It is recommended that Mr. Lee WIGREN be promoted from GS-11 to GS-12. Mr. Wigren has been in his present grade since 16 January 1955. Since he was assigned to Division D on 23 September 1957, he has been under my supervision. His performance during this time has been at least at a GS-12 level.

2. Mr. Wigren's duties warrant a GS-12. He is primarily engaged in research of a complex and tedious nature which requires a high degree of professional competence.

3. Mr. Wigren deserves a promotion on the basis of his job performance. Since coming under my supervision, he has consistently shown himself to be a conscientious, diligent and capable employee; and the high quality of his reports are indicative of his intelligence, flair for research, and ability to write effectively.

Albert P. Kergel
ALBERT P. KERGEL
Chief, Special Activities Br., FI/D

APPROVED:

Frank B. Ralston
FRANK B. RALSTON, Chief, FI/Division D

Classify According
To Content.

REQUEST FOR PERSONNEL ACTION

| | | | | | | | |
|---------------|-------------------------------|---------------------------------|-----------------------|------------------|---------------|-------------------|----------------------|
| 1. Serial No. | 2. Name (Last, First, Middle) | | | 3. Date Of Birth | 4. Vet. Prof. | 5. Sex | 6. CS - EOD |
| | WIGREN, LEE H. | | | Mo 12 | Da 1 | Yr 23 | None-0 Code 5 Pt-1 1 |
| 7. SCD | 8. CSC Refno | 9. CSC Or Other Legal Authority | 10. Apmt. Affidav. | 11. FEGLI | 12. LCD | 13. Mil. Cpt. LCP | |
| Mo | Da | Yr | Yes - 1 Code No - 2 1 | Mo | Da | Yr | Yes - 1 Code No - 2 |

PREVIOUS ASSIGNMENT

| | | | | | | | |
|----------------------------------------------------------------------------------------|----------------------------------------|--------------|-------------------------------|-------------------------------------------------------|---------------------------------------|------------------------------|--------------|
| 14. Organizational Designations DDP/WE Scandinavian Branch, FI, PP, TM Sweden | | | Code | 15. Location Of Official Station Washington, D. C. | | | Station Code |
| 16. Dept., Field Dept. XX Code Usd/ Frn. | 17. Position Title Area Ops Officer | | | 18. Position No. AB-55 | 19. Serv. G.S. | 20. Occup. Series CY36.01 | |
| 21. Grade & Step GD-11 2 | 22. Salary Or Rate \$ 6605 | 23. SD DI | 24. Date Of Grade Mo Da Yr | 25. PSI Due Mo Da Yr | 26. Appropriation Number 8-3600-20 | | |

ACTION

| | | | | | |
|--------------------------------------|----------------|---------------------------|---------------------------------|------|---------------------------|
| 27. Nature Of Action REASSIGNMENT | Code 111757 | 28. Eff. Date Mo Da Yr | 29. Type Of Employee Regular | Code | 30. Separation Data 0/ |
|--------------------------------------|----------------|---------------------------|---------------------------------|------|---------------------------|

PRESENT ASSIGNMENT

| | | | | | |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------------|-------------------------------------------|-------------------------------------|---------------------------------------|
| 31. Organizational Designations DDP, FI Staff Division D (counter-espionage letters) Biographic Unit | Code 111757 | 32. Location Of Official Station Washington, D. C. | Station Code 1234567 | | |
| 33. Dept., Field Dept. XX Code Usd/ Frn. | 34. Position Title Biographic Officer | 35. Position No. BB-712-02 | 36. Serv. G.S. | 37. Occup. Series 0132.31 | |
| 38. Grade & Step GD-11 2 | 39. Salary Or Rate \$ 6605 | 40. SD DI | 41. Date Of Grade Mo Da Yr 01 16 57 | 42. PSI Due Mo Da Yr 01 12 58 | 43. Appropriation Number 8-2305-23 |

SOURCE OF REQUEST

A. Requested By (Name And Title)
FRANK B. ROWLETT, Chief, FI/D

C. Request Approved By (Signature And Title)

B. For Additional Information Call (Name & Telephone Ext.)
Jean E. Stake, Ext. 4245.

E. Johnson FI/PO

CLEARANCES

| | | | | | |
|------------------------------|-------------------------------------------------------------|------------------|---------------------------|--------------------------------------|------------------|
| Clearance A. Career Board | Signature <i>Frank B. Rowlett</i> | Date 11/15/57 | Clearance D. Placement | Signature <i>Frank B. Rowlett</i> | Date 11/16/57 |
| B. Pos. Control | | | E. | | |
| C. Classification | | | F. Approved By | Signature <i>Robert W. Shantz</i> | Date |
| Remarks: | <i>(Initials) - 11/18/57 K. B. Rowlett W.E.P.T.</i> | | | | |

MEMORANDUM: Personnel Folder

SUBJECT : Career Development Plan - for WIGGINS, Lee R.

An individual career plan has been developed on
the above subject, approved on 20 November 1986
and is on file in the MI Career Management Office.

Lorraine K. SKELLS
MI Career Management Officer

SECRET

REQUEST FOR PERSONNEL ACTION

VOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

10-4757-1

SECRET

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------|-------------------------|-------------------------|-------------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--|-----|--------------------------|------|------|--|-------------------|--|--|--|-----------------------|--|--|--|----|--|--|--|
| <small>STANDARD FORM 52 PROCLAMED 15 APR 1950 U. S. GOVERNMENT PRINTING OFFICE: 1950 EDITION GSA GEN. REG. NO. 27</small> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUEST FOR PERSONNEL ACTION | | VOUCHERISED | | | | | | | | | | | | | | | | | | | | | | | | | |
| REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. NAME (Mr., Mrs., Mrs. - One given name, initial(s), and surname) Mr. Lee H. WIGRELL | | 2. DATE OF BIRTH 1 Dec. 1923 | 3. REQUEST NO. 23 Feb. 55 | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. DATE OF REQUEST 23 Feb. 55 | | 5. EFFECTIVE DATE A. PROPOSED: ASAP | | | | | | | | | | | | | | | | | | | | | | | | | |
| B. APPROVED: 13 Mar. 1955 | | 7. C. G. O. (Classification) EVAL. AUTHORITY 117 | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reassignment B. POSITION (Specify whether establish, change grade or title, etc.) | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM— Intell. Off. (FI) BY 227 GS-0136.51-11 \$5940.00 p.a. | | 6. POSITION TITLE AND NUMBER Area Ops. Officer 28 61-11 GS-0136.01-11 \$5940.00 p.a. | TO— DDP/WE Scandinavian Branch, VI, PP, PM Sweden | | | | | | | | | | | | | | | | | | | | | | | | |
| DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec. Washington, D. C. | | 8. SERVICE, GRADE, AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS | Washington, D. C. | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL | <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL | | | | | | | | | | | | | | | | | | | | | | | | |
| A. REMARKS (Use reverse if necessary) <i>Fitness report of October 1954 is current, adequate and needs no change or modification.</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. REQUESTED BY (Name and rank) A. M. GREEN, Personnel Officer, VI | | D. REQUEST APPROVED BY James P. Murphy (WMB) | | | | | | | | | | | | | | | | | | | | | | | | | |
| C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) U. S. EMBASSY, X 3122 | | Signature Title Editor 1 March 55 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. VETERAN'S PREFERENCE <table border="1"> <tr> <td rowspan="2">NONE</td> <td rowspan="2">WWII</td> <td rowspan="2">OTHER'S PT.</td> <td colspan="2">10 POINT CISAD OTHER</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table> | | NONE | WWII | OTHER'S PT. | 10 POINT CISAD OTHER | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 14. POSITION CLASSIFICATION ACTION <table border="1"> <tr> <td>NEW</td> <td>VIA</td> <td>I.A.</td> <td>REAL</td> </tr> </table> | | NEW | VIA | I.A. | REAL | | | | | | | | | | | | | |
| NONE | WWII | | | | OTHER'S PT. | 10 POINT CISAD OTHER | | | | | | | | | | | | | | | | | | | | | |
| | | <input checked="" type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | |
| NEW | VIA | I.A. | REAL | | | | | | | | | | | | | | | | | | | | | | | | |
| | | SD - DI | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. SEX M | 16. RACE W | 17. APPROPRIATION FROM: 5-2305-23 TO: 5-3600-20 | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) YES | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19. DATE OF APPOINTMENT AFFIDAVIT'S (ACCESSIONS ONLY) 20. LEGAL RESIDENCE CLAIMED <input type="checkbox"/> PROVED <input checked="" type="checkbox"/> STATE: VASS. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. STANDARD FORM 60 REMARKS <i>Check Ref. No.</i> <i>Check Acct. No. 5-3600-20</i> <i>Auth. Officer 9. D. Martin</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22. CLEARANCES <table border="1"> <tr> <td>A.</td> <td>INITIAL OR SIGNATURE</td> <td>DATE</td> <td>REMARKS</td> </tr> <tr> <td>A.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>B. CEIL. OR POS. CONTROL</td> <td></td> <td></td> <td></td> </tr> <tr> <td>C. CLASSIFICATION</td> <td></td> <td></td> <td></td> </tr> <tr> <td>D. PLACEMENT OR EMPL.</td> <td></td> <td></td> <td></td> </tr> <tr> <td>E.</td> <td></td> <td></td> <td></td> </tr> </table> | | | | A. | INITIAL OR SIGNATURE | DATE | REMARKS | A. | | | | B. CEIL. OR POS. CONTROL | | | | C. CLASSIFICATION | | | | D. PLACEMENT OR EMPL. | | | | E. | | | |
| A. | INITIAL OR SIGNATURE | DATE | REMARKS | | | | | | | | | | | | | | | | | | | | | | | | |
| A. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| B. CEIL. OR POS. CONTROL | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| C. CLASSIFICATION | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. PLACEMENT OR EMPL. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| E. | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| F. APPROVED BY R. A. Trickler | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| J. P. Green 11 MAR 1955 | | | | | | | | | | | | | | | | | | | | | | | | | | | |

00000
23 February 1955

TO: Chief, MS/1
FROM: SR/CE/Holbrook *usf*
SUBJECT: Transfer of Personnel

1. This is to notify you that Lee H. Mikren, currently assigned to SR/CE, is available for release to MS/1.

SECRET

| | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|-----------------------------------------------------------|
| STANDARD FORM 52 14 JANUARY 1954 GSA GEN. REG. NO. 27 U. S. GOVERNMENT PRINTING OFFICE: 1954 1-1000 GENERAL CHARTERED | | REQUEST FOR PERSONNEL ACTION | | |
| | | VOUCHERED | | |
| REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse. | | | | |
| E. NAME (Mr., Mrs., Mrs. - One given name, initial(s), and surname) Mr. Lee H. WIGREN | | F. DATE OF BIRTH 12/1/23 | G. REQUEST NO. | H. DATE OF REQUEST 9 Dec. 1954 |
| I. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) PROMOTION | | J. EFFECTIVE DATE A. PROPOSED: | K. C. S. OR OTHER LEGAL AUTHORITY | |
| B. POSITION (Specify whether establish, change grade or title, etc.) FROM— Intell. Off. (FI) EV 227 GS-0136.51-9 \$5185 p.a. DDP/FI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec. Washington, D.C. | | L. POSITION TITLE AND NUMBER TO— Intell. Off. (FI) EV 227 * GS-0136.51-11 \$5940 p.a. | M. APPROVED: if | |
| <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL | <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL | |
| N. REMARKS (Use reverse if necessary) | | | | |
| * This slot recently upgraded | | | | |
| O. REQUESTED BY (Name and title) C.W. Terney C. W. Terney, Acting C/E/C | | P. REQUEST APPROVED BY Signature: J.P. Lemphier Title: E/1 N2 MO | | |
| Q. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) McGrathite Roney Ext. 3525 | | | | |
| R. VETERAN PREFERENCE HOME OR WAR OTHER, S.P.T. | | S. POSITION CLASSIFICATION ACTION REG SERVICE I.A. REAL | | |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | T. APPROPRIATION FROM: 5-2305-23 | | |
| SEX M | RACE W | U. SUBJECT TO G. S. RETIREMENT ACT (YES-NO) Yes | V. DATE OF APPOINTMENT OR REINSTATEMENT (ACCESSIONS ONLY) 1954/1/2/5 | W. LEGAL RESIDENCE STATE: CLAIMED PROVED |
| X. STANDARD FORM 50 REMARKS | | | | |
| Y. CLEARANCES A. | | Z. INITIAL OR SIGNATURE C.W. Terney | DATE 1/15/55 | REMARKS: |
| B. CEIL. OR POS. CONTROL C. CLASSIFICATION D. PLACEMENT OR EMPL. E. | | SECRET | | |
| F. APPROVED BY Regd. St. Recd. | | -7 JAN 1955 | | |

SECRET

| CUMULATIVE TRAINING RECORD | | | | | DATE 10, December 1950 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| NAME Leo E. Wigren | | | PROJECTED PERSONNEL ACTION | | |
| FROM: Intell. Off. GS-9 Staff C. Wash. | | | PROMOTION <input checked="" type="checkbox"/> ROTATION | REASSIGNMENT <input type="checkbox"/> TRAVEL | OTHER (EXPLAIN) |
| TO: Intell. Off. GS-12 Staff C. Wash. | AOS | | | | |
| X COURSE | DATE TAKEN | X OTHER TRAINING COURSES | DATE TAKEN | REMARKS: | |
| BIG(CS), ALSO | | | | 1. CONSTRUCTIVE CREDIT (CC) HAS BEEN AUTHORIZED FOR COURSES SO MARKED BASED UPON SUBJECT'S PREVIOUS <input type="checkbox"/> BACKGROUND <input checked="" type="checkbox"/> EXPERIENCE <input type="checkbox"/> TRAINING. | |
| BIG, BIGC, SOC. | 5/ | | | 2. SUBJECT HAS COMPLETED TRAINING OR RECEIVED CONSTRUCTIVE CREDIT AS SHOWN AT THE LEFT. | |
| BTP II, ALSO DC | 5/ | | | | |
| BTP III, ALSO | | | | | |
| AIC, AITC, ADC | 5/ | | | | |
| AND CAL | | | | | |
| HO, ALSO PM 1. | | | | | |
| II, III AND RAFT | | | | | |
| ITC ALSO CI | | | | | |
| TECH | | | | | |
| ADMIN | | | | | |
| SIC | 5/ | | | | |
| SUP | | | | | |
| CIA | | | | | |
| HPT/S | | | | | |
| UD | | | | | |
| OSC (6) | 5/ | ACE | 10/15/54 | | |
| E.O.C. | | | | | |
| CHW | | | | | |
| WPSOC | | | | | |
| CPO | | | | | |
| STB | | | | | |
| CEW | | | | | |
| IT | | | | | |
| GW | | | | | |
| SAB | | | | | |
| AO | | | | | |
| MO | | | | | |
| SUR | | | | | |
| BFOT | | | | | |
| DOC | | | | | |
| LOCK | | | | | |
| S/W | | | | | |
| F.A.S. | | | | | |
| SAF | | | | | |
| TO: Personnel Officer, H. ROMEY | | | FROM: Career Management Officer J. P. HUNTERIES | | |
| The above projected personnel action has been <input type="checkbox"/> approved <input checked="" type="checkbox"/> disapproved by the Career Service Board. Additional training as indicated above has been recommended by the Training Officer to satisfy requirements of the proposed personnel action. | | | | | |
| Please schedule these courses as soon as possible through your Division Training Officer who will coordinate with the Senior Staff Training Officer. | | | | | |
| DATE 10/15/54 | SIGNATURE OF CAREER MANAGEMENT OFFICER | | | | |

FORM NO. 59-77 PREVIOUS EDITION MAY BE USED
1 JAN 54 REPLACES FORM NO. 59-112
AUG 1953 WHICH MAY BE USED

SECRET

(2-4-48)



APPLICATION FOR MEMBERSHIP in the CAREER STAFF of the CENTRAL INTELLIGENCE AGENCY

To the Director of Central Intelligence
Sir:

I submit herewith my application for membership in the Career Staff of the Central Intelligence Agency as defined below:

"The Career Staff of the Central Intelligence Agency is a group of carefully selected and trained individuals who accept an obligation to devote themselves to the needs of the Agency, and who intend to make a career with the Agency."

In accordance with this definition, I desire to devote myself to the faithful performance of duty in the Central Intelligence Agency, and I accept the obligations and conditions of that service which are determined to be essential to the furtherance of its mission.

I am aware of the many restrictions necessarily placed upon me by virtue of the security requirements inherent in my employment by the Central Intelligence Agency. I am also aware that as a member of the Career Staff, it will be my obligation to serve anywhere and at any time and for any kind of duty as determined by the needs of the Agency, and I have been assured that in order to carry out this policy, full consideration will be given to my particular capabilities, interests, and personal circumstances. By virtue of this application for membership and upon my acceptance in the Career Staff, I am assured that, with continuing satisfactory work performance and conduct on my part, just and equitable attention will be accorded my personal progress during my tenure in the Career Staff. I am also assured that, on my satisfactory completion of any assignments, I will be offered reassessments which are compatible insofar as possible with my abilities and career interests, and that I shall be entitled to the benefits now available or to be made available in the future to members of the Career Staff of the Central Intelligence Agency.

MEMBERSHIP IN THE CAREER STAFF OF
THE CENTRAL INTELLIGENCE AGENCY
APPROVED, TO TAKE EFFECT 1 July 1954
FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:
EXECUTIVE DIRECTOR

THE CIA SELECTION BOARD

Stanley Brulton

Lee H. Jordan
(Signature)

20 September 1954
(Date)

| | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|
| STANDARD FORM 52 PRODUCED BY THE U. S. CIVIL SERVICE COMMISSIONER GENERAL REG - PERSONNEL MANUAL CHAPTER 16 | | | | |
| REQUEST FOR PERSONNEL ACTION | | | | |
| REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse. | | | | |
| 1. NAME (Mr. - Miss - Mrs. —One given name, initial(s), and surname) | | 2. DATE OF BIRTH | 3. REQUEST NO. | 4. DATE OF REQUEST |
| Mr. Lee H. Wigren | | 1 Dec 23 | | |
| 5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, reassignment, etc.) Reassignment | | 6. EFFECTIVE DATE A. PROPOSED: 25 Feb 54 | 7. C.S. OR OTHER LEGAL AUTHORITY <i>14 Feb 54</i> | |
| B. POSITION (Specify whether establish, change grade or title, etc.) | | B. APPROVED: | | |
| FROM— Intelligence Officer BV 227 GS 132 9 \$5060 per annum DD/PFI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sect. Washington, D.C. | | 5. POSITION TITLE AND NUMBER 6. SERVICE, GRADE AND SALARY 7. ORGANIZATIONAL DESIGNATIONS 8. HEADQUARTERS | TO— Intelligence Officer(FI) 3V227 GS 136.51-9 \$5060 per annum DD/PFI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sect. Washington, D.C. | |
| <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL | 12. FIELD OR DEPARTMENTAL | <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL |
| A. REMARKS (Use reverse if necessary) | | | | |
| B. REQUESTED BY (Name and title) | | D. REQUEST APPROVED BY Signature: <i>Edward C. Mac Namara</i> Title: <i>loc FI/PO</i> | | |
| C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) | | | | |
| 13. VETERAN PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | | |
| NONE | WWII | OTHER: SPT. | 13. POINT DISAB / OTHER | NEW |
| | | | | VICE |
| CO-FI | | | | |
| 15. SEX | 16. RACE | 17. APPROPRIATION FROM: <i>4-2305-23</i> TO: | | 18. SUBJECT TO C.S. RETIREMENT ACT (YES-NO) |
| M | W | | | 19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY) |
| 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | | | | |
| 21. STANDARD FORM 50 REMARKS | | | | |
| 22. CLEARANCES | | INITIAL OR SIGNATURE | DATE | REMARKS: <i>J</i> |
| A. | | <i>NE</i> | <i>1/22/54</i> | |
| B. CEIL. OR POS. CONTROL | | | | |
| C. CLASSIFICATION | | | | |
| D. PLACEMENT OR ENPL | | | | |
| E. | | | | |
| F. APPROVED BY <i>John Humphrey</i> | | | | |

STANDARD FORM 52
PROMULGATED BY THE
U. S. CIVIL SERVICE COMMISSION
APRIL 1951 - FEDERAL PERSONNEL
GENERAL CHAPTER II

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. NAME (Mr., Mrs., Mrs. — One given name, initial(s), and surname) Mr. Lee H. Wigron. | 2. DATE OF BIRTH 1 Dec 1923 | 3. REQUEST NO. 12 May 53 | 4. DATE OF REQUEST 12 May 53 |
| 5. NATURE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion | | 6. EFFECTIVE DATE A. PROPOSED: 24 May 53 | 7. C. S. OR OTHER LEGAL AUTHORITY ITY |
| 8. POSITION (Specify whether establish, change grade or title, etc.) | | | |
| 10a— Intelligence Officer EW 227-7 GS 132 7 \$5050 p.a. DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel. Operations Guid. Sec. Washington, DC | | 10b— POSITION TITLE AND NUMBER 11. SERVICE GRADE AND SALARY 12. ORGANIZATIONAL DESIGNATIONS 13. HEADQUARTERS | 10c— Intelligence Officer EW 227 GS 132 9 \$5060 p.a. DDP/FI STAFF C Soviet Intelligence Branch Soviet Intel. Operations Guid. Sec. Washington, DC |
| <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL | <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL |

9. REMARKS (Use reverse if necessary)

| | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------|------|------|-------------------|------------------------------------------------------|--|--|---------------------------------------|
| 11. REQUESTED BY (Name and title) R.P. Hayes, Capt., SEC | | 12. REQUEST APPROVED BY Signature: <i>Clement J. McNamee</i> Title: Capt. 1/1/53 | | | | | | | |
| 13. VETERAN PREFERENCE <table border="1"><tr><td>NONV</td><td>WITH OTHER S.P.T.</td><td>15 POINT</td></tr><tr><td></td><td></td><td><input type="checkbox"/> DISAB. OTHER</td></tr></table> | | | | NONV | WITH OTHER S.P.T. | 15 POINT | | | <input type="checkbox"/> DISAB. OTHER |
| NONV | WITH OTHER S.P.T. | 15 POINT | | | | | | | |
| | | <input type="checkbox"/> DISAB. OTHER | | | | | | | |
| 14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>NEW</td><td>VIE</td><td>L.A.</td><td>REAL</td></tr></table> | | NEW | VIE | L.A. | REAL | 15. SEX 16. APPROPRIATION FROM: 2305-20 TO: | | | |
| NEW | VIE | L.A. | REAL | | | | | | |
| 17. SUBJECT TO C.S. RETIREMENT ACT (YES-NO) | | 18. DATE OF APPOINTMENT-AFFIDAVITS (ACCESSIONS ONLY) | | | | | | | |
| | | 19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | | | | | | | |

21. STANDARD FORM 50 REMARKS

| | | | |
|-------------------------|------------------------------|------|----------|
| 22. CLEARANCES | INITIAL OR SIGNATURE | DATE | REMARKS: |
| A. | | | |
| B. CEN. OR POS. CONTROL | | | |
| C. CLASSIFICATION | | | |
| D. PLACEMENT OR EXPL. | | | |
| E. | | | |
| F. APPROVED BY | <i>J. B. Ledford 5/24/53</i> | | |

RESTRICTED
Security Information

and 2884

21 November 1952

PRIORITY:

TO: PSC

THROUGH: Admin Personnel

FROM: CD/PI *X-22*

SUBJECT: Change of Beneficiary.

1. It is requested that the name currently listed as beneficiary on my retirement policy be removed, and that the following name be listed as the sole beneficiary:

Mrs. Alice Ellen (Kalter) Wigren (wife)
Apt #140
2700 Q Street, Northwest
Washington 7, D.C.

2. This change is to be effective immediately.

Lee H. Wigren

Lee H. Wigren
x 2422

RESTRICTED
Security Information

| PERSONNEL ACTION REQUEST | | | | REGISTER NO. |
|-------------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------|--|--------------|
| NAME Lee H. Wigren | | REQUESTED EFFECTIVE DATE asap | | |
| NATURE OF ACTION Promotion | | WHEN LEAVING (DOLCHERED) 11 May 52 | | |
| | | LAST WORKING DAY: EMPLOYEE'S SIGNATURE: | | |
| TITLE Clerk | | TO Intelligence officer | | |
| GRADE AND SALARY GS-6 \$33920 p.a. | | GS-7 \$41205 p.a. | | |
| OFFICE OSO | | OSO | | |
| DIVISION STC | | STC | | |
| BRANCH AND SECTION SIB | | SIB | | |
| OFFICIAL STATION Washington, D.C. | | Washington, D.C. | | |
| DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> | | DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> | | |
| REMARKS: <i>(P#105) J.W.</i> | | | | |
| 132 | | | | |
| APPROVED: <i>Richard P. Hayes</i> RICHARD P. HAYES, A/Chief, STC | | | | |
| RECOMMENDED: <i>R. D. Hayes</i> <small>(Signature of Office Chief, Division Chief or Aide, Officer)</small> | | | | |
| FOR USE OF PERSONNEL ONLY | | | | |
| PLACEMENT APR 25 1952 <i>10 Sedgford</i> | | TRANSACTIONS AND RECORDS APPROPRIATION: 2123200 ALLOTMENT: 3000 C. S. C. AUTHORITY: <i>Sec. A. T. 116 c/s</i> | | |
| CLEARANCE REQUESTED DATE: <i>17 May 52</i> | | DATE SIGNATURE: <i>17 May 52</i> SIGNATURE: <i>M. E. Kelly</i> | | |
| CLASSIFICATION BUREAU ID: 1803 C. S. C. NO.: 149147 DATE APPROVED: 149147 | | PERSONNEL RELATIONS DATE: <i>17 May 52</i> SIGNATURE: <i>M. E. Kelly</i> | | |
| APPROVALS DATE: <i>17 May 52</i> | | SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE DATE: <i>17 May 52</i> SIGNATURE: <i>R. J. Goddard</i> | | |
| APPROVALS DATE: <i>17 May 52</i> | | SIGNATURE OF DIVISION CHIEF DATE: <i>17 May 52</i> SIGNATURE: <i>R. J. Goddard</i> | | |

| PERSONNEL ACTION REQUEST | | | | REGISTER NO. |
|-------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|---------------------------------------------------------|
| NAME MITCHELL, Lee A. | | REQUESTED EFFECTIVE DATE <i>30 Sept 51</i> | | |
| NATURE OF ACTION <i>Sold to Agency</i> Transistor | | WHEN LEAVING (SOURCED) | | |
| | | LAST WORKING DAY | | |
| | | EMPLOYEE'S SIGNATURE | | |
| FROM TITLE Clerk GRADE AND SALARY GS-6 \$3450 p.a. OFFICE OSO | | TO Clerk GS-6 \$3450 p.a. 030 | | |
| DIVISION Staff C BRANCH AND SECTION <i>International Comintern</i> | | Staff C Soviet Intelligence | | |
| OFFICIAL STATUS Washington, D.C. | | Washington, D.C. | | |
| DEPARTMENTAL BOX FIELD <input type="checkbox"/> | | DEPARTMENTAL XX FIELD <input type="checkbox"/> | | |
| REMARKS: <i>From Pos. #117 to 106. on C# 1806 3.01</i> | | | | |
| <i>Vice Margaret L. George to be reassigned. HF 8081</i> | | | | |
| RECOMMENDED: <i>13 Sept. 1951</i> | | | | |
| (DATE) <i>Goodman</i> SIGNATURE OF DIVISION CHIEF, DIVISION CHIEF OR ASST. DIVISION CHIEF | | | | |
| FOR USE OF PERSONNEL ONLY | | | | |
| PLACEMENT DATE QUALIFICATIONS APPROVED | | TRANSACTIONS AND RECORDS APPROPRIATION: <i>3123000</i> ALLOTMENT: <i>3005</i> C S C AUTHORITY: <i>Sec. Atty. USA</i> | | |
| CLEARANCE REQUESTED DATE SIGNATURE | | CLEARANCE APPROVED DATE TYPE | | |
| CLASSIFICATION BUREAU NO. <i>7-1051</i> | | C. S. C. NO. DATE APPROVED <i>9-1-51</i> | | |
| NEW <i>7-1051</i> | TYPE <i>U.S.</i> | I.A. <i>✓</i> | PERAL | SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE |
| DATE <i>30 Sept 51</i> | SIGNATURE <i>Edward M. Fisher</i> | APPROVALS DATE <i>7-5-51</i> | SIGNATURE OF DIVISION CHIEF <i>W. E. Goodman</i> | |
| INFFECTIVE DATE | | | | |

FORM NO. 37-3
JUL 1950

U. S. GOVERNMENT PRINTING OFFICE 16-2200-1

~~CONFIDENTIAL~~

11 September 1951

MEMORANDUM

TO: Chief, CPD
VIA: ADMIN/Personnel
FROM: Chief, Staff C/020
SUBJECT: Change in T/O

It is requested that Lee A. Wigren be moved from Slot J17, Clerk, International Communism Branch, to Slot 106, Clerk, Soviet Intelligence Branch.

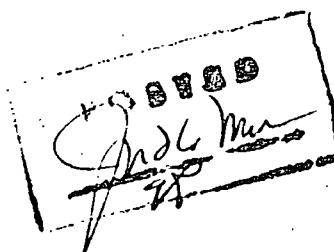
EW Timm
ERIC W. TIMM

~~CONFIDENTIAL~~

SECRET

CONFIDENTIAL

RESTRICTED

| | | |
|--------------------------------------------------------------------------------------|---------------------------------------------------|-----------------------|
| ENTRANCE ON DUTY RECORD | | DATE 19 March 1951 |
| TO: OSO, St. C. | BUILDING | ROOM |
| FROM: PERSONNEL OFFICER | END DATE 19 March 1951 | |
| NAME OF EMPLOYEE Lee H. Wiggen | | |
| POSITION TITLE Clerk | GRADE GS-6 | SALARY \$3150. |
| PAYROLL Voucherized | DUTY STATION Washington, D. C. | |
| DATE SECURITY CLARED Proc. 26 Feb. 1951 Full (verbal) | DATE OATH OF OFFICE ADMINISTERED 19 March 1951 | |
| DATE PERMANENT IDENTIFICATION REQUESTED 19 March 1951 | DATE FINGERPRINTED 19 March 1951 | |
| DATE BRIEFED BY SECURITY 19 March 1951 | DATE OF PHYSICAL EXAMINATION 19 March 1951 | |
| DATE 24 MONTH AGREEMENT SIGNED NA | | |
| EMPLOYEE'S EMERGENCY ADDRESS A. H. Wiggen, 218 Belmont Ave., Brookton, Mass. | | |
| EMPLOYEE'S LOCAL ADDRESS 3200 16th St. N. W., Washington, D. C. Apt. 319 | | |
| REMARKS: PC 26 Feb See (l) 23 Mar | | |
|  | | |
| SIGNATURE OF PERSONNEL OFFICER G. C. CLINCHCALE | | HM |

Dragon files

31 March 1951

The Honorable Richard E. Wiglesworth
U. S. House of Representatives
Washington 25, D. C.

Dear Mr. Wiglesworth:

This is in reference to your interest in
the application of Mr. Lee Wigren for employment
with this Agency.

I am glad to inform you that Mr. Wigren
entered on duty with us on 19 March 1951.

We appreciate both your interest in the
Central Intelligence Agency and your recommendation
of Mr. Wigren.

Sincerely yours,

Walter L. Forsheimer
Legislative Counsel

dcs
Central Records
Personnel
Stayback - 2

14 00000

TO: Medical Division
FROM: Transactions & Records
SUBJECT: Lee H. Wigren

Request that above named subject be given a physical examination.

POSITION: Clerk

GRADE: GS-6

BRANCH: OSC, ST. C.

SERVICE: DEPT.

NATURE OF APPOINTMENT: EXC. APPT.

OIC
3-19-51
Jord

FORM NO. 37-110
MAY 1950

| PERSONNEL ACTION REQUEST | | | | REGISTER NO. 333 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------|
| NAME John Doe, Jr. | | REQUESTED EFFECTIVE DATE <i>19 March 1951</i> | | |
| NATURE OF ACTION <i>Accepted</i> | | WHEN LEAVING (VOUCHER DUE) <i>19 March 1951</i> | | |
| TITLE <i>226-57</i> | | LAST WORKING DAY <i>19 March 1951</i> | | |
| GRADE AND SALARY <i>226-57</i> | | EMPLOYEE'S SIGNATURE <i>J. C. 226-57 f.a.</i> | | |
| OFFICE <i>J. C.</i> | | TO <i>CIO</i> | | |
| DIVISION <i>J. C.</i> | | CSD | | |
| BRANCH AND SECTION <i>J. C. Branch</i> | | STAFF C | | |
| OFFICIAL STATION <i>Washington, D. C.</i> | | | | |
| DEPARTMENTAL <input type="checkbox"/> FIELD <input type="checkbox"/> | | DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/> | | |
| REMARKS: Slot - 6 Security initiated 16 November 1950. <i>H 9018</i> <i>301</i> | | | | |
| RECOMMENDED: <i>12 February 1951</i> (DATE) <i>C. G. Johnson</i> (SIGNATURE) (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADVICE OFFICER) | | | | |
| FOR USE OF PERSONNEL ONLY | | | | |
| PLACEMENT DATE QUALIFICATIONS APPROVED <i>2/20/51 F.G. Johnson</i> | | TRANSACTIONS AND RECORDS APPROPRIATION: <i>2/11/3-9/2</i> ALLOTMENT: <i>901-101</i> C. S. C. AUTHORITY: <i>Schla 6.116(1)</i> | | |
| CLEARANCE REQUESTED DATE <i>3-22-57</i> | | CLEARANCE APPROVED DATE <i>3-22-57</i> | | |
| SIGNATURE <i>J. C. 226-57</i> | | SIGNATURE <i>J. C. 226-57</i> | | |
| CLASSIFICATION BUREAU NO. <i>6799</i> | | C. S. C. NO. DATE APPROVED <i>3-14-51</i> | | |
| NEW <i>19 Feb 51</i> | VICE <i>19 Feb 51</i> | L.A. <i>19 Feb 51</i> | R.R.E. <i>19 Feb 51</i> | SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE <i>J. C. 226-57</i> |
| EFFECTIVE DATE <i>19 Feb 51</i> | | DATE <i>19 Feb 51</i> | | |
| | | SIGNATURE OF DIVISION CHIEF <i>J. C. 226-57</i> | | |

TO: *McKissick*
FROM: *Wagren*

March 7

SURNAME UNKNOWN OR UNKNOWN ON RECORD
Divorce and Clergy 6-3450 *Mrs.*

Subject to completion of investigation and typewritten record.
To report to Office of Public Defender, 10th Floor of City Hall,
different to the Criminal Division, 10th and 9th floor.

TERM: *ead 19 Mar.*

Subject to further processing

Weekly stat.

14 00000

CENTRAL INTELLIGENCE AGENCY
2450 K STREET NW.
WASHINGTON 25, D. C.

1 March 1951
In reply refer to ED-4

Mr. Leo H. Wigren
213 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

In reference to your application for employment, this letter is to assure you that the processing of your papers as a GS-6, \$3,120.00 per annum is being continued by this agency. A definite offer of employment cannot be made, however, until such time as all processing has been completed.

The processing is a rather lengthy one; but when further information is available, we shall get in touch with you immediately.

In the meantime, it would be appreciated if you would advise us of any change in your present status, such as change of address, etc.

Your continued interest and patience are appreciated.

Very truly yours,

m

H.C. CHECKSCALE
Personnel Division

14 00000
21 February 1951

The Honorable Richard B. Wiggleworth
U. S. House of Representatives
Washington 25, D. C.

Dear Mr. Wiggleworth:

This will acknowledge receipt of your letter of 10 February 1951, in behalf of Mr. Lee Wigren, who has applied for a position with this Agency.

We are seriously considering Mr. Wigren for employment; however, security clearance necessary for this agency is of such a detailed nature that considerable time is necessary before the checks are completed. On the information available to me I would say that it will take approximately three more weeks before the necessary checks will have been completed in Mr. Wigren's case.

Thanking you for your continued interest in the Central Intelligence Agency, I am

Sincerely yours,

Walter L. Pforzheimer
Legislative Counsel

WLPforzheimer:blc
Central Records
Personnel W/basic✓
Stayback - 2

RICHARD B. WIGGLESWORTH
12th District, Massachusetts

COMMITTEE ON
APPROPRIATIONS

Congress of the United States
House of Representatives
Washington, D. C.

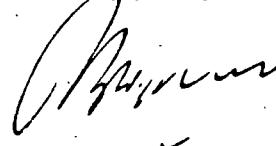
February 10, 1951.

Mr. Walter L. Pforzheimer,
Legislative Counsel,
Central Intelligence Agency,
Washington, D. C.

Dear Mr. Pforzheimer:

Referring to my letter of November 27, 1950, I should greatly appreciate it if you would advise me what action, if any, has been taken on the application for employment with the Central Intelligence Agency filed by my constituent, Mr. Leo Wigren of 212 Belmont Avenue, Brockton, Massachusetts.

Sincerely yours,



L.H.W.
218 Belmont Avenue
Brockton, Massachusetts

January 16, 1961

Mr. D.V. Mulcahy
2430 E Street, NW
Washington, D.C.
attn. Miss Limbocker

Dear Mr. Mulcahy:

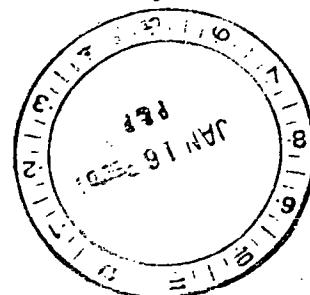
It has been some time since I have had any word regarding my application for a position with the C.I.A. At the time of my interview last fall, I understood that I would probably hear about it by the first of the year.

I should greatly appreciate a word as to the progress in processing of my application, and, if possible, the probable date on which I shall have to report to Washington. Such information would help me greatly in planning my course of action in the coming weeks.

If you should desire any additional information for my application, please let me know.

Sincerely,

Lee H. Wigren
Lee H. Wigren



14 00000
RICHARD B. WIGGLESWORTH
U.S. HOUSE OF REPRESENTATIVES

COMMITTEE ON
APPROPRIATIONS

To: Mulcahy
Congress of the United States
House of Representatives
Washington, D. C.

November 27, 1950.

Mr. Donald V. Mulcahy,
Chief of Procurement,
Central Intelligence Agency,
Washington, D. C.

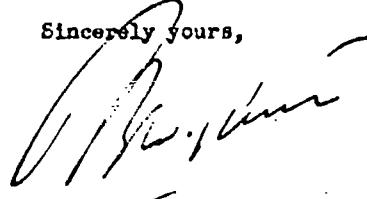
Dear Mulcahy:

I have been asked to write you on behalf
of a constituent of mine, Mr. Lee Wigren of 218 Belmont Avenue,
Brockton, Massachusetts, who is most anxious to secure an ap-
pointment with the Central Intelligence Agency.

You no doubt are familiar with Mr. Wigren's
experience and qualifications as I understand that he has filed
an application for employment with your office and that he was
recently interviewed by your.

I have known his father personally for many
years and should be happy for his son's sake if his experience
and qualifications fit him for some position in your organization.

Sincerely yours,



In ~~Re~~ ~~Re~~ ~~Re~~ ~~Re~~ WFO-4

RECEIVED AND REFERRED

Dr. Leo H. Eltron
213 Belmont Avenue
Rockton, Massachusetts

Dear Dr. Eltron:

This is to advise that actual processing of your application for employment with this Agency has been initiated. Specific details as to the type of appointment and salary will be contained in subsequent correspondence. Please direct all future correspondence to the undersigned.

The attached form should be completed and returned within two weeks. Thank you for your prompt attention to this matter.

Very truly yours,

ROBERT S. J. HOPKINS
Chief, Employees Division

Enclosure

CONFIDENTIAL

REPORT OF INTERVIEW

1950

Name of Candidate Lis H. WilgorenPosition Considered for STC Office OSO Interviewer P.W. Turner

| | | | |
|---------------------|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|
| Personal Appearance | Dignified..... Well-groomed... Wide-Awake.... Impressive..... | Natural..... Clean Stolid..... Ordinary..... | Awkward..... Slovenly.... Apathetic... Insignificant |
| Personality | Persuasive..... Importurbable.. Cheerful..... Straight-forward Modest..... Dominant..... | Responsive.. Steady..... Tranquil ... Reservod.... Complacont.. Confident... | Taciturn.... Excitable... Dojocted.... Evasive..... Conceited.... Submissive... |
| | | | |
| | | | |
| | | | |

Is education adequate? Yes (x) No () Is language facility adequate? Yes (x) No ()

Area Knowledge 2 yearsPrevious intelligence or related experience Only Research - Special
Studies of EducationSalary level requested \$ 95-6 Lowest salary acceptable \$ _____

GENERAL RECOMMENDATION:

1. Candidate is not recommended for employment. Reasons: _____
2. Candidate is recommended for employment. Justification: He is enthusiastic.
Bright & obviously has a flair for writing & research

SPECIFIC RECOMMENDATION for employment:

Position: Anal. OFF Branch STC Division OSOLocation: Wash.Salary level: 95-6RECOMMENDATION as to potential value of candidate to the organization in other than the position immediately under consideration: well be used on
research & file review work, could be
trained for more responsible duties.
(Enter any additional remarks on reverse side.)P.W. Turner
Signature of Interviewer

Fwd

DATE 16 November 1968

TO : NY

FROM : Mr. Chairman

RE: Employee Division

SUBJECT : NYCIS, New Report

Attached hereto are Personal History Statements
in duplicate submitted by subject in application for a position
with NSI and Intell Off N Washington, D.C.

Please initiate security investigation as soon as
possible and notify this office of the results.

Atch: 2 cc
2 photos

R. P. J. Abbott
Employee Division *pk*

PK

14 November 1950

MEMORANDUM

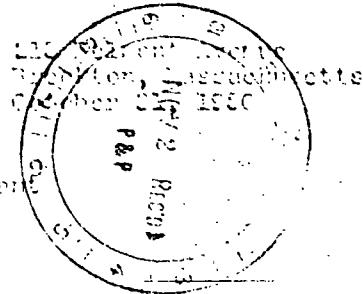
TO: SCD
FROM: Chief, Staff C
SUBJECT: Lee W. WIGGINS

1. It is requested that the above-named applicant be processed with a view toward appointing him to the position of Intelligence Officer, GS-6, in Staff C/CM. Inasmuch as he is presently unemployed, it would be appreciated if this could be handled as soon as possible...
2. It is noted that, although it appears in subject's file that he was on limited service in the Army, this was caused as a result of polio at an early age, and he has since suffered no ill effects. It is also noted that upon interview he readily agreed to overseas service if necessary, although he prefers service in Washington, at least for the time being.
3. In the event it is not contemplated that the applicant will be informed within the next week or ten days that his application is receiving favorable consideration, please let us know and we will write to him directly.

Dw Timm

SECRET

1400000
Mr. Donald V. Mulcahy
Chief, Procurement & Placement
Employees Division
Central Intelligence Agency
Washington 25, D.C.



Dear Mr. Mulcahy:

Thank you for your letter (ED-2), dated 13 October 1950, which informed me that interest had been expressed in my qualifications.

I have completed the three copies of Form #SF-1, and am returning them to you under separate cover by registered mail.

I shall plan to be in Washington on Wednesday and Thursday, November 8 and November 9, 1950 for the interviews which you suggested. I shall plan to report to Temporary I Building on the south side of the reflecting pool adjacent to the Lincoln Memorial at 9:30 A.M. of Wednesday, November 8, 1950.

If it should be impossible for me to have interviews on November 8 and 9, please notify me by letter or telegram. I shall leave Brockton for Washington at about 9:45 A.M. on Tuesday, November 7.

Sincerely,
Lee H. Wigren
Lee H. Wigren

Completed residence requirement for Ph.D. in History.

Room A

| EOP

148000
23 October 1950
In reply please refer to ID -3

Mr. Lee H. Wigren
213 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

Reference is made to your application for employment with this agency.

This is to advise you that interest has been expressed in your qualifications. However, before any commitment can be made, it will be necessary for you to appear for personal interviews in Washington. If you are interested in pursuing this matter, please arrange to be in Washington for two full days. It would be appreciated if you would complete and return the enclosed forms prior to your arrival.

It is requested that you report to Temporary L Building which is located on the south side of the Reflecting Pool adjacent to the Lincoln Memorial.

This is not to be construed as an offer of employment nor as an invitation to come to Washington at Government expense.

Very truly yours,

DONALD V. MULCAHY
Chief, Procurement & Placement
Employees Division

Encl.: 3 Forms 38 - 1

AS/lnz

10 September 1950

Mr. Lee H. Wigren
218 Belmont Avenue
Brockton, Massachusetts

Dear Mr. Wigren:

Reference is made to your correspondence regarding possible employment with this organization.

If you will complete the enclosed forms, and return them to this office at your earliest convenience, we will be able to review your experience and education for consideration for any possible employment opportunity. Upon completion of this process, we will communicate with you regarding the decision reached in your case.

Your interest in our organization is appreciated.

Very truly yours,

103

A. P. FLYNN
Chief, Procurement & Placement
Personnel Division

Encls: 2 Forms 57

ros

X

44083

216 Belmont Avenue
Brookline, Massachusetts
September 11, 1950.

Central Intelligence Agency
National Security Council
2430 E Street NW
Washington, D.C.

Dear Sir:

I wish to inquire about openings with the Central Intelligence Agency for a man of my qualifications.

I am a graduate of Yale University (A.B., 1947), and have an M.A. degree from Harvard University (1948). In addition, I have completed two years of work toward a degree of Ph.D. at Harvard.

My major studies have been in history, government, and related subjects, with concentration in United States history. Part of my work at Yale was done under the wartime Army Specialized Training Program in Russian area and language studies. The graduate work which I have done has included research and writing in seminars as well as class study.

During World War II, I had approximately two years of administrative and teaching experience with the Information and Education Branch of the Army. After serving as a lecturer, I was sent to the School for Personnel Services, Washington and Lee University, Lexington, Virginia, and was promoted to Administrative Non-Commissioned Officer in the Information and Education Office, Camp Pickett, Virginia. For one and one-half years in that position, I aided in the development of an education program for all permanent personnel at that camp. I was in direct charge of the program of weekly classes and discussion groups on history and current events. These classes covered such topics as: the progress of the war, the U.S. and its allies, and information about the enemy. My duties included supervising and inspecting classes, training instructors, doing research and preparation of class material, lecturing, planning displays, developing news dissemination media, and doing educational counselling. This work necessitated close cooperation with the Intelligence and Security officers of the camp.

I am twenty-six years of age and unmarried. I am a veteran of World War II, but not a member of any reserve.

I should prefer a position involving historical research or some related field, but would be interested in any opportunity that might be available. If there should be an opening for which

1408:

- 2 -

my education and experience would qualify me, I should appreciate being considered for it. My academic records, personal and academic recommendations, or further details concerning my military work will be supplied if desired.

Sincerely,
Lee H. Wigren
Lee H. Wigren

~~SECRET~~~~BIOGRAPHIC PROFILE~~~~BIOGRAPHIC PROFILE~~~~SECRET~~REPRODUCTION MASTERSH a n d l e W i t h c a r e~~SECRET~~



00000

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5 U.S.C. AND EXECUTIVE ORDER 12010 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1976

| NAME | ID NUMBER | CRG. | SCH-GR-STEP | NEW SALARY |
|--------------|-----------|------|-------------|---------------|
| WIGREN LEE H | CCC6198 | CIS | GS 14 5 | \$32,857 |

ALL

69

LCS 1CO 090

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5 U.S.C. AND EXECUTIVE ORDER 12010 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 09 OCTOBER 1976

| NAME | ID NUMBER | CRG. | SCH-GR-STEP | NEW SALARY |
|--------------|-----------|------|-------------|---------------|
| WIGREN LEE H | CCC6198 | CIS | GS 14 5 | \$34,850 |

15573

KKK: 7 SEP 76

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | | | | |
|---------------------------------------------------------------------|--------------------|----------------------------------|-------------------|-------------------------|----------------|---------------------------------|-------------------|------------------------------------|--|------------------------|--|------------------------|--|
| 1. SERIAL NUMBER | | 2. NAME (LAST FIRST MIDDLE) | | 4. EFFECTIVE DATE | | 5. CATEGORY OF EMPLOYMENT | | | | | | | |
| 006193 | | WIGREN LEE H | | MO | DA | YR | REGULAR | | | | | | |
| 6. FUNDS ➤ | | V TO V | V TO CF | 7. PAN AND NSCA | | 8. C&C OR OTHER LEGAL AUTHORITY | | | | | | | |
| | | CF TO V | CF TO CF | T227 | 0171 | 0002 | 50 USC 403 J | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | 10. LOCATION OF OFFICIAL STATION | | | | | | | | | | | |
| DOD/CIA STAFF RESEARCH AND ANALYSIS GROUP OFFICE OF THE CHIEF | | WASH., D.C. | | | | | | | | | | | |
| 11. POSITION TITLE | | 12. POSITION NUMBER | | 13. SERVICE DESIGNATION | | | | | | | | | |
| OPS OFFICER SAS | | EQ15 | | DAA | | | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, IB, etc) | | 15. OCCUPATIONAL SERIES | | 16. GRADE AND STEP | | 17. SALARY GS RATE | | | | | | | |
| GS | | 0136.01 | | 14 5 | | 30441 | | | | | | | |
| 18. REMARKS | | | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | |
| 19. ACTION CODE | 20. EMPLOYEES CODE | 21. OFFICE CODING | 22. STATION CODE | 23. INTEGRIE CODE | 24. HOURS CODE | 25. DATE OF BIRTH | 26. DATE OF GRADE | | | | | | |
| 37 | 10 | NUMERIC 31500 | ALPHABETIC CIS | 75013 | 1 | MO DA YR 12 01 23 | MO DA YR | | | | | | |
| 28. RETIRE EXPRIES | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | | 32. Correction / Cancellation Data | | 33. SECURITY REQ'D | | 34. SEX | |
| | | | | | | | | | | | | | |
| 35. VET. PREFERENCE | | 36. SERV. COMM. DATE | | 37. LONG COMP DATE | | 38. CAREER CATEGORY | | 39. FEGLI / HEALTH INSURANCE | | 40. SOCIAL SECURITY NO | | | |
| | | | | | | | | | | | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE | | 42. LEAVE CAT CODE | | 43. FEDERAL TAX DATA | | 44. STATE TAX DATA | | | | | | | |
| | | | | | | | | | | | | | |
| SIGNATURE FOR OTHER AUTHENTICATION | | | | | | | | EOD DATA ➤ | | EOD DATA ➤ | | EOD DATA ➤ | |
| FORM 1150 5-7-74 | | Use Previous Edition | | SECRET | | SECRET | | E2 IMPDET CL BY 007622 | | E2 IMPDET CL BY 007622 | | E2 IMPDET CL BY 007622 | |

SPD

E2 IMPDET CL BY 007622

SECRET
(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | |
|--------------------------------------------------------------------|-----------------------------|-----------------------|-----------------------------|----------------------------------|------------------------------------|--------------------|-------------------------|---------------------------------|-------------------------|--------------------|--|
| 1. SERIAL NUMBER | 2. NAME (LAST FIRST MIDDLE) | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | | 4. EFFECTIVE DATE | 5. CATEGORY OF EMPLOYMENT | | | | | | |
| FEDERAL FUNDING | | | | MO DA YR | P-1 | | | | | | |
| 6. FUNDS | V TO V | V TO CF | CF TO V | CF TO CF | 7. PAY AND NSCA | | | 8. CSC OR OTHER LEGAL AUTHORITY | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | 10. LOCATION OF OFFICIAL STATION | | | | | | | |
| DDC/CIS RESEARCH AND ANALYSIS GROUP INTELLIGENCE DIRECTORATE | | | | WASH. D.C. | | | | | | | |
| 11. POSITION TITLE | | | | 12. POSITION NUMBERS | | | 13. SERVICE DESIGNATION | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc.) | | | | 15. OCCUPATIONAL SERIES | | | 16. GRADE AND STEP | | | 17. SALARY OR RATE | |
| GS | | | | 13107 | | | 1100 | | | 75000 | |
| 18. REMARKS | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 19. ACTION CODE | 20. Employ. Code | 21. OFFICE CODING | 22. STATION CODE | 23. INTEGRITY CODE | 24. HEIGHT CODE | 25. DATE OF BIRTH | 26. DATE OF GRADE | 27. DATE OF LEI | | | |
| 20 | 3 | 218 | 7513 | | 1 | MO DA YR | MO DA YR | MO DA YR | | | |
| 28. NIE EXPIRES | | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA | 31. SEPARATION DATA CODE | 32. Correction / Cancellation Data | | | | 33. SECURITY REQ NO | 34. SEA | |
| MO DA YR | | | 1. CSC 2. CIA 3. NCIS | CODE | TYPE | MO DA YR | | | | | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | 37. LONG COMP. DATE | 38. CAREER CATEGORY | 39. REGT., HEALTH INSURANCE | | | | 40. SOCIAL SECURITY NO. | | |
| CODE | | MO DA YR | MO DA YR | CAR BSV. EROV IMP. | CODE | CODE | 3. WAVER | HEALTH INS CODE | | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE | | 42. LEAVE CAT CODE | 43. FEDERAL TAX DATA | | | 44. STATE TAX DATA | | | | | |
| CODE | | | FORM EXECUTED | CODE | NO TAX EXEMPTIONS | FORM EXECUTED | CODE | NO TAX EXEMPT | STATE CODE | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | |
| B.P. J.H. | | | | | | | | | | | |

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF
TITLE 5, U.S.C. AND EXECUTIVE ORDER 11883 PURSUANT TO AUTHORITY OF
DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI
DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 12 OCTOBER 1975

| NAME | SERIAL ORGN. FUNDS GR-STEP | NEW SALARY |
|--------------|----------------------------|------------|
| WIGREN LEE H | 006198 31 500 CF CS 13 8 | \$28,254 |

SECRET
(When Filled In)

DDA FORM 1150

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------|---------------------------------------|--------------------|--------------------------|----------------------|------------------------------------|-----------------------|------------------------|------------|
| 1. SERIAL NUMBER | 2. NAME (LAST FIRST MIDDLE) | | | | | | | | | |
| 076198 | WIEPPU, LEO H. | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | | | | | | | | |
| DELEGATION OF NSCA | | | | | | | | | | |
| 6. FUNDS | V TO V | V TO CF | 7. IAN AND NSCA | | | | | | | |
| | CF TO V | CF TO CF | 8. CSC OR OTHER LEGAL AUTHORITY | | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | | | | | | | |
| DDO/CJ STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH | | | | | | | | | | |
| 10. LOCATION OF OFFICIAL STATION | | | | | | | | | | |
| MASH., D.C. | | | | | | | | | | |
| 11. POSITION TITLE | | | | | | | | | | |
| OPS OFFICER CJ | | | | | | | | | | |
| 12. POSITION NUMBER | | | | | | | | | | |
| EQ27 | | | | | | | | | | |
| 13. SERVICE DESIGNATION | | | | | | | | | | |
| DAA | | | | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc.) | | 15. OCCUPATIONAL SERIES | 16. GRADE AND STEP | | | | | | | |
| GS | | J136.61 | 13-0 | | | | | | | |
| 17. SALARY OR RATE | | | | | | | | | | |
| 28254 | | | | | | | | | | |
| 18. REMARKS | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | |
| 19. ACTION CODE | 20. EMPLOY. CODE | 21. OFFICE CODING | 22. STATION CODE | 23. INTEGRITY CODE | 24. MILEAGE CODE | 25. DATE OF BIRTH | 26. DATE OF GRADE | 27. DATE OF LES | | |
| 37 | 1C | 31574 | CJS | 25/13 | 1 | MO DA YR 12 01 23 | MO DA YR | MO DA YR | | |
| 28. NTE EXPIRES | | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | | 32. Correction / Conversion Data | | | |
| MO DA YR | | | 1. CSC 2. CIA 3. NSA 4. NMIC | | TYPE | MO DA YR | EOD DATA | 33. SECURITY REQ. NO. | 34. SEN | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | 37. LONG COMP. DATE | | 38. CAREER CATEGORY | | 39. FEES / HEALTH INSURANCE | | 40. SOCIAL SECURITY NO | |
| CODE 0 - NONE 1 - 9 PT. 2 - 10 PT. | | MO DA YR | MO DA YR | | SAN BSV. CODE | CODE | O. WAITER 1 - YES | HEALTH INS CODE | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE | | 42. LEAVE CAT CODE | 43. FEDERAL TAX DATA | | 44. STATE TAX DATA | | | | | |
| CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 3 YRS. 3 - BREAK IN SERVICE MORE THAN 3 YRS. | | | FORM EXECUTED 1 - YES 2 - NO | | NO TAX EXEMPTIONS | | FORM EXECUTED 1 - YES 2 - NO | CODE | NO TAX EXEMPT | STATE CODE |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | |
| 8 B2 | | | | | | | | | | |

OCT 1975

SECRET
(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | |
|-------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------------|------------------------------------|------------------------------------|--------|-------------------|------------|--------|--|
| 1. SERIAL NUMBER | | 2. NAME (LAST-FIRST-MIDDLE) | | | | | | | | | |
| 3861781 | | WIGGINS, LEE H. | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | 4. EFFECTIVE DATE | | 5. CATEGORY OF EMPLOYMENT | | | | | | | |
| REASSIGNMENT AND CANCELLATION OF NSCA | | MO DA YR | | 67 19 75 | | REGULAR | | | | | |
| 6. FUNDS | | V TO V | V TO C | 7. PAY AND WAGE | | 8. CSC, TDI, OTHER LEGAL AUTHORITY | | | | | |
| | | CF TO V | CF TO CF | 6227 0175 0100 | | 50 USC 403 J | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | 10. LOCATION OF OFFICIAL STATION | | | | | | | | | |
| DDO/CI STAFF RESEARCH AND ANALYSIS GROUP EXTERNAL RESEARCH BRANCH | | WASH., D.C. | | | | | | | | | |
| 11. POSITION TITLE | | 12. POSITION NUMBER | | 13. SERVICE DESIGNATION | | | | | | | |
| OPS OFFICER CI | | E027 | | DAA | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc.) | | 15. OCCUPATIONAL SERIES | | 16. GRADE AND STEP | | 17. SALARY OR RATE | | | | | |
| GS | | 013F.01 | | 13 3 | | 26785 | | | | | |
| 18. REMARKS | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 19. ACTION CODE | 20. EMPLOYEE CODE | 21. OFFICE CODING | 22. STATION CODE | 23. INTERVIEW CODE | 24. MO | 25. DA | 26. YR | 27. MO | 28. DA | 29. YR | |
| 37 | 18 | 31500 CIS | 75013 | | 1 | 12 | 21 | 23 | | | |
| 20. NSN EXPIRES | | 24. SPECIAL REFERENCE | 20. - RETIREMENT DATA | 21. SEPARATION DATA | 22. COMMISSION/CORPORALSHIP DATA | | | | | | |
| MO DA YR | | | 1. GS 2. CIA 3. NOVA | CRA | DATA CODE | TYPE | MO | DA | YR | | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | 37. L/NS COMP. DATE | 38. CAREER CATEGORY | 39. FED/HEALTH INSURANCE | | | | | | |
| CODE | | MO DA YR | MO DA YR | CRA | 0 - MAILED 1 - FED 2 - STATE | | | | | | |
| 40. PREVIOUS CIVILIAN GOVERNMENT SERVICE | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA | 44. STATE TAX DATA | | | | | | | |
| CODE | | 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs) 3 - BREAK IN SERVICE (MORE THAN 3 yrs) | FORM EXECUTED | CRA | NO TAX EXEMPTIONS | FORM EXECUTED | CRA | NO TAX EXEMPTIONS | STATE CODE | | |
| 45. SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | |
| POSTED 07-30-75 | | | | | | | | | | | |

SECRET

(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

| | | | |
|------------------------------------------------------------------------------------------------------------|----------------------------------------------|------------------------------------|---------------------------------------------------|
| 1. SERIAL NUMBER 000190 | 2. NAME (LAST FIRST MIDDLE) HUGEN, LEE E. | | |
| 3. NATURE OF PERSONNEL ACTION CLASSIFICATION | | | 4. EFFECTIVE DATE 11 07 74 |
| <input checked="" type="checkbox"/> FUNDS → X V 10 V V 10 O O 10 V O 10 O | | | 5. CATEGORY OF EMPLOYMENT FAM AND NSCA |
| 6. ORGANIZATIONAL DESIGNATIONS DOD/CIO/P DOD/CIO/P/R AND AG/CLKS | | | 7. CSC OR OTHER LEGAL AUTHORITY 2227 0170 0002 |
| 8. LOCATION OF OFFICIAL STATION WASH D.C. | | | 9. CARRIER SERVICE DESIGNATION DAA |
| 10. POSITION TITLE EPS OFFICER-CH | | 11. POSITION NUMBER 0322 | 12. GRADE AND STEP 13 |
| 13. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS | | 14. OCCUPATIONAL SERIES OLSC-01 | 15. SALARY OR RATE |
| 16. REMARKS | | | |
| 17. SIGNATURE OR OTHER AUTHENTICATION POSTED NOV 26 1974 | | | |

YOU ARE DESIGNATED LEVEL I.

EFFECTIVE DATE OF DESIGNATION: 01 MAY 1974.

WIGREN LEE H

006198

4227017C

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C. AND EXECUTIVE ORDER 11611 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1969, AS AMENDED, AND DCI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENTS: 13 OCTOBER 1974

| NAME | SERIAL NO. | DEGN. FUNDS GR-STEP | NEW SALARY |
|--------------|------------|---------------------|------------|
| WIGREN LEE H | 006198 | 31 500 CF GS 13 6 | \$26,905 |

1-52

| 1. SERIAL NO. | 2. NAME | 3. ORGANIZATION | 4. FUNDS | 5. LWOP HOURS |
|--------------------|--------------|--------------------|---------------|------------------------------------------|
| 006198 | WIGREN LEE H | 31 500 | CF | |
| 6. OLD SALARY RATE | | 7. NEW SALARY RATE | | 8. TYPE ACTION |
| Grade | Step | Salary | Last Eff Date | Grade Step Salary Effective Date SI ADJ. |
| GS 13 | 7 | \$24,811 | 05/02/71 | GS 13 8 \$25,500 04/28/74 |

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: *[Signature]*

DATE: *1/7/74*

NO EXCESS LWOP

IN PAY STATUS AT END OF WAITING PERIOD

LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS: *[Initials]*

PAY CHANGE NOTIFICATION

FORM 760 E Use previous editions (4.51)

"PAY ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF SECTION 5305 OF TITLE 5, U.S.C., AND EXECUTIVE ORDER 11739 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 06 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 OCTOBER 1973

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | NEW SALARY |
|--------------|--------|--------|-------|---------|---------------|
| WIGREN LEE H | 006198 | 31 500 | CF | GS 13 7 | \$24,611 |

"PAY ADJUSTMENT IN ACCORDANCE WITH 5 U.S.C. 5305 AND EXECUTIVE ORDER 11691 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND DCI DIRECTIVE DATED 08 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 07 JANUARY 1973

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | NEW SALARY |
|--------------|--------|--------|-------|---------|---------------|
| WIGREN LEE H | 006198 | 31 500 | CF | GS 13 7 | \$23,642 |

EFFECTIVE DATE OF PAY ADJUSTMENT COMPUTED FROM
7 JAN 1973 TO 1 OCT 1973 UNDER LAW 92-210 UNDER
11777, DATED 12 APR 1974.

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 92-210 AND EXECUTIVE ORDER 11637 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 JANUARY 1972

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | NEW SALARY |
|--------------|--------|--------|-------|---------|---------------|
| WIGREN LEE H | 006198 | 31 500 | CF | GS 13 7 | \$22,487 |

"PAY ADJUSTMENT IN ACCORDANCE WITH SCHEDULE OF PL 90-294 AS EXECUTIVE ORDER 11474, PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 13 JULY 1969

| NAME | SERIAL ORGN, FUNDS GR-STEP | NEW SALARY |
|--------------|----------------------------|------------|
| WIGREN LEE H | 006198 31 500 CF GS 13 6 | \$18,447 |

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-656, AND EXECUTIVE ORDER 11576 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 JANUARY 1971

| NAME | SERIAL ORGN, FUNDS GR-STEP | NEW SALARY |
|--------------|----------------------------|------------|
| WIGREN LEE H | 006198 31 500 CF GS 13 6 | \$20,721 |

15-3

| 1. SERIAL NO. | 2. NAME | 3. ORGANIZATION | 4. FUNDS | 5. LWOP HOURS | | | | |
|--------------------|--------------|--------------------|----------------|---------------|------|----------|----------------|----------------|
| 006198 | WIGREN LEE H | 31 500 | CF | | | | | |
| 6. OLD SALARY RATE | | 7. NEW SALARY RATE | | | | | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | EFFECTIVE DATE | 8. TYPE ACTION |
| GS 13 | 6 | \$20,721 | 05/04/69 | GS 13 | 7 | \$21,313 | 05/02/71 | SI ADJ. |

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: *Donald E. Shatt* DATE: *12 March 1971*

NO EXCESS LWOP

IN PAY STATUS AT END OF WAITING PERIOD

LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS: *B.C.* AUDITED BY: *J.W.*

FORM 7-66 560 E Use previous editions PAY CHANGE NOTIFICATION

I53

| | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|--------------------|----------------|----------------------------------|
| 1. SERIAL NO. | 2. NAME | 3. ORGANIZATION | 4. FUNDS | 5. LWOP HOURS |
| 006198 | HIGREN LEE H | 31 500 | CF | |
| 6. OLD SALARY RATE | | 7. NEW SALARY RATE | | 8. TYPE ACTION |
| Grade | Step | Salary | Last Eff. Date | Grade Step Salary Effective Date |
| GS 13 5 | 316,329 | 05/07/67 | GS 13 6 | \$16,809 05/04/69 |
| CERTIFICATION AND AUTHENTICATION | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE | | | | |
| SIGNATURE | | | | DATE 5/3/69 |
| <input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD | | | | |
| CLERKS INITIALS | | | | AUDITED BY |
| ML | | | | DH |
| FORM 7-66 560 E Use previous editions | PAY CHANGE NOTIFICATION | | | |
| (4-51) | | | | |

PB

PLW: 15 JUL 68

SECRET

(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | |
|----------------------------------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------|------------------|---------------------------------------|------------------------------------|---------------------------------|-------------------------|--------------------------------|---------|
| 1. SERIAL NUMBER | | 2. NAME (LAST FIRST MIDDLE) | | | | | | | | | |
| C66198 | | WIGREN LEE H | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | | | | 4. EFFECTIVE DATE | | 5. CATEGORY OF EMPLOYMENT | | | |
| REASSIGNMENT | | | | | | 07 14 68 | | REGULAR | | | |
| 6. FUNDS ➤ | | V TO V | | V TO CF | | 7. Functional Analysis No. Changeable | | 8. CSC OR OTHER LEGAL AUTHORITY | | | |
| | | CF TO V | | CF TO CF | | 9227 0170 0000 | | 50 USC 403 J | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | | | 10. LOCATION OF OFFICIAL STATION | | | | | |
| DDP/CI STAFF RESEARCH AND ANALYSIS GROUP | | | | | | WASH., D.C. | | | | | |
| 11. POSITION TITLE | | | | | | 12. POSITION NUMBER | | 13. SERVICE DESIGNATION | | | |
| OPS OFFICER | | | | | | 0213 | | D | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc.) | | 15. OCCUPATIONAL SERIES | | 16. GRADE AND STEP | | 17. SALARY OR RATE | | | | | |
| GS | | 0136.01 | | 13 5 | | 16329 | | | | | |
| 18. REMARKS | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 19. ACTION CODE | 20. Employ. Code | 21. OFFICE CODING | | 22. STATION CODE | 23. INTEGEE CODE | 24. HIRING CODE | 25. DATE OF BIRTH | 26. DATE OF GRADE | 27. DATE OF RET | | |
| 37 | 10 | NUMERIC | ALPHABETIC | 75013 | | 1 | MO DA YR | MO DA YR | MO DA YR | | |
| 28. RATE EXPIRES | | 29. SPECIAL REFERENCE | | 30. RETIREMENT DATA | | 31. SEPARATION DATA CODE | 32. Correction / Cancellation Data | | 33. SECURITY REQ NO | | 34. SER |
| MO DA YR | | | | 1-GRA 2-GLA 3-HGA 4-HGA | | | MO DA YR | MO DA YR | | | |
| 35. VET PREFERENCE | | 36. SERV. COMP. DATE | | 37. LONG. COMP. DATE | | 38. CAREER CATEGORY | 39. FEGL / HEALTH INSURANCE | | 40. SOCIAL SECURITY NO. | | |
| CODE | | MO DA YR | | MO DA YR | | CAB REG PROV TEMP | CODE | CODE D WAIVER T YES | HEALTH INS COOP | | |
| 41. PREVIOUS CIVILIAN GOVERNMENT SERVICE | | 42. LEAVE CAT. CODE | | 43. FEDERAL TAX DATA | | 44. STATE TAX DATA | | | | | |
| CGCS | | 1. NO PREVIOUS SERVICE 2. NO BREAK IN SERVICE 3. BREAK IN SERVICE (LESS THAN 3 yrs) 4. BREAK IN SERVICE (MORE THAN 3 yrs) | | 1. YES 2. NO | | NO TAX EXEMPTIONS | | 1. YES 2. NO | | CODE NET TAX EXEMPT STATE CODE | |
| SIGNATURE FOR OTHER AUTHENTICATION | | | | | | | | | | | |
| FROM OTR | | | | | | | | | | | |
| POSTED 07-31-68 JULY 31, 1968 (When Filled In) | | | | | | | | | | | |

1000
1150
MAY 1968Use Previous
Edition

SECRET

400000
"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 3 JULY 1966

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|--------------|--------|--------|-------|---------|------------|------------|
| WIGREN LEE H | 006198 | 17 500 | V | GS 13 4 | \$13,815 | \$14,217 |

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|--------------|--------|--------|-------|---------|------------|------------|
| WIGREN LEE H | 006198 | 17 500 | CF | GS 13 5 | \$14,665 | \$15,307 |

D-4

| | | | |
|-------------------------------------------------------------------------------------------------|--------------|-----------------------|----------------|
| 1. Serial No. | 2. Name | 3. Cost Center Number | 4. LWOP Hours |
| 006198 | WIGREN LEE H | 17 500 V | |
| 5. OLD SALARY RATE | | | |
| Grade | Step | Salary | Last Eff Date |
| GS 13 | 4 | \$14,217 | 05/09/65 |
| 6. NEW SALARY RATE | | | |
| Grade | Step | Salary | Effective Date |
| GS 13 | 5 | \$14,665 | 05/01/67 |
| 7. TYPE ACTION | | | |
| PST | LSD | ADJ. | |
| 8. Remarks and Authorization | | | |
| ✓ NO EXCESS LWOP | | | |
| ✓ IN PAY STATUS AT END OF WAITING PERIOD | | | |
| ✓ LWOP STATUS AT END OF WAITING PERIOD | | | |
| CLERKS INITIALS: CC AUDITED BY: J.W. | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. | | | |
| SIGNATURE: T. J. WIGREN DATE: 21 NOV 1967 | | | |
| PAY CHANGE NOTIFICATION | | | |

Based

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND
EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT
OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENTS: 14 JULY 1968

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|--------------|--------|--------|-------|---------|---------------|---------------|
| WIGREN LEE H | 000194 | 31 500 | CF | GS 13 5 | \$15,307 | \$16,329 |

Q.C.

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENTS: 8 OCTOBER 1967

| NAME | SERIAL | ORGN. | FUNDS | GR-STEP | OLD SALARY | NEW SALARY |
|---------------------|--------|--------|-------|---------|---------------|---------------|
| WIGEN CHRISTINE ANN | 498475 | 48 100 | V | GS 06 1 | \$ 5,867 | \$ 6,137 |

SECRET
(When Filled In)

| OCS 09/24/68 | | NOTIFICATION OF PERSONNEL ACTION | | | |
|------------------------------------------------------|----------------------------|------------------------------------------------------|--|------------------------------------|--|
| 1 SERIAL NUMBER | 2 NAME (LAST-FIRST-MIDDLE) | | | | |
| 006190 | HIGREN LEE H | | | | |
| 3 NATURE OF PERSONNEL ACTION REASSIGNMENT | | 4 EFFECTIVE DATE 09 14 68 | | 5 CATEGORY OF EMPLOYMENT | |
| 6 FUNDS | | V 10 V | | V 10 C | |
| | | C 10 V | | C 10 C | |
| 7 ORGANIZATIONAL DESIGNATIONS DDS/TRAINING | | 7 FINANCIAL ANALYSIS NO CHARGEABLE 7275 3200 0000 | | 8 CSC OR OTHER LEGAL AUTHORITY | |
| | | | | | |
| 10 LOCATION OF OFFICIAL STATION | | WASH., D.C. | | | |
| 11 POSITION TITLE INSTR INTEL | | 12 POSITION NUMBER 1230 | | 13 CAREER SERVICE DESIGNATION D | |
| 14 CLASSIFICATION SCHEDULE (GS, GS, AFSC) | | 15 OCCUPATIONAL SERIES 1712,31 | | 16 GRADE AND STEP 13 | |
| GS | | | | 17 SALARY OR RATE | |
| 18 REMARKS | | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | |
| [Large rectangular area for signature] | | | | | |

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PI-9-301
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 4 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

| NAME | SERIAL | OPEN, FUNDS GRD/STEP | OLD SALARY | NEW SALARY |
|--------------|--------|----------------------|------------------|------------|
| HIGREN LEE H | 006198 | 17 500 - V | GS 13 4 \$12,915 | \$13,335 |

53

| | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------|----------------|-------|------|----------|----------------|-----|-----|------|
| 1. Serial No. | 2. Name | 3. Cost Center Number | 4. LWOP Hours | | | | | | | |
| 006198 | HIGREN LEE H | 48 200 V | | | | | | | | |
| 5. OLD SALARY RATE | | 6. NEW SALARY RATE | | | | | | | | |
| Grade | Step | Salary | Last Eff. Date | Grade | Step | Salary | Effective Date | PSI | LSI | ADJ. |
| GS 13 | 3 | \$12,915 | 05/10/64 | GS 13 | 4 | \$13,335 | 05/09/65 | | | |
| 8. Remarks and Authorization: | | | | | | | | | | |
| <input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>9/1</i> AUDITED BY <i>CULF</i> | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE, | | | | | | | | | | |
| SIGNATURE: <i>Lee H. Higren</i> DATE <i>15 Mar 65</i> | | | | | | | | | | |
| PAY CHANGE NOTIFICATION | | | | | | | | | | |

SECRET
(When Filled In)

1 APR 65

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------|---------------------------------|------------------------------------|----------------------------------------|------------------------------------|-----------------------|----------------------|---------|
| 1. SERIAL NUMBER | 2. NAME (LAST-FIRST-MIDDLE) | | | | | | | | |
| 0000198 | WIGREN LEE H | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | 4. EFFECTIVE DATE | | | | | | |
| REASSIGNMENT | | | 104 21 65 | | | | | | |
| 5. FUNDS | X | V TO V | V TO CF | | | | | | |
| | | CF TO V | CF TO U | | | | | | |
| 6. ORGANIZATIONAL DESIGNATIONS | | | 7. CUST CENTER NO. CHARGEABLE | | | | | | |
| DDS/OTR SCHOOL OF INTERNATIONAL COMMUNISM FACULTY | | | 5275 2500 0000 | | | | | | |
| 8. POSITION TITLE | | | 8. CSC OR OTHER LEGAL AUTHORITY | | | | | | |
| INSTR INTEL | | | 50 USC 403 J | | | | | | |
| 10. LOCATION OF OFFICIAL STATION | | | 11. POSITION NUMBER | | | | | | |
| WASH., D.C. | | | 1238 | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc.) | | | 13. OCCUPATIONAL SERIES | | | | | | |
| GS | | | 1712.31 | | | | | | |
| 15. GRADE AND STEP | | | 16. SALARY OR RATE | | | | | | |
| 13 3 | | | 12915 | | | | | | |
| 18. REMARKS | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | |
| 19. ACTION CODE | 20. Employ. Code | 21. OFFICE CODING | 22. STATION CODE | 23. INITIREE CODE | 24. MO. DA. YR. | 25. DATE OF BIRTH | 26. DATE OF GRADE | 27. DATE OF LEI | |
| 37 | 10 | 17500 | OTR | 75013 | 1 | 12 01 23 | | | |
| 28. HTE EXPIRES | | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA | | | 33. SECURITY REQ NO. | 34. SEX |
| | | | 1 - CSC 2 - FICA 3 - NONE | CODE | TYPE | MO. DA. YR. | EOD DATA | | |
| 35. VET. PREFERENCE | | 36. SERV. COMP. DATE | 37. LONG. COMP. DATE | 38. CAREER CATEGORY | 39. FEGL / HEALTH INSURANCE | 40. SOCIAL SECURITY NO. | | | |
| CODE 0 - NO 1 - D.P. 2 - D.P.T. | | MO. DA. YR. | MO. DA. YR. | SAH RESV PRIV TEMP | CODE 0 - WAIVER 1 - TBS | 0 - WAIVER 1 - TBS | CODE | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | | | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA | 44. STATE TAX DATA | | | | |
| CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs.) 3 - BREAK IN SERVICE (MORE THAN 3 yrs.) | | | | FORM EXECUTED 1 - YES 2 - NO | NO TAX EXEMPTIONS 1 - YES 2 - NO | FORM EXECUTED 1 - YES 2 - NO | CODE AD TAX EXAMP. | STATE CODE | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | |
| FROM: SR - 2 | | | | POSTED JRC/4/22/65 | | | | (When Filled In) | |

FORM 1150
11-62Use Previous
Edition

SECRET

GROUP I
Excluded from automatic
downgrading and
declassification

(4-61)

(When Filled In)

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

ADRD 02/10/64

| | | | | | | |
|---------------------------------------------------------------------------------------|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----|----|----|
| 1. SERIAL NUMBER | | 2. NAME (LAST FIRST MIDDLE) | | | | |
| 006108 | | WIGNEN LEE H | | | | |
| 3. NATURE OF PERSONNEL ACTION REASIGNMENT | | | | | | |
| <input checked="" type="checkbox"/> X V TO V <input type="checkbox"/> V TO C | | 4. EFFECTIVE DATE <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>09</td> <td>08</td> <td>74</td> </tr> </table> 5. CATEGORY OF EMPLOYMENT U.S. GOV | | 09 | 08 | 74 |
| 09 | 08 | 74 | | | | |
| 6. FUNDS | | 7. COST CENTER NO CHARGEABLE 5734 1573 0000 | | | | |
| 8. ORGANIZATIONAL DESIGNATIONS DUP/SH DIVISION COUNTERINTELL GRP RES VR | | 9. LOCATION OF OFFICIAL STATION HAGH, D. C. | | | | |
| 10. POSITION TITLE DPS OFFICER CM | | 11. POSITION NUMBER 1018 | | | | |
| 12. POSITION NUMBER 0130.01 | | 13. CAREER SERVICE DESIGNATION D | | | | |
| 14. CLASSIFICATION SCHEDULE (GS IS ON) | | 15. OCCUPATIONAL SERIES 0130.01 | | | | |
| 16. GRADE AND STEP 13 | | 17. SALARY OR RATE | | | | |
| 18. REMARKS | | | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | |
| <i>Sec JPL</i> | | | | | | |

Form 1-63 1150B MFG. 1-63.

Use Previous Edition

SECRET

GROUP I
Excluded from automatic
downgrading and
declassification

(When Filled In)

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE
AND STEP AS INDICATED IN CHART BELOW.

GENERAL SCHEDULE RATES
Federal Employees Salary Act of 1964

HAT 5 451 PH '64

234/1000

| 1. Serial No. | 2. Name | 3. Cost Center Number | 4. LWOP Hours | | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------|---------------|-----------------|------|----------|----------------|-------------|-----|------|
| 006198 | HIGREN LEE H | 48 080 | V | | | | | | | |
| OLD SALARY RATE | | | | NEW SALARY RATE | | | | TYPE ACTION | | |
| Grade | Step | Salary | Last Eff Date | Grade | Step | Salary | Effective Date | PB | LSI | ADJ. |
| GS 13 | 2 | \$12,110 | 05/12/63 | GS 13 | 3 | \$12,495 | 05/10/64 | | | |
| B. Remarks and Authentication | | | | | | | | | | |
| <p>/ NO EXCESS LWOP / IN PAY STATUS AT END OF WAITING PERIOD / LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>JH</i> AUDITED BY <i>EC</i></p> | | | | | | | | | | |
| I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. | | | | | | | | | | |
| SIGNATURES <i>EC</i> DATE <i>5/10/64</i> JNL | | | | | | | | | | |
| PAY CHANGE NOTIFICATION | | | | | | | | | | |

Form 560

Obsolete Previous
Editions

(451)

SECRET
(When filled in)

NOTIFICATION OF PERSONNEL ACTION

ADPC 04/23/64

| | | | |
|--------------------------------------------------------------------------------------|--|------------------------------------------------|-------------------------------------|
| 1. SERIAL NUMBER | | 2. NAME (LAST FIRST MIDDLE) | |
| 006192 | | WIGREN LEE H. | |
| 3. NATURE OF PERSONNEL ACTION REASSIGNMENT | | | |
| 4. FUNCS → | | 5. EFFECTIVE DATE 04 12 64 | 6. CATEGORY OF EMPLOYMENT |
| | | 7. COST CENTER NO CHARGEABLE 4234 1000 1000 | 8. CSC OR OTHER LEGAL AUTHORITY |
| 9. ORGANIZATIONAL DESIGNATIONS DDP/SP 2 DIVISION DDP SP CI GR RESEARCH BR | | | |
| 10. LOCATION OF OFFICIAL STATION WASH., D.C. | | | |
| 11. POSITION TITLE DPS OFFICER CM | | 12. POSITION NUMBER 1017 | 13. CAREER SERVICE DESIGNATION D |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc) GS | | 15. OCCUPATIONAL SERIES 0136.01 | 16. GRADE AND STEP 13 |
| 17. SALARY OR RATE | | | |
| 18. REMARKS | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | |
|  | | | |

Form 1150B
1-63 MFG 1-63Use Previous
Edition

SECRET

GROUP I
Excluded from automatic
downgrading and
declassification

(4-51)

(When filled in)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND
DCI MEMORANDUM DATED 1 AUGUST 1964, SALARY IS ADJUSTED AS FOLLOWS.

| NAME | SERIAL ORGN | FUNDS | OLD GR-ST SALARY | NEW GR-ST SALARY |
|--------------|-------------|-------|------------------------|------------------------|
| HIGREN LEE H | 006198 | 60080 | V 13 1 \$10635 | 13 1 \$11150 |

| 1. Serial No. | 2. Name | 3. Cost Center Number | 4. LWOP Hours | | | | |
|--------------------|--------------------|-----------------------|---------------|-------|------|----------|----------------|
| 006198 | HIGREN LEE H | 60 080 2 V | | | | | |
| 5. OLD SALARY RATE | 6. NEW SALARY RATE | | | | | | |
| Grade | Step | Salary | Last EH Date | Grade | Step | Salary | Effective Date |
| GS 13 | 1 | \$11,150 | 03/13/62 | GS 13 | 2 | \$11,515 | 05/12/63 |

7. Remarks and Authentication

/ NO EXCESS LWOP
 / IN PAY STATUS AT END OF WAITING PERIOD
 / LWOP STATUS AT END OF WAITING PERIOD
 CLERKS INITIALS RDR AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS
 OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: *[Signature]*

DATE: *14 May 1963*

PAY CHANGE NOTIFICATION

PSI 300 Obsolete Previous Edition

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI
MEMORANDUM DATED 1 AUGUST 1964, SALARY IS ADJUSTED AS FOLLOWS.
EFFECTIVE 5 JANUARY 1964.

| NAME | SERIAL | ORGN | FUNDS | OLD SALARY | NEW SALARY |
|--------------|--------|--------|-------|------------------|---------------|
| HIGREN LEE H | 006198 | 48 080 | V | GS 13 2 \$11,515 | \$12,150 |

PSC: 11 MAY 62

SECRET
(When Filled In)

| NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | | | | | |
|-----------------------------------------------------------------------------------------|---------------------------------|-------------------------------------------------------------|--------------------------|----------------------------------|--------------------------------|-------------------------------|------------------|---------------------------------|-------------------|--|--|--|--|--|
| GCF | | | | | | | | | | | | | | |
| 1. SERIAL NUMBER | 2. NAME (LAST-FIRST-MIDDLE) | | | | | | | | | | | | | |
| 006198 | WIGREN LEE H | | | | | | | | | | | | | |
| 3. NATURE OF PERSONNEL ACTION | | | | 4. EFFECTIVE DATE | 5. CATEGORY OF EMPLOYMENT | | | | | | | | | |
| PROMOTION | | | | 05 13 62 | REGULAR | | | | | | | | | |
| 6. FUNDS | X | V TO V | | V TO CF | | 7. COST CENTER NO. CHARGEABLE | | 8. CSC OR OTHER LEGAL AUTHORITY | | | | | | |
| | | (F TO V) | | (F TO CF) | | 2234 1000 1000 | | 50 USC 403 J | | | | | | |
| 9. ORGANIZATIONAL DESIGNATIONS | | | | 10. LOCATION OF OFFICIAL STATION | | | | | | | | | | |
| DDP SR CHIEF, OPERATIONS AND PLANS COUNTERINTELLIGENCE BRANCH RESEARCH SECTION | | | | WASH., D.C. | | | | | | | | | | |
| 11. POSITION TITLE | | | | 12. POSITION NUMBER | 13. CAREER SERVICE DESIGNATION | | | | | | | | | |
| OPS OFFICER CH | | | | 0351 | D | | | | | | | | | |
| 14. CLASSIFICATION SCHEDULE (GS, LS, etc.) | | | 15. OCCUPATIONAL SERIES | 16. GRADE AND STEP | 17. SALARY OR RATE | | | | | | | | | |
| GS | | | 0136.01 | 13 1 | 10635 | | | | | | | | | |
| 18. REMARKS | | | | | | | | | | | | | | |
| SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL | | | | | | | | | | | | | | |
| 19. ACTION/20. Employ. Code | 21. OFFICE CODING | 22. STATION CODE | 23. INTEGEE CODE | 24. Adquis. Code | 25. DATE OF BIRTH | 26. DATE OF GRADE | 27. DATE OF RET. | | | | | | | |
| 22 10 | 60080 SR | 75013 | | 1 | 12 01 23 | 05 13 62 | 05 13 62 | | | | | | | |
| 28. RIF EXPIRES | 29. SPECIAL REFERENCE | 30. RETIREMENT DATA | 31. SEPARATION DATA CODE | 32. CORRECTION/CANCELLATION DATA | | | | 33. SECURITY REG. NO. | 34. SEC. REQ. NO. | | | | | |
| RS SA YR | 1 - CSC 2 - PICA 3 - RONA | CODE | | TYPE | NO. | PR. | ID | EOD DATA | | | | | | |
| 35. RET. PREFERENCE | 36. SERV. COMP. DATE | 37. LONG. COMP. DATE | 38. MIL. SERV. CREDIT/ED | 39. FEGL / HEALTH INSURANCE | 40. SOCIAL SECURITY NO. | | | | | | | | | |
| CODE | MO. DA. YR | MO. DA. YR | 1 - YES 2 - NO | CODE | 2 - WAIVER | HEALTH INS CODE | | | | | | | | |
| 41. PREVIOUS GOVERNMENT SERVICE DATA | 42. LEAVE CAT. CODE | 43. FEDERAL TAX DATA | 44. | STATE TAX DATA | | | | | | | | | | |
| CODE | | FORM 1040, 1040A, 1040EZ, 1040S, 1040X 1 - YES 2 - NO | NO. TAX EXEMPTIONS | FORM EXECUTED | CODE | NO. TAX EXEMPT | STATE CODE | | | | | | | |
| SIGNATURE OR OTHER AUTHENTICATION | | | | | | | | | | | | | | |
| POSTED <i>5/11/62 AS</i> | | | | | | | | | | | | | | |

SECRET
(When Filled In)

| 1. Serial No. | 2. Name | 3. Grade/Contract Number | 4. LWOP Hours | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------|---------------|-------|------|----------|----------------|-----|-----|------|
| 106198 | WIGREN LEE H | OPP/SR 2 V-20 | | | | | | | | |
| 5. OLD SALARY RATE | | 6. NEW SALARY RATE | | | | | | | | |
| Grade | Step | Salary | Last Eff Date | Grade | Step | Salary | Effective Date | PCT | LST | ADJ. |
| GS-12 | 2 | \$ 8,570 | 10/19/56 | 12 | 3 | \$ 9,215 | 04/16/61 | | | |
| 7. Remarks and Authentication | | | | | | | | | | |
| <input checked="" type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD | | | | | | | | | | |
| <i>JCL</i> <i>106198 GS-12 10/19/56</i> <i>HOWARD ECHOLS</i> <i>EMMETT D. ECHOLS</i> | | | | | | | | | | |
| PAY CHANGE NOTIFICATION | | | | | | | | | | |

Form 7-60 560. Obsolete Previous Edition

SECRET

(4-51)

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED
1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

| SD | NAME | SERIAL | ORGN | GR-ST | OLD SALARY | NEW SALARY |
|----|--------------|--------|-------|---------|------------|------------|
| DI | WIGREN LEE H | 106198 | 48 24 | GS-12 2 | \$ 8,570 | \$ 9,215 |

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET

(WHEN FILLED IN)

| 1. FPP. SERIAL NO. | 2. NAME | | | 3. ASSIGNED ORGAN. | | 4. FUNDS | 5. ALLOTMENT |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------|---------------------------------|--------------------------------------------------------------------------|------|----------|----------------------------|
| 106198 | WIGREN LEE H | | | DDP/SH | | V-20 | 5 |
| 6. OLD SALARY RATE | | | | 7. NEW SALARY RATE | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE MO DA YR | GRADE | STEP | SALARY | EFFECTIVE DATE MO DA YR |
| GS 12 | 1 | \$ 8,330 | 04 20 58 | GS 12 | 2 | \$ 8,570 | 10 18 59 |
| TO BE COMPLETED BY THE OFFICE OF COMPTROLLER | | | | | | | |
| 8. CHECK ONE IF EXCESS LWOP, CHECK FOLLOWING: <input checked="" type="checkbox"/> TO PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> TO LWOP STATUS AT END OF WAITING PERIOD | | | | 9. NUMBER OF HOURS LWOP 10. INITIALS OF CLERK 11. AUDITED BY | | | |
| 12. TYPE OF ACTION | | | | 13. REMARKS | | | |
| <input type="checkbox"/> P.R.I. <input type="checkbox"/> L.S.I. <input type="checkbox"/> PAY ADJUSTMENT | | | | | | | |
| 14. AUTHENTICATION | | | | | | | |
| 17. PAY CHG. 18. PAY CHG. 19. PAY CHG. 20. PAY CHG. 21. PAY CHG. 22. PAY CHG. 23. PAY CHG. 24. PAY CHG. 25. PAY CHG. 26. PAY CHG. 27. PAY CHG. 28. PAY CHG. 29. PAY CHG. 30. PAY CHG. 31. PAY CHG. 32. PAY CHG. 33. PAY CHG. 34. PAY CHG. 35. PAY CHG. 36. PAY CHG. 37. PAY CHG. 38. PAY CHG. 39. PAY CHG. 40. PAY CHG. 41. PAY CHG. 42. PAY CHG. 43. PAY CHG. 44. PAY CHG. 45. PAY CHG. 46. PAY CHG. 47. PAY CHG. 48. PAY CHG. 49. PAY CHG. 50. PAY CHG. 51. PAY CHG. 52. PAY CHG. 53. PAY CHG. 54. PAY CHG. 55. PAY CHG. 56. PAY CHG. 57. PAY CHG. 58. PAY CHG. 59. PAY CHG. 60. PAY CHG. 61. PAY CHG. 62. PAY CHG. 63. PAY CHG. 64. PAY CHG. 65. PAY CHG. 66. PAY CHG. 67. PAY CHG. 68. PAY CHG. 69. PAY CHG. 70. PAY CHG. 71. PAY CHG. 72. PAY CHG. 73. PAY CHG. 74. PAY CHG. 75. PAY CHG. 76. PAY CHG. 77. PAY CHG. 78. PAY CHG. 79. PAY CHG. 80. PAY CHG. 81. PAY CHG. 82. PAY CHG. 83. PAY CHG. 84. PAY CHG. 85. PAY CHG. 86. PAY CHG. 87. PAY CHG. 88. PAY CHG. 89. PAY CHG. 90. PAY CHG. 91. PAY CHG. 92. PAY CHG. 93. PAY CHG. 94. PAY CHG. 95. PAY CHG. 96. PAY CHG. 97. PAY CHG. 98. PAY CHG. 99. PAY CHG. 100. PAY CHG. | | | | | | | |
| PAY CHANGE NOTIFICATION | | | | | | | |

560 OBSOLETE PREVIOUS EDITION
REPLACES FORM 560A AND 560B.

SECRET

OFFICIAL PERSONNEL FOLDER

(4)

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

US 21 AUGUST 59

| | | | | | |
|----------------------|-----------------------------|---------------------------------|----------------------------|-------------------|----------------------|
| 1. Serial No. | 2. Name (Last-First-Middle) | 3. Date Of Birth | 4. Vst. Per. | 5. Sex | 6. CS - ECD |
| 106198 | WIGREN LEE H | Mo. 12 Da. 01 Yr. 23 | Non-1 5 Pt-1 10 Pt-2 | M 1 | Mo. 03 Da. 19 Yr. 51 |
| 7. SCD | 8. CSC Patent | 9. CSC Or Other Legal Authority | 10. Appt. Allday | 11. ECD | 12. LCD |
| Mo. 03 Da. 24 Yr. 43 | Yes - 1 No - 2 | Code 1 50 USCA 403 | Mo. 03 Da. 19 Yr. 51 | Yes - 1 No - 2 | Code 2 |

PREVIOUS ASSIGNMENT

| | | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------|-----------|---------------------------------------------------------|--------------------------------------|-------------------------------------------|--------------------|
| 14. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH & SUPPORT SECTION | | | Code 4824 | 15. Location Of Official Station WASH., D. C. | | | Station Code 75013 |
| 16. Dept. - Field | 17. Position Title 10 CI | | | 18. Position No. 0400 | 19. Serv. GS | 20. Occup. Series 0136.53 | |
| Dept - 2 USMld - 4 Ergn - 6 | Code 2 | 92. Salary Or Rate \$ 8330 | 93. SD DI | 94. Date Of Grade Mo. 04 Da. 20 Yr. 58 | 95. Vst. Due Mo. 10 Da. 18 Yr. 59 | 96. Appropriation Number 9 3400 20 001 | |

ACTION

| | | | | | |
|---------------------------------------------|---------|---------------------------------------|---------------------------------|---------|---------------------|
| 27. Nature Of Action REASSIGNMENT | Code 56 | 28. EII. Date Mo. 08 Da. 23 Yr. 59 | 29. Type Of Employee REGULAR | Code 01 | 30. Separation Date |
|---------------------------------------------|---------|---------------------------------------|---------------------------------|---------|---------------------|

PRESENT ASSIGNMENT

| | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------|-----------|---------------------------------------------------------|--------------------------------------|--------------------------------------------|--------------------|
| 31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH SECTION | | | Code 4824 | 32. Location Of Official Station WASH., D. C. | | | Station Code 75013 |
| 33. Dept. - Field | 34. Position Title OPS OFFICER | | | 35. Position No. 0351 | 36. Serv. GS | 37. Occup. Series 0136.01 | |
| Dept - 2 USMld - 4 Ergn - 6 | Code 2 | 39. Salary Or Rate \$ 8330 | 40. SD DI | 41. Date Of Grade Mo. 04 Da. 20 Yr. 58 | 42. Vst. Due Mo. 10 Da. 18 Yr. 59 | 43. Appropriation Number 0274 1000 1000 | |
| 44. Remarks | | | | | | | |

POSTED

SECRET

(When Filled In)

| | | | | | | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------|-------------------------|------------------------------------------|--------------------------------------------------|-------------------|---------------------|-------------|--------------------|--------------------|------|--|
| MCM 17 APRIL 59 X XX | | NOTIFICATION OF PERSONNEL ACTION | | | | | | | | | | |
| 1. Serial No. | 2. Name (Last-First-Middle) | | | 3. Date Of Birth | 4. Vet. Prof. | 5. Sex | 6. CS. EOD | | | | | |
| 106198 | WIGREN LLE H | | | Mo. Da. Yr. | Nonn U 5 Pt-1 10 Pt-9 | Code 1 | M 1 | Mo. Da. Yr. | 03 | 19 | 51 | |
| 7. SCD | 8. CSC Rnumt | | | 9. CSC Or Other Legal Authority | | | 10. Appnt. Altday. | 11. TEGI | 12. LCD | 13. NM. Serv. Ser. | | |
| Mo. Da. Yr. | Yes - 1 No - 9 | Codo | Mo. Da. Yr. | Yes - 1 No - 9 | Codo | Mo. Da. Yr. | Yes - 1 No - 9 | Codo | Mo. Da. Yr. | Yes - 1 No - 2 | Codo | |
| 03 24 43 | | | 50 USCA 403 J | | | | | | 03 19 51 | | | |
| PREVIOUS ASSIGNMENT | | | | | | | | | | | | |
| 14. Organizational Designations DDP FI STAFF DIV D COUNTER ESPIONAGE SECT. BIOGRAPHIC UNIT | | | | Code 4109 | 15. Location Of Official Station WASH., D. C. | | | | Station Code 75013 | | | |
| 16. Dept. - Field | 17. Position Title BIOGRAPHIC OFF | | | 18. Position No. | 19. Serv. | 20. Occup. Series | | | | | | |
| Dept - 2 USMld - 4 Frgn - 6 | Code 2 | 12 1 | \$ 8330 | 0712 | GS | 0132.31 | | | | | | |
| 21. Grade & Step | 22. Salary Or Rate | 23. SD | 24. Date Of Grade | 25. PSI Duo | 26. Appropriation Number | | | | | | | |
| 12 1 | \$ 8330 | DI | Mo. Da. Yr. 04 20 53 | Mo. Da. Yr. 10 18 59 | 0 2305 23 | | | | | | | |
| ACTION | | | | | | | | | | | | |
| 27. Nature Of Action REASSIGNMENT | | | Code 57 | 28. Eff. Date Mo. Da. Yr. 04 19 59 | 29. Type Of Employee REGULAR | Code 01 | 30. Separation Data | | | | | |
| PRESENT ASSIGNMENT | | | | | | | | | | | | |
| 31. Organizational Designations DDP SR CHIEF OF OPERATIONS COUNTER ESPIONAGE STAFF RESEARCH & SUPPORT SECTION | | | | Code 4824 | 32. Location Of Official Station WASH., D. C. | | | | Station Code 75013 | | | |
| 33. Dept. - Field | 34. Position Title IO CI | | | 35. Position No. | 36. Serv. | 37. Occup. Series | | | | | | |
| Dept - 2 USMld - 4 Frgn - 6 | Code 2 | 12 1 | \$ 8330 | 0400 | GS | 0136.53 | | | | | | |
| 38. Grade & Step | 39. Salary Or Rate | 40. SD | 41. Date Of Grade | 42. PSI Duo | 43. Appropriation Number | | | | | | | |
| 12 1 | \$ 8330 | DI | Mo. Da. Yr. 04 20 53 | Mo. Da. Yr. 10 18 59 | 9 3400 20 001 | | | | | | | |
| 44. Remarks | | | | | | | | | | | | |
| POSTED <i>[Signature]</i> 21 APR 1959 | | | | | | | | | | | | |

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

MCM 18 APRIL 58

| | | | | | |
|-------------------------|-----------------------------|---------------------------------|----------------------------|---------------|------------------------------------|
| 1. Serial No. | 2. Name (Last-First-Middle) | 3. Date Of Birth | 4. Vet. Prof. | 5. Socx | 6. CS - EOD |
| 106198 | WIGREN LEE H | Mo. Da. Yr. 12 01 23 | Non-0 5 Pt-1 10 Pt-2 | Code 1 M 1 | Mo. Da. Yr. 03 19 51 |
| 7. SCD | 8. CSC Rating | 9. CSC Or Other Legal Authority | 10. Appt. Affidav. | 11. FEGLI | 12. LCD |
| Mo. Da. Yr. 03 24 43 | Yrs. - 1 No. - 2 | Code 1 | Mo. Da. Yr. No. 2 | Code 03 | Mo. Da. Yr. Yrs. - 1 No. - 2 |
| | | 50 USCA 403 J | | | Code 2 |

PREVIOUS ASSIGNMENT

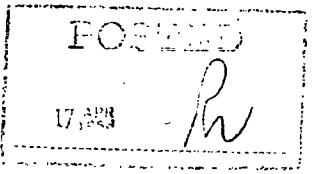
| | | | | | |
|---------------------------------------------------------------------------------------------------------------|--------------|-------------------------------------------------|-----------------------------------|----------------------------------------------|-----------------------------------------|
| 14. Organizational Designations DDP FI STAFF DIVISION D COUNTER-ESPIONAGE SECTION BIOGRAPHIC UNIT | Code 4109 | 15. Location Of Official Station WASH. D. C. | Station Code 75013 | | |
| 16. Dept. - Field Dept. - 2 USMld - 4 Frgn - 6 | Code 2 | 17. Position Title BIOGRAPHIC OFF | 18. Position No. 712 | 19. Serv. GS | 20. Occup. Series 0132.31 |
| 21. Grade & Step 11 3 | \$ 6820 | 22. Salary Or Rate DI | 23. SD Mo. Da. Yr. 01 16 55 | 24. Date Of Grade Mo. Da. Yr. 01 12 58 | 25. PSI Due Mo. Da. Yr. 8 2305 23 |
| | | | | | 26. Appropriation Number |

ACTION

| | | | | | |
|-----------------------------------|------------|---------------------------|---------------------------------|------------|---------------------|
| 27. Nature Of Action PROMOTION | Code 30 | 28. Eff. Date 04 20 58 | 29. Type Of Employee REGULAR | Code 01 | 30. Separation Date |
|-----------------------------------|------------|---------------------------|---------------------------------|------------|---------------------|

PRESENT ASSIGNMENT

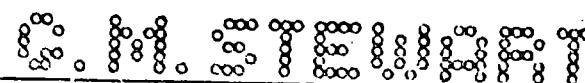
| | | | | | |
|--------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------|----------------------------------------------|----------------------------------------|---------------------------------------|
| 31. Organizational Designations DDP FI STAFF DIV D COUNTER ESPIONAGE SECT. BIOGRAPHIC UNIT | Code 4109 | 32. Location Of Official Station WASH., D. C. | Station Code 75013 | | |
| 33. Dept. - Field Dept. - 2 USMld - 4 Frgn - 6 | Code 2 | 34. Position Title BIOGRAPHIC OFF | 35. Position No. 0712 | 36. Serv. GS | 37. Occup. Series 0132.31 |
| 38. Grade & Step 12 1 | \$ 7570 | 39. SD DI | 40. Date Of Grade Mo. Da. Yr. 04 20 58 | 41. PSI Due Mo. Da. Yr. 10 18 59 | 42. Appropriation Number 8 2305 23 |
| 44. Remarks | | | | | |



SECRET

(WHEN FILLED IN)

E 17

| 1. EMP. SERIAL NO. | NAME | | | | | 3. ASSIGNED ORGAN. | 4. FUNDS | 5. ALIMENT | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------|---------------------|-----|-----|--------------------------|----------|------------|-----------------|-----|----|
| 106198 | WIGREN LEE H | | | | | DDP/ME | V-2 | 2015 | | | |
| 6. OLD SALARY RATE | | | | | | 7. NEW SALARY RATE | | | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE | | | GRADE | STEP | SALARY | EFFECTIVE DATE | | |
| 11 | 2 | \$ 6,605 | 07 | 15 | 56 | 11 | 3 | \$ 6,820 | 01 | .12 | 58 |
| TO BE COMPLETED BY THE OFFICE OF COMPTROLLER | | | | | | | | | | | |
| 9. CHECK ONE [] NO EXCESS LWOP [] EXCESS LWOP IF EXCESS LEAVE LWOP, CHECK FOLLOWING: [] IN PAY STATUS AT END OF WAITING PERIOD [] IN LWOP STATUS AT END OF WAITING PERIOD | | | | | | 10. NUMBER OF HOURS LWOP | | | | | |
| | | | | | | 11. INITIALS OF CLERK | | | 12. APPROVED BY | | |
| TO BE COMPLETED BY THE OFFICE OF PERSONNEL | | | | | | | | | | | |
| 12. PROJECTED SALARY RATE AND EFFECTIVE DATE | | | | | | 13. REMARKS | | | | | |
| GRADE | STEP | SALARY | MO. | DA. | YR. | | | | | | |
| 14. AUTHENTICATION | | | | | | | | | | | |
| <p style="text-align: center;">G. M. STEWART</p>  | | | | | | | | | | | |
| PERIODIC STEP INCREASE - AUTHENTICATION | | | | | | | | | | | |

FORM NO. 560b
1 MAR. 58

SECRET

PERSONNEL FOLDER

| 1. EMP. SERIAL NO. | NAME | | | | | 3. ASSIGNED ORGAN. | 4. FUNDS | 5. ALIMENT | | | | |
|--------------------------------------------------------------------------------------|--------------|----------|---------------------|-------------------------|----|--------------------|----------|------------|----------------|-----|----|--|
| 106198 | WIGREN LEE H | | | | | DDP/ME | V-20 | 2015 | | | | |
| 6. OLD SALARY RATE | | | | | | 7. NEW SALARY RATE | | | | | | |
| GRADE | STEP | SALARY | LAST EFFECTIVE DATE | | | GRADE | STEP | SALARY | EFFECTIVE DATE | | | |
| 11 | 2 | \$ 6,605 | 07 | 15 | 56 | 11 | 3 | \$ 6,820 | 01 | .12 | 58 | |
| REMARKS | | | | | | | | | | | | |
| CERTIFICATION | | | | | | | | | | | | |
| I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY. | | | | | | | | | | | | |
| TYPED OR PRINTED NAME OF SUPERVISOR | | | DATE | SIGNATURE OF SUPERVISOR | | | | | | | | |
| Albert P. KERREL | | | 9 Dec. '57 | Albert P. Kergel | | | | | | | | |
| PERIODIC STEP INCREASE - CERTIFICATION | | | | | | | | | | | | |

FORM NO. 560
1 MAR. 58

SECRET

PERSONNEL FOLDER

RECORDED PAY LEVEL INCREASE AUTOMATICALLY EFFECTIVE

12 JANUARY 1964 AUTHORIZED BY P. D. 82 - 462 (M) DCP

POSITIONS SUBJECT TO THE PAY LEVELS ADJUSTED AS FOLLOWS:

| NAME | NUMBER | GRADE-STEP | OLD SALARY | NEW SALARY |
|--------------|--------|------------|------------|------------|
| WIGREN LEE H | 106198 | GS-12-1 | \$ 7,570 | \$ 8,330 |

JOSEPH W. STEWART
ASST DIRECTOR OF PERSONNEL

S E C R E T

SECRET

(Other Filled In)

NOTIFICATION OF PERSONNEL ACTION

DRA

| | | | | | |
|-------------------------|-----------------------------|---------------------------------|-----------------------------|---------------|-------------------------|
| 1. Serial No. | 2. Name (Last-First-Middle) | 3. Date Of Birth | 4. Vet. Prof. | 5. Socx | 6. CS - EOD |
| 106105 | WIGREN LEE H | Mo. Da. Yr. 12 01 23 | Noon-0 5 Pt-1 10 Pt-2 | Code 1 M 1 | Mo. Da. Yr. 03 19 51 |
| 7. SD | 8. CSC Retmt. | 9. CSC Or Other Legal Authority | 10. Appnt. All. No. | 11. FEGLI | 12. MIL. PRO. |
| No. Da. Yr. XX XX XX | Yes. 1 No. 2 | Code 1 | Mo. Da. Yr. 03 19 51 | Code 03 | Yes. 1 No. 2 |
| 50 USCA 403 J | | | Code | | |

PREVIOUS ASSIGNMENT

| | | | | | |
|----------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------|-----------------------------------------------|------------------------------------------|---------------------------------------|
| 14. Organizational Designations DOP WE SCANDINAVIAN SR, FI, PP, PM SWEDEN | Code. | 15. Location Of Official Station WASH. D. C. | Station Code | | |
| 16. Dept - Field Dept - 8 USId - 4 Frgn - 6 | 17. Position Title AREA OPS OFF | 18. Position No. 55 | 19. Serv. 20. Occup. Series GS 0136.01 | | |
| 21. Grade & Step 11 2 | 22. Salary Or Rate \$ 6605 | 23. SD DI | 24. Date Of Grade Mo. Da. Yr. 11 17 57 | 25. PSL Due Mo. Da. Yr. 01 115 155 | 26. Appropriation Number 8 3600 20 |

ACTION

| | | | | | |
|------------------------------------------|------------|------------------------------------------|---------------------------------|------------|---------------------|
| 27. Nature Of Action REASSIGNMENT | Code 57 | 28. Eff. Date Mo. Da. Yr. 11 17 57 | 29. Type Of Employee REGULAR | Code 01 | 30. Separation Date |
|------------------------------------------|------------|------------------------------------------|---------------------------------|------------|---------------------|

PRESENT ASSIGNMENT

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------|------------------------------------------------|------------------------------------------|---------------------------------------|
| 31. Organizational Designations DOP FI STAFF DIVISION D COUNTER ESPIONAGE SECTION BIOGRAPHIC UNIT | Code 4105 | 32. Location Of Official Station WASH. D. C. | Station Code 75013 | | |
| 33. Dept - Field Dept - 8 USId - 4 Frgn - 6 | 34. Position Title BIOGRAPHIC OFF | 35. Position No. 712 | 36. Serv. 37. Occup. Series GS 0132.31 | | |
| 38. Grade & Step 11 2 | 39. Salary Or Rate \$ 6605 | 40. SD DI | 41. Date Of Grade Mo. Da. Yr. 01 115 155 | 42. PSL Due Mo. Da. Yr. 01 112 150 | 43. Appropriation Number 8 2305 23 |

44. Remarks

10-1-3
20-10-87
P.W.

AC 5.8D INCREASES IN VARIATION

CONTINUATION

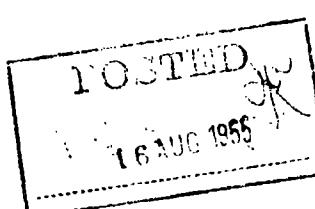
U. S. GOVERNMENT PRINTING OFFICE 1954-2-2289

| | | | | | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------|-----------|--------------------------|-------------|---------------|-------------|-----------|-------------------------------------|--------------------------------|
| 1. Employee's name and social security account number or other appropriate 106-1955 | | 2. Payroll period 6-30-55 | | 3. Block No. 6-360-30 | | 4. S.A.U. No. | | | | |
| PAYROLL CHANGE DATA | | | | | | | | | | |
| 5. Previous amount: | BASE PAY | OVERTIME | GROSS PAY | RET. | FEDERAL TAX | BOND | F. I. C. A. | STATE TAX | DISCOUNT LESS INS. | NET PAY |
| 6. New amount: | | | | | | | | | | |
| 7. Pay rate per hour: | | | | | | | | | | |
| 8. Pay rate per month: | | | | | | | | | | |
| 9. Pay rate per year: | | | | | | | | | | |
| 10. Remarks: | | | | | | | | | 11. Appropriations WE 3 | 12. Prepared by HPC 2123 56 |
| 11. Remarks: □ Periodic step-increase □ Pay adjustment □ Other step-increase 12. Effective date 13. Date last adjustment increased 14. New salary rate 15. Old salary rate 16. New salary rate 17. New salary rate 18. Performance rating, if satisfactory or better: EXCELLENT SATISFACTORY DEFICIENT AND SUSPENDED ALL SALARIES EQUAL | | | | | | | | | 13. Audited by | |
| 19. Total amount of pay (all in appropriate spaces covering 1 month during indicated period): \$6300 | | | | | | | | | (Signature or other identification) | |
| These applicable over a class of excess (WOP) working period, In 1st half of month working period, In 2nd half of month working period, In 3rd half of month working period, In 4th half of month working period, | | | | | | | | | | |
| Analysts of Chart | | | | | | | | | | |
| 20. The excess (WOP). Total excess (WOP) MARSHAL PAPER NO. 1126d—Revised | | | | | | | | | | |
| Approved by Comp. Gen., U. S. General Accounting No. 102 | | | | | | | | | | |
| PAYROLL CHANGE SLIP — PERSONNEL COPY | | | | | | | | | | |

140000
STANDEO FORM 50 (6 PARTS)
MAY 1954 EDITION
PRODUCED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER VI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------|-------|--------------------|-------|------------------------------------------------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 1. NAME (Last-First-Middle Initials, Middle Initials, and Surname) | 2. DATE OF BIRTH | 3. JOURNAL ACTION NO. | 4. DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mr. Leo N. Elgren 1061981 | 1 Dec 1923 | | 22 July 1955 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| This is to notify you of the following action affecting your employment: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) | 6. EFFECTIVE DATE | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Reassignment | 31 July 1955 | 50 USC 402-1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM | TO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Area Ops. Officer BS 67-11 GS-0136.01-11 \$6390.00 p.a. DDP/ME Scandinavian Branch FI, PP, PM Sweden | 8. POSITION TITLE Area Ops. Officer BS 55 GS-0136.01-11 \$6390.00 p.a. DDP/ME Scandinavian Branch FI, PP, PM Sweden | 9. SERVICE, RATES, GRADE, SALARY | 10. ORGANIZATIONAL DESIGNATIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | 11. HEADQUARTERS Washington, D. C. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. FIELD DEPARTMENTAL | 13. FIELD OR DEPT'L | FIELD | DEPARTMENTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. VETERAN'S PREFERENCE <table border="1"><tr><td>REGT</td><td>REGT-INTNS</td><td>SPT</td><td>10-POINT DISAB.</td><td>OTHER</td></tr></table> | | REGT | REGT-INTNS | SPT | 10-POINT DISAB. | OTHER | 14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>REG</td><td>VICE</td><td>I.A.</td><td>REAL</td></tr></table> | | REG | VICE | I.A. | REAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REGT | REGT-INTNS | SPT | 10-POINT DISAB. | OTHER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REG | VICE | I.A. | REAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. SEX: M | 17. APPROPRIATION From: 5-1600-20 To: 5-1600 | 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes | 19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY) 16 AUG 1955 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: D.C. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| RANGE PERFORMANCE RATING: <table border="1"><tr><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td></tr><tr><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td></tr><tr><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td></tr><tr><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td><td>00000</td></tr></table> | | | | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 |
| 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | 00000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22. SIGNATURE FOR OFFICIAL AUTHENTICATION Signature of Personnel | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

4. PERSONNEL FOLDER COPY

Rev 8-5-55

U. S. GOVERNMENT PRINTING OFFICE 1954-31373

STANDARD FORM 50-10 PART I
DEC. 1940 1951
REGISTRATION NO.
U. S. GOVERNMENT PRINTING OFFICE
CHAPTER 61, FEDERAL TRADE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|------------------------------------------------------|------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| 1. NAME (FAMILY NAME, FIRST NAME, MIDDLE NAME, INITIALS AND SURNAME) MR. LEE H. WIGREN | | | | 2. DATE OF BIRTH 1 Dec. 1923 | 3. JOURNAL OR ACTION NO. 11 March 1955 | 4. DATE 11 March 1955 |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) REASSIGNMENT | | | | 6. EFFECTIVE DATE 13 Mar. 1955 | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USC A 403 J | |
| FROM Intell. Off. (VI) IV-227 GS-0136.51-11 \$5940.00 per annum DDP/VI Staff C Soviet Intelligence Branch Soviet Intell. Ops. Guidance Sec. | | | | 8. POSITION TITLE Area Ops. Officer IB-67-11 | TO GS-0136.01-11 \$5940.00 per annum DDP/ME Scandinavian Branch, VI, PP, PM Sweden Washington, D. C. | |
| 9. SERVICE, SERIES, GRADE, SALARY | 10. ORGANIZATIONAL DESIGNATIONS | 11. HEADQUARTERS | | FIELD | DEPARTMENTAL | |
| 12. FIELD OR DEPT'L | | | | FIELD | DEPARTMENTAL | |
| 13. VETERANS PREFERENCE None Non- Veteran Eligible Veteran Eligible X | | | | 14. POSITION CLASSIFICATION ACTION New Vice T.A. Recl. | | |
| 15. SE SEX RACE Ethnic Group | 16. APPROVAL SIGNATURE 5-2305-23 5-2663-20 | 17. APPROVAL SIGNATURE 5-2305-23 5-2663-20 | 18. SUBJECT TO C. S. RETIREMENT ACT (YES - NO) | 19. DATE OF APPOINT- MENT APPROVALS (ACCESSIONS ONLY) | 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED STATE: Mass. | |
| 21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements. | | | | | | |
| <i>AK 3/27/55</i> | | | | | | |
| 22. PERFORMANCE RATING: EXCELLENT OUTSTANDING SUPERIOR GOOD SATISFACTORY POOR DEFICIENT | | | | | | |
| 23. SIGNATURE OR OTHER AUTHENTICATION Signature of Personnel | | | | | | |

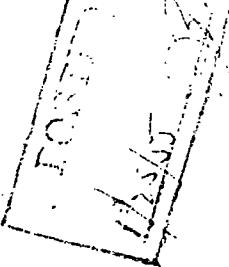
4. PERSONNEL FOLDER COPY

★ U. S. GOVERNMENT PRINTING OFFICE: 1950-313738

STANDARD FORM 50 (A PART)
U. S. EDITION, APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 41, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

| | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------|
| 1. NAME (MR., MRS., MS., W/ SURNAMES, GIVEN NAMES, INITIALS) AND GRADE | | 2. DATE OF ACTION | 3. JOURNAL OR ACTION NO. | 4. DATE |
| Mr. Leo H. Wigren | | 1 Dec 1923 | | 14 Jan 1955 |
| This is to notify you of the following action affecting your employment: | | | | |
| D. NATURE OF ACTION (USE STANDARD TERMINOLOGY) | | 6. EFFECTIVE DATE | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY | |
| Promotion | | 16 Jan 1955 | 50 USC 403 j | |
| FROM | | TO | | |
| Intell. Off (FI) BV-227 GS-0136.51-9 \$5185.00 per annum | | Intell. Off. (FI) BV-227 GS-0136.51-11 \$5940.00 per annum | | |
| | | 8. POSITION TITLE | 9. SERVICE, RANKS, GRADE, SALARY | |
| | | 10. ORGANIZATIONAL DESIGNATIONS | | |
| | | 11. HEADQUARTERS | | |
| | | Washington, D. C. | | |
| <input type="checkbox"/> FIELD | <input type="checkbox"/> DEPARTMENTAL | <input type="checkbox"/> FIELD OR DEPT'L | <input type="checkbox"/> FIELD | <input checked="" type="checkbox"/> DEPARTMENTAL |
| 13. VETERAN'S PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | | |
| RACE: <input type="checkbox"/> WHITE <input type="checkbox"/> BLACK <input type="checkbox"/> OTHER S-P-T: <input type="checkbox"/> DISAB <input type="checkbox"/> OTHER | | 10-POINT <input checked="" type="checkbox"/> 15. APPROPRIATION FROM: <input type="checkbox"/> 5-2305-23 TO: <input type="checkbox"/> Same | | |
| | | 16. SUBJECT TO C. S. RETIREMENT ACT (1949-50) <input type="checkbox"/> Yes | | |
| | | 17. DATE OF APPOINTMENT AFFIDAVITS (ACCSSIONS ONLY) | | |
| | | 18. STAFF <input type="checkbox"/> Head | | |
| 21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements. | | | | |
|  | | | | |
| Deputy Assistant Director for Personnel FRANCE PERFORMANCE PAYING | | | | |

Deputy Assistant Director for Personnel

ENTRANCE PERFORMANCE PAYOFFS

4 PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE: 1954-2992.

U. S. GOVERNMENT PRINTING OFFICE: 1952, 997474

| 1. Agency and organizational designations | | 2. Pay roll No. | | 3. Block No. | | 4. Sub No. | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------------------|-----------|-----------------------------------------------|-----|--------------------------|-------------|---------------------------------------------------|--|---------|
| | | 4-2305-23 | | | | | | | | |
| 5. Employee's name (and social security account number when appropriate) | | 6. Grade and salary | | 7. Grade and salary | | 8. Grade and salary | | | | |
| WIGREN, Lee H. | | GS-9 \$5060.00 | | | | | | | | |
| PAY ROLL CHANGE DATA | | | | | | | | | | |
| | BASE PAY | OVERTIME | GROSS PAY | RET. | TAX | BONDS | F. I. C. A. | | | NET PAY |
| 7. Previous normal | | | | | | | | | | |
| 8. New normal | | | | | | | | | | |
| 9. Pay this period | | | | | | | | | | |
| 10. Remarks | | | | | | 11. Appropriation(s) | | 12. Prepared by | | |
| | | | | | | DDP/FI/Staff C 20 | | dpm 2 Apr 56 | | |
| | | | | | | | | 13. Audited by | | |
| <input checked="" type="checkbox"/> Periodic step-increase | | <input type="checkbox"/> Eng. adjustment | | <input type="checkbox"/> Other step-increases | | <input type="checkbox"/> | | <input type="checkbox"/> | | |
| 14. Effective date | | 15. Date last equivalent | | 16. Old salary rate | | 17. New salary rate | | 18. Performance rating is satisfactory or better. | | |
| 23 May 56 | | 24 Feb 56 | | \$5060.00 | | \$5185.00 | | | | |
| (Signature or other authentication) | | | | | | | | | | |
| 19. LWOP data (fill in appropriate spaces covering LWOP during following period(s)) <input type="checkbox"/> No excess LWOP. Total excess LWOP _____ (Check applicable box in case of excess LWOP) <input type="checkbox"/> I am willing to work overtime <input type="checkbox"/> I am willing to work overtime Initials of Clerk _____ | | | | | | | | | | |
| PAY ROLL CHANGE SLIP—PERSONNEL COPY | | | | | | | | | | |
| P.S. | | | | | | | | | | |

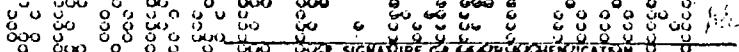
STANDARD FORM NO. 1126a—Revised
Form prescribed by Compt. Gen., U. S.
Nov. 8, 1950, General Regulation No. 102

STANDARD FORM 50
MAY 1949 EDITION
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER III, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

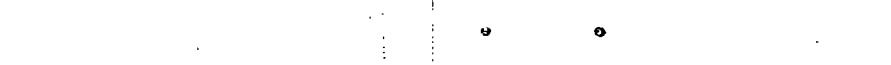
SPW

| | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------------------------------------------------------------------------|--|------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------|--|
| 1. NAME (MR - MRS - MS - ONE GIVEN NAME, INITIAL(S), AND SURNAME) | | 2. DATE OF BIRTH | | 3. JOURNAL GRADE (RANK) | | 4. DATE | |
| Mr. Lee H. Wigren | | 12/1/23 | | | | 2/13/54 | |
| <i>This is to notify you of the following action affecting your employment:</i> | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) | | 6. EFFECTIVE DATE | | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY | | | |
| Reassignment | | 2/14/54 | | 50 U.S.C.A. 403 j | | | |
| FROM | | TO | | | | | |
| Intell Off GS-132-9 | | Intell Off (PI) EV-227 | | | | | |
| DV-227 | | GS-0136.52-9 \$5060.00 per annum | | | | | |
| | | DDP/PI Staff C Soviet Intelligence Branch Soviet Intell Ops Guidance Section Washington, D. C. | | | | | |
| FIELD | | DEPARTMENTAL | | 12. FIELD OR DEPT'L | | FIELD | |
| 13. VETERAN'S PREFERENCE | | | | 14. POSITION CLASSIFICATION ACTION | | DEPARTMENTAL | |
| <input checked="" type="checkbox"/> NONE <input checked="" type="checkbox"/> WWII OTHER <input type="checkbox"/> S-P-T <input type="checkbox"/> 10-POINT <input checked="" type="checkbox"/> DISAB. OTHER | | | | <input type="checkbox"/> NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL | | CD-PI | |
| 15. SEX | 16. RACE | 17. APPROPRIATION FROM: 4-2305-23 TO: Same | | 18. SUBJECT TO C. S. RETIREMENT ACT (YLS NO) | 19. DATE OF APPOINT- MENT AFFIDAVIT (ANCES ONLY) | 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | |
| <input checked="" type="checkbox"/> M | <input checked="" type="checkbox"/> W | | | <input type="checkbox"/> Yes | | | |
| 21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements. | | | | | | | |
| Deputy Assistant Director for Personnel ENTRANCE PERFORMANCE RATING:  | | | | | | | |
| 4. PERSONNEL FOLDER COPY | | | | | | | |
| R. H. 2-16-57 | | | | | | | |
| * U. S. GOVERNMENT PRINTING OFFICE: 1953 - 249347 | | | | | | | |
| SIGNATURE OR CERTIFICATE OF AUTHENTICATION | | | | | | | |

STANDARD FORM 50
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | | | | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------|------------------------------------------------------------|-------|--------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------|------|------|------|---|---|--|--|--|--|--|--|--|
| 1. NAME (MR - MISS - MRS - ONE GIVEN NAME, INITIAL(S), AND SURNAME) | 2. DATE OF BIRTH | 3. JOURNAL OR ACTION NO. | 4. DATE | | | | | | | | | | | | | | | | | | |
| Mr. Lee E. Wigren | 1 Dec 23 | | 23 May 53 | | | | | | | | | | | | | | | | | | |
| This is to notify you of the following action affecting your employment: | | | | | | | | | | | | | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) | | 6. EFFECTIVE DATE | | | | | | | | | | | | | | | | | | | |
| Promotion | | 24 May 53 | | | | | | | | | | | | | | | | | | | |
| FROM | | TO | | | | | | | | | | | | | | | | | | | |
| Intelligence Officer BV 227-7 GS 132 7 \$4330.00 per annum | | Same BV 227 GS 132 9 \$5060.00 per annum | | | | | | | | | | | | | | | | | | | |
| DDP/FTI STAFF C Soviet Intelligence Branch Soviet Intel. Operations Guid. Sec. Washington, D.C. | | 8. POSITION TITLE 9. SERVICE, SERIES, GRADE, SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS | | | | | | | | | | | | | | | | | | | |
| | | 12. FIELD OR DEPT'L 13. VETERAN'S PREFERENCE <input checked="" type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL | | | | | | | | | | | | | | | | | | | |
| | | 14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>NON</td><td>WWII</td><td>OTHER</td><td>S-P-T</td><td>10-POINT DISAD. OTHER</td><td>NEW</td><td>VICE</td><td>L.A.</td><td>REAL</td></tr><tr><td>X</td><td>X</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> | | NON | WWII | OTHER | S-P-T | 10-POINT DISAD. OTHER | NEW | VICE | L.A. | REAL | X | X | | | | | | | |
| NON | WWII | OTHER | S-P-T | 10-POINT DISAD. OTHER | NEW | VICE | L.A. | REAL | | | | | | | | | | | | | |
| X | X | | | | | | | | | | | | | | | | | | | | |
| 15. SEX M | 16. RACE W | 17. APPROPRIATION 11X2100 FROM: 2305-00 TO: 2305-20 | | | 18. SUBJECT TO C. S. RETIREMENT ACT (YLS-NOS) Yes | | 19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY) | | 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: | | | | | | | | | | | | |
| 21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements. | | | | | | | | | | | | | | | | | | | | | |
| ENTRANCE PERFORMANCE RATING: Chief, Personnel Division,  | | | | | | | | | | | | | | | | | | | | | |
| 22. SIGNATURE OR OTHER AUTHENTICATION  | | | | | | | | | | | | | | | | | | | | | |

ENTRANCE PERFORMANCE RATINGS

Chief, Personnel Division,  

4. PERSONNEL FOLDER COPY

| 1. Agency and organizational designations CENTRAL INTELLIGENCE AGENCY | | | 2. Pay roll period | | 3. Block No. | | 4. Slip No. | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------------|------------------------------------|---------------------------------------------------|-------------------------------|------|------------------------------|---------|
| 5. Employee's name (and social security account number when appropriate) | | | 6. Grade and salary GS 7 \$4205 | | | | | |
| PAY ROLL CHANGE DATA | | | | | | | | |
| 7. Previous normal | BASE PAY | OVERTIME | GROSS PAY | RET. | TAX | BOND | F.I.C.A. | NET PAY |
| 8. New normal | | | | | | | | |
| 9. Pay this period | | | | | | | | |
| 10. Remarks: | | | | | 11. Appropriation(s) CE 24 | | 12. Prepared by dn 5/6/53 | |
| | | | | | | | 13. Audited by | |
| <input type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase | | | | | | | | |
| 14. Effective date | 15. Date last equivalent increase | 16. Old salary rate | 17. New salary rate | 18. Performance rating is satisfactory or better. | | | | |
| 10 MAY 53 | 11 MAY 52 | 41205 | 41320 | | | | | |
| (Signature or other authentication) | | | | | | | | |
| 19. LWOP data will be filled in appropriate spaces covering LWOP during following periods: Periods: 8 8 8 8 8 8 8 <input type="checkbox"/> No excess LWOP. Total excess LWOP | | | | | | | | |
| Check applicable box in case of excess LWOP. <input type="checkbox"/> Pay status at end of waiting period. <input type="checkbox"/> In LWOP (National) except waiting period. | | | | | | | | |
| Initials of Clerk | | | | | | | | |
| STANDARD FORM NO. 1126d—Revised Form prescribed by Comp. Gen., U. S. Nov. 8, 1950. General Regulations No. 102 | | | | | | | | |
| PAY ROLL CHANGE SLIP—PERSONNEL COPY | | | | | | | | |

16-6111-2e * U. S. GOVERNMENT PRINTING OFFICE 1951 973765

SICK

Security Information

OC-1 AND PERSONNEL ACTION VOUCHERED TO VOUCHER

Page 2 of 6 pages

(1) Staff or Division E; (2) Date E/O approved 11/17/52; (3) Effective date of action 12/7/52
FROM TO

| (5) NAME | (6) CMSG. INT. & POS. TITLE | (6) SC. LEVEL SIMPSON-CRAVEN | (7) SLOP HOS. | (8) ACTION | (9) CMSG. INT. & POS. TITLE | (10) SCHEM. SER. GRADE | (11) SLOP HOS. |
|-----------------------------------------------------------------|--------------------------------|---------------------------------|------------------|---------------|---------------------------------------------------------|---------------------------|-------------------|
| Staff - C <u>Soviet Intel.Off.</u> Newton B. McBrown, III | Intel.off. | GS 12 | 100 | C | <u>Soviet Intell.Off.</u> Soviet Intel.Off. | GS 132 12 | 220 |
| <u>Adrian Pool</u> Frederick S. Younkstetter | intel.off. | GS 9 | 25 | C | <u>Soviet Intell.Ops.Sec</u> intel.off. | GS 132 9 | 222 |
| Staff - C <u>Soviet Intel.Off.</u> C. Wiley Gilstrap | intel.off. | GS 7 | 104 | C | <u>Soviet Intell.Ops.Sec.</u> intel.off. | GS 132 7 | 223 |
| <u>Soviet Intel.Off.</u> G. Tracy B. Kennedy | intel.off. | GS 13 | 99 | C | <u>Soviet Intell.Ops.Guidance Section</u> intel.off. | GS 132 13 | 225 |
| W. R. B. Woods | intel.off. | GS 11 | 102 | C | intel.off. | GS 132 11 | 226 |
| J. W. Wigren | intel.off. | GS 7 | 106 | C | intel.off. | GS 132 7 | 227 |
| J. H. Stowell,Jr. <u>Soviet & Protect.Iff.</u> | intel.off. | GS 7 | 105 | C | intel.off. | GS 132 7 | 228 |
| P. J. ... | ... | ... | ... | C | <u>Soviet Intell.Ops.Guidance</u> ... | ... | ... |
| <u>Adrian Pool</u> Stuart C. Duncan | intel.off. | GS 7 | 41 | C | <u>Sov. Intel.Agent Iden.Sec.</u> intel.off. | GS 132 7 | 230 |

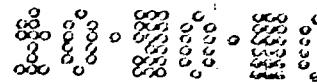
(12) REQUEST BY: K. P. Donars (13) APPROVED BY: C. S. Johnson (14) APPROVED BY: J. H. C. G.
Staff or Division Chief Cines. & Wage Div. Personnel Div.

SECRET
Security Information

STANDARD FORM 50, APPROVED
BY REGULATIONS
OF THE CIVIL SERVICE COMMISSION
CIVIL SERVICE PERSONNEL
U. S. GOVERNMENT PRINTING OFFICE

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------|-----------------------------------------------------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|
| 1. NAME (MR. MISS MRS.) | 2. DATE OF BIRTH | 3. POSITION CLASSIFICATION | 4. DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Mr. Leo H. Wigren | 1 Dec. '23 | (a) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| This is to notify you of the following action affecting your employment. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARDS OF PREFERENCE) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Promotion | | 6. EFFECTIVE DATE | 7. OEM, SERVICE OR OTHER LEGAL AUTHORITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FROM | | 11 May '52 | Schedule 4, 11C(b) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Clerk | | 8. POSITION TITLE | Intelligence Officer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| GS-6 \$3920.00 per. annum. | | 9. SENIORITY SERIES GRADE SALARY | GS-7-132 \$4205.00 per. annum | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DSO | | 10. ORGANIZATIONAL DESIGNATIONS | OSO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Staff C | | 11. REASONS FOR PROMOTION | ETC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Soviet Intelligence | | | SIB | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Washington, D. C. | | 12. FIELD OR DEPT'L | FIELD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | DEPARTMENTAL | DEPARTMENTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. VETERAN'S PREFERENCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| NONE | W.H. | OTHER | 8-P.T. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| X | X | | 10-POINT DISAB. OTHER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. POSITION CLASSIFICATION ACTS/DO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ITEM | VICE | CA. | REAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| X | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15.151803 12/9/47 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. SEX | 16. RACE | 17. APPROPRIATION | 18. SUBJECT TO C. S. RETIREMENT ACT 1950-51 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| M | W | FROM: 2123900 TO: 3005 | 19. DATE OF APPOINTMENT EXCEPT AS PROVIDED IN REGULATIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: Mass. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE SUSPENDED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p style="text-align: center;">(106)</p>  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Chief, Personnel Division ENTRANCE EFFICIENCY RATING:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>80</td> </tr> <tr> <td>80</td> </tr> <tr> <td>80</td> </tr> </table> <p>22. SIGNATURE COUNTERPART INDICATOR</p> | | | | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 |
| 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | 80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

4. PERSONNEL FOLDER COPY

| 1. Agency and organizational designations CENTRAL INTELLIGENCE AGENCY | | 2. Pay period | | 3. Block No. | | 4. Slip No. | |
|-----------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------|------------------------------|-----------------------------------------------------------------------|----------------------|-----------------------------|--------------------------------|
| 5. Employee's name LNU | | | | P-301 | | 11-1 | |
| | | | | | | 6. Grade and salary 11-1 | |
| PAY ROLL CHANGE DATA | | | | | | | |
| | BASIC PAY | OVERTIME | GROSS PAY | TAXES | HRT. | BUDG. | NET PAY |
| 7. Previous month | 489 | | | | | | |
| 8. New month | 492 | | | | | | |
| 9. Pay this period | 3 | | | | | | |
| 10. Remarks | 3 Feb BH 25 101210H | | | | 11. Appropriation(s) | | 12. Prepared by |
| | | | | 3 | | | |
| <input type="checkbox"/> Periodic step increase. | | <input type="checkbox"/> Pay adjustment. | | Robert J. Higgins | | | |
| 14. Effective date 20 Mar 68 | 15. Date last equivalent 27 Mar 68 | 16. Old salary rate 33775 | 17. New salary rate 33920 | 18. (a) Effective date to begin unpaid leave and conduct reemployment | 33920 | | 19. Suspense date 27 Apr 68 |
| (Indicate or Other Authorization) | | | | | | | |
| 20. LWOP date (Fill in appropriate spaces covering LWOP during following periods) Period(s): | | | | | | | |
| <input type="checkbox"/> No excess LWOP. Total excess LWOP: 00000 | | | | | | | |
| STANDARD FORM NO. 1126 Form prescribed by Comp. Gen. R. S. FEB. 3, 1958. General Regulation No. 102 | | | | | | | |
| PAY ROLL CHANGE SLIP—PERSONNEL COPY | | | | | | | |
| Initials of Clerk | | | | | | | |
| U. S. GOVERNMENT PRINTING OFFICE | | | | | | | |

STANDARD FORM 20-1A (PART II)
14 SEPTEMBER 1960
AMENDED BY
CHARTER OF THE FEDERAL PERSONNEL COMMISSION
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(m1)

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------|--------------------------------------------------|
| 1. NAME (MR. - MRS. - MISS) - GIVE NAME, LAST FIRST, AND SURNAME | 2. DATE OF BIRTH | 3. JOURNAL OR ACTION NO. | 4. RATE |
| Mr. Lee H. Wigren | 1 Dec. 1923 | 6 8031 | 24 Sept. 1951 |
| This is to notify you of the following action affecting your employment: | | | |
| 5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) | 6. EFFECTIVE DATE | 7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY | |
| Intra-Agency Transfer | 30 Sept. 1951 | Schedule A-6.116(b) | |
| FROM | TO | | |
| Clerk, GS-6 | 6. POSITION TITLE | | |
| GS-6-301 \$3450.00 per. annua. Bu.#6799 | 9. SERVICE, SERIES, GRADE, SALARY | | |
| OSO Staff C I. C. Branch | 10. ORGANIZATIONAL DESIGNATION | OSO Staff C Soviet Intelligence | |
| Washington, D. C. | 11. HEADQUARTERS | | |
| DEPARTMENTAL | 12. FIELD OR DEPT'L | FIELD | DEPARTMENTAL |
| 13. VETERAN'S PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | |
| MILITARY NONE | NON-MILITARY OTHER | 10-POINT GRADE | 10-POINT GRADE |
| SIX PAGE | 12. APPROPRIATION FROM: TO: | 2123900 | 15. SUBJECT TO U. S. PENSION ACT (1950-52) |
| M. W. | 16. DATE OF APPOINT- MENT AFFIDAVITS (AFFILIATIONS ONLY) | 17. CLAIMED () PROVED STATE: MOB. | 18. LEGAL RESIDENCE |
| 21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS. | | | |
| (117) to (106) | | | |
| PURSUANT TO DCI DIRECTIVE DIRECTIVE 24 OCT. 1951 SALARY ADJUSTED TO \$ 3795 ⁰⁰ | | | |
| R. J. GOODHART Personnel Division | | | |
| ENTRANCE EFFICIENCY RATING: <i>WJ</i> | | | |
| 22. SIGNATURE OR OTHER AUTHENTICATION: <i>R. J. Goodhart</i> | | | |
| * U. S. GOVERNMENT PRINTING OFFICE 1650-095075 | | | |
| 4. PERSONNEL FOLDER COPY | | | |

STANDARD FORM NO. 10 (PART II)
1 OCTOBER 1950
REPLACES EDITION OF 1 JUNE 1949
CHAPTER 1, PART II, FEDERAL PERSONNEL REGULATIONS
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION P.C. 8/26/51
(all)

| | | | | | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------------------|-------------------------------------|--------------------------|-------------------|---------------------------|------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------|
| 1. NAME (MR., MRS., OR MISS) — ONE GIVEN NAME, MIDDLE NAME, AND SURNAME | 2. DATE OF BIRTH | 3. JOURNAL OR ACTION NO. | 4. DATE | | | | | | |
| Mr. Lee H. Wigren | 1 Dec. 1923 | 57010 | 19 March 1951 | | | | | | |
| <i>This is to notify you of the following action affecting your employment.</i> | | | | | | | | | |
| 5. NATURE OF ACTION (USE STANDARD FORMS WHEREVER POSSIBLE) | | 6. EFFECTIVE DATE | | | | | | | |
| Excepted Appointment | | 19 March 1951 Schedule A-6.116(b) | | | | | | | |
| FROM: | | TO: | | | | | | | |
| | | 4. POSITION TITLE: Clerk, GS-6 | | | | | | | |
| | | 9. SERVICE SERIES GRADE, SALARY: GS-6-301 \$3450.00 per. annum. | | | | | | | |
| | | 10. DEPARTMENTAL DESIGNATIONS: OSO Staff C I C Branch | | | | | | | |
| | | 11. HEADQUARTERS: Washington, D. C. | | | | | | | |
| FIELD | DEPARTMENTAL | FIELD | DEPARTMENTAL | | | | | | |
| 13. VETERAN'S PREFERENCE | | 14. POSITION CLASSIFICATION ACTION | | | | | | | |
| HOME | WIFE | OTHER | 15 POINT DISAD. OTHER | 15 POINT DISAD. OTHER | 16. RANK GRADE | 17. APPROPRIATION FUND | 18. SUBJECT TO C. S. RETIREMENT ACT (YES — NO) | 19. DATE OF APPOINT- MENT AFFIDAVITS, (ACCESSIONS ONLY) | 20. LEGAL RESIDENCE STATE |
| <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | X | | 2119900 901-101 | Yes | 19 March 1951 | <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED |
| 21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS. | | | | | | | | | |
| <i>This appointment is subject to the satisfactory completion of a trial period of one year.</i> | | | | | | | | | |
| <p>DOD-85/24/53 CSED. 03/19/51 LCN - 35117/51</p> <p>CLERICAL RATES VERIFIED <i>H. C. Clinchell</i></p> <p>BY <i>W. W. [Signature]</i> DATED <i>3/19/51</i></p> <p>ENTRANCE EFFICIENCY RATING: <i>88</i></p> <p>P. C. CLINICALE <i>H. C. Clinchell</i></p> <p>Personnel Action <i>A-6-302-7</i></p> <p>OTHER AUTHENTICATION: <i>✓</i></p> | | | | | | | | | |

4. PERSONNEL FOLDER COPY

CLASSIFICATION

FITNESS REPORT

GENERAL INFORMATION

| | | | | |
|------------------------------------------------------------|-------------------------------------------------|------------------------------------|---------------------------|----------------------------------------------------------|
| 1. EMPLOYEE NUMBER 006198 | 2. NAME (last, first, middle) Wigren, Lee H. | 3. DATE OF BIRTH 12/01/25 | 4. SEX M | 5. GRADE GS-1-E DAA |
| 7. OFFICIAL POSITION TITLE Operations Officer | 6. OFF/DIV/BN OF ASSIGNMENT DIA/CIA/RSIN | 8. CURRENT STATION DIA/CIA/RSIN | 9. CODE (if one) X RQS | 10. DF X DF |
| 11. TYPE OF APPOINTMENT | | | | |
| X CAREER | RESERVE | CONTRACT | OTHER (Spec) | TEMPORARY ANNUAL REARDON- MENT SPECIAL |
| 13. REPORTING PERIOD (From-To) 1 Nov 1976 - 31 Oct 1977 | | | | |
| 14. DATE REPORT DUE IN O.P. 15 Nov 1977 | | | | |

SECTION B QUALIFICATIONS UPDATE

If qualifications update form is being submitted with changes, and is attached to this report, place the word "YES" in the box to the right. If no changes are required, place the word "NO" in the box at right.

SECTION C PERFORMANCE EVALUATION

U-Unsatisfactory

Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.

M-Marginal

Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.

P-Proficient

Performance is satisfactory. Desired results are being produced in the manner expected.

S-Strong

Performance is characterized by exceptional proficiency.

O-Outstanding

Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY NO. 1

Manage the production, publication, and dissemination of CI studies and papers.

RATING LETTER

S

SPECIFIC DUTY NO. 2

Supervise directly three professional and one clerical, and indirectly other officers, involved in CI publications work.

RATING LETTER

S

SPECIFIC DUTY NO. 3

Prepare and edit CI research and analysis for publication.

RATING LETTER

S

SPECIFIC DUTY NO. 4

Liaison with foreign intelligence services, other agencies and other CIA components to sponsor and promote CI production and exchange.

RATING LETTER

P

SPECIFIC DUTY NO. 5

Conduct training seminars and lectures, personally or in conjunction with CI defectors, for foreign services, other agencies, and CIA components.

RATING LETTER

P

SPECIFIC DUTY NO. 6

RATING LETTER

OVERALL PERFORMANCE IN CURRENT POSITION

Indicate, if possible, everything about the employee which influences his effectiveness in his current position such as performance of specific duties, of employee's overall performance during the rating period, personal traits or habits, and particular limitations. Check the statement which most accurately reflects his level of performance.

RATING LETTER

S

7881

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------|--|
| SECTION D | | NARRATIVE COMMENTS | |
| <p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.</p> <p>In August 1976 Mr. Wigren agreed to be responsible for establishing and managing a counterintelligence production element for the CI Staff. He has continued in that capacity up to the present time, in addition to serving as the nominal focal point for one of our more important CI defectors. Although he took the publication assignment with some reservations, he has done an excellent job of sponsoring, processing and publishing a variety of important counterintelligence documents for use with foreign and domestic intelligence and security services. He is well aware of the widespread respect and admiration for his achievements in this position, both in the processing of written studies and presentations which he makes based on his extensive counterintelligence background and knowledge. While he might find better acceptance with some operational background, there are also special advantages and strengths which derive from the depth of headquarters staff experience which constitutes his career. He is a very cooperative and responsive officer and is now felt to be the best candidate to take over counterintelligence training for the Agency, which he will phase in to in the near future.</p> | | | |
| SECTION E | | CERTIFICATION AND COMMENTS | |
| <p>MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION</p> <p>32</p> | | <p>1. BY SUPERVISOR</p> <p>IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION</p> <p>0-5-13-2-</p> | |
| DATE | | <p>OFFICIAL TITLE OF SUPERVISOR</p> <p>Chief, CI/R&A</p> | |
| | | <p>TYPED OR PRINTED NAME AND SIGNATURE</p> <p><i>Leonard McCoy</i></p> | |
| <p>STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE</p> <p><input checked="" type="checkbox"/> HAVE ATTACHED <input type="checkbox"/> HAVE NOT ATTACHED</p> | | <p>2. BY EMPLOYEE</p> <p>DATE</p> <p>7 December 1977</p> | |
| | | <p>SIGNATURE OF EMPLOYEE</p> <p><i>J. H. McCoy</i></p> | |
| <p>3. BY REVIEWING OFFICIAL</p> <p>COMMENTS OF REVIEWING OFFICIAL</p> <p>I endorse the rating officer's comments on Mr. Wigren's performance. One of the things that has impressed me most during my nine months as Chief of the Counterintelligence Staff has been the impact of the publications program on the intelligence community at large. In the CI field, there is nothing in the U.S. Government comparable to it. With the current intensification of interest in counterintelligence, it affords the Agency a means of speaking to a wide audience on issues and problems of abiding concern. Mr. Wigren has done excellent work in drawing upon the resources of the Staff to collect and then to present counterintelligence materials in a way calculated to serve their purpose admirably. I have also drawn heavily on Mr. Wigren to prepare special briefing materials for my own continued</p> | | | |
| DATE | | <p>OFFICIAL TITLE OF REVIEWING OFFICIAL</p> <p>Chief, CI Staff</p> | |
| | | <p>TYPED OR PRINTED NAME AND SIGNATURE</p> <p><i>B. Hugh Towner</i></p> | |
| <p>4. BY EMPLOYEE</p> <p>CERTIFY THAT I HAVE BEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.</p> | | <p>DATE</p> <p>3 January 1978</p> | |
| | | <p>SIGNATURE OF EMPLOYEE</p> <p><i>B. Hugh Towner</i></p> | |
| | | <p>CLASSIFICATION</p> <p>CONFIDENTIAL</p> | |

[REDACTED]
SECTION E REVIEWING COMMENTS (continued)

Lee H. Wigren

use in dealing with senior echelons of the Agency and other government components. He is a fine officer, whom I expect to rely upon heavily in the counterintelligence training program. The latter I rank among the most important responsibilities of the Staff.

[REDACTED]

~~SECRET~~Still valid as of
6 December 1977.9 Dec
1977

MEMORANDUM FOR: Lee R. Eigran
FROM : Leonard McCoy
Chief, CI/R&A
SUBJECT : Letter of Instructions

1. The following letter of instructions is provided to outline your functions as Special Assistant to the Chief, CI Staff Research and Analysis Group.

2. The objectives of CI/R&A are:

a. To provide current and relevant counterintelligence support to operations being conducted by CI Staff and the operating divisions in the interests of furthering intelligence collection and preventing the frustration of our operations by adversary intelligence services.

b. To conduct research and analyze information to facilitate the detection of the efforts of adversary intelligence services to penetrate the US and friendly foreign governments.

3. Your functions as Special Assistant to Chief, CI Staff Research and Analysis Group are as follows:

a. Select information and research and analysis products of CIA, other agencies, and liaison services for publication by the CI Staff as CI guidance and references.

b. Initiate and supervise the conduct of CI research and analysis by assigned personnel for publication by the CI Staff.

c. Establish and implement publication procedures, including editing, rewriting, organizing, sanitizing, classifying, setting up dissemination channels and

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CL BY 012208

~~SECRET~~

SECRET

-2-

controls, and monitoring printing processes for CI Staff publications.

d. Initiate and coordinate the distribution of CI Staff publications as appropriate within the Agency, to other US government agencies, and to liaison services.

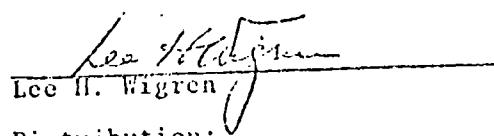
e. Maintain a record of CI Staff publications, including recipients, dates of distribution, responses and comments, related correspondence, and other pertinent information.

f. Conduct liaison with other government agencies and foreign intelligence services to promote the collection and dissemination of CI information.

g. Collect and maintain a library of past and present classified CI publications available from all sources for ready reference and consultation.


Leonard McCoy

I have read and understand this letter of instructions.


Lee H. Wigren

Date 9 February 1977

Distribution:

- Orig - Addressee
2 - CI/Personnel
1 - C/CI/R&A

SECRET

CONFIDENTIAL
CLASSIFICATION

3 - 4

FITNESS REPORT

SECTION A

GENERAL INFORMATION

| | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------|-----------------------------|--------------------------|-------|
| 1. EMPLOYEE NUMBER 006198 | 2. NAME (Last, First, Middle) Wigren, Lee H. | 3. DATE OF BIRTH 12/01/23 | 4. SEX M | 5. GRADE GS-14 DAA | 6. SD |
| 7. OFFICIAL POSITION TITLE Operations Officer | 8. OFF/DIV/BN OF ASSIGNMENT DDO/C1/RGA | 9. CURRENT STATION Headquarters | 10. GRADE FOR FTS XX MSG | 11. TYPE OF REPORT OF | |
| 12. TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY | | INITIAL <input checked="" type="checkbox"/> ANNUAL | REASSIGNMENT (20-8-76) | SPECIAL | |
| 13. REPORTING PERIOD (FROM TO) 1 Oct 75 - 31 Oct 76 | | 14. DATE REPORT DUE IN O.P. 30 Nov 76 | | | |

SECTION B

QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C

PERFORMANCE EVALUATION

- U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.
- M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.
- P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected.
- S-Strong Performance is characterized by exceptional proficiency.
- O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY NO. 1

Manage a branch composed of six staff officers, seven contract personnel and a varying number of detailees.

RATING LETTER
P

SPECIFIC DUTY NO. 2

Supervise the work of three Soviet intelligence officer defectors and their four contract employees.

RATING LETTER
S

SPECIFIC DUTY NO. 3

Function as secretariat for an international research and analysis complex.

RATING LETTER
S

SPECIFIC DUTY NO. 4

Conduct counterintelligence research and analysis.

RATING LETTER
P

SPECIFIC DUTY NO. 5

Establish a counterintelligence publications system which will collect and sponsor counterintelligence studies, produce studies, and distribute them according to need and security considerations.

RATING LETTER
S

SPECIFIC DUTY NO. 6

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER
S

CONFIDENTIAL

CLASSIFICATION

SECTION D

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Mr. Wigren received a well-deserved promotion during this reporting period and moved in August to become the Staff Publications Officer. He made solid progress in the early part of the reporting period in making the transition from the narrow sphere he occupied in the previous Staff organization to the much more varied and challenging duties of the External Branch. By the time he left that position he had mastered its peculiar problems and proven his capability to manage its unusual personnel effectively and productively. He has retained responsibility for exploitation of the most useful asset in that branch and recently conducted the asset on a series of liaison visits which has resulted in a significant advance of our CI relations with the services concerned.

He has moved vigorously into the function of Publications Officer, which is one of the most important activities in the Staff. He was selected for this assignment because of his deep CI experience, writing ability, and his mature judgment in selecting and preparing CI information appropriate to various audiences. Cost-effective influences which he faces by participation in local government are also applied in his Agency work. He deals confidently with senior officers of the Staff and other components and gets the best effort out of his subordinates. His present assignment is tailor-made for him, and he exhibits no significant weakness in performing it.

SECTION E

CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

| | | |
|--------------------------------------------------|-----------------------------------------------------------------|-------------------------------------|
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| 20 | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE |
| 6 December 1976 | Chief, CI/RGA | Leonard McCoy |

2. BY EMPLOYEE

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------|
| I HAVE <input type="checkbox"/> OR HAVE NOT <input checked="" type="checkbox"/> ATTACHED A STATEMENT CONCERNING THE SUPERVISOR'S EVALUATION OF MY PERFORMANCE. | DATE | SIGNATURE OF EMPLOYEE |
| | 6 December 1976 | See H. Wigren |

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the present assessment of Mr. Wigren's performance by the rating officer. As chief of the External Branch he turned in a highly satisfactory performance. In his present capacity, Staff Publications Officer, he is off to an excellent start. I believe the passage of time will demonstrate that Mr. Wigren's strongest points, never heretofore fully exploited, are in writing and supervising publications of counterintelligence materials. Already one of the new CI Staff monthly publications which he initiated some time ago is earning us plaudits from both domestic and foreign counterintelligence services. Mr. Wigren's work comes to my attention several times a week. I am most pleased that he

| | |
|----------------------------------------|-------------------------------------|
| OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| is a member of the staff at this time. | George T. Kalaris |
| 29 Dec 76 | Y |

4. BY EMPLOYEE

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------|
| STATE CERTIFY I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT. I HAVE <input type="checkbox"/> HAVE NOT <input checked="" type="checkbox"/> ATTACHED A STATEMENT CONCERNING THE REVIEWING OFFICIAL'S EVALUATION OF MY PERFORMANCE. | DATE | SIGNATURE OF EMPLOYEE |
| | 4 Jan 77 | See H. Wigren |

CLASSIFICATION
CONFIDENTIAL

CLASSIFICATION

SECTION D

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Mr. Wigren is doing a quite satisfactory job of running the R&A External Research Branch. When the Group was reorganized he was almost fully committed to Duty No. 3 above. While maintaining that function at a commendable level of performance, he has accepted the assignment of running a new branch which is an amalgamation of components of several previous R&A branches. Comprising, as it does, the disparate elements of defector, contract, and staff officers, Mr. Wigren has done a very good job of assigning work and getting it done by this branch. He gets along well with the personnel and seems well-suited to the kind of bread-and-butter research and analysis which the branch carries out. He is very serious and purposeful in his approach and can be relied on to carry out assignments effectively and on time. His long experience in CI matters and his knowledge of past activities and events in the Staff are a valuable adjunct to the branch chief function which he now fulfills. He is one of very few officers of the former Staff who have been selected to participate in the reorganization and reorientation of the CI effort. He has shown by his performance and attitude a quite acceptable capability to adjust to the present Staff requirements in terms of methodology and intellectual approach. He is conscientious and enthusiastic, and is still feeling his way to some extent organizationally and functionally in his new position.

He reflects genuine consideration for the costs of performing his functions.

SECTION E

CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAD NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION.

8

ON TDY. -

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

31 October 1975

Chief, CI/R&A

Leonard McCoy

2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION
OF MY PERFORMANCE

HAVE ATTACHED

DATE

7 November 1975

SIGNATURE OF EMPLOYEE

/cc: G. McCoy

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the assessment and evaluation of Mr. Wigren as set forth in this Fitness Report. He found himself in the midst of a changing situation and not only has adjusted well but also has made a useful contribution to the reorganization and redirection of the Counterintelligence Staff. His current assignment requires a good deal of common sense, understanding of human nature and the ability to devise meaningful projects for individuals whose expertise and capabilities are quite circumscribed and limited. Success in that respect is important to the Agency for reasons not necessarily associated with the value of the product which emerges from these projects. In his frequent contacts with representatives of foreign liaison officials, Mr. Wigren has invariably created a favorable

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

3 November 1975

Chief, CI Staff

George T. Kalaris

4. BY EMPLOYEE

CERTIFY THAT I HAVE BEEN THE ENTRIES IN
ALL SECTIONS OF THIS REPORT.

DATE

7 November 1975

SIGNATURE OF EMPLOYEE

855

CLASSIFICATION

14-00000

CONFIDENTIAL

Fitness Report - Wigren, Lee H.
006198

Reviewing Official Comments (continued)

impression which is also important to the Agency. In sum, I regard him as a competent officer who is performing well in his present assignment.

CONFIDENTIAL

| CLASSIFICATION | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--|---------------|
| FITNESS REPORT | | | | | | | |
| SECTION A | | | | GENERAL INFORMATION | | | |
| 1. EMPLOYEE NUMBER 006198 | 2. NAME (last, first, middle) NIGREN, Lee H. | 3. DATE OF BIRTH 12/01/23 | 4. SEX M | 5. GRADE 13 | 6. GD DAA | | |
| 7. OFFICIAL POSITION TITLE Ops Officer | 8. OFF/DIV/BR OF ASSIGNMENT DDO/CI OPS/RSA | 9. CURRENT STATION Washington, DC | 10. CODE (if one) <input checked="" type="checkbox"/> HOB <input type="checkbox"/> DF | | | | |
| 11. TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> CONTRACT <input type="checkbox"/> OTHER (Spec.) | | | | 12. TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT <input type="checkbox"/> SPECIAL | | | |
| 13. REPORTING PERIOD (from-to) 29 Sept 1973 - 30 Sept 1974 | | | | 14. DATE REPORT DUE IN O.P. 30 October 1975 | | | |
| SECTION B | | | | | | | |
| QUALIFICATIONS UPDATE | | | | | | | |
| If qualifications update form is being submitted with changes, and is attached to this report, place the word "YES" in the box to the right. If no changes are required, place the word "NO" in the box at right. | | | | | | | |
| SECTION C | | | | | | | |
| PERFORMANCE EVALUATION | | | | | | | |
| U-Unsatisfactory | Performance is unacceptable. A rating in this category requires immediate and active remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D. | | | | | | |
| M-Marginal | Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described. | | | | | | |
| P-Proficient | Performance is satisfactory. Desired results are being produced in the manner expected. | | | | | | |
| S-Strong | Performance is characterized by exceptional proficiency. | | | | | | |
| O-Outstanding | Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition. | | | | | | |
| SPECIFIC DUTIES | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | | |
| SPECIFIC DUTY NO. 1 | The conduct of research into sensitive counterintelligence cases, primarily cases involving Soviet intelligence and security and Bloc operations. | | | | | | |
| RATING LETTER | S | | | | | | |
| SPECIFIC DUTY NO. 2 | Assembles, collates, and analyzes selected counterintelligence materials reflecting data on Soviet intelligence organization and activity; maintains files of such materials. Uses these materials in memorandums, reports, and commentaries utilized in sensitive DDO liaison with designated counterintelligence and security services. | | | | | | |
| RATING LETTER | S | | | | | | |
| SPECIFIC DUTY NO. 3 | Collects, organizes and maintains other basic data on Soviet intelligence and security for research purposes. Acts as CIOPS referent on Soviet intelligence and security matters. | | | | | | |
| RATING LETTER | S | | | | | | |
| SPECIFIC DUTY NO. 4 | Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data. | | | | | | |
| RATING LETTER | S | | | | | | |
| SPECIFIC DUTY NO. 5 | Lectures, participates in, and conducts briefings and presentations inside the Agency and under the auspices of the U.S. Intelligence Community on Soviet intelligence and security services and related USSR political developments and communist international and Soviet-directed subversion. | | | | | | |
| RATING LETTER | O | | | | | | |
| SPECIFIC DUTY NO. 6 | | | | | | | |
| RATING LETTER | | | | | | | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or weaknesses. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | RATING LETTER |
| FORM 45 RELEASED 9-73 EDITIONS | | | | CLASSIFICATION | E2. IMPDET CL BY 056274 22-10-64 J | | |
| | | | | SECRET | | | |

SECRET
CLASSIFICATION

SECTION D

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

Although Subject has only been under my supervision for some four months, I can but agree with earlier comments on his performance. Subject has an encyclopedic knowledge of the organization, function and history of the various Soviet intelligence and security organs. He is a highly skilled researcher and a gifted writer. His work in preparing classified studies on the various aspects of the Soviet intelligence services and operations has been consistently impressive.

Subject has not had the field experience usually associated with his age and grade, but the lack of this has not been a drawback in his chosen research duties. In the future Subject will profit from seeking out opportunities for further activity rather than, as at present, waiting until assignments are given to him.

In addition to his research abilities, Subject is a highly effective lecturer, much sought after by other agencies who are conducting training in the CI field.

Subject has encountered some slight problems with his staff during the reporting period, but these are essentially minor. In my opinion Subject is in the forefront of research personnel at his grade level.

SECTION E

CERTIFICATION AND COMMENTS

1. BY SUPERVISOR

MORNING EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

4

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

DATE

AC/CIRA

W. Hood
William J. Hood

2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION
OF MY PERFORMANCE

DATE

SIGNATURE OF EMPLOYEE

HAVE ATTACHED

HAVE NOT ATTACHED

16 Jan 75

leof Wigen

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I endorse Mr. Hood's Section D evaluation. I have found Mr. Wigren to be a very dependable and resourceful individual in undertaking the extensive research commitments that the staff has undertaken in meeting very heavy obligations of sensitive liaison exchanges over the past year. Mr. Wigren is above all a gentleman in his attitude toward and treatment of others. I would say in the long run this works to his disadvantage because his contribution and his modesty tend to be overridden by the pretensions and bluster of others. Mr. Wigren has what has now become a most precious commodity to the DDCI in counterintelligence and that is a grasp on many of the aspects of the collegial memory. He is therefore in a position not only to contribute useful ideas for new projects, but to correct, amend, and modify suggestions and courses of action put up by others who do not have the facts. In other words, this is a man whose continued utility and potential are considerable in my judgment.

17 Jan 75 ADC/CJOPS Raymond G. Rocca

4. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN
ALL SECTIONS OF THIS REPORT.

DATE

17 Jan 75

SIGNATURE OF EMPLOYEE

CLASSIFICATION

SECRET

SECRET
CLASSIFICATION

FITNESS REPORT

SECTION A

GENERAL INFORMATION

| | | | | | |
|-----------------------------------------------------------------------|-------------------------------------------------|----------------------------------------|---------------------------------------------|----------------------------------------------------------------------------------------|--------------------------------------------------------------|
| 1. EMPLOYEE NUMBER 006198 | 2. NAME (last, first, middle) WIGREN, Lee H. | 3. DATE OF BIRTH 12/01/23 | 4. SEX M | 5. GRADE 13 | 6. SD D |
| 7. OFFICIAL POSITION TITLE Ops Officer | 8. OFF/DIV/BR OF ASSIGNMENT DDO/CI/OPS/R&A | 9. CURRENT STATION Washington, D.C. | 10. CODE (if one) HOB. | 11. TYPE OF APPOINTMENT CAREER RESERVE CONTRACT OTHER (Spec.) TEMPORARY | 12. TYPE OF REPORT ANNUAL REASSIGN- MENT SPECIAL |
| 13. REPORTING PERIOD (from-to) 1 November 1972 - 28 September 1973 | | | 14. DATE REPORT DUE IN O.P. October 1973 | | |

SECTION B

QUALIFICATIONS UPDATE

IF QUALIFICATIONS UPDATE FORM IS BEING SUBMITTED WITH CHANGES, AND IS ATTACHED TO THIS REPORT, PLACE THE WORD "YES" IN THE BOX TO THE RIGHT. IF NO CHANGES ARE REQUIRED, PLACE THE WORD "NO" IN THE BOX AT RIGHT.

SECTION C

PERFORMANCE EVALUATION

- U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section D.
- M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section D and remedial actions taken or recommended should be described.
- P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected.
- S-Strong Performance is characterized by exceptional proficiency.
- O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY NO. 1

The conduct of research into sensitive counterintelligence cases, primarily cases involving Soviet intelligence and security and Bloc operations.

RATING LETTER

S

SPECIFIC DUTY NO. 2

Assembles, collates, and analyzes selected counterintelligence materials reflecting data on Soviet intelligence organization and activity; maintains files of such materials. Uses these materials in memorandums, reports, and commentaries utilized in sensitive DDO liaison with designated counter-intelligence and security services.

RATING LETTER

S

SPECIFIC DUTY NO. 3

Collects, organizes and maintains other basic data on Soviet intelligence and security for research purposes. Acts as CI/OPS referent on Soviet intelligence and security matters.

RATING LETTER

S

SPECIFIC DUTY NO. 4

Conducts, from time to time, counterintelligence source debriefings. Records, analyzes, and distributes the resulting data.

RATING LETTER

S

SPECIFIC DUTY NO. 5

Lectures, participates in, and conducts briefings and presentations inside the Agency and under the auspices of the U.S. Intelligence Community on Soviet intelligence and security services and related USSR political developments and communist international and Soviet-directed subversion.

RATING LETTER

O

SPECIFIC DUTY NO. 6

RATING LETTER

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER

S

S E C R E T
CLASSIFICATION

SECTION D**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section C to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section D, attach a separate sheet of paper.

In the past six months the compartmented nature of Mr. Wigren's work has brought him more directly into the DC/CIOPS' cognizance rather than the Chief of the R&A component as has previously been the case.

I think Mr. Wigren's strengths and weaknesses have been winnowed thoroughly in previous reporting. He is a recognized expert in his topic and as such he represents a considerable capital investment by the Agency in that kind of expertise. He can write and he can speak with unusual fluency on his specialty and in consequence is a key man in the ongoing research and study of sensitive Soviet intelligence and security organizations and operations, particularly penetrations and disinformation. This statement is backed up by ~~the~~ production, in the form of briefing papers, memoranda, and other production, which goes outside the Agency. I have found his work to be extremely satisfactory and more particularly, it is if he is given the time and specifications which are ingredients of his meticulous and thoroughgoing approach to his work. Mr. Wigren could carry on in his specialty at a very high level of competence in any other part of the Agency, or for that matter anywhere in Government where there is any interest in Soviet intelligence and security. I am firm in the view that he merits the overall

SECTION E**CERTIFICATION AND COMMENTS** grading of "Strong."**1. BY SUPERVISOR**

| | |
|-----------------------------------------------|-----------------------------------------------------------------|
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION |
|-----------------------------------------------|-----------------------------------------------------------------|

DATE

11 Jan 74

OFFICIAL TITLE OF SUPERVISOR

Deputy Chief, CI/OPS

TYPED OR PRINTED NAME AND SIGNATURE

Raymond G. Rocca
2. BY EMPLOYEE

STATEMENT CONCERNING THIS EVALUATION OF MY PERFORMANCE

DATE

SIGNATURE OF EMPLOYEE

 HAVE ATTACHED HAVE NOT ATTACHED

11 Jan 74

Lee Shulman
3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur with the rating officer's comments above.

| | | |
|------|--------------------------------------|-------------------------------------|
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
|------|--------------------------------------|-------------------------------------|

11 Jan 74

OFFICIAL TITLE OF REVIEWING OFFICIAL

Chief, CI/OPS

TYPED OR PRINTED NAME AND SIGNATURE

James Angleton
4. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN THE ENTRIES IN ALL SECTIONS OF THIS REPORT.

DATE

SIGNATURE OF EMPLOYEE

Lee Shulman

| |
|----------------|
| CLASSIFICATION |
|----------------|

S E C R E T

SECRET

(When Filled In)

| | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|-----------------------|---------------------------|
| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER 006198 | | |
| GENERAL | | | | | | |
| 1. NAME WIGREN, Lee H. | | | 2. DATE OF BIRTH 12/01/23 | 3. SEX M | 4. GRADE 13 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Ops Officer | | | 7. OFF/DIV/BRN OF ASSIGNMENT | 8. CURRENT STATION DDP/CI/R&A Washington, D.C. | | |
| 9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER=PROVISIONAL (See Instructions - Section C) SPECIAL (Specify): | | | 10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): 11. DATE REPORT DUE IN O.P. November 1972 | | | |
| 12. REPORTING PERIOD (From To) 1 November 1971 - 31 October 1972 | | | | | | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| U-Unsatisfactory | Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C. | | | | | |
| M-Marginal | Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described. | | | | | |
| P-Proficient | Performance is satisfactory. Desired results are being produced in the manner expected. | | | | | |
| S-Strong | Performance is characterized by exceptional proficiency. | | | | | |
| O-Outstanding | Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition. | | | | | |
| SPECIFIC DUTIES | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised). | | | | | | |
| SPECIFIC DUTY NO. 1 Analyzes and synthesizes materials dealing with both the history and current status of the Soviet intelligence and security services and with the operations directed by them against their major counter- (cont.) | | | | | | RATING LETTER O |
| SPECIFIC DUTY NO. 2 As a corollary of the above, serves as CI/R&A's principal point of contact with SB Division (except for ADP matters). | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Organizes and maintains basic CI data on the RIS, such as strength figures at home and abroad, changes in structure and functions, case histories, and other categories of facts. This information is (cont.) | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Conducts occasional, detailed counterintelligence debriefings of knowledgeable sources selected by the DC/CI. Records and reports the resultant information. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 5 Lectures and conducts briefings in various training courses both within CIA and in other governmental programs. The main topics dealt with are the Soviet intelligence and security services, political devel- (cont.) | | | | | | RATING LETTER O |
| SPECIFIC DUTY NO. 6 | | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | | RATING LETTER S |
| 14 DEC 1972 | | | | | | 14 DEC 1972 |

SECRET

(This Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete section C, attach a separate sheet of paper.

As was noted in the preceding fitness report, Mr. Wigren has a solid and broad knowledge of the USSR; its history, government, and intelligence services. He also has a useful working knowledge of Russian. Consequently he serves in CI/R&A as senior referent on the RIS, against which target most of the group's work is directed.

as

A key responsibility in R&A is to serve/the Staff's repository and memory for essential elements of information about the RIS. Mr. Wigren has organized this abundance of material effectively, has ensured its retrievability, and continues to update it.

Mr. Wigren consistently shows sound and dispassionate judgment. He does not jump to conclusions but digs out the pertinent facts and brings them into proper focus. He is skeptical without being negative. He accepts tasks and responsibilities without quibbling, and he carries out these assignments successfully without needing further consultation or guidance.

He is a quiet person who keeps a low profile; but when a significant issue is at stake, he is firm, even tenacious, when persuaded that the facts are on his side.

(continued)

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

29 Nov 72

Lee Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

46

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

29 November 1972

C/CI/R&A

Donovan E. Pratt
Donovan E. Pratt

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Mr. Wigren is a solid methodical researcher and analyst. He possess developed skills in presentation both in writing and from the platform. He works quietly and effectively with a minimum of supervision required once the job has been blocked out. He is a most dependable and consistently productive.

He is overly modest in personal demeanor and tends to prefer to concentrate his efforts on single tasks rather than to handle a range of simultaneous undertakings.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

R. Johnson

SECRET

14 00000
SECRET

SECTION B (Cont.) SPECIFIC DUTIES Lee H. WIGREN

SPECIFIC DUTY NO. 1

intelligence targets, especially the intelligence services of the non-Communist world.

SPECIFIC DUTY NO. 3

provided to other Agency components, to other U.S. departments and agencies (principally the FBI), and to selected liaison services as appropriate.

SPECIFIC DUTY NO. 5

gements in the USSR, and Communist subversion.

SECRET

14 00000
SECRET

SECTION C - NARRATIVE COMMENTS - (Continued)
Lee H. WIGREN

His supervisory responsibility is limited to providing guidance to one secretary whom he shares with others. I should not hesitate, however, to assign other employees to his supervision if our T/O permitted. His past record and his current performance (which demonstrates an ability to look ahead, to grasp essentials, to get along with others, and to be both fair and firm) show that he can handle a manager's role very well.

SECRET

SECRET

Open Field Test

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER 006198 | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------|---------------------------|
| SECTION A | | | GENERAL | | | |
| 1. NAME WIGREN, Lee H. | (First) | (Middle) | 2. DATE OF BIRTH 12/01/23 | 3. GRADE M | 4. GRADE 13 | 5. SD D |
| 6. OFFICIAL POSITION Ops Officer | 7. OFF/DIV/BP OF ASSIGNMENT DDP/CIA/RGA | | | 8. CURRENT STATION Washington, D.C. | | |
| 9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) | | | 10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): | | | |
| 11. DATE REPORT DUE IN O.P. 30 November 1971 | | | 12. REPORTING PERIOD (From - To) 1 January 1971 - 31 October 1971 | | | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| U-Unsatisfactory | Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C. | | | | | |
| M-Marginal | Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described. | | | | | |
| P-Proficient | Performance is satisfactory. Desired results are being produced in the manner expected. | | | | | |
| S-Strong | Performance is characterized by exceptional proficiency. | | | | | |
| O-Outstanding | Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition. | | | | | |
| SPECIFIC DUTIES | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | |
| SPECIFIC DUTY NO. 1 Analyzes and synthesizes materials dealing with both the history and current status of the Soviet intelligence and security services and with the operations directed by them against their major counter- (cont.) | | | | | | RATING LETTER O |
| SPECIFIC DUTY NO. 2 As a corollary of the above, serves as CIA/RGA's principal point of contact with SB Division (except for ADP matters). | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Organizes and maintains basic counterintelligence data on the RIS, such as strength figures, case histories, counteraction (e.g., the results of the AESMITE defection), etc. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Engages from time to time in counterintelligence interrogations/debriefings at the direction of the DC/CI. Records data thus obtained and prepares detailed reports. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 5 Lectures and conducts briefings in various training courses both within CIA and in other governmental programs. The main topics dealt with are the Soviet intelligence and security services, political devel- (cont.) | | | | | | RATING LETTER O |
| SPECIFIC DUTY NO. 6 | | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | | | |
| | | | | | | RATING LETTER S |

SECRET

(This Field Is)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Neglect of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren's responsibilities have broadened during the reporting period and will continue to grow. In part this change has resulted from the assignment of Mr. Edward Knowles to CI/OPS, but in equal or greater measure it is the product of Mr. Wigren's demonstrated ability to carry added responsibility with equanimity and resourcefulness.

Mr. Wigren has a very sound knowledge of the Soviet Union; its history, government, intelligence services, etc. He reads widely to keep his knowledge current. He maintains an excellent balance between a respect for the importance of facts and a creative faculty. Recently he has been increasingly concerned with ways to ensure a more regular, orderly flow of essential counter-intelligence into this office and with restructuring the organization of this information to make it more readily responsive to our needs. His approach has been both imaginative and sound.

His work shows a very high level of organizational ability. This is reflected in his structuring of a report or speech, in the lucidity of his expression, and in his grasp of the inter-relatedness of the functions of this group. He is thoughtful and temperate; he does not jump to conclusions, show

(continued)

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

9 November 1971

SIGNATURE OF EMPLOYEE

Lee O'Connor

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

34

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

9 November 1971

OFFICIAL TITLE OF SUPERVISOR

Chief, CI/R&A

TYPED OR PRINTED NAME AND SIGNATURE

Donovan E. Pratt

Donovan E. Pratt

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Mr. Wigren is a very knowledgeable research specialist in Soviet Bloc counterintelligence matters. He also is an excellent expositor of that kind of information from a lecture platform. He has done a good job. I am in agreement with the rating but would want this man to show more dynamism.

DATE

18 NOV 1971

OFFICIAL TITLE OF REVIEWING OFFICIAL

Deputy Chief, CI Staff

TYPED OR PRINTED NAME AND SIGNATURE

Raymond G. Rocca

Raymond G. Rocca

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SPECIFIC DUTY NO. 1 - (Continued)

intelligence targets, especially the intelligence services of the non-Communist world.

SPECIFIC DUTY No. 5 - (Continued)

operations in the USSR, and Communist subversion.

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Section C - Narrative Comments - (Continued)

bias, or push pet theories. He is flexible, broad-gauged, and genuinely interested in his work. He reads Russian and uses this facility in his work.

Mr. Wigren does not need close supervision. He carries out tasks without seeking additional guidance or support when he encounters the usual difficulties. He relates well to others, and his creative abilities are frequently sparked by discourse and an exchange of views. He is exceptionally considerate and tactful in his dealings with other Agency employees.

At present he does not have supervisory responsibilities. Both his past record and his present performance show, however, that he is fully capable of quiet, competent leadership.

He has shown no deficiencies of any sort in respect to security or economy.

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(When Filled In)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER 006196 | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|----------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------|-------------------------------------|
| SECTION A | | | | | GENERAL | |
| 1. NAME WIGREN, LEE H. | | | 2. DATE OF BIRTH 12/01/23 | 3. SEX M | 4. GRADE GS-13 | 5. SD D |
| 6. OFFICIAL POSITION TITLE OPS OFFICER | | | 7. OFF/DIV/BR OF ASSIGNMENT DDP/CI/R&A | | 8. CURRENT STATION Wash., D.C. | |
| 9. CHECK (X) TYPE OF APPOINTMENT CAREER RESERVE TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify): | | | 10. CHECK (X) TYPE OF REPORT INITIAL ANNUAL XX | | REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYER SPECIAL (Specify): | |
| 11. DATE REPORT DUE IN O.P. | | | 12. REPORTING PERIOD (From To) 1 January 1970 - 31 December 1970 | | | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| <p>U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p>P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p>S-Strong Performance is characterized by exceptional proficiency.</p> <p>O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p> | | | | | | |
| SPECIFIC DUTY NO. 1 Obtains sensitive counterintelligence data from varied (including live) sources at the direction of the DC/CI. Records and prepares analyses of such data. The topics range from operations of primarily historical significance to current matters. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 In the course of carrying out specific duty No. 1, establishes and maintains relationships, as appropriate and directed, with non-CIA personnel. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Analyzes and synthesizes materials dealing with the growth and development of the Soviet intelligence and security services and with the counterintelligence operations directed by them against the non-Communist services. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Lectures and conducts briefings in OTR courses and in the training programs of other U.S. Government agencies. The main topics covered are the Soviet intelligence and security services, political developments in the USSR, and Communist subversion. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 5 | | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | | RATING LETTER 15 MAY 1971 |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> | | | | | | RATING LETTER S |

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for present position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren continues to maintain the high quality of performance noted in his preceding fitness report.

His analytic work is characterized chiefly by his ability to view a case in perspective. He brings extensive experience to bear upon current undertakings and thus looks at a given RIS operation or project not as a picture in a frame but rather as one part of the history of Soviet intelligence.

His work is further characterized by flexibility, thoroughness, and sound judgement. He has a knack for getting at facts; he does not jump to conclusions. He organizes material well and writes with lucidity.

Mr. Wigren is also genuinely interested in his field. He reads and studies publications about the USSR during off-duty hours. He is able to read Russian and uses this language skill in his work.

Although he does not need close supervision, he is very responsive to guidance. He is also a congenial person whose relationships with his colleagues are uniformly cordial. Although he has no present supervisory responsibilities, both his past record (continued)

SECTION D**CERTIFICATION AND COMMENTS**

| | | |
|----------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------|
| 1. BY EMPLOYEE | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | |
| DATE <i>4 December 1970</i> | SIGNATURE OF EMPLOYEE <i>Lee H. Wigren</i> | |
| 2. BY SUPERVISOR | | |
| MONT'S EMPLOYEE HAS BEEN UNDER MY SUPERVISION <i>24</i> | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| DATE <i>4 December 1970</i> | OFFICIAL TITLE OF SUPERVISOR <i>Chief, CI/RGA</i> | TYPED OR PRINTED NAME AND SIGNATURE <i>Donovan E. Pratt</i> |

COMMENTS OF REVIEWING OFFICIAL

I concur with the high evaluation given Subject by his supervisor, Mr. Pratt. Mr. Wigren handles extremely sensitive operations in a competent, thoroughly professional manner. He relates well with his co-workers and is respected by them. I too believe he is performing his duties in an exceptionally proficient manner.

| | | |
|------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------|
| DATE <i>11 March 1971</i> | OFFICIAL TITLE OF REVIEWING OFFICIAL <i>Deputy Chief, CI Staff</i> | TYPED OR PRINTED NAME AND SIGNATURE <i>Raymond A. Rocca</i> |
|------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------|

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Section C - Narrative Comments (continued)

and his present performance demonstrate that he is able to direct the work of others effectively. He has shown no deficiencies of any kind in respect to economy or security.

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(When Filled In)

| | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------|
| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER 006198 |
| SECTION A | | | | |
| GENERAL | | | | |
| 1. NAME WIGREN, LEE H. | | 2. DATE OF BIRTH 12/01/23 | 3. SEX M | 4. GRADE GS-13 |
| 5. OFFICIAL POSITION TITLE Ops Officer | | 6. OFF/Div/Re of Assignment DPP/CI/RGA | | 7. CURRENT STATION Washington, D.C. |
| 8. CHECK IN TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY | | 9. CHECK IN TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL | | 10. REASSIGNMENT SUPERVISOR SPECIAL (Specify): |
| 11. DATE REPORT DUE IN O.P. January 1969 | | 12. REPORTING PERIOD (From To) 14 July 1968 - 31 Dec 1969 | | |
| SECTION B | | | | |
| PERFORMANCE EVALUATION | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment, or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | |
| SPECIFIC DUTIES | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p> | | | | |
| SPECIFIC DUTY NO. 1 Analyzes sensitive counterintelligence cases as directed by the C/CI/RGA. These analyses range from operations of primarily historical significance to current and pressing matters. | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 Analyzes and synthesizes materials dealing with the growth and development of the Soviet intelligence and security services and with the counterintelligence operations directed by them against the non-Communist services. | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Conducts substantial reviews of summary reports on overt publications dealing with the past and present of Soviet intelligence. This assignment does not consist merely of editing | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Lectures and conducts briefings in OTR courses and in the training programs of other U.S. Government agencies. The main topics covered are the Soviet intelligence and security services, political developments in the USSR, and Communist subversion. | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 5 | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> | | | | RATING LETTER S |

SECRET
(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment basis for determining future personnel action. Managers of performance of managerial or supervisory duties and cost consciousness. In the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren joined CI/R&A on 14 July 1968, so that this fitness report is his first in his present assignment. Consequently a significant part of his time has been used, during the period of this report, in familiarizing himself with his job and its potential. His performance, nonetheless, has been consistently strong.

He brings to his assignment an excellent background, both academically and in terms of Agency experience. He shows consistently sound judgement and equanimity, an ability to sort out facts and to reach decisions on a factual basis. He seeks and welcomes guidance but is also fully capable of acting independently within his limits of responsibility.

Mr. Wigren has an excellent potential in the area of research and analysis. He has no present supervisory responsibilities. He is consistently aware of the significance of the cost factor.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE 19 Aug 69 SIGNATURE OF EMPLOYEE See H. Wigren

2. BY SUPERVISOR

MONTHS EMPLOYER HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

1 Year

DATE 31 AUG 1969 OFFICIAL TITLE OF SUPERVISOR Chief, CI/R&ATYPED OR PRINTED NAME AND SIGNATURE
Donald E. Pratt
Donald E. Pratt

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Highly competent, professional employee. Combines capacity to do the research job and to articulate the results in a training setting, administratively. These are skills that are uncommon; they want recognition, and management. Tends to prefer settled, agreed-upon work load situations.

| | | |
|------|-----------------------------------------------------|-------------------------------------|
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| | <u>Deputy Chief, Counter Intelligence Staff</u> | <u>Raymond G. Rocca</u> |

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Section B - Specific Duty #3

these summaries, which are compiled by another element of CI/RGA; the principal purpose is to carry out analyses designed to ensure that the relevance of the material to a broad RGA program is made fully explicit.

SECRET

(Other Editions See)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER 006198 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-----------------------------------|
| SECTION A | | | | | GENERAL |
| 1. NAME WIGREN, Lee H. | | | 2. DATE OF BIRTH 1 Dec 1923 | 3. SEX M | 4. GRADE GS-13 D |
| 5. OFFICIAL POSITION TITLE Instr Intel | | | 6. PAY GRADE OR ASSIGNMENT O.S | 7. CURRENT STATION Hqs. | 8. CURRENT STATION Hqs. |
| 9. CHECK (X) TYPE OF APPOINTMENT CAREER <input checked="" type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <input type="checkbox"/> | | | 10. CHECK (X) TYPE OF REPORT INITIAL <input type="checkbox"/> ANNUAL <input checked="" type="checkbox"/> SPECIAL (Specify): <input type="checkbox"/> | | |
| CAREER-PROVISIONAL (See Instructions - Section C) | | | REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYEE | | |
| SPECIAL (Specify): | | | 11. REPORTING PERIOD (From To) 1 January 1967 - 31 December 1967 | | |
| SECTION B PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p> | | | | | |
| SPECIFIC DUTY NO. 1 Instructs in Introduction to Communism, USSR Survey, and UT courses. | | D A2 C <input type="checkbox"/> RATING LETTER S | | | |
| SPECIFIC DUTY NO. 2 Supervises Introduction to Communism course. | | <input type="checkbox"/> RATING LETTER S | | | |
| SPECIFIC DUTY NO. 3 Conducts covert tutorial training programs for foreign nationals. | | <input type="checkbox"/> RATING LETTER S | | | |
| SPECIFIC DUTY NO. 4 Participates in projects in programs of other U.S. Government agencies. | | <input type="checkbox"/> RATING LETTER S | | | |
| SPECIFIC DUTY NO. 5 | | <input type="checkbox"/> RATING LETTER | | | |
| SPECIFIC DUTY NO. 6 <i>OT</i> | | <input type="checkbox"/> RATING LETTER | | | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. | | | | <input type="checkbox"/> RATING LETTER E <input type="checkbox"/> RATING LETTER S | |
| FORM 45 USE PREVIOUS EDITIONS 4-68 | | SECRET | | GROUP I Standard for evaluation Comparing and classifying | |

SECRET

(Form Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel actions. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

S 03 14 68

Mr. Wigren has continued his excellent and strong contributions to SIC activities. For most of this reporting period he has assumed the responsibility for supervision of the Inter Action in Communist Country -- a role which he has carried out with a high degree of success. He has a natural, diplomatic, inspiring mind and appears to have found in this instructional assignment a function for which his talents and personality are well suited.

In addition, his contacts in SS Division, which he maintains closely, are a valuable asset to SIC.

Mr. Wigren was one of two instructors who were the subjects of a highly complimentary letter from the Director of the South African service to the DCI resulting from a training ITW in that country.

Subject -- in his supervisory capacity as chief instructor of Introduction to Communism is efficient and very conscious in the use of personnel and equipment.

I strongly urge that his stated desire to transfer into a Training career status be given favorable consideration.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

12

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Wigren has done very well during this reporting period. He makes a fine contribution to SIC. I concur in this rating.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

22 January 1968

Deputy Director of Training

Alfonso Rodriguez

SECRET

SECRET

(When Filled In)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|----------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| SECTION A | | | | | GENERAL | |
| 1. NAME WIGREN, Lee | (Last) Lee | (First) H. | (Middle) | 2. DATE OF BIRTH 1 Dec 1923 | 3. SEX M | 4. GRADE GS-13 |
| 5. OFF/DIV/BR OF ASSIGNMENT | | | | | 6. CURRENT STATION OTR/SIC | S. SD 0 |
| 7. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY | | | | | 8. CHECK (X) TYPE OF REPSAT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): | |
| 9. CAREER/PROVISIONAL (See Instructions - Section C) | | | | | 10. REASSIGNMENT SUPERVISOR <input checked="" type="checkbox"/> REASSIGNMENT EMPLOYEE | |
| 11. DATE REPORT DUE IN O.P. 31 January 1967 | | | | | 12. REPORTING PERIOD (From - To) 1 January 1966 - 31 December 1966 | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p> | | | | | | |
| SPECIFIC DUTY NO. 1 Instructs in <u>Introduction to Communism</u> , <u>USSR Survey</u> , and <u>CT courses</u> . | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 2 Conducts covert tutorial training programs for foreign nationals. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 3 Participates as guest in programs of other U.S. government agencies. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 | | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 5 | | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>10 FEB 1967</p> | | | | | | RATING LETTER S |
| FORM 45 USE PREVIOUS EDITIONS <small>4-68</small> | | | | | | |
| SECRET | | | | | <small>GROUP I</small> <small>Indicates that the document contains neither recommendations nor conclusions.</small> | |

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(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in mind perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section A to provide best basis for determining future personnel action. Manner of performance of manager or supervisor duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

908 AM '67

Mr. Wigren has made a significant contribution to ~~MAN~~^{ROTC} program during this reporting period -- his first complete one with this staff. I believe that my comment of last January that he "has excellent potential for further development as a senior instructor" has been validated. He has greatly broadened his scope, has participated actively in external programs, and, although he has not been assigned any to date, is ready to assume course supervisory responsibility. I strongly recommend this his request for an extension of his tour in OTR be accepted.

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

24 January 1967

SIGNATURE OF EMPLOYEE

Karl Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

12

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

23 January 1967

OFFICIAL TITLE OF SUPERVISOR

Chief, SIC/OTR

TYPED OR PRINTED NAME AND SIGNATURE

John W. Morrison
JOHN W. MORRISON

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

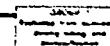
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
|------|--------------------------------------|-------------------------------------|
| | | |

SECRET

SECRET

(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------------------------------------|--------------------------------------------|-------------------------|----------|
| | | | | 006198 | |
| SECTION A | | | | | |
| GENERAL | | | | | |
| 1. NAME (Last) (First) (Middle) | | 2. DATE OF BIRTH | | 3. SEX | 4. GRADE |
| WIGREN, Lee H. | | 1 Dec 1923 | | M | GS-13 D |
| 5. OFFICIAL POSITION TITLE | | 6. OFF/ DIV/ ORG OF ASSIGNMENT | | 7. CURRENT STATION | |
| Instr Intel | | OTR/SIC | | Hqs. | |
| 8. CHECK (X) TYPE OF APPOINTMENT | | | 9. CHECK (X) TYPE OF REPORT | | |
| <input checked="" type="checkbox"/> CAREER | <input type="checkbox"/> RESERVE | <input type="checkbox"/> TEMPORARY | <input type="checkbox"/> INITIAL | REASSIGNMENT SUPERVISOR | |
| (CAREER-PROVISIONAL (See Instructions - Section C)) | | | <input checked="" type="checkbox"/> ANNUAL | REASSIGNMENT EMPLOYEE | |
| (SPECIAL (Specify)) | | | SPECIAL (Specify): | | |
| 11. DATE REPORT DUE IN O.P. | | | 12. REPORTING PERIOD (From - To) | | |
| 31 January 1967 | | | 1 January 1966 - 31 December 1966 | | |
| SECTION B | | | | | |
| PERFORMANCE EVALUATION | | | | | |
| <p><u>W - Weak</u>: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><u>A - Adequate</u>: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><u>P - Proficient</u>: Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><u>S - Strong</u>: Performance is characterized by exceptional proficiency.</p> <p><u>O - Outstanding</u>: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p> | | | | | |
| SPECIFIC DUTY NO. 1 | | RATING LETTER | | | |
| Instructs in <u>Introduction to Communism</u> , <u>USSR Survey</u> , and <u>CT courses</u> . | | B | | | |
| SPECIFIC DUTY NO. 2 | | RATING LETTER | | | |
| Conducts covert tutorial training programs for foreign nationals. | | B | | | |
| SPECIFIC DUTY NO. 3 | | RATING LETTER | | | |
| Participates as guest in programs of other U.S. government agencies. | | B | | | |
| SPECIFIC DUTY NO. 4 | | RATING LETTER | | | |
| SPECIFIC DUTY NO. 5 | | RATING LETTER | | | |
| SPECIFIC DUTY NO. 6 | | RATING LETTER | | | |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> | | | | | |
| | | | | RATING LETTER | |
| | | | | B | |



SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manager of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Mr. Wigren has made a significant contribution to SIC's program during this reporting period -- his first complete one with this staff. I believe that my comment of last January that he "has excellent potential for further development as a senior instructor" has been validated. He has greatly broadened his scope, has participated actively in external programs, and, although he has not been assigned any to date, is ready to assume course supervisory responsibility. I strongly recommend this his request for an extension of his tour in OTR be accepted.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTION A, B, AND C OF THIS REPORT

DATE

24 January 1967

SIGNATURE OF EMPLOYEE

John Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

12

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

23 January 1967

OFFICIAL TITLE OF SUPERVISOR

Chief, SIC/OTR

TYPED OR PRINTED NAME AND SIGNATURE

John W. Morrison
JOHN W. MORRISON

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

| | | |
|------|--------------------------------------|-------------------------------------|
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
|------|--------------------------------------|-------------------------------------|

SECRET

SECRET
(When Filled In)

| FITNESS REPORT | | | | EMPLOYEE SERIAL NUMBER | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------|---------------------------|
| | | | | 006198 | |
| SECTION A | | | | | |
| GENERAL | | | | | |
| 1. NAME WIGREN, Lee H. | | 2. DATE OF BIRTH 1 Dec 1923 | | 3. SEX M | 4. GRADE GS-13 |
| 5. OFFICIAL POSITION TITLE Instr. Intell. | | 7. OFF/DIV/GR OF ASSIGNMENT OTR/SIC | | 8. CURRENT STATION Hqs. | |
| 9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <input type="checkbox"/> CAREER/PROVISIONAL (See Instructions - Section C) <input type="checkbox"/> SPECIAL (Specify): | | 10. CHECK (X) TYPE OF REPORT <input type="checkbox"/> INITIAL <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): | | 11. DATE REPORT DUE IN O.P. 31 January 1966 | |
| 12. REPORTING PERIOD (From To) 3 May 1965 - 31 December 1965 | | | | | |
| SECTION B | | | | | |
| PERFORMANCE EVALUATION | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counselling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | |
| SPECIFIC DUTIES | | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p> | | | | | |
| SPECIFIC DUTY NO. 1 Instructs in Introduction to Communism, USSR Basic Country Survey, and CT courses. | | | | | RATING LETTER B |
| SPECIFIC DUTY NO. 2 Conducts covert tutorial training programs. | | | | | RATING LETTER B |
| SPECIFIC DUTY NO. 3 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 4 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 5 | | | | | RATING LETTER |
| SPECIFIC DUTY NO. 6 | | | | | RATING LETTER |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>27 JAN 1966</p> | | | | | RATING LETTER B |

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

DEFINITION OF PERSONNEL

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. *Manner of performance of managerial or supervisory duties* can be cited, if applicable.

Mr. Wigren has been a member of SIC staff for eight months. He brought to us a knowledge in depth of the Soviet intelligence services and Soviet methods of clandestine activities which have been a distinct asset, and which have provided most useful judgments and insights.

Mr. Wigren appears to have a sound, disciplined, scholarly attitude toward substantive problems, and a searching, imaginative approach to pedagogical problems. He has developed as a team member easily and effectively, and has been willing to take on increasing responsibility. I feel that Mr. Wigren has excellent potential for further development as a senior instructor.

Mr. Wigren has not--at this time--been assigned any supervisory responsibilities.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

14 January 65

SIGNATURE OF EMPLOYEE

John W. Morrison

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

8

DATE

14 January 1966

OFFICIAL TITLE OF SUPERVISOR

Chief, SIC/OTR

TYPED OR PRINTED NAME AND SIGNATURE

John W. Morrison
JOHN W. MORRISON

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

No appropriate reviewing official.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

SECRET

SECRET

(When Filled In)

| FITNESS REPORT | | | | | EMPLOYEE SERIAL NUMBER 006198 | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------|----------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| SECTION A | | | | | GENERAL | |
| 1. NAME WIGREN, Lee H. | (Last) Lee | (First) H. | (Middle) | 2. DATE OF BIRTH 12-1-23 | 3. SEX M | 4. GRADE GS-13 |
| 5. OFFICIAL POSITION TITLE Ops Officer | | | | 6. CURRENT STATION DDP/SR/CI | 7. OFFICE/SECTION OF ASSIGNMENT Hqs | |
| 9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) | | | | | 10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL SPECIAL (Specify): | |
| 11. DATE REPORT DUE IN O.P. 31 January 1964 | | | | | 12. REPORTING PERIOD (From - to) 1 January 1963 to 31 December 1963 | |
| SECTION B PERFORMANCE EVALUATION | | | | | | |
| <p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p> | | | | | | |
| SPECIFIC DUTIES | | | | | | |
| <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p> | | | | | | |
| SPECIFIC DUTY NO. 1 Supervises and directs the work of a Branch of 8 people, and coordinates and guides the research work of other Branches of this Group. | | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 2 Plans the research program of SR/CI | | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 3 Gives lectures and briefings to Agency and foreign officials. | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 4 Manages personnel. | | | | | | RATING LETTER P |
| SPECIFIC DUTY NO. 5 Edits the research production of SR/CI | | | | | | RATING LETTER S |
| SPECIFIC DUTY NO. 6 Personally prepared a long and complicated report on a highly important matter under pressure of supervision and extremely tight deadlines. | | | | | | RATING LETTER S |
| OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | |
| <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, important personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>30 JAN 1964</p> | | | | | | RATING LETTER P |

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS OFFICE OF PERSONNEL

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial advisor during must be described, if applicable.

JAN 29 1964 12 PM '64

Mr. Wigren is a conscientious and capable research officer with a good grasp of his material and is able to present it effectively to audiences of widely varied sophistication. Since his last report, the basic orientation of SR/CI has changed, and is now directed almost wholly to the creation and exploitation of operations. The organization thus needs more urgently than ever the digested operational experience which it is Mr. Wigren's job to produce. This has made it necessary to apply strict priorities based on operational need and relevancy, which has been difficult for Mr. Wigren, who has no direct operational experience. He has not been able to get the most out of his people, nor give them the sort of close and consistent guidance which some of them require in the face of changing or sudden requirements. He has a tendency to be over-concerned with organizational and bureaucratic exercise to the expense of substantive production. Nonetheless, his real qualities came to the fore recently when he produced well and used his staff effectively on an important and complicated project. He is a distinct asset in his responsible and demanding job.

Mr. Wigren performs his duties with maximum economy.

SECTION D

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

22 January 1964

[Signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

14

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

22 Jan. 1964

Chief, SR/CI

Tennent H. Bagley

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Concur.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

27 January 1964

Chief, SR Division

[Signature]

SECRET

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER
006198

mcl

| | | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------|--------------------------|-------------------|
| SECTION A | | | GENERAL | | | | |
| 1. NAME WIGREN | (Last) LEE | (First) H. | (Middle) | 2. DATE OF BIRTH 12-1-23 | 3. SEX M | 4. GRADE GS-13 | 5. SD D |
| 6. OFFICIAL POSITION TITLE Ops Officer | | | 7. OFF/DIV/BN OF ASSIGNMENT DDP/SR/COPS/CI | | | | |
| 8. CURRENT STATION Hqs. | | | | | | | |
| 9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify): Ops Officer | | | 10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL SPECIAL (Specify): | | | | |
| 11. DATE REPORT DUE IN O.P. 31 January 1963 | | | 12. REPORTING PERIOD (From- To) September 1961 - 31 December 1962 | | | | |

SECTION B

PERFORMANCE EVALUATION

- W - Weak**: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.
- A - Adequate**: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.
- P - Proficient**: Performance is more than satisfactory. Desired results are being produced in a proficient manner.
- S - Strong**: Performance is characterized by exceptional proficiency.
- O - Outstanding**: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated, on their ability to supervise (Indicate number of employees supervised).

SPECIFIC DUTY NO. 1

Supervises and reviews work of a section including 11 research analysts and three clerks.

RATING LETTER
S

SPECIFIC DUTY NO. 2

Plans and implements divisional research program on Soviet intelligence.

D A 12-

RATING LETTER
P

SPECIFIC DUTY NO. 3

Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers.

D C 31

RATING LETTER
S

SPECIFIC DUTY NO. 4

Gives lectures and briefings to Agency and foreign officials as required.

D D 11

RATING LETTER
S

SPECIFIC DUTY NO. 5

Effects coordination with CI Staff, OS, OTR and others on CI research matters.

D A 26

RATING LETTER
S

SPECIFIC DUTY NO. 6

Establishes divisional criteria for records and methods of information processing required for CI research.

RATING LETTER
S

OVERALL PERFORMANCE IN CURRENT POSITION

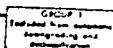
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER
S+

25 JAN 1963

FORM 45 OBSOLETE PREVIOUS EDITIONS.

SECRET



SECRET

(Exem. E, Excl. 1a)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

SEE ATTACHED SHEET

SECTION D**CERTIFICATION AND COMMENTS**

| | | |
|----------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------|
| 1. BY EMPLOYEE | | |
| I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT | | |
| DATE | SIGNATURE OF EMPLOYEE | |
| 14 January 1965 | Lee H. Wilson | |
| 2. BY SUPERVISOR | | |
| MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION | IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION | |
| 44 | | |
| DATE | OFFICIAL TITLE OF SUPERVISOR | TYPED OR PRINTED NAME AND SIGNATURE |
| | C/SR/CI | Edward W. Nuckles |
| 3. BY REVIEWING OFFICIAL | | |
| COMMENTS OF REVIEWING OFFICIAL | | |
| DATE | OFFICIAL TITLE OF REVIEWING OFFICIAL | TYPED OR PRINTED NAME AND SIGNATURE |
| 16 JAN 1965 | SR/COP | Edward D. Geloway |

SECRET

14 00000

C O D E

NARRATIVE COMMENTS

Mr. Wigren is extremely proficient in handling his section from both the personnel and managerial standpoints. In addition, he is an expert on Soviet Intelligence in his own right and lectures on the topic to officials of this and other governments. He is particularly capable at training new researchers.

In reviewing his file today, I note that the Reviewing Official for his fitness report of a year ago noted his opinion that my ratings of Mr. Wigren at that time were too high. That opinion was not discussed with me or with Mr. Wigren. Perhaps the ratings were indeed too high, but I must say that considering the Fitness Report form and criteria in use at that time and his performance in relation to that of other officers in this branch and outside it, I would give him the same ratings today for that period.

The ratings in this current report will appear slightly lower than those of the last report. This is not entirely due to the different report form. Mr. Wigren's problems increased in both intensity and complexity during this period, and I do not feel that he met the increased burden with as much of an increase in performance as was necessary. This should not at all detract from my rating of his overall performance, which is still exceptional and only slightly less than outstanding.

C O D E

G. L. Schaefer

SECRET
(When Filled In)

| FITNESS REPORT | | | | | | | EMPLOYEE SERIAL NUMBER 106150 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------------------------------------------------------------------------------------------|----------------------------------|
| SECTION A | | | | | | | GENERAL |
| 1. NAME WIGREN | | (Last) LOC | (First) J. | (Middle) J. | 2. DATE OF BIRTH 12-1-23 | 3. SEX M | 4. GRADE GS-12 |
| 5. SERVICE DESIGNATION D | | 6. OFFICIAL POSITION TITLE Ops Officer | | | 7. OFF/DIV/BR OF ASSIGNMENT DPV/SR/CI | | |
| 8. CAREER STAFF STATUS NOT ELIGIBLE X MEMBER PENDING | | 9. DEFERRED DECLINED DENIED | | | 10. INITIAL X ANNUAL | TYPE OF REPORT REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYER SPECIAL (Specify) | |
| 11. DATE REPORT DUE IN O.P. From 1 July '61 - Sept. '61 | | 12. REPORTING PERIOD To | | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised). | | | | | | | |
| 1. Unsatisfactory | 2. Barely adequate | 3. Acceptable | 4. Competent | 5. Excellent | 6. Superior | 7. Outstanding | |
| SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 9 research analysts and 4 clerks. | | | RATING NO. 7 | SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign officials as required. | | | RATING NO. 7 |
| SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence. | | | RATING NO. 6 | SPECIFIC DUTY NO. 5 Effects coordination with CI Staff, OS, OTR and others on CI research matters. | | | RATING NO. 7 |
| SPECIFIC DUTY NO. 3 Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers. | | | RATING NO. 7 | SPECIFIC DUTY NO. 6 Establishes divisional criteria for records and methods of information processing required for CI research. | | | RATING NO. 6 |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | |
| <ul style="list-style-type: none"> 1. Performance in many important respects fails to meet requirements. 2. Performance meets most requirements but is deficient in one or more important respects. 3. Performance clearly meets basic requirements. 4. Performance clearly exceeds basic requirements. 5. Performance in every important respect is superior. 6. Performance in every respect is outstanding. | | | | | | | RATING NO. 5 |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | |
| 1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree | | | |
| CHARACTERISTICS | | | | | NOT APPLI-CABLE | NOT OBSERVED | APPLYING |
| GETS THINGS DONE | | | | | | | X |
| RESOURCEFUL | | | | | | | X |
| ACCEPTS RESPONSIBILITIES | | | | | | | X |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | | X |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | | X |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | | X |
| WRITES EFFECTIVELY | | | | | | | X |
| SECURITY CONSCIOUS | | | | | | | X |
| THINKS CLEARLY | | | | | | | X |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | | X |
| OTHER (Specify): | | | | | | | X |

SEE SECTION "E" ON REVERSE SIDE

SECRET

(When Filled In)

SECTION E**MARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Add additional suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. Wigren's performance during the past year has been outstanding in every important respect. Despite great pressure and frequently difficult assignments he has directed his section in a calm and mature manner which has enabled it to meet deadlines on R&D research despite the relatively young experience of its personnel. His potential for development is excellent and the responsibilities of his section are being expanded to enable it to produce even more of its high-quality product.

SECTION F**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

13 September

SIGNATURE OF EMPLOYEE

J. H. Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify)

DATE

13 September 1961

OFFICIAL TITLE OF SUPERVISOR

C/SP/CI

TYPED OR PRINTED NAME AND SIGNATURE

Edward W. Knowles

3.

BY REVIEWING OFFICIAL

 I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

While I quite agree that Mr. Wigren has done a very fine job, I consider that the ratings in Section E are overly generous. I base this on the fact that I know of no other highly competent officer who has received 7 ratings on two-thirds of his specific duties; and I do not believe that Wigren's performance is better than any other officer's I know. There is no question in my mind that Wigren's performance in this job has been superior to any previous level.

REVIEWING OFFICIAL TYPED OR PRINTED NAME AND SIGNATURE

Sept 1961 QUENTIN C. JOHNSON, SR/COP

SECRET

SECRET
(When Filled In)

| | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|-----------------------|-----------------|----------------------------------|--|
| 13 MAR 1960 | | | | FITNESS REPORT | | C-13 | EMPLOYEE SERIAL NUMBER 106198 | |
| SECTION A | | | | GENERAL | | | | |
| 1. NAME (Last) (First) (Middle) | | 2. DATE OF BIRTH | | 3. SEX | | 4. GRADE | | |
| WIJREN Leo H. | | 12-1-23 | | M | | 08-12 | | |
| 5. SERVICE DESIGNATION | | 6. OFFICIAL POSITION TITLE | | 7. OFF/DIV/BR OF ASSIGNMENT | | | | |
| D | | Ops Officer | | DDP/SR/CB | | | | |
| 8. CAREER STAFF STATUS | | | | 9. TYPE OF REPORT | | | | |
| <input type="checkbox"/> NOT ELIGIBLE | <input checked="" type="checkbox"/> MEMBER | <input type="checkbox"/> DEFERRED | | <input type="checkbox"/> INITIAL | ASSIGNMENT/SUPERVISOR | | | |
| PENDING | DECLINED | DENIED | | <input checked="" type="checkbox"/> ANNUAL | REASSIGNMENT/EMPLOYEE | | | |
| 10. DATE REPORT DUE IN O.P. | | 11. REPORTING PERIOD | | SPECIAL (Specify) | | | | |
| 31 Jan 61 | | From 1 Jan 60 - 31 Dec 60 To | | | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised). | | | | | | | | |
| 1 - Unsatisfactory | 2 - Barely adequate | 3 - Acceptable | 4 - Competent | 5 - Excellent | 6 - Superior | 7 - Outstanding | | |
| SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 8 research analysts and 2 clerks. | | RATING NO. | SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign officials as required. | | RATING NO. | | | |
| 5+ | | | | | 6 | | | |
| SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence. | | RATING NO. | SPECIFIC DUTY NO. 5 Effects coordination with CI Staff, OS, OIR and others on CI research matters. | | RATING NO. | | | |
| 6 | | | | | 6 | | | |
| SPECIFIC DUTY NO. 3 Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers. | | RATING NO. | SPECIFIC DUTY NO. 6 Establishes divisional criteria for records and methods of information processing required for CI research. | | RATING NO. | | | |
| 6 | | | | | 5+ | | | |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | | |
| 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. | | | | | | RATING NO. | 5 | |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | | |
| 1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree | | | | |
| CHARACTERISTICS | | | | NOT APPLI-CABLE | NOT OBSERVED | RATING | | |
| GETS THINGS DONE | | | | | | 1 | 2 | |
| RESOURCEFUL | | | | | | 3 | X | |
| ACCEPTS RESPONSIBILITIES | | | | | | 4 | X | |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | 5 | X | |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | 1 | X | |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | 2 | X | |
| WRITES EFFECTIVELY | | | | | | 3 | X | |
| SECURITY CONSCIOUS | | | | | | 4 | X | |
| THINKS CLEARLY | | | | | | 5 | X | |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | 1 | X | |
| OTHER (Specify): | | | | | | | | |
| SEE SECTION "E" ON REVERSE SIDE. | | | | | | | | |

SECRET

(When Filled In)

SECTION E**NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

1149 9

25 PH '61

As Chief of SR's Research Section on Soviet Intelligence, Mr. Wigren's performance has continued to be superior in the same manner as described in Section E of last year's report. In addition to this he has worked closely with OIR on the revamping of the CI Operations Course. He has been particularly effective in organizing and leading briefings on the RIBS given to chiefs and operations officers of foreign intelligence services during their visits to Washington, and in leading a seminar designed to assist SR personnel in handling liaison briefings. His success in carrying out a planned approach to SR's CI research problems, using personnel who have relatively little substantive experience, has been especially gratifying.

SECTION F**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

SIGNATURE OF EMPLOYEE

24 February 61

Lester Wigren

2.

BY SUPERVISOREMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (SPECIFY):

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

24 February 1961

C/SR/RIBB

Edward W. Knowles

Edward W. Knowles

3.

BY REVIEWING OFFICIAL I COULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. I COULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I COULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

SECRET

SECRET
(When Filled In)

EMPLOYEE SERIAL NUMBER

106198

FITNESS REPORT

| | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------------------|------------------------------------------------|---------|----------|--------|
| SECTION A | | GENERAL | | | | | | | |
| 1. NAME (Last) WIGREN | (First) Leo | (Middle) | 2. DATE OF BIRTH 12-01-23 | | | | | | |
| 3. SEX M | 4. GRADE GS-12 | 5. SERVICE DESIGNATION 6. OFFICIAL POSITION TITLE D Ops Officer | | | | | | | |
| 7. OFF/DIV/BR OF ASSIGNMENT DDP/SR/CE | | 8. CAREER STAFF STATUS <table border="1"><tr><td>1ST ELIGIBLE</td><td>X MEMBER</td><td>DEFERRED</td></tr><tr><td>PENDING</td><td>DECLINED</td><td>DENIED</td></tr></table> | | 1ST ELIGIBLE | X MEMBER | DEFERRED | PENDING | DECLINED | DENIED |
| 1ST ELIGIBLE | X MEMBER | DEFERRED | | | | | | | |
| PENDING | DECLINED | DENIED | | | | | | | |
| 9. TYPE OF REPORT <table border="1"><tr><td>INITIAL</td><td>REASSIGNMENT/SUPERVISOR</td></tr><tr><td>X ANNUAL</td><td>REASSIGNMENT/EMPLOYEE</td></tr></table> | | INITIAL | REASSIGNMENT/SUPERVISOR | X ANNUAL | REASSIGNMENT/EMPLOYEE | 10. DATE REPORT DUE IN O.P. 25 Jan 1960 | | | |
| INITIAL | REASSIGNMENT/SUPERVISOR | | | | | | | | |
| X ANNUAL | REASSIGNMENT/EMPLOYEE | | | | | | | | |
| 11. REPORTING PERIOD From 7 May 59 - To 31 Dec 59 | | SPECIAL (Specify) | | | | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised). | | | | | | | | | |
| 1 - Unsatisfactory | 2 : Barely adequate | 3 - Acceptable | 4 - Competent | | | | | | |
| 5 - Excellent | 6 - Superior | 7 - Outstanding | | | | | | | |
| SPECIFIC DUTY NO. 1 Supervises & reviews work of Section including 8 research analysts and 2 clerks. | | RATING NO. 5+ | SPECIFIC DUTY NO. 4 Gives lectures and briefings to Agency and foreign officials as required. | RATING NO. 5 | | | | | |
| SPECIFIC DUTY NO. 2 Plans and implements divisional research program on Soviet Intelligence. | | RATING NO. 6 | SPECIFIC DUTY NO. 3 Effects coordination with CI Staff, OS and others on CI research matters. | RATING NO. 6 | | | | | |
| SPECIFIC DUTY NO. 5 Directs dissemination of CI studies and reports on RIS to appropriate U.S. and foreign consumers. | | RATING NO. 6 | SPECIFIC DUTY NO. 6 Establishes divisional criteria for records and methods of information processing required for CI research. | RATING NO. 5+ | | | | | |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | | | |
| <ul style="list-style-type: none"> 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. | | | | RATING NO. 5 | | | | | |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | | | |
| 1 - Least possible degree | 2 - Limited degree | 3 - Normal degree | 4 - Above average degree | 5 - Outstanding degree | | | | | |
| CHARACTERISTICS | | | NOT APPL-CABLE | NOT OBSERVED | RATING | | | | |
| GETS THINGS DONE | | | | | 1 | 2 | 3 | 4 | 5 |
| RESOURCEFUL | | | | | | | | | X |
| ACCEPTS RESPONSIBILITIES | | | | | | | | | X |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | | | | X |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | | | | X |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | | | | X |
| WRITES EFFECTIVELY | | | | | | | | | X |
| SECURITY CONSCIOUS | | | | | | | | | X |
| THINKS CLEARLY | | | | | | | | | X |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | | | | X |
| OTHER (Specify): | | | | | | | | | |
| SEE SECTION "E" ON REVERSE SIDE | | | | | | | | | |

SECRET

(When Filled In)

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. Wigren has excellent substantive background on the Soviet Union and, except for a two year period on a WE operations desk, has devoted his entire 9 years in the Agency to research on Soviet Intelligence in one way or another. His performance for the past year in a job formerly held by GS-14's and 15's can only be described as superior. He has not only assumed responsibilities greater than those of the previous incumbents; he has carried these out with a minimum of support and in a calm, mature manner which has earned respect on all sides. Although his analysts have often been relatively inexperienced, he has geared their assignments to their capabilities and subjects designed to increase their competence. His most important contribution during this period has been in the formation of an organized plan of research in response to Agency and external requirements, and the establishment of improved records and procedures to carry out this program.

Although Mr. Wigren would prefer eventual assignment to the field as an operational officer, it seems to me his greatest potential lies in the kind of research and support of operations he is presently performing. I would therefore recommend that future training be oriented along these lines rather than strictly operational lines, and that planning for his eventual field assignment should emphasize his knowledge of Soviet Intelligence and his ability to deal with other specialists in a "liaison" relation.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

22 March 60

SIGNATURE OF EMPLOYEE

Lee Wigren

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

21 March 1960

SR/COP/CE

Edward W. Knowles

3.

BY REVIEWING OFFICIAL

 I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

Although I am not sufficiently familiar with the employee's performance, I believe this job is being done well, not because I am blind, but because the rating and the evaluation agreed with the rating.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

22 March 60

SR/COP

Quentin Johnson

SECRET

SECRET
(When Filled In)

| | | | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------|----------------------------|-----------------------------------------------------------|------------------------------------------------|----------------------------------|--------------------------|------------------------|---|---|---|
| FITNESS REPORT | | | | | | EMPLOYEE SERIAL NUMBER 106198 | | | | | |
| SECTION A | | | | | | | | | | | |
| GENERAL | | | | | | | | | | | |
| 1. NAME WIGREN, | | (First) Lee | (Middle) H. | 2. DATE OF BIRTH 1 December 1923 | | 3. SEX M | 4. GRADE GS-12 | | | | |
| 5. SERVICE DESIGNATION DI | | 6. OFFICIAL POSITION TITLE I. O. (FI) | | | 7. OFF/DIV/BR OF ASSIGNMENT FI Div D | | | | | | |
| 8. CAREER STAFF STATUS | | | 9. TYPE OF REPORT | | | | | | | | |
| NOT ELIGIBLE PENDING | MEMBER DECLINED | DEFERRED DENIED | INITIAL X ANNUAL | REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYEE | | | | | | | |
| 10. DATE REPORT DUE IN O.P. 31 January 1959 | | 11. REPORTING PERIOD 7 Mar 58 - 31 Dec 58 | | SPECIAL (Specify) | | | | | | | |
| SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES | | | | | | | | | | | |
| List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised). | | | | | | | | | | | |
| 1 - Unsatisfactory | | 2 - Barely adequate | | 3 - Acceptable | | 4 - Competent | | | | | |
| 5 - Excellent | | 6 - Superior | | 7 - Outstanding | | | | | | | |
| SPECIFIC DUTY NO. 1 Supervises 4 people - 3 professional (GS-7 through 9) conducting research and 1 clerical (GS-4) | | | RATING NO. 5 | SPECIFIC DUTY NO. 4 Assists in developing new programs | | | RATING NO. 5 | | | | |
| SPECIFIC DUTY NO. 2 Writes reports | | | RATING NO. 6 | SPECIFIC DUTY NO. 5 Coordinates with other offices | | | RATING NO. 5 | | | | |
| SPECIFIC DUTY NO. 3 Conducts research | | | RATING NO. 6 | SPECIFIC DUTY NO. 6 Conducts external liaison | | | RATING NO. 5 | | | | |
| SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION | | | | | | | | | | | |
| Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance. | | | | | | | | | | | |
| <ul style="list-style-type: none"> 1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding. | | | | | | | | | | | |
| RATING NO. 5 | | | | | | | | | | | |
| SECTION D DESCRIPTION OF THE EMPLOYEE | | | | | | | | | | | |
| In the rating boxes below, check (X) the degree to which each characteristic applies to the employee | | | | | | | | | | | |
| 1 - Least possible degree | | 2 - Limited degree | | 3 - Normal degree | | 4 - Above average degree | | 5 - Outstanding degree | | | |
| CHARACTERISTICS | | | | | NOT APPLI-CABLE | NOT OBSERVED | RATING | | | | |
| GETS THINGS DONE | | | | | | | 1 | 2 | 3 | 4 | 5 |
| RESOURCEFUL | | | | | | | | | | | X |
| ACCEPTS RESPONSIBILITIES | | | | | | | | | | | X |
| CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | | | | | | | | | | | X |
| DOES HIS JOB WITHOUT STRONG SUPPORT | | | | | | | | | | | X |
| FACILITATES SMOOTH OPERATION OF HIS OFFICE | | | | | | | | | | | X |
| WRITES EFFECTIVELY | | | | | | | | | | | X |
| SECURITY CONSCIOUS | | | | | | | | | | | X |
| THINKS CLEARLY | | | | | | | | | | | X |
| DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS | | | | | | | | | | | X |
| OTHER (Specify): | | | | | | | | | | | |
| SEE SECTION "E" ON REVERSE SIDE | | | | | | | | | | | |

SECRET
(When Filled In)

SECTION E**NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths & weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amend or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Mr. WIGREN has shown intelligence, initiative and originality in his approach to various assignments. He has calmly accepted heavy working pressures and has efficiently carried out research and administrative matters requiring the careful disposition of manpower and time. He has willingly accepted responsibility and made decisions on his own when the need arose.

It is recommended that Mr. WIGREN take a course on the Communist Party and one on management.

During the sixteen months that he has been under my supervision Mr. WIGREN has capably carried out assignments of a progressively more difficult nature. And he appears to have the potential to assume greater responsibilities.

SECTION F**CERTIFICATION AND COMMENTS****1. BY EMPLOYEE**

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE SIGNATURE OF EMPLOYEE

16 January 1959

Alv. P. Kergel

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYER, GIVE EXPLANATION

16 months

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON:

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (SPECIFY):

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

16 January 1959

Chief, SAS, FI/D

Albert P. Kergel

3. BY REVIEWING OFFICIAL

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

19 January 1959

AEC/FI/Division D

Frederick J. Becht

SECRET

SECRET

E-4

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A. of Section "A" below.

SECTION A.

| | | | | |
|---------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------------------------------------------------------------|-------------------------|-------------------------------------|
| 1. NAME WIGREN, Lee | (Last) (First) (Middle) | 2. DATE OF BIRTH 1 Dec 1923 | 3. SEX M | 4. SERVICE DESIGNATION DI |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT FI Div D Intel Support Br | | 6. OFFICIAL POSITION/TITLE Biographic Officer | | |
| 7. GRADE GS-11 | 8. DATE REPORT DUE IN OP 19 Mar 58 | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 23 September 57 - 19 March 1958 | | |
| 10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL | | INITIAL | REASSESSMENT/SUPERVISOR | SPECIAL (Specify) |

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOTE:

A. CHECK (X) APPROPRIATE STATEMENTS:

| | |
|------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| X THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL. | IF INDIVIDUAL IS RATED "C" IN C OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT. |
| X THIS REPORT REFLECTS THE COMBINED OPINION OF MYSELF AND PREVIOUS SUPERVISORS. | I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify): |
| X I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | |

2. THIS DATE C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
14 February 1958 Albert P. Kergel *Albert P. Kergel* **Chief, Spec. Act. Br., FI/D**

3. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

SY DATE

| | | |
|--------------------------------------|-----------|-------------|
| Posted Per. Control | <i>RW</i> | 11 MAY |
| Reviewed by / <i>J. D. Howlett</i> / | MAILED | 10 May 1958 |

CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL
14 February 1958 *J. D. Howlett* **Chief, FI/D**

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 5
 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(Form 1120-1, Rev. 1-64)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- State in the spaces below up to six of the more important SPECIFIC duties performed during **OFFICE OF THE CHIEF INFORMATION OFFICER**. Place the most important first. Do not include minor or unimportant duties.
 - Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
 - For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
 - Compare in your mind, when possible, the individual being rated with others performing similar level of responsibility.
 - Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
 - Be specific. Examples of the kind of duties that might be rated are:
- | | | |
|-----------------------------|--------------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | MAIL ROOM |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS | CONTROLS INTERRUPTIONS |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | EXPLAINS SUMMARIES |
| WRITING TECHNICAL REPORTS | MANAGES FILES | TRANSLATES GERMAN |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | DISCIPLINES SOURCES |
| TYPING | COORDINATES WITH OTHER OFFICES | READS BOOKS |
| TAKING DICTATION | WRITES REGULATIONS | DRIVES TRUCK |
| SUPERVISING | PREPARES CORRESPONDENCE | MAINTAINS AIR CONDITIONING |
| | | EVALUATES SIGNIFICANCE OF DATA |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, **in the case of a radio operator.**

| | | |
|---------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| DESCRIPTIVE RATING NUMBER | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS |
| | 2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | |
| | 3 - PERFORMS THIS DUTY ACCEPTABLY | |
| | 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | |
| | 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY |
| SPECIFIC DUTY NO. 1 | RATING NUMBER | SPECIFIC DUTY NO. 4 |
| Writing specialized reports | 5 | |
| SPECIFIC DUTY NO. 2 | RATING NUMBER | SPECIFIC DUTY NO. 5 |
| Evaluating significance of data | 5 | |
| SPECIFIC DUTY NO. 3 | RATING NUMBER | SPECIFIC DUTY NO. 6 |
| Has and uses area knowledge | 5 | |

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Mr. Wigren is intelligent, competent and diligent.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- DEFINITELY UNSUITABLE - IF SHOULD BE SEPARATED
- OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
- A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
- OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
- A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
- AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION

RATING NUMBER 1 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

Cohen Filled In.

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, to hold and complete after the 90-days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 10 days after the due date indicated in item 8 of Section GII below.

| GENERAL | | | | | |
|--------------------------------------------------------------------------------|----------------------------------------------|------------------------------------------------------|----------------------------------------------------------------------------------------------|---------------------------------------|--------------------|
| 1. NAME WIGREN, Inc | (Last) | (First) | (Middle) | 2. DATE OF BIRTH 1 Dec 1923 | 3. SEX M |
| 4. SERVICE DESIGNATION FI Div D Intel. Support Br | | | 5. OFFICIAL POSITION TITLE Biographic Officer | | |
| 6. GRADE GS-11 | 7. DATE REPORT DUE IN UP 19 Mar 58 | | 8. PERIOD COVERED BY THIS REPORT (Inclusive Dates) 23 September 57 - 19 March 1958 | | |
| 9. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL | | 10. REASSESSMENT SUPERVISOR REASSESSMENT EMPLOYEE | | 11. SPECIES (Specify) | |

| CERTIFICATION | | | | | |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|---------------------------------------------------------------------|--|--|--|
| 1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED | | | | | |
| A. THIS DATE 14 Feb. 1958 | B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR Albert P. Kergel | C. SUPERVISOR'S OFFICIAL TITLE Chief, Spec. Ac. Br., FI/D | | | |
| 2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND FIND NO DIFFERENCE OF OPINION IN ATTACHED MEMO. | | | | | |
| A. THIS DATE 14 Feb. 1958 | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL James B. Rowlett | C. OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, FI/D | | | |

| ESTIMATE OF POTENTIAL | | | | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|
| 1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES | | | | | |
| DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work. | | | | | |
| <ul style="list-style-type: none"> <input type="checkbox"/> 1 - ALREADY ACHIEVING THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED <input type="checkbox"/> 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED <input type="checkbox"/> 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES <input type="checkbox"/> 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES <input type="checkbox"/> 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING <input type="checkbox"/> 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL <input type="checkbox"/> 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES | | | | | |
| 2. SUPERVISORY POTENTIAL | | | | | |
| DIRECTIONS: Answer this question: Does this person have the ability to be a supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "ACTUAL" column. If based on opinion of his potential, note the rating in the "POTENTIAL" column. | | | | | |

| DESCRIPTIVE RATING NUMBER | 0 = HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION | 1 = BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION | 2 = BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION | 3 = BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION |
|---------------------------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION | | |
| | 3 | A GROUP DOING THE BASIC JOB (TRUCK DRIVERS, STENOGRAFERS, TECHNICIANS OR PROFESSIONAL SPECIALISTS OF VARIOUS KINDS) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (FIRST LINE SUPERVISOR) | | |
| | 0 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (SECOND LINE SUPERVISORS) | | |
| | 0 | A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (EXECUTIVE LEVEL) | | |
| | 0 | WITH CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT | | |
| | 3 | WITH IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION | | |
| | 3 | WITH IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX | | |
| | | SPECIES (Specify) | | |

SECRET

(When Filled In)

20
APR 1958

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE INDIVIDUAL EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION/PERIOD

4. COMMENTS CONCERNING POTENTIAL

Mr. Wigren has a flair for research which should enable him **MAP-A-2 16 PH '58**
responsibilities in work of a research nature.

MAIL ROOM

FUTURE PLANS

SECTION N.

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

It is planned to give Mr. Wigren an opportunity to assume more research responsibilities.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

SECTION I.

DESCRIPTION OF INDIVIDUAL

INSTRUCTIONS: This section is provided as an aid in describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X = HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

| CATEGORY NUMBER | STATEMENT | CATEGORY | STATEMENT | CATEGORY | STATEMENT |
|-----------------|---------------------------------------------------|----------|--------------------------------------------------------|----------|--------------------------------------------------------|
| 1 | 1. ABLE TO SEE ANOTHER'S POINT OF VIEW | 4 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 4 | 21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES |
| 4 | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 4 | 12. SHOWS ORIGINALITY | 5 | 22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS |
| 4 | 3. HAS INITIATIVE | 5 | 13. ACCEPTS RESPONSIBILITY | 4 | 23. IS THOUGHTFUL OF OTHERS |
| 4 | 4. IS ANALYTIC IN HIS THINKING | 4 | 14. ADMITS HIS ERRORS | 4 | 24. WORKS WELL UNDER PRESSURE |
| 5 | 5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS | 5 | 15. RESPONDS WELL TO SUPERVISION | 4 | 25. DISPLAYS JUDGEMENT |
| 4 | 6. KNOWS WHEN TO SEEK ASSISTANCE | 4 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 4 | 26. IS SECURITY CONSCIOUS |
| 4 | 7. CAN GET ALONG WITH PEOPLE | 4 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 4 | 27. IS VERSATILE |
| 4 | 8. HAS MEMORY FOR FACTS | 4 | 18. IS OBSERVANT | 5 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| 4 | 9. GETS THINGS DONE | 4 | 19. THINKS CLEARLY | 4 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| 4 | 10. CAN COPSE WITH EMERGENCIES | 4 | 20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS | 4 | 30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION |

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part B) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part B of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel on or later than 30 days after the date indicated in item B, of Section "A" below.

SECTION A.

GENERAL

| | | | |
|------------------------------------------|--------------------------|----------------------------------------------------|---------------------------|
| 1. NAME (Last) (First) (Middle) | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| Wiggen, Lee H. | 1 December 1903 | M | DL |
| 5. OFFICER/DIVISION/BRANCH OF ASSIGNMENT | | 6. OFFICIAL POSITION TITLE | |
| DDP/WE/Coordinatorian Branch | | Area Ops Officer | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | |
| CS-11 | MAP | 19 March 1957 - 23 September 1957 | |
| 10. TYPE OF REPORT (Check one) | INITIAL | REASSESSMENT/SUPERVISIVE | SPECIAL (Specify) |
| | ANNUAL | X | REASSSESSMENT/SUPERVISIVE |

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOTE: He is no longer in WE-1

A. CHECK (X) APPROPRIATE STATEMENTS

| | |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
| X THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL. | IF INDIVIDUAL IS RATED "C" IN C1 OR D, A WRITING LETTER WAS SENT TO HIM & COPY ATTACHED TO THIS REPORT. |
| X THIS REPORT REFLECTS THE COMBINED OPINION OF MYSELF AND PREVIOUS SUPERVISOR. | I CERTIFY THAT THE RATED INDIVIDUAL FAILED TO EVALUATE HIS JOB PERFORMANCE BECAUSE (SPECIFY) |
| X I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | |

B. THIS DATE C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
25 October 1957 Robert C. York AC/WE-1/Sweden

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

| | |
|----------------------|-------------|
| BY | DATE |
| Posted Per Command | DP 11/6/57 |
| Reviewed by: C. Ryan | NOV 21 1957 |

CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with my supervisor is reflected in the above section.

A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL
25 October 1957 Edward Ryan SNSG Ryan C/WE-1

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | | |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL. 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

COMMENTS:

SECRET

OFFICE OF PERSONNEL rating period.

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- State in the spaces below up to six of the more important SPECIFIC duties. Place the most important first. Do not include minor or unimportant duties.
- Note performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- For supervisors, ability to supervise will always be rated as a specific duty; do not rate as supervisor those who supervise a secretary only.
- Compare, in your mind, when possible, the individual being rated with Oct. 30, 1955 PM 57 same duty at a similar level of responsibility.
- Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- Be specific. Examples of the kind of duties that might be rated are:

| | | | |
|-----------------------------|--------------------------------|------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | MAIL ROOM | INTERROGATIONS |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS | ESTABLISHES NEW CITIES | TRANSLATES GERMAN |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | TRANSLATING SOURCES | DRIVING TRUCK |
| WRITING TECHNICAL REPORTS | MANAGES FILES | KEEPS BOOKS | Maintains air conditioning |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | DRIVES TRUCK | EVALUATES SIGNIFICANCE OF DATA |
| TYPING | COORDINATES WITH OTHER OFFICES | PREPARES REGULATIONS | |
| TAKING DICTATION | | | |
| SUPERVISING | | | |
| | | | |

- For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

| | | |
|-------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------|
| DESCRIPTIVE RATING NUMBER | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER |
| | 2 - DARNLY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | FOUND IN VERY FEW INDIVIDUALS HOLDING SEMI-LAR JOBS |
| | 3 - PERFORMS THIS DUTY ACCEPTABLY | 7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY |
| | 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | |
| | 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | |
| SPECIFIC DUTY NO. 1 | RATING NUMBER | SPECIFIC DUTY NO. 4 |
| Is a Headquarters case officer | 3 | |
| SPECIFIC DUTY NO. 2 | RATING NUMBER | SPECIFIC DUTY NO. 5 |
| Prepares correspondence and reports | 4 | |
| SPECIFIC DUTY NO. 3 | RATING NUMBER | SPECIFIC DUTY NO. 6 |
| Coordinates with other offices | 3 | |

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. This officer is intelligent and possesses good judgement. He is neat and methodical. In his work, within the area of his explicit duties he is a willing worker who takes and executes orders faithfully. At this desk, the weaker aspect of his performance lies in matters of initiative, drive and imagination. Though this impression may be heightened by Mr. Wigren's naturally quiet, unobtrusive manner, the final assessment must be that he is not inclined to go beyond carrying out assignments given to him.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
- OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
- A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
- OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
- A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
- AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
- EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO UNKNOWN

EXPLAIN FULLY: In view of his relative strengths and weaknesses, Mr. Wigren would seem better fitted for work requiring studious and methodical application to one or a few activities or projects, rather than as an across-the-board operations case officer, either at Headquarters or in the field.

SECRET

SECRET

(When Filled In)

(Leave Blank)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the DA no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

GENERAL

| | | | | |
|-----------------------------------------------------------------------|-----------------------------------|----------------------------------------------------------------------------------------|-----------------------|------------------------------|
| 1. NAME <i>Wigren, Joe H.</i> | (Last) (First) (Middle) | 2. DATE OF BIRTH 1 December 1923 | 3. SEX M | 4. SERVICE DESIGNATION DI |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT DDP/WE/Scandinavian Branch | | 6. OFFICIAL POSITION TITLE Area Ops Office | | |
| 7. GRADE GS-11 | 8. DATE REPORT DUE IN OP ASAP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 1957- 23 September 1957 | | |
| 10. TYPE OF REPORT (Check one) | INITIAL ANNUAL | REASSIGNMENT-SUPERVISOR A | REASSIGNMENT-EMPLOYEE | SPECIAL (Specify) |

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE
25 Oct. 1957 B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR
R. C. Yore C. SUPERVISOR'S OFFICIAL TITLE
AC/WE-1/Sweden2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.
A. THIS DATE
25 Oct. 1957 B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL
Edward Ryan C. OFFICIAL TITLE OF REVIEWING OFFICIAL
C/WE-1

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his present rank and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
- 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
- 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
- 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
- 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
- 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
- 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which corresponds best to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

| | |
|---------------------------------------------------------------------------------|--------------------------------------------------------------------|
| DESCRIPTIVE RATING NUMBER | 0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION |
| 1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION | |
| 2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION | |
| 3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION | |

| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION |
|--------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | 2 | A GROUP DOING THE BASIC JOB (Truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor) |
| | 0 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors) |
| | 1 | A GROUP WHO MAY OR MAY NOT BE SUPERVISORS WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level) |
| | 2 | WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT |
| | 1 | WHERE IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION |
| | 0 | WHERE IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX |
| 1 | | OTHER (Specify) In absence of actual experience of individual in supervisory job, ratings are very arbitrary |

SECRET

(Other Filled In)

| | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------|------------------|--------------------------------------------------------|---------------------------------------------------|---|------------------------------------------|---|-----------------------------------------------------|
| 3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION S. M. OFFICE OF PERSONNEL | | | | | | | | | |
| 4. COMMENTS CONCERNING POTENTIAL At the time of Mr. Wigren's last fitness report, the supervisor and reviewing official discussed with him his particular weaknesses and strengths. OCT 30 3-35 PM '59 It was felt by both that his advancement, particularly his overseas assignment, would depend upon his showing greater initiative and interest as a case officer. It should be recorded that Mr. Wigren took this to heart and consciously strove to improve his performance. APR 1959 up to the time he left this office. The results were not such, however, as to seem to qualify Mr. Wigren SECTION H. for overseas service. By FUTURE PLANS mutual agreement, therefore, he transferred to the FI Staff | | | | | | | | | |
| 1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL Section H. | | | | | | | | | |
| FUTURE PLANS No longer in WE-1 | | | | | | | | | |
| 2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS | | | | | | | | | |
| SECTION I. DESCRIPTION OF INDIVIDUAL DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report. X = HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL CATEGORY NUMBER 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE | | | | | | | | | |
| CATEGORY | STATEMENT | CATEGORY | STATEMENT | CATEGORY | | | | | |
| | | | | | 1. ABLE TO SEE ANOTHER'S POINT OF VIEW | 3 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 3 | 21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES |
| | | | | | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 2 | 12. SHOWS ORIGINALITY | 3 | 22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS |
| | | | | | 3. HAS INITIATIVE | 3 | 13. ACCEPTS RESPONSIBILITIES | 3 | 23. IS THOUGHTFUL OF OTHERS |
| | | | | | 4. IS ANALYTIC IN HIS THINKING | 3 | 14. ADMITS HIS ERRORS | X | 24. WORKS WELL UNDER PRESSURE |
| | | | | | 5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS | 4 | 15. RESPONDS WELL TO SUPERVISION | 4 | 25. DISPLAYS JUDGEMENT |
| | | | | | 6. KNOWS WHEN TO SEEK ASSISTANCE | 3 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 3 | 26. IS SECURITY CONSCIOUS |
| | | | | | 7. CAN GET ALONG WITH PEOPLE | 3 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 2 | 27. IS VERSATILE |
| | | | | | 8. HAS MEMORY FOR FACTS | 3 | 18. IS OBSERVANT | 3 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| | | | | | 9. GETS THINGS DONE | 4 | 19. EXPLAINS CLEARLY | 3 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| X 10. CAN COPE WITH EMERGENCIES | 3 | 20. COMPLETES ALL DUTIES WITHIN ALLOWABLE LIMITS | 3 | 30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION | | | | | |

SECRET

SECRET

(When Filled In)

ENCL

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any portion. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B, of Section "A" below.

| | | | | | |
|-------------------------------------------|--------------------------|----------------------------------------------------|----------------------------|----------|------------------------|
| SECTION A. | | | GENERAL | | |
| 1. NAME <i>(Last) (First) (Middle)</i> | | | 2. DATE OF BIRTH | 3. SEX | 4. SERVICE DESIGNATION |
| <i>Wigren, Lee H.</i> | | | <i>1 Dec. 1923</i> | <i>m</i> | <i>DI</i> |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT | | | 6. OFFICIAL POSITION/TITLE | | |
| <i>DDP WE Scandinavian</i> | | | <i>Area Ops. Officer</i> | | |
| 7. GRADE | 8. DATE REPORT DUE IN OP | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) | | | |
| <i>11</i> | <i>19 March 1957</i> | <i>19 March 1956-19 March 1957</i> | | | |
| 10. TYPE OF REPORT (Check one) | INITIAL | REASSIGNED SUPERVISOR | SPECIAL (Specify) | | |
| <input checked="" type="checkbox"/> | <i>ANNUAL</i> | <i>REASSIGNED SUPERVISOR</i> | <i>SPECIAL (Specify)</i> | | |

SECTION B. CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY.
NOTE:

| | | |
|-----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| A. CHECK (X) APPROPRIATE STATEMENTS: | BY | DATE |
| <input type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL. | <input type="checkbox"/> INDIVIDUAL REPORTED "1" IN C. 10. D. A RATING LEFT. | |
| <input checked="" type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINION OF MYSELF AND PREVIOUS SUPERVISORS. | <input type="checkbox"/> INDIVIDUAL REPORTED "1" IN C. 10. D. A COPY WAS ATTACHED TO THIS REPORT. | |
| <input type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | <input type="checkbox"/> I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW REviewed by <i>R.C.Yore</i> | <input type="checkbox"/> HIS PERFORMANCE BECAUSE (Specify): |

B. THIS DATE C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
25 March 1957 *E.C.Yore* *C/NE-1/Sweden*

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

I have discussed this report, and his general situation, in considerable detail with Mr. Wigren. He felt he did not wish to challenge the critical comments of the rating officers (I had two officers work together in that capacity), but felt that a rating of 3 under specific duty No.2 did not do him justice. I think he's right on this score and would raise that rating to a 4. I would say there has been an improvement in Mr. Wigren's performance within the last year, and I have raised with the Division Personnel Board the subject of a promotion for him to GS-12. The Board recommended deferral of his case for a few months. CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL
25 March 1957 *Edward Ryan* *Chief, WE-1*

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | | |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 4 | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. |
| | 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
| | 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. |
| | 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. |
| INSERT RATING NUMBER | 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL. |
| | 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |

COMMENTS:

SECRET

(When Filled In)

E. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

OFFICE

- DIRECTIONS:
- State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period. Place the most important first. Do not include minor or unimportant duties.
 - Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
 - For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
 - Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
 - Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
 - Be specific. Examples of this kind of duties that might be rated are:
- | | | |
|-----------------------------|--------------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | MAINTAINS AIR CONDITIONING |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS | PREPARES SUMMARIES |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | TRANSLATES GERMAN |
| WRITING TECHNICAL REPORTS | MANAGES FILES | DETERMINING SOURCES |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | KEEPS DOORS |
| TYPING | COORDINATES WITH OTHER OFFICES | DRIVES TRUCK |
| TAKING DICTATION | WRITES REGULATIONS | MAINTAINS AIR CONDITIONING |
| SUPERVISING | PREPARES CORRESPONDENCE | EVALUATES SIGNIFICANCE OF DATA |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

| | | |
|---------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------|
| SPECIFIC DUTY NO. 1 DESCRIPTION: Rating Number | 1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY | 6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER |
| | 2 - DARKLY ADEQUATE IN THE PERFORMANCE OF THIS DUTY | 7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS |
| | 3 - PERFORMS THIS DUTY ACCEPTABLY | 8 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY |
| | 4 - PERFORMS THIS DUTY IN A COMPETENT MANNER | |
| | 5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB | |
| SPECIFIC DUTY NO. 2 | Writes Mgs and field Communications | RATING NUMBER 5 |
| SPECIFIC DUTY NO. 3 | Coordinates with other area desks and staffs. | RATING NUMBER 3 |
| SPECIFIC DUTY NO. 4 | Analyses operations and proposes action. | RATING NUMBER 5 |
| SPECIFIC DUTY NO. 5 | Briefs superiors on his activities | RATING NUMBER 4 |
| SPECIFIC DUTY NO. 6 | Prepares intelligence reports | RATING NUMBER 4 |

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Most notable among this officer's strong qualities are his intelligence, inquisitiveness, emotional stability and good judgement. He comprehends and analyzes situations and problems readily and in the latter seems very able at finding logical solutions. He expresses himself well orally and in writing. He is neat in both personal and work habits. Such weaknesses as Mr. Wigren seems to have lie in the areas of social relationship and motivation. He is calm and introspective, not gregarious nor easy to know. Though he is always polite and even tempered he seems at the roots, perhaps, unduly sensitive to criticism. In his attitude towards and the performance of his job he seems to do what he likes well, but to let the less agreeable things slide.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

| | |
|---|----------------------------------------------------------------------------------------------------------------------------|
| 4 | 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| | 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| | 3 - A DARKLY ACCEPTABLE EMPLOYEE...BETTER AVERAGE BUT WITH NO STRENGTHS SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

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2. For the Reviewing Official (continued).

Mr. Wigren has also asked that it be made a matter of record that, for a period of three months in 1956, he was acting chief of the Swedish Desk and handled these responsibilities effectively. I have agreed to cite the extent of his responsibilities. Certainly the routine business of the desk was kept moving during this period. I have pointed out with respect to the manner of his performance of his duties that his fitness report is not an unfavorable one. The factors which have turned this annual fitness report into a personal crisis for him are the simultaneous deferment of his hoped-for promotion, and the deferment of an overseas assignment for him -- both of which actions naturally reflect on his past performance. I have pointed out that we have to require appreciably better than average performances from officers we send overseas, that I believe we have in the Branch at least one better qualified candidate for the overseas assignment in question, and that I am obliged to give the assignment to the person I feel is best qualified.

Perhaps understandably, Mr. Wigren continues to believe that this report is not a fair reflection of his performance. I have told him that I can go no further in attempting to explain my judgement and have asked that he discuss his situation with the Deputy Division Chief and/or the Division Chief. He agreed to do so.

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(When Filled In)

FITNESS REPORT (PART II) : POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OF no later than 30 days after the due date indicated in item 8 of Section "C" below.

SECTION E.

GENERAL

| | | | |
|---------------------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------------------------------------|--------------------------------------------|
| 1. NAME <i>Wigren, Leo H.</i> | 2. DATE OF BIRTH <i>1 Dec. 1923</i> | 3. SEX <i>m</i> | 4. SERVICE DESIGNATION <i>DI</i> |
| 5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT <i>DDP WE Scandinavian</i> | 6. OFFICIAL POSITION TITLE <i>Area Ops. Officer</i> | | |
| 7. GRADE <i>11</i> | 8. DATE REPORT DUE IN OR <i>19 March 1957</i> | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) <i>19 March 1956-19 March 1957</i> | |
| 10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL | INITIAL | REASSESSMENT-SUPERVISOR <i>R. C. Yore</i> | SPECIAL (Specify) <i>C/H-E-1/Sweden</i> |

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE
25 March 1957 B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR
R. C. Yore C. SUPERVISOR'S OFFICIAL TITLE
*C/H-E-1/Sweden*2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.
A. THIS DATE
25 March 1957 B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL
Edward Ryan C. OFFICIAL TITLE OF REVIEWING OFFICIAL
Chief, WE-1

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DEFINITION: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- | | |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| RATING NUMBER 5 4 | 1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 3. MAKING PROGRESS, BUT NEEDS MORE TIME BECAUSE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES |
| | 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES |
| | 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING |
| | 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXERCISED AT HIS PRESENT LEVEL |
| | 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES |

2. SUPERVISORY POTENTIAL

DEFINITION: Answer this question: Has this person the ability to be a supervisor? Yes No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUFFICIENT TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

- | | |
|---------------------------------------|--------------------------------------------------------------------------------|
| DESCRIPTIVE RATING NUMBER 0 | 0. HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION |
| 1 | 1. BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION |
| 2 | 2. BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION |
| 3 | 3. BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION |

| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION |
|--------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | 3 2 | A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor) |
| | 2 1 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisor) |
| | 0 | A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level) |
| | 1 | WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT |
| | 2 | WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION |
| | 2 | WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX |
| | OTHER (Specify) | |

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OFFICE OF PERSONNEL

1. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

APR 29

11/20/47

4. COMMENTS CONCERNING POTENTIAL

He is, I believe, at a crucial stage in his career. Depending upon his own ambition during the next 3 to 5 years he will have become either a mediocre senior case officer or an officer ready and able to assume executive responsibilities. He already has the inherent judgement and intelligence for more responsible jobs, but has not yet demonstrated a sufficient industry and resolve to make him as a promising professional.

SECTION IV.

FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Mr. Wigren has been undergoing a variety of specialized training, including Swedish language, preparatory to an assignment in Stockholm. Such an assignment has been deferred and future training plans must therefore be held in abeyance.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

SECTION I.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

A - HAVE NOT OBSERVED THIS HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- CATEGORY NUMBER STATEMENT
- 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
 - 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
 - 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
 - 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
 - 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

| CATEGORY | STATEMENT | CATEGORY | STATEMENT | CATEGORY | STATEMENT |
|----------|---------------------------------------------------|----------|--------------------------------------------------------|----------|----------------------------------------------------------|
| 3 | 1. ABLE TO SEE ARGUMENT'S POINT OF VIEW | 3 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 3 | 21. IS EFFECTIVE IN PERSUASIONS WITH ASSOCIATES |
| 4 3 | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 2 | 12. SHOWS ORIGINALITY | 2 | 22. IMPLEMENTS DECISIONS REL. REGARDLESS OF OWN FEELINGS |
| 1-2 | 3. HAS INITIATIVE | 3 | 13. ACCEPTS RESPONSIBILITY WELL | 3 | 23. IS THOUGHTFUL OF OTHERS |
| 4 | 4. IS ANALYTIC IN HIS THINKING | 3 | 14. ADMITS HIS FAULTS | X | 24. WORKS WELL UNDER PRESSURE |
| 4 3 | 5. STRIVES CONSTANTLY FOR HIS KNOWLEDGE AND IDEAS | 3 | 15. RESPONDS WELL TO SUPERVISION | 4 | 25. DISPLAYS INGENUITY |
| 3 | 6. KNOWS WHEN TO SEEK ASSISTANCE | 3 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 4 | 26. IS SECURITY CONSCIOUS |
| 3 | 7. CAN GET ALONG WITH PEOPLE | 4 3 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 3 | 27. IS VERSATILE |
| 3 | 8. HAS MEMORY FOR FACTS | 3 | 18. IS OBSERVANT | 3 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| 3 | 9. GETS THINGS DONE | 4 | 19. THINKS CLEARLY | 3 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| X | 10. CAN COPE WITH EMERGENCIES | 3 | 20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS | 3 | 30. DOES NOT REQUIRE STRONG AND CONFIDENTIAL SUPERVISION |

SECRET

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2. For the Reviewing official: Note:

I have indicated in ink in the forms wherein my judgement differs from that of the rating officer.

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100-48

Form 45 (Part I)

B-2

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to communicate this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section A, below.

SECTION A.

GENERAL

| | | | | | |
|------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------|------------------|----------------------------------|
| 1. NAME (Last) Wigren | (First) Lee | (Middle) H. | 2. DATE OF BIRTH 1 Dec. 1923 | 3. SEX M. | 4. SERVICE DESIGNATION D1 |
| 5. OFFICE DIVISION/BRANCH OF ASSIGNMENT DP/SE Scandinavian | | | 6. OFFICIAL POSITION/TITLE Aren Opa Officer | | |
| 7. GRADE OS 11 | 8. DATE REPORT DUE IN OP 19 March 1956 | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 55 - 19 March 56 | | | |
| 10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL | INITIAL | REASSIGNMENT-SUPERVISOR | SPECIAL (Specify) | | |

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOTE:

A. CHECK (X) APPROPRIATE STATEMENTS:

| | |
|----------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL. | <input type="checkbox"/> IF INDIVIDUAL IS RATED BETTER OR EQUAL TO ME, I AM UNABLE TO TELL HIM & COPY ATTACHED TO THIS REPORT. |
| <input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISOR(S). | <input type="checkbox"/> I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify): |
| <input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS. | |

2. THIS DATE **2 May 1956** C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE **J. J. Stenger, Jr.** **Chief, Secy of Adm. Unit**

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

I have discussed this report at length with Mr. Stenger, because of its critical character, and subscribe entirely to it. I think the discussion of the report with Mr. Wigren has been beneficial, and I believe an improvement will result, since Wigren seems to have good capabilities, if he cares to use them. If there is not an improvement within the next year, the question of a reassignment will have to be considered. Wigren likes not to tell he was not given any direction of performance and that the report is therefore to write himself, inform which he did not do. Since the report is signed by me, I make the above statement.

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE **4 July 1956** B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL **W. W. Wilson** C. OFFICIAL TITLE OF REVIEWING OFFICIAL **Branch Chief**

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT. |
| <input type="checkbox"/> 2. BARELY ADEQUATE IN PERFORMANCE, ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING. HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES. |
| <input type="checkbox"/> 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS. |
| <input type="checkbox"/> 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER. |
| <input type="checkbox"/> 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL. |
| <input type="checkbox"/> 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS known TO THE SUPERVISOR. |

COMMENTS:

2 May 1956
S. S. J.
2 May 1956

SECRET

(When Filled In)

DIRECTIONS: RATING ON PERFORMANCE OF SPECIFIC DUTIES

- DIRECTIONS:
 a. State in the spaces below up to six of the more important SPECIFIC duties performed during this period.
 Place the most important first. Do not include minor or unimportant duties.
 b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
 c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
 d. Compare in your mind, when possible, the individual being rated with others performing similar level of responsibility.
 e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

| | | |
|-------------------------------------------------------------------------|--------------------------------|--------------------------------|
| f. Be specific. Examples of the kind of duties that might be rated are: | HAS AND USES AREA KNOWLEDGE | MAINTAINS AIR CONDITIONING |
| ORAL BRIEFING | DEVELOPS NEW PROGRAMS | PREPARES SUMMARIES |
| GIVING LECTURES | ANALYZES INDUSTRIAL REPORTS | TRANSLATES GERMAN |
| CONDUCTING SEMINARS | MANAGES FILES | DEBRIEFING SOURCES |
| WRITING TECHNICAL REPORTS | OPERATES RADIO | KEEPS BOOKS |
| CONDUCTING EXTERNAL LIAISON | COORDINATES WITH OTHER OFFICES | DRIVES TRUCK |
| TYPING | WRITES REGULATIONS | MAINTAINS AIR CONDITIONING |
| TAKING DICTATION | PREPARES CORRESPONDENCE | EVALUATES SIGNIFICANCE OF DATA |
| SUPERVISING | | |

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

| | | | |
|---------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------|--------------------|
| SPECIFIC DUTY NO. 1 Processing and dissemination of field information reports | RATING NUMBER 4 | SPECIFIC DUTY NO. 4 Preparation of correspondence to the field | RATING NUMBER 3 |
| SPECIFIC DUTY NO. 2 Handling of project outlines and renewals and other administrative details | RATING NUMBER 4 | SPECIFIC DUTY NO. 5 | RATING NUMBER |
| SPECIFIC DUTY NO. 3 Providing operational support to the station | RATING NUMBER 3 | SPECIFIC DUTY NO. 6 | RATING NUMBER |

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. A large portion of Mr. Wigren's time is taken up with the processing of field information reports and the handling of administrative aspects of various FI projects, both of which he performs efficiently, although he requires supervision to ensure the prompt completion of project details. In the area of operational support for the field, which includes providing the station with requirements, with name traces, operational appraisal and operational guidance, Mr. Wigren, performs acceptably but occasionally shows a lack of initiative and originality of ideas such as would be required to raise the rating in this category. As regards preparation of correspondence for the field, Mr. Wigren here again performs acceptably, but occasionally shows of a lack of observance and attention to detail.

SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

| | |
|---|----------------------------------------------------------------------------------------------------------------------------|
| 4 | 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| | 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| | 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

Although this question has been answered in the negative, it is believed that Mr. Wigren's performance would be rated higher in a position involving more research-type work.

SECRET

SECRET

When Filled In

1-64

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the OFC no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

| | | | GENERAL | |
|----------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------|------------------------------------------------|-------------------|
| 1. NAME <i>(Last)</i> | <i>(First)</i> | <i>(Middle)</i> | 2. DATE OF BIRTH | 3. SEX |
| Wigren | Leo | H. | 1 Dec. 1923 | M. |
| 4. OFFICE DIVISION/BRANCH OF ASSIGNMENT DOP/NE Scandinavian | | | 5. OFFICIAL POSITION TITLE Area Ops Officer | |
| 7. GRADE GS 11 | 8. DATE REPORT DUE IN DP 19 March 1956 | 9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 19 March 55 - 19 March 56 | | |
| 10. TYPE OF REPORT (Check one) | | INITIAL <input checked="" type="checkbox"/> ANNUAL | ASSIGNMENT-SUPERVISOR | SPECIAL (Specify) |

SECTION F.

CERTIFICATION

| | | |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|----------------------------------------------------------------|
| 1. FOR THE RATER: I IDENTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED | | |
| A. THIS DATE 2 May 1956 | B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR <i>J.J. Stenger, Jr.</i> | C. SUPERVISOR'S OFFICIAL TITLE <i>Chief Swedish Wg-1</i> |
| 2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO. | | |
| A. THIS DATE 4 May 56 | B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL <i>Edward Moran</i> | C. OFFICIAL TITLE OF REVIEWING OFFICIAL <i>Branch Chief</i> |

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- | | |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------|
| RATING NUMBER 3 | 1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED |
| | 3. MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES |
| | 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES |
| | 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING |
| | 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL |
| | 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES |

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "Actual" column. If based on opinion of his potential, note the rating in the "potential" column.

- | | |
|--------------------------------|--------------------------------------------------------------------------------|
| DESCRIPTIVE RATING NUMBER 0 | 0. HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION |
| 1 | 1. BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION |
| 2 | 2. BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION |
| 3 | 3. BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION |

| ACTUAL | POTENTIAL | DESCRIPTIVE SITUATION |
|--------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | 2 | A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First Line Supervisor) |
| | 1 | A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second Line supervisors) |
| | 1 | A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level) |
| | 1 | WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT |
| | 1 | WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION |
| | 2 | WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX |
| | | OTHER (Specify) |

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

12

CLASSIFICATION PERSONNEL

4. COMMENTS CONCERNING POTENTIAL

In the opinion of the rater, Mr. Wigren does not display quite the degree of initiative, originality of ideas, and attention to details required for assuming greater responsibility, although he is believed to be of better than average intelligence, PH '56.

TALL RIGID

SECTION H.

FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Within the next twelve months Subject may be considered for an overseas assignment. It is believed that such an assignment may be beneficial in giving Mr. Wigren broader experience which may serve to increase his potential to the Agency.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

Subject is desirous of having overseas duty. Should he be assigned to an overseas post, it is believed that this duty may provide him with the necessary stimulus to bring out latent potential in addition to broadening his experience. Should an overseas tour not result in an increase in potential, particularly as regards initiative and ability to think originally, it is recommended consideration be given to employing Subject in a research-type job.

SECTION I.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- | | |
|-----------------|------------------------------------------------------------|
| CATEGORY NUMBER | 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE |
| | 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE |
| | 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE |
| | 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE |
| | 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE |

| CATEGORY | STATEMENT | CATEGORY | STATEMENT | CATEGORY | STATEMENT |
|----------|---------------------------------------------------|----------|--------------------------------------------------------|----------|--------------------------------------------------------|
| 4 | 1. ABLE TO SEE ANOTHER'S POINT OF VIEW | 3 | 11. HAS HIGH STANDARDS OF ACCOMPLISHMENT | 3 | 21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES |
| 3 | 2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES | 3 | 12. SHOWS ORIGINALITY | 3 | 22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS |
| 3 | 3. HAS INITIATIVE | 3 | 13. ACCEPTS RESPONSIBILITIES | 4 | 23. IS THOUGHTFUL OF OTHERS |
| 3 | 4. IS ANALYTIC IN HIS THINKING | 3 | 14. ADMITS HIS ERRORS | 4 | 24. WORKS WELL UNDER PRESSURE |
| 2 | 5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS | 3 | 15. RESPONDS WELL TO SUPERVISION | 3 | 25. DISPLAYS JUDGEMENT |
| 3 | 6. KNOWS WHEN TO SEEK ASSISTANCE | 3 | 16. DOES HIS JOB WITHOUT STRONG SUPPORT | 4 | 26. IS SECURITY CONSCIOUS |
| 4 | 7. CAN GET ALONG WITH PEOPLE | 2 | 17. COMES UP WITH SOLUTIONS TO PROBLEMS | 3 | 27. IS VERSATILE |
| 4 | 8. HAS MEMORY FOR FACTS | 2 | 18. IS OBSERVANT | 4 | 28. HIS CRITICISM IS CONSTRUCTIVE |
| 3 | 9. GETS THINGS DONE | 3 | 19. THINKS CLEARLY | 4 | 29. FACILITATES SMOOTH OPERATION OF HIS OFFICE |
| 3 | 10. CAN COPE WITH EMERGENCIES | 3 | 20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS | 2 | 30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION |

SECRET

SECRET

SECURITY INFORMATION

| PERSONNEL EVALUATION REPORT | | | | BY | DATE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------|
| | | | | D-2000 | 12-13 |
| Item 1 through 6 will be completed by Administrative or Personnel Officer | | | | | |
| 1. NAME (Last) (First) (Middle) | | 2. GRADE | 3. POSITION (Title/Pl.) | 4. DEPT'L. FIELD, SPECIFY STATION | |
| WIGREN, Lee H. | | GS-9 | IO (FI) CD-FI | 2-12-14 | |
| 4. GRADE DNP/PI | STAFF OR DIVISION Staff C | BRANCH Soviet Intel, PR | [X] DEPT'L. FIELD | 5. FIELD, SPECIFY STATION | |
| 5. PERIOD COVERED BY REPORT From 19 Mar. 53 To 18 Mar. 54 | 6. TYPE OF REPORT <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Special <input type="checkbox"/> Reassignment <input type="checkbox"/> Reassignment of Supervisor | | 7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES. | | |
| <p>1. Conduct continuing examination of structure and operational methods of Soviet Satellite intelligence services. Maintain files and records pertinent to this examination.</p> <p>2. Assist personnel of country desks in matters involving Satellite services. Advise and aid US personnel of Satellite country desks.</p> <p>3. Conduct research on problem of relationships between Soviet intelligence services and those of the Soviet satellites. Publish studies pertinent to this subject.</p> <p>4. Prepare analyses of special counterespionage problems for use in the field, headquarters and training.</p> <p>5. Prepare counterespionage studies dealing with specific areas (eg: Scandinavia) and based on systematic analyses of espionage cases in those areas.</p> <p>6. Perform special tasks as assigned.</p> | | | | | |
| 8. IN WHAT AREA OR AREAS DO YOU FINNANCIALLY INTERESTED | | | | | |
| CR, Research and Analysis. | | | | | |
| 9. IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS). | | | | | |
| 10. | | | | | |
| 1 October 1954 | | | <i>Lee H. Wigren</i> | | |
| DATE | | | SIGNATURE | | |
| Item 11 through 18 will be completed by Supervisor | | | | | |
| 11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE. | | | | | |
| <p><i>He has been for several years a one man orchestra, viz. list of duties above.</i></p> | | | | | |

SECRET - OF PERSONNEL

SECURITY INFORMATION

OCT 8

853744-1

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICABLY GOOD OR OUTSTANDING?

doing about ~~all~~^{the} one man can do
on a difficult job

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

is growing with job

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

very good potential in research
in satellite field

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

I do not think so

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

training completed -
rotation as desired in
line with background

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE. *Nice*

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

4 Oct 154

DATE

M.W. Holbrook

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

5008 54

DATE

R.P. James

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET

SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

| | | | |
|----------------------------------------------------------------------|-----------------------------------|------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 1. NAME (First) <i>JAMES</i> | (Middle) <i>MILLER</i> | 2. GRADE <i>OF-7</i> | 3. POSITION TITLE <i>INTELL. OFF.</i> |
| 4. OFFICE <i>D-P</i> | STAFF OR DIVISION <i>INTL C-C</i> | BRANCH <i>INTELL C-C</i> | 5. DEPT'L. IF FIELD, SPECIFY STATION <i>None</i> |
| 6. PERIOD COVERED BY REPORT From <i>4-10-52</i> To <i>4-10-53</i> | | 7. TYPE OF REPORT <input type="checkbox"/> Initial <input type="checkbox"/> Reassignment | <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Reassignment of Supervisor <input type="checkbox"/> Special |

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.

1. Under general supervision, examine the structure and operational methods of Soviet intelligence services, and prepare studies based on this examination.
2. Conduct research to determine current relationships between Soviet intelligence services and those of the Soviet satellite countries.
3. Prepare analyses of special counterespionage problems for use in the field, headquarters, and training.
4. Prepare counterespionage studies dealing with specific areas, and based on systematic analyses of espionage cases in those areas.
5. Assist in the review of Country Plans from the counterespionage viewpoint.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

| Name of Course | Location | Length of Course | Date Completed |
|----------------|----------|------------------|----------------|
|----------------|----------|------------------|----------------|

The following courses were completed during the period April to July 1951, and have not been previously reported:

1. Basic Orientation Course; 2. Basic Intelligence Course; 3. Operations Course; and 4. Advanced Operations Course.

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? Research, analysis, and support -- all mainly in the field of counterespionage.
IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (ATTITUDE, KNOWLEDGE, SKILLS).

10.

21 April 1953

DATE

Jeff Wijman

SIGNATURE

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.

Highly satisfactory. Has displayed conspicuous good judgment, accuracy, and cooperation.

SECRET
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

Judgment.

13. IN WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

In knowledge of Soviet Intelligence, particularly operational analysis, for which he has shown a decided aptitude.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

Shows capacity for effective and eventual leadership.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

No.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Training in agents. Eventual operational experience, preferably in German civilian areas, desirable.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS, INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

DATE

21 Apr. 1953

SIGNATURE OF SUPERVISOR

George E. Lissneray

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

DATE

21 Apr. '53

SIGNATURE OF REVIEWING OFFICIAL

Newt W. Brothman

20. COMMENTS (if necessary, may be continued on reverse side of cover sheet.)

*Weld-26 Apr. 53
Weld-26 Apr. 53
Weld-26 Apr. 53
Weld-26 Apr. 53*

SECRET

CONFIDENTIAL
(When filled in)

TRAINING REPORT
MANAGEMENT FOR EQUALITY OF OPPORTUNITY (MEO)

Student: Lee H. Wigren

Dates: 12-14 Sept 1977

Employee No.: 006198

Office: DDO/CI

Service Designation: D

COURSE DESCRIPTION

The course is designed especially for people in managerial and supervisory positions. It is based upon the assumption that the Agency's ability to promote full utilization of all employees regardless of race, color, sex, religion, national origin, or age, depends upon the awareness and behavior of managerial/supervisory personnel. They have a critical role in making the decisions necessary to eliminate real or apparent discrimination and to promote productive work relations among employees who differ in race, sex, or culture. In fact managerial awareness and decisions have a great impact on the recommendations and efforts of EEO, UMP, Upward Mobility and other employees concerned with compliance and affirmative action.

OBJECTIVES

Through lectures, readings, films, group discussion, workshop exercises, and case studies, each supervisor, at the conclusion of the course, should be able to:

- 1) Identify some of the more prominent patterns of discrimination and describe their impact upon supervisory processes; 2) Have had the opportunity or been able to critically evaluate his or her own attitudes towards equality of opportunity; 3) Better contribute to the effective utilization of all employees by being aware of and sensitive to several creditable approaches to management behavior and actions; 4) Explain the historical background which gave rise to today's Equal Employment Opportunity Programs; 5) Articulate the Agency's progress in Equal Employment Opportunity Programs; 6) Describe what efforts the Agency is making to be fair to all employees, including describing such programs as the Upward Mobility Program, Federal Women's Program and the Hispanic Program; 7) Be responsive to the complaint process and know what he or she, as a supervisor, should do when faced with a complaint from an employee; and 8) Articulate the significance and importance of major legislation, executive orders and internal CIA policies which affect the management of Equality Opportunity Programs.

CONFIDENTIAL
(When filled in)

CONFIDENTIAL
(When filled in)

ACHIEVEMENT RECORD

This is a certificate of attendance only. No attempt was made to evaluate student achievement in this course.

FOR THE DIRECTOR OF TRAINING:

Lance R. Lewis 26 SEP 1977
Course Coordinator Date

CONFIDENTIAL

(When filled in)

CONFIDENTIAL

MEMORANDUM FOR: Lee H. Wigren

SUBJECT : Acknowledgment of Evaluation Board Functional Category
REFERENCE : Evaluation Board Precepts for Your Grade

1. Based upon an examination of your past assignments and duties, and after considering likely future assignments, you have been placed (subject to your signature below) in the functional category BAA for Evaluation Board purposes. Precise definitions of this category are contained in the Evaluation Board precepts for your grade. This placement is made in order that your performance, growth potential, and career planning may be judged against officers similarly placed professionally. YOU ARE URGED TO STUDY THE PRECEPTS AND CONSIDER YOUR OWN CASE CAREFULLY.

2. In general, you should consider the following;
 - a. Categories are sharply defined. Competition is within categories, not between them. Thus, a weak B/OG performance is not strengthened by reclassifying it as B/OS.
 - b. A change in category after sustained performance in a different category may cause a temporary loss of momentum in your career advancement until you have demonstrated proficiency in your new assignment.
 - c. A category change should not be initiated for the period of a temporary, training or rotational assignment unless a permanent change of career track will follow.

3. If you believe that this is not the correct category for you because the substantive nature of your job more closely approximates another category or because you have made a permanent change of career track, please take the matter up through your command channel to secure the concurrence of your component of assignment or of your home base component, as appropriate, to a change of your category. Previously assigned and acknowledged categories will remain in effect until a fully executed acknowledgment of change is received by the Career Management Staff.

4. Please sign and date this notification in the space provided and return it to your Personnel Evaluation and Management Officer or to your Personnel Officer.

ACKNOWLEDGED:

Lee H. Wigren
Signature of Addressee

March 1977
Date

CONFIDENTIAL

SECRET

9 FEB 77

MEMORANDUM FOR: Lee H. Wigren
FROM : Leonard McCoy
Chief, CI/R&A
SUBJECT : Letter of Instructions

1. The following letter of instructions is provided to outline your functions as Special Assistant to the Chief, CI Staff Research and Analysis Group.
2. The objectives of CI/R&A are:
 - a. To provide current and relevant counterintelligence support to operations being conducted by CI Staff and the operating divisions in the interests of furthering intelligence collection and preventing the frustration of our operations by adversary intelligence services.
 - b. To conduct research and analyze information to facilitate the detection of the efforts of adversary intelligence services to penetrate the US and friendly foreign governments.
3. Your functions as Special Assistant to Chief, CI Staff Research and Analysis Group are as follows:
 - a. Select information and research and analysis products of CIA, other agencies, and liaison services for publication by the CI Staff as CI guidance and references.
 - b. Initiate and supervise the conduct of CI research and analysis by assigned personnel for publication by the CI Staff.
 - c. Establish and implement publication procedures, including editing, rewriting, organizing, sanitizing, classifying, setting up dissemination channels and

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- 2 -

controls, and monitoring printing processes for CI Staff publications.

d. Initiate and coordinate the distribution of CI Staff publications as appropriate within the Agency, to other US government agencies, and to liaison services.

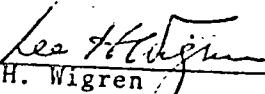
e. Maintain a record of CI Staff publications, including recipients, dates of distribution, responses and comments, related correspondence, and other pertinent information.

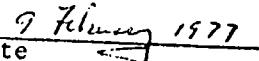
f. Conduct liaison with other government agencies and foreign intelligence services to promote the collection and dissemination of CI information.

g. Collect and maintain a library of past and present classified CI publications available from all sources for ready reference and consultation.


Leonard McCoy

I have read and understand this letter of instructions.


Lee H. Wigren


Date

Distribution:

- Orig - Addressee
? - CI/Personnel
1 - C/CI/R&A

SECRET

SECRET

(When Filled In)

REPORT OF SERVICE ABROAD

TO:

Office of Personnel, Transactions and Records Branch, Bureau Section

SERIAL NO.

LAST

FIRST

NAME

MIDDLE

0000198

(Print)
WILKREN

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFF NO. 58, REVISED.

PCS DATES OF SERVICE

| ARRIVAL D/S | | | DEPARTURE D/S | | | TYPE OF DATA | O/P USE ONLY | COUNTRY | |
|-------------|-------|-------|---------------|-------|-------|------------------|--------------|---------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | CODE | CODE |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 1 - PCS (Basic) | 37 | 38 39 | |
| | | | | | | 2 - CORRECTION | | | 40-42 |
| | | | | | | 3 - CANCELLATION | | | |

TDY DATES OF SERVICE

| ARRIVAL D/S | | | DEPARTURE D/S | | | TYPE OF DATA | O/P USE ONLY | AREA(S) | |
|-------------|-------|-------|---------------|-------|-------|------------------|--------------|---------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | CODE | CODE |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 2 - TDY (Basic) | 37 | 38 39 | |
| | | | | | | 4 - CORRECTION | | | 40-42 |
| | | | | | | 6 - CANCELLATION | | | |

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

| | | |
|------------------------------------------------|----------------------------------------------------|-------------------------------------------------------------------|
| TRAVEL VOUCHER | DISPATCH | |
| CABLE | DUTY STATUS OR TIME AND ATTENDANCE REPORT | |
| OTHER (Specify) | | |
| DOCUMENT IDENTIFICATION NO. CT-31-76 | DOCUMENT DATE/PERIOD OCT 24 - NOV 2 - 76 | |
| REMARKS | | |
| PREPARED BY OCO | REPORT ANNOTATED ON CONTROL DOCUMENT | ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED |
| C & L DIVISION, CTRB. | DATE 10-24-76 | SIGNATURE W. E. Slin |
| C & T DIVISION | | |

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER



NAVAL INVESTIGATIVE SERVICE

HOFFMAN BUILDING
2461 EISENHOWER AVENUE
ALEXANDRIA, VIRGINIA 22311

~~SECRET~~

IN REPLY REFER TO
NIS-22B/akc
3870
Ser S- 3460
19 November 1975

SECRET

From: Director, Naval Investigative Service
To: Director of Central Intelligence
Subj: Counterintelligence/Counterespionage Training (U)

1. (S) During the period 20 October through 28 October 1975, twenty-seven Special Agents of this Service attended an intensive, comprehensive course of instruction regarding counterintelligence techniques as applied overseas, the instructors and facilities for which were graciously provided by your Agency. As in past matters of this nature, Mr. William M. Decker, Mr. Saeed Trabulsi, and the other dedicated members of your staff provided support and coordination truly unsurpassed in excellence. Both Mr. Decker and Mr. Trabulsi consistently devoted time and effort far beyond that which could normally be expected in order to ensure the highest quality of instruction and assistance.

2. (S) In addition to excellent administrative support, the caliber of instructors and content of the material discussed combined to make every presentation a significant and meaningful experience for the students concerned. Although it was evident that all instructors were highly motivated and fully conversant regarding their respective subjects, I wish to particularly cite those individuals who contributed generous amounts of their valuable time and extensive knowledge toward the improvement of the Naval Investigative Service counterintelligence posture overseas. Those gentlemen are:

Mr. Lee Warren
Mr. Joseph Flaherty
Mr. John Bogart
Mr. Peter Ernest
Mr. Charles Beling
Mr. Edward Andrews

3. (U) I again wish to extend my most sincere appreciation for a job well done.

Copy to:
Chief, CI Staff

Classification: Top Secret
Subject: NIS-22B/akc
Distribution: All personnel in the Service
Declassification: 30 years from 1975

~~SECRET~~



NAVAL INVESTIGATIVE SERVICE
HOFFMAN BUILDING
2401 EISENHOWER AVENUE
ALEXANDRIA, VIRGINIA 22331

SECRET

IN REPLY REFER TO
NTS-22B/ukc
3870
Ser S-3460
19 November 1975

SECRET

From: Director, Naval Investigative Service
To: Director of Central Intelligence

Executive Secretary
175-17466/1

Subj: Counterintelligence/Counterespionage Training (U) 75-6524

1. (S) During the period 20 October through 28 October 1975, twenty-seven Special Agents of this Service attended an intensive, comprehensive course of instruction regarding counterintelligence techniques as applied overseas, the instructors and facilities for which were graciously provided by your Agency. As in past matters of this nature, Mr. William M. Decker, Mr. Nageeb Trabulsi, and the other dedicated members of your staff provided support and coordination truly unsurpassed in excellence. Both Mr. Decker and Mr. Trabulsi consistently devoted time and effort far beyond that which could normally be expected in order to ensure the highest quality of instruction and assistance.

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{ Mr. Lee Wigren
Mr. Joseph Flaherty
Mr. John Bogart
Mr. Peter Ernest
Mr. Charles Beling
Mr. Edward Andrews

3. (U) I again wish to extend my most sincere appreciation for a job well done.

Barney W. Martin
BARNEY MARTIN

Copy to:
Chief, CI Staff



Classified by: ALM/AM/CB
Subject to automatic
downgrading and/or
declassification per 10 CFR 1030.23

SECRET

SECRET

2177
2-66

QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not. Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

| SECTION I BIOGRAPHIC AND POSITION DATA | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------|-----------------|-----------------------------------|------------------------------------------------------------------------------|
| EMP. SER. NO. | NAME (Last-First-Middle) | DATE OF BIRTH | | | |
| 006198 | WIGREN, LEE H. | 12/01/23 / / D | | | |
| SECTION II EDUCATION | | | | | |
| HIGH SCHOOL | | | | | |
| LAST HIGH SCHOOL ATTENDED | ADDRESS (City, State, Country) | YEARS ATTENDED (From-To) | DEGREE RECEIVED | YEAR RECEIVED | GRADUATE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 1. | | | | | |
| 2. | | | | | |
| COLLEGE OR UNIVERSITY STUDY | | | | | |
| NAME AND LOCATION OF COLLEGE OR UNIVERSITY | SUBJECT | MAJOR | MINOR | YEARS ATTENDED FROM TO | DEGREE RECEIVED YEAR RECEIVED U.S. SEM/OTR. H.S. (Specify) |
| 1. | | | | | |
| 2. | | | | | |
| IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT. | | | | | |
| SECTION III TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS | | | | | |
| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | FROM | TO | NO. OF MONTHS | |
| 1. | | | | | |
| 2. | | | | | |
| OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE | | | | | |
| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | FROM | TO | NO. OF MONTHS | |
| 1. | | | | | |
| 2. | | | | | |
| SECTION IV MARITAL STATUS | | | | | |
| 1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried), SPECIFY | | | | | |
| 2. NAME OF SPOUSE (Last) (First) (Middle) (Maiden) | | | | | |
| 3. DATE OF BIRTH | 4. PLACE OF BIRTH (City, State, Country) | | | | |
| 5. OCCUPATION | 6. PRESENT EMPLOYER | | | | |
| 7. CITIZENSHIP | 8. JURISDICTION(S) COUNTRY(IES) | | | 9. DATE U.S. CITIZENSHIP ACQUIRED | |
| SECTION V DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE | | | | | |
| NAME | RELATIONSHIP | DATE AND PLACE OF BIRTH | CITIZENSHIP | PERMANENT ADDRESS | |
| 1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE | | | | | |
| 2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE | | | | | |

SECRET

(When Filled In)

SECTION V

GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

| NAME OF REGION OR COUNTRY | TYPE OF SPECIALIZED KNOWLEDGE <i>U.S./Soviet</i> | DATES OF TRAVEL OR RESIDENCE <i>1963-1970</i> | DATE & PLACE OF STUDY <i>1963-1970</i> | KNOWLEDGE ACQUIRED BY | | | | Other Areas of Interest (X) |
|---------------------------|-----------------------------------------------------|--------------------------------------------------|-------------------------------------------|-----------------------|--------|-------|------------|-----------------------------|
| | | | | PRESS | TRAVEL | STUDY | ASSIGNMENT | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

SECTION VI

TYPING AND STENOGRAPHIC SKILLS

1. TYPING (CPM) 2. SHORTHAND (CWPW) 3. INDICATE SHORTHAND SYSTEM USED. CHECK THE APPROPRIATE ITEM
- GREGG SPEEDSCRIPT STENOTYPE OTHER SPECIFY

SECTION VII

SPECIAL QUALIFICATIONS

PROVIDE INFORMATION ON Hobbies, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED.

SECTION VIII

MILITARY SERVICE

CURRENT DRAFT STATUS

1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? 2. NEW CLASSIFICATION
- YES NO
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS
4. IF DEFERRED, GIVE REASON

MILITARY RESERVE, NATIONAL GUARD STATUS

| CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG | | <input type="checkbox"/> ARMY | <input type="checkbox"/> MARINE CORPS | <input type="checkbox"/> COAST GUARD | <input type="checkbox"/> NATIONAL GUARD |
|---------------------------------------------------------|----------------------------------------|---------------------------------------------------------------------|-------------------------------------------|---------------------------------------------|---------------------------------------------|
| | | <input type="checkbox"/> NAVY | <input type="checkbox"/> AIR FORCE | <input type="checkbox"/> | <input type="checkbox"/> AIR NATIONAL GUARD |
| 1. CURRENT RANK, GRADE OR RATE | 2. DATE OF APPOINTMENT IN CURRENT RANK | 3. EXPIRATION DATE OF CURRENT OBLIGATION | | | |
| | | | | | |
| 4. CHECK CURRENT RESERVE CATEGORY | | <input type="checkbox"/> READY RESERVE | <input type="checkbox"/> STANDBY (Active) | <input type="checkbox"/> STANDBY (Inactive) | <input type="checkbox"/> RETIRED |
| 5. MILITARY MOBILIZATION ASSIGNMENT | | <input type="checkbox"/> RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED | | | |

MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)

| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | DATE COMPLETED | PRESIDENT | |
|----------------------------|-------------------------|----------------|--------------------------|--------------------------------------------|
| | | | <input type="checkbox"/> | <input type="checkbox"/> AGENTLY SPONSORED |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |

SECTION IX

PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

| NAME AND CHAPTER | ADDRESS (Number, Street, City, State, Country) | DATE OF MEMBERSHIP | FROM | TO |
|------------------|------------------------------------------------|--------------------|--------------------------|--------------------------|
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |
| | | | <input type="checkbox"/> | <input type="checkbox"/> |

REMARKS

DATE

15 October 70

SIGNATURE OF EMPLOYEE

Reed A. Johnson

SECRET

~~THIS SECRET~~
~~When Filled In~~

REPORT OF SERVICE ABROAD

To: Office of Personnel, Control Division, Statistical Reporting Branch

| | | | |
|------------|---------|-------|--------|
| SERIAL NO. | NAME | | |
| 06198 | LAST | FIRST | MIDDLE |
| | WIGGINS | 7-24 | H. |

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN
TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING
THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OGI NO. 58, REVISED.

PCS DATES OF SERVICE

TDY DATES OF SERVICE

| ARRIVAL D/S | | | | | | DEPARTURE D/S | | | TYPE OF DATA | | O/P USE ONLY | AREA(S) | CODE |
|-------------------------|-------|-------|-------|-------|-------|------------------|----|-------|--------------|----|--------------|---------|------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | 2 - TDY (Basic) | 37 | 38 39 | | | | | |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 4 - CONVICTION | | | | | 40-42 | | |
| 1 1 0 7 7 2 1 1 1 2 7 3 | | | | | | 6 - CANCELLATION | 2 | | | WY | 3 1 / | | |

SUBJECT TO FEDERAL REGULATIONS AND OFFICE OF PERSONNEL USE ONLY - PUNCH AREA
OF E. O. 14176, AUTOMATICALLY DECODED

See also *W. H. Gaskins, The American Negro*.

31 DEC 79

(last 5 digits of serial)

REF ID: A1995.5

SOURCE DOCUMENT AND CERTIFICATION

| IDENTIFICATION | |
|------------------|-------------------------------------------|
| X TRAVEL VOLCNER | DISPATCH |
| CABLE | DUTY STATUS OR TIME AND ATTENDANCE REPORT |
| OTHER (Specify) | |

| | |
|-----------------------------|----------------------|
| DOCUMENT IDENTIFICATION NO. | DOCUMENT DATE/PERIOD |
| CE 54-73 | |
| REMARKS | |

| | | |
|----------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------|
| PREPARED BY DCO | REPORT ANNOTATED ON CONTROL DOCUMENT | ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED |
| X C B L DIVISION, CTBZ. | DATE 30 JAN 73 | SIGNATURE John P. Miller |
| THIS IS THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER | | |

00000

RECORDED - 10-21-673

MEMORANDUM FOR: Official Personnel File

SUBJECT : Wigren, Lee H.

1. Studies in Intelligence is the Agency's quarterly professional journal. It publishes a wide variety of unique material--historical, analytical, technical, etc.--on all aspects of intelligence both as a profession and as a function of national security and foreign policy. Employees whose writings are accepted for publication make a valuable contribution to the Agency's work which ought to be reflected in their official files.
2. Accordingly, the Board of Editors wishes to record the fact that Studies in Intelligence has published the following material submitted by Mr. Wigren:

Book Reviews: "Spy Ring" - Vol. V, No. 4 (Fall 1961)
"Soviet Spy Ring" - Vol. VI, No. 2 (Spring 1962)

Hugh J. Cunningham
HUGH J. CUNNINGHAM
Chairman, Board of Editors
Studies in Intelligence

Distribution:

- Subject's Official File
 - CI/Pers

SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

TO: Office of Personnel, Control Division, Statistical Reporting Branch

| | | | |
|---------------|------------------------|-------------|--------------|
| SERIAL NO. | LAST <i>(Print)</i> | FIRST | NAME |
| 1-6 006198 | Wigren | 7-24 Lee | MIDDLE M. |

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (OR ONLY). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO DFI NO. 58, REvised.

PCS DATES OF SERVICE

| ARRIVAL D/S | | | DEPARTURE D/S | | | TYPE OF DATA | O/P USE ONLY | COUNTRY | CODE |
|-------------|-------|-------|---------------|-------|-------|-------------------------------------------------------|----------------|---------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | | |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 1 - PCS (BASIC) 3 - CORRECTION 5 - CANCELLATION | 37 38 39 | | 40-42 |
| | | | | | | | | | |

TDY DATES OF SERVICE

| ARRIVAL D/S | | | DEPARTURE D/S | | | TYPE OF DATA | O/P USE ONLY | AREA(S) | CODE |
|-------------|-------|-------|---------------|-------|-------|-------------------------------------------------------|----------------|--------------------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | | |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 2 - TDY (BASIC) 4 - CORRECTION 6 - CANCELLATION | 37 38 39 | Ottawa Winnipeg | 40-42 |
| 0530 | 0720 | 0600 | 0517 | 0722 | | 2 | | | |

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

| | | |
|----------------------------------------------------|--|-------------------------------------------|
| <input checked="" type="checkbox"/> TRAVEL VOUCHER | | DISPATCH |
| <input type="checkbox"/> CABLE | | DUTY STATUS OR TIME AND ATTENDANCE REPORT |
| <input type="checkbox"/> OTHER (Specify) | | |

DOCUMENT IDENTIFICATION NO.
CI 121-72

DOCUMENT DATE/PERIOD

30 May — 5 June 1972

REMARKS

PREPARED BY

REPORT ANNOTATED ON
CONTROL DOCUMENT

ABOVE DATA CERTIFIED CORRECT BASED UPON SOURCE
DOCUMENT CITED

SIGNATURE

DATE

22 August 1972

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

SECRET

4-71-14563 *Report of Previous*

(4-10)

SECRET
(When Filled In)

REPORT OF SERVICE ABROAD

FILE

TO: Office of Personnel, Transactions and Records Branch, Status Section

| | | | |
|---------------|-----------------|---------------|-----------------------|
| SERIAL NO. | LAST (Print) | FIRST 7-24 | NAME MIDDLE Lee |
| 1-6 005198 | Witten | | |

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFI NO. 58, REVISED.

PCS DATES OF SERVICE

| ARRIVAL O/S | | | DEPARTURE O/S | | | TYPE OF DATA | CODE | O/P USE ONLY | COUNTRY | CODE |
|-------------|-------|-------|---------------|-------|-------|-------------------------------------------------------|------|--------------|---------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | | | |
| 25-26 | 27-28 | 20-30 | 31-32 | 33-34 | 35-36 | 1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION | 37 | 39 39 | | 40-42 |
| | | | | | | | | | | |

TDY DATES OF SERVICE

| ARRIVAL O/S | | | DEPARTURE O/S | | | TYPE OF DATA | CODE | O/P USE ONLY | AREAS | CODE |
|-------------|-------|-------|---------------|-------|-------|-------------------------------------------------------|------|--------------|-------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | | | |
| 25-26 | 27-28 | 20-30 | 31-32 | 33-34 | 35-36 | 2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION | 37 | 30 39 | | 40-42 |
| | | | | | | | | | | |

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

| | |
|----------------------------------------------------|-------------------------------------------|
| <input checked="" type="checkbox"/> TRAVEL VOUCHER | DISPATCH |
| <input type="checkbox"/> CABLE | DUTY STATUS OR TIME AND ATTENDANCE REPORT |
| <input type="checkbox"/> OTHER (Specify) | DOCUMENT DATE/PERIOD |

DOCUMENT IDENTIFICATION NO.

REMARKS

PREPARED BY

| | |
|-----------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="checkbox"/> DCS | <input checked="" type="checkbox"/> REPORT ANNOTATED ON CONTROL DOCUMENT |
| <input checked="" type="checkbox"/> C & L DIVISION, CTOR. | DATE |
| <input type="checkbox"/> C & T DIVISION | 26 July 71 |

ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE
DOCUMENT CITEDSIGNATURE: *Lemmons P. Brown*
THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

(4-10)

SECRET

GROUP 1
CONTAINS NO INFORMATION
AUTOMATICALLY CONTROLLED
OR AUTOMATICALLY DECLASSIFIED

SECRET

(When Filled In)

FILE
PUNCHED
BY S

REPORT OF SERVICE ABROAD

| | | | |
|------------------------------------------------------------------------------------|-----------------|------------------------|--------|
| TO: Office of Personnel, Transactions and Records Branch, Status Section | | NAME | |
| SERIAL NO. | LAST (Print) | FIRST | MIDDLE |
| 1-6 706198 | | 7-24 Wigren, Lee H. | |

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR. REFER TO OFF NO. 80, REVISED.

PCS DATES OF SERVICE

| ARRIVAL O/S | | | DEPARTURE O/S | | | TYPE OF DATA | O/P USE ONLY | COUNTRY | |
|-------------|-------|-------|---------------|-------|-------|-------------------------------------------------------|--------------|---------|-------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | CODE | CODE |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 1 - PCS (Basic) 3 - CORRECTION 5 - CANCELLATION | 37 | 38 39 | |
| | | | | | | | | | 40-42 |

TDY DATES OF SERVICE

| ARRIVAL O/S | | | DEPARTURE O/S | | | TYPE OF DATA | O/P USE ONLY | AREA(S) | |
|-------------|-------|-------|---------------|-------|-------|-------------------------------------------------------|--------------|---------|----------|
| MONTH | DAY | YEAR | MONTH | DAY | YEAR | | | CODE | CODE |
| 25-26 | 27-28 | 29-30 | 31-32 | 33-34 | 35-36 | 2 - TDY (Basic) 4 - CORRECTION 6 - CANCELLATION | 37 | 38 39 | Ottawa |
| 0708 | 7007 | 1370 | | | | | | | Montreal |
| | | | | | | | | | W11 |
| | | | | | | | | | 811 |

OFFICE OF PERSONNEL USE ONLY - PUNCH AREA

SOURCE DOCUMENT AND CERTIFICATION

| | |
|----------------------------------------------------|-------------------------------------------|
| <input checked="" type="checkbox"/> TRAVEL VOUCHER | DISPATCH |
| CABLE | DUTY STATUS OR TIME AND ATTENDANCE REPORT |
| OTHER (Specify) | |
| DOCUMENT IDENTIFICATION NO. | DOCUMENT DATE/PERIOD 7/8/70 to 7/15/70 |

REMARKS

| | | |
|---------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------|
| PREPARED BY | REPORT ANNOTATED ON CONTROL DOCUMENT | ABOVE DATA CERTIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED |
| <input type="checkbox"/> DCO <input checked="" type="checkbox"/> C & L DIVISION, CTB&R. <input type="checkbox"/> C & T DIVISION | DATE 9/9/70 | SIGNATURE <i>James A. Miller</i> |

THIS REPORT WILL BE FILED IN THE OFFICE OF PERSONNEL
IN THE INDIVIDUAL'S OFFICIAL PERSONNEL FOLDER

SECRET

(When filled in)

| SECTION V GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL | | | | |
|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------|
| NAME OF REGION OR COUNTRY | TYPE OF SPECIALIZED KNOWLEDGE | DATES OF TRAVEL OR RESIDENCE | DATE & PLACE OF STUDY | KNOWLEDGE ACQUIRED BY - CHECK (X) |
| | | | APR-15-1970 | REFUGEE TRAVEL STUDY WORK ASSIGNMENT |
| Republic of South Africa | Security forces and General | 1966 | | X X |
| SECTION VI TYPING AND STENOGRAPHIC SKILLS | | | | |
| 1. TYPING (WPM) | 2. SHORTHAND (WPM) | 3. INDICATE SHORTHAND SYSTEM USED - CHECK THE APPROPRIATE ITEM | | |
| | | <input type="checkbox"/> GREGG <input type="checkbox"/> SPEDDERTYPE <input type="checkbox"/> STENO TYPE <input type="checkbox"/> OTHER SPECIFY: | | |
| SECTION VII SPECIAL QUALIFICATIONS | | | | |
| PROVIDE INFORMATION ON Hobbies, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED | | | | |
| SECTION VIII MILITARY SERVICE | | | | |
| CURRENT DRAFT STATUS | | | | |
| 1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? | 2. NEW CLASSIFICATION | | | |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | |
| 3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS | 4. IF DEFERRED, GIVE REASON | | | |
| MILITARY RESERVE, NATIONAL GUARD STATUS | | | | |
| CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG | <input type="checkbox"/> ARMY <input type="checkbox"/> MARINE CORPS <input type="checkbox"/> COAST GUARD <input type="checkbox"/> NATIONAL GUARD <input type="checkbox"/> NAVY <input type="checkbox"/> AIR FORCE <input type="checkbox"/> AIR NATIONAL GUARD | | | |
| 1. CURRENT RANK, GRADE OR RATE | 2. DATE OF APPOINTMENT IN CURRENT RANK | 3. EXPIRATION DATE OF CURRENT OBLIGATION | | |
| | | | | |
| 4. CHECK CURRENT RESERVE CATEGORY | <input type="checkbox"/> ACTIVE RESERVE <input type="checkbox"/> STANDBY (ACTIVE) <input type="checkbox"/> STANDBY (INACTIVE) <input type="checkbox"/> RETIRED <input type="checkbox"/> DISCHARGED | | | |
| 5. MILITARY MOBILIZATION ASSIGNMENT | 6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED | | | |
| MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian) | | | | |
| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | DATE COMPLETED | PRESIDENT AGENCY SPONSORED | |
| | | | | |
| SECTION IX PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS | | | | |
| NAME AND CHAPTER | ADDRESS (Number, Street, City, State, Country) | | | DATE OF MEMBERSHIP FROM _____ TO _____ |
| 1. | | | | |
| 2. | | | | |
| 3. | | | | |
| SECTION X REMARKS | | | | |
| DATE | SIGNATURE OF EMPLOYEE | | | |
| 9 April 1970 | <i>Lee H. Higgin</i> | | | |

SECRET

SECRET

**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM**

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2

FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

| | | | | |
|----------------------------------|---------|----------|----------------------------------|------------------------|
| NAME (last) | (first) | (middle) | DATE OF BIRTH (month, day, year) | SOCIAL SECURITY NUMBER |
| WIGREN, LEE HOBART 006198 | | | DEC 1, 1923 | 024 16 4873 |
| EMPLOYING DEPARTMENT OR AGENCY | | | | |
| LOCATION (City, State, ZIP Code) | | | | |

3

MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here _____
if you
WANT BOTH
optional and
regular
insurance



(A)

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here _____
if you
DO NOT WANT
OPTIONAL but
do want
regular
insurance



(B)

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of optional insurance.

Mark here _____
if you
WANT NEITHER
regular nor
optional
insurance



(C)

WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

4

**SIGN AND DATE, IF YOU MARKED BOX "A" OR "C",
COMPLETE THE "STATISTICAL STUB." THEN RETURN
THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURE (do not print)

Lee H. Wigren

DATE

19 February 1968

FOR EMPLOYING OFFICE USE ONLY

(Official receiving date stamp)

OFFICE OF PERSONNEL

FEB 20 11 17 AM '68

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

SECRET

STANDARD FORM No. 1761
JANUARY 1968
(For use only until April 14, 1968)
176-101

CONFIDENTIAL

(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave of government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|------------------|------------------------|
| NAME OF EMPLOYEE (Last) | (First) | (Middle) | SOCIAL SECURITY NUMBER |
| WIGREN | LEE | HOGERT | 021-16-9813 |
| 1. RESIDENCE DATA | | | |
| PLACE OF RESIDENCE WHEN INITIALLY EMPLOYED BY AGENCY | LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If Appointed abroad) | | |
| FAIRFAX, VA | FAIRFAX, VA | | |
| PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE | HOME LEAVE RESIDENCE | | |
| FAIRFAX, VA | FAIRFAX, VA | | |
| 2. MARITAL STATUS (Check one) | | | |
| SINGLE | MARRIED | SEPARATED | DIVORCED |
| IF MARRIED, PLACE OF MARRIAGE | | DATE OF MARRIAGE | |
| WASHINGTON, D.C. | | 27 SEPT 1952 | |
| IF DIVORCED, PLACE OF DIVORCE DECREE | | DATE OF DECREE | |
| | | | |
| IF WIDOWED, PLACE SPOUSE DIED | | DATE SPOUSE DIED | |
| IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S) | | | |
| 3. MEMBERS OF FAMILY | | | |
| NAME OF SPOUSE | ADDRESS (No., Street, City, Zone, State) | TELEPHONE NO. | |
| ALICE ELLEN (RADER) WIGREN | 10107 ALICE CT, FAIRFAX, VA | 273-4950 | |
| NAME OF CHILDREN | ADDRESS | SEX | DATE OF BIRTH |
| - CHRISTOPHER LEE WIGREN | 10107 ALICE CT, FAIRFAX, VA | M | 10 MAR 1957 |
| - ERIC VICTOR WIGREN | " " " | M | 15 AUG 1959 |
| NAME OF YOUR FATHER (Or male guardian) | AUTHORITY | TELEPHONE NO. | |
| AUGUST HERMAN WIGREN | DECESSED | | |
| NAME OF YOUR MOTHER (Or female guardian) | ADDRESS | TELEPHONE NO. | |
| EVA CAROLINE WIGREN | 65 EARL ST, BLOCKTON, MASS. | 107-4615 | |
| WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IN CONTACT IS REQUIRED IN AN EMERGENCY. | | | |
| 4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY | | | |
| NAME (Mr., Mrs., Miss) (Last-First-Middle) | RELATIONSHIP | | |
| MR. WIGREN, RUSSELL H. | BROTHER | | |
| HOME ADDRESS (No., Street, City, Zone, State) | HOME TELEPHONE NUMBER | | |
| 19 PANDORA LANE, EAST WILMINGTON, MASS. | 617-493-1487 | | |
| BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE | BUSINESS TELEPHONE & EXTENSION | | |
| 5. THE INDIVIDUAL NAMED ABOVE HAVING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.) | | | |
| YES <input checked="" type="checkbox"/> | | | |
| NO <input type="checkbox"/> | | | |
| 6. THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.) | | | |
| YES <input checked="" type="checkbox"/> | | | |
| NO <input type="checkbox"/> | | | |
| 7. DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in Item 6.) | | | |
| YES <input type="checkbox"/> | | | |
| NO <input type="checkbox"/> | | | |
| The persons named in Item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 8 ON THE REVERSE SIDE OF THIS FORM. | | | |
| CONTINUED ON REVERSE SIDE | | | |
| CURRENT RESIDENCE AND DEPENDENCY REPORT | | | |

CONFIDENTIAL

(When Filled In)

5. VOLUNTARY ENTRIES

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

- Potomac Bank & TRUST, Fairfax Va - checking (Mr. H. Egan Jr.)
- Columbia FEDERAL SAVINGS & TRUST - Savings (" ")
WASHINGTON DC

ARE YOU A MEMBER OF THE NORTHWEST FEDERAL CREDIT UNION? YES NO

IF YES, DO YOU HAVE A JOINT ACCOUNT? YES NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? YES NO. (If "Yes" where is document located?)

ORIGINAL: WIFE ; COPIES: RUSSELL H. EGAN JR. & FILE IN OFFICE

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS?
 YES NO. (If "Yes" give name(s) and address)

RUSSELL H. EGAN JR., M. BONNIE LANE, E. WALPOLE ST.

HAVE YOU EXECUTED A POWER OF ATTORNEY? YES NO. (If "Yes", who possesses the power of attorney?)

6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

| SIGNED AT | DATE | SIGNATURE |
|-----------|----------------|------------------|
| | 3 October 1966 | Russell Egan Jr. |

CONFIDENTIAL

SECRET

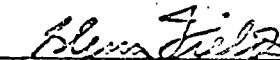
11 JAN 1966

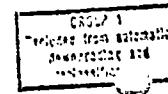
MEMORANDUM FOR: Director, Office of Training

SUBJECT : Recent Training for SELEVER/10 and
SELEVER/11 under Project SELEVER

Reference: Memorandum for Director of Training -
Subject: Request for Training for SELEVER/10
and SELEVER/11 under Project SELEVER, dated
30 September 1965.

Africa Division wishes to express its appreciation
for the excellent support and cooperation rendered by
members of the Covert Training Staff and School of Interna-
tional Communism during the recent one-month training
course provided for SELEVER/10 and SELEVER/11. In parti-
cular we wish to thank Mr. Alexander Sogolow of the
Covert Training Staff, who not only handled the majority
of the training but also spent considerable time and made
a special effort with the trainees during evenings and
weekends "handholding" them. We also wish to thank in
particular the following members of the School of Interna-
tional Communism for their assistance: Messrs. Hugh
Clayton, Robert Kehoe, Alvin Korsalski, Henry Pisanko,
Henry Schreiber and Lee Wigren.



Chief, Africa Division**SECRET**

3 December 1959

MEMORANDUM FOR: Chief, SR

ATTENTION: Mr. Lee Wigren
Mr. Joseph Evans
Mrs. Kay Grady
Mr. Edward Knowles

SUBJECT: Training program for three Swiss Federal Police officers.

1. The Swiss Branch of the Eastern European Division wishes to express its appreciation to SR Division for its cooperation and support, in particular for the personal contribution of four of its officers, Mr. Lee Wigren, Mr. Joseph Evans, Mrs. Kay Grady, and Mr. Edward Knowles, during the recent training program for three Swiss Federal Police officers.

2. Mr. Wigren's, Mr. Evans', Mrs. Grady's, and Mr. Knowles's uniformly excellent briefings on the Soviet Intelligence Services, their legal and illegal support structures, and their modus operandi contributed significantly to what we have reason to believe was a successful training venture. To this must be added the comments of the Swiss officers who pointed out that they were most impressed by the comprehensive and systematic development of the various themes which Mr. Wigren, Mr. Evans, Mrs. Grady, and Mr. Knowles presented and admitted that the briefings added a good deal to their knowledge of the subject.

IN Q.D.
Robert N. Crowell,
Chief, EE/Switzerland

| | | | | | | | | | | | | | | | | | | |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|-----------------------|--|-----------|----------------|--|-----------|---|--|---|-------------------------------------------------|
| Standard Form No. 2809 CHAPTER I-1-E P.M. O.G.M. 5000 | | HEALTH BENEFITS REGISTRATION FORM (Read Instructions on back of first page.) The only registration or enrollment period. | | | | | CARRIER'S CONTRACTUAL FEES 033-400 | | | | | | | | | | | |
| PART A FILL IN THIS PART IF YOU WISH TO EN- ROLL IN A HEALTH BENEFITS PLAN. | 1. NAME (LAST) WIGREN | (FIRST) Lee | 2. MIDDLE INITIAL H. | 3. DATE OF BIRTH (YEAR) 12 1 1923 | 4. Are you now married? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | 5. Are you now divorced? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | | | | | | | | | |
| | 6. YOUR MAILING ADDRESS 15 Moda Street | NUMBER AND STREET Fairfax | JCTY AND STATE POSTAL Virginia | 7. Price on "X" in proper box to show your annual basic salary <input type="checkbox"/> UNDER \$4,000 <input type="checkbox"/> \$4,000 TO \$5,999 <input checked="" type="checkbox"/> \$6,000 TO \$9,995 <input type="checkbox"/> \$10,000 OR OVER | | | | | | | | | | | | | | |
| PART B FILL IN THIS PART IF YOU WISH TO EN- ROLL IN A HEALTH BENEFITS PLAN. | 8. Are you covered by, or is any family member listed below covered by, or enrolling in, a plan under the Federal Employees Health Benefits Act of 1959 through the enrollment of another United States or District of Columbia Government employee or annuitant? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | | 9. Price on "X" in proper box to show your annual basic salary <input type="checkbox"/> UNDER \$4,000 <input type="checkbox"/> \$4,000 TO \$5,999 <input checked="" type="checkbox"/> \$6,000 TO \$9,995 <input type="checkbox"/> \$10,000 OR OVER | | | | | | | | | | | | |
| | 10. I elect to enroll in a health benefits plan as shown below. I understand deductions to be made from my salary, compensation, or annuity to cover my share of the cost of the enrollment. (Copy the information requested below from inside cover of brochure of the plan you select.) NAME OF PLAN Association Benefit Plan | | | | | OPTION HIGH OR LOW High | ENROLLMENT CODE NUMBER 4 2 2 | | | | | | | | | | | |
| PART C FILL IN THIS PART IF YOU WISH NOT TO ENROLL OR IF YOU WISH TO CANCEL YOUR ENROLLMENT. | 11. In space below list all of your family members with no exceptions. List your wife or husband first, then your unmarried children under age 19, including legally adopted children, and stepchildren and illegitimate children who live with you in a regular parent-child relationship. Include also any unmarried child over 19 who became disabled before age 19 and who, because of the disability, is incapable of self-support. (Attach a doctor's certificate for a disabled child age 19 or over.) | | | | | NAME OF FAMILY MEMBERS (MATERIAL, DAY, YEAR) | DATE OF BIRTH (MATERIAL, DAY, YEAR) | | | | | | | | | | | |
| | <table border="1"> <tr> <td>Wife or husband</td> <td>Ellen R. Wigren</td> <td>8/13/1927</td> </tr> <tr> <td>Christopher L. Wigren</td> <td></td> <td>3/10/1957</td> </tr> <tr> <td>Eric V. Wigren</td> <td></td> <td>8/15/1959</td> </tr> <tr> <td>-</td> <td></td> <td>-</td> </tr> </table> | | | | | Wife or husband | Ellen R. Wigren | 8/13/1927 | Christopher L. Wigren | | 3/10/1957 | Eric V. Wigren | | 8/15/1959 | - | | - | NAME OF FAMILY MEMBERS (MATERIAL, DAY, YEAR) |
| Wife or husband | Ellen R. Wigren | 8/13/1927 | | | | | | | | | | | | | | | | |
| Christopher L. Wigren | | 3/10/1957 | | | | | | | | | | | | | | | | |
| Eric V. Wigren | | 8/15/1959 | | | | | | | | | | | | | | | | |
| - | | - | | | | | | | | | | | | | | | | |
| PART D FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT. | 12. If you are a female (employee or annuitant)—does the family listed above include a husband who is incapable of self-support by reason of mental or physical disability which can be expected to continue for more than one year? (If answer is "Yes," attach a doctor's certificate.) | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | | | | | | | | | | | |
| | 13. Place an "X" in Item 1 or Item 2, whichever applies and answer Item 3. | | | | | 1. I elect not to enroll in any plan under the Health Benefits Act. <input type="checkbox"/> | 3. The reason for my election is (Place an "X" in proper box): (a) I am covered by a plan under the Health Benefits Act through the enrollment of my husband, wife, or parent. (b) I am covered by a health insurance plan which is not under the Health Benefits Act. (c) Any other reason. <input type="checkbox"/> | | | | | | | | | | | |
| PART E FILL IN THIS PART IF YOU WISH TO CHANGE YOUR ENROLLMENT. | 14. I elect to change my enrollment as shown by the enrollment number and other information in Part B. | | | | | 1. Enrollment code number of present plan. <input type="checkbox"/> | 2. Number of event which permits change (See table on back or duplicate for number numbers.) <input type="checkbox"/> | 3. Date of event which permits change MONTH DAY YEAR | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| PART F TO BE COMPLETED BY AGENCY. | 15. NAME AND ADDRESS OF EMPLOYING OFFICE Lee H. Wigren June 21, 1960 | | | | | 4. DATE RECEIVED IN EMPLOYING OFFICE 6/19/60 | 5. EFFECTIVE DATE OF ELECTION 7/1/60 | | | | | | | | | | | |
| | | | | | | 6. PAYROLL PAYMENT NO. | 7. PAYROLL ACTION (INITIALS AND DATE) | | | | | | | | | | | |
| REMARKS FOR USE ONLY BY ANNUITANTS AND AGENCY. | | | | | | | | | | | | | | | | | | |
| 16. SIGNATURE OF AUTHORIZED AGENT OR AGENCY S.A. | | | | | | | | | | | | | | | | | | |

TriPLICATE—Is Employing Off

101-08

SECRET
(When Filled In)

P-5

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

| SECTION A. | | GENERAL | | |
|-----------------------------------------|-------------------|------------------------|-------------------------|--|
| 1. NAME OF EMPLOYEE (Last-First-Middle) | 2. DATE OF BIRTH | 3. SERVICE DESIGNATION | 4. GRADE | |
| WIGGINS, Lee Hobart | 1 December 1923 | FI | 11 | |
| 5. ORGANIZATIONAL TITLE | 6. POSITION/TITLE | 7. OCCUPATIONAL CODE | 8. OFFICE OF ASSIGNMENT | |
| None | — | — | YI/D | |

| SECTION B. | | CAREER INTERESTS | |
|-----------------------------|--|------------------|--|
| 9. GENERAL TYPE OF ACTIVITY | | | |
| Counterintelligence (CE) | | | |

| | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| 10. SPECIFIC TYPE OF ACTIVITY (Including assignments) | | | |
| A. IMMEDIATE (Within next 1 to 2 years) | | | |
| Remain at present Division D assignment until about Spring 1962, participating in various aspects of the work of the office to which assigned, including the administrative side. | | | |
| B. LONG-PERIOD (More than 2 years) | | | |
| Field or headquarters assignments making use of background, interest and experience in Counterintelligence and/or area knowledge. Would welcome and seriously consider suggestions of possible future assignments. | | | |

| SECTION C. | | TRAINING | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------|--|
| 11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING | | | |
| A. IMMEDIATE (Within next 1 to 2 years) | | | |
| Basic Management Course; Communist Party Organization and Operations Course On-the-job training within the office Continued self-study of Swedish | | | |
| B. LONG-PERIOD (Within next 3 to 5 years) | | | |
| To be planned at a later date, based on projected future assignments | | | |

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------|--|
| 12. ADDITIONAL COMMENTS | | | |
| Although I feel that my interests, experience, and training fit me best for CE type assignments, I wish to gain some breadth of experience through diversified assignments. I also believe that my Scandinavian area and language knowledge should be put to use at some time during my career. See Item 21 | | | |
| 13. I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION. | 14. DATE COMPLETED | 15. SIGNATURE OF EMPLOYEE | |
| — | 3 March 1958 | <i>[Signature]</i> | |

SECRET

(When Filled In)

SECTION D.

COMMENTS BY SUPERVISOR

15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

Prior to completing this Career Preference Outline, Mr. WIGGINS and I discussed his career interests and desired training. I concur with the views which he has expressed in the completed outline.

16. RELATIVE TO TRAINING FOR EMPLOYEE

See item 15.

17. TYPED OR PRINTED NAME OF SUPERVISOR
Albert P. KERGEL

18. SIGNATURE

20. DATE

3 March 1958

19. TITLE

Chief, Special Activities Branch, PI/D

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

Detailed Individual Career Plan approved by PI Panel
on file in PI Career Management Office, 20081

22. TYPED OR PRINTED NAME

Robert A. Skoels

23. SIGNATURE

24. TITLE

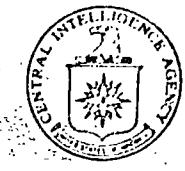
PI Career Management Officer

25. DATE

14 APR 1958

LEAVE BLANK

SECRET



SECRET
CLASSIFIED

CENTRAL INTELLIGENCE AGENCY
WASHINGTON 25, D. C.

OFFICE OF THE DIRECTOR

DEPT. OF STATE
1955

MEMORANDUM FOR: Lee H. Wigren

SUBJECT: Notification of Membership in the Career Staff

1. On behalf of the Director of Central Intelligence, it gives me pleasure to inform you that your application for membership in the Career Staff has been accepted by the CIA Selection Board. The effective date of your membership is 1 July 1954.
2. Please indicate that you have received this notification by signing in the space provided below and return it to the Head of your Career Service. He will forward it to the Executive Director of the CIA Selection Board.
3. Because your membership in the Career Staff is classified information, it is necessary that this notification be conveyed to you in this manner. The application for membership which you signed has been endorsed on behalf of the Director of Central Intelligence by the Executive Director of the CIA Selection Board and placed in your permanent Official Personnel Folder.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE

A handwritten signature in black ink that appears to read "Harrison G. Reynolds".

Harrison G. Reynolds
Chairman, CIA Selection Board

Noted:

A handwritten signature in black ink that appears to read "Lee H. Wigren".

Date: 20 October 1955

Career Staff
Office of Personnel

3 JAN 1956

REC'D 11 JAN 1956
10:12 AM SH 29

SECRET

CAREER SERVICE QUESTIONNAIRE

| (To be completed by employee) | | | | | |
|----------------------------------------------------------------------------------------------|----------------------------------------------------------|-------------------------------|------------------|--------------------|----------------------|
| NAME (Last) | (First) | (Middle) | AGE | GRADE | NO. OF MOS. IN GRADE |
| Wigren | Lee | Hobart | 30 | 9 | 28 14 |
| STAFF OR DIVISION | BRANCH | POSITION TITLE | | | |
| Staff C | SIB | Intelligence Officer | | | |
| NO. OF MOS. IN PRESENT POSITION | NO. OF MOS. IN OS9 | NO. OF MOS. IN CIA | | NO. OF MOS. IN CIA | |
| 40 | 0 | 0 | | 40 | |
| DATA ON ALL PERMANENT DUTY OVERSEAS OR IN U.S. FIELD (Include any TDY during last two years) | | | | | |
| APPROXIMATE DATES OF SERVICE | | LOCATION | | TDY | Comments |
| FROM | TO | COUNTRY | STATION | TDS | PCS |
| None | | | | | |
| INDICATE WILLINGNESS TO SERVE TOUR OF DUTY OVERSEAS PCS | | | | | |
| <input checked="" type="checkbox"/> A Yes | <input type="checkbox"/> B Only Under Certain Conditions | <input type="checkbox"/> C No | | | |
| INDICATE ASSIGNMENT PREFERENCE IF PRECEDING ANSWER IS "A" OR "B" | | | | | |
| PREFERENCE | COUNTRY | STATION | TYPE OF POSITION | | |
| 1ST | Sweden | Stockholm | Staff (CE) | | |
| 2ND | Denmark | Copenhagen | Staff (CE) | | |
| 3RD | Austria | Vienna or Salzburg | Staff (CE) | | |
| IF ANSWER ABOVE IS "D" STATE CONDITIONS; IF ANSWER ABOVE IS "C" EXPLAIN YOUR REASONS | | | | | |
| INDICATE GEOGRAPHIC AREAS OVERSEAS IN WHICH YOU WILL NOT SERVE AND EXPLAIN REASONS | | | | | |
| Tropical areas. Wife's health will not permit. | | | | | |
| INDICATE RELATIONSHIP AND AGE OF EACH DEPENDENT TO BE MOVED OVERSEAS | | | | | |
| Wife age 27. | | | | | |
| INDICATE KNOWN MEDICAL RESTRICTIONS WHICH THE AGENCY HAS IMPOSED ON YOUR SERVICE | | | | | |
| None | | | | | |

SECRET

INDICATE ANY UNUSUAL CIRCUMSTANCES CONCERNING DEPENDENTS (old age, chronic illness, need for special educational facilities, etc.) OR ANY UNUSUAL PERSONAL SITUATION WHICH WOULD AFFECT YOUR OVERSEAS ASSIGNMENT.

None

DESCRIBE TYPES OF HEADQUARTERS AND U.S. FIELD POSITIONS FOR WHICH YOU WOULD LIKE TO BE CONSIDERED AND THE ORGANIZATIONAL COMPONENT IN WHICH YOU WOULD LIKE TO SERVE

Like present assignment very much. Feel most qualified in CE work and would prefer to remain in it. Desire to continue work dealing with problem of Soviet Satellite intelligence services which is my specialty.

REMARKS

| | | |
|-------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
| DATE | 19 July 54 | SIGNATURE OF EMPLOYEE <i>Lee H. Clegg Jr.</i> |
| SECTION II (To be completed by employee's supervisor) | | |
| INDICATE APPROXIMATE TIME (MONTHS) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR OVERSEAS SERVICE | INDICATE APPROXIMATE TIME (MONTHS) WHEN EMPLOYEE CAN BE MADE AVAILABLE FOR ANOTHER HEADQUARTERS OR U.S. FIELD ASSIGNMENT | |
| COMMENTS ON AVAILABILITY AND EMPLOYEE'S PREFERENCE FOR NEXT ASSIGNMENT <i>depends on circumstances</i> | | |
| DATE | 23 July 54 | SIGNATURE OF SUPERVISOR <i>Glenston D. Bellbrook Jr.</i> |
| PERSONNEL OFFICER WILL FORWARD ONE COPY TO OFFICE OF PERSONNEL AND FIRST COPY TO APPROPRIATE CAREER SERVICE BOARD | | |

SECRET

*MAY BE CONTINUED UNDER REMARKS

STANDARD FORM 61 (REVISED APRIL, 1944)
PRIMULATED BY CIVIL SERVICE COMMISSION
CHAPTER 46 FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CIA

(Department or agency)

(Bureau or division)

WASHINGTON, D. C.

(Place of employment)

I, Lee H. Wigren

, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. _____, dated _____, 19_____, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

Lee H. Wigren

(Signature of appointee)

Subscribed and sworn before me this 19 day of March, A. D. 1953,

at

(City)

Washington

D. C.

(State)

[SEAL]

Chlorie H. Anderson

(Signature of officer)

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

16-56100-1

STANDARD FORM 144
REVISED SEPTEMBER 1964
U. S. GOVERNMENT SERVICE COMMISSION
FPM (PART I, II, AND VI)

STATEMENT OF PRIOR FEDERAL CIVILIAN AND MILITARY SERVICE AND DETERMINATION OF COMPETITIVE STATUS

NOTE: The information on this form will be used (1) in determining creditable service for leave purposes and retention credits for reduction in force, and (2) in recording agency determination of competitive status. The employee should complete Part I and the Personnel Office should complete Parts II through V.

| | | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------|-------|------------------|-------------|-------|-----|---------------------------------------------------------------------------------------|-------|-----|
| PART I.—EMPLOYEE'S STATEMENT | | | | | | | | PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE | | |
| 1. NAME (Last, First; middle initial) | | | | 2. DATE OF BIRTH | | | | D. RETENTION GROUP | | |
| WIGREN, LEE H. | | | | 1 DEC 1923 | | | | 13. A. CSC STATUS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | |
| 3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENT (Do not include military service.) | | | | | | | | B. TYPE OF PRESENT APPOINTMENT | | |
| NAME AND LOCATION OF AGENCY | | FROM— | | | TO— | | | 11. SERVICE | | |
| | | YEAR | MONTH | DAY | YEAR | MONTH | DAY | YEAR | MONTH | DAY |
| NONE | | | | | | | | | | |
| 4. LIST PERIODS OF ACTIVE SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO ACTIVE MILITARY SERVICE, WRITE "NONE." | | | | | | | | 12. TOTAL SERVICE | | |
| BRANCH | | FROM— | | | TO— | | | 13. NONCREDITABLE SERVICE (Leave purposes only): | | |
| | | YEAR | MONTH | DAY | YEAR | MONTH | DAY | DISCHARGE (Hon. or dishon.) | | |
| U.S. ARMY | | 1943 FEB 17 | | | 1946 FEB 11 | | | HONORABLE | | |
| 5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS' ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF ANSWER IS "YES," LIST FOLLOWING INFORMATION. | | | | | | | | 14. NONCREDITABLE SERVICE (RIP purposes only): | | |
| TYPE OF KNOWN (LWOP, Furl, Susp, AWOL, Mer Mar) | | FROM— | | | TO— | | | 15. REEMPLOYMENT RIGHTS | | |
| | | YEAR | MONTH | DAY | YEAR | MONTH | DAY | YEAR | MONTH | DAY |
| | | | | | | | | <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | |
| 6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If answer is "Yes," in what agency were you employed at the time status was acquired?) | | | | | | | | 16. RETENTION RIGHTS | | |
| 7. ARE YOU: A. THE WIFE OF A DISABLED VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO C. THE UNREMARRIED WIDOW OF A VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | | | | | 17. EXPIRATION DATE OF RETENTION RIGHTS | | |
| 8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS. I swear (or affirm) that the above statements are true to the best of my knowledge and belief. | | | | | | | | _____ <i>Lee H. Wigren</i> (SIGNATURE) | | |
| Subscribed and sworn to before me on this _____ day of _____ 19_____ at _____ (MONTH) (CITY) (STATE) | | | | | | | | | | |
| SEAL | | | | | | | | | | |
| NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown. | | | | | | | | | | |
| INSTRUCTIONS: File this form on the permanent side of the employee's official personnel folder immediately before or after the personnel action involved. | | | | | | | | | | |

V

1

SECRET

Security Information
PERSONNEL QUALIFICATION QUESTIONNAIRE

| | | |
|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 1. Serial No. (no entry) | 2. NAME: (last) WIGREN , (first) LEE (middle) HOGART | 3. Office FE/CD/SIB |
| 4. Date of Birth 1 DECEMBER 1923 | 5. Sex: <input checked="" type="checkbox"/> male (1) <input type="checkbox"/> female (2) | Marital Status M Nr. Dependents 1 |
| 7. Citizenship: <input checked="" type="checkbox"/> U.S. <input type="checkbox"/> Other | 8. Acquired By: (1) <input checked="" type="checkbox"/> Birth (2) <input type="checkbox"/> Marriage (3) <input type="checkbox"/> Naturalization (4) <input type="checkbox"/> Other(specify) Year U.S. citizenship acquired, if not by birth _____ | 6. Employment Date: MARCH 1951 |

SEC. I. EDUCATION

1. Extent: (circle one)

- 1. Less than high school
- 2. High school graduate
- 3. Trade, Business or Commercial school graduate
- 4. Two years college, or less Masters degree
- 5. Over two years, no degree Doctors degree
- 6. Bachelor degree
- 7. Post-graduate study
(minimum 8 sem. hrs.)

2. College or University Study:

| Name and location of College or University | Major | Minor | Dates att'd From | To | Yrs Compl Day | Degree Recd Title | Date | Sem Hrs |
|----------------------------------------------|---------|-------|---------------------|------|------------------|----------------------|------|------------|
| BOSTON UNIV., CLA. BOSTON, MASS. | HISTORY | GOUT | 1941 | 1943 | 1 1/2 | — | — | — |
| YALE UNIV. NEW HAVEN, CONN | HISTORY | | 1943 | 1944 | — | — | — | — |
| " " | " " | | 1946 | 1947 | 2 1/2 | — | A.B. | 1947 |
| HARVARD GRADUATE SCHOOL, CAMBRIDGE, MASS. | HISTORY | | 1947 | 1950 | 3 | — | A.M. | 1948 |

3. Trade, Commercial, and Specialized Training:

| School | Attendance Dates | | | Study or Specialization |
|--------|------------------|----|-----------|-------------------------|
| | From | To | Tot. mo's | |
| | | | | |
| | | | | |

4. Military, Intelligence or Investigative training (full time duty as a student in specialized schools such as intelligence, communications, ordnance disposal, etc.)

| School | Attendance Dates | | | Study or Specialization |
|-------------------------------------------------------------------------------------|------------------|--------------|-----------|--------------------------------------------------|
| | From | To | Tot. mo's | |
| ARMY SPECIALIZED TNG. PROGRAM, YALE UNIV., NEW HAVEN, CONN. | JUNE 1943 | MAR. 1944 | 9 | RUSSIAN LANGUAGE & AREA STUDIES |
| SCHOOL FOR PERSONNEL SERVICES, WASHINGTON & LEE MILITARY ACADEMY, ALEXANDRIA, VA | OCT 1944 | MAY 1944 | 1 | TRAINING AS INFORMATION & EDUCATIONAL SPECIALIST |

SECRET
Security Information

SEC. II. WORK EXPERIENCE

1. State the nature of duties performed with this organization, starting with your present position. Approximate dates (month and year) are sufficient. Use a continuation sheet, if necessary, to adequately describe your duties.

| | |
|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| From <u>MAR 51</u> To <u>NOV 52</u> Tot. mos. <u>20</u> | Description of Duties:- EXAMINATION OF STRUCTURE AND METHODS OF SAVING INTELLIGENCE SERVICES IN CONNECTION WITH GENERAL CONDITIONS OF SIB. -KEEPING UP RELATIONSHIP OF SAVING WITH INTELLIGENCE SERVICES; -PREPARATION OF STUDIES OF COUNTERESPIONAGE SITUATION IN SPECIFIC AREAS REQUIRING Duty Station, if overseas: |
| Grade <u>7</u> Salary <u>4205</u> | |
| Office <u>FI/CD/SIB</u> | |
| Position | |
| Title: <u>INTELLIGENCE OFFICER</u> | |
| Duty | |
| Title: | |
| From _____ To _____ Tot. mos. _____ | Description of Duties: |
| Grade _____ Salary _____ | <u>ANALYSIS OF SPIONAGE CASES IN THE AREA. CONCLUSIONS ARE DRAWN ON CURRENT SOCIET INTELLIGENCE METHODS.</u> |
| Office | |
| Position | |
| Title: | |
| Duty | |
| Title: | |
| From <u>MAY 51</u> To <u>JULY 52</u> Tot. mos. <u>1</u> | Description of Duties: <u>SAME AS ABOVE</u> |
| Grade <u>6</u> Salary <u>3795</u> | |
| Office <u>(Time included in above class)</u> | |
| Position | |
| Title: | |
| Duty | |
| Title: | |
| From _____ To _____ Tot. mos. _____ | Description of Duties: |
| Grade _____ Salary _____ | |
| Office | |
| Position | |
| Title: | |
| Duty | |
| Title: | |
| From _____ To _____ Tot. mos. _____ | Description of Duties: |
| Grade _____ Salary _____ | |
| Office | |
| Position | |
| Title: | |
| Duty | |
| Title: | |
| From _____ To _____ Tot. mos. _____ | Description of Duties: |
| Grade _____ Salary _____ | |
| Office | |
| Position | |
| Title: | |
| Duty | |
| Title: | |

SEC. II. WORK EXPERIENCE (CONT'D.)

2. Previous Employment: Describe your previous work experience in sufficient detail to permit full recognition of your qualifications. Include military work experience. List last position first.

| | |
|-----------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| From <u>Sept 1946</u> To <u>Jan 1947</u> Tot. mo's | Exact Title of your position <u>CATALOGER</u> |
| Classification Grade(if in Federal Service) <u>Salary</u> | Description of Duties: - PART-TIME WORK <u>CATALOGING & INDEXING LETTERS AND</u> <u>COLLECTION WITH YALE EDITION OF</u> <u>THE COPIES TO OVERSEAS ORGANIZATIONS</u> <u>A LARGE-SCALE HISTORICAL PROJECT.</u> |
| Number and Class of Employees Supervised: <u>None</u> | Duty Station if overseas: |
| Employer <u>YALE UNIVERSITY</u> | Exact Title of your position <u>INFORMATION &</u> <u>EDUCATIONAL SPECIALIST</u> |
| Kind of Business or organization (i.e., paper products mfr, public utility) | Description of Duties: - ALONE IN SUPERVISION + PLANNING INFO. EDUCATION PROGRAM AT CAMP PINEY, VA. DEVELOPED BN AND OFF- DUTY EDUCATIONAL PROGRAMS; TRAINED + SUPERVISED UNIT EDUCATION PERSONNEL; PREPARED LECTURES + DISCUSSION MATERIAL |
| From <u>Aug 47</u> To <u>Feb 48</u> Tot. mo's | Duty Station if overseas: |
| Classification Grade(if in Federal Service) <u>S/2, Salary</u> | Exact Title of your position _____ |
| Number and Class of Employees Supervised: <u>15 LECTURERS</u> | Description of Duties: - <u>ON HISTORY, CURRENT EVENTS, ETC;</u> <u>PUBLISHED DAILY NEWS SHEET; WROTE</u> <u>ARTICLES FOR WEEKLY PAPER; LECTURED</u> <u>ON AIRCAST DAILY NEWS CASTS; MAINTAINED</u> <u>REFERENCE LIBRARY OF CURRENT INFO.</u> |
| Employer <u>ARMY</u> | Duty Station if overseas: |
| Kind of Business or organization (i.e., paper products mfr, public utility) | Exact Title of your position _____ |
| From <u> </u> To <u> </u> Tot. mo's | Description of Duties: - <u>INSTRUCTED AND SUPERVISION EDUCATION</u> <u>LECTURES + CLASSES</u> |
| Classification Grade(if in Federal Service) <u>Salary</u> | <u>INDIVIDUALLY OR SEMINAR WORK</u> <u>ON COMPANY LEVEL</u> |
| Number and Class of Employees Supervised: _____ | Duty Station if overseas: |
| Employer _____ | Exact Title of your position _____ |
| Kind of Business or organization (i.e., paper products mfr, public utility) | Description of Duties: _____ |
| From <u> </u> To <u> </u> Tot. mo's | _____ |
| Classification Grade(if in Federal Service) <u>Salary</u> | _____ |
| Number and Class of Employees Supervised: _____ | _____ |
| Employer _____ | _____ |
| Kind of Business or organization (i.e., paper products mfr, public utility) | Duty Station if overseas: |

SEC. II. WORK EXPERIENCE (CONT'D)

3. Special Work Experience: Check any of the following organizations by which you may have been employed.

- | | | | |
|----|------------------------------|----|------------------------------|
| 01 | U. S. Secret Service | 24 | Air Force A-2 |
| 02 | Civil Police | 25 | Foreign Economic Admin. |
| 03 | Military Police | 26 | Counter Intelligence Corps |
| 04 | U. S. Border Patrol | 27 | Immigration & Naturalization |
| 05 | U. S. Narcotics Squad | 28 | Strategic Services Unit |
| 06 | FBI | 29 | Foreign Service, State Dept. |
| 07 | Criminal Investigation Div. | 30 | Central Intelligence Group |
| 21 | Office of Naval Intelligence | 31 | Armed Forces Security Agency |
| 22 | Office of War Information | 32 | Coordinator of Information |
| 23 | Army G-2 | 33 | Office of Facts & Figures |
| 20 | Office of Strategic Services | 34 | Board of Economic Warfare |
| | | 35 | Federal Communications Comm. |

SEC. III. FOREIGN LANGUAGES

List below the foreign languages in which you have some competence. Be sure to include uncommon modern languages. Check (X) your competence and how acquired.

| LANGUAGE | COMPETENCE | | | | | | HOW ACQUIRED | | |
|----------|-----------------------------------|-----------------------------------|-----------------------------|------------------------|----------------------|----------------------|------------------------|----------------------------|-------------------|
| | Equivalent to Native Fluency * | Fluent but obviously Foreign * | Adequate for Research ** | Adequate for Travel | Limited Knowledge | Native of Country | Prolonged Residence | Contact (Parents, etc.) | Academic Study |
| FRENCH | X | | | | | | | | X |
| SPANISH | | X | | | | | | | X |
| RUSSIAN | | | | X | | | | | X |
| SWEDESH | | | | X | | | | X | X |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

* If you have checked 'Fluent' for a language that has significant difference in spoken and written form (e.g., Arabic), explain your competence herein _____

**Specialized Language Competence: Describe ability to do specialized language work involving vocabularies and terminology in the scientific, engineering, telecommunications, and military fields. List the language with the type of speciality. _____

FRENCH - HISTORY TECHNOLOGY

RUSSIAN - LANGUAGE FINANCIAL TRADE NON-USU; CAN BE REFERRED

SEC. IV. AREA KNOWLEDGE

1. List below any foreign countries or regions of which you have knowledge gained as a result of residence, travel or study. Study can mean either academic study, or study of a foreign country resulting from an intelligence, military, commercial or professional work assignment.

| Country or Region | Dates of Residence, Study Etc. | Manner in Which Knowledge Was Acquired (check (X) one) | | |
|----------------------|--------------------------------|--------------------------------------------------------|--------|-------|
| | | Residence | Travel | Study |
| USSR | 1943 - 44 | | | X |
| SCANDINAVIA (SWEDEN) | NO SPECIFIC YEARS | | | X |
| | | | | |
| | | | | |
| | | | | |

2. Specialized Knowledge of Area

List specialized knowledge of foreign country such as knowledge of terrain, coasts and harbors, utilities, railroads, industries, political parties, etc., gained as a result of study or work assignment. Include name of employer or organization.

| Country | Type of Knowledge | How and When Gained |
|---------|----------------------------|---------------------|
| SWEDEN | POLITICAL PARTIES (LTD) | STORY, 1944 - ? |
| | | |
| | | |
| | | |

SEC. V. TYPING AND STENOGRAPHIC SKILLS (PRESENT UTILIZATION)

| Skill | Per Cent of Time Used | Not Used | WPM (Approximate Proficiency) | Prefer Assignment Using Skill Obtener |
|---------------------------------------------------------|-----------------------|----------|-------------------------------|---------------------------------------|
| Typing | 1. V LTD | 2. | | 1. Yes 2. (No) |
| Shorthand | 1. | 2. | | 1. Yes 2. No |
| Shorthand System: 1. Manual 2. Machine 3. Speedwriting. | | | | |

SEC. VI. LICENSES, HOBBIES, SPECIAL QUALIFICATIONS

| | |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Licenses: List any licenses or certification such as teachers, pilot, marine, etc. <u>N/A</u> | 2. Hobbies: List any hobbies such as sailing, skiing, writing, or other special qualifications. <u>STAMP COLLECTING; MUSIC;</u> <u>READING</u> |
| | |
| | |
| | |

SEC. VII. PROFESSIONAL AND ACADEMIC HONORS

| |
|----------------------------------------------------------------------------------------------------------------|
| List any professional or academic associations or honorary societies in which you hold membership. <u>None</u> |
| |
| |
| |

SEC. VIII. PUBLICATIONS

List below the type of writing (non-fiction: professional or scientific articles, general interest subjects, current events, etc; fiction: novels, short stories, etc.) of any published materials of which you were author or co-author.

| |
|------|
| None |
| |
| |
| |
| |
| |

SEC. IX. INVENTIONS

Describe any devices you have invented as to type of work for which intended and whether patented.

| Device | Patented | |
|--------|----------|--------|
| None | (1) Yes | (2) No |
| | (1) Yes | (2) No |
| | (1) Yes | (2) No |

SEC. X. TESTS (Within present organization)

Describe below the type of tests which you have taken.

| Type of Test | Date Taken |
|-------------------------------------------|------------|
| GENERAL TESTS TAKEN UPON ENTRANCE ON DUTY | MARCH 1951 |
| | |
| | |

SEC. XI. PHYSICAL HANDICAPS

List any physical handicaps you may have.

| |
|------|
| None |
| |
| |
| |
| |

SEC. XII. OVERSEAS ASSIGNMENT

Are you willing to accept periodic tour of duty overseas?

- (1) 2 year Tour (2) 4 year Tour (3) Not interested

SEC. XIII. WORK ASSIGNMENT

In view of your total experience and education, for what assignment do you think you are best qualified?

| |
|---------------------------------------------------------------------------------------------------------------------------------|
| - RESEARCH, ANALYSIS, AND EXAMINATION OF INTELLIGENCE DATA. DETERMINING PATTERNS OF INFORMATION BY SYSTEMATIC STUDY OF REPORTS. |
| |
| |
| |
| |

SECRET Security information

SEC. XIV. MILITARY STATUS

- ## 1. Present Draft Signs

Have you registered under the Selective Service Act of 1948? - Yes No
If yes, indicate your present draft classification 5-A (seaman)

- 2. Present Reserve or National Guard Status**

Do you now have Reserve or National Guard Status Yes No.
If yes, complete the following.

- National Guard
 - Air National Guard
 - Active Reserve Status (member of organized unit)
 - Inactive Reserve Status

Service U.S. Army Grade Sgt Serial Number 473-2022

Reserve Unit with which currently affiliated

Service Mobilization Assignment, if any

Location of Service Records, if known:

SEC. XV. TRAINING

List the training courses or subjects you have taken in this organization

| Course or Subject | (from) | Dates (to) | Hours |
|--------------------------------------------|------------------|------------|-------|
| BASIC ORIENTATION (INTELLIGENCE) COURSE | APRIL - MAY 1951 | 4 weeks | |
| OPERATIONS COURSE | MAY - JUNE 1951 | 4 weeks | |
| ADVANCED OPERATIONS COURSE | JUNE - JULY 1951 | 3 weeks | |
| COURSE ON FUNCTIONS OF CIA COMPONENTS, ETC | JUNO 1951 | 1 week | |

SEC. XVI. REMARKS

Use this space to indicate any other qualifications you may have which you do not describe above.

DATE 14 November 1952

SIGNATURE See Killigrew

REPORT OF QUALIFICATIONS

Limbacher

NOTE: THIS REPORT MUST NOT BE DISCUSSED WITH APPLICANT OR EMPLOYEE.

NAME OF EMPLOYER (OR APPLICANT)

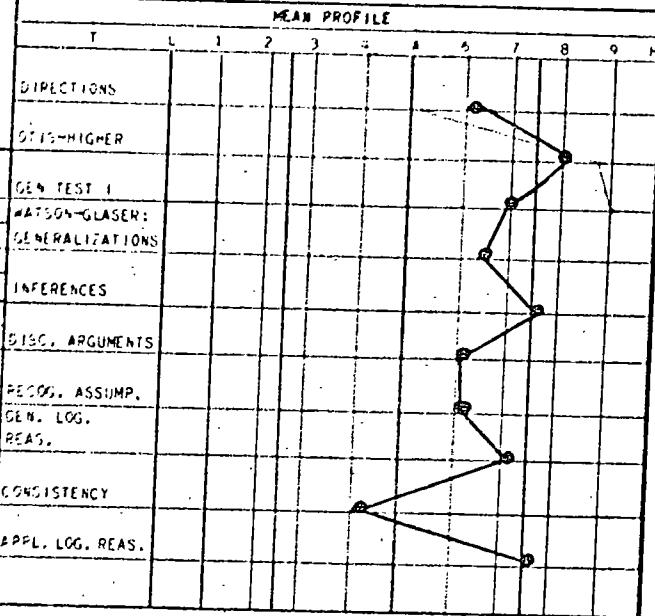
THIS DATE

WILCOX, Inc. N.

November, 1950

TEST RECORD

NOTE: PRINTED LINE REPRESENTS AVERAGE RANKINGS FOR PROFESSIONAL AND TECHNICAL PERSONNEL.
 COLORED LINE REPRESENTS SUBJECT'S RANKS.



EVALUATION OF EDUCATION AND EXPERIENCE

| TYPE OF POSITION | OUTSTANDING | SUPERIOR | ADEQUATE | FAIR | INADEQUATE |
|---------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| EDUCATION | <input type="checkbox"/> |
| DIRECT EXPERIENCE | <input type="checkbox"/> |
| INDIRECT EXPERIENCE | <input type="checkbox"/> |
| EDUCATION | <input type="checkbox"/> |
| DIRECT EXPERIENCE | <input type="checkbox"/> |
| INDIRECT EXPERIENCE | <input type="checkbox"/> |
| EDUCATION | <input type="checkbox"/> |
| DIRECT EXPERIENCE | <input type="checkbox"/> |
| INDIRECT EXPERIENCE | <input type="checkbox"/> |

QUALIFICATIONS TECHNICIAN

SECRET

(WHEN FILLED IN)

Wigren, Lee

QUALIFICATIONS SYSTEM RECORD CHANGE

AAPLICANT CODING DATA

| | | |
|------------------|-----------------|------------------------|
| 1. ID | 2. EMPLOYEE NO. | 3. NAME |
| < 2 | 12-DIGITS | MUST CONTAIN 12-DIGITS |
| 4. DATE OF BIRTH | | 5. DATE CODED |
| MO | DA | YR |
| • | • | • |

THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1062, MASTER QUALIFICATIONS CODING RECORD.

LANGUAGE CODING DATA - FORM 444C

| | | | |
|-------------------|-----------------|------------------|---------------------------------------------------------------------------------------------------------|
| 1. ID | 2. EMPLOYEE NO. | 3. NAME | 4. LANGUAGE DATA CODE |
| < 3 | • | 3-LETTERS | BASE CODE R W P S U T YR |
| 5. DATE SUBMITTED | | 6. DATE OF BIRTH | WHEN FORM 444C DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO+LANGUAGE" (12-DIGITS) |
| MO | DA | YR | MO DA YR |
| • | • | • | • |

LANGUAGE PROFICIENCY TEST DATA

| | | | | | | | | | | |
|-----------------------------|-----------------|-----------------|----------------------------------------------------|------------------------------|---|---|----|----|----|----|
| 1. ID | 2. EMPLOYEE NO. | 3. NAME | 4. CODE | 5. LANGUAGE DATA BEFORE TEST | | | | | | |
| < 5 | 446198 | WIG | C-A-D | BASE CODE R W P S U T YR | | | | | | |
| 6. LANGUAGE DATA AFTER TEST | | 7. DATE OF TEST | DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273 | | | | | | | |
| BASE CODE | R | W | P | S | U | T | YR | MO | DA | YR |
| BF45 | 7 | 7 | 8 | 0 | 7 | 4 | 66 | 11 | 17 | 66 |

B J T
LANGUAGE PROFICIENCY AND AWARDS DATA : 7 APR 1967

29 MAR
1967

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

SECRET

(WHEN FILLED IN)

Wigren, Lee

QUALIFICATIONS SYSTEM RECORD CHANGE**APPLICANT CODING DATA**

| | | |
|------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. ID | 2. APPL. NO. | 3. NAME MUST CONTAIN 20-DIGITS < 2 > |
| | | • |
| 4. DATE OF BIRTH MO DA YR | 5. DATE CODED MO DA YR | THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, WALTER QUALIFICATIONS CODING RECORD. |
| • | • | |

LANGUAGE CODING DATA - FORM 1962

| | | | |
|-------------------------------|-----------------|------------------------------|---------------------------------------------------------------------------------------------------------|
| 1. ID | 2. EMPLOYEE NO. | 3. NAME 3-LETTERS • | 4. LANGUAGE DATA CODE BASE CODE R W P S U T YR • |
| 5. DATE SUBMITTED MO DA YR | | 6. DATE OF BIRTH MO DA YR | WHEN FORM 1962 DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO+LANGUAGE" (12-DIGITS) |
| • | • | • | |

LANGUAGE PROFICIENCY TEST DATA

| | | | | | |
|---------------------------------------------------------|-----------------|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|--|
| 1. ID | 2. EMPLOYEE NO. | 3. NAME 3-LETTERS • 446198 WIG | 4. CODE C-A-D • C | 5. LANGUAGE DATA BEFORE TEST BASE CODE R W P S U T YR • BK50 3 1 7 4 4 4 65 | |
| 6. LANGUAGE DATA AFTER TEST BASE CODE R W P S U T YR | | 7. DATE OF TEST MO DA YR • BK50 7 4 7 4 4 66 11 17 66 | DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA, 12 APR 1967 B J T | | |

WIGREN
12-1967

The authorization to process this employee's disclaimer of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

FEB 1967
GSA GEN. REG.
1273-A FORM NO. 100-1000

Wiggin, Lee H.

| QUALIFICATIONS SYSTEM RECORD CHANGE | | | | | | | | | | | | | | |
|--------------------------------------------------------------------------------------------------------------|-----------------|-------------------------|----------------------------------------------------------------------------------------------------------|------------------------------|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|----|----|----|--|--|--|--|
| EMPLOYEE RECORD DATA | | | | | | | | | | | | | | |
| 1. ID | 2. EMPLOYEE NO. | 3. NAME | | | | | | | | | | | | |
| 4. C-DIGITS | | LAST DATA-N 20-C-DIGITS | | | | | | | | | | | | |
| 5. DATE OF BIRTH | | | 6. DATE ENTERED | | | <small>THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN C-D IS AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, MASTER QUALIFICATION RECORD.</small> | | | | | | | | |
| MO | DA | YR | MO | DA | YR | | | | | | | | | |
| LANGUAGE RECORD DATA - FORM 1273 | | | | | | | | | | | | | | |
| 1. ID | 2. EMPLOYEE NO. | 3. NAME | 4. LANGUAGE DATA CODE | | | | | | | | | | | |
| 5. C-DIGITS | | 6. LANGUAGE DATA CODE | | | | | | | | | | | | |
| 7. DATE SUBMITTED | | | 8. DATE OF BIRTH | | | <small>WHEN FORM LINE DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO LANGUAGE" (12-DIGITS)</small> | | | | | | | | |
| MO | DA | YR | MO | DA | YR | | | | | | | | | |
| LANGUAGE PROFICIENCY TEST DATA | | | | | | | | | | | | | | |
| 1. ID | 2. EMPLOYEE NO. | 3. NAME | 4. C-DIGITS | 5. LANGUAGE DATA BEFORE TEST | | | | | | | | | | |
| 6. C-DIGITS | | 7. LANGUAGE DATA CODE | | | | | | | | | | | | |
| 8. DATE OF TEST | | | <small>DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA.</small> | | | | | | | | | | | |
| BASE CODE | R | W | P | S | U | T | YR | MO | DA | YR | | | | |
| <small>9. LANGUAGE DATA AFTER TEST</small> | | | | | | | | | | | | | | |
| BASE CODE | R | W | P | S | U | T | YR | MO | DA | YR | | | | |
| <small>10. LANGUAGE DATA AFTER TEST</small> | | | | | | | | | | | | | | |
| <small>11. DATE OF TEST</small> | | | | | | | | | | | | | | |
| <small>12. DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA.</small> | | | | | | | | | | | | | | |

The authorization to process this employee's disclaim of proficiency in the language factors indicated on this form is contained in a memorandum on file and designated "Language Proficiency Disclaim File", located in the Qualifications Analysis Branch, Office of Personnel.

7 NOV 1967

3 NOV 1968

SECRET

(When Filled In)

VERIFIED RECORD OF OVERSEAS SERVICE

TO:

Office of Personnel, Statistical Reporting Branch, ROOM 5 E 2906 Headquarters

| EMPLOYEE SERIAL NO. | NAME OF EMPLOYEE | | | OFFICE / COMPONENT |
|---------------------|------------------|-------|--------|--------------------|
| | LAST (Print) | FIRST | MIDDLE | |
| 5-4 006198 | Wigren | Lee | H. | 25-26 RR |

INSTRUCTIONS

USE APPROPRIATE SPACE BELOW TO REPORT DATA FOR EITHER PCS OR TDY. INSERT APPROPRIATE CODE NUMBER IN "CODE" COLUMN TO DESIGNATE WHETHER SUBMISSION IS OF BASIC DATA, CORRECTION, OR CANCELLATION (One only). REPORT DATES BY USING THE NUMBER FOR THE MONTH, AND LAST TWO DIGITS ONLY FOR YEAR.

PCS DATES OF SERVICE

| TYPE OF DATA | CODE | ARRIVAL | | | DEPARTURE | | | COUNTRY | OMIT |
|------------------|------|---------|-------|-------|-----------|-------|-------|---------|-------|
| | | MONTH | DAY | YEAR | MONTH | DAY | YEAR | | |
| 1 - PCS (Basic) | 71 | 28-29 | 30-31 | 32-33 | 34-35 | 36-37 | 38-39 | | 40-43 |
| 2 - CORRECTION | | | | | | | | | |
| 3 - CANCELLATION | | | | | | | | | |

TDY DATES OF SERVICE

| TYPE OF DATA | CODE | DEPARTURE | | | RETURN | | | AREA(S) | OMIT |
|------------------|------|-----------|-------|-------|--------|-------|-------|---------|-------|
| | | MONTH | DAY | YEAR | MONTH | DAY | YEAR | | |
| 2 - TDY (Basic) | 27 | 28-29 | 30-31 | 32-33 | 34-35 | 36-37 | 38-39 | | 40-42 |
| 4 - CORRECTION | | | | | | | | | |
| 6 - CANCELLATION | 2 | 10 | 13 | 66 | 11 | 13 | 66 | AF | 803 |

SOURCE OF RECORD DOCUMENT

| | |
|----------------------------------------------------|-------------------------------------------|
| <input checked="" type="checkbox"/> TRAVEL VOUCHER | DISPATCH |
| CABLE | DUTY STATUS IN TIME AND ATTENDANCE REPORT |
| OTHER (Specify) | |

DOCUMENT IDENTIFICATION NO.

AF-69-67

DOCUMENT DATE/PERIOD

13 October - 13 November 1966

REMARKS

| PREPARED BY | REPORT ANNOTATED ON SOURCE DOCUMENT | ABOVE DATA VERIFIED CORRECT, BASED UPON SOURCE DOCUMENT CITED |
|----------------|-------------------------------------|---------------------------------------------------------------|
| X OSA | | |
| X CBL DIVISION | DATE | SIGNATURE |
| COT DIVISION | | V. F. Palmer |

FORM 1451a GSA REGULATIONS
4-66 EDITION

SECRET

GOLF
Excluded from automatic downgrading and declassification

(4-10)

RECORDED AND INDEXED

Office of Logistics
Training Rep. #1

3rd PRINTING DIVISION - 1960

Lee H. Wigren

OS-12

SR/DTP

has participated in the Office of Logistics numbered training program, the Printing Services Course. The course program was offered on a non-time basis during the period 16 thru 20 October 1960, and consisted of 37 hours of classroom instruction, including an orientation tour of the Agency printing plant.

The program is primarily designed to contribute to the overall background and knowledge of Agency printing responsibilities; to acquaint Agency personnel with the policies, functions and organization of CIA printing and reproduction services. Emphasis is placed on economy in printing; printing costs and cost estimating; various printing and photographic processes are explained.

CERTIFICATE OF COURSE COMPLETION

The above-named individual has successfully attended the program.

Lee H. Wigren
Lee H. Wigren
130-10001Z
Logistics Training Officer

LOGISTICS TRAINING
October 1960

CIA INTERNAL USE ONLY

14 00000
CONFIDENTIAL
(When Completed)

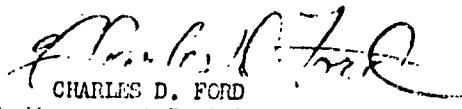
Date 1 June 1960

MEMORANDUM FOR RECORD

THROUGH: Staff Training Officer
SUBJECT: Completion of Management Conference

1. Lee R. Wigren has completed a Management Conference conducted for SR from 9 - 20 May 1960
2. The conference covered 40 hours of group discussions, lectures, and selected readings concerning problems of Agency management at the middle levels. The individual named completed all conference assignments. No grade has been given since no evaluation is made of any individual's performance in this conference.

FOR THE DIRECTOR OF TRAINING:


CHARLES D. FORD
Chief, Management Training Faculty

CONFIDENTIAL
(When Completed)

SECRET - EYES ONLY

TECHNICAL SERVICES STAFF

TRAINING DIVISION EVALUATION

PHOTO 1 - Basic Photography

NAME: **Wipren, Leo W.**OFFICE: STAFF: **T2** DIV: **42** BRANCH: * DATES TRAINED: from: **Nov. 19** to: **7 Dec. 1956**

The course is primarily designed to develop skills. Several subjects, however, (such as telephoto lenses, stereo photography etc.) are covered only briefly and the purpose in these subjects is merely to impart an understanding, and not a skill.

This form, therefore, evaluates:

- a. The student's level of understanding (signified by the letter "U") or
- b. The degree of skill attained (signified by the letter "S")

whichever is applicable.

I Basic photographic theory and practices

A. Manipulation of cameras

1. Leica (S) _____
2. Signet (S) _____
3. Camera focusing (S) _____

| | none | poor | fair | good | very good | excellent |
|----------------|------|------|------|------|-----------|-----------|
| View | | | | | | |
| Depth of field | | | | | | |
| Aperture | | | | | | |
| Shutter speed | | | | | | |
| Focus | | | | | | |
| Exposure | | | | | | |
| Print | | | | | | |

B. Depth of Field scales (U) _____

C. Relationship of aperture to shutter speeds (U) _____

II Processing and Printing:

- A. Developers, hypo, washing, drying (S) _____
- B. Loading NIKOR film developing tank (S) _____
- C. Use and function of the enlarger (S) _____
- D. Contrast papers - selection of proper paper for a particular negative (S) _____
- E. Print control (S) _____

III Use of filters: (U) _____

IV Use of exposure meter: (U) _____

V Indoor photography:

- A. Employing only natural room lighting (S) _____
- B. Employing accessory room lighting for ID pictures (S) _____

SECRET - EYES ONLY

SECRET-EYES ONLY

VI Document copying

- A. Techniques (S) _____
- B. Equipment (S) _____
- C. Selection of film (S) _____
- D. Developing and Printing (S) _____

| | Very good | Good | Fair | Poor | Excellent |
|------|-----------|------|------|------|-----------|
| note | | | | | |
| A. | X | | | | |
| B. | X | | | | |
| C. | X | | | | |
| D. | X | | | | |

VII Telephoto, wide angle lenses, stereo photography (U) _____

VIII Reflex Copy Printing:

- A. Use of permanent photo lab printing box (S) _____
- B. Use of portable "Contura" unit (S) _____
- C. Adaptation of "Contura" unit to clandestine needs (U) _____

| |
|---|
| X |
| X |
| X |

IX Graphics Registry/OCD - Understanding of what is necessary in a photograph in order to be of use to Graphics Registry (U) _____

| |
|--|
| |
| |
| |

OBSERVED GENERAL TRAITS & CHARACTERISTICS

| | | |
|-------------------------------------------------------------|-------|---|
| I. General Quality of prints | _____ | X |
| II. Choice of subject matter - organization and composition | _____ | X |
| III. Quality of darkroom work (cleanliness, neatness, etc.) | _____ | X |
| IV. Attitude toward subject matter | _____ | X |

REMARKS:

Test Guide: _____

APPROVED:

 C/TSS/Training Division _____ *Lesley S. Worrall* _____
 _____ Instructor _____

SECRET-EYES ONLY

14 00000
Wigron, Leo H.

Instruction was given in general photography, and its application to the specific problems of ground intelligence photography, document copying with two methods, casing, fixed and mobile surveillance, available light, small object and ID photography and photography in room search.

This student is well organized in his work and has a fine foundation for the work he will be called upon to do. Currently he should be able to handle similar assignments intensified in the field and with additional practice and experience is capable of applying photography widely and in a more technical situation.

8/20/68
G.W.H.

SECRET

(When Filled In)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

| GENERAL | | | |
|-----------------------------------------------------------|-------------------------------------------|------------------------------|--------------------------------------------|
| 1. NAME OF EMPLOYEE (Last-First-Middle) WIGREN, Lee H. | 2. DATE OF BIRTH 1 Dec 1923 | 3. SERVICE DESIGNATION DI | 4. GRADE GS-11 |
| 5. ORGANIZATIONAL TITLE Intelligence Officer | 6. POSITION TITLE Intelligence Officer | 7. OCCUPATIONAL CODE | 8. OFFICE OF ASSIGNMENT WE/Swedish Desk |

SECTION B. CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY

PI Operations

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)
A. IMMEDIATE (Within next 1 to 2 years)

Assignment to Scandinavian Station

B. LONG-RANGE (Within next 3 to 5 years)

Reassignment to Headquarters Desk within WE/1

SECTION C. TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

CE Operations, O.4

Communist Party Organization and Operations, C.2

Information Reporting, Reports & Requirements, O.25

Secret Writing, T.9

Audio Surveillance, T.6

Language Study

12. ADDITIONAL COMMENTS

I RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

13. DATE COMPLETED

20 Nov 56

14. SIGNATURE OF EMPLOYEE

See Item 21

SECRET

(When Filled In)

| | |
|----------------------------------------------------------------------------------------------------------------|-------------------------|
| SECTION D. | |
| COMMENTS BY SUPERVISOR | |
| 15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE | |
| <p><i>See Item 21</i></p> | |
| 16. RELATIVE TO TRAINING FOR EMPLOYEE | |
| 17. TYPED OR PRINTED NAME OF SUPERVISOR | |
| 18. SIGNATURE | |
| 19. TITLE | |
| 20. DATE | |
| SECTION E. | |
| FOR USE OF CAREER SERVICE | |
| 21. COMMENTS | |
| <p>Detailed Individual Career Plan approved by FI Panel on file in FI Career Management Office, 2048 L</p> | |
| 22. TYPED OR PRINTED NAME | |
| 23. SIGNATURE | |
| Robert A. Skeels <input checked="" type="checkbox"/> Career Management Officer | <i>Robert A. Skeels</i> |
| 24. TITLE | |
| 25. DATE | |
| 13 FEB 1957 | |
| LEAVE BLANK | |

SECRET

SCHOOL OF
THE AVIATOR

NAME: Lee WIGREN **GRADE:** 10/F1

SCHOOL: Basic Audio

DATE: 11-16 November 1956

EVALUATION

| | |
|---------------------------------------|-------------|
| A. Comprehension of Principles | Good |
| B. Clarity and Interest | Good |
| C. Current and Application of Subject | Good |
| D. Normal Dexterity | Good |
| E. Desire to work | Good |
| F. Attitude | Good |
| G. Mechanical Potential | Good |

NOTE: "Marked Improvement" is an estimate of the usual rate of ability the student might acquire under continued instruction and practice. It is not an estimate of his current level of technique.

RECOMMENDATION: Poor Average, Good, Very Good

This report is to be submitted to the Commandant of the School of the Aviator. Please indicate in the opinion of this form to HQS/TM for a very distribution.

| | |
|------------------------------------------------|---------------------------------------------|
| NAME: Lee WIGREN | GRADE: 10/F1 |
| 1. CPT. 1st. Lt. Aviation Officer | 2. Staff Training Officer |
| 3. Instructor, Flying Personnel Officer | 4. Division Training Section Officer |
| 5. Navigation | 6. TGS/THW |
| 7. Pilot of Observer | |
| 8. CPT. THW | |

Gen. Bailey
Instructor

100-1000

S-E-C-K-E-T

To: Registrar, Office of Training

I certify that I completed the Cable Writing Refresher No. 8
on 27 June 56.

JFF 11 C (LAR) WE
Name (Please Print) Staff or Division

S-E-C-K-E-T

S-E-C-R-E-T

TRAINING EVALUATION

Advanced Counterespionage Course No. 1

| | | |
|----------------------------------|--------------------|-----------------------------------------|
| <u>HIGREN, Leo H.</u> Name | M Sex | <u>4-15 Oct. '54</u> Dates of Course |
| <u>12/11/23</u> Date of Birth | <u>3/51</u> UCD | <u>CIA-2</u> Grade or Rank |
| | | <u>DDP/STC/C</u> Office |

Research and analysis - Intelligence OfficerProjected Assignment or Present Position

1. The Advanced Counterespionage Course is a specialized course of two weeks' duration designed for CE specialists and their supervisors. The Basic CE Course or equivalent experience is a normal prerequisite for entry into the Advanced CE Course. The course is conducted on a seminar, round-table basis. Emphasis is placed on student participation during staff and guest lectures. Time is allotted for reading the extensive material provided.
2. Specialized techniques of CE operations are emphasized. Counterespionage aspects of double agent operations, liaison situations, and defection are examined in detail. Special attention is given to the structure and modus operandi of Soviet and Satellite internal and external clandestine services. Similar studies are made of the Western Services, as they currently exist and as they may affect Agency operations.
3. Each student is required to give a presentation before the class. This hour-long presentation is based on a problem assignment given the student by the staff. Exception is made where students have the field or headquarters experience in CE or a related field; such a student is permitted to give a one-hour lecture based on specific experience. The "canned" problems are selected to test students' ability to do GI research, collate, make logical analyses, and present ideas effectively to a seminar group.
4. This evaluation is based primarily on the student presentation, and to a lesser degree on participation in seminar discussions when conducted by the staff.

S-E-C-R-E-T

14 00000
SECRET

-2-

1. Mr. Wigren ranked in the top bracket of a strong class. He contributed effectively in seminar discussions. He appeared to be alert, and to have a good grasp of CE fundamentals.
2. Mr. Wigren's presentation dealt with his basic assignment in Staff C. The presentation was well organized and was a major contribution to the class's CE background.
3. In my opinion, Mr. Wigren has the background and grasp of CE principles adequate for a CE case officer and analyst.

Z
GHOSH SECRET

SECRET

TRAINING EVALUATION

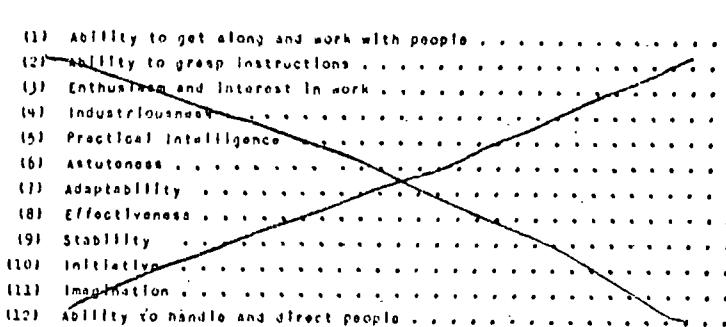
1. The official to whom this report is entrusted is personally responsible for it. Although he may, within his discretion, show it to other members of his staff, the report should never be shown to the student whom it concerns.
2. The report summarizes the findings, observations and evaluations of the various instructors during the course listed only, with no reference to other facts or findings about the student. More complete data is available in the files of the training division and may be obtained after contacting the Records and Scheduling officers.

STUDENT'S NAME Lee Liebert Wigren DATE OF REPORT 8 June 1951
 TRAINING COURSE Operations DIVISION OSO/STC/ICD GRADE C3-6
 TRAINING PERIOD 7 May - 2 June 1951 PROJECTED ASSIGNMENT Clerk AGE 27

1. PERFORMANCE RECORD. The following grades show the achievement of the student in class problems and examinations. The total possible score is broken down to indicate the relative weighting of various factors. The overall adjectival rating is based on the following scales: 0 to 598 Unsatisfactory; 60 to 798 Satisfactory; 80 to 878 Excellent; 88 to 100 Superior.

| | Possible Score | Enclosed Score |
|-------------------------------------------------------------------------------|-------------------|----------------|
| (1) Comprehension of basic principles of clandestine operations | 140 | 25 Sat. |
| (2) Use of tradecraft (ability to apply principles of clandestine operations) | 150 | 30 Sat. - |
| (3) Ability to evaluate operational data | 120 | 12 Sat. - |
| (4) Ability to use operational data | 120 | 11 Med. + |
| (5) Planning | 130 | 19 Sat. |
| (6) Personality analysis | 120 | 14 Sat. |
| (7) Personality manipulation | 190 | 35 Sat. |
| (8) Adaptability to operational emergencies | 130 | 20 Sat. |
| (9) Attention to detail | 120 | 12 Sat. - |
| (10) Organization and presentation of written operational material | 120 | 12 Sat. |
| TOTAL | 1300 | 191 |
| Overall adjectival rating | Satisfactory, 648 | |

2. TRAIT CHARACTERISTICS RECORD. The following indicates the various personality traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations. A scale of 0 to 10 is used, 0 indicating that the trait has not been observed, the lower numbers indicating below average, and the higher indicating above average.



See Attachment

3. COMMENT. (To be used only in cases of outstanding strengths or weaknesses)

Ernest G. Weidul
ERNEST G. WEIDUL
 CHIEF INSTRUCTOR

APPROVED: LAWRENCE B. SHALLCROSS

LAWRENCE B. SHALLCROSS
 CHIEF, STC

REVIEWED: R. L. Clegg

FORM NO. 51-86
 JAN 1950

SECRET

Lee H. Dugan
Grade: K-5-6

SECRET

2

2. **TRAINING RECORD.** The following indicates the various traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations.

1. **UNDERSTANDING INSTRUCTIONS**

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------|-------------------------------------------------------|
| Misunderstood instructions completely or more than once occasion. | Was very slow to grasp instructions. Often requested additional explanation or repetition. | Undeceived instructions if given in detail. | Did not require a detailed explanation. | Grasped instructions quickly, completely, accurately. |

2. **PLANNING WORK**

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|------------------------------------------------------------|-----------------------|------------------------------------------------------------------|-------------------------------------------------|-----------------------------------------------------------|
| Got in serious difficulty because of failure to plan work. | Planned inadequately. | Made plans which permitted adequate implementation of a project. | Gave evidence of careful, thoughtful, planning. | Planned thoroughly, allowed for almost all contingencies. |

3. **ABILITY TO WRITE**

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------|
| Seemed unable to express thoughts clearly in written form. | Was weak in expressing thoughts clearly in written form. | Written work showed no significant weakness. | Displayed ability to express thoughts thoroughly in written form. | Was outstanding in ability to express ideas in clear, correct, coherent manner. |

4. **ATTENDING TO DETAIL**

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|--------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------|
| Written and oral work suffered seriously from constant inattention to details. | Work frequently marred by carelessness or incomplete treatment of significant detail. | Work showed acceptable attention to significant detail. | Careful handling of significant detail. | Work was consistently outstanding for precise, accurate handling of detail. |

SECRET

SECRET

23-

S. CREATIVE IMAGINATION

Not observed

1. Creative Imagination
Net observed _____

2. Creative Imagination
Not observed _____

3. Creative Imagination
Not observed _____

4. Creative Imagination
Not observed _____

5. Creative Imagination
Not observed _____

6. Creative Imagination
Not observed _____

7. Creative Imagination
Not observed _____

8. Creative Imagination
Not observed _____

9. Creative Imagination
Not observed _____

10. Creative Imagination
Not observed _____

B. EXPRESSION OF IDEAS

Not observed

1. Expression of Ideas
Not observed _____

2. Expression of Ideas
Not observed _____

3. Expression of Ideas
Not observed _____

4. Expression of Ideas
Not observed _____

5. Expression of Ideas
Not observed _____

6. Expression of Ideas
Not observed _____

7. Expression of Ideas
Not observed _____

8. Expression of Ideas
Not observed _____

9. Expression of Ideas
Not observed _____

10. Expression of Ideas
Not observed _____

C. INDUSTRY

Not observed

1. Industry
Not observed _____

2. Industry
Not observed _____

3. Industry
Not observed _____

4. Industry
Not observed _____

5. Industry
Not observed _____

6. Industry
Not observed _____

7. Industry
Not observed _____

8. Industry
Not observed _____

9. Industry
Not observed _____

10. Industry
Not observed _____

D. ENTHUSIASM

Not observed

1. Enthusiasm
Not observed _____

2. Enthusiasm
Not observed _____

3. Enthusiasm
Not observed _____

4. Enthusiasm
Not observed _____

5. Enthusiasm
Not observed _____

6. Enthusiasm
Not observed _____

7. Enthusiasm
Not observed _____

8. Enthusiasm
Not observed _____

9. Enthusiasm
Not observed _____

10. Enthusiasm
Not observed _____

E. PERSISTENCE IN EFFORTS

Not observed

1. Persistence in Efforts
Not observed _____

2. Persistence in Efforts
Not observed _____

3. Persistence in Efforts
Not observed _____

4. Persistence in Efforts
Not observed _____

5. Persistence in Efforts
Not observed _____

6. Persistence in Efforts
Not observed _____

7. Persistence in Efforts
Not observed _____

8. Persistence in Efforts
Not observed _____

9. Persistence in Efforts
Not observed _____

10. Persistence in Efforts
Not observed _____

SECRET

SECRET

10. ENTREPRENEURIAL INTEREST IN THE WORK
Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|-------------------------------------------------------------|-------------------------------------------------|---------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------------------|
| Displayed no indication of genuine interest in the subject. | Appeared only mildly interested in the subject. | Displayed definite interest in making this sphere of activity his career. | Displayed unusual enthusiasm and interest. | Displayed exceptional enthusiasm and intense interest. |

11. ABILITY TO GET ALONG WITH ASSOCIATES
Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|----------------------------------|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| Frequently alienated associates. | Was noticeably lacking in: a. sociability b. consideration of others c. cooperativeness. | Reasonably sociable, considerate and cooperative vis-a-vis associates. | Displayed definite a. sociability b. consideration of others c. cooperativeness. | Unusually sociable, considerate and cooperative vis-a-vis associates. |

12. LEADERSHIP
Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|-------------------------------------------------------------------------------------------------|---------------------------------------|-----------------------------------------|----------------------------------------------------|------------------------------------------------------|
| Appeared to withdraw from group activities to a marked degree even when requested to take part. | Took little part in group activities. | Normally participated within the group. | Displayed leadership ability on several occasions. | Consistently assumed leadership in group activities. |

13. TACT

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|-------------------------------|---------------------------------------------------------------------------|----------------------|--------------------------------------------------------------|--------------------------------------------------------------------------|
| Markedly blunt and indiscreet | Occasionally said or did something which induced an unfavorable reaction. | Reasonably discreet. | Had good discernment for the appropriate thing to say or do. | Consistently demonstrated keen perception for fitting speech or conduct. |

14. PERSUASIVENESS

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|------------------------------------------------------|----------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| Did not influence the thinking and actions of others | His opinions rarely affected his associates. | Was fairly successful in selling a point or himself. | Was very good at influencing others by his own personality and thinking. | Was outstanding in ability to command respect and attention through his personality and thinking. |

SECRET

SECRET

-5-

15. COMMON SENSE

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|---------------------------------|----------------------------------------|-----------------------------------|----------------------------------------|--------------------------------------------------------|
| Displayed lack of common sense. | Displayed inconsistencies in judgment. | Usually displayed sound judgment. | Consistently displayed sound judgment. | Displayed outstanding ability to make sound decisions. |

16. ASTUTENESS

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|------------------------------|---------------------------------------------|------------------------------------------------|------------------------------------------------------|----------------------------------------------------|
| Appeared gullible and naive. | Lacked adequate skepticism and discernment. | Displayed adequate discernment and skepticism. | Displayed above average perspicacity and skepticism. | Displayed exceptional shrewdness and perspicacity. |

17. ABILITY TO LEARN

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|-----------------------------------------------------|-------------------------------------|------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------------------------------------|
| Showed no improvement during course of instruction. | Improvement was slow and laborious. | Assimilated course material in satisfactory fashion. | Showed marked improvement during progress of instruction. | Despite lack of previous experience displayed unusual ability to assimilate course material. |

18. ADAPTATION TO TRAINING

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|--------------------------------------------------------------------------|----------------------------------------|----------------------------------------------|---------------------------------------------------|--------------------------------------------|
| Did not adjust to training program. Remained directionless, an outsider. | Accepted training but with reluctance. | Adapted himself to most aspects of training. | Accepted the training situation with good spirit. | Accepted training with obvious enthusiasm. |

A rating of 3 in personality traits is considered average for a CIA operations officer.

NOTE: For remarks see page 6.

SECRET

TRAINING EVALUATION

- STAFF ORIENTATION -

1. The official to whom this report is entrusted is personally responsible for it, although he may, within his discretion, show it to other members of his staff, the report should never be shown to the student whom it concerns.
2. The report summarizes the test results, observations and opinions of the various instructors for the course listed only. More complete data is available in the files of the training division and may be examined after contacting the Records and Scheduling officials. Any questions as regards the evaluation of this student should be referred to the Chief, Records and Evaluation, TAO.

STUDENT'S NAME Loo Hobart MironDATE OF REPORT 28 April 1951TRAINING COURSE STAFF ORIENTATION 24DIVISION CGO/STCAGE 27GRADE GS-6TRAINING PERIOD 2 - 27 April 1951PROJECTED ASSIGNMENT Clock

1. PERFORMANCE RECORD. The following grades show the achievement of the student in class problems and examinations. The total possible score is broken down to indicate the relative weighting of various factors. The overall adjectival rating is based on the following scale: 0 to 69% unsatisfactory; 66 to 75% satisfactory; 76 to 85% excellent; 86 to 100% superior.

| <u>Problems</u> | <u>Possible Score</u> | <u>Achieved Score</u> | <u>Percentage Score</u> |
|-----------------------------------------------|-----------------------|-----------------------|-------------------------|
| (11) Editing of Information - | (20) | 14.9 | 75 |
| (12) Reporting of Information - | (40) | 29.1 | 73 |
| (13) Message writing - | (20) | 14.3 | 72 |
| (14) Interviews: Procurement of Information - | (30) | 21.3 | 71 |
| (15) Interviews: Personality handling - | (30) | 23.2 | 77 |
| (16) Mapping and Sketching - | (20) | 15.7 | 79 |
| (17) Observation and description - | (10) | 7.9 | 79 |
| (18) Security Problems - | (5) | 4.3 | 85 |
| <u>Objective Tests</u> | | | |
| (19) Intelligence Tools and Objectives - | (30) | 22.2 | 74 |
| (110) Reporting Mechanics - | (20) | 16.6 | 83 |
| (111) USSR and Communism - | (75) | 64.5 | 86 |
| <u>TOTAL</u> | <u>(300)</u> | <u>234.0</u> | <u>78.0</u> |
| <u>Overall adjectival rating</u> | | | <u>Excellent</u> |

2. TRAIT RECORD. The following indicates the various traits as observed by the instructors during the training period. The observations include the student's participation and conduct in training as well as his reactions to various problems and situations:

1. UNDERSTANDING INSTRUCTIONS

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|------------------------------------------------------------------|--------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------|-------------------------------------------------------|
| misunderstood instructions completely on more than one occasion. | was very slow to grasp instructions. Often requested additional explanation or repetition. | understood instructions if given in detail. | did not require a detailed explanation. | grasped instructions quickly, completely, accurately. |

2. PLANNING WORK

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------|
| got in serious difficulty because of failure to plan work. | planned inadequately for the effective carrying out of a project. | Made plans which did not hinder the satisfactory completion of a project. | Gave evidence of careful, thoughtful planning. | Planned thoroughly, allowed for all contingencies. |

3. ATTENDING TO DETAIL

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| written and oral work suffered seriously from constant inattention to details. | work frequently marred by careless or imprecise treatment of significant detail. | work showed acceptable attention to significant detail, but contained a number of minor errors. | Careful handling of significant detail, with occasional lapses of a minor nature. | work was outstanding for precise, accurate handling of detail at all times. |

4. ABILITY TO WRITE

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|-------------------------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------|----------------------------------------------|-----------------------------------------------------------------------------|
| Seemed unable to express thoughts clearly or correctly in written form. | weak in English usage. Frequent grammatical or spelling errors. | written work mechanically correct, but poorly organized. | written work showed no significant weakness. | Outstanding in ability to express ideas in clear, correct, coherent manner. |

5. PERSEVERING IN EFFORTS

Not observed _____

| 1 | 2 | 3 | 4 | 5 |
|--------------------------------------------------------------------------------|--------------------------------------------|------------------------------------------------------------------|--------------------------------------------|-------------------------------------------------------------------------------------------------|
| Gave up as soon as he met opposition or difficulties in pursuing an objective. | Gave up after several attempts has failed. | Surmounted minor difficulties, but stopped by severe opposition. | Renewed his efforts after a major setback. | Persisted in his efforts to achieve objectives despite repeated set-backs or severe opposition. |

SECRET

6. CONSTRUCTIVE IMAGINATION
Not observed _____

| | | | | |
|-----------------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Devoid of imagination or inventiveness in approach to problems. | Showed only a very limited degree of imagination. | Showed sufficient imagination to meet most school situations adequately. | Demonstrated the possession of creative ability to a greater than average degree. | Outstandingly creative, inventive, or original. |

7. FACILITY OF ORAL EXPRESSION
Not observed _____

| | | | | |
|--------------------------------------------------------------------------------------|------------------------------------------------------------------|---------------------------------------------------|---------------------------------------------------------|--------------------------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Unable to express self clearly. Presented ideas in a groping and incoherent fashion. | Lacked fluency or ease in his speech, but meaning usually clear. | Displayed reasonable facility in oral expression. | Spoke confidently, conveying ideas clearly and readily. | Outstanding in fluency and clarity of oral expression. |

8. FORCEFULNESS
Not observed _____

| | | | | |
|------------------------------------------------------------------|---------------------------------------|------------------------------------------------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Was not able to project his own personality and ideas to others. | Rarely convinced anyone of his point. | Was fairly successful in selling a point or himself. | Was able to influence or control others through his personality and thinking. | Outstanding in ability to command attention and respect through personal forcefulness. |

9. ADAPTATION TO TRAINING
Not observed _____

| | | | | |
|------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|---------------------------------------------------|--------------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Did not adjust to training program. Remained disoriented, an outsider. | Accepted training, but with reluctance. | Adapted himself to most aspects of training. | Accepted the training situation with good spirit. | Accepted training with obvious enthusiasm. |

10. TACT
Not observed _____

| | | | | |
|--------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------------------|--------------------------------------------------------------------|
| 1 | 2 | 3 | 4 | 5 |
| Continually alienated others by indiscreet actions or words. | Occasionally said or did something which induced an unfavorable reaction. | Not skilled, but avoided arousing antagonism in dealing with others. | Used good discernment for the appropriate thing to say or do. | Showed keen perception for fitting speech or conduct at all times. |

3. REMARKS:

APPROVED: _____

CHIEF, STA

L.B. Shalloway

Charles L. Booken

CHIEF INSTRUCTOR

REVIEWED: _____

CHIEF, RES

E. Kingsley

A. RAW TEST DATA

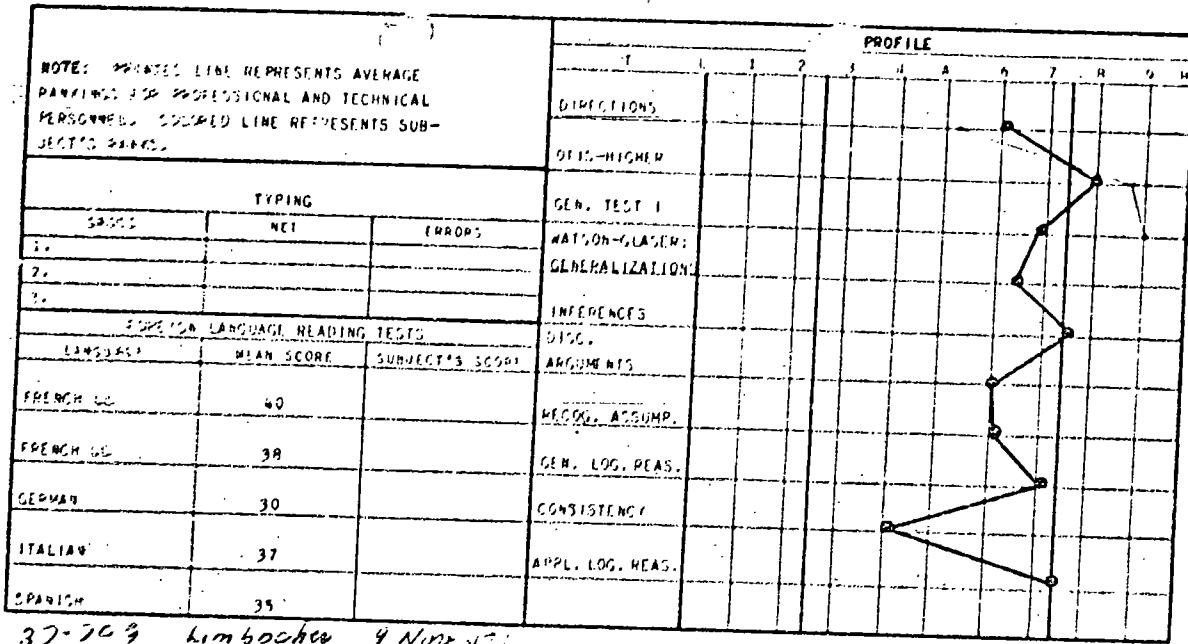
| TYPE OF TEST | RAW SCORE | PERC- TILE | TYPE OF TEST | RAW SCORE | PERCEN- TILE | TYPE OF TEST | RAW SCORE | PERCEN- TILE |
|----------------------|-----------|---------------|----------------|-----------|-----------------|------------------------|-----------|-----------------|
| DIRECTIONS | | | DIRECTIONS A | 16 | 52 | AREA INFO (AFFAIRS) | | |
| DAT: CLERICAL | | | OTIS-HIGHER: A | 66 | 87 | AREA INFO (PEOPLE) | | |
| SPELLING | | | GEN. TEST I | 68 | 90 | BENNETT LIBRARY INFO | | |
| SENTENCES | | | LA-5 | | | CIA CLASSIC. I | | |
| NUMERICAL AB. | | | FRENCH LL | | | CIA CLASSIC. II | | |
| ABSTR. REAS. | | | FRENCH UL | | | CORR. AND EFF. OF EXP. | | |
| SPACE REL. | | | GERMAN LL | | | OSU TEST: FORM | | |
| VERB. REAS. | | | ITALIAN LL | | | TECHNICAL READING | | |
| MECH. REAS. | | | SPANISH LL | | | WATSON-GLASER: | | |
| SUPV. TEST: FORM | | | | | | GENERALIZATIONS | | |
| ORAL DIRECTIONS TEST | | | | | | INFERENCES | | |
| | | | | | | DISC. ARGUMENTS | | |
| | | | | | | RECOG. ASSUMPTIONS | | |
| | | | | | | GEN. LOG. REAS. | | |
| | | | | | | CONSISTENCY | | |
| | | | | | | APPL. LOG. REAS. | | |

8. PERSONAL DATA

| AGE | SEX | | STATUS | | EDUCATION | | | | |
|------------------------------------|-----|---|--------|---------------|-----------|--------|------|----------|----------------------|
| | M | F | NEW | EMP. | ELEM. | H.SCH. | COL. | DEG. | MAJOR |
| 26 | X | | X | | | | | | Limbocker |
| NAME (LAST, FIRST, MIDDLE INITIAL) | | | | SERVICE GRADE | | | | POSITION | Intelligence Officer |
| WILHELM, LEO H. (5214) | | | | O-5 | | | | | |

14 00000
NOTES: DASHED LINE REPRESENTS AVERAGE
PERFORMANCE FOR PROFESSIONAL AND TECHNICAL
PERSONNEL. SOLID LINE REPRESENTS SUBJECT'S
PERFORMANCE.

TEST RECORD



SECRET

Digitized by

REQUEST FOR MEDICAL EVALUATION

| REQUEST FOR MEDICAL EVALUATION | | 1. DATE OF REQUEST D. October 1975 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------|
| 2. NAME Wigren, Lee H. | | 3. POSITION TITLE Ops Officer |
| 4. OFFICE DIVISION BRANCH DDO/CI Staff/RGA | | 5. GRADE GS-13 |
| 6. EMPLOYEE'S EXT. 6947 | | |
| 7. PURPOSE OF EVALUATION | | |
| <input type="checkbox"/> PRE-EMPLOYMENT <input type="checkbox"/> ENTRANCE ON DUTY <input checked="" type="checkbox"/> DUTY STANDBY <input type="checkbox"/> SPECIAL TRAINING <input type="checkbox"/> ANNUAL <input type="checkbox"/> RETURN TO DUTY <input type="checkbox"/> FITNESS FOR DUTY <input type="checkbox"/> MEDICAL RETIREMENT | | |
| <input type="checkbox"/> HQS/TDY <input type="checkbox"/> OVERSEAS ASSIGNMENT | | |
| EIA <hr/> STATION <hr/> TDY OR PCS <hr/> TYPE OF COVER <hr/> NO. OF DEPENDENTS TO ACCOMPANY <hr/> NO. TDY DEPENDENTS REPORTS OF MEDICAL HISTORY ATTACHED | | |
| <input type="checkbox"/> RETURN FROM OVERSEAS | | |
| ETA <hr/> STATION <hr/> NO. OF DEPS | | |
| 8. OVERSEAS PLACEMENT EVALUATION (One block must be checked) | | |
| <input type="checkbox"/> YES <input type="checkbox"/> NO | | |
| 9. SIGNATURE <i>Janice R. Lowden</i> | | |
| 10. REQUESTING OFFICER Janice R. Lowden | | |
| 11. ROOM NO. & BUILDING 2C43 HQS 4013 | | |

Mr. Wigren is planning to travel 10/24/75 to London, please expedite.
Mr. Wigren had MPT/PHE-in July 1975.

II. REPORT OF EVALUATION

Qualified for TDY Standby until 1 October 1977.

Finally, we can use the fact that $\mathbf{A}^T \mathbf{A}$ is positive definite to show that $\mathbf{A}^T \mathbf{A}^{-1}$ is also positive definite.

William T. Golder, OMS/pro

259 Edition

SECRET

卷之三

CSC

PHYSICAL QUALIFICATION RECORD

| | |
|---------------------|------------------|
| NAME | NATURE OF ACTION |
| Wigren, Lee | END |
| TITLE OF POSITION | GRADE |
| Clerk | G-6 |
| DEPARTMENT OR FIELD | |
| Dept. | |

Subject was found physically fit unfit for duty with this organization in the above grade and position.

RECOMMENDATIONS:

And o/s duty

10 Mar 51

DATE

SIGNATURE OF PHYSICAL REQUIREMENTS OFFICER

SECRET

(When Filled In)

PWB
778

QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING, TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444g, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room SE-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I

BIOGRAPHIC AND POSITION DATA

| | | | | |
|---------------|--------------------------|---------------|----|-------|
| EMP. SER. NO. | NAME (Last-First-Middle) | DATE OF BIRTH | SD | GRADE |
| 006198 | WIGREN, Lee H. | 12/01/23 | D | 13 |

SECTION II

EDUCATION

HIGH SCHOOL

| | | | |
|---------------------------|--------------------------------|--------------------------|----------------------------------------------------------------------|
| LAST HIGH SCHOOL ATTENDED | ADDRESS (City, State, Country) | YEARS ATTENDED (From-To) | GRADUATE <input type="checkbox"/> YES <input type="checkbox"/> NO |
|---------------------------|--------------------------------|--------------------------|----------------------------------------------------------------------|

COLLEGE OR UNIVERSITY STUDY

| NAME AND LOCATION OF COLLEGE OR UNIVERSITY | SUBJECT | | YEARS ATTENDED FROM--TO-- | DEGREE RECEIVED | YEAR RECEIVED | NO. SEM/QUARTER HRS. (Specify) |
|--------------------------------------------|---------|-------|------------------------------|--------------------|------------------|-----------------------------------|
| | MAJOR | MINOR | | | | |
| 1. | | | | | | |
| 2. | | | | | | |

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

| | | | | |
|----------------------------|-------------------------|------|----|---------------|
| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | FROM | TO | NO. OF MONTHS |
|----------------------------|-------------------------|------|----|---------------|

OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

| | | | | |
|----------------------------|-------------------------|------|----|---------------|
| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | FROM | TO | NO. OF MONTHS |
|----------------------------|-------------------------|------|----|---------------|

SECTION III

MARITAL STATUS

1. PRESENT STATUS (Single, Unmarried, Widowed, Separated, Divorced, Annulled Marriage?) SPECIFY:

2. NAME OF SPOUSE (Last) (First) (Middle) (Vaiden)

3. DATE OF BIRTH

4. PLACE OF BIRTH (City, State, Country)

5. OCCUPATION

6. PRESENT EMPLOYER

7. CITIZENSHIP

8. FORMER CITIZENSHIP(S) COUNTRY(IES)

9. DATE U.S. CITIZENSHIP ACQUIRED

SECTION IV

DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

| NAME | RELATIONSHIP | DATE AND PLACE OF BIRTH | CITIZENSHIP | PERMANENT ADDRESS |
|--------------------------------------------------------------------|--------------|-------------------------|-------------|-------------------|
| 1. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE | | | | |
| 2. <input type="checkbox"/> ADD <input type="checkbox"/> DELETE | | | | |

SECRET

(When Filled In)

| SECTION V GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL | | | | | | | | |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|-----------------------------------------|-----------------------------------------|--------------------|-------|--|
| NAME OF REGION OR COUNTRY | TYPE OF SPECIALIZED KNOWLEDGE | RESIDENCE OR TRAVEL ON RESIDENCE | DATE & PLACE OF STUDY | KNOWLEDGE ACQUIRED BY - CHECK (X) | RESIDENCE | TRAVEL | STUDY | |
| | | | SEP 30 859 AM '71 | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SECTION VI TYPING AND STENOGRAPHIC SKILLS | | | | | | | | |
| 1. TYPING (WPM) | 2. SHORTHAND (WPM) | 3. INDICATE SHORTHAND SYSTEM USED - CHECK THE APPROPRIATE ITEM | | | | | | |
| | | <input type="checkbox"/> GREGG | <input type="checkbox"/> SPEEDPITTING | <input type="checkbox"/> STENOTYPE | <input type="checkbox"/> OTHER SPECIFY: | | | |
| SECTION VII SPECIAL QUALIFICATIONS | | | | | | | | |
| PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED. | | | | | | | | |
| SECTION VIII MILITARY SERVICE | | | | | | | | |
| CURRENT DRAFT STATUS | | | | | | | | |
| 1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? | 2. NEW CLASSIFICATION | | | | | | | |
| <input type="checkbox"/> YES | <input type="checkbox"/> NO | | | | | | | |
| 3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS | 4. IF DEFERRED, GIVE REASON | | | | | | | |
| MILITARY RESERVE, NATIONAL GUARD STATUS | | | | | | | | |
| CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG | <input type="checkbox"/> ARMY | <input type="checkbox"/> MARINE CORPS | <input type="checkbox"/> COAST GUARD | <input type="checkbox"/> NATIONAL GUARD | | | | |
| | <input type="checkbox"/> NAVY | <input type="checkbox"/> AIR FORCE | <input type="checkbox"/> AIR NATIONAL GUARD | | | | | |
| 5. CURRENT RANK, GRADE OR RATE | 6. DATE OF APPOINTMENT IN CURRENT RANK | 7. EXPIRATION DATE OF CURRENT OBLIGATION | | | | | | |
| | | | | | | | | |
| 8. CHECK CURRENT RESERVE CATEGORY | <input type="checkbox"/> READY RESERVE | <input type="checkbox"/> STANDBY(DEPLOY) | <input type="checkbox"/> STANDBY(INACTIVE) | <input type="checkbox"/> RETIRED | <input type="checkbox"/> DISCHARGED | | | |
| 9. MILITARY MOBILIZATION ASSIGNMENT | 10. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED | | | | | | | |
| MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian) | | | | | | | | |
| NAME AND ADDRESS OF SCHOOL | STUDY OR SPECIALIZATION | DATE COMPLETED | RESIDENT AGENCY-SPONSORED | | | | | |
| | | | | | | | | |
| SECTION IX PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS | | | | | | | | |
| NAME AND CHAPTER | ADDRESS (Number, Street, City, State, Country) | | | | | DATE OF MEMBERSHIP | | |
| | | | | | | FROM | TO | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| SECTION X REMARKS | | | | | | | | |
| DATE ✓ 27 Sept 71 | | SIGNATURE OF EMPLOYEE ✓ Leslie Jordon | | | | | | |

SECRET

SECRET

(When filled in)

OFFICIAL USE ONLY (until filled in)

File

• QUALIFICATIONS SUPPLEMENT TO PERSONAL HISTORY STATEMENT

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS.

| BIOGRAPHIC AND POSITION DATA | | | | |
|------------------------------|-------------------|-------------------------|--------------------------|------------------------|
| 1. SER NO | 2. NAME | 3. SEX | 4. DATE OF BIRTH | 5. SCHEDULE GRADE/STEP |
| 206198 | WIGHEN LEE W | M | 12/01/23 | GS - 33-05 |
| 6 | 6. POSITION TITLE | 7. OFFICE OF ASSIGNMENT | 8. LOCATION Country City | |
| | INSTR INTEL | OTR | WASH., D.C. | |
| AGENCY OVERSEAS SERVICE | | | | |
| 9. DEST | | TYPE TOUR | FROM | TO |
| AFRICA | | TDY-RR | 80/10/13 | 80/11/13 |

OVERSEAS DATA

COPED

DATE: INITIALS: *KH*

7 AUG 1968

| EDUCATION | | | |
|---------------|--------------------------------------|-------------------------------------|----------|
| DEGREE | MAJOR FIELD | COLLEGE | YEAR |
| BACH + STR | HISTORY, GENERAL HISTORY, GENERAL | YALE UNIV CONN HARVARD UNIV MASS | 47 48 |

AUG 1968
MIS 1007

SECRET

REF ID: A6520000000000000000000000000000

6 AUG 1968 1451

SECRET

(When filled in)

SECRET IV

GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

SECTION V

TYING AND STENOGRAPHIC SKILLS

- | | | |
|----------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. TYPEWRITER | 2. SHORTHAND AND TWIKWIK | 3. INDICATE SHORTHAND SYSTEM USED -- CHECK IN APPROPRIATE BOX |
| | | <input type="checkbox"/> GREGG <input type="checkbox"/> SPEDOWRITING <input type="checkbox"/> STENOGRAPHY <input type="checkbox"/> OTHER SPACES |
| 4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING | | |

Also see -

105

SPECIAL QUALIFICATIONS

- SPECIAL QUALIFICATIONS**
1. LIST ALL HOBBIKS AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH.

SWIMMING (PROFICIENT); STAMP COLLECTING

- 2 EXCLUDING BUSINESS EQUIPMENT OR MACHINES WHICH YOU MAY HAVE LISTED IN ITEM 4, SECTION V. LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT AND MACHINES, SUCH AS OPERATION OF RADIO TRANSMITTERS, indicate CW send, reading a receiver, OFFSET PRESS, TURRET LATHE, ETC AND OTHER SCIENTIFIC & PROFESSIONAL SERVICES**

NONE

3. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION SUCH AS PILOT, ELECTRICIAN, RADIO OPERATOR, TEACHER, LAWYER, CPA, MEDICAL TECHNICIAN, PSYCHOLOGIST, PHYSICIAN, ETC? YES NO

4. IF YOU HAVE ANSWERED "YES" TO ITEM 3 ABOVE, INDICATE #ID OF LICENSE OR CERTIFICATION AND THE ISSUING STATE MUNICIPALITY, ETC. PLEASE SCROLL REGISTRY NUMBER IF KNOWN.

- ### 3. FIRST AID & SECERTARIAL FORMS

- 6. LATEST LICENSE/CERTIFICATE**

2. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR. DO NOT submit copies unless requested. INDICATE THE TITLE, PUBLICATION DATE, AND TYPE OF WORK FOR EACH.

3. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND NAME WHOSE PROPERTY IT IS.

- PLEASE SEEKING ADDITIONAL EXPERIENCE

ORR TEACHING ASSIGNMENT - LECTURING / BRIEFING ASSIGNMENTS

~~SECRET~~

SECRET

When filled in

| SECTION VII | | MILITARY SERVICE | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|
| CURRENT DRAFT STATUS | | | |
| 1. ARE YOU REGISTERED FOR THE DRAFT? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | 2. SELECTIVE SERVICE CLASSIFICATION |
| 3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS | | 4. IF DEFERRED, GIVE REASON | |
| 5. MILITARY ORGANIZATION, ARM, HABIT, ETC., & SPECIFIC | | MILITARY SERVICE RECORD - Active Duty Order | |
| ARMY | | 6. BRANCH OF SERVICE | 7. DATES OF SERVICE (extended active duty) |
| | | FROM 1-FEB-13 1943 | TO 1-FEB-13 1946 |
| 8. STATUS (Regular, Reserves, etc.) & SPECIFIC | | 9. RANK, GRADE OR RATE IN ACTIVATION OF THIS SERVICE | |
| | | S/Sgt | |
| 10. CHECK TYPE OF SEPARATION | | 11. REASONS FOR SERVICE | |
| <input checked="" type="checkbox"/> HONORABLE DISCHARGE <input type="checkbox"/> RELEASE TO PRACTICE DUTY <input type="checkbox"/> RETIREMENT FOR AGE | | <input type="checkbox"/> RETIREMENT FOR SERVICE <input type="checkbox"/> RETIREMENT FOR COMBAT DISABILITY <input type="checkbox"/> RETIREMENT FOR PHYSICAL DISABILITY | |
| 12. UNDUE RECESSIONS | | | |
| 13. OTHER | | | |
| 14. BRIEF DESCRIPTION OF MILITARY DUTIES (Record the duties and skills which best describe your work or function in the military service) | | | |
| 15. MILITARY RESERVE, NATIONAL GUARD STATUS | | | |
| 16. CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG | | 17. ARMY <input type="checkbox"/> MARINE CORPS <input type="checkbox"/> COAST GUARD <input type="checkbox"/> NATIONAL GUARD <input type="checkbox"/> AIR NATIONAL GUARD | |
| 18. NAVY <input type="checkbox"/> AIR FORCE <input type="checkbox"/> | | | |
| 19. CURRENT RANK, GRADE OR RATE | | 20. DATE OF APPOINTMENT IN CURRENT RANK | |
| | | 21. EXPIRATION DATE OF CURRENT RESERVE OBLIGATION | |
| 22. CHECK CURRENT RESERVE CATEGORY | | <input type="checkbox"/> READY RESERVE <input type="checkbox"/> STANDBY <small>(initials)</small> <input type="checkbox"/> STANDBY <small>(initials)</small> <input type="checkbox"/> REDUCED <input type="checkbox"/> DISCHARGED | |
| 23. BRIEF DESCRIPTION OF MILITARY RESERVE DUTIES (Record the duties and skills which best describe your work or function in the military service) | | | |
| 24. IF YOU ARE CURRENTLY ASSIGNED TO A RESERVE OR NATIONAL GUARD TRAINING UNIT, IDENTIFY THE UNIT AND ITS ADDRESS | | | |
| 25. MILITARY SCHOOLS COMPLETED (List Date, Reserve Status or at Civilian) | | | |
| NAME AND ADDRESS OF SCHOOL | | STUDY OR SPECIALIZATION | DATE COMPLETED |
| 1. | | | <input type="checkbox"/> RESIDENT <input type="checkbox"/> CORRESPONDENCE <input type="checkbox"/> AGENT SPONSORED |
| 2. | | | <input type="checkbox"/> RESIDENT <input type="checkbox"/> CORRESPONDENCE <input type="checkbox"/> AGENT SPONSORED |
| 3. | | | <input type="checkbox"/> RESIDENT <input type="checkbox"/> CORRESPONDENCE <input type="checkbox"/> AGENT SPONSORED |
| 4. | | | <input type="checkbox"/> RESIDENT <input type="checkbox"/> CORRESPONDENCE <input type="checkbox"/> AGENT SPONSORED |
| 5. | | | <input type="checkbox"/> RESIDENT <input type="checkbox"/> CORRESPONDENCE <input type="checkbox"/> AGENT SPONSORED |

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| SECTION VIII | | AGENCY EMPLOYMENT HISTORY | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------|--|
| 1. INCLUSIVE DATES (From-To-by month & year) | 2. LOCATION (Country, City) | 3. DIRECTORATE/OFFICE OR DIVISION/BRANCH | |
| MAY 1957 - MAY 1965 | HEADQUARTERS | DDP/SR | |
| 4. TITLE OF JOB | 5. GRADES HELD IN JOB | | |
| CHIEF, RESEARCH BRANCH, C.I. GROUP, SR DIV. | GS-12, GS-13 | | |
| 6. DESCRIPTION OF DUTIES | | | |
| <ul style="list-style-type: none"> - PLANNED & IMPLEMENTED SR DIVISION RESEARCH PROGRAM ON SOCIET INTELLIGENCE - SUPERVISED WORK OF SECTION (LIAISON BRANCH) WHICH AT MAXIMUM STRENGTH INCLUDED <u>17</u> ANALYSTS & CLERKS - EDITED PUBLICATIONS - DIRECTED DISSEMINATION OF PUBLICATIONS TO AGENCY AND U.S. INTEL COMMUNITY CUSTOMERS - CONDUCTED LECTURES & BRIEFINGS FOR U.S. & FOREIGN LIAISON PERSONNEL - Conducted research & prepared reports | | | |
| 1. INCLUSIVE DATES (From-To-by month & year) | 2. LOCATION (Country, City) | 3. DIRECTORATE/OFFICE OR DIVISION/BRANCH | |
| SEPT 1957 - MAY 1959 | HQ | DDP/FE/1 | |
| 4. TITLE OF JOB | 5. GRADES HELD IN JOB | | |
| BIOGRAPHIC OFFICER | GS-11, 12 | | |
| 6. DESCRIPTION OF DUTIES | | | |
| <ul style="list-style-type: none"> - CONDUCTED RESEARCH & PREPARED REPORTS - CONDUCTED EXTERNAL LIAISON - HELPED DEVELOP NEW PROGRAMS - SUPERVISED <u>11</u> PERSONNEL | | | |
| 1. INCLUSIVE DATES (From-To-by month & year) | 2. LOCATION (Country, City) | 3. DIRECTORATE/OFFICE OR DIVISION/BRANCH | |
| APRIL 1955 - SEPT 1957 | HQ | DDP/WF-1 | |
| 4. TITLE OF JOB | 5. GRADES HELD IN JOB | | |
| AREA OPS OFFICER | GS-11 | | |
| 6. DESCRIPTION OF DUTIES | | | |
| <ul style="list-style-type: none"> - SUPPORTED ACTIVITIES OF STOCKHOLM STATION | | | |

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| SECTION VIII AGENCY EMPLOYMENT HISTORY (Cont'd) | | | |
|----------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| 1. INCLUSIVE DATES (From - To - by month & year) | 2. LOCATION (Country, City) | 3. DIRECTORATE/OFFICE OR DIVISION/BRANCH | 4. GRADES HELD IN JOB |
| MAR 1951 - APR 1955 | HQ | DDP/STC/S1B3 * | GS-6, 7, 9, 11 |
| 5. TITLE OF JOB INTELLIGENCE OFFICER | | 6. DESCRIPTION OF DUTIES - CONDUCTED RESEARCH - PREPARED STUDIES ON SOVIET INTELLIGENCE - STUDIED MECHANISMS OF SOVIET & EAST EUROPEAN INTELLIGENCE SERVICES; PREPARED PAPERS ON SUBJECT; CONDUCTED BRIEFINGS | |
| 1. INCLUSIVE DATES (From - To - by month & year) | 2. LOCATION (Country, City) | 3. DIRECTORATE/OFFICE OR DIVISION/BRANCH | 4. GRADES HELD IN JOB |
| 5. TITLE OF JOB | | 6. DESCRIPTION OF DUTIES | |
| 1. INCLUSIVE DATES (From - To - by month & year) | 2. LOCATION (Country, City) | 3. DIRECTORATE/OFFICE OR DIVISION/BRANCH | 4. GRADES HELD IN JOB |
| 5. TITLE OF JOB | | 6. DESCRIPTION OF DUTIES | |

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30 December 1963

MEMORANDUM FOR THE RECORD

**SUBJECT: Certificate of Completion - Midcareer Course No. 1
7 October - 15 November 1963**

The attached certificate indicates that Lee H. Wigren, SR, has completed the Agency's Midcareer Course No. 1. This course is one part of the Agency's Midcareer Training Program.

Among other topics, this course covers the functioning of the various components of the Agency, the functioning of other agencies of the U.S. Government, particularly those with intelligence and action responsibilities, and the Agency's relation to them. It also covers foreign, domestic, political and other factors affecting the policies of the U.S. Government.

Lester C. Houck
Lester C. Houck
Chairman
Midcareer Course

14 00000
Valeat Intelligenter Melius



This certifies that

LEE H. WIGREN

has completed the
Midcareer Course

15 November 1963

Matthew Baird

DIRECTOR OF TRAINING

Marshall S. Carter

DEPUTY DIRECTOR OF CENTRAL INTELLIGENCE

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(When Filled In)

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| PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT | | THIS DATE 9 FEBRUARY 1954 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------|
| INSTRUCTIONS | | |
| <p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections III through VII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.</p> | | |
| SECTION I GENERAL | | |
| <p>1. FULL NAME (Last-First-Middle) WIGREN, Lee H.</p> | | |
| 2. CURRENT ADDRESS (No., Street, City, Zone, State) 15 MODE ST, FAIRFAX, VIRGINIA | | 3. PERMANENT ADDRESS (No., Street, City, Zone, State) SAME |
| 4. HOME TELEPHONE NUMBER CRESCENT 3-4950 | | 5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE VIRGINIA |
| SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY | | |
| <p>1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. WIGREN, Ellen R</p> | | 2. RELATIONSHIP wife |
| 3. HOME ADDRESS (No., Street, City, Zone, State, Country) 15 MODE ST, FAIRFAX, VIRGINIA | | |
| 4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE NA | | |
| 5. HOME TELEPHONE NUMBER CR 3-4950 | | 6. BUSINESS TELEPHONE NUMBER NA |
| 7. BUSINESS TELEPHONE EXTENSION NA | | |
| 8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE. NOT DESIRABLE | | |
| SECTION III MARITAL STATUS | | |
| <p>1. CHECK (X) ONE: <input checked="" type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WEDDED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED</p> | | |
| 2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS NA | | |
| <p>SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.</p> | | |
| <p>3. NAME (First) (Middle) (Maiden) (Last) (Alice) ELLEN RADCL WIGREN</p> | | |
| 4. DATE OF MARRIAGE 27 Sept 1952 | | 5. PLACE OF MARRIAGE (City, State, Country) WASHINGTON, DC |
| 6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country) ARLINGTON VIRGINIA | | |
| 7. LIVING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | 8. DATE OF DEATH NA |
| 9. CAUSE OF DEATH NA | | |
| 10. CURRENT ADDRESS (Give last address, if deceased) 15 MODE ST, FAIRFAX, VIRGINIA | | |
| 11. DATE OF BIRTH 13 August 1927 | | 12. PLACE OF BIRTH (City, State, Country) ROANOKE VIRGINIA |
| 13. IF BORN OUTSIDE U.S.-DATE OF ENTRY NA | | 14. PLACE OF ENTRY NA |
| 15. CITIZENSHIP (Country) U.S. | | 16. DATE ACQUIRED BIRTH |
| 17. WHERE ACQUIRED (City, State, Country) NA | | 18. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers) NA |
| 20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country) NA | | |

SECTION III CONTINUED TO PAGE 2

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SECTION III CONTINUED FROM PAGE 1

| | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------|
| 21. DATES OF MILITARY SERVICE OF SPOUSE (MONTH AND YEAR) | | |
| A/A | | |
| 22. BRANCH OF SERVICE | | 23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED |
| A/A | | A/A |
| 24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN | | |
| A/A | | |
| SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS | | |
| 1. FULL NAME (Last-First-Middle) | | 2. RELATIONSHIP |
| N/A | | |
| 3. CITIZENSHIP (Country) | | 4. FREQUENCY OF CONTACT |
| A/A | | |
| 5. CITIZENSHIP (Country) | | 6. FREQUENCY OF CONTACT |
| A/A | | |
| 7. DATE OF LAST CONTACT | | |
| 1. FULL NAME (Last-First-Middle) | | 2. RELATIONSHIP |
| A/A | | |
| 3. CITIZENSHIP (Country) | | 4. FREQUENCY OF CONTACT |
| A/A | | |
| 5. CITIZENSHIP (Country) | | 6. FREQUENCY OF CONTACT |
| A/A | | |
| 7. DATE OF LAST CONTACT | | |
| 1. FULL NAME (Last-First-Middle) | | 2. RELATIONSHIP |
| A/A | | |
| 3. CITIZENSHIP (Country) | | 4. FREQUENCY OF CONTACT |
| A/A | | |
| 5. CITIZENSHIP (Country) | | 6. FREQUENCY OF CONTACT |
| A/A | | |
| 7. DATE OF LAST CONTACT | | |
| 5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES | | |
| A/A | | |
| SECTION V FINANCIAL STATUS | | |
| 1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? | | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| 2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTEREST? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE. |
| 3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | |
| 4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS. | | |
| A/A | | |
| 5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS. | | |
| A/A | | |

SECTION V CONTINUED TO PAGE 2

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SECTION V CONTINUED FROM PAGE 2

8. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

| | |
|---------------------------|--------------------------------|
| NAME OF INSTITUTION | ADDRESS (City, State, Country) |
| JEFFERSON FEDERAL SAVINGS | WASHINGTON DC |
| KIGGS (THRIFF CHECK) | " " |
| | |
| | |

9. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? YES NO

10. IF YOU HAVE ANSWERED "YES" TO QUESTION 9 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S).

— N/A —

• SECTION VI CITIZENSHIP

| | |
|---------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. COUNTRY OF CURRENT CITIZENSHIP U.S. | 2. CITIZENSHIP ACQUIRED BY: <input checked="" type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input type="checkbox"/> OTHER (Specify) N/A |
| 3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | 4. GIVE PARTICULARS N/A |
| 5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (Please specify, etc.) — N/A — | |

• SECTION VII EDUCATION

| | |
|--------------------------------------------------|-----------------------------------------------------------------------------------|
| 1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED | |
| LESS THAN HIGH SCHOOL GRADUATE | <input type="checkbox"/> OVER TWO YEARS OF COLLEGE + BD DEGREE |
| HIGH SCHOOL GRADUATE | <input type="checkbox"/> BACHELOR'S DEGREE |
| TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE | <input type="checkbox"/> GRADUATE STUDY LEADING TO HIGHER DEGREE |
| FOUR YEARS COLLEGE OR LESS | <input type="checkbox"/> MASTER'S DEGREE <input type="checkbox"/> DOCTOR'S DEGREE |

2. COLLEGE OR UNIVERSITY STUDY

| NAME AND LOCATION OF COLLEGE OR UNIVERSITY | SUBJECT | | DATES ATTENDED | | DEGREE RECEIVED | DATE RECEIVED | SEMESTER FINISHED (Specify) |
|--------------------------------------------|---------|-------|----------------|----|-----------------|---------------|-----------------------------|
| | MAJOR | MINOR | FROM | TO | | | |
| | | | | | | | |
| | | | | | | | |
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| | | | | | | | |
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| | | | | | | | |
| | | | | | | | |

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

| NAME OF SCHOOL | STUDY OR SPECIALIZATION | DATES ATTENDED | | TOTAL HOURS |
|----------------|-------------------------|----------------|----|-------------|
| | | FROM | TO | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

| NAME OF SCHOOL | STUDY OR SPECIALIZATION | DATES ATTENDED | | TOTAL WEEKS |
|----------------|-------------------------|----------------|----|-------------|
| | | FROM | TO | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

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SECTION X CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not attach copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (NON-FICTION, SCIENTIFIC ARTICLE, GENERAL INTEREST BOOKS, NOVELS, SHORT STORIES, ETC.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

| | | |
|---------------------------------------------------|----------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 1. INCLUSIVE DATES (From and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| Sep 1957 | 1E | PSD |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | 6. DUTIES (List Duties) |
| 4 | TELETYPE OPERATOR | - Supervision of research personnel. - Planning & preparation of reports - Assisting in planning of office functions |
| 1. INCLUSIVE DATES (From and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | 6. DUTIES (List Duties) |
| 1. INCLUSIVE DATES (From and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | 6. DUTIES (List Duties) |
| 1. INCLUSIVE DATES (From and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | 6. DUTIES (List Duties) |

(Use additional pages if required)

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(Form F-100-1)

SECTION XII**CHILDREN AND OTHER DEPENDENTS**

| 1. NUMBER OF CHILDREN (INCLUDING STEPCHILDREN AND ADOPTED CHILDREN) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. | | 1 | 2. NUMBER OF OTHER DEPENDENTS (INCLUDING SPOUSE, PARENTS, STEPPARENTS, SISTERS, ETC.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. | | 1 | |
|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-------------|--------------------------|
| 3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS | | | | | | |
| NAME | RELATIONSHIP | YEAR OF BIRTH | SEX | | CITIZENSHIP | ADDRESS |
| | | | M | F | | |
| CHRISTOPHER L WICKEN | SON | 1957 | X | | U.S. | 1511 1/2 ST PHILADELPHIA |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
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ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

DATE COMPLETED

9 February 1959

SIGNATURE OR TYPE NAME

Lieft/lifire

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11/A.C.

| PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT A B | | THIS DATE 16 May 1957 | | | | |
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| INSTRUCTIONS | | | | | | |
| <p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.</p> | | | | | | |
| SECTION I 1. FULL NAME (Last-First-Middle) HIGREN, Leo Hoburt | | | | | | |
| 2. CURRENT ADDRESS (No., Street, City, Zone, State) 15 Mole Street, Fairfax, Virginia | | | | | | |
| 3. PERMANENT ADDRESS (No., Street, City, Zone, State) 15 Mole Street, Fairfax, Virginia | | | | | | |
| 4. HOME TELEPHONE NUMBER Chescoat 3-1750 | 5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE Virginia | | | | | |
| SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY | | | | | | |
| 1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. HIGREN, Ellen Rader | 2. RELATIONSHIP Wife | | | | | |
| 3. HOME ADDRESS (No., Street, City, Zone, State, Country). 15 Mole Street, Fairfax, Virginia | | | | | | |
| 4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE none | | | | | | |
| 5. HOME TELEPHONE NUMBER Chescoat 3-1750 | 6. BUSINESS TELEPHONE NUMBER none | 7. BUSINESS TELEPHONE EXTENSION none | | | | |
| 8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE. not desirable | | | | | | |
| SECTION III MARITAL STATUS (change) | | | | | | |
| 1. CHECK ONE: <input checked="" type="checkbox"/> MARRIED | SINGLE | MARRIED | WIDOWED | SEPARATED | DIVORCED | ANNULLED |
| 2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS DA | | | | | | |
| WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving date below for all previous marriages. If marriage is contemplated, provide same data for fiance. | | | | | | |
| 3. NAME (First) (Middle) (Maiden) (Last) Alice Ellen Rader HIGREN | | | | | | |
| 4. DATE OF MARRIAGE 27 Sept 1952 | 5. PLACE OF MARRIAGE (City, State, Country) Washington, D.C. | | | | | |
| 6. HIS (or her) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country) 4003 20th Road, North, Arlington, Virginia | | | | | | |
| 7. LIVING | 8. DATE OF DEATH | 9. CAUSE OF DEATH CODED | | | | |
| <input checked="" type="checkbox"/> Yes | na | na FOR | | | | |
| 10. CURRENT ADDRESS (Give last address, if deceased) 15 Mole Street, Fairfax, Virginia | | | | | | |
| 11. DATE OF BIRTH 13 August 1927 | 12. PLACE OF BIRTH (City, State, Country) Roanoke, Virginia | | | | | |
| 13. IF BORN OUTSIDE U.S.-DATE OF ENTRY na | | | | | | |
| 14. PLACE OF ENTRY na | | | | | | |
| 15. CITIZENSHIP (Country) U.S. | | 16. DATE ACQUIRED birth | 17. WHERE ACQUIRED (City, State, Country) na | | | |
| 18. OCCUPATION homewife | | 19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or <small>unemployed, list two employers)</small> FORMER: Arlington County School Board | | | | |
| 20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country) Arlington, Virginia | | | | | | |
| SECTION III CONTINUED TO PAGE 2 | | | | | | |

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(When Filled In)

SECTION III CONTINUED FROM PAGE 1

| 21. DATES OF MILITARY SERVICE (From, and To,) IN MONTH AND YEAR From February 1943 to February 1946 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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----------------------------------------------------------------------------------------------------------------------|--|--|---------------------|--------------------------------|-----------------------------------------|------------------|-------------------------------------------|------------------|--|--|--|--|--|--|-------------------------------|--|--|
| 22. BRANCH OF SERVICE Army | 23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED U.S. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| • SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| • SECTION V FINANCIAL STATUS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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SECRET

SECRET

(When Filled In)

SECTION V CONTINUED FROM PAGE 2

| | | |
|-------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------|
| 4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| 5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S) | | |

DA

| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------------------|
| 6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? | | |
| <input type="checkbox"/> YES | | <input checked="" type="checkbox"/> NO |

| | | |
|-------------------------------------------------------------------------|--|--|
| 7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS | | |
|-------------------------------------------------------------------------|--|--|

DA

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| 8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTEREST? | | |
| <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | |
| IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE. | | |

CITIZENSHIP

| | |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| 1. PRESENT CITIZENSHIP (Country) | 2. CITIZENSHIP ACQUIRED BY: CHECK (X) ONE |
| U.S. | <input checked="" type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input type="checkbox"/> OTHER (Specify) |
| 3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? | 4. GIVE PARTICULARS |
| <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | DA |
| 5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.) | |
| DA | |

SECTION VII

EDUCATION

| | |
|--------------------------------------------------|----------------------------------------------------------------------------------------------|
| 1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED | |
| LESS THAN HIGH SCHOOL GRADUATE | OVER TWO YEARS OF COLLEGE - NO DEGREE |
| HIGH SCHOOL GRADUATE | BACHELOR'S DEGREE |
| TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE | GRADUATE STUDY LEADING TO HIGHER DEGREE |
| THREE YEARS COLLEGE OR LESS | <input checked="" type="checkbox"/> MATTER'S DEGREE <input type="checkbox"/> DOCTOR'S DEGREE |

| 2. COLLEGE OR UNIVERSITY STUDY | | | | | |
|------------------------------------------------------------------|---------|-----------------|--------------|------------|---------------------------|
| NAME AND LOCATION OF COLLEGE OR UNIVERSITY | SUBJECT | DATES ATTENDED | DEGREE REC'D | DATE REC'D | SEM/QUARTER HOURS SPECIFY |
| Boston University, Liberal Arts College Boston, Massachusetts | History | Sept 41 Feb 43 | | | |
| Yale University New Haven, Connecticut | History | July 43 Apr 44 | | | |
| H H H H H H | | Mar 46 June 47 | A.B. | 1947 | |
| Harvard University, Graduate School Cambridge, Massachusetts | History | Sept 47 June 50 | A.M. | 1948 | |

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

| NAME OF SCHOOL | STUDY OR SPECIALIZATION | DATES ATTENDED | | TOTAL MONTHS |
|----------------|-------------------------|----------------|----|--------------|
| | | FROM | TO | |
| DA | | | | |
| | | | | |

| 4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.) | | | | |
|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------|----------|--------------|
| NAME OF SCHOOL | STUDY OR SPECIALIZATION | DATES ATTENDED | | TOTAL MONTHS |
| FROM | TO | | | |
| Information & Education School Lexington, Virginia | Information and education specialist course | October 1944 | May 1945 | 1 |

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

None

SECRET

SECRET

(When Filled In)

• SECTION VIII

FOREIGN LANGUAGE ABILITIES

1. HAVE YOU CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED". INDICATE LENGTH AND INTENSIVENESS OF STUDY

3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD

SECTION IX

GEOGRAPHIC AREA KNOWLEDGE

SECTION IX

I. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT. UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE", INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBOURS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.

KNOWLEDGE ACQUIRED BY _____

| NAME OF REGION OR COUNTRY | TYPE OF SPECIALIZED KNOWLEDGE | DATES OF RESIDENCE, TRAVEL, ETC. | KNOWLEDGE ACQUIRED BY | | | |
|---------------------------|-------------------------------|----------------------------------|-----------------------|--------|-------|-----------------|
| | | | RESEARCH | TRAVEL | STUDY | WORK ASSIGNMENT |
| Sweden | political | NA | | | X | X |
| USSR | political | | | | X | X |
| Soviet Satellites | political | | | | | X |

1. INDIVIDUALS OF RUSSIAN RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

四

SECTION X

TYPING AND STENOGRAPHIC SKILLS

| SECTION X | | TYPING AND SHORTHAND | | | |
|--------------------|-----------------------|--------------------------------------------------------|---------------------------------------|------------------------------------|-------------------------------------------|
| 1. TYPING (W.P.M.) | 2. SHORTHAND (W.P.M.) | 3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEMS | | | |
| 124 w.p.m. | 100 w.p.m. | <input checked="" type="checkbox"/> GRLGG | <input type="checkbox"/> SPEEDWRITING | <input type="checkbox"/> STENOTYPI | <input type="checkbox"/> OTHER (Specify): |

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, Card Punch, etc.)

SECTION 1

SPECIAL QUALIFICATIONS

SECTION A

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH.

INTERESTS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH APPLY TO YOUR POSITION OR TYPE OF WORK

research and analysis experience in school and at work

3. EXCLUDING EQUIPMENT NOTED IN SECTION X, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MATERIALS SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

8. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN.

5. FIRST LICENSE OR CERTIFICATE (Year of issue) 6. LATEST LICENSE OR CERTIFICATE (Year of issue)

SECRET

(When Filled In)

SECTION XI CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

none

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

none

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

public speaking - high school, college, church

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

na

SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

| | | |
|---------------------------------------------------|-------------------------------------------|-----------------------------------------|
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| Mar 51 - Jan 55 | up to OS-9 | STC/ Soviet Intelligence Branch |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| none | intelligence officer and research analyst | |

6. DESCRIPTION OF DUTIES

Research, preparation of case studies and analyses, lecturing. Specialization in intelligence services of Soviet satellites.

| | | |
|---------------------------------------------------|----------------------------|-----------------------------------------|
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| Jan 55 - Mar 55 | 11 | SM/CB |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| none | intelligence officer | |

6. DESCRIPTION OF DUTIES

Same as above -- Branch was transferred

| | | |
|---------------------------------------------------|----------------------------|-----------------------------------------|
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| Apr 55 - | 11 | WE-1 / Swedish Desk |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |
| | Intelligence Officer | |

6. DESCRIPTION OF DUTIES

Study, guidance and support of operations; preparation and coordination of intelligence and operational reports; preparation of administrative documents; providing support to field stations Acting desk chief for 3 months.

| | | |
|---------------------------------------------------|----------------------------|-----------------------------------------|
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| | | |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |

6. DESCRIPTION OF DUTIES

| | | |
|---------------------------------------------------|----------------------------|-----------------------------------------|
| 1. INCLUSIVE DATES (From- and To-) | 2. GRADE | 3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT |
| | | |
| 4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION | 5. OFFICIAL POSITION TITLE | |

6. DESCRIPTION OF DUTIES

(Use additional pages if required)

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SECRET
(When Filled In)

DATE COMPLETED

SIGNATURE OF EMPLOYEE

SECRET

SECRET

(11-61)
RECORDED FEB 1961

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------|----------------|
| (11-61) 106198 | LANGUAGE DATA RECORD | | |
| PART I-GENERAL | | | |
| 1. NAME (Last-First-Middle) | 2. DATE OF BIRTH | 3. GENDER | |
| WIGREN, LEO HERBART | DECEMBER 11 1923 | SEX | AGE |
| 4. LANGUAGE | 5. COUNTRY OF BIRTH | 6. COUNTRY OF CITIZENSHIP | |
| Swedish | 73Y | MAY | 16 1957 |
| 7. I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE. | | | |
| PART II-LANGUAGE ELEMENTS | | | |
| SECTION A. Reading (40) | | | |
| A. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. | | | |
| B. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. | | | |
| C. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY. | | | |
| D. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY. | | | |
| E. I HAVE NO READING ABILITY IN THE LANGUAGE. | | | |
| SECTION B. Writing (41) | | | |
| F. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY. | | | |
| G. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY. | | | |
| H. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY. | | | |
| I. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY. | | | |
| J. I CANNOT WRITE IN THE LANGUAGE. | | | |
| SECTION C. Pronunciation (42) | | | |
| K. MY PRONUNCIATION IS NATIVE. | | | |
| L. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME. | | | |
| M. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND. | | | |
| N. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND. | | | |
| O. I HAVE NO SKILL IN PRONUNCIATION. | | | |
| CONTINUE ON REVERSE SIDE | | | |

| CONTINUATION OF PART II-LANGUAGE ELEMENTS | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| SECTION D. | Speaking (45) |
| <p>1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND AUTOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.</p> | |
| <p>2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.</p> | |
| <p>3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.</p> | |
| <p>(4) I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.</p> | |
| <p>5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.</p> | |
| SECTION E. | Understanding (34) |
| <p>1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.</p> | |
| <p>2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.</p> | |
| <p>(3) I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.</p> | |
| <p>4. I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.</p> | |
| <p>5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.</p> | |
| <p>BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.</p> | |
| <p>PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)</p> | |
| <p>1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.</p> | |
| <p>2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.</p> | |
| <p>3. BOTH OF THE ABOVE STATEMENTS APPLY.</p> | |
| <p>(4) NONE OF THE ABOVE STATEMENTS APPLY.</p> | |
| <p>PART IV-CERTIFICATION</p> | |
| <p>I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES AN APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 102A. I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.</p> | |
| DATE SIGNED | SIGNATURE |
| 16 May 1957 | <i>McCaffrey, Jr.</i> |
| (46) | (47) |

SECRET
(This is a classified form)

| | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------|---------------------------|-----------------------------------------------|--------------------------|
| (1-6) 106-195 | LANGUAGE DATA RECORD | | | | |
| PART I-GENERAL | | | | | |
| 1. NAME (Last-First-Middle) | (7-24) | | 2. DATE OF BIRTH (75-301) | | |
| WIGGINS, LEE HOBERT | | | MONTH | DAY | YEAR |
| 3. LANGUAGE | EST-ABR | A. TODAY'S DATE (34-39) | B. | I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE | |
| FRENCH | 265 | 4114 | 16 | 1957 | <input type="checkbox"/> |
| PART II-LANGUAGE ELEMENTS | | | | | |
| SECTION A. Reading (40) | | | | | |
| 1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. | | | | | |
| 2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. | | | | | |
| ③ 3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (NEWSPAPERS, REFERENCE MATERIALS, ETC.), USING THE DICTIONARY FREQUENTLY. | | | | | |
| 4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY. | | | | | |
| 5. I HAVE NO READING ABILITY IN THE LANGUAGE. | | | | | |
| SECTION B. Writing (41) | | | | | |
| 1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY. | | | | | |
| 2. RARELY, I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY. | | | | | |
| 3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY. | | | | | |
| ④ 4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY. | | | | | |
| 5. I CANNOT WRITE IN THE LANGUAGE. | | | | | |
| SECTION C. Pronunciation (42) | | | | | |
| 1. MY PRONUNCIATION IS NATIVE. | | | | | |
| 2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME. | | | | | |
| ③ 3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND. | | | | | |
| 4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND. | | | | | |
| 5. I HAVE NO SKILL IN PRONUNCIATION. | | | | | |
| CONTINUE ON REVERSE SIDE | | | | | |

| CONTINUATION OF PART II-LANGUAGE ELEMENTS | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| SECTION D. | Speaking (43) |
| 1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND FLUENTLY IN ALL PLACES WITH WHICH I AM FAMILIAR. | |
| 2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST PLACES WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS. | |
| 3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR SIELDS. | |
| (4) I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL. | |
| 5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS. | |
| SECTION E. | Understanding (44) |
| 1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES. | |
| 2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS. | |
| 3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES. | |
| (4) I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES. | |
| 5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE. | |
| BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION. | |
| PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45) | |
| 1. I HAVE HAD EXPERIENCE AS A TRANSLATOR. | |
| 2. I HAVE HAD EXPERIENCE AS AN INTERPRETER. | |
| 3. BOTH OF THE ABOVE STATEMENTS APPLY. | |
| (4) NONE OF THE ABOVE STATEMENTS APPLY. | |
| PART IV-CERTIFICATION | |
| <p>I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 23-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORIE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.</p> | |
| DATE SIGNED | SIGNATURE |
| 16 Aug 1957 | Lee H. W. Jr. |
| GRADE | C |
| | E |

SECRET

(This field is)

| | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------------------------------------------|-----|
| 106198 | LANGUAGE DATA RECORD | | |
| PART I-GENERAL | | | |
| 1. NAME (LAST-FIRST-MIDDLE) (7-14) | | 2. DATE OF BIRTH (7-10) | |
| WIGGINS, LEE HOBART | | MONTH | DAY |
| | | DECEMBER | 1 |
| 3. LANGUAGE (7-33) | | 4. TODAY'S DATE (7-10) | |
| GERMAN 2P3 | | MONTH | DAY |
| | | MAY | 16 |
| | | 5. <input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE | |
| PART II-LANGUAGE ELEMENTS | | | |
| SECTION A. Reading (40) | | | |
| 1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. | | | |
| 2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. | | | |
| 3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (NEWSPAPERS, REFERENCE MATERIALS, ETC.), USING THE DICTIONARY FREQUENTLY. | | | |
| (4) I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY. | | | |
| 5. I HAVE NO READING ABILITY IN THE LANGUAGE. | | | |
| SECTION B. Writing (41) | | | |
| 1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY. | | | |
| 2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY. | | | |
| 3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS, IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY. | | | |
| 4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS, IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY. | | | |
| (5) I CANNOT WRITE IN THE LANGUAGE. | | | |
| SECTION C. Pronunciation (42) | | | |
| 1. MY PRONUNCIATION IS NATIVE. | | | |
| 2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME. | | | |
| (3) MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND. | | | |
| 4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND. | | | |
| 5. I HAVE NO SKILL IN PRONUNCIATION. | | | |
| CONTINUE ON REVERSE SIDE | | | |

CONTINUATION OF PART II-LANGUAGE ELEMENTS

SECTION D.

Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND FLUENTLY IN MOST FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCT ROUTINE BUSINESS IN PARTICULAR FIELDS.
4. I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E.

Understanding (41)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
- (4) I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
- (4) NONE OF THE ABOVE STATEMENTS APPLY.

PART IV-CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

| | |
|--------------------------------|------------------------------------|
| DATE SIGNED 16 January 1957 | SIGNATURE <i>John Field Jr.</i> |
| 146) <i>S</i> | 147) <i>E</i> |

SECRET

(Open Packed Test)

| | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------------|----|------|------------------------------------------------------------------------|--|--|
| 106 198 | | LANGUAGE DATA RECORD | | | | | |
| PART I-GENERAL | | | | | | | |
| 1. NAME (Last-First-Middle) (1-1-6) | | 2. DATE OF BIRTH (12-3-10) | | | | | |
| WIGGINS, JAMES HOBART | | 3. DATE OF BIRTH (12-3-10) | | | | | |
| 4. LANGUAGE (131-2-3) | | 5. TODAY'S DATE (134-3-2) | | 6. | | | |
| SPANISH 220 | | MAY | 16 | 1957 | <input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE | | |
| PART II-LANGUAGE ELEMENTS | | | | | | | |
| SECTION A. Reading (40) | | | | | | | |
| 1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY. | | | | | | | |
| 2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY. | | | | | | | |
| 3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY. | | | | | | | |
| 4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY. | | | | | | | |
| 5. I HAVE NO READING ABILITY IN THE LANGUAGE. | | | | | | | |
| SECTION B. Writing (41) | | | | | | | |
| 1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY. | | | | | | | |
| 2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY. | | | | | | | |
| 3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY. | | | | | | | |
| 4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY. | | | | | | | |
| 5. I CANNOT WRITE IN THE LANGUAGE. | | | | | | | |
| SECTION C. Pronunciation (42) | | | | | | | |
| 1. MY PRONUNCIATION IS NATIVE. | | | | | | | |
| 2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME. | | | | | | | |
| 3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND. | | | | | | | |
| 4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND. | | | | | | | |
| 5. I HAVE NO SKILL IN PRONUNCIATION. | | | | | | | |
| CONTINUE ON REVERSE SIDE | | | | | | | |

| CONTINUATION OF PART II-LANGUAGE ELEMENTS | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SECTION D. | Speaking (43) |
| 1. | I SPEAK FREQUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND FLUENTLY IN ALL FIELDS WITH WHICH I AM FAMILIAR. |
| 2. | I SPEAK FREQUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS. |
| 3. | I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONDUCE POSITIVE BUSINESS IN PARTICULAR FIELDS. |
| 4. | I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL. |
| 5. | I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS. |
| SECTION E. | Understanding (44) |
| 1. | I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES. |
| 2. | I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS. |
| 3. | I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES. |
| 4. | I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE. I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES. |
| (5) | I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE. |
| BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION. | |
| PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45) | |
| 1. | I HAVE HAD EXPERIENCE AS A TRANSLATOR. |
| 2. | I HAVE HAD EXPERIENCE AS AN INTERPRETER. |
| 3. | BOTH OF THE ABOVE STATEMENTS APPLY. |
| (4) | NONE OF THE ABOVE STATEMENTS APPLY. |
| PART IV-CERTIFICATION | |
| I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 25 CFR, PAR. 1G(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE I BECOME ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM. | |
| DATE SIGNED | SIGNATURE |
| 16 May 1957 | <i>Lee Miller</i> |
| (46) | (47) |

SECRET

(When Filled In)

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------|------|
| 11-61 | LANGUAGE DATA RECORD | | |
| PART I-GENERAL | | | |
| 1. NAME (Last-First-Middle) (17-24) | | 2. DATE OF BIRTH (125-101) | |
| WICKREIN, Peter HEGNAUT | | MONTH | DAY |
| | | DECEMBER | 1 |
| 3. LANGUAGE (131-33) | | 4. TODAY'S DATE (134-131) | |
| RUSSIAN | | MONTH | DAY |
| | | MAY | 16 |
| | | | YEAR |
| | | | 1957 |
| <input type="checkbox"/> I HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE | | | |
| PART II-LANGUAGE ELEMENTS | | | |
| SECTION A. Reading (40) | | | |
| <p>1. I CAN READ TEXTS OF ANY DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY ONLY RARELY.</p> <p>2. I CAN READ TEXTS OF MOST GRADES OF DIFFICULTY, OF A GENERAL NATURE OR IN FIELDS I AM FAMILIAR WITH, USING THE DICTIONARY OCCASIONALLY.</p> <p>3. I CAN READ TEXTS OF AVERAGE DIFFICULTY (newspapers, reference materials, etc.), USING THE DICTIONARY FREQUENTLY.</p> <p><input checked="" type="checkbox"/> 4. I CAN READ SIMPLE TEXTS, SUCH AS STREET SIGNS, NEWSPAPER HEADLINES, ETC., USING THE DICTIONARY FREQUENTLY.</p> <p>5. I HAVE NO READING ABILITY IN THE LANGUAGE.</p> | | | |
| SECTION B. Writing (41) | | | |
| <p>1. I CAN WRITE PERSONAL LETTERS AND SIMILAR MATERIAL WITH COMPLETE SUCCESS WITHOUT USING THE DICTIONARY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH VERY FEW GRAMMATICAL ERRORS, IN NATIVE STYLE, USING THE DICTIONARY ONLY RARELY.</p> <p>2. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL WITH COMPLETE SUCCESS, USING THE DICTIONARY ONLY RARELY. I CAN WRITE FACTUAL NARRATIVE AND EXPOSITORY MATERIAL WITH REASONABLE CLARITY, WITH FEW GRAMMATICAL ERRORS, BUT IN A STYLE WHICH MAY NOT BE NATIVE, USING THE DICTIONARY OCCASIONALLY.</p> <p>3. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH OCCASIONAL MINOR GRAMMATICAL ERRORS AND IN OBVIOUSLY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY OCCASIONALLY.</p> <p>4. I CAN WRITE PERSONAL LETTERS AND SIMILAR SIMPLE MATERIAL, WITH REASONABLE SUCCESS IN CONVEYING MY MEANING, BUT WITH MANY GRAMMATICAL ERRORS AND IN A VERY FOREIGN, AWKWARD STYLE, USING THE DICTIONARY FREQUENTLY.</p> <p><input checked="" type="checkbox"/> 5. I CANNOT WRITE IN THE LANGUAGE.</p> | | | |
| SECTION C. Pronunciation (42) | | | |
| <p>1. MY PRONUNCIATION IS NATIVE.</p> <p><input checked="" type="checkbox"/> 2. WHILE NATIVES CAN DETECT AN ACCENT IN MY PRONUNCIATION THEY HAVE NO DIFFICULTY UNDERSTANDING ME.</p> <p>3. MY PRONUNCIATION IS OBVIOUSLY FOREIGN, BUT ONLY RARELY CAUSES DIFFICULTY FOR NATIVES TO UNDERSTAND.</p> <p>4. MY PRONUNCIATION IS OCCASIONALLY DIFFICULT FOR NATIVES TO UNDERSTAND.</p> <p>5. I HAVE NO SKILL IN PRONUNCIATION.</p> | | | |
| CONTINUE ON REVERSE SIDE | | | |

CONTINUATION OF PART II-LANGUAGE ELEMENTS

SECTION D.

Speaking (43)

1. I SPEAK FLUENTLY AND ACCURATELY IN ALL PRACTICAL AND SOCIAL SITUATIONS; I CONVERSE FREELY AND IDIOMATICALLY IN ALL FIELDS WITH WHICH I AM FAMILIAR.
2. I SPEAK FLUENTLY AND ACCURATELY IN NEARLY ALL PRACTICAL AND SOCIAL SITUATIONS; I CAN CONVERSE IN MOST FIELDS WITH WHICH I AM FAMILIAR AND I EMPLOY SOME POPULAR SAYINGS, LITERARY QUOTATIONS, AND COMMON PROVERBS.
3. I GET ALONG QUITE WELL IN SITUATIONS OF DAILY LIFE AND TRAVEL AND CAN CONVERSE ROUTINE BUSINESS IN PARTICULAR FIELDS.
- (4.) I MANAGE TO GET ALONG IN THE MOST COMMON SITUATIONS OF DAILY LIFE AND TRAVEL.
5. I HAVE NO ABILITY TO USE THE LANGUAGE IN ANY OF THE ABOVE RESPECTS.

SECTION E.

Understanding (44)

1. I UNDERSTAND NON-TECHNICAL CONVERSATION ON ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND NEARLY EVERYTHING I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
2. I UNDERSTAND NON-TECHNICAL CONVERSATION ON NEARLY ALL SUBJECTS, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MOST OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES, INCLUDING MOST JOKES AND PUNS.
3. I UNDERSTAND NEARLY ALL CONVERSATION ON TOPICS OF DAILY LIFE AND TRAVEL, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND MUCH OF WHAT I HEAR ON THE RADIO, AND AT THE MOVIES, PLAYS, AND LECTURES.
- (4.) I UNDERSTAND THE SIMPLEST CONVERSATION, BOTH FACE-TO-FACE AND ON THE TELEPHONE; I UNDERSTAND SOME OF WHAT I HEAR ON THE RADIO AND AT THE MOVIES, PLAYS, AND LECTURES.
5. I AM NOT ABLE TO UNDERSTAND THE SPOKEN LANGUAGE.

BEFORE CONTINUING - CHECK PART II TO ENSURE THAT YOU HAVE CIRCLED ONE NUMBER PER SECTION.

PART III-EXPERIENCE AS TRANSLATOR OR INTERPRETER (45)

1. I HAVE HAD EXPERIENCE AS A TRANSLATOR.
2. I HAVE HAD EXPERIENCE AS AN INTERPRETER.
3. BOTH OF THE ABOVE STATEMENTS APPLY.
- (4.) NONE OF THE ABOVE STATEMENTS APPLY.

PART IV-CERTIFICATION

I CERTIFY THAT THE INFORMATION GIVEN ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. THIS CERTIFICATION CONSTITUTES MY APPLICATION FOR A MAINTENANCE AWARD PROVIDED I AM ELIGIBLE UNDER THE TERMS OF REGULATION NO. 23-115, PAR. 1C(4). I UNDERSTAND THAT I MUST PASS AN OBJECTIVE LANGUAGE PROFICIENCY TEST BEFORE BECOMING ELIGIBLE FOR AN AWARD, AND THAT IRRESPECTIVE OF THE DATE OF TESTING, ANNUAL MAINTENANCE AWARDS WILL BE CUMULATIVE AS OF THE ANNIVERSARY DATE OF COMPLETING THIS FORM.

| | |
|-------------|---------------------|
| DATE SIGNED | SIGNATURE |
| 16 May 1957 | <i>Lee M. Green</i> |
| (46) | S E |

SECRET

NAME Lee H. Wigren DATE 31 May 1956

IN CASE OF EMERGENCY PLEASE NOTIFY:

NAME Mrs. Lee H. Wigren RELATIONSHIP wife

ADDRESS 15 Moda Street, Fairfax, Virginia

TELEPHONE Crescent 3-4950

WE FILE

SECRET

STANDARD FORM 57 NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a **WRITTEN** examination, follow the

instructions on the advertisement and regarding disposition of this application. If you are applying for an **INTERVIEW** examination, mail this application to the office named in the advertisement. Be sure to mail to the same office and to the same address used by the government. Notify the office with which you file this application of any change in your address.

| | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-----------------------------------------------|------------|
| APPLICATION NO. ANNOUNCEMENT | CENTRAL INTELLIGENCE AGENCY <small>(Optional if mentioned in examination announcement)</small> | | DO NOT WRITE IN THIS BLOCK For Use of Old Service Commission Only | | | |
| | 5. PLACE OF EMPLOYMENT APPROVED (City and State) WASHINGTON D. C. | | 6. DATE OF EXAMINATION OCT. 5, 1950 | | | |
| | 7. NAME (First name) Lee Richard (Middle) Wardell (Last) Lee | | 8. ADDRESS 118 Belmont Avenue | | | |
| | 9. STREET AND NUMBER OR R. O. BOX | | 10. CITY OR POST OFFICE (including postal zone) AND STATE Brockton, Massachusetts | | | |
| | 11. LEGAL OR VOTING RESIDENCE (State) Massachusetts | | 12. DATE OF BIRTH (month, day, year) December 1, 1925 | | | |
| | 13. PLACE OF BIRTH (city and State; if born outside U. S., name city and country) Brockton, Massachusetts | | 14. (a) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (b) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE GS-6 8/3/50 | | | |
| | 15. (a) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? \$ 3,120.00 <small>PUR YEAR. You will not be considered for any position with a lower entrance salary.</small> | | 16. (a) CHECK IF YOU WILL ACCEPT APPOINTMENT IF OFFERED. <input checked="" type="checkbox"/> IN WASHINGTON, D. C. <input checked="" type="checkbox"/> ANYWHERE IN THE UNITED STATES <input type="checkbox"/> OUTSIDE THE UNITED STATES (b) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS None | | | |
| | 17. (a) IF YOU ARE WILLING TO TRAVEL, SPECIFY: <input checked="" type="checkbox"/> OCCASIONALLY <input checked="" type="checkbox"/> FREQUENTLY <input type="checkbox"/> CONSTANTLY | | 18. (a) EXPERIENCE. It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may use as many pertinent | | | |
| | | | 19. PRESENT POSITION | | | |
| | DATE OF EMPLOYMENT (month, year) FROM: TO PRESENT TIME | | EXACT TITLE OF YOUR PRESENT POSITION Student | | CLASSIFICATION GRADE OF in Federal Service | |
| PLACE OF EMPLOYMENT (city and State) NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) | | NAME AND TITLE OF IMMEDIATE SUPERVISOR | | | | PER |
| NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | | KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of Alaska, etc.) | | | | |
| DESCRIPTION OF YOUR WORK Since discharge from the Army, 11 Feb. 1946, I have been a student at Yale (until June 1947), and at Harvard (Sept. 1947 to date) under provisions of the G. I. Bill. Details of my studies are to be found elsewhere on this form. | | REASON FOR DESIRING TO CHANGE EMPLOYMENT | | | | |

(CONTINUED ON NEXT PAGE)

10-63960-8

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|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------|----------------------------|
| (2) DATES OF EMPLOYMENT (month, year) | | EXACT TITLE OF YOUR POSITION | CLASSIFICATION GRADE U.S. GOVERNMENT Or in Federal service | SALARY OR EARNINGS STARTING \$ FINAL \$ | PERIOD S.C.G. PERIOD |
| FROM JUNE 1944 TO JULY 1947 | PLACE OF EMPLOYMENT (city and State) | INDEXER | | | |
| NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau, or establishment, and division) | | NAME AND TITLE OF IMMEDIATE SUPERVISOR | | | |
| Post Office, Corcoran, Wash. | | Editorial Staff KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacturer of books, etc.) | | | |
| Title: Postage Stamp Collector | | 1015 Westgate Collection | | | |
| DUTIES AND KIND OF EMPLOYMENT SUPERVISED BY YOU | | REASON FOR LEAVING | | | |
| Description of your work: This was a part-time job (15 hours per week) through which I catalogued all the new and bound material received and indexed certain information in connection with the Hale edition of the correspondence of George Washington. Mr. Hale's was general editor, but I was under the supervision of Mr. Warren Miller of the staff. This was particularly interesting in English history. It provided an opportunity to participate in a large-scale historical project. | | | | | |
| (3) DATES OF EMPLOYMENT (month, year) | | EXACT TITLE OF YOUR POSITION | CLASSIFICATION GRADE U.S. GOVERNMENT Or in Federal service | SALARY OR EARNINGS STARTING \$ FINAL \$ | PERIOD S.C.G. PERIOD |
| FROM JUNE 1944 TO MAY 1946 | PLACE OF EMPLOYMENT (city and State) | Information and Education Branch, Unit | 105-2274 | | |
| NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau, or establishment, and division) | | NAME AND TITLE OF IMMEDIATE SUPERVISOR | | | |
| Camp Pickett, Virginia | | Corporal, V-2, V-3, Jr. | | | |
| DUTIES AND KIND OF EMPLOYMENT SUPERVISED BY YOU | | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacturer of books, etc.) | | | |
| Description of your work: I helped organize the non-military education and information program at Camp Pickett. I prepared material for, and personally conducted lectures and discussions on history, current events, the U.S. and its allies, and the enemy. I trained and supervised other lecturers, and prepared material for their use. I published a daily news sheet, and the appropriate articles for the weekly newspaper, and bimonthly daily news summaries. I maintained a library of military information material and several War Information Centers. I advised military personnel to write to me for correspondence concerning... (details on extra sheet). | | | | | |
| (4) DATES OF EMPLOYMENT (month, year) | | EXACT TITLE OF YOUR POSITION | CLASSIFICATION GRADE U.S. GOVERNMENT Or in Federal service | SALARY OR EARNINGS STARTING \$ FINAL \$ | PERIOD S.C.G. PERIOD |
| FROM JULY 1944 TO JULY 1944 | PLACE OF EMPLOYMENT (city and State) | Unit Information and Education Clerk | | | |
| NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau, or establishment, and division) | | NAME AND TITLE OF IMMEDIATE SUPERVISOR | | | |
| Camp Pickett, Va. Detachment, Camp Pickett, Virginia | | I. T. C. Commandant | | | |
| DUTIES AND KIND OF EMPLOYMENT SUPERVISED BY YOU | | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacturer of books, etc.) | | | |
| Description of your work: As a clerk in this unit, I was assigned the duty of acting as unit non-commissioned officer for the Information and Education program. In this, I conducted two or three daily lectures or discussions on history, current events, and other topics under the direction of supervisor of the Inf. Ed. Office, and attended briefings given by that office. I maintained a War Information Center news items and news of basic areas. I promoted interest in competitive games available through the N.G.A.R.E. As a result of this, I was assigned to filling the position of Inf. Ed. and reception Non-Commissioned Officer, which I did very well. | | | | | |

FORM 57

Lee Richard Wigren
118 Belmont Avenue
Brookline, Massachusetts

EDUCATION & INFORMATION FORM NO. 57, Block 2:
(Information & Education Non-commissioned Specialist, Aug, 1944 - Feb, 1946)

4. After completing the Army Specialized Training Program course in Russian area and language studies, I was assigned to the 10th Infantry, 7th Division, then at Camp Pickett, Va. While with that unit, I conducted "orientation" lectures covering world news and background material on the war (April-May 1944). *Aug 44 - May 45, but no disability*
5. Because of my limited-service status, I was transferred to the Supply Section, Headquarters Detachment, 1818 SCM, at Camp Pickett. While a clerk in that unit, I performed the duties of a Unit Info & Education lecturer -- lecturing on history and current events, maintaining maps and bulletins on the battle areas, and enrolling soldiers in correspondence courses. As a result of this work (May-July 1944), I was promoted to be Info & Education Non-Commissioned Officer in the Post Info & Education Office.
6. The Post Information & Education Office was charged with the duty of planning, producing, and disseminating war information and non-military education for all troops permanently stationed at Camp Pickett and for a large hospital on the grounds. The purpose of this program was to help the troops to understand why and what we were fighting, and to understand their role in that fight. It was morale building through information.

As Non-Commissioned Officer for the Info & Education Office, I performed both administrative and functional duties. I aided in the development and execution of the policies and content of the education program, and was in immediate charge of the weekly instructional program. The following are the duties which I performed:

1. Prepared material for use in weekly lectures or discussions which all troops were required to attend.
- Info & Education Branch in Washington supplied topical information for use in these classes. I expanded, revised, or supplemented it to suit it to the needs of our camp.
2. Trained men to conduct lectures in each of 12 to 18 units; briefed them on prepared material each week; and inspected their classes.
- Each company or unit was required to have one or more men with suitable education or experience to conduct weekly classes on history and current events under the direction of the Info & Education Office. At briefing conferences, I discussed with them the topic for the following week, suggested means of presentation, and described general policies to be followed. I made periodic inspection visits to classes conducted by these men.
3. Lectured or conducted several discussions each week.
- The topics of these classes were the same as those conducted by other men: basic U.S. and world history, current events, background material on the war, the relation of the U.S. to its allies, the enemy, and the role of the individual soldier. These classes contained from 75 to 100 men each, with all educational levels represented.

FORM 57

Leobert Higren
16 Belmont Avenue
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR FORM # 16, Block F (continued):
 (Information & Education Enlisted Specialist, Aug., 1944 - Feb., 1946)

4. Designed and prepared displays for War Information Centers in camp libraries, and in post headquarters. Developed visual aids for classroom use.
 - Displays consisted of pictures, posters, maps, and explanatory material dealing with various topics such as: The German Army, Growth of the Japanese Empire, Nazism, etc. Their purpose was to give a graphic presentation of background information concerning the war. The display at post headquarters also had maps and news items dealing with battle areas.
5. Compiled and edited daily news sheet, broadcast daily news summaries, and wrote articles on current events for camp newspaper.
 - At my suggestion, the news disseminating media at Camp Pickett were expanded by establishment of the news sheet and news broadcasts. The news sheet contained late news bulletins, factual background material, and some editorials. The news sheet and broadcasts were necessitated by the remoteness of the camp.
6. Did educational counselling and encouraged enrollments in correspondence courses offered by United States Armed Forces Institute.
7. Maintained close cooperation with camp newspaper staff, Public Relations Office, the Special Services Office, and the Intelligence Officer.

I believe that my work as Non-Commissioned Officer in the Post Information & Education Office at Camp Pickett, Virginia, from August 1944 to February 1946 would be valuable to the Central Intelligence Agency.

The job was given to me as a promotion. I received special training for it at the School for Personnel Services, Washington and Lee University, Lexington, Virginia. While performing the duties of this job, I received promotions in rank from Private First Class to Staff Sergeant. During the closing months of my service, I was in complete charge of the office in the absence of any full-time Info & Education Officer.

As the result of my work, I was invited to attend a conference of the Info & Education officers and non-commissioned officers of the Third Service Command at Edgewood Arsenal, Maryland, and to address that conference on educational and counselling problems. Since my discharge was in process at that time, I was unable to attend. Upon discharge, I received a special commendation for my work from Colonel H.G. Paulin, Commanding Officer of Camp Pickett, and a letter of recommendation from my superior.

(Copies of these letters, orders, and commendations will be submitted if necessary.)

Robert Wigren
117 Belmont Avenue
Brockton, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #17:

1. Army Specialized Training Program, Russian area & language course (Yale University, July 1943 - April 1944)

After completing basic training in June 1943, I was sent to the examination center at Georgetown University to be tested for entrance into the Army Specialized Training Program.

On the basis of a language aptitude test, I was sent to Yale to take the A.S.T.P. course in Russian area and language studies. This was a nine-month course running from July 1943 through March 1944. I completed the course with grades of "dean's list" rating, and received a certificate of completion of the course.

The program of study included courses in Russian history, geography, literature, and culture; modern European history; and Far Eastern history. Special lectures from the Commerce Department, Lend Lease, and other agencies spoke to our classes occasionally.

Much attention was devoted to study of the Russian language. Classroom work, consisting of grammar, practice reading, and conversation occupied seventeen hours of our schedule each week. This was equivalent to about three years of normal language work.

2. School for Personnel Services, Course for Information & Education Enlisted Assistants (Washington & Lee U., Lexington, Va. Oct-Nov 1944)

In order to be better prepared for work as Post Information and Education Non-Commissioned Officer at Camp Pickett, Virginia, I was sent to take the one-month course for Info & Education Enlisted Specialists, October and November 1944.

This course was prepared by the War Department, and conducted by military personnel. It presented material to be used in the preparation of Info & Education programs in camps, it suggested methods of presentation, and it provided practical experience in assessing and dealing with "orientation program" problems.

Some of the topics covered in lectures and discussions were:

| | |
|-----------------------------|------------------|
| Ideas as Weapons | Know the Enemy |
| Group Leadership Principles | Know our Allies |
| Morale Factors | Know the U.S.A. |
| Global Warfare | Teaching Methods |

In addition, movies and visual aids were demonstrated.

Upon completion of this course (with a grade of Excellent), I received a certificate, and a Military Occupational Specialty Classification of: MOS 2274 (Information and Education Unlisted Specialist).

FORM 57

Robert Wigren
117 Pelment Avenue
Brookline, Massachusetts

ADDITIONAL MATERIAL FOR ITEM #18 (EDUCATION):

- a. I attended Boston University, College of Liberal Arts from September 1941 until February 1st, 1943. On the latter date, I was called to active duty with the Army Enlisted Reserve Corps after completing one and one-half years (three semesters) of work. My intention had been to major in history.

Among the subjects which I studied were:

| | |
|----------------------------------|----------------------|
| -History of Western Civilization | -Astronomy |
| -United States History | -English Composition |
| -American Government | -English Bible |
| -Comparative Government | -French |
| -General Economics | -Spanish |
| -Psychology | |

- b. After basic training in the Army, I was sent to Georgetown University (June 1943), to take qualifying examinations for the Army Specialized Training Program. As a result, I was sent to Yale to study in the ASTP Russian language and area course (curriculum #71). This course covered the following subjects:

| | | | |
|---------------------|----------------------------------------------------------------|-------------------|---------|
| -Russian History | 3 terms | -European History | 3 terms |
| -Russian Geography | 2 terms | -Far East History | 1 term |
| -Russian Literature | | | |
| and Customs | 1 term | | |
| -Russian Language | 3 terms (intensive course, 17 hours of class work per week) | | |

This course was taught by regular instructors at Yale with full college standards maintained. I received a certificate for successful completion of this course. I also received one year of academic credit for this work.

- c. Upon discharge from service in February 1946, I entered Yale for the spring term, and majored in history. I was graduated from Yale in June 1947. Among the subjects I studied at Yale were:

| |
|-------------------------------------------------------------------------------|
| -United States History |
| -American Thought & Civilization |
| -U.S. Diplomatic History |
| -History of the Contemporary World |
| -Senior Essay: "The Interchurch World Movement and the Steel Strike of 1919". |
| -Moral and Political Philosophy |
| -American Government in Transition |
| -American Immigration |
| -Public Opinion and Propaganda |
| -Greek Classics |
| -English Literature |
| -The New Testament |
| -German |

(continued on next page)

See 57

John E. Migen
718 Belmont Avenue
Wellesley, Massachusetts

ADDITIONAL INFORMATION FOR FORM #12 (CONTINUED, continue):

In September, 1947, I entered Harvard Graduate School of Arts and Sciences again to major in History. In June 1948, I received a degree of Bachelor of Arts. Since then, I have done two years of additional graduate work toward a degree of Doctor of Philosophy. My studies in graduate school included:

- Ancient Greek History
- English History from 1688
- U.S. Colonial History
- History of the Westward Movement
- Seminar: The New Deal: "The Communist Party in the New Deal Period"
- Seminar on the West: "The Attitude of Massachusetts Democracy toward Populism in the 1890's"
- American Literature
- Directed reading in American History
- Directed reading in English History

In addition, I audited the following courses:

- The Immigrant in American History
- Government Regulation of Industry
- U.S. Intellectual History
- American Social & Cultural History
- The British Empire
- European Intellectual History in the 18th and 19th Centuries

I also attended a course of lectures on college teaching.

(Transcripts of school records will be supplied if needed)
(Educational recommendations may be obtained from:

Mrs. Florence Leetch
Graduate Placement Office
Harvard University
Cambridge, Massachusetts)

| | | | | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| (5) DATES OF EMPLOYMENT (month, year) FROM <u>July 1941</u> TO <u>Dec 1944</u> | | EXACT TITLE OF YOUR POSITION <u>Store Clerk</u> | CLASSIFIED <u>IN P-4</u> | GRADE <u>S-1</u> | SALARY OR EARNINGS STARTING \$ <u>11</u> FINAL \$ <u>66</u> | PER HR. <u>.66</u> |
| PLACE OF EMPLOYMENT (city and State) <u>Seattle, Washington</u> | | NAME AND TITLE OF IMMEDIATE SUPERVISOR <u>Frank D'Amato, Vice Pres. of Production Dept.</u> | | | | |
| NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) <u>Aladdin's Pacific Corp., Seattle, Wash.</u> | | KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale firm, insurance agency, manufacture of locks, etc.) <u>Manufacture of locks, etc.</u> | | | | |
| NUMBER AND NAME OF EMPLOYEES SUPERVISED BY YOU <u>Mr. JACK EDWARDS, gen. mgr.</u> | | REASON FOR LEAVING <u>Disagreement with my supervisor</u> | | | | |
| DESCRIPTION OF YOUR WORK <u>Planned, purchased, bought, checked and during production, supervised all work in the Aladdin's Pacific Corp. Manufacturing Department, including quality control.</u> | | | | | | |
| If more space is required, use a continuation sheet (Standard Form No. 88) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application. | | | | | | |
| 17. MILITARY TRAINING In the space below, describe any training received in the Armed Services (not already listed under Item 16) that would assist commanding officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service which you attended is especially important. (Extra pages may be used to give full descriptions.) | | | | | | |
| DATES FROM <u>July 1941</u> TO <u>April 1944</u> | | LOCATION <u>Yale University, New Haven, Conn.</u> | DESCRIPTION OF TRAINING <u>Larry Specialized Training Program. Basic English language study (curriculum #71). (Details on extra sheet)</u> | | | |
| 2. Oct 1944 Nov 1944 | | <u>Washington, D. C.</u> | <u>U.S. School for Personnel Services, course for Information & Education related assistants (details on extra sheet)</u> | | | |
| 18 EDUCATION (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 <u>12</u> | | | | | | |
| MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF: <input checked="" type="checkbox"/> ELEMENTARY SCHOOL <input checked="" type="checkbox"/> ADULT HIGH SCHOOL <input checked="" type="checkbox"/> SENIOR HIGH SCHOOL | | | | | | |
| (C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY <u>Boston University, Boston, Mass.</u> | | MAJORS AND SPECIALTY <u>HISTORY</u> | (A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED <u>Proctor's High School, Proctor, Maine</u> | | | |
| <u>Yale University, New Haven, Conn.</u> | | " | (B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED <u>History, civics</u> | | | |
| <u>Harvard University, Cambridge, Mass.</u> | | " | DATES ATTENDED FROM <u>1941</u> TO <u>1944</u> | YEARS COMPLETED DAY <u>1/2</u> NIGHT <u>—</u> | DEGREES CONFERRED TITLE <u>A.B.</u> DATE <u>1947</u> | SEMESTER HOURS CREDIT <u>—</u> |
| (D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS <u>HISTORY, ENGLISH, U. S. HISTORY, & OTHERS</u> | | WINTER SEMESTER <u>48</u> | LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS <u>HISTORY, GREEK, ENGLISH, AMERICANS, LITERATURE</u> <u>30</u> | | | |
| 6. <u>Govt., Public Opinion & Persuasion</u> <u>12</u> | | | | | | |
| (E) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (TRAIN, DURATION AND LOCATION OF EACH) OR "IN SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT <u>None</u> | | | | | | |
| 19. INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES | | READING <u>French</u> | SPEAKING <u>X</u> | UNDERSTANDING <u>X</u> | 22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO GIVE KIND OF LICENSE AND STATE: FIRST LICENSE OR CERTIFICATE (YEAR) LATEST LICENSE OR CERTIFICATE (YEAR) | |
| 20. IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (1) NAMES OF COUNTRIES, (2) DATES AND LENGTH OF TIME SPENT THERE AND (3) REASONS OR PURPOSE (e. g., military service, business, education, recreation) <u>None</u> | | 21. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS: (1) YOUR MORE IMPORTANT PUBLICATIONS (DO NOT SUBMIT COPIES UNLESS REQUESTED) (2) YOUR PATENTS OR INVENTIONS (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (5) HONORS AND FELLOWSHIPS RECEIVED <u>C. -Community Fund Speaker</u> <u>-Winner, 10th District American Legion</u> <u>Oratorical Contest</u> <u>-Class President, Boston University 1942-43</u> | | | | |
| APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING SHORTHAND | | | | | | |

Item #14: Information from your most recent telephone interview with:
John L. Hargrove, President of the American Legion, Washington, D.C.

Pictures cited: copies of these references from Fig. 1 which,

| PROFESSOR DAVID OWEN | | HISTORY DEPT, HARVARD UNIV, RADCLIFFE, MASS. | PROFESSOR PAINTER WITH F.B.I. |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MR. H. B. FISHER | | SAY YOUR R.D., WOODBRIDGE, CONN. | |
| INDICATE "YES" OR "NO" ANSWER BY PLACING "1" IN PROPER COLUMN | | YES / NO | INDICATE "YES" OR "NO" ANSWER BY PLACING "1" IN PROPER COLUMN |
| 25. MAY YOU BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC? | | X | 25. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? |
| 26. ARE YOU A CITIZEN OF OR DO YOU HAVE ATTACHMENT TO THE UNITED STATES? | | X | If your answer is "Yes," give details in Item 39. |
| 27. ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF THE COMMUNIST PARTY, U.S.A. OR ANY COMMUNIST ORGANIZATION? | | X | 26. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY MEMBER OF YOUR FAMILY, BROTHER, SISTER, WITH WHOM YOU LIVE, OR HAVE LIVED IN THE PAST 12 MONTHS? |
| 28. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF A FASCIST ORGANIZATION? | | X | If your answer is "Yes," show in Item 39 (1) full name; (2) present address; (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment. |
| 29. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMMUNION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL AND DEMOCRATIC GOVERNMENT, OR OF AN ORGANIZATION ASSOCIATION, MOVEMENT, GROUP, OR COMMUNION OF PERSONS, WHICH HAS ADOPTED A POLICY OF DESTROYING OR OPPRESSING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TOWARD OTHER PERSONS, THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY CONSTITUTIONAL MEANS? | | X | SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE |
| If your answer to question 27, 28, or 29, is "Yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons, and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein. | | | "A" If you are claiming preference as a PRATICMATE VETERAN who has been awarded a campaign badge or service ribbon, as a DISABILITY VETERAN, or as the WIFE OF A DISABLING VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim CSC Form 14, together with proof specified therein. |
| 30. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION OR MADE TO EVER REPENT ORDERED TO DEPOSIT BAIL OR SECURITY BOND, FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE, EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR PENALTY OF \$100 OR LESS WAS IMPOSED? | | X | "B" If you are a FULL-TIME VETERAN not claiming disability preference you should NOT submit your claim with evidence of preference until you are tentatively credited to and if appointed, you will be reduced to date of appointment officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war. |
| If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed; and (5) the explanation of the case. If appointed, your fingerprints will be taken. | | | 37-(a) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |
| 31. HAVE YOU EVER BEEN DISCHARGED, DISMISSED, OR RELIEVED, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? | | X | (b) IS THE WORD "HONORABLE" OR THE WORD "SAFEGUARD" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case. | | | (c) WAS SALARY PAID ON AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 32. HAVE YOU EVER BEEN BARRED BY THE U.S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS? | | X | (d) DATE OF ENTRY OR ENTRANCE INTO SERVICE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO DATE OF SEPARATION OR SEPARATIONS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| If your answer is "Yes," give dates of and reasons for such disbarment in Item 39. | | | 37-(e) IS YOUR SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACE TIME ONLY. DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? | | X | (f) ARE YOU A DISABLED VETERAN? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO, and you have not listed your disability in answer to Item 33, explain in Item 39 below. |
| If your answer is "Yes," give complete details in Items 39 so that consideration can be given to your physical fitness for that job. | | | (g) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| 34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR CIVIL SERVICE? | | X | (h) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO |
| If your answer is "Yes," give complete details in Item 39. | | | THIS SPACE FOR USE OF APPOINTING OFFICER ONLY |
| 35. SPACE FOR MAILED ANSWERS TO GENERAL QUESTIONS (Indicate item numbers to which answers apply) | | The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on _____, 19_____ | |
| ITEM NO. | Agency: _____ Title: _____ | | |
| 12. | Spanish: Reading, Good; Speaking, Fair; Understanding, Fair. | | |

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

**False statement on this application
is punishable by Law (U. S. Code,
Title 18, Section 80).**

 SIGNATURE OF APPLICANT

(Sign your name in INK (one given
print Miss or Mrs. and if married

(Sign your name in INK (one given name, initial or initials, and surname). If female, add our own given name as "Mrs. Mary L. Doe")

STANDARD FORM 57 - NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the directions on the admission card regarding disposition of this application. If you are applying for an ORAL examination, mail this application to the office named in the announcement. Be sure to mail to the same office addressed to you in the announcement. Notify the office with which you file this application of any change in your address.

| | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| ANNOUNCEMENT | 1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR CENTRAL INTELLIGENCE AGENCY | | DO NOT WRITE IN THIS BLOCK For Use of Civil Service Commission Only | | | | |
| | 2. OPTION (If mentioned in examination announcement) | | <input type="checkbox"/> APPROVED <input type="checkbox"/> VETERAN <input type="checkbox"/> ENTERED REGISTER <input type="checkbox"/> NON APPROVED <input type="checkbox"/> SUBMITTED <input type="checkbox"/> RETURNED <small>NOTIFICATION</small> <small>APR. REVIEW</small> | | | | |
| | 3. PLACE OF EMPLOYMENT APPLIED FOR (City and State) WASHINGTON D. C. | | 4. DATE OF THIS APPLICATION OCT. 5, 1950 | | | | |
| | 5. MIDDLE (First name) (Middle) (Maiden, if any) (Last) | | | | | | |
| | L.S.C. Hartman Green | | | | | | |
| | 6. STREET AND NUMBER OR P. O. NUMBER 218 Belmont Avenue | | | | | | |
| | 7. CITY OR POST OFFICE (including postal zone) AND STATE Brockton, Massachusetts | | | | | | |
| | 8. LEGAL OR VOTING RESIDENCE (State) Massachusetts | | 9. OFFICE PHONE (6) HOME PHONE 44-08-44 | | | | |
| | 10. DATE OF BIRTH (month, day, year) December 1, 1922 | | 11. MARRIED <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> | | | | |
| | 12. PLACE OF BIRTH (city and State, if born outside U. S., name city and country) Brockton, Massachusetts | | | | | | |
| 13. (A) HEIGHT WITHOUT SHOES: 5 FEET 5 INCHES | | (B) WEIGHT: 150 POUNDS | | | | | |
| 14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | | | | INITIALS AND DATE GS-6 83450 | |
| 15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT \$3,600.00 PER YEAR. You will not be considered for any position with a lower entrance salary. | | | | | | (D) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED, FOR: <input type="checkbox"/> 1 TO 3 MONTHS <input type="checkbox"/> 3 TO 8 MONTHS <input type="checkbox"/> 6 TO 12 MONTHS | |
| NOTE: Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probationary appointment. | | | | | | (E) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED: <input checked="" type="checkbox"/> IN WASHINGTON, D. C. <input type="checkbox"/> ANYWHERE IN THE UNITED STATES <input type="checkbox"/> OUTSIDE THE UNITED STATES | |
| (C) IF YOU ARE WILLING TO TRAVEL SPECIFY: <input type="checkbox"/> OCCASIONALLY <input checked="" type="checkbox"/> FREQUENTLY <input type="checkbox"/> CONSTANTLY | | | | | | (F) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS: ANY | |
| 16. EXPERIENCE It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing authority to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence. (a) If you were ever employed in any position under a name different from that shown on Item 5 of this application, give under "Description of your work" for each position, the name used. (b) If you have never been employed or are now unemployed, indicate that fact in the space provided for "Present Position." | | | | | | | |
| PRESENT POSITION | | | | | | | |
| DATES OF EMPLOYMENT (month, year) FROM: TO PRESENT TIME | | EXACT TITLE OF YOUR PRESENT POSITION Student | | CLASSIFICATION GRADE (if in Federal Service) | | SALARY OR EARNINGS: STARTING, \$ PRESENT, \$ PER PER | |
| PLACE OF EMPLOYMENT (city and State) Yale University, New Haven, Connecticut | | | | NAME AND TITLE OF IMMEDIATE SUPERVISOR None | | KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacturer of locks, etc.) None | |
| NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division) | | | | | | | |
| NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | | | | | | REASON FOR LEAVING TO CHANGE EMPLOYMENT None | |
| DESCRIPTION OF YOUR WORK Since discharge from the Army, 11 Feb. 1946, I have been a student at Yale (until June 1947), and at Harvard (Sept. 1947 to date) under provisions of the G.I. Bill. Details of my studies are to be found elsewhere on this form. | | | | | | | |

(CONTINUED ON NEXT PAGE)

10-23560-8

PERSONAL HISTORY STATEMENT

- Instructions: 1. Answer all questions completely. If question is not applicable write "N/A." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print, or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? *yes* (Initials or No)

SEC. I. PERSONAL BACKGROUND

A. FULL NAME Mr. LEE (Last Name) HOBART (First) WIGREN (Middle) Telephone:
Office EX-54115
Ext. 2772
Home DC 716-88

PRESENT ADDRESS 2700 - QUE ST. NW WASHINGTON 7, D.C. (City and Number) (State) (Country)

PERMANENT ADDRESS 218 BELMONT AVE. BRUNSWICK, MASS. (City and Number) (State) (Country)

B. NICKNAME WHAT OTHER NAMES HAVE YOU USED?

..... UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES?

HOW LONG? IF A LEGAL CHANGE, GIVE PARTICULARS

(Where?) (By what authority)
C. DATE OF BIRTH PLACE OF BIRTH (City) (State) (Country)

D. PRESENT CITIZENSHIP BY BIRTH? BY MARRIAGE?

BY NATURALIZATION CERTIFICATE NO. ISSUED (Date) BY (Country)

AT (City) (State) (Country)

HAVE YOU HAD A PREVIOUS NATIONALITY? (Year of No) (Country)

HELD BETWEEN WHAT DATES? TO ANY OTHER NATIONALITY? (Country)

GIVE PARTICULARS

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? GIVE PARTICULARS:

(2)

E. IF BORN OUTSIDE U. S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY?
 PORT OF ENTRY? ON PASSPORT OF WHAT COUNTRY?

LAST U. S. VISA (Number) (Type) (Place of Issue) (Date of Issue)

SEC. 2. PHYSICAL DESCRIPTION

| | | | |
|-------------|-------------------------------------|------------------|--------------|
| AGE | SEX | HEIGHT | WEIGHT |
| EYES | HAIR | COMPLEXION | SCARS |
| BUILD | OTHER DISTINGUISHING FEATURES | | |

SEC. 3. MARITAL STATUS

A. SINGLE MARRIED DIVORCED WIDOWED

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDING ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE Alice E. C. Kozar Whalen (Last) September
 (First) (Middle) (Name) (City) (State) (Year)

PLACE AND DATE OF MARRIAGE Washington, District of Columbia Arlington United States
 (City) (State) (Country)

HIS (OR HER) ADDRESS BEFORE MARRIAGE 4008 - Twelfth & Peale Virginia (St. and Number) (City) (State) (Country)

LIVING OR DECEASED Living DATE OF DECEASE CAUSE

(AS OF 28 Sept 52) PRESENT, OR LAST, ADDRESS 2700 Queen Street Arlington, D. C. U. S. A.
 (St. and Number) (City) (State) (Country)

DATE OF BIRTH Aug. 13, 1917 PLACE OF BIRTH Roanoke, Virginia (Date) (City) (State) (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY

CITIZENSHIP WHEN ACQUIRED? WHERE? (City) (State) (Country)

OCCUPATION Teacher LAST EMPLOYER Arlington County School Board (City) (State) (Country)

EMPLOYEE'S OR BUSINESS ADDRESS School Board Arlington, Virginia (City) (State) (Country)

MILITARY SERVICE FROM TO BRANCH OF SERVICE (Date) (Date) (City) (State) (Country)

COUNTRY DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN

14-4755-1

(4)

OCCUPATION LAST EMPLOYER

EMPLOYER'S OR OWN BUSINESS ADDRESS (St. and Number) (City) (State) (Country)

MILITARY SERVICE FROM TO BRANCH OF SERVICE

COUNTRY DETAILS OF OTHER GOVT. SERVICE, U. S. OR FOREIGN

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters):

1. FULL NAME (First) (Middle) (Last) AGE

PRESENT ADDRESS (St. and Number) (City) (State) (Country) (Citizenship)

2. FULL NAME (First) (Middle) (Last) AGE

PRESENT ADDRESS (St. and Number) (City) (State) (Country) (Citizenship)

3. FULL NAME (First) (Middle) (Last) AGE

PRESENT ADDRESS (St. and Number) (City) (State) (Country) (Citizenship)

4. FULL NAME (First) (Middle) (Last) AGE

PRESENT ADDRESS (St. and Number) (City) (State) (Country) (Citizenship)

5. FULL NAME (First) (Middle) (Last) AGE

PRESENT ADDRESS (St. and Number) (City) (State) (Country) (Citizenship)

SEC. 8. FATHER-IN-LAW

FULL NAME W. L. Cecil Rader (Last)

LIVING OR DECEASED Living DATE OF DECEASE CAUSE

PRESENT, OR LAST, ADDRESS Nace, Virginia USA (St. and Number) (City) (State) (Country)

DATE OF BIRTH Aug 23, 1903 PLACE OF BIRTH Nace, Virginia

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY

CITIZENSHIP U.S. WHEN ACQUIRED? BIRTH WHERE? (City) (State) (Country)

OCCUPATION Farmer LAST EMPLOYER

SEC. 9. MOTHER-IN-LAW

FULL NAME Bowlah Sara Kidder
 (First) (Middle) (Last)

LIVING OR DECEASED LIVING DATE OF DECEASE CAUSE

PRESENT, OR LAST, ADDRESS None (St. and Number) Virginia (City) A-1 (Country)

DATE OF BIRTH Jan 19 PLACE OF BIRTH None (State) None (Country)

IF BORN OUTSIDE U. S. INDICATE DATE AND PLACE OF ENTRY

CITIZENSHIP U.S. WHEN ACQUIRED? Birth WHERE? (City) (State) (Country)

OCCUPATION Laundress LAST EMPLOYER Student Scholar

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

NONE

1. NAME RELATIONSHIP AGE

CITIZENSHIP ADDRESS (St. and Number) (City) (State) (Country)

2. NAME RELATIONSHIP AGE

CITIZENSHIP ADDRESS (St. and Number) (City) (State) (Country)

3. NAME RELATIONSHIP AGE

CITIZENSHIP ADDRESS (St. and Number) (City) (State) (Country)

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U. S. OR OF A FOREIGN GOVERNMENT:

NONE

1. NAME RELATIONSHIP AGE

CITIZENSHIP ADDRESS (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN)

2. NAME RELATIONSHIP AGE

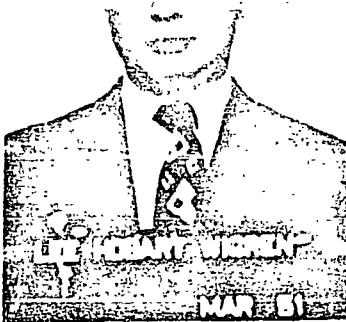
CITIZENSHIP ADDRESS (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN)

3. NAME RELATIONSHIP AGE

CITIZENSHIP ADDRESS (St. and Number) (City) (State) (Country)

TYPE AND LOCATION OF SERVICE (IF KNOWN)



PERSONAL HISTORY STATEMENT

Instructions:

1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? YES

Yes or No

SEC. I. PERSONAL BACKGROUND

Telephone:

Office: NONE
Ext. NONE
Home: 4402-W

A. FULL NAME Mr. LEE Mrs. HOBART WIGREN Middle Last

PRESENT ADDRESS 218 BELMONT AV., BROCKTON, MASSACHUSETTS U.S.A.
St. & No. City State Country

PERMANENT ADDRESS 218 BELMONT AV., BROCKTON, MASSACHUSETTS U.S.A.
St. & No. City State Country

B. NICKNAME SANNY WHAT OTHER NAMES HAVE YOU USED? NONE

UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? NOT APPLICABLE

HOW LONG? IF A LEGAL CHANGE, GIVE PARTICULARS
NOT APPLICABLE

Where?

By What Authority

C. DATE OF BIRTH DEC. 1, 1923 PLACE OF BIRTH BROCKTON, MASS. U.S.A.
City State Country

D. PRESENT CITIZENSHIP U.S.A. BY BIRTH? YES BY MARRIAGE?

BY NATURALIZATION CERTIFICATE? ISSUED BY
Date Court

AT NOT APPLICABLE City State Country

HAVE YOU HAD A PREVIOUS NATIONALITY? NO Yes or No Country

HELD BETWEEN WHAT DATES? TO ANY OTHER NATIONALITY? Country

GIVE PARTICULARS NOT APPLICABLE

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? NO GIVE PARTICULARS:

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? NOT APPLICABLE
 PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____
 Number _____ Type _____ Place of Issue _____ Date of Issue _____

SEC. 2. PHYSICAL DESCRIPTION

AGE 26 yes, His SEX MALE HEIGHT 5'9" WEIGHT 160 lbs.

EYES BLUE HAIR BROWN COMPLEXION FAIR SCARS NONE

BUILD MEDIUM OTHER DISTINGUISHING FEATURES MOLE ON LEFT ARM AT
ELBOW

SEC. 3. MARITAL STATUS

A. SINGLE Yes MARRIED _____ DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS _____

NOT APPLICABLE

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE - INCLUDE ANNULMENTS - USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE NOT APPLICABLE First _____ Middle _____ Maiden _____ Last _____

PLACE AND DATE OF MARRIAGE _____

HIS (OR HER) ADDRESS BEFORE MARRIAGE _____ St. & No. _____ City _____ State _____ Country _____

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

DATE OF BIRTH _____ PLACE OF BIRTH _____ City _____ State _____ Country _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____ City _____ State _____ Country _____

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____

COUNTRY _____ DETAILS OF OTHER GOVT. SERVICE, U.S. OR FOREIGN _____

*NOT
APPLICABLE*

1400000

SEC. 4 CHILDREN OR DEPENDENTS (Include partial dependents) NONE

1. NAME NOT APPLICABLE RELATIONSHIP AGE
NOT APPLICABLE
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

2. NAME _____ RELATIONSHIP AGE
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

3. NAME _____ RELATIONSHIP AGE
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

SEC. 5 FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME AUGUST HERMAN WIGREN
First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR, LAST, ADDRESS 218 BELMONT AV., BROCKTON, MASS., U.S.A.
St. & No. City State Country

DATE OF BIRTH 1889 PLACE OF BIRTH CHICAGO, ILLINOIS U.S.A.
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

CITIZENSHIP U.S.A. WHEN ACQUIRED? BIRTH WHERE? _____
HIGH SCHOOL City State Country

OCCUPATION TEACHER LAST EMPLOYER SCHOOL DEPT., BROCKTON, MASS.

EMPLOYER'S OR OWN BUSINESS ADDRESS HIGH SCHOOL BROCKTON, MASS., U.S.A.
St. & No. City State Country

MILITARY SERVICE FROM JULY 1917 TO Aug 1919 BRANCH OF SERVICE ARMY
Date Date

COUNTRY U.S.A. DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN.

MASS. STATE GUARD, 1ST LIEUT., 1942-45

SEC. 6 MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME IDA CAROLINE (HALLQUIST) WIGREN
First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 218 BELMONT AV., BROCKTON, MASS., U.S.A.
St. & No. City State Country

DATE OF BIRTH 1892 PLACE OF BIRTH QUINCY, MASS.

CITIZENSHIP U.S.A. WHEN ACQUIRED? BIRTH WHERE? _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

OCCUPATION Housewife LAST EMPLOYER _____
 EMPLOYER'S OR OWN BUSINESS ADDRESS _____ St. & No. _____ City _____ State _____ Country _____
 MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
 COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME RUSSELL HERMAN WIGREN AGE 20
 First _____ Middle _____ Last _____
 PRESENT ADDRESS 218 BELMONT AV., BOSTON, MASS. U.S.A. -
 St. & No. _____ City _____ State _____ Country _____ Citizenship _____
2. FULL NAME _____ AGE _____
 First _____ Middle _____ Last _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
3. FULL NAME _____ AGE _____
 First _____ Middle _____ Last _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
4. FULL NAME _____ AGE _____
 First _____ Middle _____ Last _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
5. FULL NAME _____ AGE _____
 First _____ Middle _____ Last _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____

SEC. 8. FATHER-IN-LAW NOT APPLICABLE

- FULL NAME _____
 First _____ Middle _____ Last _____
 LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____
 PRESENT, OR LAST, ADDRESS _____ St. & No. _____ City _____ State _____ Country _____
 DATE OF BIRTH _____ PLACE OF BIRTH _____
 IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

 CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
 City _____ State _____ Country _____
 OCCUPATION _____ LAST EMPLOYER _____



SEC. 9. MOTHER-IN-LAW NOT APPLICABLEFULL NAME _____
First _____ Middle _____ Last _____

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. _____ City _____ State _____ Country _____

DATE OF BIRTH _____ PLACE OF BIRTH _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City _____ State _____ Country _____

OCCUPATION _____ LAST EMPLOYER _____

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR
WHO ARE NOT CITIZENS OF THE UNITED STATES: NONE1. NAME NONE _____ RELATIONSHIP _____ AGE _____CITIZENSHIP _____ ADDRESS _____
St. & No. _____ City _____ State _____ Country _____

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. _____ City _____ State _____ Country _____

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. _____ City _____ State _____ Country _____SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF
THE U.S. OR OF A FOREIGN GOVERNMENT.1. NAME STEPHEN P. ANDESEN RELATIONSHIP FATHER'S COUSIN/AGE 655.
CITIZENSHIP U.S. ADDRESS 4509 7th St. NW, WASHINGTON, D.C.
St. & No. _____ City _____ State _____TYPE AND LOCATION OF SERVICE (IF KNOWN) U.S. DEPT. OF COMMERCE

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. _____ City _____ State _____

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. _____ City _____ State _____

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

SEC. 12 EDUCATION

ELEMENTARY SCHOOL WHISTLER SCHOOL ADDRESS BROCKTON MASS. U.S.A.
 CITY STATE COUNTRY
 DATES ATTENDED 1928-1937 GRADUATE? YES

HIGH SCHOOL BOSTON HIGH SCHOOL ADDRESS BROCKTON MASS. U.S.A.
 CITY STATE COUNTRY
 DATES ATTENDED 1937-1941 GRADUATE? YES

COLLEGE YALE UNIVERSITY ADDRESS NEWHAVEN CONN. U.S.A.
 CITY STATE COUNTRY
 DATES ATTENDED GRADUATE?

COLLEGE HARVARD UNIVERSITY ADDRESS CAMBRIDGE MASS. U.S.A.
 CITY STATE COUNTRY
 DATES ATTENDED 1947-1950 DEGREE A.B. (1947)
 AND WORK TOWARD PH.D.

SEC. 13 MILITARY, NAVAL OR OTHER GOVT SERVICE - U.S. OR FOREIGN

U.S.A. ARMY S/Sgt 17 FEB 1943 TO 11 FEB 1946
 Country Service Rank Date of Service
 CAMP FISCHETT, VA ASN 11-127-072 Honorable Type of Discharge
 Last Station Serial No.

REMARKS: WAS MEMBER OF ARMY UNLISTED RESERVE, FROM NOV 1942 TO 17 FEB 1943
 SELECTIVE SERVICE BOARD NUMBER 28 ADDRESS COURT HOUSE, BROCKTON,
 MASS.

IF DEFERRED GIVE REASON NOT APPLICABLE
 INDICATE MEMBERSHIP IN MILITARY RESERVE ORGANIZATIONS NO

SEC. 14 CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT
 SEE FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS
 EXTRA SHEET FIRST! OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING
 PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

1. FROM MARCH 1946 TO SEPTEMBER 1950

SINCE MY DISCHARGE FROM THE ARMY, (11 FEB. 1946),
 I HAVE BEEN A STUDENT AT YALE (UNTIL JUNE 1947)
 AND AT HARVARD (SEPT 1947 - SEPT 1950) UNDER PROVISIONS
 OF P.L #346 - THE G.I. BILL. DETAILS OF MY STUDY ARE
 TO BE FOUND UNDER ITEM #12 OF THIS FORM.

2. FROM SEPT 1946 TO JUNE 1947

EMPLOYING FIRM OR AGENCY EDITORIAL STAFF
 YALE EDITION OF THE CORRESPONDENCE
 OF HORACE WALPOLE
 (YALE UNIVERSITY)

ADDRESS STEBBING MEMORIAL LIBRARY, NEW HAVEN, CONN. U.S.A.
 St. & No. City State County

KIND OF BUSINESS SCHOLARLY RESEARCH NAME OF SUPERVISOR MR. WARREN SMITH
 TITLE OF JOB INDEXER (PART-TIME) TOTAL 12 HRS
 PER WEEK

YOUR DUTIES EASY-TITLE TO EARN PART OF BOARD AT COLLEGE. I WORKED
 + CATALOGUED LETTERS IN CONNECTION WITH YALE EDITION
 REASONS FOR LEAVING GRADUATION OF MGRACE WALTERS'S CORRESPONDENCE

3. FROM AUGUST 1944 TO FEBRUARY 1946

EMPLOYING FIRM OR AGENCY U. S. ARMY

DETAILS OF
THIS WORK
ARE ON
PAGES 14, 15,
16 OF THIS
FORM

ADDRESS INFORMATION-EDUCATION OFFICE, Camp Pickett VA. U.S.A.
 St. & No. CITY State Country

KIND OF BUSINESS (MILITARY) NAME OF SUPERVISOR CAPT. J. L. YOWELL, JR.
 INFORMATION-EDUCATION up to
 TITLE OF JOB ENLISTED SPECIALIST (MILITARY) SALARY \$9.96 PER MO.

YOUR DUTIES ORGANIZING + ADMINISTERING INFORMATION AND NON-
 MILITARY EDUCATION PROGRAM

REASONS FOR LEAVING DISCHARGE FROM DETAILS ON PAGES 14, 15, 16
 SERVICE

4. FROM JUNE 1941 TO DECEMBER 1943

EMPLOYING FIRM OR AGENCY GREAT ATLANTIC + PACIFIC TEA CO.

ADDRESS MAIN STREET BRECKIN MASS. U.S.A.
 St. & No. CITY State Country

KIND OF BUSINESS GROCERY NAME OF SUPERVISOR FRANK PIVERONIS
 TITLE OF JOB PRODUCE CLERK (PART-TIME) SALARY \$1.65 PER HR.

YOUR DUTIES SOLD VEGETABLES + FRUIT (FRIDAYS, SATURDAYS, AND

REASONS FOR LEAVING TO ENTER ARMY SUMMER VACATIONS

5. FROM OCTOBER 1940 TO JUNE 1941

EMPLOYING FIRM OR AGENCY KENNEDY BUTTER + EGG CO.

ADDRESS 100 MAIN STREET, BRECKIN MASS. U.S.A.
 St. & No. CITY State Country

KIND OF BUSINESS RETAIL GROCERY NAME OF SUPERVISOR A.M. JACOBS

TITLE OF JOB CLERKS (PART-TIME) SALARY \$1.31 PER HR.

YOUR DUTIES SELLING COFFEE, TEA, BUTTER, ETC. (SATURDAYS)

REASONS FOR LEAVING SUMMER REDUCTION OF HELP - (I had
 been on a part-time basis before.)

ITEMS (Form 38-1)

EXTRA SHEET

LEE HOGG & CHILDREN
216 BELMONT AVE.
BROCKTON, MASS.

The following material is meant to supplement
the information given in this Form 38-1
under Item #14. Please use it first.

**OUTLINE HISTORY OF EMPLOYMENT, INCLUDING CASUAL EMPLOYMENT
AND UNEMPLOYMENT. ONLY MAJOR ITEMS (WHICH ARE MARKED
BELOW WITH *) ARE INCLUDED ON REGULAR FORM. DETAILS
ON OTHERS WILL BE SUPPLIED IF NECESSARY**

| DATES | WHERE | NATURE OF WORK |
|--------------------------------|-------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| SEPT. - Nov. 1950 | AT HOME | - SEEKING EMPLOYMENT - TICKET SELLING AT FOOTBALL GAMES, BROCKTON HIGH SCHOOL |
| SEPT. 1947 to SEPT. 1950 | HARVARD UNIV. STUDENT (UNDER G.I. B.) [FALL, SPRING, SUMMER TERMIS, 1947-8, 1948-9, 1949-50] | * - STUDYING - CHAUFFEURING { SUMMER, 1948 } 2 weeks { SUMMER, 1949 } each. [FOR MR. C.E. CHAMBERLAIN, 310 BELMONT ST. BROCKTON, MASS.] |
| MAR. 1946 to JUNE 1947 | YALE UNIV. STUDENT (UNDER G.I. BILL) [SPRING + SUMMER, 1946 FALL + SPRING, 1946-7] | - STUDYING * - INDEXER (Part-Time) FOR YALE EDITION OF HORACE WALPOLE CORRESPONDENCE, 1700-617 - OFFICE WORK FOR SECRETARY TO DEAN OF YALE COLLEGE (Part-Time) - SUMMER, 1946 |
| FEB. 17, 1943 to FEB. 11, 1946 | U. S. ARMY | (1) CAMP LEE, VA. - BASIC TRAINING - FEB-JUNE 1943 (2) YALE UNIV. (ARMY SPECIALIZED TRAINING PROGRAM) JUNE 1943 - MAY 1944 (3) CAMP PICKETT, VA. - 310TH INFANTRY, 78TH DIVISION - APRIL + MAY 1944 - SUPPLY SECTION, 1318 S.C.U. - MAY - JULY, 1944 * - INFO. + EDUCATION OFFICE - JULY 1944 - FEB. 1946 (4) CAMP MEADE, MD. - DISCHARGE - FEB. 11, 1946 |
| SEPT. 1941 to FEB. 17, 1943 | BOSTON UNIV. STUDENT | - STUDYING * - CLERK, A.P. GROCERY STORE, MAIN + CALIFORNIA STREETS, BROCKTON - (Part-Time) - JUNE 1941 - DEC. 1942 |
| 1935 to 1941 | JUNIOR HIGH SCHOOL AND HIGH SCHOOL STUDENT | - CLERK, KENNEDY BUTTER STORE, MAIN ST., BROCKTON (PART TIME) - Oct. 1940 - JUNE 1941 - PAPER ROUTE |

STARRED ITEMS ARE DETAILED ON FORM 38-1

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS:

NONE

SEC. 16. GIVE FIVE CHARACTER REFERENCES — IN THE U.S. — WHO KNOW YOU INTIMATELY — (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

- | | Street and Number | CITY | STATE |
|--------------------------------------|------------------------------------------------------------------|------|-------|
| 1. <u>REV. J. MANLEY SHAW</u> | BUS. ADD. CENTRAL METHODIST CHURCH, BROCKTON, MASS. | | |
| | RES. ADD. 258 W. FAIR ST., BROCKTON, MASS. | | |
| 2. <u>MR. C. WESLEY WILLIAMS</u> | BUS. ADD. 41 ARINGTON ST., BROCKTON MASS. | | |
| | RES. ADD. 32 GIFFORD ST., BROCKTON MASS. | | |
| 3. <u>MISS LYDIA A. GIBBS</u> | BUS. ADD. HIGH SCHOOL, BROCKTON MASS. | | |
| | RES. ADD. 28 BUCKMEAD AV., BROCKTON MASS. | | |
| 4. <u>REV. PAUL STOPENHAGEN</u> | BUS. ADD. [HARVARD-EPWORTH] METHODIST CHURCH, CAMBRIDGE MASS. | | |
| | RES. ADD. 30 LANGDON ST., CAMBRIDGE MASS. | | |
| 5. <u>MR. H. B. FISHER</u> | BUS. ADD. _____ | | |
| | RES. ADD. SEYMOUR RD., WOODBURY, CANN. | | |
| 6. <u>MR. CLARENCE A. McLAUGHLIN</u> | BUS. ADD. (?) RES. ADD. 8006 LOWELL PLACE, BETHESDA, MARYLAND | | |

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES — NOT REFERENCES, SUPERVISORS OR EMPLOYERS — (Give residence and business addresses where possible.)

- | | Street and Number | CITY | STATE |
|---------------------------------|-----------------------------------------------------------|------|-------|
| 1. <u>MR. KENNETH G. RYLER</u> | BUS. ADD. CAMBRIDGE JR. COLLEGE, CAMBRIDGE, MASS. | | |
| | RES. ADD. BOWMEET ST., LEXINGTON MASS. | | |
| 2. <u>MR. ROLAND J. GIBSON</u> | BUS. ADD. _____ | | |
| | RES. ADD. ADAMS A-33, CAMBRIDGE MASS. | | |
| 3. <u>MR. HERMAN CARR</u> | BUS. ADD. [PHYSICS DEPT.] HARVARD UNIV., CAMBRIDGE MASS. | | |
| | RES. ADD. HARVARD UNIV., CAMBRIDGE MASS. | | |
| 4. <u>MR. HUTSON K. HOWELL</u> | BUS. ADD. [OPTICAL LABORATORY] BOSTON UNIV., BOSTON MASS. | | |
| | RES. ADD. 14 MORSE ST., BROCKTON MASS. | | |
| 5. <u>MR. JOHN D. SHAW, JR.</u> | BUS. ADD. _____ | | |
| | RES. ADD. 15 ELLIOTT ST., SAN FRANCISCO, NEW YORK (1) | | |

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SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

- | | Street and Number | City | State |
|-----------------------------------------------------------------------|-------------------|------------------|----------------------------------------|
| 1. <u>Mrs. LILA E. HENRICK</u> | <u>BUS. ADD.</u> | <u>RES. ADD.</u> | <u>232 BELMONT AV., BROCKTON MASS.</u> |
| 2. <u>MRS. ERANN B. YATES</u> <u>and family</u> | <u>BUS. ADD.</u> | <u>RES. ADD.</u> | <u>244 BELMONT AV., BROCKTON MASS.</u> |
| 3. <u>MR. EDWARD HENNESSY</u> <u>(Neighborhood for many years)</u> | <u>BUS. ADD.</u> | <u>RES. ADD.</u> | <u>238 FOREST AV., BROCKTON MASS.</u> |

SEC. 19. FINANCIAL BACKGROUND

- A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOURCES OF OTHER INCOME
- B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS PEOPLES SAVINGS BANK, 221 MAIN ST., BROCKTON, MASS.
- C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? No
GIVE PARTICULARS, INCLUDING COURT:
- D. GIVE THREE CREDIT REFERENCES — IN THE U.S.
1. NAME MR. PAUL C. BENNETT ADDRESS 282 GREEN ST., BROCKTON, MASS.
St. & No. City State Country
 2. NAME MR. HARDING F. PORTER ADDRESS 106 HILLBROOK AV., BROCKTON, MASS.
St. & No. City State Country
 3. NAME MR. WILLIAM C. NYE ADDRESS 39 CARLYNN RD., BROCKTON, MASS.
St. & No. City State Country

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

FROM 1933 TO 1927 128 MENLO ST., BROCKTON, MASS. U.S.A.
St. No. City State Country

FROM 1927 TO 1943 44 BOUVE AV., BROCKTON, MASS. U.S.A.
St. No. City State Country

FROM 1943 TO 1946 U. S. ARMY
St. No. City State Country

FROM 1946 TO 1950 219 BELMONT AV., BROCKTON MASS. U.S.A.
St. No. City State Country

SCHOOL
RESIDENCE
←
(During
School
years)
Only

FROM MAR 1946 TO JUN 1947 YALE UNIV., NEW HAVEN, CONN. U.S.A.
St. No. City State Country

FROM 1947 TO 1950 26 MELROSE ST., ARLINGTON, MASS. U.S.A.
St. No. City State Country
[REPT. TO MAY EACH YEAR]

FROM _____ TO _____ St. No. City State Country

FROM _____ TO _____ St. No. City State Country

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES NONE

- | A. FROM | TO | City or Section | Country | Purpose |
|---------|----|-----------------|---------|---------|
| FROM | TO | City or Section | Country | Purpose |
| FROM | TO | City or Section | Country | Purpose |

| | | | | |
|------|----|-----------------|---------|---------|
| FROM | TO | City or Section | Country | Purpose |
| FROM | TO | City or Section | Country | Purpose |
| FROM | TO | City or Section | Country | Purpose |

B. LAST U.S. PASSPORT — NUMBER, DATE, AND PLACE OF ISSUE: NONE

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? None GIVE APPROXIMATE

DATES: _____

PASSPORTS OF OTHER NATIONS: Not Applicable

SEC. 22. CLUBS, SOCIETIES AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU BELONG OR HAVE BELONGED:

1. CENTRAL METHODIST CHURCH BROCKTON MASS. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: ATTENDED SINCE BIRTH; MEMBER SINCE 1935
2. HISTORY CLUB, BROCKTON HIGH SCHOOL BROCKTON MASS. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: 1937-1941
3. DRAMATIC CLUB, BROCKTON HIGH SCHOOL, BROCKTON, MASS. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: 1939-1941
OSAMEQ JIN CHAPTER
4. ORDER OF DEMOLAY MAIN ST., BROCKTON MASS. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: ca. 1940-46 (no exact records)
5. BOSTON UNIVERSITY WESLEY CLUB, BOSTON MASS. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: 1942-43 [Methodist Student Club]
6. AXA FRATERNITY, BOSTON UNIVERSITY, BOSTON, MASS. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: 1942-43 [Pledged, but didn't complete membership]
7. YALE WESLEY FOUNDATION, FIRST METHODIST CHURCH, NEW HAVEN, Conn. U.S.A.
Name and Chapter St. & No. City State Country
DATES OF MEMBERSHIP: 1943-44; 1946-47.

[CENSORED] 16 [CENSORED]

SEC. 23. GENERAL QUALIFICATIONS

- A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "SLIGHT" "FAIR" OR "FLUENT")

LANGUAGE FRENCH SPEAK FAIR READ FLUENT WRITE FAIR

LANGUAGE SPANISH SPEAK SLIGHT READ FAIR WRITE SLIGHT

LANGUAGE RUSSIAN SPEAK FAIR READ SLIGHT WRITE SLIGHT

SWEDISH — SLIGHT — SLIGHT — SLIGHT

- B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

BICYCLING; SWIMMING; HIKING

STAMP COLLECTING; PROPAGANDA STUDY

- C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

YES, ① MY MILITARY DUTIES AS INFORMATION AND EDUCATION ENLISTED SPECIALIST (MOS 2274) IN POST INFO + EDUCATION OFFICE, CAMP Pickett, VA. [SEE SEC. #14②]
② PUBLIC SPEAKING

- D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

1. TENNESSEE VALLEY AUTHORITY (1951) (Application not yet complete)
2. CIVIL SERVICE - APPLIED FOR POSITION OF HISTORY AND LITERATURE PROFESSOR AT COAST GUARD ACADEMY,
NEW LONDON, CONN. (1950)

- E. IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

- UNCERTAIN. MAY HAVE BEEN INVESTIGATED
FOR HISTORY TEACHING POSITION (AUGUST, 1950)

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SEC. 24. MISCELLANEOUS

- A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: NO _____

- B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? NO _____ IF SO, TO WHAT EXTENT? NEVER USED THEM.

- C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO _____

- D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

NO _____

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME ANGUS R H. WIGREN RELATIONSHIP FATHER

ADDRESS 218 RELIANT AV., BROCKTON, MASS. U.S.A.
St. & No. City State Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO _____

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT BROCKTON, MASSACHUSETTS DATE NOVEMBER 1, 1950

John A. Nichols Lee H. Wigren
 Witness Signature of Applicant

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE:

Sec. 12 - EDUCATION (continued from p. 6)

COLLEGE ATTENDED:

(1) Boston University, College of Liberal Arts, Boston, Mass.

- Attended: Sept. 1941 to Feb. 1943.

- Completed 3 semesters of work, majoring in History.

- Called to active duty with U.S. Army, Feb. 17, 1943.

Subjecs:

- | | |
|-----------------------------------|---------------------|
| - History of Western Civilization | History |
| - United States History | English Composition |
| - American Government | English Bible |
| - Comparative Government | French |
| - General Economics | Spanish |
| - Psychology | |

(2) Yale University, New Haven, Conn. - Army Specialized Training

Intensive Russian Area Language Course (course No. #71)

- Attended: June 1943 to March 31, 1944 (sent by the U.S. Army)

- Completed course, received certificate and one year of academic credit.

Subjecs:

- | | | | |
|----------------------------------|---------------------------------------------|--------------------|---------|
| - Russian History | 3 terms | - European History | 3 terms |
| - Russian Geography | 3 terms | - Far East History | 1 term |
| - Russian Literature and Customs | 1 term | | |
| - Russian Language | 3 terms (intensive; 17 class hours per wk.) | | |

(3) Yale University, New Haven, Connecticut

- Attended: March 1946 to June 1947

- A.B. degree awarded in 1947 - majored in History

Subjecs:

- | | |
|-------------------------------------------------------------------------------|-----------------------------|
| - United States History | American Immigration |
| - American Thought & Civilization | Greek Classics |
| - U.S. Diplomatic History | English Literature |
| - History of Contemporary World | New Germany |
| - Moral and Political Philosophy | Public Opinion & Propaganda |
| - American Govt. in Transition | German |
| - Senior Essay: "The Interchurch World Movement and the Steel Strike of 1919" | |

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- (2) Harvard University, Department of History and Science,
Cambridge, Massachusetts
- Attended Sept. 1947 to Sept. 1948
 - * A.A. degree awarded, 1948 (in History)
 - * Completed evidence req'd towards Ph.D. in History
courses:
 - Ancient Greek History U.S. Colonial History
 - English History from 1660 History of the Northern Mt.
 - Linguistics
 - Seminar on the New Deal: "The Communist Party in the New Deal Period".
 - Seminar on the West: "The Attitude of Massachusetts Democracy toward Imperialism in the 1890's"
 - Directed reading in American and English History.
- In addition, I audited the following courses:
- The Environment in American History
 - Government Regulation of Industry
 - U.S. Intellectual History
 - American Social and Cultural History
 - The British Empire
 - European Intellectual History in the 18th & 19th Centuries.
- I also entered a lecture course on college teaching.

Educational recommendations may be obtained from Miss Florence Leitch,
Graduate Placement Office, Farlow House, Cambridge, Massachusetts

SEC. 14 -③ - (continued from p. 7)

INFO & EDUCATION SPECIALIST (MILITARY), (1944-46)

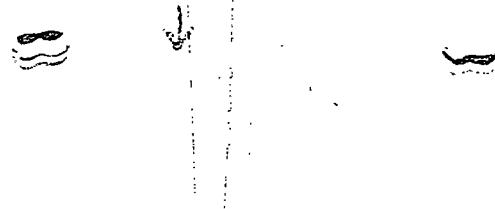
(1) After completing the ROTC course at Yale, I was assigned to the 101st Infantry, 29th Division, Camp Pickett, Va. While there, I conducted "orientation" lectures covering world news and background material on the war (January 1944).

(2) Because of my limited-service status, I was transferred to the Supply Section, 101st SCU, at Camp Pickett. I performed the duties of a unit Info & Education lecturer -- lecturing on history and current events, maintaining raps and bulletins on battle areas, and enrolling soldiers in USAFI correspondence courses (May-July 1944). As a result of this work, I was promoted to the Post Info & Education Office.

(3) The Post Information & Education Office had to plan, produce, and disseminate war information and non-military education for all troops permanently stationed at Camp Pickett, and for a hospital on the grounds. The purpose of that program was to help troops to understand why and what we were fighting, and to understand their role in that fight. It was morale building through information.

As Non-Commissioned Officer for the Info & Education Office, I performed both administrative and functional duties. I aided in the development and execution of the policies and content of the education program, and was in immediate charge of the weekly instructional program.

The following are the duties I performed:



- A) Prepared educational material, consisting of slides, which were to be used in the classroom.
- This included preparation of educational material for use in those classes. I prepared, revised, or simplified them to suit them to the needs of our camp.
- B) Trained men to conduct lectures. In each of 12 to 15 units, briefings on use of the prepared material each week; and inspected their classes.
- Each company or unit was required to have one or more men with sufficient education or experience to conduct weekly classes in history and current events under direction of the Info & Education Office. At briefing conferences, I discussed with them the topics for the next week, suggesting areas of presentation, and designating general subjects to be followed. I made periodic inspection visits to classes led by these men.
- C) Lectured or conducted several discussions each week.
- The topics of these classes were the same as those used by the other men: basic U.S. Victory; current world events; background material on the war; the relation of the U.S. to its allies; the enemy; and the role of the individual soldier. Classes contained 75 to 100 men each, with all levels of education represented in them.
- D) Designed and prepared displays for War Information Centers in camp libraries and the post headquarters. Developed visual aids for classroom use.
- Displays consisted of pictures, posters, maps, and explanatory material dealing with various topics, such as: "The German Army", "Growth of the Japanese Empire", "Nazis", "The United Nations", etc. The purpose was to give a graphic presentation of background information concerning the war. The display in the post headquarters had maps and news items dealing with battle areas.
- E) Compiled and edited daily news sheet; broadcast daily news summaries; wrote articles on current events for camp newspaper.
- At my suggestion, the news-dissemination media at Camp Pickett were expanded by establishment of the news sheet and news broadcasts. The news sheet contained late news bulletins, factual background material, and some editorials. The news sheet and broadcasts were necessitated by the remoteness of the camp.
- F) Did educational counselling and encouraged enrolments in correspondence courses offered by U.S. Armed Forces Institute.
- G) Maintained close cooperation with camp newspaper staff, the Public Relations Office, Special Services Office, and the Intelligence Officer.

To be better prepared for work in the Post Info & Education Office it was sent to the School for Personnel Services, Washington & Lee University, Lexington, Va., for a one-month course for Info & Education Unlisted Specialists, (October-November 1944).

This course was prepared by the War Department and conducted by military personnel. It presented material to be used in preparing Info & Education programs in camps, it suggested methods of presentation, and it provided practical experience in assessing and dealing with orientation problems.

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Part of the topics covered in lectures and discussions in this course were:

- | | |
|--------------------------|------------------------|
| -Technique of Propaganda | -Know the Enemy |
| -Group Leadership | -Know our Allies |
| Principles | -Know the U.S.A. |
| -Moral Factors | -Teaching Methods |
| -Global Warfare | -Teach and Visual Aids |

Upon completion of this course (with a grade of "Excellent"), I received a certificate, and a Military Occupational Specialty Classification of MOS 4174 (Information-Education Unlisted Specialist).

I believe my work as Non-commissioned Officer in the Post Info & Education Office at Camp Pickett would be valuable to Central Intel-licence. The job was given to me as a promotion. I received special training for it at the School for Personnel Services. While performing the job, I received promotion in rank from Private first class to Staff Sergeant. During the closing months of my service, I was in complete charge of the office in the absence of any full-time Info & Education Officer.

As the result of my work, I was invited to attend a conference of the Info & Education officers and non-commissioned officers of the Third Service Command at Edgewood Arsenal, Maryland, and to address that conference on educational and counselling problems. Since my discharge, was in process at that time, I was unable to attend. Upon discharge, I received a special commendation from Colonel H.P. Paullin, Commanding Officer of Camp Pickett, and a letter of recommendation from my superior.

(Copies of these letters, orders, and commendations will be submitted if necessary)

Sec. 22 - CLUBS, ETC. (Continued from p. 10)

8. NEW ENGLAND METHODIST STUDENT MOVEMENT COUNCIL

- OFFICE OF CHAPLAIN, BOSTON UNIVERSITY, BOSTON, MASS.

- DATES: 1946-1947

9. HARVARD WESLEY FOUNDATION

{ 1556 MASSACHUSETTS AVE, CAMBRIDGE, MASS.

38 LANGDON ST., CAMBRIDGE, MASS.

- DATES: 1947-1950

10. GRADUATE HISTORY CLUB, HARVARD UNIVERSITY, CAMBRIDGE, MASS.

- DATES: 1948-1950 (irregular attendance).

11. HENRY ADAMS CLUB (FOR GRADUATE STUDENTS IN AMERICAN HISTORY)

- HARVARD UNIVERSITY, CAMBRIDGE, MASS.

- DATES: 1947-1950

12. POST #35, AMERICAN LEGION, WEST ELI STREET, BROCKTON, MASS.

- DATES: 1946-1948

THE INFORMATION ADDED PERTAINING TO THIS PAGE IS EXCLUDED.

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Levi J. Wiggin

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SECURITY APPROVAL

To : Chief, Covert Personnel Division
 Personnel Officer

From : Chief of Inspection and Security

Subject: WIGREN, Lee Hobart

Date: 23 March 1951
 Number: 44732

1. Note "X" below:

Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

2. Memorandum dated 16 November 1950 stated subject is being considered for employment in OSO.

Frank P. Quinn
 FRANK P. QUINN
Chief, Personnel Security Division
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DEPARTMENT OF
OFFICE OF INSPECTOR

TO : Chief, Covert Personnel Branch Date: 26 February 1951
FROM : Security Officer, CIA
SUBJECT: WIGREN, Lee Hobart - 44732

Reference is made to your memorandum dated 16 November 1950 which requested that subject be granted security clearance.

This is to advise that this office interposes no objection from a security standpoint to a temporary appointment of the subject to the Processing Pool, pending completion of further security action, upon the condition that subject (1) not have access to classified material, (2) not have access to CIA secure areas, (3) not be issued a CIA badge or credential. The subject may not be assigned for duty in any CIA staff or office without further authority from the Security Officer, CIA. This clearance does not include assignment to unclassified duties outside the immediate supervision of the Pool supervisor.

It is requested that this office be notified immediately when subject returns on duty so that final security processing may be scheduled.

FOR THE SECURITY OFFICER, CIA:

C. V. Broadley
C. V. BROADLEY MRS
Chief, Security Division

[Signature] CONFIDENTIAL