

MATERIAL REVIEWED AT CIA HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: Personnel file:

Thomas B. CASASIN (J. Richardson)

INCLUSIVE DATES: _____

CUSTODIAL UNIT/LOCATION

১০৪

DELETIONS, IF ANY: Sources and methods

RICHARDSON, JACQUELINE S. G. . 006102

E-78C
SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION								DATE PREPARED	
1. SERIAL NUMBER <i>SIEB</i> 006102		2. NAME (Last-First-Middle) <i>Kirkpatrick, James</i>						3 April 1972	
3. NATURE OF PERSONNEL ACTION RESIGNATION								4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 05 14 72	
5. FUNDS V TO V V TO CF CF TO V X CF TO CF								6. FINANCIAL ANALYSIS NO. CHARGEABLE \$136-1231	
7. ORGANIZATIONAL DESIGNATIONS DDP/EUROPEAN DIVISION, FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX								8. LEGAL AUTHORITY (Completed by Office of Personnel) 10 LOCATION OF OFFICIAL STATION PARIS, FRANCE	
11. POSITION TITLE OPS OFFICER								12. POSITION NUMBER 0668	
14. CLASSIFICATION SCHEDULE (GS, LS, RS, etc.) GS				15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 15 8	17. SALARY OR RATE \$31,554			
18. REMARKS <i>24065</i>									
19. SIGNATURE OF REQUESTING OFFICIAL <i>William C. Cooley, C/E/Pers</i>				DATE SIGNED <i>8 Aug</i>	20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>C. H. Lutcher</i>		DATE SIGNED <i>9 Aug 72</i>		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
21. ACTION CODE 45	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	23. INTEGEE CODE	24. HOURS CODE 3	25. DATE OF BIRTH 01 10 54	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
28. RITE EXPIRES		29. SPECIAL REFERENCE 1-CSS 2-COGM 3-FICA 5-MORE		30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE A-F-S-F	32. CORRECTION/CANCELLATION DATA TYPE MO. DA. YR.	33. SECURITY REG. NO.		34. SEL
35. VET PREFERENCE		36. SERV COMP. DATE		37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGI/HEALTH INS-ELIGIBLE CODE 0-WAVES 1-REG/OPT 2-INELIGIBLE	40. SOCIAL SECURITY NO		
CODE 0-NONE 1-5 PT. 2-10 PT		MO. DA. YR.		MO. DA. YR.	CMR/REV PROV/TEMP	CODE	41. STATE TAX DATA		
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. MO. TAX EXEMPTIONS	45. FORM EXECUTED 1-ES 2-NO	46. MO. TAX EXEMP.	STATE CODE	
CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)									
47. POSITION CONTROL CERTIFICATION <i>8-9-72 Mu</i>								48. O.P. APPROVAL <i>Dawn H. Lutcher</i>	
								DATE APPROVED <i>9 AUG 1972</i>	

SECRET

DATE PREPARED

10 JULY 1970

REQUEST FOR PERSONNEL ACTION

1 SERIAL NUMBER 006102	2 NAME, Last-First-Middle Allison, John - J. M. S.	4 EFFECTIVE DATE REQUESTED MONTH DAY YEAR C 20 77			3 CATEGORY OF EMPLOYMENT REGULAR
5 NATURE OF PERSONNEL ACTION EXTENSION OF PRA NTE 24 FEB 1971		7 FINANCIAL ANALYSIS NO CHARGEABLE 1136-1231			8 LEGAL AUTHORITY (Completed by Office of Personnel)
6 FUNDS D	V TO V CP TO V	V TO CP XX	CP TO CP	10 LOCATION OF OFFICIAL STATION PARIS, FRANCE	
9 ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX		11 POSITION TITLE OPS OFFICER (14)			12 POSITION NUMBER 0668 D
14 CLASSIFICATION SCHEDULE (GS, E.S. etc.) GS		13 OCCUPATIONAL SERIES 0336.01			15 GRADE AND STEP 15 7
					16 SALARY OR RATE \$ 27,463
18 REMARKS cc: PAYROLL NTB 24 Feb 1971 * PRA Pow H R 20-17 e(a)(6)					
16A SIGNATURE OF REQUESTING OFFICER WILLFOR C. TAYLOR, C/E Pers		DATE SIGNED 7/13/70		16B SIGNATURE OF CAREER SERVICE APPROVING OFFICER Jesse W. McLean	
DATE SIGNED 14 July 1970					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19 ACTION CODE 32 LO	20 EMPLOY. CODE 446.20	21. PAYCODE NUMERIC ALPHABETIC E312	22 STATUS CODE E312	23 INTEGEE CODE 3	24 REHIRE CODE 0000
20. DA 12-34-71	29 SPECIAL REFERENCE 82	30 RETIREMENT DATA CODE	31 SEPARATION DATA CODE TYPE	32 CORRECTION CANCELLATION DATA CODE	33 SELECTION REG. NO. 1
35 VET PREFERENCE CODE	36 SERV. COMP. DATE MO. DA. YE 1982	37 LONG COMP. DATE MO. DA. YE 1982	38 CAREER CATEGORY CAR. RES. PROG. TEMP	39 FEHL. H.E.L.P. INSURANCE CODE 1-BARRIER 1-193	40 SOCIAL SECURITY NO
41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE	42 LEAVE CAT. CODE	43 FEDERAL TAX DATA FORM EXECUTED 1-PES 2-NO	44 STATE TAX DATA FORM EXECUTED 1-PES 2-NO		
45 POSITION CONTROL CERTIFICATION 7-25-70 MW	46 O.P. APPROVAL D. J. C. 7-25-70	47 GROUP EXCLUDED FROM AUTOMATIC DOWN-GRADING AND DECLASSIFICATION			

SECRET

(U Not Filled In)

XX.B

DATE-PREPARED

25 FEB 1969

REQUEST FOR PERSONNEL ACTION					
1 SERIAL NUMBER 006102	2 NAME (Last-First-Middle) Richardson, (Signature)			3 DATE OF BIRTH	
4 NATURE OF PERSONNEL ACTION EXTENSION OF PRA DTE: 1 year			5 EFFECTIVE DATE REQUESTED MONTH DAY YEAR 02 25 69	6 CATEGORY OF EMPLOYMENT REGULAR	
7 FUNDS V TO V CP TO V			8 FINANCIAL ANALYSIS NO. CHARGEABLE 9136 1231	9 LEGAL AUTHORITY (Completed by Office of Personnel)	
10 ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION PARIS STATION ANNEX, PARIS			11 LOCATION OF OFFICIAL STATION PARIS, FRANCE		
12 POSITION TITLE OPS OFFICER			13 POSITION NUMBER 0668	14 CAREER SERVICE DESIGNATION D	
15 CLASSIFICATION SCHEDULE (GS, E.B., etc.) GS		16 OCCUPATIONAL SERIES 0136.01	17 GRADE AND STEP 15 8 7	18 SALARY OR RATE 23734 \$23,075	
19 REMARKS					
20 SIGNATURE OF REQUESTING OFFICIAL HILLFORD C. TAYLOR, C/E/Pers			21 DATE SIGNED 2/26/69	22 SIGNATURE OF CAREER SERVICE APPROVING OFFICER J. B. ...	
23 SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
24 ACTION CODE 37 10	25 OFFICE CODING NUMERIC ALPHABETIC 44 142 EUR 24065	26 STATION CODE CODE	27 INTEGEE CODE CODE	28 MO. DA. YR. 3 01 25 69	29 DATE OF GRADE MO. DA. YR.
30 DTE EXPIRES 02 24 70	31 SPECIAL REFERENCE S 2	32 RETIREMENT DATA CODE	33 SEPARATION DATA CODE TYPE	34 CORRECTION CANCELLATION DATA MO. DA. YR.	35 SECURITY REQ. NO.
36 VET. PREFERENCE 0-NO 1-5 PT. 2-10 PT.	37 SERV COMP DATE MO. DA. YR.	38 LONG COMP DATE MO. DA. YR.	39 CARRIER CATEGORY CAR RESV PROV TEMP	40 FEGLI, HEALTH INSURANCE CODE 0-MAILED 1-IRS	41 SOCIAL SECURITY NO
42 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO YEARS IN SERVICE 2-YEARS IN SERVICE (LESS THAN 3 YEARS) 3-YEARS IN SERVICE (MORE THAN 3 YEARS)		43 LEAVE CAT. CODE	44 FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	45 NO. TAX EXEMPTIONS CODE	46 STATE TAX DATA FORM EXECUTED 1-IRS 2-NO
47 POSITION CONTROL CERTIFICATION 3 - 7 - 69			48 O.P. APPROVAL 1-APPROVED 2-NO APPROVAL	49 DATE APPROVED 3/7/69	
50 FORM 1152 USE PREVIOUS EDITION					

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

(4)

SECRET
(Do Not Fill In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED		
1. SERIAL NUMBER 006102	2. NAME (Last Name - Middle) Hilligarden, refugee			3. NATURE OF PERSONNEL ACTION REASSIGNMENT				
4. FUND SOURCE Funds	V TO V	V TO CP	CP TO V	CP TO CP	5. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 02 20 67	6. CATEGORY OF EMPLOYMENT REGULAR		
7. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION PARIS STATION ANNEX, PARIS				8. FINANCIAL ANALYSIS NO. CHARGEABLE 7136-1231				
9. POSITION TITLE OPS OFFICER				10. LOCATION OF OFFICIAL STATION PARIS, FRANCE				
11. POSITION NUMBER (14) 0668				12. CAREER SERVICE DESIGNATION D				
14. CLASSIFICATION SCHEDULE (GS, I.B., etc.) GS		15. OCCUPATIONAL SERIES 0130.01		16. GRADE AND STEP 15-6		17. SALARY OR RATE \$ 20,585		
18. REMARKS XRA-per HR-24c (2) for duration of present tour. 21-17D(B) Slotting for new T/O.								
18A. SIGNATURE OF REQUESTING OFFICIAL Richard F. Westernall, CPT Personnel			18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER D. M. Collier		DATE SIGNED 2 MAR 1967			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 5-7 10	20. EMPLOYEE CODE 111600	21. OFFICE CODING NUMERIC	22. STATION CODE ALPHABETIC	23. INTEGEE CODE D-665	24. HOURS CODE 3	25. DATE OF BIRTH MO. DA. YR. 01 20 24	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
28. NTE EXPIRES 05-03-69	29. SPECIAL REFERENCE 82	30. RETIREMENT DATA 1-EVE 3-FICA 5-NONE	31. SEPARATION DATA CODE CODE	32. CORRECTION/CANCELLATION DATA TYPE EOD DATA	33. SECURITY REQ. NO. 34. SEX			
35. VET PREFERENCE CCCB 0-HOME 1-5 PT 2-10 PT	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CIV RESV PROV TEMP	39. FEGLI, HEALTH INSURANCE CODE 0-WAIVER 1-IRS HEALTH INS. CODE	40. SOCIAL SECURITY NO.			
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CCCB 0-NO PREVIOUS SERVICE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT CODE CODE	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. STATE TAX DATA FORM EXECUTED 1-IRS 2-NO					
45. POSITION CONTROL CERTIFICATION 3-3-69	46. O.P. APPROVAL D. M. Collier DATE APPROVED							

SECRET

(If New Filled In)

P 55

REQUEST FOR PERSONNEL ACTION						DATE PREPARED			
1. SERIAL NUMBER 006102	2. NAME <i>Kirkpatrick, J. L. Jr.</i>					29 March 1966			
3. NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 04 10 66			
						5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS ➡	V TO V	V TO CF	7. COST CENTER NO CHARGEABLE 6136-1231			8. LEGAL AUTHORITY (Completed by Office of Personnel) PL 88-643 Sect. 203			
9. ORGANIZATIONAL DESIGNATIONS DIP/WZ FOREIGN FIELD PARIS STATION INTERNAL OPERATIONS SECTION						10. LOCATION OF OFFICIAL STATION PARIS, FRANCE			
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0885			
14. CLASSIFICATION SCHEDULE (G.S., I.B., etc.) GS						15. OCCUPATIONAL SERIES 0136.01			
16. GRADE AND STEP 15 5						17. SALARY OR RATE \$19,415			
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.									
18A. SIGNATURE OF REQUESTING OFFICIAL						DATE SIGNED			
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER						DATE SIGNED			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
19. ACTION CODE 28	20. EMPLOY. CODE 10	21. OFFICE CODING NUMERIC 50600	22. STATION CODE ALPHABETIC LUC	23. INTEGEE CODE 24. HOURS CODE 1	25. DATE OF BIRTH MO. DA. YR. 12 23 63	26. DATE OF GRACE MO. DA. YR. 12 31 63	27. DATE OF LEI MO. DA. YR. 01 31 65		
20. RITE EXPRES NO. DA. YR. 11 11 82	29. SPECIAL REFERENCE CODE 82	30. RETIREMENT DATA CODE 1-CIV 3-IRA 5-HOME	31. SEPARATION DATA CODE CODE 2	32. CORRECTION CANCELLATION DATA TYPE MO. DA. YR.	33. SECURITY REQ. NO. 34. SEX EOD DATA →				
35. VET PREFERENCE CODE 0-NONE 1-5 PT 2-10 PT	36. SERV COMP. DATE MO. DA. YR. 1 1 82	37. LONG COMP. DATE MO. DA. YR. 1 1 82	38. CAREER CATEGORY CAR/RESV PROV, TEMP	39. FED. HEALTH INSURANCE CODE 0-DRIVER 1-PAS	40. SOCIAL SECURITY NO.				
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO	45. POSITION CONTROL CERTIFICATION <i>(Signature)</i> <i>Doc. No. 10101</i>	46. O.P. APPROVAL See memo signed by D/Pers dated 31 MAR 1966	DATE APPROVED <i>31 Mar 66</i>			
FORM 1152 USE PREVIOUS EDITION 1-63						GROUP 1 8 FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION			

SECRET

(II-Aw Form 101)

REQUEST FOR PERSONNEL ACTION								DATE FRIED				
1. SERIAL NUMBER 006102	2. NAME (Last-First-Middle) <i>Ruthie Adele, Deque</i>							10 FEBRUARY 1964				
3. NATURE OF PERSONNEL ACTION REASSIGNMENT								4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR <i>01 15 64</i>	5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS ➤	V TO V		V TO CF	7. COST CENTER NO CHARGEABLE 4136-6250-1012			8. LEGAL AUTHORITY (Completed by Office of Personnel) 4136-6250-1012					
CF TO V	CC	CF TO CF	10. LOCATION OF OFFICIAL STATION PARIS, FRANCE									
9. ORGANIZATIONAL DESIGNATIONS DDP WE PARIS STATION INTERNAL OPERATIONS SECTION								11. POSITION TITLE OPS OFFICER				
14. CLASSIFICATION SCHEDULE (GS, I.B., etc.) GS 0886				15. OCCUPATIONAL SERIES 0136.01	16. POSITION NUMBER 0885	13. CAREER SERVICE DESIGNATION D						
18. REMARKS FROM: DDP WE/PARIS STATION/0886. PRA IN ACCORDANCE WITH HR 20-21c (2) FOR DURATION OF TOUR. <i>NTE 1 George Mogannam 03/14/66</i>				19. GRADE AND STEP 15 4	20. SALARY OR RATE \$ 17,210							
18A. SIGNATURE OF REQUESTING OFFICER <i>George Mogannam</i>								DATE SIGNED <i>6/22/64</i>	18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>John Collins</i>	DATE SIGNED <i>10 Mar 64</i>		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19. ACTION CODE 3110	20. EMPLOY CODE 506000 WE 04065	21. OFFICE CODING NUMERIC 506000	22. STATION CODE ALPHABETIC WE	23. INTEGRAL CODE 3	24. MOOTORS CODE CODE 3	25. DATE OF BIRTH MO. DA. YR. 01 20 24	26. DATE OF GRADE MO. DA. YR. 	27. DATE OF LEI MO. DA. YR. 				
28. NTB EXPIRES 03/14/66	29. SPECIAL REFERENCE 182	30. RETIREMENT DATA T-ESR T-FICA S-HOME	31. SEPARATION DATA CODE CODE	32. CORRECTION CANCELLATION DATA TYPE EOD DATA	NO. DA. YR.				33. SECURITY REQ. NO. 	34. SEX 		
35. VET PREFERENCE CODE 0-HOME 1-5 PT 2-10 PT	36. SERV. COMP. DATE MO. DA. YR.	37. LONG. COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CAR RESV PROV TEMP	39. FEGLI/HEALTH INSURANCE CODE D-WAIVER 1-YES 2-NO	40. SOCIAL SECURITY NO. CODE							
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS). 3-BREAK IN SERVICE (MORE THAN 3 YEARS)				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED CODE 1-YES 2-NO	44. STATE TAX DATA FORM EXECUTED CODE 1-YES 2-NO	45. POSITION CONTROL CERTIFICATION <i>20 January 1964</i>				46. O.P. APPROVAL <i>J. R. [Signature]</i>	DATE APPROVED <i>15/11/64</i>
47. FORM 1152 USE PREVIOUS EDITION										GROUP I EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION		

SECRET

14.

SECRET

(Bber - filed in)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 11 AUGUST 1963	
1. SERIAL NUMBER <i>XXB</i> SC 1002	2. NAME (Last, First, Middle) <i>Richard J. Segue</i>			3. CATEGORY OF EMPLOYMENT REGULAR	
4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR JULY 1963			5. NATURE OF PERSONNEL ACTION REASSIGNMENT		
6. FUNDS 	V TO V CC TO V	V TO CF CC TO CF	7. COST CENTER NO. CHARGEABLE 4136-6250-1012		
8. ORGANIZATIONAL DESIGNATIONS DDP WE PARIS STATION EXTERNAL OPS SECTION			9. LOCATION OF OFFICIAL STATION PARIS, FRANCE		
10. POSITION TITLE OPS OFFICER			11. POSITION NUMBER 000000 00006	12. CAREER SERVICE DESIGNATION D	
13. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		14. OCCUPATIONAL SERIES 	15. GRADE AND STEP 0136.01	16. SALARY OR RATE 15 4	\$ 16,005
17. REMARKS FROM: DDP SR FOREIGN FIELD/WE AREA/FRANCE/PARIS/0240 PRAed IN ACCORDANCE WITH HR 20-580, PARA 4 (b). <i>for 2-4-63</i> . COPIES SENT TO FINANCE AND SECURITY.					
18. SIGNATURE OF REQUESTING OFFICIAL <i>George Mogannam</i> GEORGE MOGANMAM, AC/WE/PT			19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>John C. Hall</i>		DATE SIGNED 15 Oct 1963
STATE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
20. ACTION CODE CODE	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE <i>SC 600 LUF 2405</i>	23. INTEGEE CODE <i>3</i>	24. MONTH, DAY, YEAR OF BIRTH MO. DA. YR. <i>10 12 63</i>	25. DATE OF ISSUE MO. DA. YR. <i>10 12 63</i>
26. DATE OF EXPIRE MO. DA. YR. <i>10 12 63</i>	27. SPECIAL REFERENCE <i>4</i>	28. SET MENT DATA 1 - CCC 2 - FICA 3 - NONE	29. SEPARATION DATA CODE TYPE	30. CORRECTION/INTEGRATION DATA TYPE	31. DATE OF LEI MO. DA. YR. <i>10 12 63</i>
32. VET. PREFERENCE CODE 0 - NONE 1 - 5 yrs 2 - 10 yrs	33. SERV. COMP. DATE MO. DA. YR.	34. LONG. COMP. DATE MO. DA. YR.	35. CAREER CATEGORY CAR/RESV PROV/TEMP CODE	36. FEUL/HEALTH INSURANCE CODE 0 - UNINSURED 1 - YES 2 - NO	37. SOCIAL SECURITY NO.
38. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	39. LEAVE CAT. CODE	40. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	41. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO	42. TAX STATE CODE CODE	43. DATE APPROVED DATE APPROVED <i>John C. Hall 10-22-63</i>
44. POSITION CONTROL CERTIFICATION <i>W. Kearney 10/22/63</i>			45. O.P. APPROVAL <i>John C. Hall 10-22-63</i>		

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION								DATE PREPARED							
1. SERIAL NUMBER		2. NAME (Last-First-Middle) <i>Richard L. Busby, Jr.</i>		3. NATURE OF PERSONNEL ACTION <i>Promotion</i>		4. EFFECTIVE DATE REQUESTED		5. CATEGORY OF EMPLOYMENT <i>Regular</i>							
5. FUNDS		V TO V	V TO CF	6. COST CENTER NO. CHARGEABLE <i>3134 4008 1000</i>		7. MONTH DAY YEAR <i>02 03 63</i>		8. LEGAL AUTHORITY (Completed by Office of Personnel)							
9. ORGANIZATIONAL DESIGNATIONS <i>DDP/SR - FOREIGN FIELD Western European Area France Paris</i>		10. LOCATION OF OFFICIAL STATION <i>Paris, France</i>													
11. POSITION TITLE <i>Ops Officer</i>		12. POSITION NUMBER <i>0240</i>		13. CAREER SERVICE DESIGNATION <i>D</i>											
14. CLASSIFICATION SCHEDULE (E.G. LB, etc.) <i>GS</i>		15. OCCUPATIONAL SERIES <i>0136.01</i>		16. GRADE AND STEP <i>15 4</i>		17. SALARY OR RATE <i>\$ 16005 d</i>									
18. REMARKS <i>From same slot. PRA in accordance with HR-20-2lc(3) for a period not to exceed 2 years.</i>															
19A. SIGNATURE OF REQUESTING OFFICIAL <i>A. Busby</i>				DATE SIGNED		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>One Collins</i>				DATE SIGNED <i>24 Jan 63</i>					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL															
20. ACTION CODE		21. OFFICE CODING		22. STATION CODE		23. INTERFEE CODE		24. MO/DO/VO CODE		25. DATE OF BIRTH		26. DATE OF HIRE		27. DATE OF LEI	
22-10		60600 SK		201065		30. RETIREMENT DATA		31. SEPARATION DATA CODE		MO. DA. YR.		MO. DA. YR.		MO. DA. YR.	
20. DATE EXPIRES		21. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE		32. CANCELLATION DATA		MO. DA. YR.		MO. DA. YR.		MO. DA. YR.	
MO. DA. YR.		1 = CSC 3 = FICA 4 = NONE		CODE				TYPE		MO. DA. YR.		MO. DA. YR.		MO. DA. YR.	
35. VET. PREFERENCE		36. STRG. COMM. DATE		37. LONG. COMM. DATE		38. MIL. SERV. CREDIT/LCD		39. FEGL / HEALTH INSURANCE		40. HEALTH INS. CODE		41. SOCIAL SECURITY NO.		42. STATE TAX DATA	
CODE		MO. DA. YR.		MO. DA. YR.		1 = YES 2 = NO		CODE		0 = UNIV. 1 = YES					
43. PREVIOUS GOVERNMENT SERVICE DATA				44. LEAVE CAT. CODE		45. FEDERAL TAX DATA				46. STATE TAX DATA					
CODE						FORM EXECUTED 1 = YES 2 = NO				FORM EXECUTED 1 = YES 2 = NO					
0 = NO PREVIOUS SERVICE 1 = NO BREAK IN SERVICE 2 = BREAK IN SERVICE (LESS THAN 12 MOS) 3 = BREAK IN SERVICE (MORE THAN 12 MOS)															
45. POSITION CONTROL CERTIFICATION <i>MRC BFB</i>						46. O.P. APPROVAL				DATE APPROVED					

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 9 July 1962	
1. ELEMENTS	2. NAME (Last-First-Middle) <i>John L. Busby</i>			3. NATURE OF PERSONNEL ACTION Excepted Appointment (Career)	
4. FUNDS	V TO V	V TO CF	CF TO V	CF TO CF	5. EFFECTIVE DATE REQUESTED MONTH DAY YEAR <i>08 05 62</i>
6. ORGANIZATIONAL DESIGNATIONS DDP/SR Western European Area France Paris				7. COST CENTER NO. CHARGEABLE <i>3034 4008 1000</i>	
8. POSITION TITLE Ops Officer				9. POSITION NUMBER <i>260</i>	
10. REMARKS <i>Last day at Headquarters will be 31 July 1962 Departing U. S. around end of August 1962.</i>				11. GRADE AND STEP <i>14 0136.01 14 06</i>	
12. SALARY OR RATE <i>\$16 84</i>				13. CAREER SERVICE DESIGNATION <i>D</i>	
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) <i>GS 14</i>		15. OCCUPATIONAL SERIES <i>0136.01</i>		16. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>John Collins 24 July '62</i>	
17. SIGNATURE OF REQUESTING OFFICIAL <i>John L. Busby, G/SR/PERSONNEL</i>					
18. SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
19. ACTION CODE <i>13 11</i>		20. OFFICE LOCATION <i>SR 24065</i>		21. DATE SIGNED <i>11-11-62</i>	
22. SPECIAL REFERENCE <i>1 - CSC 3 - FICA 4 - NONE</i>		23. RETIREMENT DATA <i>1</i>		24. SEPARATION DATA <i>1</i>	
25. VET. PREFERENCE <i>1</i>		26. SEPV. COMM. DATE <i>03 07 44</i>		27. LONG. COMM. DATE <i>11 20 49</i>	
28. PREVIOUS GOVERNMENT SERVICE DATA <i>1</i>		29. LEAVE CAT. CODE <i>8</i>		30. MIL. SERV. CREDIT/CO <i>C 1</i>	
31. POSITION CONTROL CERTIFICATION <i>1</i>		32. FEDERAL TAX DATA <i>0 0 -</i>		33. STATE TAX DATA <i>-</i>	
34. FORM 1152 USE PREVIOUS EDITION <i>8-61</i>		35. FORM 1152 USE PREVIOUS EDITION <i>8-61</i>		36. O.P. APPROVAL <i>Joseph B. Ragan OPI</i>	

SECRET

141

6 August 1932

Memorandum in Lieu of Fitness Report

Subject: ~

My first statements concerning the performance of
Major General [redacted] should be extended to cover the
remainder of his service as Chief of SR/S. He de-
parted headquarters for a field assignment 01 July
1932.

John W. Tolson
JOHN W. TOLSON
Chief of Operations and Plans
... Division

CONCURS:

INDUSTRIAL
COUNSEL, SR DIVISION

~~SECRET~~

SECRET

(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

1. RESIGN EFFECTIVE 4 August 1961 (OR THE FOLLOWING REASON)
(Date)*To accept private employment.*

MY LAST WORKING DAY WILL BE -	DATE SIGNED	SIGNATURE OF EMPLOYEE
<u>4 August 62</u>	<u>23 July 62</u>	<u>Request. Richardson</u>
FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)		

INSTRUCTIONS

- Items 1 thru 7
and
Items 9 thru 18a] - The initiating office should fill in each of the referenced items.
Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.
- Item 5 - "Category of Employment" should show one of the following entries:
- | | | |
|-----------------------|------------|------------|
| Regular | Summer | WAE |
| Part Time | Detail Out | Consultant |
| Temporary | Detail In | Military |
| Temporary - Part Time | | |
- Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:
- | |
|---|
| Major Component (Director, Deputy Director, etc.) |
| Office, Major Staff, etc. |
| Division or Staff (subordinate to first line) |
| Branch |
| Section |
| Unit |
- Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Change Authorization.
- Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.
- ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

SECRET

LARS 18 AUG 67

NOTIFICATION OF PERSONNEL ACTION					
1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)				
316102	RICHARDSON JACQUES				
3. NATURE OF PERSONNEL ACTION RESIGNATION			4. EFFECTIVE DATE MO. DA. YE 8 14 67	5. CATEGORY OF EMPLOYMENT REGULAR	
6. FUNDS 	V TO V	V TO CP	7. COST CENTER NO. CHARGEABLE 1234		8. CSC OR OTHER LEGAL AUTHORITY
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION		
11. POSITION TITLE CPS OFF CLER ER LM			12. POSITION NUMBER 15	13. CAREER SERVICE DESIGNATION	
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 4 6	17. SALARY OR RATE 3510	
18. REMARKS					
SIGNATURE OR OTHER AUTHENTICATION					

SECRET
(When Filled In)

DATE PREPARED Mo Da Yr 09 12 60			REQUEST FOR PERSONNEL ACTION						V to V	V to UV	
1. Serial No. A06102			2. Name (Last-First-Middle) JACQUES G RICHARDSON			3. Date of Birth 01 20 24			4. Vet. Prof. <input checked="" type="checkbox"/> UV to V	5. Sex <input checked="" type="checkbox"/> M	6. CS - EOD
7. SCD			8. CSC Retmt. 9. CSC Or Other Legal Authority RICHARDSON, JACQUES			10. Apptn. Address 11. FEGLI			12. LCD	13. MIL. SERV. CREDIT, LCD	
Mo	Da	Yr	Mo	Da	Yr	Mo	Da	Yr	Mo	Da	Yr
Yes - 1	Code	No - 2	Yes - 1	Code	No - 2	Yes - 1	Code	No - 2	Yes - 1	Code	No - 2

PREVIOUS ASSIGNMENT

14. Organizational Designations DDP SR FAR EAST AREA TOKYO STATION SOVIET BRANCH			Code	15. Location Of Official Station TOKYO, JAPAN			Station Code
16. Dept.-Field Dept. Usd. Frm.	Code 3	17. Position Title OPS OFFICER - BR CH		18. Position No. 189	19. Serv. GS	20. Occup. Series 0136.01	
21. Grade & Step 14 4	22. Salary Or Rate \$ 12,990	23. SD D	24. Date Of Grade 11/15/67	25. PSI Due 12/16/61	26. Appropriation Number 1134 7000 3000		

ACTION

27. Nature Of Action REASSIGNMENT TRANSFER OF FUNDS			Code	28. Eff. Date 10 02 60	29. Type Of Employee REGULAR	Code	30. Separation Date
---	--	--	------	----------------------------------	--	------	---------------------

PRESENT ASSIGNMENT

31. Organizational Designations DDP SR SR 6 OFFICE OF THE CHIEF			Code	32. Location Of Official Station WASH., D. C.			Station Code
33. Dept.-Field Dept. Usd. Frm.	Code 1	34. Position Title OPS OFFICER - BR CH		35. Position No. 50	36. Serv. GS	37. Occup. Series 0136.C1	
38. Grade & Step 14 4	39. Salary Or Rate \$ 12,990	40. SD D	41. Date Of Grade 11/15/67	42. PSI Due 12/16/61	43. Appropriation Number 1234 1000 1000		

SOURCE OF REQUEST

A. Requested By (Name And Title)

ANDREW L. RUSBY CH/SR/PERSONNEL

B. For Additional Information Call (Name & Telephone Ext.)

E. C. JOHNSON X1407

C. Request Approved By (Signature And Title)

Andrew L. Rusby

CLEARANCES

Clearance A. Career Board B. Pos. Control C. Classification	Signature <i>Andrew L. Rusby</i>	Date 4/16/68	Clearance D. Placement E. F. Approved By	Signature <i>F. S. Johnson</i>	Date 4/16/68
--	-------------------------------------	------------------------	---	-----------------------------------	------------------------

Remarks Two copies of this action have been forwarded to the Office of Security.

*1000 PPS 03
CSPD
10-5-68
4/16/68
44*

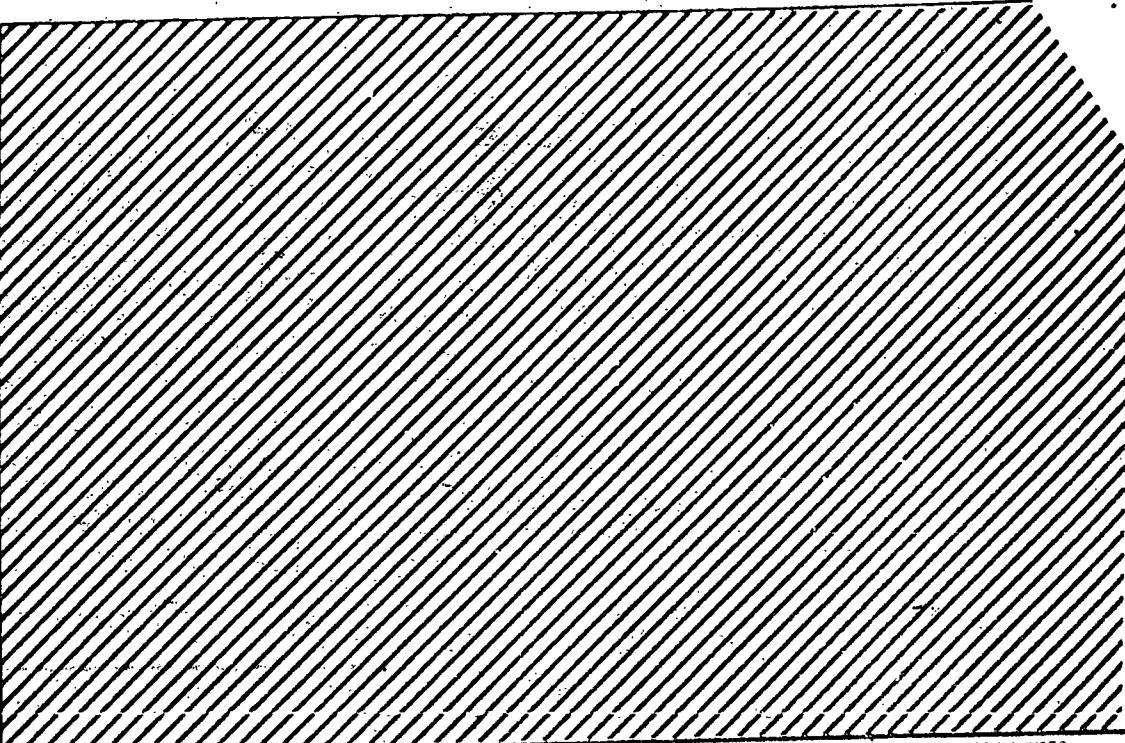
SECRET

(When Filled In)

(REDACTED)		
NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
<i>Ricard</i>	X	<i>57-41</i>
<i>Jaquies C.</i>		
<p>There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on <u>3 November 1958</u>.</p> <p>This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.</p>		
DATE OF NOTICE <i>28 AUG 1958</i>	SIGNATURE OF BCD REPRESENTATIVE <i>B. Det. Inc.</i>	

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET
(When Filled In)



NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
RICHARDSON, Jacques G.	Unk	58-201

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on 4 Feb 1958.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF RCD REPRESENTATIVE
15 July 1958	<i>B. D. L.</i>
NOTICE OF OFFICIAL DISABILITY CLAIM FILE	

SECRET

STANDARD FORM 52
PRODUCED BY THE
U. S. GOVERNMENT PRINTING OFFICE
JANUARY 1947 EDITION
MANUAL CHAPTER III

REQUEST FOR PERSONNEL ACTION

VOUCHERED TO CONFIDENTIAL

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
<i>MR. JACQUES G. RICHARDSON</i>		<i>20 Jan 1924</i>		<i>13 Dec 54</i>
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED: <i>✓ Jan. '55</i>		
PROMOTION		7. C. S. OR OTHER LEGAL AUTHORITY <i>16 Jan 1955</i>		
B. POSITION (Specify whether establish, change grade or title, etc.)		8. APPROVED: <i>J. G. Richardson</i>		
FROM— Area Ops Officer (Br. Ch.) BC-171-13 GS-0136.01-13 \$8360.00 P.O. DDP/SR SR/5 Washington, D.C.		9. POSITION TITLE AND NUMBER 10. SERVICE GRADE AND SALARY 11. ORGANIZATIONAL DESIGNATION 12. HEADQUARTERS	TO— Area Ops Officer PCF-189-14 GS-0136.01-14 \$9600.00 P.O. DDP/SR Far East Area Japan Office of the Chief Tokyo, Japan	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		13. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	

A. REMARKS (Use reverse if necessary)

PLEASE TRANSFER FROM VOUCHERED TO CONFIDENTIAL STATUS, \$9600.00 1/3
Reason, stating why former position necessary. *Re Phyllis Ma Landrum Ext. 3718*

B. REQUESTED BY (Name and title)

Robert W. Meusier

C. REQUEST APPROVED BY

W. G. Edford

D. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)

*Phyllis Ma Landrum Ext. 3718*Signature: *W. G. Edford*Title: *DD/Po Admin.*

E. VETERAN PREFERENCE

NONE OTHER 5-PT 10-POINT DISAB. OTHER X15. SEX M W 16. RACE BLACK WHITEFROM: *5-3400-20*TO: *5-3400-55-015*

17. APPROPRIATION

18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)

19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)

20. LEGAL RESIDENCE STATE: CLAIMED PROVED

21. STANDARD FORM 50 REMARKS

*Approved date 1/3/55**Conc by Asst Secy 1/11/55**Rec'd 1/11/55**1/11/55*

SECRET
Security Information

DR/P

PERSONNEL DATA SHEET

NAME: Jacques G. Richardson AGE: 31

DATE: 13 Dec 1954

STATION Washington, D.C.
AND DUTIES: Area Ops Off. DD/P UNIT: SR
(Br. Ch.)
PRESENT GRADE: GS-13
PROPOSED GRADE: GS-14

PRIMARY CAREER
DESIGNATION: SD:FI

PRESENT T/O SLOT BC-171
NUMBER AND GRADE: GS-15

PROPOSED T/O SLOT BC-189
NUMBER AND GRADE: GS-15

CIA TRAINING:

SOC - 9 Jan - 3 Feb 1950

Ops Course - 20 Feb - 17 Mar 1950

Adv. Ops Course 27 Mar - 21 Apr 1950

CE Course 4 Jan - 22 Jan 1954

Audio-Surveillance 29 Nov - 1 Dec 1954 - Flaps & Seals 2 & 3 Dec 1954

EDUCATION:

University of Michigan, 1945 - BA

Georgetown University - 1951 to 1952

LANGUAGE PROFICIENCY:

Japanese & French - Fluent

Korean, Italian, Spanish, Portuguese & German - Fair

ASSESSLD:

DATE:

TYPE OF POSITION:

RESULTS:

EXPERIENCE PRIOR TO CIA (excluding SSU-CSS):

Feb 1943 to Aug 1946 - US Army

Sept 1946 to Mar 1948 - Civil Intell. USA

Apr 1948 to Oct 1948 - Civil Intell. 1st Lt. (over)

SUMMARY OF CIA-SSU-CSS ASSIGNMENTS INCLUDING PREVIOUS GRADES AND DATES:

APT - 7-18-50 - Intell Asst. GS-7 - OPC/FE/FE-3, Japan

PRO - 10-1-50 - Intell Officer, GS-9 - OPC/FE/FE-3, Japan

PRO & REAS - 4-29-51 - Intell Officer, GS-11 - OPC/FE/FE-3

PRO - 1-20-52 - Ops Officer - GS-12 - OPC/FE/FE-3

REAS - 2-17-52 - Ops Officer - GS-12 - OPC/EE/EE-4, Great Russian Sec., Wash, D.C.

REAS - 12-7-52 - Intell Officer (Dep. Ch.) GS-12 - DDP/SR - SR-5 O/C

PRO - 7-5-53 - Intell Officer (Dep. Ch.) - GS-13 - DDP/SR - SR-5 O/C

REAS - 2-28-54 - Area Ops Off. (Br. Ch.) GS-13 - DDP/SR - SR-5

RECOMMENDED BY:

Chief, SR/Admin

RECOMMENDATION ON COMBINED SERVICE BOARD:

CONCURRENCES:

Chief, SR

EXPERIENCE PRIOR TO CIA(excluding SSU-CSS)

Publications "Press Censorship in Japan" Army Info Digest Nov 1949 to
Numerous news items, 2 editorials while editor, graduate term papers
on Yugoslavia, China, Korea & Afghanistan.

MAIL ROOM

DEC 28 2 39 PM '54

DEPT OF PERSONNEL

STANDARD FORM 52
FEBRUARY 1952
U. S. CIVIL SERVICE COMMISSION
REGULATIONS - PERSONNEL
GENERAL CHAPTER II

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in Items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Jacques C. Richardson	20 Jan 1910		
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		6. EFFECTIVE DATE A. PROPOSED:	7. C. S. OR OTHER LEGAL AUTHORITY
Resignation		14 Feb 1954	
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED:	

FROM— <u>DEPUTY CHIEF (Cof)</u> Area Ops Officer (Pr. Ch.) EC-190-13 GS-132-13 \$8360.00	8. POSITION TITLE AND NUMBER 9. SERVICE, GRADE, AND SALARY	TO— Area Ops Officer (Pr. Ch.) EC-171-13 GS-132-01-13 \$8360.00
CDP/SS SR-5 (Far East Branch) Office of the Chief Washington, D.C.	10. ORGANIZATIONAL DESIGNATIONS	DDP/SS SS-5
	11. HEADQUARTERS	Washington, D.C.
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL

13. REMARKS (See reverse if necessary)

B. REQUESTED BY (Name and title) Charles H. Dixson	D. REQUEST APPROVED BY Signature: Charles H. Dixson Title: Sr. Financial Officer
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Phyllis M. Landrum Ext. 3726	
13. VETERAN PREFERENCE	14. POSITION CLASSIFICATION ACTION
NONE <input type="checkbox"/> WWII <input type="checkbox"/> OTHER <input type="checkbox"/> S.P.T. <input type="checkbox"/> 10-POINT <input checked="" type="checkbox"/> DISAB. <input type="checkbox"/> OTHER	NEW <input type="checkbox"/> VICE <input type="checkbox"/> I.A. <input type="checkbox"/> 2.C. CD:FT
15. SEX <input type="checkbox"/> M <input checked="" type="checkbox"/> W 16. RACE FROM: 4-3400-20 TO: 4-3400-20	17. APPROPRIATION 18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) 19. DATE OF APPOINTMENT AFFIDAVITS (ACKNOWLEDGEMENTS ONLY)
20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:	

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE:	DATE	REMARKS:
A.	<i>HC</i>	2/16	<i>1/16/54</i>
B. CEIL. OR POS. CONTROL			<i>1/16/54</i>
C. CLASSIFICATION	<i>1/16</i>	<i>7/16</i>	<i>1/16/54</i>
D. PLACEMENT OR EMPL.			<i>1/16/54</i>
E.			
F. APPROVED BY	<i>John R. Rehm 1/16/54</i>		

STANDARD FORM 52 REVERSE SIDE OF FORM U. S. GOVERNMENT PRINTING OFFICE 1947 60-1205-10000		CONFIDENTIAL SECURITY INFORMATION	
REQUEST FOR PERSONNEL ACTION		VOCATIONAL	
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.
Mr. Jacques D. Richardson		20 Jan. 1924	30 Mar. 1953
4. DATE OF REQUEST		5. NATURE OF ACTION REQUESTED	
30 Mar. 1953		A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion	
6. POSITION (Specify whether establish, change grade or title, etc.)		7. C. S. OR OTHER LEGAL AUTHORITY	
7. FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		8. POSITION TITLE AND NUMBER	
Deputy Chief I.C. BC-190-12 GS-132-12 \$7040.00		9. SERVICE GRADE AND SALARY	
DDP/SR Division SR-5 Far East Office of the Chief Washington, D.C.		10. ORGANIZATIONAL DESIGNATIONS	
11. HEADQUARTERS		12. FIELD OR DEPARTMENTAL	
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION	
<input type="checkbox"/> W.H. <input type="checkbox"/> OTHER <input type="checkbox"/> S.P.T. <input type="checkbox"/> 10 POINT <input type="checkbox"/> DISAB. OTHER		<input type="checkbox"/> NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL F-F	
15. SEX	16. RACE	17. APPROPRIATION FROM: TO:	
		18. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	
		19. DATE OF APPOINTMENT & FIDUCIARY (ACCESSIONS ONLY)	
		20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:	
21. STANDARD FORM 50 REMARKS			
22. CLEARANCES		INITIAL OR SIGNATURE	DATE
A.			
B. CECIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.		OCO	July
E.			
F. APPROVED BY			
G. APPROVED BY			
CONFIDENTIAL SECURITY INFORMATION			

PERSONNEL ACTION REQUEST		REGISTER NO.		
NAME: REICHARDSON, Jacques G.		REQUESTED EFFECTIVE DATE: 17 Feb.		
NATURE OF ACTION: Reassignment		OTHER LEAVING (INCLUDES)		
		LAST WORKING DAY:		
		EMPLOYEE'S SIGNATURE:		
FROM		TO		
TITLE: Operations Officer		Operations Officer		
GRADE AND SALARY: GS-12 \$7040		GS-12 \$7040		
OFFICE: OPC		OPC		
DIVISION: FE		EE-4		
BRANCH AND SECTION: FE-3		Great Russian Section		
OFFICIAL STATION: Washington, D. C.		Washington, D. C.		
DEPARTMENTAL <input checked="" type="checkbox"/>	FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: S-617		(3. 480) JK 132 RJR # 510		
BECOMING DUE: 5 Jan. 52 (DATE)		<i>Howard Phillips</i> (SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF, OR ADM. OFFICER)		
FOR USE OF PERSONNEL UNIT				TRANSACTIONS AND RECORDS: 2123900
PLACEMENT: DATE QUALIFICATIONS APPROVED				APPROPRIATIONS: 2011
CLEARANCE REQUESTED		CLEARANCE APPROVED		ALLOTMENT: Ed R. G. (red)
DATE	TYPE	DATE	TYPE	C. S. C. AUTHORITY:
DATE	SIGNATURE			DATE SIGNATURE: 3-15-52 SIGNATURE: -D-B.
CLASSIFICATION: BUREAU NO. 9845 C. S. C. NO. 111752 DATE APPROVED				PERSONNEL RELATIONS: DATE 1-15-52 SIGNATURE: JW
NEW	VICE	L.A.	REAL	APPROVALS: DATE 1-15-52 SIGNATURE: Subj. to SECURITY CLEARANCE
DATE 2/5/52	SIGNATURE W. P. Willard			DATE 1-15-52 SIGNATURE: SIGNATURE OF EXECUTIVE
EXPIRING DATE				DATE 1-15-52 SIGNATURE: SIGNATURE OF DIVISION CHIEF

PERSONAL ACTION REQUEST		REGISTER NO:
NAME <u>RICHARDSON, Jacques G.</u>		REQUESTED EFFECTIVE DATE <u>20 Jan. 52</u>
NATURE OF ACTION <u>Promotion</u>		WHEN LEAVING (VOUCHERED)
		LAST WORKING DAY:
		EMPLOYEE'S SIGNATURE:
FROM TITLE <u>Operations Officer</u> GRADE AND SALARY <u>GS-11 \$5400.00</u>		TO <u>Operations Officer</u> 1040 GS-12 \$6400.00
OFFICE <u>OPC</u>		
DIVISION <u>FE</u>		
BRANCH AND SECTION <u>FE-3</u>		
OFFICIAL STATION <u>Washington, D. C.</u>		
DEPARTMENTAL <input checked="" type="checkbox"/>	FIELD <input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/>
REMARKS: <u>S-617</u>		132 <u># 9930</u>
RECOMMENDED: <u>30 Oct. 51</u> (DATE)		
FOR USE OF PERSONNEL ONLY		
PLACEMENT <u>W. J. Smith</u>		TRANSACTIONS AND RECORDS
DATE QUALIFICATIONS APPROVED		APPROPRIATION: <u>2023800</u>
CLEARANCE REQUESTED		ALLOTMENT: <u>2017</u>
DATE	TYPE	C. S. C. AUTHORITY: <u>Set 1961661</u>
DATE	SIGNATURE	DATE SIGNATURE <u>1-18-52</u> SIGNATURE <u>M. J.</u>
CLASSIFICATION		PERSONNEL RELATIONS
BUREAU NO. <u>9845</u>	C. S. C. NO.	DATE APPROVED <u>1/17/52</u>
NEW	VICE	L. A.
REL.		
DATE <u>1/17/52</u>	SIGNATURE <u>B. B. Bickford</u>	APPROVALS DATE <u>JAN 1 1952</u>
EFFECTIVE DATE		SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE
		SIGNATURE OF DIVISION CHIEF <u>D. Munclesay</u>

PERSONNEL ACTION REQUEST				REGISTER NO. 351
NAME RICHARDSON, JACQUES G.		REQUESTED EFFECTIVE DATE <i>29 April 57</i>		
NATURE OF ACTION <i>Transfer Promotion</i>		WHEN LEAVING (VOUCHERED)		
		LAST WORKING DAY:		
		EMPLOYEE'S SIGNATURE:		
FROM		TO		
TITLE Intelligence Officer GS-9		Intelligence Officer		
GRADE AND SALARY GS-9, \$4600 p/a		GS-11, \$5400 p/a		
OFFICE OPC		OPC		
DIVISION FE		FE		
BRANCH AND SECTION FE-3 Japan Sec.		FE-3		
OFFICIAL STATION Washington, D. C.		Washington, D. C.		
DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>		
REMARKS: <i>178 In grade since 14 Feb 57 1 Oct 50</i> <i>S-14</i>				
RECOMMENDED: <i>George A. Kasey</i> RICHARD G. STIMMEL, Chief, FE Division (SIGNATURE OF OFFICER CHIEF, DIVISION CHIEF OR ADM. OFFICER)				
FOR USE OF PERSONNEL ONLY				
TRANSACTIONS AND RECORDS				
APPROPRIATION <i>2115900</i>				
ALLOTMENT <i>841-101</i>				
C. S. C. AUTHORITY <i>Seha G. 116.81</i>				
DATE SIGNATURE <i>5-1-57</i>		SIGNATURE <i>Chas W. Ceaser</i>		
PERSONNEL RELATIONS				
DATE <i>5-1-57</i>		SIGNATURE <i>Chas W. Ceaser</i>		
APPROVALS				
DATE <i>5-1-57</i>		SUBJECT TO SECURITY CLEARANCE SIGNATURE OF EXECUTIVE <i>Chas W. Ceaser</i>		
DATE <i>27 Apr</i> SIGNATURE OF DIVISION CHIEF <i>Chas W. Ceaser</i>				
CLASSIFICATION				
BUREAU NO. 2996	C. S. C. NO. 3032	DATE APPROVED 6-2-57		
NEW <input checked="" type="checkbox"/>	VICE <input type="checkbox"/>	DATE <i>5-1-57</i>	TYPE L.A.	REAL <input type="checkbox"/>
EFFECTIVE DATE <i>3/1/51</i> SIGNATURE <i>t. O. Billant</i>				

PERSONNEL ACTION REQUEST				REGISTER NUMBER 2908
NAME RICHARDSON, JACQUES G.		REQUESTED EFFECTIVE DATE <i>17 Jan 1951</i>		
NATURE OF ACTION <i>Exempt Appointment</i>		WHEN LEAVING (VOUCHERED)		
TITLE <i>19-51</i>		LAST WORKING DAY:		
		EMPLOYEE'S SIGNATURE:		
FROM		TO		
TITLE		Intelligence Officer		
GRADE AND SALARY		GS-9, \$1600 p/a		
OFFICE <i>J.C.</i>		OPC		
DIVISION		FE		
BRANCH AND SECTION		FE-3, Japan Section		
OFFICIAL STATION		Washington, D. C.		
DEPARTMENTAL	<input type="checkbox"/>	FIELD	<input type="checkbox"/>	DEPARTMENTAL <input checked="" type="checkbox"/> FIELD <input type="checkbox"/>
REMARKS: S-6 FE-39 JBEDICT Transfer leave of for vouchered funds. Please move Holland, Anthony from S-6 to S-7, FE-3, Japan, Washington Hdqrs. <i>Comm for chg dispalin rd security & security Bonal Plesis 1/19/51 ch 2 Ples. security Re. 1/25/51</i>				
RECOMMENDED: <i>M. W. Morris</i> for RICHARD G. SMITH, Chief, FE Division SIGNATURE OF OFFICE CHIEF, DIVISION CHIEF OR ADM. OFFICER				
FOR USE OF PERSONNEL ONLY				
PLACEMENT		TRANSACTIONS AND RECORDS		
DATE QUALIFICATIONS APPROVED <i>23 Jun 51</i>		APPROPRIATION: <i>2/1/51 \$700</i>		
CLEARANCE REQUESTED		ALLOTMENT: <i>3/41-101</i>		
DATE		CSC AUTHORITY: <i>Line 6.11 6/27</i>		
TYPE		DATE SIGNATURE <i>1/28/51</i> SIGNATURE <i>3-1-451</i>		
DATE		SIGNATURE <i>3-1-451</i>		
SIGNATURE		PERSONNEL RELATIONS		
CLASSIFICATION				
BUREAU NO. <i>2974</i>		C.S.C. NO. <i>3051</i>		DATE APPROVED <i>6-2-49</i>
NEW	VICE	I.A.	REAL	APPROVALS
DATE <i>1/17/51</i>		SIGNATURE <i>Anthony J. Thomas Jr. M.D.</i>		SUBJECT TO SECURITY CLEARANCE
EFFECTIVE DATE <i>1/17/51</i>				DATE
				SIGNATURE OF EXECUTIVE
				SIGNATURE OF DIVISION CHIEF <i>RICHARD G. SMITH</i>

1400000
SECRET

SECRET

SECURITY AGREEMENT

RICHARD S. REED,

1. I, PATRICK J. AMATO, understand that by virtue of my duties in the CIA I may be the recipient of information and intelligence which concerns the present and future security of the United States and which belongs to the United States. This information and intelligence, together with the methods of collecting and handling it, are classified according to standards set in the State, War, and Navy Departments. I have read and understand the provisions of the Act of Congress of June 15, 1917 (Espionage Act), as amended, concerning the disclosure of information relating to the National Defense and I am familiar with the penalties provided for violation thereof.

2. I agree that I do not now, nor shall I ever possess any right, interest, title or claim in or to any of the information or intelligence or the methods of collecting or handling of it which has come or shall come to my attention by virtue of my connection with the CIA, but shall always recognize the property right of the United States of America in and to such matters.

3. I do solemnly swear that I will never divulge, publish nor reveal either by word, conduct, or by any other means such classified information, intelligence or knowledge, except in the performance of my official duties and in accordance with the laws of the United States, unless specifically authorized in writing in each case by the CIA.

4. I understand that no change in my assignment or employment will relieve me of my obligation under this oath and that the provisions of this oath will remain binding upon me even after the termination of my services with the United States.

5. I understand that my employment by the CIA is conditioned upon my understanding of and strict compliance with "Security Regulations _____," and the appendices thereto.

6. I take this obligation freely, without any mental reservation or purpose of evasion.

In witness whereof I have set my hand and seal this 21st day of November 1947.

X Richard S. Reed (initials)

Sworn to before me this 21st day of November 1947,

at Washington, D.C.

Joseph S. Reed

SECRET
SECRET

SECOND

DISGRAPHIC PROFILE (PART 1) 202: 7 Nov 2011

CARTOGRAPHIC PROFILE (PART II) 0024 7 NOV 1961											
1. NAME & GRADE			2. DATE OF BIRTH			3. LAST VISA DATE					
JOHN STAFF			1933-03-03			Jan 24, 61			20 Nov 1969		
4. NATIONALITY			5. PLACE OF BIRTH			6. DATE OF CITIZENSHIP			7. DATE OF NATURALIZATION		
American			US			1933-03-03			1933-03-03		
5. MARITAL STATUS			6. EDUCATION			7. LANGUAGE			8. WORK FOR		
Married			High School			English			None		
9. MIGRATION			10. GRADE			11. ACTIVITIES			12. POSITION		
11. CURRENT RESIDENCE			12. NON-SERVICE			WITH CIA CIA			TO BE HELD DEP. MED. CAT. 3		
13. ADDRESS			14. PROFESSIONAL TEST DATE			15. LANGUAGE			16. TEST DATE		
None			None			None			None		
17. NON-CIA EMPLOYMENT											
1943-48 Military Service, US Army, 2nd Lt. - CIA - Counter-Intelligence, Japanese Translator & Instructor, Liaison Officer											
1949 Guide Publishing Co, Baltimore, Md - Country Editor of weekly paper											
1950 Baltimore Housing Authority, Md - Administrative Officer											
18. NON-CIA EDUCATION											
1942 Trinity College, Conn - French											
1940-42 Sir George Williams College, Montreal, Quebec - French											
1945 Univ of Michigan, Army Language School - Jap(1947); Oriental Civilization, Japanese											
1951-52 Georgetown Univ Graduate School - International Relations											
19. FOREIGN LANGUAGE ABILITIES (Language Proficiency, Date Tested)											
French - R, P, S, U, Reading, W, Interp (Feb 1960), French & Interp Aug 1957											
Japanese - P, S, C, Interp (Mar 1962), R, W, Ening, French & Interp Aug 1957											
20. AGENCY SPONSORED TRAINING											
ESL9-50 UTSA 0136.01 15 D Radio Surv Mgmt 0020 0136.01 15 D CIA/CIA's Inst											
1950 Intel Orient 0136.01 15 D Radio Audio Surv 14.43 1562 French											
1950 Ops 0136.01 15 D Photo Scales											
1950 Ops Famil 0136.01 15 D Cloud Surv Review											
21. CIA EMPLOYMENT HISTORY SINCE 15 SEPT 1957 (PERSONNEL ACTIONS, MILITARY SERVICE, AND PRINCIPAL DETAILS)											
DATE	POSITION	TITLE & OCCUPATIONAL CODE	GRADE	DD	ACTIVITIES & ORGAN. TITLE (if any)	LOCATION					
Nov 1957	I.O.	0136.01	7	CIA/CIA's Inst/Chaplet		HQ					
Oct 1958	" "	0136.01	9	CIA/CIA's Inst		"					
Apr 1959	" "	0136.01	11	CIA/CIA's Inst, DE 12		"					
Jun 1959	Ops Off	0136.01	12	CIA/CIA's Inst, DE 12		"					
Jul 1959	" "	0136.01	13	CIA/CIA's Inst, DE 12		"					
Feb 1961	Area Ops Off	0136.01	13	CIA/CIA/ME Area		Tokyo					
Jan 1962	" " "	0136.01	14	CIA/CIA/ME, DE 3		HQ					
Oct 1962	Ops Off	0136.01	14	CIA/CIA/ME Area		HQ					
Sep 1962	" "	0136.01	15	CIA/CIA/ME		HQ					
Feb 1963	" "	0136.01	15	CIA/CIA/Internal Ops		"					
Oct 1963	" "	0136.01	15	CIA/CIA/Internal Ops		"					
Mar 1964	" "	0136.01	15	CIA/CIA/Internal Ops		"					
Feb 1967	" "	0136.01	15	D DDP/EUR/FF/CenReg		"					
22. ITEMS 1-19 REVIEWED BY [Signature]											
VERIFIED BY EMPLOYEE [Signature] 10											
23. DATE REVISED											
24. PROFILE REVIEWED BY [Signature]											

10. DATE REV.
20 Sept 19--

21. PROFILE REVIEWED BY
W.M.B.

22. ITEMS 11-19 REVIEWED AND
VERIFIED BY EMPLOYEE NO.

SECRET

REF ID: A65162
14-00000
1. DATA SHEET NO. 1

ECONOMIC PROFILE (PART 2)

DATE OF BIRTH

6.5.1954

23. OUTLINES OF ANALYSIS OF REPORTS FOR THE PAST TWO YEARS

24. SUMMARY OF CAREER PREFERENCE OUT

RECOMMENDATION

25. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL

1. APPRECIATION 1965 from Director, FBI and the DDCI for service in connection with apprehension 1965 from CIA Defector Coordinator for cooperation and competence in the handling of two defectors.
2. APPRECIATION 1965 from the DDCI for high degree of personal competence and devotion to duty.
3. Letter of appreciation 1960 for suggestion which proposed revisions of Form 1050.
4. APPRECIATION 1962 from Commandant, USAF Command and Staff College for fine lecture.

27. DATE REVIEWED
20 Apr 1964

28. PROFILE REVIEWED BY
JMK

FORM NO. 1200 (PART 2) REPLACES FORM 1050 (PART 2) SECRET
1 FEB 57 WHICH IS OBSOLETE.

PROFILE

141

006102

20 Jan 1924

1. MARITAL STATUS	2. PARENTS	3. SIBLINGS	4. EDUCATION	5. OCCUPATION	6. WORKING HOURS
Married	Both parents alive	2	High School Graduate	Waitress	10 AM - 1 PM
STAFF	302-1000		EDUCATION	Waitress	10 AM - 1 PM
STAFFING			EDUCATION	Waitress	10 AM - 1 PM
1. CURRENT RESIDENCE	2. PREVIOUS RESIDENCE	3. ADDRESS	4. INCOME	5. EMPLOYER	6. WORKING HOURS
101	101	101	\$100.00	101	10 AM - 1 PM
7. ASSESSMENT DATE	8. YOUR PREDICTED TEST DATE	9. MURKIN'S ACTUAL TEST DATE			
10/10/85	10/10/85	10/10/85			

- 257-160 Military Service, US Army, Inc 260 - 261. Community Economic Development
Institution & Management Institute, Inc.
257-161 Ontario Manufacturing Co., Waterloo, Inc. - Community Services on Industrial Projects
257-162 Belmores Housing Association Inc. - Residential Land Use

PERIOD	SPONSORED TRAINING	YEAR	TYPE	LOCATION
1950-50	West	1950	Sixty Sixty Nights	Seattle, Seattle East
1950	Israel Orient	1950	Open Radio Survey Equipment	Brooklyn
1950	Ops	1950	Mops & Scuds	Brooklyn
1950	Can Norms	1950	Shanti Survey Review	Brooklyn

EMPLOYMENT HISTORY SINCE 10 SEPT 1949 (Excluded National, Military, Civilian, & Periods of Detention)	POSITION	TITLE & COMMISSION	GRADE/CLASS	DATE	ARMED FORCES/ORGANIZATION	STATUS	PERIOD
Effective Date							
Nov 1949	U.S.	C132.00	7		CPC/CNS SA/CDR/SC1	"	"
Oct 1950	" "	C132.00	9		CPC/FE/CD	"	"
Apr 1951	" "	C134.00	10		CPC/CD C134.10	"	"
Jan 1952	Ops Off	C134.00	10		" "	"	"
Feb 1953	" "	C135.00	10		CPC/CD C135.10	"	"
Dec 1953	Java Ops Off	C135.00	10		CPC/CD C135.10	"	"
Feb 1954	" "	C136.00	10		CPC/CD C136.10	"	"
Jul 1955	" "	C136.00	10		CPC/CD C136.10	"	"
Oct 1955	Java Ops Off	C136.00	10		CPC/CD C136.10	"	"
Aug 1962	(Resignation from SE Status)						Paris
Aug 1962	(Excepted Appt to SA Status)						
Sep 1962	Ops Off	0136.01	14	D	SR/WE Area		Paris
Feb 1963	Ops Off	0136.01	15	D	SR/WE Area		"
Oct 1963	Ops Off	0136.01	15	D	WE/External Ops		"
Mar 1964	Ops Off	0136.01	15	D	WE/Internal Ops		"
Feb 1967	Ops Off	0136.01	15	D	EUR/FF/CentReg/Paris Sta		"

2025 RELEASE UNDER E.O. 14176

29 Aug 1944

SECRET

EMPLOYEE NUMBER

005202

FITNESS REPORT

SECTION A				GENERAL		
1. NAME		(First)	(Middle)	GRADE OR GRADE POINTS	4 GRADE - 3.50	
2. OFFICIAL POSITION TITLE		3. PERIOD OF ASSIGNMENT		5. CURRENT STATION		
OPIB OFF		1972		PARIS		
6. CHECK IN TYPE OF ASSIGNMENT			7. CHECK IN TYPE OF REPORT			
7. CANISTER		REGULAR	TEMPORARY	INITIAL	8. ASSIGNMENT SUPERVISOR	
CANISTER/PROVISIONAL (See Instructions - Section C)		9. SPECIAL CONSIDERATIONS		ANNUAL	ASSIGNMENT LENGTH	
10. DATE REPORT DUE IN OPIB			11. REPORTING PERIOD (From - To)			
OCT 1972			JULY 1972 TO DECEMBER 1972			
SECTION B PERFORMANCE EVALUATION						
<p>U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p>P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p>S-Strong Performance is characterized by exceptional proficiency.</p> <p>O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>						
SPECIFIC DUTIES						
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>						
<p>SPECIFIC DUTY NO. 1 Assisting employees in the preparation and distribution of a bi-annual scientific publication for the purpose of continuing developing contacts to stabilize contacts and assure future support for the overall goals of the organization.</p>						RATING LETTER O
<p>SPECIFIC DUTY NO. 2 Upon his cover he gains access to information from Daniel and other MAFIS on eventual record and compensation against him. He then prepares against the local government and various organizations.</p>						RATING LETTER B
<p>SPECIFIC DUTY NO. 3 Divulgates and discusses information obtained mainly about his contacts as well as certain propaganda to the local community and foreign agencies.</p>						RATING LETTER D
<p>SPECIFIC DUTY NO. 4 Responds to various section consultations including investigative work.</p>						RATING LETTER S
<p>SPECIFIC DUTY NO. 5 Reports on the above activities.</p>						RATING LETTER D
<p>SPECIFIC DUTY NO. 6</p>						RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>						RATING LETTER S

LAW. 77

SECTION C - EVALUATION REPORTS

Indicate significant strengths or weaknesses demonstrated in current position by this officer, his effectiveness in overall performance. State suggestions made for improvement of such performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Any other explanations given in Section B is pertinent basis for determining future personnel action. If more space is needed for comments, attach separate sheet of paper and cross reference to this report. If extra space is needed to complete Section C, attach a separate sheet of paper.

During the period under review, Subject managed to gain full-time employment as a senior executive of an American government subsidized scientific publication at a time of economic slowdown when jobs were not easy to get. He did this without help from Headquarters or the Station. Such an achievement is a tribute to subject's fluency in French, his ability to write, his general scientific know-how and his good business sense. Over half of his salary therefore is now paid by this company. In converting to full-time employment, a major adjustment, subject's contribution to the station operations in the MINERVA and TUNIS fields remains which he has targeted temporarily decreased somewhat. Subject continued, however, to maintain contact with three local MINERVA officials and initiated contact with three others. He also continued to search now more easily for personalities in the priority areas assigned to him. Subject has the capability to call on local scientists or technicians of just about any nationality with the possible exception of former citizens. He has used this near-unique potential well.

Subject has had occasional difficulty switching from "professional" or intellectual subjects in his development of various personalities or access prospects to more down-to-earth interests necessary --con't--

SECTION D - CERTIFICATION AND COMMENTS

1. BY EMPLOYEE
I CERTIFY THAT I HAVE READ SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
9 June 1971	/s/

2. BY SUPERVISOR
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

18 months	
-----------	--

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Handling Officer	/s/

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The Station submitted comments on subject's officer recently in CRW-16549 (8 April 1971), to which we should add that subject has, largely on his own merits, acquired a solid and potentially highly useful cover employment. However, this new employment will demand a very substantial amount of time and energy from subject and the answerable question at the moment relates to his availability for organizational tasks. We shall need additional time and careful working with this officer to determine the answer, since the fiscal cutback from the Organization to support his continued stay in Paris is still quite

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
24 May 1971	7003	

SECRET

S H C R E T

- 3 -

TRAINING REPORT

Section C. (continued)

to the development of his own potential. His worth is therefore more in the field of setting and making operational contacts than in that of mere short-term operational development. Subject's operational significance is low; it impossible for him to attempt recruitment. Thus, his very real achievements are not by essence of the spectacular variety.

Subject's reporting has been satisfactory and continue to be copious. He could, however, further improve the selectivity of the leads provided the station and make more of an effort to "digest" the information contained in his reports.

Although subject has, as present, no supervisory function, he has repeatedly requested such a responsibility. He is careful with operational expenses and has exercised good security.

During the period under review, additional efforts have been made to make full use of subject's potential and integrate him further in the work of the station component with which he works. He is a particularly valuable asset for the station programs directed against the local Communists and urban targets.

Section D. (continued)

substantial. In a word, is it worth it? We do not yet know, although our initial impressions are favorable.

On the fitness report itself, this writer would have preferred an "A" rating for specific duty number one; subject may ultimately deserve an "C", but is less well informed at the present time. However, I believe the overall rating would more properly have been in the higher range of the "B" category, rather than "C", but it is of course a subjective judgment of the rating officer, who is more intimately and directly involved with subject on a frequent basis.

In sum, the cover is sound, and only time will reveal to what extent the cover requirements permit a full measure on behalf of the Organization. We are following this aspect closely and will be commenting upon it subsequently as we gain experience and knowledge.

S H C R E T

POLICE REVIEW

SECTION A		Officer's Name: JOHN G. WILSON		
I. NAME	Family	Given	Middle	Date of Birth: 20 June 1934
II. OFFICIAL POSITION HELD				
A. CHECK ALL TYPES OF APPOINTMENT				
<input checked="" type="checkbox"/>	CARTRIDGE INSPECTOR	INVESTIGATOR	INVESTIGATOR	BOTH
B. CHECK ALL PROFESSIONAL AND TECHNICAL SERVICES				
<input checked="" type="checkbox"/>	ARMED	ARMED & DANGEROUS	ARMED & DANGEROUS	BOTH
C. CHECK ALL OTHER				
III. DATE REPORT DUE IN O.P.				
14 MONTHS PERIOD FROM: 1 April 1969 - 31 March 1970				
SECTION B		PERFORMANCE EVALUATION		
<u>U-Unsatisfactory</u>	Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to pruning, reassignment or to separation. Describe action taken or proposed in Section C.			
<u>M-Marginal</u>	Performance is deficient in some respects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.			
<u>P-Sufficient</u>	Performance is satisfactory. Desired results are being produced in the manner expected.			
<u>S-Strong</u>	Performance is characterized by exceptional proficiency.			
<u>O-Outstanding</u>	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.			
SPECIFIC DUTIES				
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).				
SPECIFIC DUTY NO. 1	Established and maintains a legitimate KAF publishing representation for the purpose of developing natural access to Station targets. RATING LETTER			
SPECIFIC DUTY NO. 2	Uses his cover to develop leads on eventual access or support type assets to be used by the Station against the localizEMENt targets. RATING LETTER			
SPECIFIC DUTY NO. 3	Responds to various Station requirements including investigative work. RATING LETTER			
SPECIFIC DUTY NO. 4	Initiates contact with selected local KAF targets and undertakes to develop sufficient rapport with them to provide operational assessments. RATING LETTER			
SPECIFIC DUTY NO. 5	Conducts surveillance and other assignments as directed by the Station. RATING LETTER			
SPECIFIC DUTY NO. 6	Performs other duties as required by the Station. RATING LETTER			
OVERALL PERFORMANCE IN CURRENT POSITION				
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, etc., particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance. RATING LETTER				

Subject's recent information or recommendations on current position known, in present position no recommendations made to overall performance. State suggestion made for improvement of work performance. Give recommendation for transfer. Comment on foreign language or reference, if required for certain positions. Ability of certain ratings given in Section B, provide basis for determining future personnel actions. Various information of interest or necessary for record kept on separate page. In the case of personnel transfers, assignments and loans, mention transfer date and authority. If not a space is provided to complete Section C, attach a separate sheet of paper.

The comments of the rating officer are limited to the period from October 1969 to March 1970 during which he worked with Subject. The previous rating officer has added his comments to allow coverage of the total indicated period from April 1969 to March 1970. During this period Subject was integrated in a new team assigned to the local SAC and Commercial NMUNION target. Subject's recent activity has been very productive indeed. Subject used the excellent potential given to him by his cover to skillfully spot and assess access agent candidates. As Subject's operational situation in Paris precludes making recruitment, the most promising of these candidates was placed in contact with a Station officer during social events Subject organized. At the same time, Subject continued his efforts to develop personal relationship with several NMUNIONERS. The beginning of personal, as opposed to purely professional, relations with a major NMUNION target enabled him to obtain insight into the target's beliefs and personality which was the best the Station had to date. Subject also managed to establish contact with two other NMUNION representatives of interest. This, in one case, required almost six months to accomplish via a combination of patience, skill and determination. Subject is an experienced officer. He is cost conscious and practices good security. The Station has no other assets with the necessary scientific and editorial know-how, fluent French and local knowledge to replace Subject. In view of this and the recent progress made by Subject in response to very specific requirements and his willingness to try to establish personal and, hopefully, social relations with access prospects and NMUNION targets, the Station recently recommended that he be extended in Paris. At the same time, the Station recommended that Subject's cover be reinforced by full-time employment with Subject's current NO USA designation.

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE READ SECTIONS A, B, AND C OF THIS REPORT.

DATE	SIGNATURE OF EMPLOYEE
2.	/ /

MY POSITION MONITORING EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
	Monitoring Officer	/s/

3.	NAME OF OFFICER REVIEWING OFFICIAL
	/ /

COMMENTS OF REVIEWING OFFICIAL

As previous Station correspondence and this report will reflect, this officer has been the subject of varying evaluations and projections in recent years. In fairness to him, however, it is equally true that an officer under non-official cover remains, in the level and quality of his performance, the answer and type of guidance, direction and push he receives from the responsible inside case officer. Making allowances for these variables, this officer's past record has not been impressive; however, it is also correct to note that he has improved substantially during the latter part of the period under review, and that if the Station can work out some fiscal arrangement which will reduce the heavy financial impact

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
10 May 1970	NAME:	/ /

1400000
Section II & continued

from the Organization, his confirmed service at this Station (definite) appears to be warranted for a slightly longer period to reach more definite conclusions concerning the level of his actual performance over a somewhat longer period than that reflected by this report.

On balance, we are pleased that this officer has responded so well to greater case officer direction and that he has undertaken somewhat more aggressive efforts to expand his range of operations in immediate proximity to the primary Station targets. This will involve bringing many talents to bear on his operational activity: he has obviously learnt much, a solid and exploitable cover, and a vast web of contacts in the local community. Nevertheless, it will require additional time to explore these contacts in depth, select those which appear to be reasonably viable, and pursue them actively either to the point of recruitment by another officer or elimination from further development, for whatever reason.

In sum, in spite of the recognized and commendable improvement in this officer's performance during the period under review, the reviewer submits that the letter grade for specific duties 3 and 4 would more properly have been a "P", and that the overall rating, to this point, would more accurately be set at a level between "P" and "S", probably closer to the former than the latter.

This reviewing comment has been read by the officers who prepared the Fitness Report.

S U C H E D T

SECRET
an ex-111

EMPLOYEE SERIAL NUMBER:

057351

SECTION A		DATE OF BIRTH	3. GRADE	5. SD
1. NAME		1923-12-20	4. GRADE	5. SD
6. OFFICIAL POSITION TITLE		7. DIVISION OF ASSIGNMENT 8. CURRENT STATION		
CIO-COMINT		PARIS		
9. CHECK IN TYPE OF APPOINTMENT		10. CHECK IN TYPE OF REPORT		
CAREER / RESERVE		TEMPORARY	INITIAL	ASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See Instructions - Section C)		11. ANNUAL	ASSIGNMENT EMPLOYEE	
SPECIAL (Specify)		SPECIAL (Specify)	12. REPORTING PERIOD (Month/Year)	
11. DATE REPORT DUE IN O.P.		31 MAY 1967		
SECTION B PERFORMANCE EVALUATION				
<p>W - <u>Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Corrective action taken or proposed in Section C.</p> <p>A - <u>Average</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - <u>Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - <u>Strong</u> Performance is characterized by exceptional proficiency.</p> <p>O - <u>Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>				
<p>SPECIFIC DUTY NO. 1</p> <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider DUTY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p> <p>RATING LETTER</p> <p>Establishment and maintenance of cover as a genuine working member of his profession.</p> <p>RATING LETTER</p>				
<p>SPECIFIC DUTY NO. 2</p> <p>Spouting and assessing persons of operational interest to Paris Station and to other stations.</p> <p>RATING LETTER</p>				
<p>SPECIFIC DUTY NO. 3</p> <p>Investigating of organizations and phenomena of operational interest to the Station.</p> <p>RATING LETTER</p>				
<p>SPECIFIC DUTY NO. 4</p> <p>Collection of positive and operational information using his cover for contacts.</p> <p>RATING LETTER</p>				
<p>SPECIFIC DUTY NO. 5</p> <p></p>				
<p>SPECIFIC DUTY NO. 6</p> <p></p>				
<p>OVERALL PERFORMANCE IN CURRENT POSITION</p> <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>RATING LETTER</p> <p>S</p>				

SECRET

SECTION C	NARRATIVE COMMENTS	
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall mission. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Analyze or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or executive duties must be described, if applicable.</p>		

See attached sheet.

SECTION D		CERTIFICATION AND COMMENTS	
1.		BY EMPLOYEE	
		I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT.	
DATE	SIGNATURE OF EMPLOYEE		
15 May 1963	<i>[Signature]</i>		
2.		BY SUPERVISOR	
IF EMPLOYEE HAS BEEN ORDERED BY SUPERVISION		IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION	
6 months			
DATE	OFFICIAL TITLE OF SUPERVISOR		TYPED OR PRINTED NAME AND SIGNATURE
15 May 1963	CPS Officer		/s/ James Feltz
3.		BY REVIEWING OFFICIAL	
COMMENTS OF REVIEWING OFFICIAL			
<p>See attached sheet.</p>			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL		TYPED OR PRINTED NAME AND SIGNATURE
20 May 1963	CPS Officer		/s/ Edward Ryan

SECRET

SECRET

SECTION C

NARRATIVE COMMENTS

The assignment of this employee to the field under non-official cover was designed to compensate for the loss of an employee in an official cover slot which was cut from the Station's COMINT allotment of personnel positions.

During the reporting period this employee has accomplished with success the convincing establishment of his cover in a simple militia, and has been accepted as legitimate by his professional colleagues, the persons whom he meets under cover, and the French authorities. It should be noted that his ability to assume his cover has been largely the result of his own efforts over a period of years to acquire and maintain a familiarity with the general scientific field.

During the reporting period he has developed a wide circle of contacts in the scientific and journalistic fields and applies a long background in a variety of assignments in KGBOM to the determination and assessment of operational potential among these contacts. At the same time his cover organization, in which only four persons are privy of his actual status, has shown itself to be more than satisfied with his performance of his cover duties.

This employee requires a minimum of detailed operational supervision; it is necessary in specific cases only to indicate the operational or informational objectives.

From the point of view of administrative support, his attention to detail and meticulousness reduce the problems of his support by the Station to a minimum.

This employee uses the French language continuously, and his facility is such as to permit him to handle himself comfortably in a broad range of complex technical subjects. He has in addition undertaken specialised French language training to develop this capability further. His operational reporting is excellent both with regard to clarity and pertinence.

In the immediate future he will be assigned other work, for the most part in fields where it will complement, and be complemented by, his independent operational activities and cover work.

SECRET

SECRET

13 September 1960

(Date)
File No. K-1328

MEMORANDUM FOR: Chief, Records and Services Division
Office of Personnel
SUBJECT : Jacques G. RICHARDSON

1. Cover arrangements ██████████ ██████████ have been completed for the above-named Subject.
2. Effective 12 September 1960, it is requested that your records be properly blocked ██████████ to deny ██████████ Subject's current Agency employment to an external inquirer.
3. Operating component must take necessary action to block ██████████ telephone locator by submitting the Personnel Information Card, "Office File Copy," Form No. 642, to Machine Records Division, Office of the Comptroller, Room 107 Curie Hall, Attention: Miss Wenkenbach.

Paul P. Elmer
HARRY W. LITTLE, JR.
Chief, Central Cover Division

cc: SSD/OS
Operating Division - SR

THIS RECORD MUST REMAIN
IN THIS FILE

SECRET

13 SEP 1960

14-13-403

87

SECRET
(When Filled In)

R.P.: 10 AL 72

NOTIFICATION OF PERSONNEL ACTION

OEE

1. SERIAL NUMBER 0006102	2. NAME (LAST FIRST MIDDLE) Richard A. Segur		4. EFFECTIVE DATE MO DA YE 03 14 72	5. CATEGORY OF EMPLOYMENT REGULAR
3. NATURE OF PERSONNEL ACTION RESTORATION		7. FINANCIAL ANALYSIS NO. CHARGEABLE 8. CSC OR OTHER LEGAL AUTHORITY 3130 1231 0000		
6. FUNDS →	V TO V CF TO V	V TO CF X CF TO CF	10. LOCATION OF OFFICIAL STATION PARIS, FRANCE	
9. ORGANIZATIONAL DESIGNATIONS DOP/EUROPEAN DIVISION FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX		12. POSITION NUMBER 0368		
11. POSITION TITLE OPS OFFICER		13. SERVICE DESIGNATION J		
14. CLASSIFICATION SCHEDULE (GS, LS, ETC) LS		15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 15 G	17. SALARY OR RATE 31554
18. REMARKS:				

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE 21. NO.	20. EMPLOY. CODE 10	21. OFFICE CODING NUMERIC		22. STATION CODE ALPHABETIC	23. INTEGRIE CODE	24. HEIGHT CODE	25. DATE OF BIRTH MO DA YE 01 01 24	26. DATE OF GRADE MO DA YE	27. DATE OF LEI MO DA YE	33. SECURITY REQ. NO. 34. SEN	
28. NFE EXPIRES NO. DA YR	29. SPECIAL REFERENCE CODE	30. RETIREMENT DATA 1. LVC 2. LIA 3. FICA 5. NONE		31. SEPARATION DATA CODE MAHMF01	32. Correction / Cancellation Data TYPE MO DA YE	33. SECURITY REQ. NO. 34. SEN					
35. VET PREFERENCE CODE 1. NONE 1.5 PT 2. 10 PT		36. SERV COMP. DATE MO DA YE		37. LONG COMP. DATE MO DA YE	38. CAREER CATEGORY CAN BUSY PROV TEXP	39. FEGL / HEALTH INSURANCE CODE 1. YES 2. NO	40. SOCIAL SECURITY NO.				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 1. NO PREVIOUS SERVICE 1. NO BREAK IN SERVICE 2. BREAK IN SERVICE (LESS THAN 3 yrs) 3. BREAK IN SERVICE (MORE THAN 3 yrs)		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA FORM EXECUTED 1. YES 2. NO	44. STATE TAX DATA FORM EXECUTED 1. YES 2. NO						
SIGNATURE OR OTHER AUTHENTICATION P. R. FISHER POSTED 8-11-72 m											

FORM
5-66
1150-
Mfg. 10-67

Use Previous
Edition

SECRET**WEB**

Excluded from automatic
downgrading and
declassification

(When Filed)

12/21/71

1. SERIAL NO.	2. NAME		3. ORGANIZATION	4. FUNDS	5. LWOP HOURS						
006102	Richardson, Jaynes		44 620	CF							
6. OLD SALARY RATE			7. NEW SALARY RATE								
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	8. TYPE ACTION	SI	ADJ.	
GS 15	7	\$29,099	01/26/69	GS 15	R	\$29,907	01/23/72				
CERTIFICATION AND AUTHENTICATION											
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.											
SIGNATURE						DATE	George K. Magness 20 Dec 71				
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD											
CLERK'S INITIALS						AUDITED BY					
FORM 7-65 560 E Use previous editions		PAY CHANGE NOTIFICATION							(4-31)		

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 92-210 AND EXECUTIVE ORDER 11637 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 9 JANUARY 1972

NAME	SERIAL	ORG.	FUNDS	GR-STEP	NEW SALARY
Richardson, Jaynes	006102	44	735	CF GS 15 7	\$30,701

SECRET

BEG: 01 JUN 71

NOTIFICATION OF PERSONNEL ACTION

PCB

1 SERIAL NUMBER 006102		2 NAME (LAST FIRST MIDDLE) <i>Richardson, Roger</i>		3 EFFECTIVE DATE 00 04 16 02 25 71		5 CATEGORY OF EMPLOYMENT REGULAR	
6 FUNDS ➤ C TO V X C TO CF		7 Financial Analyst No Changeable		8 CSC OR OTHER LEGAL AUTHORITY 1136 1231 0000 50 USC 403 J			
9 ORGANIZATIONAL DESIGNATIONS DOP/EUR FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX		10 LOCATION OF OFFICIAL STATION PARIS, FRANCE					
11 POSITION TITLE OPS OFFICER		12 POSITION NUMBER 0668		13 SERVICE DESIGNATION D			
14 CLASSIFICATION SCHEDULE (GS LE BR)		15 OCCUPATIONAL SERIES 0136.01		16 GRADE AND STEP 15 7		17 SALARY OR RATE 29039	
18 REMARKS							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19 ACTION CODE 37	20 Employer Code 10	21 OFFICE CODING 44620 EUR	22 STATION CODE 24065	23 PAY RATE CODE 3	24 GRADE CODE 01 20 24	25 DATE OF BIRTH NO DA 16 NO 06 16	26 DATE OF GRADE NO 06 16 NO 06 16
27 DATE EXPRES (2 24 73 82)		28 RETIREMENT DATA NO DA 16 NO DA 16 NO DA 16 NO DA 16		29 SEPARATION DATA CODE 1 NO 24 16		30 CORRECTION-CANCELLATION DATA CODE 1 NO 24 16	
31 VET PREFERENCE 1 NO HOME 2 3 PT 3 12 PT		32 SERV COMP DATE NO DA 16 NO DA 16 NO DA 16 NO DA 16		33 LONG COMP DATE NO DA 16 NO DA 16 NO DA 16 NO DA 16		34 CARRIER DATA NO 1 NO 1 NO 1 NO 1	
35 PREVIOUS CIVILIAN GOVERNMENT SERVICE 1 NO PREVIOUS SERVICE 2 BREAK IN SERVICE 3 BREAK IN SERVICE LESS THAN 2 yrs. 4 BREAK IN SERVICE MORE THAN 3 yrs.		36 LEAVE CASH CODE 1 NO 2 YES		37 FEDERAL TAX DATA 1 NO 2 YES		38 STATE TAX DATA 1 NO 2 YES	
SIGNATURE OR OTHER AUTHENTICATION <i>6-2-71 Bue</i>							
POSTED							

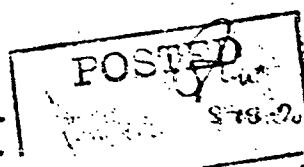
14 00000
"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-656 AND
EXECUTIVE ORDER 11376 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE
CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENTS 10 JANUARY 1971

NAME	SERIAL ORGN. FUNDS GR-STEP	NEW SALARY
<u>Richardson, Jacqueline</u>	006102 44 620 CF GS 15 7	\$29,099

SECRET
CIO - FEB 21 1970

BBG: 17 AUG 70

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST FIRST MIDDLE) <i>Richard, J. F. Hayes</i>									
106102											
3. NATURE OF PERSONNEL ACTION EXTENSION OF PRA NTD: 24 FEBRUARY 1971		4. EFFECTIVE DATE MO DA YR 07 20 70		5. CATEGORY OF EMPLOYMENT REGULAR							
6. FUNDS		V TO V	V TO CF	7. FINANCIAL ANALYSIS NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY 1136 1231 0000 50 USC 403 J					
CF TO V		X	CF TO CF								
9. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD FRENCH AREA PARIS STATION PARIS ANNEX		10. LOCATION OF OFFICIAL STATION PARIS, FRANCE									
11. POSITION TITLE OPS OFFICER		12. POSITION NUMBER 0666		13. SERVICE DESIGNATION D							
14. CLASSIFICATION SCHEDULE (GS, IB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15-7		17. SALARY OR RATE 27463					
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. EMPLOYEE CODE	21. OFFICE CODING NUMERIC ALPHABETIC		22. STATION CODE	23. INITIATOR CODE	24. MIGRATION CODE	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR		
37	10	04620 EUR		24(065		3	01 20 24				
28. NTE EXPIRES MO DA YR (2 24 71)		29. SPECIAL REFERENCE 1. CSC 2. GSA 3. FICA 4. NONE 22		30. RETIREMENT DATA CODE		31. SEPARATION DATA CODE TYPE		32. CORRECTION / CANCELLATION DATA MO DA YR		33. SECURITY REG. NO.	34. SEX
										EOD DATA	
35. VET. PREFERENCE CODE 0. NONE 1. 5 PT 2. 10 PT	36. SERV. COMP. DATE MO DA YR	37. LONG COMP. DATE MO DA YR	38. CAREER CATEGORY CAR RESV CODE PROV TEMP		39. FEDERAL / HEALTH INSURANCE CODE 1. WAVER 2. YES		40. SOCIAL SECURITY NO.				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0. NO PREVIOUS SERVICE 1. NO BREAK IN SERVICE 2. BREAK IN SERVICE (LESS THAN 3 yrs) 3. BREAK IN SERVICE (MORE THAN 3 yrs)		42. LEAVE CAT CODE		43. FEDERAL TAX DATA FORM EXECUTED 1. YES 2. NO		44. STATE TAX DATA FORM EXECUTED 1. YES 2. NO					
SIGNATURE OR OTHER AUTHENTICATION											
 <i>RECORDED</i> <i>S-78-20</i>											

620

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTION 212 OF PL 90-206 AND EXECUTIVE ORDER 11474 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 15 JULY 1969

NAME	SERIAL - ORGN. FUNDS GR-STEP	NEW SALARY
<u>Reichardt, Jacques</u>	006102 44 620 CF GS 15 7	\$25,909

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-291 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 28 DECEMBER 1969

NAME	SERIAL - ORGN. FUNDS GR-STEP	NEW SALARY
<u>Reichardt, Jacques</u>	006102 44 620 CF GS 15 7	\$27,463

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
<i>Richardson, Bequey</i>	006102	44 600	CF	GS 15 6	\$20,585	\$21,469

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
<i>Richardson, Bequey</i>	006102	44 600	CF	GS 15 6	\$21,469	\$23,075

EUR

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS					
006102	<i>Richardson, Bequey</i>	44 600	CF						
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION					
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
S 15 6		\$23,075	01/29/67	GS 15 7		\$23,734	01/26/69		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE

DATE

14 Dec 68

- NO EXCESS LWOP
- IN PAY STATUS AT END OF WAITING PERIOD
- LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS

AUDITED BY

Dow H. L. Luetkemeyer

100000

SECRET

(When Filled In)

P.I.H.: 8 MAR 67

NOTIFICATION OF PERSONNEL ACTION												
OCB												
1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE) KIRK, E. J., Jr.											
006102												
3. NATURE OF PERSONNEL ACTION REASSIGNMENT					4. EFFECTIVE DATE	5. CATEGORY OF EMPLOYMENT						
					MO. DA YR	REGULAR						
6. FUNDS ➤		V TO V	V TO CF		02 1 26 67	7. FINANCIAL ANALYSIS NO. (Chargable)						
		CF TO V	X	CF TO CF		8. USC OR OTHER LEGAL AUTHORITY						
9. ORGANIZATIONAL DESIGNATIONS DDP/EUR FOREIGN FIELD CENTRAL REGION PARIS STATION ANNEX, PARIS					7136 1231 (RCO)	50. USC 403 J						
11. POSITION TITLE OPS OFFICER					12. POSITION NUMBER	13. SERVICE DESIGNATION						
					0668	D						
14. CLASSIFICATION SCHEDULE (GS, LS, RS)		15. OCCUPATIONAL SERIES			16. GRADE AND STEP	17. SALARY OR RATE						
GS		0136.01			15 6	20585						
18. REMARKS POSTED ON 3-3-67												
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE	23. INTEGEE CODE	24. MGR/RS. CODE	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR				
37	10	44600 EUR	24065	3	01	20 24						
28. RTE EXPIRES NO. DA YR	29. SPECIAL REFERENCE 1 - CSC 2 - PICA 3 - CSC 4 - PICA	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEX						
02125169	82											
35. VET. PREFERENCE CODE	36. SERV. COMP. DATE NO. DA YR	37. LONG COMP. DATE NO. DA YR	38. CAREER CATEGORY CAN SERV PROV TEMP	39. FEGL / HEALTH INSURANCE 0 - WAIVER 1 - YES	40. SOCIAL SECURITY NO.							
0 - NONE 1 - D.P.F. 2 - 10 PT.												
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE	42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO									
0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 3 YEARS 3 - BREAK IN SERVICE MORE THAN 3 YEARS												
SIGNATURE OR OTHER AUTHENTICATION E.D. RECHOLD												
POSTED 3-3-67												

FORM 1150
5-66Use Previous
Edition

SECRET

SJP

SECRET
Excluded from automatic
downgrading and
declassification14-5
(When Filled In)
3-3-67
SJP

*PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

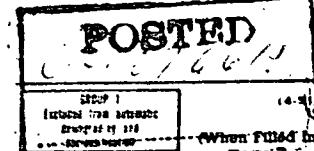
EFFECTIVE DATE OF PAY ADJUSTMENTS: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
<u>Ruthie L. Regula</u>	006102	50 600	CF	GS 15 5	\$19,415	\$19,978

SECRET
(When Filled In)

RZF: 7 APR 66

NOTIFICATION OF PERSONNEL ACTION												
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE) <i>Reiley, Lee</i>										
3. NATURE OF PERSONNEL ACTION DESIGNATION AS PARTICIPANT IN CIA RETIREMENT AND DISABILITY SYSTEM		4. EFFECTIVE DATE MO. DA VR 04 10 66		5. CATEGORY OF EMPLOYMENT REGULAR								
6. FUNDS ➤ V TO V CF TO V		V TO CF X CF TO CF		7. COST CENTER NO. CHARGEABLE 6136 1231 0000		8. CSC OR OTHER LEGAL AUTHORITY SECTION 203 P.L. 88-643						
9. ORGANIZATIONAL DESIGNATIONS DOP/WE FOREIGN FIELD PARIS STATION INTERNAL OPERATIONS SECTION				10. LOCATION OF OFFICIAL STATION PARIS, FRANCE								
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0885		13. SERVICE DESIGNATION O						
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 5		17. SALARY OR RATE 19415						
18. REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.												
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL												
19. ACTION CODE 28	20. Employ. Code 10	21. OFFICE CODING 50600	22. STATION CODE WE	23. INTEGEE CODE 24065	24. Hqrs. Code 3	25. DATE OF BIRTH MO. DA. VR 01 20 24	26. DATE OF GRADE MO. DA. VR 02 03 63	27. DATE OF LEI MO. DA. VR 01 31 65				
20. RTE EXPIRES NO. DA VR 82	29. SPECIAL REFERENCE CODE	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE	31. SEPARATION DATA CODE 2	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO. EOD DATA ➤	34. SEX						
35. VET. PREFERENCE CODE 0 - NONE 1 - BPT. 2 - 10 PT.	36. SERV. COMP. DATE NO. DA. VR NO. DA. VR	37. LONG. COMP. DATE NO. DA. VR PROV. TEMP	38. CAREER CATEGORY CODE	39. FEGL / HEALTH INSURANCE CODE 0 - MAILED 1 - YES	40. SOCIAL SECURITY NO. CODE							
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO	45. TAX EXEMPTIONS CODE	46. TAX EXEMPTIONS CODE	47. STATE CODE						
SIGNATURE OR OTHER AUTHENTICATION												
POSTED APR 7 1966												
SECRET (When Filled In)												



WE

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006102	[REDACTED] Richardson, August	50 600 CF	
5. OLD SALARY RATE			
Grade	Step	Salary	Last Eff. Date
GS 15	4	\$18,170	02/03/63
6. NEW SALARY RATE			
Grade	Step	Salary	Effective Date
GS 15	5	\$18,740	01/31/65
7. TYPE ACTION			
PSI	LSI	ADJ.	
8. Remarks and Authentication			
<input checked="" type="checkbox"/> / NO EXCESS LWOP			
<input checked="" type="checkbox"/> / IN PAY STATUS AT END OF WAITING PERIOD			
<input checked="" type="checkbox"/> / LWOP STATUS AT END OF WAITING PERIOD			
CLERKS INITIALS AUDITED BY [REDACTED] BK [REDACTED] 10/31/65			
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.			
SIGNATURE: <i>W.P. Kull</i>		Signature: <i>Ralph B. Payton</i>	
PAY CHANGE NOTIFICATION			

Form 9-61 560

Obsolete Previous
Edition

(4-51)

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301.
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 10 OCTOBER 1965

NAME: *Richardson, August*

SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
006102	50 600	CF	GS 15 5	\$18,740	\$19,415

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

**SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE
AND STEP AS INDICATED IN CHART BELOW.**

GENERAL SCHEDULE RATES
Federal Employees Salary Act of 1964

MHC: 8 13 MAR 64

SECRET

(When Filled In)

OCB

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 006102		2. NAME (LAST-FIRST-MIDDLE) <i>Kelvin, Jacqueline</i>		4. EFFECTIVE DATE MO. DA. YA 03 15 64		5. CATEGORY OF EMPLOYMENT REGULAR		
3. NATURE OF PERSONNEL ACTION REASSIGNMENT				7. COST CENTER NO. CHARGEABLE 4136 6250 1012		8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J		
6. FUNDS V TO V CF TO V		V TO CF X CF TO CF		10. LOCATION OF OFFICIAL STATION PARIS, FRANCE				
9. ORGANIZATIONAL DESIGNATIONS DDP WE PARIS STATION INTERNAL OPERATIONS SECTION				11. POSITION TITLE OPS OFFICER				
				12. POSITION NUMBER 0885		13. SERVICE DESIGNATION D		
14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 15 4		17. SALARY OR RATE 17210		
18. REMARKS <i>REASSIGNED</i>								
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 37	20. Employ. Code 10	21. OFFICE CODING NUMERIC 50600	22. STATION CODE ALPHABETIC WE	23. INTEGEE CODE 24065	24. Mdgmt. Code 3	25. DATE OF BIRTH MO. DA. YA 01 20 24	26. DATE OF GRADE MO. DA. YA	27. DATE OF LEI MO. DA. YA
28. NTE EXPIRES 03 14 66		29. SPECIAL REFERENCE 82	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEX REQ. NO.	
35. VET. PREFERENCE CODE 0 - NONE 1 - B.P.T. 2 - 10 PT.		36. SERV. COMP. DATE MO. DA. YA	37. LONG. COMP. DATE MO. DA. YA	38. CAREER CATEGORY CAR ELSL PROV TEMP	39. FEGLI / HEALTH INSURANCE CODE 0 - WAIVER 1 - YES	40. SOCIAL SECURITY NO.		
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)		42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA NO TAX EXEMPTIONS 1 - YES 2 - NO	CODE 1 - YES 2 - NO	CODE 1 - YES 2 - NO	STATE CODE	
SIGNATURE OR OTHER AUTHENTICATION <i>FOSTED 03/23/64 JK</i>								

FORM 1150
11-62Use Previous
Edition

SECRET

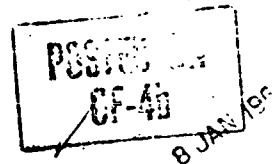
20 MAR 1964 Jfa

GSAF 1
Excluded from automatic
Generalized and
Declassification

(When Filled In)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCT
MEMORANDUM DATED 1 AUGUST 1968, SALARY IS ADJUSTED AS FOLLOWS,
EFFECTIVE 5 JANUARY 1969.

NAME	SERIAL	ORGN FUNDS	GR-ST	OLD SALARY	NEW SALARY
<i>Reassigned, Reassigned</i>	006102	50 600	CF GS 15 4	\$16,005	\$17,210



SECRET
(When Filled In)

MHC:1128 OCT 63

OCB		NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)											
006102		<i>Reassigned, Reassigned</i>											
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT									
REASSIGNMENT		MO. DA. YR. 10 13 63		REGULAR									
6. FUNDS		V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY							
		CF TO V	X CF TO CF	4136 6250 1012		50 USC 403 J							
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION											
DDP WE PARIS STATION EXTERNAL OPS SECTION		PARIS, FRANCE											
11. POSITION TITLE		12. POSITION NUMBER		13. SERVICE DESIGNATION									
OPS OFFICER		0886		D									
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE							
GS		0136.01		15 4		16005							
18. REMARKS													
<i>Position of OF-40 8 Jan 1969</i>													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING	22. STATION CODE	23. INTEGREE CODE	24. HdgOff. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LES					
37	10	50600 WE	24065	3	MO DA YR	MO DA YR	MO DA YR	MO DA YR					
28. SITE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SER	35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGL / HEALTH INSURANCE	40. SOCIAL SECURITY NO.
10 12 65		84	1 - CSC 2 - FICA 3 - NONE	CODE	TYPE	MO. DA. YR.	EOD DATA	CODE	MO. DA. YR.	MO. DA. YR.	MO. DA. YR.	CODE	CODE
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA									
CODE 0 - NO PREVIOUS SERVICE 1 - 5 PT. 2 - 10 PT.			FORM EXECUTED CODE 1 - YES 2 - NO	NO TAX EXEMPTIONS FORM EXECUTED 1 - YES 2 - NO	FORM EXECUTED 1 - YES 2 - NO	CODE NO TAX EXEMPT FORM EXECUTED 1 - YES 2 - NO							
SIGNATURE OR OTHER AUTHENTICATION													
<i>POSTED</i>													

ADPD 08/17/63

SECRET
(When Filled In)

(P) NOTIFICATION OF PERSONNEL ACTION

1 SERIAL NUMBER 606102	2 NAME (LAST FIRST MIDDLE) Richardson, Deiques		
3 NATURE OF PERSONNEL ACTION REASSIGNMENT			4 EFFECTIVE DATE 07 08 63
5 CATEGORY OF EMPLOYMENT			
6 FUNDS →	V TO V		V TO C
	C TO V	X	C TO C
7 COST CENTER NO CHARGEABLE 4136 6250 1012			8 CSC OR OTHER LEGAL AUTHORITY
9 ORGANIZATIONAL DESIGNATIONS DLP/SH DIV			10 LOCATION OF OFFICIAL STATION PARIS, FRANCE
11 POSITION TITLE CFS OFFICER		12 POSITION NUMBER C240	13 CAREER SERVICE DESIGNATION E
14 CLASSIFICATION SCHEDULE (GS, LS, etc) GS		15 OCCUPATIONAL SERIES C136.01	16 GRADE AND STEP 15
17 SALARY OR RATE			
18 REMARKS			
SIGNATURE OR OTHER AUTHENTICATION			



BAB: 1 FEB 63

SECRET
(When Filled In)

OCB

NOTIFICATION OF PERSONNEL ACTION

NOTIFICATION OF PERSONNEL ACTION													
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)											
006102-237367		Richardson, Reginald											
3. NATURE OF PERSONNEL ACTION				4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT							
PROMOTION				02 03 63		REGULAR							
6. FUNDS		V TO V	V TO CP	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY							
		CP TO V	X	3134 4008 1000		50 USC 403 J							
9. ORGANIZATIONAL DESIGNATIONS				10. LOCATION OF OFFICIAL STATION									
DDP-SR FOREIGN FIELD WESTERN EUROPEAN AREA FRANCE PARIS				PARIS, FRANCE									
11. POSITION TITLE				12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION							
OPS OFFICER				0240		D							
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)			15. OCCUPATIONAL SERIES			16. GRADE AND STEP			17. SALARY OR RATE				
GS			0136.01			15 4			16005				
18. REMARKS													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. Hqcrs. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LBN				
22	10	NUMERIC	ALPHABETIC	60600	SR	24065	3	01 20 24	02 03 63	02	03 63		
28. RTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA				33. SECURITY REQ. NO.	34. SEN		
NO. DA YR		1 - CSC 3 - FICA 5 - NONE	CODE			TYPE	NO. DA. YR.						
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE		38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE	40. SOCIAL SECURITY NO.						
CODE		MO. DA. YR.	MO. DA. YR.		CAR. RESV. PROV. TEMP	CODE	0 - WAIVER 1 - YES	HEALTH INS. CODE					
41. PREVIOUS GOVERNMENT SERVICE DATA						42. LEAVE CAT. CODE							
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 3 yrs. 3 - BREAK IN SERVICE MORE THAN 3 yrs.						43. FEDERAL TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO							
						44. STATE TAX DATA FORM EXECUTED CODE 1 - YES 2 - NO							
SIGNATURE OR OTHER AUTHENTICATION													

FORM
4-62 114 150

Use Previous
Edition

SECRET

680.7 :
EQUITY BASED
STRUCTURE AND

(When Filled In)

AUTOMATED PSI RECORD ADJUSTMENT

SERIAL NO.	LEI	PSI DUE DATE	ORGANIZATION CODE	CURRENT GRADE STEP
62 07 08	64 07 05	DDP/ SR	GS-14 6	
PROJECTED GRADE STEP	NAME (LAST-FIRST-MIDDLE) MAX. 20 CHARACTERS			
GS-14 7	<i>Richardson, Ted F.</i>			
FUND Y/CF	SCHED. GS	CURRENT SALARY (OR HOURLY RATE) \$14,970	PROJECTED SAL. (OR HOURLY RATE) \$15,865	ID CODE C >
REMARKS Subject received a PSI 07/08/62 to GS-14-6 so will not be due another until 07/05/64.				

(2/27/62)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-792 AND
DCI MEMORANDUM DATED 1 AUGUST 1955, SALARY IS ADJUSTED AS FOLLOWS,
EFFECTIVE 14 OCTOBER 1962

Name
Richardson, Ted F.
 SERIAL ORGN FUNDS OLD GR-ST SALARY NEW GR-ST SALARY
 006102 50600 CF 14 6 313510 14 6 =14970
Date *EN*

PSC: 20 AUG 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

OAB

1. SERIAL NUMBER 2. NAME (LAST FIRST MIDDLE)

00000000000000000000000000000000

Richardson, Jacques

3. NATURE OF PERSONNEL ACTION

EXCEPTED APPOINTMENT (CAREER)

FUND

V TO V
CF TO V

4. EFFECTIVE DATE

MO. DA. YR
08. 05. 62

5. CATEGORY OF EMPLOYMENT

REGULAR

6. ORGANIZATIONAL DESIGNATIONS

DDP SR
WESTERN EUROPEAN AREA
FRANCE
PARIS

7. COST CENTER NO. CHARGEABLE

3134 4008 1000

8. CSC OR OTHER LEGAL AUTHORITY

50 USC 403 J

11. POSITION TITLE

OPS OFFICER

12. POSITION NUMBER

0240

13. CAREER SERVICE DESIGNATION

D

14. CLASSIFICATION SCHEDULE (GS, LS, etc.)

GS

15. OCCUPATIONAL SERIES

0136.01

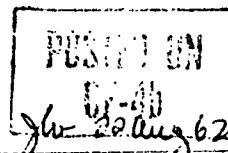
16. GRADE AND STEP

14 6

17. SALARY OR RATE

13510

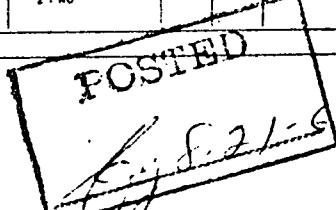
18. REMARKS



SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employer Code	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE	23. INTEGEE CODE	24. Mdgtr. Code	25. DATE OF BIRTH MO. DA. YR	26. DATE OF GRADE MO. DA. YR	27. DATE OF LEI MO. DA. YR
13	10.	60600 SR	24065	3	01	20 24	01 16 55	01 08 61
28. RFE EXPIRES MO. DA. YR	29. SPECIAL REFERENCE	30. RETIREMENT DATA 1 - ESD 2 - FICA 3 - NONE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO. EOD DATA	34. SEX M1		
		1			06102			
35. VLT. PREFERENCE CODE 1 - NONE 2 - ESD 3 - FICA	36. SERV. COMP. DATE NO. DA. YR 03 07 144	37. LONG. COMP. DATE NO. DA. YR 11 20143	38. CAREER CATEGORY CODE C	39. FEGLI / HEALTH INSURANCE CODE 1 - YES 2 - NO	40. SOCIAL SECURITY NO. 042205339			
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 1 - NO PREVIOUS SERVICE 2 - NO BREAK IN SERVICE 3 - BREAK IN SERVICE (LESS THAN 3 yrs) 4 - BREAK IN SERVICE (MORE THAN 3 yrs)	42. LEAVE CAT. CODE 8	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO					

SIGNATURE OR OTHER AUTHENTICATION

FORM
4-62

1150

Use Previous
Edition

SECRET

GROUP I
Excluded from automatic
downgrading and
declassification

(4-62)

Date 8-20-62

(When Filled In)

DAB: 16 AUG 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION											
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)									
006102		RICHARDSON JACQUES									
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT							
RESIGNATION		08 DA 62		REGULAR							
6. FUNDS ➡		V TO V	V TO CP	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY					
		CP TO V	CP TO CP	3234 1000 1000							
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION									
DDP/SR SR/6 OFFICE OF THE CHIEF		WASH., D.C.									
11. POSITION TITLE		12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION							
OPS OFFICER BR CH		0050		P							
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE					
GS		0136.01		14 6		13510					
18. REMARKS											
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. MGRN. CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI		
45	10	NUMERIC	ALPHABETIC				MO DA YR	MO DA YR	MO DA YR		
28. RTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REC. NO.	34. SER		
			1 - CSC 3 - FICA 5 - NONE	CODE	TYPE	MO DA YR					
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.				
CODE 0 - NONE 1 - BPT. 2 - 10 PT.		MO DA YR	MO DA YR	CAR BESY TEMP	CODE	CODE	0 - WAIVER 1 - YES	HEALTH INS. CODE			
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA	44. STATE TAX DATA						
CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs.) 3 - BREAK IN SERVICE (MORE THAN 3 yrs.)				FORM EXECUTED: CODE 1 - YES 2 - NO	NO TAX EXEMPTIONS		FORM EXECUTED: CODE 1 - YES 2 - NO	NO TAX STATE CODE			
SIGNATURE OR OTHER AUTHENTICATION											
PO BOX 82000 OCT 8 2002											
LLC 8/16/62											

203

234-100-10
304-60
3120

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
006102	RICHARDSON, JACQUES	60 300 V	7
5. OLD SALARY RATE			
Grade	Step	Salary	Last Eff Date
GS 14	5	\$13,250	01/08/61
6. NEW SALARY RATE			
Grade	Step	Salary	Effective Date
GS 14	6	\$13,510	07/08/62
7. TYPE ACTION			
PSI	LSD	ADJ	
8. Remarks and Authentication			
✓ / NO EXCESS LWOP ✓ / EXCESS LWOP ✓ / IN PAY STATUS AT END OF WAITING PERIOD ✓ / IN LWOP STATUS AT END OF WAITING PERIOD			
CLERKS INITIALS AUDITED BY <i>JAC</i>			
PAY CHANGE NOTIFICATION			

Form 560 Obsolete Previous Edition

(4-51)

SECRET (WHEN FILLED IN)						
1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.				
006102	RICHARDSON, JACQUES D.	DDP/SR 7 V-20				
4. FUNDS						
5. ALLOTMENT						
6. OLD SALARY RATE						
GRADE		SALARY		LAST EFFECTIVE DATE		
				MO.	DA.	YE.
GS-14		\$12990		07	12	59
7. NEW SALARY RATE						
GRADE		SALARY		EFFECTIVE DATE		
				MO.	DA.	YE.
GS-14		\$13250		01	08	61
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER						
8. CHECK ONE				9. NUMBER OF HOURS LWOP		
<input type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> EXCESS LWOP IF EXCESS LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD						
				10. INITIALS OF CLERK		11. AUDITED BY
TO BE COMPLETED BY THE OFFICE OF PERSONNEL						
12. TYPE OF ACTION				13. REMARKS		
<input type="checkbox"/> P.S.I. <input type="checkbox"/> L.S.D. <input type="checkbox"/> PAY ADJUSTMENT						
14. AUTHENTICATION						
<i>JAC</i> 10 AUG 1961 RICHARDSON, JACQUES D. <i>JAC</i>						
PAY CHANGE NOTIFICATION						

FORM
560

OBSCURE PREVIOUS EDITION
REPLACES FORM 560a AND 560b.

SECRET

OFFICIAL PERSONNEL FOLDER

(4)

P-2

R 320

SECRET
(When Filled In)

AFC - 30 SEPT 1960

NOTIFICATION OF PERSONNEL ACTION**OCF**

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)						
006102		RICHARDSON JACQUES						
3. NATURE OF PERSONNEL ACTION REASSIGNMENT AND TRANSFER TO VOUCHERDO FUNDS								
4. FUNDS ➤		V TO V	V TO CF					
		X CF TO V	CF TO CF					
9. ORGANIZATIONAL DESIGNATIONS DDP SR SR 6 OFFICE OF THE CHIEF								
10. LOCATION OF OFFICIAL STATION WASH., D. C.								
11. POSITION TITLE OPS OFFICER BR CH								
12. POSITION NUMBER 0050		13. CAREER SERVICE DESIGNATION D						
14. CLASSIFICATION SCHEDULE (GS, WB, etc.) GS		15. OCCUPATIONAL SERIES 0136.01						
16. GRADE AND STEP 14 4		17. SALARY OR RATE 12990						
18. REMARKS								
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 16	20. EMPLOY. CODE 10	21. OFFICE CODING 60300 SR	22. STATION CODE 75013	23. INTEGEE CODE 1	24. Hdgns. CODE 01 120 24	25. DATE OF BIRTH MO DA YR	26. DATE OF GRADE MO DA YR	27. DATE OF LEI MO DA YR
28. NTE EXPIRES NO. DA YR		29. SPECIAL REFERENCE 1. CSC 2. FICA 3. NONE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE TYPE	32. CORRECTION/CANCELLATION DATA MO DA YR	33. SECURITY REQ NO. 34. SEX		
35. VET. PREFERENCE CODE 0 - NONE 1 - 5 PT 2 - 10 PT		36. SERV. COMP. DATE MO DA YR	37. LONG. COMP. DATE MO DA YR	38. MIL. SERV. CREDIT/LCD 1 - YES 2 - NO	39. FEGLI / HEALTH INSURANCE CODE 0 - WAIVER 1 - YES	40. SOCIAL SECURITY NO.	EOD DATA ➤	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 12 MOS) 3 - BREAK IN SERVICE (MORE THAN 12 MOS)			42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA NO TAX EXEMPTIONS 1 - YES 2 - NO	45. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO	STATE CODE	
SIGNATURE OR OTHER AUTHENTICATION <i>Richardson Jacques 10/23/60</i>								

6310115/10

PERIODIC STEP INCREASE CERTIFICATION

~~CONFIDENTIAL~~
~~(Read by 10/14/13)~~

★ U. S. GOVERNMENT PRINTING OFFICE: 1934-310030

1. Agency and organizational designations U.S. AIR FORCE							2. Payroll period OC-14 / 10-320		3. Block No. UV		4. Step No.	
5. Employee's name and social security account number when appropriate JAMES H. JACKSON							6. Grade and salary					
PAYROLL CHANGE DATA												
7. Previous normal	BASE PAY	OVERTIME	GROSS PAY	RET.	FEDERAL TAX	BOND	F.L.C.A.	STATE TAX	GROUP LIFE INS.	NET PAY		
8. New normal												
9. Pay this period												
10. Remarks							11. Appropriations		12. Prepared by			
							SR 9		PER 3 May 56			
13. Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase												
14. Effective date 15 Jun 56	15. Date last equivalent increase 16 Jun 55	16. Old salary rate 010.320	17. New salary rate 010.535	18. Relationship between new and old rates SERVICE AND CONDUCT ARE SATISFACTORIES								
19. LWOP data will be appropriate space covering LWOP during following periods: Period(s) <input type="checkbox"/> No excess LWOP. Total excess LWOP												
(Signature or other authentication)												
(Check applicable box in case of excess LWOP) a) FRT value at end of working period. <input type="checkbox"/> b) LWOP value at end of working period. <input type="checkbox"/>												
Initials of Clerk 4 S E												

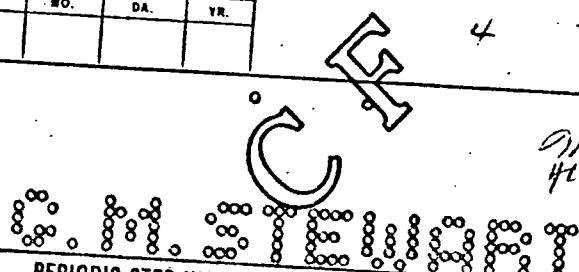
IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED
1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
DI	RICHARDSON JACQUES	506102	48 40	GS-14 4	\$12,075	\$12,820

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET

(WHEN FILLED IN)

1. EMP. SERIAL NO.		NAME			ASSIGNED ORGAN.		4 FUNDS		5 ALLOCATEMENT		
506102		RICHARDSON JACQUES			DOP/SR		10 UV				
6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			NO.	DA.	YR.				NO.	DA.	YR.
GS 14	3	\$11,835	01	12	58	GS 14	4	\$12,075	07	12	59
TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER											
8. CHECK ONE IF EXCESS LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD						9. NUMBER OF HOURS LWOP					
						10. INITIALS OF CLERK					
						11. AUDITED BY					
TO BE COMPLETED BY THE OFFICE OF PERSONNEL											
12. PROJECTED SALARY RATE AND EFFECTIVE DATE						13. REMARKS					
GRADE	STEP	SALARY	NO.	DA.	YR.	4 742					
						GHD 3/3/59 42F 7/31/59					
14. AUTHENTICATION											
 C. STEWART PERIODIC STEP INCREASE - AUTHENTICATION											

FORM NO.
1 MAR. 56 560a

SECRET

PERSONNEL FOLDER

(4)

SECRET

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE

12 JANUARY 1958 AUTHORIZED BY P. L. 82 - 462 AND DCI

DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
RICHARDSON JACQUES	506102	GS-14-3	\$10,750	\$11,835

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

SECRET

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.		2. NAME		3. ASSIGNED ORGAN.		4. FUNDS		5. ALLOCATION			
506102		RICHARDSON JACQUES		DDP/SR 8		UV					
6. OLD SALARY RATE			7. NEW SALARY RATE								
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO	DA.	YR.				MO	DA.	YR.
14	2	\$10,535	07	15	56	14	3	\$10,750	01	12	58

CERTIFICATION

CERTIFICATION
I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.
SIGNATURE OF SUPERVISOR 

TYPED, OR PRINTED, NAME OF SUPERVISOR

DATE
1/5

SIGNATURE OF SUPERVISOR

~~15 Jan 73~~
PERIODIC STEP INCREASE - CERTIFICATION
~~SECRET~~

SECRET

PERSONNEL FOLDER

FORM NO. 560
A.M.A. 56

SECRET
~~WHEN FILLED END~~

NAME (WHEN FILLED IN)										SECRET			
1. EMP. SERIAL NO.		2. RICHARDSON JACQUES				3. ASSIGNED ORGAN.			4. FUNDS		5. ALLOCATION		
506102						DDP/SR			UV				
OLD SALARY RATE										NEW SALARY RATE			
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE				
			MO.	DA.	YR.				NO.	DA.	YR.		
14	2	\$10,535	07	15	56	14	3	\$10,750	01	12	58		
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER													
9. CHECK ONE <input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> EXCESS LWOP IF EXCESS LEAVE LWOP, CHECK FOLLOWING: <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD										9. NUMBER OF HOURS LWOP			
10. INITIALS OF CLERK										11. AUDITED BY			
TO BE COMPLETED BY THE OFFICE OF PERSONNEL													
12. PROJECTED SALARY RATE AND EFFECTIVE DATE										13. REMARKS			
GRADE	STEP	SALARY	MO.	DA.	YR.								

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER
9. NUMBER OF HOURS LWOP

9. CHECK ONE NO EXCESS LWOP
IF EXCESS LEAVE LWOP. CHECK FOLLOWING:
 IN FAV STATUS AT END OF WAITING PERIOD
AT END OF WAITING PERIOD

THE OFFICE OF THE
CHIEF OF STAFF

— 1 —

~~APPROVED BY~~

~~TO BE COMPLETED~~

OFFICE OF PERSONNEL

SA AUTHENTICATION

E

C.M.3 TECHNOLOGY
50% INCREASE - AUTHENTICATION

~~SECRET~~

PERIODIC STEP INCREASE - AUTHENTICATION

PERSONNEL FOLDE

~~SECRET~~

STANDARD FORM 52
PLACED BY THE
U. S. CIVIL SERVICE COMMISSIONER
APPROVED FOR GENERAL USE
MARCH 1954

REQUEST FOR PERSONNEL ACTION

UNVOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initials), and surname	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
MR. JACQUES G. RICHARDSON	20 Jan. 1924		26 Sept. 1956
5. NATURE OF ACTION REQUESTED: & PERSONNEL (Specify whether appointment, promotion, separation, etc.) REASSIGNMENT		6. EFFECTIVE DATE & PROPOSED	7. C. S. OR OTHER LEGAL AUTHORITY
8. POSITION (Specify whether establish, change grade or title, etc.)		8. APPROVED:	21 Oct 56
FROM Area Ops Officer BCF-189-14 GS-0136.01-14 \$10,535.00 p.a.	A. POSITION TITLE AND NUMBER B. SERVICE GRADE AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS 12. FIELD OR DEPARTMENTAL	TO Area Ops Officer BCF-189-14 GS-0136.01-14 \$10,535.00 p.a. DDP/SR Far East Area Japan Office of the Chief Tokyo, Japan	XDX APPROVED DEPARTMENTAL (D)
FIELD	DEPARTMENTAL	XDX APPROVED	DEPARTMENTAL (D)

8. REMARKS (Use reverse if necessary)

RE-SLOTTING FOR NEW APPROVED T/O.

9. REQUESTER'S SIGNATURE Robert D. Lovelace		D. REQUEST APPROVED BY										
Signature:		Signature:										
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Phyllis M. Landrum Ext. 4407		Title:										
13. VETERAN PREFERENCE		14. POSITION CLASSIFICATION ACTION										
<table border="1"> <tr> <td rowspan="2">NONE</td> <td rowspan="2">WWII</td> <td rowspan="2">OTHER</td> <td rowspan="2">3 PT</td> <td>10 POINT</td> </tr> <tr> <td>DISAB. OTHER</td> </tr> </table>		NONE	WWII	OTHER	3 PT	10 POINT	DISAB. OTHER	<table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I.A.</td> <td>REAL</td> </tr> </table>	NEW	VICE	I.A.	REAL
NONE	WWII					OTHER	3 PT	10 POINT				
		DISAB. OTHER										
NEW	VICE	I.A.	REAL									
15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE STATE:								
M	FROM 7-3100-55-015 TO 7-3100-55-015	Yes	SD: DI	<input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED								

20. STANDARD FORM 50 REMARKS

R. A. Skoistrom, 11/1/56
2 Oct 56

USED IN LNU. OF STO
NOTIFICATION OF PERSONNEL ACTION

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.	<i>(Signature)</i>	11 OCT 56	
B. CEIL. OR POS CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR ENPL.	743 10-9		
E.			

F. APPROVED BY
Robert D. Lovelace per 743 serial 9 Oct 56

Agency and organizational designations						A. G.	GOVERNMENT PRINTING OFFICE: 1952 - 587874		
1. Employee's name (and social security account number when appropriate)						2. Pay roll	3. Direct No.	4. Site No.	
RICHARDSON, Jacqueline D.						5-3400-20			
						6. Grade and salary	GS-13	\$8360.00	
PAY ROLL CHANGE DATA									
7. Previous period	BASE PAY	OVERTIME	GROSS PAY	RET.	TAX	BOND	R. I. C. A.	NET PAY	
8. New period									
9. Pay this period									
10. Remarks	\$8360.00 ADJUSTED TO: 13 MAY 1955						11. Appropriation(s)	12. Prepared by	
							SR	7	BS 9 Nov 54
									13. Audited by
<input checked="" type="checkbox"/> Periodic step-increase <input type="checkbox"/> Pay adjustment <input type="checkbox"/> Other step-increase 14. Effective date 15. Date last equivalent pay was 16. Old salary ratio 17. New salary ratio 18. Performance rating is satisfactory or better. 2 Jan 55 5 Jul 53 \$8360.00 \$8560.00									
19. LWOP date (Fill in appropriate spaces covering LWOP during following periods) 8/2/55 8/2/55 8/2/55 8/2/55 8/2/55 8/2/55 <input type="checkbox"/> No excess LWOP. Total excess 156.00									
(Signature or other authentication) (Check applicable boxes in case of excess LWOP) (1) Excess pay and of which is (2) Excess pay and of which is (3) Excess pay and of which is Initials of Clerk									
STANDARD FORM NO. 1175d—Revised Form prescribed by Comp. Gen. U. S. Nov. 8, 1950, General Regulations No. 102									
PAY ROLL CHANGE SLIP—PERSONNEL COPY									

CONFIDENTIAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

TVA

1. NAME (Last-First-Middle Given Name, Initials, and Surname)		2. DATE OF BIRTH	3. JOURNAL OF ACTION NO.	4. DATE																				
MR. JACQUES G. RICHARDSON		20 Jan 1926		19 Jan. 1955																				
This is to notify you of the following action affecting your employment:		5. EFFECTIVE DATE	6. CIVIL SERVICE OR OTHER LEGAL AUTHORITY																					
S. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		16 Jun 1955	50 U.S.C.A. 403 J																					
Promotion (Appointment) FROM		7. POSITION TITLE	TO																					
Area Ops Officer (Br. Ch) BC-171-13 GS-0136.01-13 \$3560.00 per annum		8. SERVICE, SERIES, GRADE, SALARY	Area Ops Officer BCF-189-14 GS-0136.01-14 \$9600.00 per annum																					
DPR/SR SV5		10. ORGANIZATIONAL DESIGNATIONS	DDP/SR Far East Area Japan Office of the Chief																					
Washington, D. C.		11. HEADQUARTERS	Tokyo, Japan																					
FIELD <input checked="" type="checkbox"/> DEPARTMENTAL <input type="checkbox"/>		12. FIELD OR DEPT'L	X FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>																					
13. VETERAN'S PREFERENCE <table border="1"><tr><td>NON-VET</td><td>14. APPROPRIATION <table border="1"><tr><td>15. SEX</td><td>RACE</td><td>16. PRECMI</td><td>17. APPROPRIATION</td></tr><tr><td>M</td><td>N</td><td>5-3400-20</td><td>5-3400-55-015</td></tr><tr><td colspan="2">TOT</td><td colspan="2"></td></tr></table></td><td>18. SUBJECT TO C. B. RETIREMENT ACT (YES-NO)</td><td>19. DATE OF APPOINT- MENT AFFIDAVITS (ACCSSIONS ONLY)</td><td>20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED STATE: MI</td></tr><tr><td colspan="2"></td><td></td><td>YES</td><td></td><td></td></tr></table>		NON-VET	14. APPROPRIATION <table border="1"><tr><td>15. SEX</td><td>RACE</td><td>16. PRECMI</td><td>17. APPROPRIATION</td></tr><tr><td>M</td><td>N</td><td>5-3400-20</td><td>5-3400-55-015</td></tr><tr><td colspan="2">TOT</td><td colspan="2"></td></tr></table>	15. SEX	RACE	16. PRECMI	17. APPROPRIATION	M	N	5-3400-20	5-3400-55-015	TOT				18. SUBJECT TO C. B. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCSSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED STATE: MI				YES		
NON-VET	14. APPROPRIATION <table border="1"><tr><td>15. SEX</td><td>RACE</td><td>16. PRECMI</td><td>17. APPROPRIATION</td></tr><tr><td>M</td><td>N</td><td>5-3400-20</td><td>5-3400-55-015</td></tr><tr><td colspan="2">TOT</td><td colspan="2"></td></tr></table>	15. SEX	RACE	16. PRECMI	17. APPROPRIATION	M	N	5-3400-20	5-3400-55-015	TOT				18. SUBJECT TO C. B. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCSSIONS ONLY)	20. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input checked="" type="checkbox"/> PROVED STATE: MI								
15. SEX	RACE	16. PRECMI	17. APPROPRIATION																					
M	N	5-3400-20	5-3400-55-015																					
TOT																								
			YES																					

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

This action amends Item #9, on the "from" side, on Notification dated 11 Jan. 1955, to show the correct salary, previously shown as \$3560.00 per annum.

Subject to approved medical clearance prior to being sent overseas.

"Transfer TO Unvouchered funds FROM Voucherred funds."

ANCE PERFORMANCE RATING:

partly Assistant Director for Personnel

-4. PERSONNEL FOLDER COPY

1/20/55

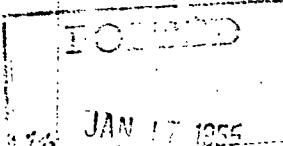
U. S. GOVERNMENT PRINTING OFFICE: 1954-213788

STANDARD FORM 50 (8 PART)
REV. APRIL 1981
PROCLAMATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER B-1, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGEN

NOTIFICATION OF PERSONNEL ACTION Cinc. 6 Jun. 1955 rva

"Transfer TO Unvouchored funds FROM Voucherized funds."



ENTRANCE PERFORMANCE RATING:

Worthy Assistant Director for Welfare

S. S. 3 1955 011-4 AUTHORITY

4. PERSONNEL FOLDER COPY

★ U. S. GOVERNMENT PRINTING OFFICE

STANDARD FORM 50
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

ENTRANCE PERFORMANCE RATING

Deputy Assistant Director **for Personnel** **DOE** **8-22 SIGNATURE OR OTHER AUTHENTICATION**

* U. S. GOVERNMENT PRINTING OFFICE: 1953 — 249347

4. PERSONNEL FOLDER COPY

STANDARD FORM 50

REV. APRIL 1951

PRINTED OR GATED BY

U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)		2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Jacques G. Richardson		20 Jan. 24		3 July 53
<i>This is to notify you of the following action affecting your employment:</i>				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)		6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Promotion		5 July 53	Sch. A-6.116(b)	
FROM		TO		
Deputy Chief I. O. BC-190-12		8. POSITION TITLE	Deputy Chief I. O. BC-190-13	
GS-132-12 \$7040.00 per annum		9. SERVICE, SERIES, GRADE, SALARY	GS-132-13 \$8360.00 per annum	
DDP/SR Division SR-5 Far East Office of the Chief		10. ORGANIZATIONAL DESIGNATIONS	DDP/SR Division SR-5 Far East Office of the Chief	
Washington, D. C.		11. HEADQUARTERS	Same	
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> STATE	12. FIELD OR DEPT'L	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL
13. VETERAN'S PREFERENCE				
HOME	WWII	OTHER	S-P-T	15-POINT DISAB. OTHER
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. POSITION CLASSIFICATION ACTION				
NEW	VICE	I.A.	REAL	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15. <input checked="" type="checkbox"/> RACE	16. <input type="checkbox"/> APPROPRIATION	17. FROM: 3400-20 TO: Same		
15. <input checked="" type="checkbox"/> RACE	16. <input type="checkbox"/> SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	17. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)		
	Yes	18. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVIDED STATE:		
21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.				
ENTRANCE PERFORMANCE RATING: Signature and other identification				
Acting Chief, Personnel Division				

4. PERSONNEL FOLDER COPY

U. S. GOVERNMENT PRINTING OFFICE, 1952-210704

6092-351

STANDARD FORM 10 (PARTS)
EFFECTIVE APRIL 1950
FACSIMILE BY
CHAPTER 1, FEDERAL PERSONNEL MANUAL
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR. -- MISS -- MRS. — ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Jacques C. Richardson	20 Jan 24	1510	16 Feb 52
This is to notify you of the following action affecting your employment:			
5. NATURE OF ACTION (USE STANDARD CODES WHEREVER POSSIBLE)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Pensionment	17 Feb 52	Schedule A-6, 116(b)	
FROM	POSITION TITLE	TO	
Operations Officer	Operations Officer		
GS-12-132 \$740.00 p. a.	9. SERVICE SERIES GRADE, SALARY	GS-12-152 \$7040.00 p. a.	
OPC FE FB-3 Washington, D. C.	10. ORGANIZATIONAL DESIGNATIONS	OPC EE EE-4 Great Russian Section Washington, D. C.	
	11. HEADQUARTERS		
FIELD	DEPARTMENTAL	FIELD	DEPARTMENTAL
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION	
NONE <input type="checkbox"/> RAIL <input type="checkbox"/> OTHER <input type="checkbox"/> S-PFT <input type="checkbox"/> 10-POINT <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER		15. NEW <input type="checkbox"/> VETERAN <input type="checkbox"/> I.A. <input type="checkbox"/> REAL <input checked="" type="checkbox"/>	
16. SEX <input type="checkbox"/> M <input checked="" type="checkbox"/> W <input type="checkbox"/> RACE <input type="checkbox"/> APPROPRIATION FROM 2123900 TO 2011		17. SUBJECT TO C. S. RETIREMENT ACT (YIS—NO) Yes	
		18. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	
		19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	
		20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: WA	
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.			
(S. LEO)			
Honey			
D. V. REILLY Personnel Division			
22. SIGNATURE OR OTHER AUTHENTICATION			
17 Feb 52			
U. S. GOVERNMENT PRINTING OFFICE 1950-500075			

4. PERSONNEL FOLDER COPY

STANDARD FORM 10-19-54
GSA GEN. REG. NO. 27
FEBRUARY 1954 EDITION
U. S. GOVERNMENT PRINTING OFFICE

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION (per)

1. NAME (LAST - FIRST - MIDDLE INITIALS AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Jacques G. Richardson	20 Jan. 1924	9930	18 Jan. 58
This is to notify you of the following action affecting your employment:			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
Promotion	20 Jan. 58	Schedule I-6, 116(b)	
FROM	TO		
Intelligence Officer GS-11	Operations Officer GS-12		
GS-11-132 \$5940.00 per annum	GS-12-132 \$7040.00 per annum		
OPC FE FE-3 Washington, D.C.	9. SERVICE SERIES, GRADE, SALARY	10. ORGANIZATIONAL DESIGNATIONS	11. HEADQUARTERS
	OPC FE FE-3 Washington, D.C.		
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	12. FIELD OR DEPT'L	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL	
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION	
RANK: <input type="checkbox"/> W-1 <input type="checkbox"/> OTHER: <input type="checkbox"/> S-P: <input type="checkbox"/> 10-POINT <input checked="" type="checkbox"/> E <input type="checkbox"/> X <input type="checkbox"/> DISAB: <input type="checkbox"/> OTHER		RLW <input type="checkbox"/> VICK <input checked="" type="checkbox"/> I.A. <input type="checkbox"/> REAI Bu. 9845 1/17/58	
15. SER. M	16. RACE W	17. APPROPRIATION FROM 2123900 TO 2017	18. SUBJECT TO C. S. RETIREMENT ACT (YES "NO") YES
		19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE <input checked="" type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: Maryland
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.			
(S17)			
 C. F. MULCAHY <u>Personnel Division</u>			
ENTRANCE EFFICIENCY RATING:			
22. SIGNATURE OR OTHER AUTHENTICATION			

4. PERSONNEL FOLDER COPY

STANDARD FORM 50
FEBRUARY 1949
PROLICATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER B1, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

(al)

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME, INITIALS, AND SURNAME) Mr. Jacques G. Richardson <i>This is to notify you of the following action affecting your employment:</i>	2. DATE OF BIRTH 20 Jan. 1924	3. JOURNAL OR ACTION NO. #5729	4. DATE 23 April 1951											
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) Transfer and Promotion	6. EFFECTIVE DATE 29 April 1951	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY Schedule A-6 116(b)												
Intelligence Officer, GS-9 GS-9-132 \$4600.00 per. annum. Bu. #2974	8. POSITION TITLE Intelligence Officer, GS-11 GS-11-132 \$5400.00 per. annum.	9. SERVICE, SERIES, GRADE, SALARY OPC FE FE-3 Japan Section	10. ORGANIZATIONAL DESIGNATIONS OPC FE FE-3											
Washington, D. C.	11. HEADQUARTERS Washington, D. C.													
FIELD 13. VETERAN'S PREFERENCE <table border="1"><tr><td>ONE</td><td>WWII</td><td>OTHER</td><td>5-PT.</td><td>10-POINT</td><td>DISAR. OTHER</td></tr></table>	ONE	WWII	OTHER	5-PT.	10-POINT	DISAR. OTHER	DEPARTMENTAL 14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>NEW</td><td>VICE</td><td>I. A.</td><td>REAL</td></tr></table> Bu. 52996 CSA 3032 6/2/51	NEW	VICE	I. A.	REAL	12. FIELD OR DEPT'L 15. RACE SEX FROM: TO: 2115900 841-101	FIELD 16. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) 17. APPROPRIATION TO: TOP	DEPARTMENTAL 18. DATE OF APPOINT- MENT OF AFFIDAVITS (ACCESSIONS ONLY) 19. LOCAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE: Na.
ONE	WWII	OTHER	5-PT.	10-POINT	DISAR. OTHER									
NEW	VICE	I. A.	REAL											
20. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.														
(778) ACLUANT TO DCI DIRECTIVE														
<i>H. C. Clitescale</i>														
H. C. CLITESCALE 22. SIGNATURE FOR IDENTIFICATION <i>ER R</i>														
ENTRANCE EFFICIENCY RATING:														
4. PERSONNEL FOLDER COPY														

STANDARD FORM 50 (16 PARTS)
GSA GEN. REG. NO. 27
PUBLISHED BY
CHAPTER 5, FEDERAL PERSONNEL REGUL.
U. S. CIVIL SERVICE COMMISSION

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

F.C. 1/19/51
(ml)

1. NAME (MR. - MISS - MRS -- ONE GIVEN NAME, MIDDLE NAME AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE	
<u>Mr. Jacques G. Richardson</u>	<u>20 Jan. 1924</u>	<u>44998</u>	<u>19 Feb. 1951</u>	
<i>This is to notify you of the following action affecting your employment:</i>				
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY		
<u>Excepted Appointment</u>	<u>19 Feb. 1951</u>	<u>Schedule A-6.116(h)</u>		
FROM	TO			
	8. POSITION TITLE	<u>Intelligence Officer, GS-9</u>		
	9. SERVICE, SERIES, GRADE, SALARY	<u>GS-9-132-\$4600.00 per. annum.</u>		
	10. ORGANIZATIONAL DESIGNATIONS	<u>OPC FE FE-3, Japan Section</u>		
	11. HEADQUARTERS	<u>Washington, D. C.</u>		
FIELD	DEPARTMENTAL	12. FIELD OR DEPT'L	FIELD	
13. VETERAN'S PREFERENCE	14. POSITION CLASSIFICATION ACTION			
NONE W.H.I. OTHER 6-P.T. 10-POINT DISAB. OTHER	NEW VICE I.A. REAL <u>Bu. #2974</u> <u>CSC/3031</u> <u>6/2/49</u>			
15. SEX 16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (1949-HO)	19. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE CLAIMED PROVED STATE:
M M	FROM: <u>2115900</u> TO: <u>641-101</u>	<u>19 Feb. 1951</u>	<u>19 Feb. 1951</u>	<u>19 Feb. 1951</u>
21. REMARKS: THIS ACTION IS SUBJECT TO ALL APPLICABLE LAWS, RULES, AND REGULATIONS AND MAY BE SUBJECT TO INVESTIGATION AND APPROVAL BY THE UNITED STATES CIVIL SERVICE COMMISSION. THE ACTION MAY BE CORRECTED OR CANCELLED IF NOT IN ACCORDANCE WITH ALL REQUIREMENTS.				
Trial period has been completed.				
 <u>H. C. CLINKSCALE</u> <u>Personnel Division</u> <u>143-301</u>				
ENTRANCE EFFICIENCY RATING: <u>09</u>				
22. SIGNATURE OR OTHER AUTHENTICATION				
* U. S. GOVERNMENT PRINTING OFFICE : 1950-898676				

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME		DATE	
RICHARDSON, JACQUES G.		9 January 1951	
NATURE OF ACTION		EFFECTIVE DATE	
Resignation		<i>Feb 18 Feb 1951</i>	
TITLE GRADE AND SALARY OFFICE DIVISION BRANCH OFFICIAL STATION	FROM	TO	
	Intelligence Officer V		
	GS-9, \$4600 p/a		
	OPC		
	FE		
	FE-3 Japan Section		
Tokyo, Japan			
QUALIFICATIONS	APPROVAL		
	FOR ASSISTANT DIRECTOR <i>Richard G. Stillwell</i> RICHARD G. STILLWELL Chief, FE Division		EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER	<i>123076</i>	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS <input type="checkbox"/> YES <input type="checkbox"/> NO			
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____			
SECURITY CLEARED ON _____			
OVERSEAS AGREEMENT SIGNED _____			
ENTERED ON DUTY _____			
SIGNATURE OF AUTHENTICATING OFFICER			
REMARKS:			
S-49 FE-39 JBDICT Transfer leave to unvouchered funds. <i>P</i> <i>-Not due US for travel work</i>			

SECRET

SECRET

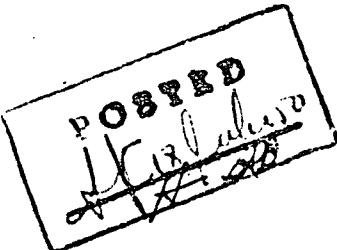
CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME Jacques G. Richardson		DATE 7 September 1950
NATURE OF ACTION Promotion		EFFECTIVE DATE 1 October 1950
TITLE GRADE AND SALARY OFFICE DIVISION BRANCH OFFICIAL STATION	FROM Intelligence Assistant	TO Intelligence Officer ✓
	GS-7 \$3825 p/a	GS-9 \$4600 p/a
	OIC	OIC
	FD	FE
	FM 3	FE 3
	Japan	Japan
APPROVAL FOR ASSISTANT SECRETARY		EXECUTIVE
CLASSIFICATION F-757 9/13/50 Audrey Thomas	PERSONNEL OFFICER	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		YES <input type="checkbox"/> NO <input type="checkbox"/>
DATE OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
SIGNATURE OF AUTHENTICATING OFFICER		
REMARKS: Employee EDP with CIA now working as GS-7 130 Charged to FE-11, ISBDICT, Position No. X, Japan		

~~SECRET~~

CONFIDENTIAL

~~SECRET~~ RESTRICTED

ENTRANCE ON DUTY RECORD		DATE 18 July 1950
TO: OPC	BUILDING "X"	ROOM 1044
FROM: PERSONNEL OFFICER	EOD DATE 18 July 1950	
NAME OF EMPLOYEE RICHARDSON, Jacques	GRADE GS-7	SALARY \$3825.00 per annum
POSITION TITLE Intelligence Assistant	DUTY STATION Japan	
PAYROLL unvouchered funds	DATE OATH OF OFFICE ADMINISTERED 18 July 1950	
DATE SECURITY CLEARED 10 June 1949	DATE FINGERPRINTED 18 July 1950	
DATE PERMANENT IDENTIFICATION REQUESTED 18 July 1950	DATE OF PHYSICAL EXAMINATION Not Applicable	
DATE BRIEFED BY SECURITY 18 July 1950		
DATE 24 MONTH AGREEMENT SIGNED 18 July 1950		
EMPLOYEE'S EMERGENCY ADDRESS Mrs. Harriette D. Richardson (Wife) 6601 Old Bladensburg Road, Silver Spring, Maryland, Telephone: SL 3988		
EMPLOYEE'S LOCAL ADDRESS Same as above		
REMARKS:		
<p><i>Jacques J. R. [Signature]</i></p> <p>SIGNATURE OF PERSONNEL OFFICER ROBERT S. KAPPLER</p>		

100000
SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME <u>RICHARDSON, JACQUES G.</u>		DATE <u>15 July 1950</u>
NATURE OF ACTION <u>Resignation</u>		EFFECTIVE DATE <u>COO 17 July 1950</u>
TITLE GRADE AND SALARY OFFICE DIVISION BRANCH OFFICIAL STATION	FROM	TO
	<u>Intelligence Assistant</u>	
	<u>GS 7, \$3825 p/a</u>	
	<u>CPO</u>	
	<u>Operations</u>	
	<u>FBD</u>	
APPROVAL		
QUALIFICATIONS	FOR ASSISTANT DIRECTOR <u>RICHARD G. STILWELL</u> <u>Acting Chief, FA</u>	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER <i>[Signature]</i>	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		<input type="checkbox"/> YES <input type="checkbox"/> NO
DIA H OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____		
SECURITY CLEARED ON _____		
OVERSEAS AGREEMENT SIGNED _____		
ENTERED ON DUTY _____		
REMARKS: <u>Subject to be entered on duty on overseas funds in his true name of Jacques G. Richardson. The effective date of his true name appointment is 18 July 1950.</u>		SIGNATURE OF AUTHENTICATING OFFICER <i>[Signature]</i> <u>Frederick J. Melders</u> <u>Authorized Certifying Officer</u>

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME <u>RICHARDSON, JAMES G.</u>		DATE <u>7 November 1949</u>
NATURE OF ACTION <u>Exempted Appointment</u>		EFFECTIVE DATE <u>20 November 1949</u>
TITLE GRADE AND SALARY OFFICE BRANCH DIVISION OFFICIAL STATION	FROM	TO
		Intelligence Officer GS-7
		GS-7, GS-5, GS-4
		CPC Cpa Staff
		FID Area III
		GD-11-JEDICT
APPROVAL		
QUALIFICATIONS	FOR ASSISTANT DIRECTOR	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER	
POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
OATH OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON <u>21 November 1949</u>		
SECURITY CLEARED ON <u>10 June 1949</u>		
OVERSEAS AGREEMENT SIGNED <u>21 November 1949</u>		
ENTERED ON DUTY <u>20 November 1949</u>		
<u>NOAC 7/05/53</u> <u>CSECD - 10/10/49</u> <u>and 10/16/49</u>		SIGNATURE OF AUTHENTICATION OFFICER <u>RRP</u>
REMARKS: <u>Osculding acknowledged 21 November 1949</u>		
<div style="text-align: center;"> <input type="checkbox"/> 10 VERIFIED <u>BY [Signature]</u> <u>112-1135</u> </div>		<small>VIA FAX 510-429-1111 Authorized Counterpart</small>

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
				006102	
SECTION A <i>Richardson, Jeppesen</i> GENERAL					
1. NAME <i>(Last) (First) (Middle)</i>		2. DATE OF BIRTH 20 Jan 24	3. SEX M	4. GRADE GS-15	5. SD D
6. OFFICIAL POSITION TITLE Ops Off		7. OFF/DIV/BR OF ASSIGNMENT DDP/EUR		8. CURRENT STATION Paris	
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See instructions - Section C)		10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL SPECIAL (Specify):		<input checked="" type="checkbox"/> REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYER	
11. DATE REPORT DUE IN O.P. 31 May 1971		12. REPORTING PERIOD (From to) 1 April 1970 to 31 March 1971			
SECTION B PERFORMANCE EVALUATION					
<p>U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p>P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p>S-Strong Performance is characterized by exceptional proficiency.</p> <p>O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 Gained full-time employment as a senior executive of a foreign scientific publication for the purpose of further developing access to Station targets and appreciably lowering the overall cost of the operations in which he is involved.				RATING LETTER O	
SPECIFIC DUTY NO. 2 Uses his cover to gain access to MHIARSH personnel and spot leads on eventual access and support-type assets directed against the local MHIARSH and TPFAST targets.				RATING LETTER S	
SPECIFIC DUTY NO. 3 Develops and assesses MHIARSH officials with whom he has made contact as well as access prospects to the local MHIARSH and TPFAST targets.				RATING LETTER P	
SPECIFIC DUTY NO. 4 Responds to various Station requirements including investigative work.				RATING LETTER S	
SPECIFIC DUTY NO. 5 Reports on the above activities.				RATING LETTER P	
SPECIFIC DUTY NO. 6				RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					
FORM 7-68 45 OBSOLETE PREVIOUS EDITIONS		SECRET		<small>GROUP I Excluded from automatic downgrading and declassification</small>	

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position/keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

During the period under review, Subject managed to gain full-time employment as a senior executive of an HBSprite government subsidized scientific publication at a time of economic slowdown when jobs were not easy to get. He did this without help from Headquarters or the Station. Such an achievement is a tribute to Subject's fluency in French, his ability to write, his general scientific know-how and his good business sense. Over half of his salary therefore is now paid by this company. In converting to full-time employment, a major adjustment, Subject's contribution to the Station operations in the MHARSH and TPFAST fields against which he is targeted temporarily decreased somewhat. Subject continued, however, to maintain contact with three local MHARSH officials and initiated contact with three others. He also continued to search for new leads to personalities in the priority areas assigned to him. Subject has the capability to call on local scientists or technicians of just about any nationality with the possible exception of TPFAST citizens. He has used this near-unique potential well.

Subject has had occasional difficulty switching from "professional" or intellectual subjects in his development of MHARSH personalities or access prospects to more down-to-earth interests necessary --con't--

SECTION D**CERTIFICATION AND COMMENTS****BY EMPLOYEE**

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT *[Signature]*

DATE

SIGNATURE OF EMPLOYEE

9 June 1971

/s/ Thomas B. CASASIN

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

18 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

BY SUPERVISOR

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Handling Officer

/s/ Francis S. Sherry

3.

COMMENTS OF REVIEWING OFFICIAL

The Station submitted comments on Subject officer recently in OFPT-16549 (6 April 1971), to which we should add that Subject has, largely on his own merits, acquired a solid and potentially highly useful cover employment. However, this new employment will demand a very substantial amount of time and energy from Subject, and the unanswerable question at the moment relates to his availability for organizational tasks. We shall need additional time and careful working with this officer to determine the answer, since the fiscal outlay from the Organization to support his continued stay in Paris is still quite

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

24 May 1971

DRC

*/s/ u-gh Montgomery***SECRET**

S E C R E T

- 2 -

FITNESS REPORT

Section C (continued)

to the development of human relations. His forte is therefore more in the field of spotting and making operational contacts than in that of more than short-range operational development. Subject's operational situation makes it impossible for him to attempt recruitments. Thus, his very real achievements are not by essence of the spectacular variety.

Subject's reporting has been satisfactory and continue to be copious. He could, however, further improve the selectivity of the leads provided the Station and make more of an effort to "digest" the information contained in his reports.

Although Subject has, at present, no supervisory function, he has repeatedly requested such a responsibility. He is careful with operational expenses and has exercised good security.

During the period under review, additional efforts have been made to make full use of Subject's potential and integrate him further in the work of the station component with which he works. He is a particularly valuable asset for the Station programs directed against the local MHARSH and TPFAST targets.

Section D (continued)

substantial. In a word, is it worth it? We do not yet know, although our initial impressions are favorable.

On the fitness report itself, this rater would have preferred an "S" rating for specific duty number one; Subject may ultimately deserve an "O", but it does not seem warranted at the present time. Moreover, I believe the overall rating would more properly have been in the higher range of the "P" category, rather than "S", but it is of course a subjective judgment of the rating officer, who is more intimately and directly involved with Subject on a frequent basis.

In sum, the cover is superb, and only time will reveal to what extent the cover requirements permit a full measure on behalf of the Organization. We are following this aspect closely and will be commenting upon it subsequently as we gain experience and knowledge.

S E C R E T

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE FOR HEADQUARTERS USE ONLY

NAME OF EMPLOYEE (Use English only if SA)		DATE (from item S-2)	NAME OF SUPERVISOR (true)	DATE (from item S-2)
<i>Ricciardini, J.</i>		17 Oct 69	Murat Natirboff	
DATE RECEIVED AT HEADQUARTERS:		DISPATCH NUMBER:	DATE RECEIVED BY CAREER SERVICES:	
12 December 1969		OFPT-15240		
TO BE COMPLETED BY EMPLOYEE				
1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
20 I 1924	CS	S&T project manager, Area Ops Off, GS 15	Paris	
6A. DATE OF PCS ARRIVAL IN FIELD	6B. REQUESTED DATE OF DEPARTURE	6C. EXPECTED DATE OF FIRST CHECK-IN AT HQ	6D. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
5 Sep 1967	Please see 11B	Summer 1970	o/a 1 October, 1970	
7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU:				
2: (at that time) 42 and 17				
8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:				
<p>I would like very much to use my fluent French in my next assignment, as well as make use of my extensive exposure to science and technology -- both operations and and the larger world of the scientist and the engineer in today's evolving societies and economies. I would most especially hope to use my long experience in non-official cover activities and the managerial exposure accumulated thereby.</p>				
9. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (see special note on transmitted form). (also attach personal cover questionnaire in accordance with CST-F 240-8)				
<ul style="list-style-type: none"> • I planned, established and operated a long-range S&T spotting-assessment activity against sensitive targets, and a shorter range similar local activity during a period marked largely by an adverse political climate. • I planned, developed and exploited, and modified a non-official cover in order to mask our operational activity, and integrated these into the broader ranging overall activities of a major field Station. • I managed the non-official cover activity of viable professional/commercial cover organizations. The tasks included many business and production aspects as well as management of the firm's /unwitting/ personnel in the field and from the home office. • I assisted other Stations and Bases, upon their request, in spotting-assessment activities, in local search and surveillance of targets, and in recruitment. • As my original non-official cover became modified as a result of mergers, I was able to develop, alone, continuing cover to serve our needs of operational access as well as those of 'status' cover. 				
10. TRAINING DESIRED: INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS				
<ul style="list-style-type: none"> (a) the senior-most management course offered through the Organization; (b) a review course of activities within the CS and the Organization as a whole; (c) at least audit the S&T course, if that is still being offered. 				
<p>If (a) is possible through a civil school away from Headquarters, I would have no objection to the displacement involved.</p>				

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT:
11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU COULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 8 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

First choice: to manage a large-scale non-official cover project in a French-speaking technically advanced locale.
 Second choice: chief of station or base (cover non-official or official) in an area where I can combine my experience and linguistic ability.
 Third choice: to be assigned to Staff training, preferably training (a) senior unit or project managers, or (b) JCTs.
 Fourth choice: to be assigned to Staff personnel work -- above the Division level -- where new personnel are screened, tested and evaluated, then assigned.
 Fifth choice: to work on the Intelligence side of the house.

- 11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES.
 • COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- EXTEND TOUR _____ MONTHS AT CURRENT STATION TO _____ (DATE)
- BE ASSIGNED TO ANOTHER FOOIAS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
 1ST CHOICE Staff Training 2ND CHOICE Personnel 3RD CHOICE Intelligence
- BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
 1ST CHOICE Brussels 2ND CHOICE Genova 3RD CHOICE Ottawa
- RETURN TO MY CURRENT STATION, with different responsibilities

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

Station recommends that Subject return PCS to Headquarters at the end of his current tour. We would welcome a replacement who is capable of functioning in the same general cover context, but any such individual must also be able to spot and thoroughly access agent candidates. He should also handle a number of agents in the same field. We are, in short, seeking an officer who will aggressively exploit his cover.

-----continued-----

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

No decision has been made concerning next assignment

DATE 24 Aug 70 TITLE C/E/PERS SIGNATURE Willford C. Taylor

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

15. EMPLOYEE NOTIFIED BY DISPATCH NO. _____ DATED: _____
 CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: _____ (SIGNATURE) _____ DATE: _____

SECRET

1000000
S E C R E T

Field Reassignment Questionnaire (continued)

12. develop new operational leads on his own initiative, and at the same time be prepared to take over and run assets related to his own cover employment.

S E C R E T

SECRET
(When Filled In)

EAL

FITNESS REPORT

EMPLOYEE SERIAL NUMBER
006102

SECTION A <i>Refiled from Request</i>					GENERAL
1. NAME <i>[Signature]</i>	2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. GRADE GS-15	5. SD D	
6. OFFICIAL POSITION TITLE Ops Off	7. OFF/DIV/BR OF ASSIGNMENT DDP/EUR/F	8. CURRENT STATION Paris			
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify):		10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYEE SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From- To) 1 April 1969 - 31 March 1970			
SECTION B PERFORMANCE EVALUATION					
<p>U-Unsatisfactory Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>M-Marginal Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.</p> <p>P-Proficient Performance is satisfactory. Desired results are being produced in the manner expected.</p> <p>S-Strong Performance is characterized by exceptional proficiency.</p> <p>O-Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 Established and maintains a legitimate S&T publishing representation for the purpose of developing natural access to Station targets.					RATING LETTER S
SPECIFIC DUTY NO. 2 Uses his cover to develop leads on eventual access or support type assets to be used by the Station against the local MMARSH target.					RATING LETTER S
SPECIFIC DUTY NO. 3 Responds to various Station requirements including investigative work.					RATING LETTER S
SPECIFIC DUTY NO. 4 Initiates contact with selected local MMARSH targets and undertakes to develop sufficient rapport with them to provide operational assessments.					RATING LETTER S
SPECIFIC DUTY NO. 5					RATING LETTER -
SPECIFIC DUTY NO. 6					RATING LETTER 29 JUN 1970
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					RATING LETTER S

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Mention of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

The comments of the rating officer are limited to the period from October 1969 to March 1970 during which he worked with Subject. The previous rating officer has added his comments to allow coverage of the total indicated period from April 1969 to March 1970. During this period Subject was integrated in a new team assigned to the local SAT and Commercial MIMARSH target. Subject's recent activity has been very productive indeed. Subject used the excellent potential given to him by his cover to skillfully spot and assess access agent candidates. As Subject's operational situation in Paris precludes making recruitment, the most promising of these candidates was placed in contact with a Station officer during social events Subject organized. At the same time, Subject continued his efforts to develop personal relationship with several MIMARSHers. The beginning of personal, as opposed to purely professional, relations with a major MIMARSH target enabled him to obtain insight into the target's beliefs and personality which was the best the Station had to date. Subject also managed to establish contact with two other MIMARSH representatives of interest. This, in one case, required almost six months to accomplish via a combination of patience, skill and determination. Subject is an experienced officer. He is cost conscious and practices good security. The Station has no other asset with the necessary scientific and editorial know-how, fluent French and local knowledge to replace Subject. In view of this and the recent progress made by Subject in response to very specific requirements and his willingness to try to establish personal and, hopefully, social relations with access prospects and MIMARSH targets, the Station recently recommended that he be extended in Paris. At the same time, the Station recommended that Subject's cover be reinforced by full-time employment with Subject's current WOLADY part-time employer.

SECTION D**CERTIFICATION AND COMMENTS****BY EMPLOYEE**

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

/s/ [Signature]

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR
Handling Officer
Chief, SR IITYPED OR PRINTED NAME AND SIGNATURE
/s/ Francis Sherry
/s/ Murat Natirboff**BY REVIEWING OFFICIAL**

3. COMMENTS OF REVIEWING OFFICIAL

As previous Station correspondence and fitness reports will reflect, this officer has been the subject of varying evaluations and projections in recent years. In fairness to him, however, it is equally true that an officer under non-official cover reflects, in the level and quality of his performance, the amount and type of guidance, direction and push he receives from the responsible inside case officer. Making allowances for these variables, this officer's past record has not been impressive; however, it is also correct to note that he has improved substantially during the latter part of the period under review, and that if the Station can work out some fiscal arrangement which will reduce the heavy financial input

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

19 May 1970

DCOS

/s/ Hugh Montgomery

SECRET

S E C R E T

Section D3 continued

from the Organization, his continued presence at this Station definitely appears to be warranted for a sufficient period to reach more definite conclusions concerning the level of sustained performance over a somewhat longer period than that reflected by this report.

On balance, we are pleased that this officer has responded so well to greater case officer direction and that he has undertaken somewhat more aggressive efforts to expand his range of contacts in immediate proximity to the primary Station targets. This officer does bring many talents to bear on his operational activity: he has absolutely fluent French, a solid and exploitable cover, and a vast range of contacts in the local community. Nonetheless, it will require additional time to explore these contacts in depth, select those which appear to be operationally viable, and pursue them actively either to the point of recruitment by another officer or elimination from further development, for whatever reason.

In sum, in spite of the recognized and commendable improvement in this officer's performance during the period under review, the reviewer submits that the letter grade for specific duties 2 and 4 would more properly have been a "P", and that the overall rating, at this point, would more accurately be set at a level between "P" and "S", probably closer to the former than the latter.

This reviewing comment has been read by the officers who prepared the Fitness Report.

S E C R E T

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
SECTION A <i>Richter, Jr Spec</i>				006102	
GENERAL					
1. NAME <i>Richter, Jr Spec</i>		2. DATE OF BIRTH 20 Jan 1924		3. SEX M	4. GRADE GS-15
5. OFFICIAL POSITION TITLE Ops Officer		6. OFF/ DIV/ BR OF ASSIGNMENT DDP/EUR/France		7. CURRENT STATION Paris	
8. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <small>CAREER-PROVISIONAL (See Instructions - Section C)</small> <small>SPECIAL (Specify):</small>				9. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): <small>REASSIGNMENT SUPERVISOR</small> <small>REASSIGNMENT EMPLOYEE</small>	
11. DATE REPORT DUE IN O.P. 1 October 1968 - 31 March 1969				12. REPORTING PERIOD (From - To)	
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
<p>SPECIFIC DUTY NO. 1 Establishes and maintains a legitimate S&T publishing representation for the purpose of developing natural access to Station targets.</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 2 Develops cover pretexts to meet WOLADY and third national of operational interest in the S&T community.</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 3 Responds to Station ad-hoc requirements on the local internal target.</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 4 Develops potential agent prospects in the S&T community to the point where they can be recommended as Station agent candidates.</p>					RATING LETTER P
<p>SPECIFIC DUTY NO. 5</p> <p><i>20 cc/jr</i></p>					RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					RATING LETTER S

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

6/7 9

During this reporting period subject had very significantly increased the tempo of his activities and contacts. Many agent prospects have been screened and contacts were established with people of interest to several elements of the Station. Subject is particularly thorough and outstanding on specific investigations where he utilized cover in a skillful and imaginative way. He has improved in terms of people development but in this respect he is still best with people in a professionally related context rather than a contrived social context. As mentioned in the previous report subject's cover assignment does not allow him to make recruitments. Subject has a high degree of cost consciousness and does not exercise any supervisory responsibilities.

SECTION D

CERTIFICATION AND COMMENTS

BY EMPLOYEE

1. I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

11 June 1969

SIGNATURE OF EMPLOYEE

/s/ [Signature]

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

5 June 1969

OFFICIAL TITLE OF SUPERVISOR

Ops Officer

TYPED OR PRINTED NAME AND SIGNATURE

/s/ Murat Natirboff

BY REVIEWING OFFICIAL

3.

COMMENTS OF REVIEWING OFFICIAL

I do not concur in this rating. I would have given the employee STRONG in the performance of his cover responsibilities, that is to say in the manner in which he has created and expanded his cover. I would have restricted myself to PROFICIENT, however, in assessing his exploitation of that cover for operational purposes. For a fuller treatment of this staff agent's performance, suggest that reference be made to the RCC Status Report, submitted 26 May 1969, via QPPA-S9925.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
23 JUNE 1969	Chief of Station	/s/ David kE. Murphy

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER
				005102
SECTION A				
<i>Richardson, Sargent</i>				
GENERAL				
1. NAME	(First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE
		20 Jan 1924	M	GS-15 D'
5. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT			8. CURRENT STATION
Ops Officer	DDP/EUR/France			Paris
9. CHECK (X) TYPE OF APPOINTMENT	10. CHECK (X) TYPE OF REPORT			
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See Instructions - Section C)			ANNUAL	REASSIGNMENT EMPLOYEE
SPECIAL (Specify):			SPECIAL (Specify):	
11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From - to)			
	1 April 1967 - 30 September 1967			
SECTION B				
PERFORMANCE EVALUATION				
W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.			
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.			
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.			
S - Strong	Performance is characterized by exceptional proficiency.			
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.			
SPECIFIC DUTIES				
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).				
SPECIFIC DUTY NO. 1		RATING LETTER		
Establishes and maintains a legitimate S&T publishing representation for the purpose of developing natural access to station targets.		S		
SPECIFIC DUTY NO. 2		RATING LETTER		
Develops cover pretents to meet WOLADY and third national of operational interest in the S&T community.		S		
SPECIFIC DUTY NO. 3		RATING LETTER		
Responds to Station ad-hoc requirements on the local internal target.		S		
SPECIFIC DUTY NO. 4		RATING LETTER		
Develops potential agent prospects in the S&T community to the point where they can be recommended as Station agent candidates.		P		
SPECIFIC DUTY NO. 5		RATING LETTER		
SPECIFIC DUTY NO. 6		RATING LETTER		
OVERALL PERFORMANCE IN CURRENT POSITION				
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.				RATING LETTER
				S

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Since the last reporting period subject's efforts were directed by the Station toward the spotting, developing and assessing NCIS S&T agent candidates in terms of recruitment and inclusion in the Station's S&T spotting network.

Subject has done thorough and at times imaginative spade work in this field despite the fact that the mission was not as successful as anticipated. Recent progress however would indicate that the next reporting period would be more productive.

Subject continues to respond to ad-hoc specific assignments in an exemplary manner.

Because of the nature of his cover assignment Subject is not authorized to make recruitments.

Subject has a high degree of cost consciousness. He does not exercise any supervisory responsibilities under his cover assignment.

SECTION D**CERTIFICATION AND COMMENTS**

1.

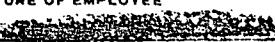
BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

24 Oct. 1968

/s/ 

2.

BY SUPERVISORMONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

28 Oct. 1968

Ops Officer

/s/ Murat Natirboff

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

See attached.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

Chief of Station

/s/ David E. Murphy

SECRET

14 00000
ADDENDUM, Form 45 (Fitness Report), for period March 67-March 68.

Section D

As the individual being rated, I would like to add some remarks to those prepared by the rating officer.

The assignment I have includes managerial responsibilities which (a) are essential to the continued existence and security of the cover mechanism as a vehicle for operational exploitation, and (b) are not necessarily visible to those "on the inside."

In the case of (a), I must engage in a constant orchestration of the cover and the facilities it offers. This means maintaining a managerial equilibrium to insure that cover work will not become, of itself, so demanding that it negates the cover's utility to the CS. In effect, the top officers and middle managers of the cover corporation [who are not cleared and witting] have to be satisfied that their demands are met (or cannot be), or else manipulated in order to neutralize or reject their demands. After all, the cover position is to them a legitimate, normal, workaday post in their firm. What work is done at their bidding, it follows, must be accomplished according to the high standards of thoroughness and accuracy which they have set.

In the case of (b) -- which derives from (a) -- and can prove to be so demanding that the needs of the CS could no longer be served, the incumbent is required to manage a span of human contacts at several levels in order to preserve his cover position and enhance its value to the CS. This means planning, directing and managing the work of multinational, multicultural teams of technical correspondents, as well as meetings and negotiations to improve the [cover firm's] relations with similarly widespread individuals at the levels of editor-in-chief, publisher, corporate vice-president, president, and chairman of the board. These levels are scattered not only through industry, but have their analogs as well in government, higher education, and professional societies.

Having previously managed both a CS base and the principal denied-areas operating component of a major field Station, I can report quite honestly that my present managerial responsibilities exceed the former -- despite the apparent lack of "supervisory responsibilities" in my present position.

1400000
S E C R E T

3. It is difficult to place in the proper perspective the contribution of this senior staff agent to Paris Station operations. On the one hand, Subject has established superb cover in the scientific and technical field which should have afforded him virtually unlimited access to persons of interest to us, both Soviet and potential access agents. In evaluating the manner in which the employee set up and managed this cover, I would tend to agree with his comments to the fitness report on the managerial demands on him although these comments are somewhat overdrawn.

The principal difficulty has been the time it has taken to relate the cover potential to the specific operational requirements of the Station. We have not received from CARSIN as many leads and assessment reports to persons of operational interest in the S&T field as we think he could have produced. It may be that the earlier listing of the project (viewed as a regional undertaking) contributed to this.

Recently we have noted significant improvement in that we have received responses to requests we have made for assessment and development of potential access agents within a cover context. We hope, therefore, that this last year of CARSIN's stay will be the most productive ever. It is unfortunate that the cover must end because of the cover company's decisions over which we had no control.

/s/ David E. Murphy

S E C R E T

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006102
SECTION A					
<i>Radiology Service</i>					
GENERAL					
1. NAME <i>Radiology Service</i>	2. DATE OF BIRTH <i>20 Jan 24</i>	3. SEX <i>M</i>	4. GRADE <i>GS-15</i>	5. SD. <i>D</i>	
6. OFFICIAL POSITION TITLE <i>Ops Officer</i>	7. OFF/DIV/BY OF ASSIGNMENT <i>DDP/EUR/France</i>	8. CURRENT STATION <i>Paris</i>			
9. CHECK (X) TYPE OF APPOINTMENT					
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/>	ANNUAL	REASSIGNMENT EMPLOYEE
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P. <i>1 April 1966 - 31 March 1967</i>					
12. REPORTING PERIOD (From - To) <i>1 April 1966 - 31 March 1967</i>					
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
SPECIFIC DUTY NO. 1 Establishes and maintains a legitimate S&T publishing representation for the purpose of developing natural access to Soviet S&T personnel.					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 2 Develops cover pretexts to meet, assess, and recommend as agent candidates WOLADY and Third Nationals in the HBFAIRY S&T community.					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 3 Contacts and develops local Soviet Bloc personnel.					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 4 Develops cover pretexts to attend selected scientific conferences.					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 5 Responds to local Station adhoc operational requirements.					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 6 <i>31 AUG 1967</i>					RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.					
					RATING LETTER <i>S</i>

SECRET

(When Filled In)

SECTION C		NARRATIVE COMMENTS										
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p>												
<p>Subject continues to maintain a secure effective cover mechanism. In this reporting period the whole thrust and objectives of this cover facility have been changed from pursuit of targets designated by Headquarters at international conferences to pursuit of the local Soviet presence. This has caused a major readjustment and Subject is now beginning to produce the type of leads that help the Station achieve its local operational objectives.</p>												
<p>Subject continues to show a well organized methodical approach to his cover and operational tasks.</p>												
<p>Subject is cost conscience.</p>												
<p>HQRS. NOTE: Subject has no supervisory responsibilities.</p>												
 Seth T. Crawford Chief, E/F												
SECTION D		CERTIFICATION AND COMMENTS										
<p>1. BY EMPLOYEE</p> <p>I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT</p> <table border="1" style="width: 100%;"> <tr> <td>DATE</td> <td colspan="2">SIGNATURE OF EMPLOYEE</td> </tr> </table>				DATE	SIGNATURE OF EMPLOYEE							
DATE	SIGNATURE OF EMPLOYEE											
<p>2. BY SUPERVISOR</p> <table border="1" style="width: 100%;"> <tr> <td>MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION</td> <td colspan="2">IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION Employee is on h/l. Report will be shown to him upon his return.</td> </tr> <tr> <td>DATE</td> <td>OFFICIAL TITLE OF SUPERVISOR</td> <td>TYPED OR PRINTED NAME AND SIGNATURE</td> </tr> <tr> <td>9 August 1967</td> <td>Ops Officer</td> <td>/s/Murat Natirboff</td> </tr> </table>				MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION Employee is on h/l. Report will be shown to him upon his return.		DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE	9 August 1967	Ops Officer	/s/Murat Natirboff
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION Employee is on h/l. Report will be shown to him upon his return.											
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE										
9 August 1967	Ops Officer	/s/Murat Natirboff										
<p>3. BY REVIEWING OFFICIAL</p> <p>COMMENTS OF REVIEWING OFFICIAL</p> <p>I rarely see the written product of this employee's efforts and know little of his work except as I am informed of it by his supervisor in the Station. I have the impression, however, that the employee is responding to his supervisor's guidance and is not by any means simply drifting along paths indicated by his cover work, which can be a temptation when an employee has, as is true in this case, rather limited contact with his colleagues who work under official cover on the same target. I thus concur in the evaluation on the basis of limited knowledge.</p> <table border="1" style="width: 100%;"> <tr> <td>DATE</td> <td>OFFICIAL TITLE OF REVIEWING OFFICIAL</td> <td>TYPED OR PRINTED NAME AND SIGNATURE</td> </tr> <tr> <td>9 August 1967</td> <td>Ops Officer</td> <td>/s/Robert E. Owen</td> </tr> </table>				DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	9 August 1967	Ops Officer	/s/Robert E. Owen			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE										
9 August 1967	Ops Officer	/s/Robert E. Owen										

SECRET

SECRET

(When Filled In)

P

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006102
SECTION A					
1. NAME <i>[Redacted]</i>			2. DATE OF BIRTH 20 Jan. 1924	3. SEX M	4. GRADE GS-15
5. OFFICIAL POSITION TITLE One Officer			6. OFF/CIV/DR OF ASSIGNMENT DDP/WE/French	7. CURRENT STATION Paris	8. SD D
9. CHECK (X) TYPE OF APPOINTMENT <input type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <input type="checkbox"/> CAREER-PROVISIONAL (See Instructions - Section C) <input type="checkbox"/> SPECIAL (Specify): _____			10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): _____		
11. DATE REPORT DUE IN O.P. 3 June 1965 - 31 March 1966			12. REPORTING PERIOD (From - to)		
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from probation, to reassignment or to separation. Describe action _____</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory or excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being obtained.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
<p>List up to six of the most important specific duties which employee performs. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider what is done in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
<p>SPECIFIC DUTY NO. 1 Establishes and maintains a legitimate S&T publishing representation for the purpose of developing natural access to Soviet S&T personnel</p>					RATING LETTER O
<p>SPECIFIC DUTY NO. 2 Develops cover pretexts to attend selected scientific conferences where targeted Soviet S&T personnel are expected</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 3 Contacts, develops and assesses Soviet S&T personalities at international conferences.</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 4 Participates as an inside spotter, manager, and key team member in recruitment operations against Soviet S&T personnel</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 5 Spots, develops and assesses Soviet, third national and PPRIME agent candidates in HEDAIRY</p>					RATING LETTER S
<p>SPECIFIC DUTY NO. 6</p>					RATING LETTER S
<p>OVERALL PERFORMANCE IN CURRENT POSITION</p> <p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					
<p>POSTED ON JUL 13 1965</p>					RATING LETTER S

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on further training or retraining, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject has done an outstanding job in creating a ~~new~~ ^{new} mechanism which enables direct access to an important target group. This job was performed ~~skillfully~~ ^{skillfully}, securely, intelligently and imaginatively. Subject is an experienced, highly capable senior professional officer in every sense of the term. He is a thoroughly organized self-disciplined person who can operate effectively outside a normal station complex. He has the ~~supple~~ mind required to learn highly technical cover tasks and perform these in a skilled manner. He organizes the performance of these cover duties in such a manner as to extract the most operational mileage. Subject has spotted, assessed, developed, and in special cases recruited. He is extremely articulate, and an excellent writer. Despite his deep cover status, he submits timely finished operational and information reports. His management, administration, and record keeping of both his cover and operational duties is excellent.

Although Subject has had long experience in supervisory capacities, his present singleton cover status does not require supervisory duties.

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

4 May 1966

Ops Officer

/s/Murat Natirboff

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

4 May 1966

Ops Officer

/s/Robert E. Owen

SECRET

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER
				006102
SECTION A				
1. NAME <i>Pritchard, George</i>		GENERAL		
2. DATE OF BIRTH 20 Jan. 1924		3. SEX M	4. GRADE 15	5. SD D
6. OFFICIAL POSITION TITLE Ops Officer		7. OFF/DIV/BR OF ASSIGNMENT DDP/WE/French		
8. CHECK (X) TYPE OF APPOINTMENT		9. CURRENT STATION Paris		
CAREER RESERVE TEMPORARY		INITIAL	X REASSIGNMENT SUPERVISOR	
CAREER-PROVISIONAL (See Instructions - Section C)		ANNUAL	REASSIGNMENT EMPLOYEE	
SPECIAL (Specify)		SPECIAL (Specify)		
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From To) 1 April 1964 - 2 June 1965		
SECTION B PERFORMANCE EVALUATION				
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>				
SPECIFIC DUTIES				
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>				
SPECIFIC DUTY NO. 1 Contact, cultivation and assessment of, and collection of biographic and operational intelligence on Soviet scientific and technical targets, and on other Soviets and other nationalities to whom he has access through his cover.				RATING LETTER O
SPECIFIC DUTY NO. 2 Spotting and assessment of potential operational assets to be used against the targets specified under Specific Duty No. 1.				RATING LETTER S
SPECIFIC DUTY NO. 3 Execution of operational assignments as directed by Hqs and field stations concerned, whether of a KUTUBE, KUWOLF or KUDESC nature.				RATING LETTER O
SPECIFIC DUTY NO. 4 Preparation or acquisition of cover firm written material as operational information to increase his access and flexibility in furtherance of Specific Duties Nos. 1 through 3.				RATING LETTER O
SPECIFIC DUTY NO. 5 Planning, directing and managing overseas bureau of cover firm, with emphasis on exploitation of the cover to meet operational requirements.				RATING LETTER O
SPECIFIC DUTY NO. 6				POSTED ON <i>BK OF-4b</i> <i>6 JUL 1965</i>
OVERALL PERFORMANCE IN CURRENT POSITION				
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p><i>30 JUN 1965</i></p>				RATING LETTER O *

SECRET

(When Filled In)

OFFICE OF PERSONNEL

SECTION C.

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section I; to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties, if applicable. During the reporting period this employee as a staff agent has continued the solidification of his cover and the expansion of his operational activity within his cover to a point where he represents as deeply buried a staff officer. He can be found in anyone with his past organizational background. From the point of view of the host country authorities he appears to be completely legitimate. From the more important point of view of his targets, he also apparently has been accepted, and not through a lack of opportunity for scrutiny, for what he claims to be. He thus represents for KUBARK an asset who has not only solid status and access cover, but also the demonstrated capability for exploiting his cover for specific and aggressive operational undertakings.

As has been stated in past fitness reports, his present capability directly and openly to approach operational targets through the vehicle of his cover is the result of his own efforts, in which he has devoted a tremendous amount of work not only to establish and enhance the foundations of the cover, which requires a considerable amount of work for the cover company, but to devise and exploit ways and means by which the cover activity may be applied directly to operational tasks and programs. In addition to operational activity in his country of assignment, he has also been used in HQs-directed activity in other countries, usually involving direct contact with target individuals, and in addition he has contributed greatly to the acquisition of operational information for the use of HQs components in their overall approach to Soviet scientific and technical targets.

It would be difficult to fault this employee with respect to energy, professional skills, and mental capacity. He is a keen student of his operational environment and very skillful in analyzing the possibilities it offers for application toward operational objectives. He shows considerable resourcefulness in devising logical and credible

(continued)

SECTION D

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

1 June 1965

SIGNATURE OF EMPLOYEE

/S/ [Signature]

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

1 June 1965

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

/S/ James M. Flint

3.

COMMENTS OF REVIEWING OFFICIAL

Since the Reviewing Officer in the field has not indicated his views on this Fitness Report, I would like to make a comment of my own. Without wishing to detract from anything the Supervisor has said about Subject's performance, I feel obliged to note that the ratings given him in this report are higher than those given, for example, to any Branch Chief in this Division, and, as such, are inconsistent with the grading pattern of the Division as a whole.

Reviewing Officer

2 June 1965 Chief, External Operations Section /S/ Robert E. Owen

DATE

24 June 65

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

DC/WE

Edward Ryan

SECRET

SECTION C continued

approaches to operational problems and personalities, and expends considerable effort in maintaining a level of specialized knowledge sufficient to backstop his cover and to ensure the maximum exploitation of his contacts with target organizations and individuals. His command of spoken, written, and technical French is excellent.

From the point of view of supervision, this employee in his present position requires guidance only insofar as to identify specific targets and for him to protect himself in situations where he does not have, by virtue of his not having access to official files, specialized information. Otherwise, he requires no supervision other than the periodic provision of policy and operational directives.

This employee has always been conscious and punctilious in his preparation of operational and administrative reports, including financial accountings, and his reporting in general, despite the burdens imposed by the necessity for minimizing the risks inherent in the lack of access to classified storage, leaves nothing to be desired.

Other than the funds for operational activities, this employee currently has no responsibility for the programming and use of personnel, space, equipment, and funds.

With respect to dedication to his job, this employee has practically speaking single-handedly built his present cover/operational position despite a number of negative factors inherent to his situation such as relative isolation, meager opportunity for contact with his professional group, and expensive area of assignment, and an exposed cover situation where the necessity for living cover is compounded by the necessity of avoiding mistakes which might jeopardize cover. His dedication to and enthusiasm for accepting the challenge of this assignment, and his willingness to continue on in it, deserve particular mention, particularly since he would perhaps justifiably feel that his present assignment may leave him outside the mainstream of competitive organization progression.

This employee's health and family situations leave nothing to be desired, as his proven mobility in the execution of operational assignments attests.

It should further be noted that with respect to the problem endemic to deep-cover assignments of allocation of time between cover work and operational activity, this employee comes very close to the happy norm of making cover work complement operational work, and making operational work contribute where possible to the enhancement of cover.

While this employee's assignment to date has essentially been a one-man show, it is recommended that serious consideration be given to expanding the operational complex which he has created in order to capitalize on his experience, the work he has put in to date, and his own management capabilities.

*(Section B) - No special recognition of Subject's "Outstanding" overall performance is being requested at this time.

SECRET

SECRET

(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 006102
GENERAL					
SECTION A 1. NAME <i>Richardson, Robert</i>		2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. GRADE GS-15	5. SD D
6. OFFICIAL POSITION TITLE Cps. Officer		7. OFF. DIV/BR OF ASSIGNMENT DP/NE/France	8. CURRENT STATION Paris		
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify):		10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL SPECIAL (Specify):			REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYER
11. DATE REPORT DUE IN O.P. 31 May 1964		12. REPORTING PERIOD (From- To) 1 April 1963 - 31 March 1964			
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 Finding, cultivating unwittingly and assessing new target personalities among Soviet scientists, engineers and other technical specialists.				RATING LETTER S	
SPECIFIC DUTY NO. 2 Continuing the assessment and unwitting development of established targets in the same category.				RATING LETTER S	
SPECIFIC DUTY NO. 3 Development of similar leads on target personalities from other denied areas; making recruitments outside base country.				RATING LETTER S	
SPECIFIC DUTY NO. 4 Development and assessment of technical personalities of interest to station's internal (domestic) programs.	POSTED ON OR-41 26 JUN 1964			RATING LETTER S	
SPECIFIC DUTY NO. 5 Managing and directing cover company's foreign bureau and its assets to strengthen own cover and diversify access for KUTULE, KUWOLF and KUDESK purposes.				RATING LETTER O	
SPECIFIC DUTY NO. 6 Researching, writing and editing own and others' material published by cover company to strengthen cover and diversify access for KUDOVE operational purposes.				RATING LETTER O	
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>26 JUN 1964</p>					
<p>FORM 45 OBSOLETE PREVIOUS EDITIONS.</p> <p>SECRET</p> <p>GROUP 1 Excluded from automatic downgrading and declassification</p>					

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for retaining. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

This employee combines the relatively rare combination of a senior and broadly experienced intelligence officer under working cover providing both long-term status in his country of residence (and in Europe in general) and access for a variety of operational functions, including spotting, assessing, contact with Soviet bloc nationals of specific interest, investigative measures, assessment in depth of ostensibly cover-company hired persons, and attendance at a broad range of national and international specialized meetings. Development of the capability operationally to exploit his cover has been the achievement of the employee himself. In so doing he has at the same time achieved genuine acceptance by his cover company associates (most of whom are unwitting) and his colleagues in his cover profession and related professions.

In undertaking operational tasks this employee has consistently shown initiative, imagination, security consciousness, and application of both operational and substantive background to the problem at hand. He has put a conscious effort into improving his already excellent command of the French language, and his grasp of a variety of specialized scientific and technical fields has been achieved basically as a result of his own efforts.

His management of operational reporting, finances, and the administrative problems connected with his cover status has been exemplary.

It should be noted that during the reporting period, this employee has not had the benefit at all times of specific pinpointed operational direction. As of the end of the reporting period, Headquarters assumed control of his activities against

SECTION D CERTIFICATION AND COMMENTS specific Soviet targets on a

1. BY EMPLOYEE Europe-wide basis.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
25 May 1964	/s/ [Signature]

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
---	---

Eighteen	
----------	--

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
25 May 1964	Ops. Officer	/s/ James Flint

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
25 May 1964	Cos. Officer	/s/ Robert E. Owen

SECRET

SECRET
(When Filled In)

<i>Richard W. Ferguson</i>				EMPLOYEE SERIAL NUMBER 03736T 016112		
FITNESS REPORT				GENERAL		
SECTION A		1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SD
			20 Jan 1924	M	GS-15	D
6. OFFICIAL POSITION TITLE		7. OFF/DIV/BR OF ASSIGNMENT 8. CURRENT STATION				
Ops Officer		DDP/SR Paris				
9. CHECK (X) TYPE OF APPOINTMENT		10. CHECK (X) TYPE OF REPORT				
CAREER	RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR		
CAREER-PROVISIONAL (See Instructions - Section C)			X ANNUAL	REASSIGNMENT EMPLOYER		
SPECIAL (Specify):			SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P.		12. REPORTING PERIOD (From- To-)				
31 May 1963		10 September 1962 - 31 March 1963				
SECTION B PERFORMANCE EVALUATION						
W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.					
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.					
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.					
S - Strong	Performance is characterized by exceptional proficiency.					
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.					
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
SPECIFIC DUTY NO. 1		Establishment and maintenance of cover as a genuine working member of his profession.				RATING LETTER O
SPECIFIC DUTY NO. 2		Spotting and assessing persons of operational interest to Paris Station and to other stations.				RATING LETTER S
SPECIFIC DUTY NO. 3		Investigating of organizations and phenomena of operational interest to the Station.				RATING LETTER S
SPECIFIC DUTY NO. 4		Collection of positive and operational information using his cover for entree.				RATING LETTER S
SPECIFIC DUTY NO. 5		[Redacted]				RATING LETTER
SPECIFIC DUTY NO. 6		POSTED ON 16 July 63				RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						
15 JUL 1963						RATING LETTER S

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

See attached sheet.

SECTION D**CERTIFICATION AND COMMENTS**

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

15 May 1963

SIGNATURE OF EMPLOYEE

/s/

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

6½ months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

15 May 1963

OFFICIAL TITLE OF SUPERVISOR

Ops Officer

TYPED OR PRINTED NAME AND SIGNATURE

/s/ James Flint

3.

COMMENTS OF REVIEWING OFFICIAL

See attached sheet.

DATE

20 May 1963

OFFICIAL TITLE OF REVIEWING OFFICIAL

Ops Officer

TYPED OR PRINTED NAME AND SIGNATURE

/s/ Edward Ryan

SECRET

SECRET

Richard J. Regas

SECTION C

NARRATIVE COMMENTS

The assignment of this employee to the field under non-official cover was designed to compensate for the loss of an employee in an official cover slot which was cut from the Station's ODACID allotment of personnel positions.

During the reporting period this employee has accomplished with success the convincing establishment of his cover in a complex milieu, and has been accepted as legitimate by his professional colleagues, the persons whom he meets under cover, and the French authorities. It should be noted that his ability to assume his cover has been largely the result of his own efforts over a period of years to acquire and maintain a familiarity with the general scientific field.

During the reporting period he has developed a wide circle of contacts in the scientific and journalistic fields and applies a long background in a variety of assignments in KUDOVE to the determination and assessment of operational potential among these contacts. At the same time his cover organization, in which only four persons are witting of his actual status, has shown itself to be more than satisfied with his performance of his cover duties.

This employee requires a minimum of detailed operational supervision; it is necessary in specific cases only to indicate the operational or informational objectives.

From the point of view of administrative support, his attention to detail and meticulousness reduce the problems of his support by the Station to a minimum.

This employee uses the French language continuously, and his facility is such as to permit him to handle himself excellently in a broad range of complex technical subjects. He has in addition undertaken specialized French language training to develop this capability further. His operational reporting is excellent both with regard to clarity and pertinence.

In the immediate future he will be assigned case work, for the most part in fields where it will complement, and be complemented by, his independent operational activities and cover work.

SECRET

SECRET

JUN
1962
MUR

6104

6 August 1962

[REDACTED] Memorandum in Lieu of Fitness Report [REDACTED]

Subject: [REDACTED]

My last statements concerning the performance of [REDACTED] should be extended to cover the remainder of his service as Chief of SR/6. He departed headquarters for a field assignment 31 July 1962.


Quentin C. Johnson
QUENTIN C. JOHNSON
Chief of Operations and Plans
SR Division

CONCUR:

Howard J. Osborn
HOWARD J. OSBURN
Chief, SR Division

၁၃၈

SECRET
(When Filled In)

Recorded by
CSED

FITNESS REPORT Richardson, Jacques GENERAL		EMPLOYEE SERIAL NUMBER		
SECTION A				
1. NAME	4. MAIL (Middle)	2. DATE OF BIRTH	3. SEX	
5. SERVICE DESIGNATION D		6. OFFICIAL POSITION TITLE Branch Chief	7. GRADE GS-14	
8. CAREER STAFF STATUS		9. TYPE OF REPORT		
NOT ELIGIBLE	MEMBER	DEFERRED	INITIAL	
PENDING	DECLINED	DENIED	X ANNUAL	
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD From July 1960-October 61		
		SPECIAL (Specify)		
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES				
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).				
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	
SPECIFIC DUTY NO. 1 Supervised large functional branch of thirty-seven staff and fifteen contract personnel.		RATING NO. 5	SPECIFIC DUTY NO. 4 Conducts liaison with various components of the Agency and with other agencies.	
SPECIFIC DUTY NO. 2 Plans and programs for operations support, including initiation of new support activities.		RATING NO. 5	SPECIFIC DUTY NO. 3 Prepares and presents briefings.	
SPECIFIC DUTY NO. 5 Supervises preparation of, and sometimes personally prepares, special studies both on own initiative and on request.		RATING NO. 5	SPECIFIC DUTY NO. 6 Supervises maintenance of SR Division records on Soviet defectors, supports exploitation of defectors and participates in their resettlement.	
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION resettlement.				
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.				
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.				
				RATING NO. 5
SECTION D DESCRIPTION OF THE EMPLOYEE				
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.				
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree
CHARACTERISTICS		NOT APPL-CABLE	NOT OBSERVED	RATING
GETS THINGS DONE				X
RESOURCEFUL				X
ACCEPTS RESPONSIBILITIES				X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES				X
DOES HIS JOB WITHOUT STRONG SUPPORT				X
FACILITATES SMOOTH OPERATION OF HIS OFFICE				X
WRITES EFFECTIVELY				X
SECURITY CONSCIOUS				X
THINKS CLEARLY				X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS				X
OTHER (Specify):				

SECRET

(When Filled In)

OFFICE OF

75

AH 61

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

MAIL ROOM

Mr. ██████████ has a good knowledge of Soviet matters and generally is very well informed. He continually demonstrates much initiative and a high degree of productivity. He is stimulating to his associates, businesslike and delegates work easily. He appears very self-confident and he is dynamic.

Mr. ██████████ supervises a very large and key branch engaged in a wide variety of activities, a difficult job which he does well.

SECTION F

CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE	SIGNATURE OF EMPLOYEE
------	-----------------------

9 November 1961

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
--	---

Twelve

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS	REPORT MADE WITHIN LAST 90 DAYS
---	---------------------------------

OTHER (Specify):

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
------	------------------------------	-------------------------------------

9 November 1961

SR/Chief of Plans and Operations

JOHN M. MAURY

3. BY REVIEWING OFFICIAL

- I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.
 I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.
 I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.
 I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
------	--------------------------------------	-------------------------------------

21 NOV
1961

Chief, SR Division

JOHN M. MAURY

SECRET

SECRET
(When Filled In)

FITNESS REPORT			EMPLOYEE SERIAL NUMBER																																																																							
GENERAL																																																																										
1. NAME (Last) (First) (Middle)		2. DATE OF BIRTH	3. SEX	4. GRADE																																																																						
RICHARDSON Jerome		20 Jan 1924	M	GS-14																																																																						
5. SERVICE DESIGNATION		6. OFFICIAL POSITION TITLE																																																																								
DI		FE/Tokyo Sta/SR																																																																								
7. CAREER STAFF STATUS			8. TYPE OF REPORT																																																																							
NOT ELIGIBLE PENDING	MEMBER DECLINED	DEFERRED DENIED	INITIAL <input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT/SUPERVISOR <input checked="" type="checkbox"/> REASSIGNMENT/EMPLOYER																																																																						
10. DATE REPORT DUE IN O.P.		11. REPORTING PERIOD From 1 Apr 59 To 24 July 62																																																																								
SPECIAL (Specify)																																																																										
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES																																																																										
<p>List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>1 - Unsatisfactory</th> <th>2 - Barely adequate</th> <th>3 - Acceptable</th> <th>4 - Competent</th> <th>5 - Excellent</th> <th>6 - Superior</th> <th>7 - Outstanding</th> </tr> </thead> <tbody> <tr> <td colspan="2">SPECIFIC DUTY NO. 1 Chief, Soviet Branch, responsible for activities of 24 staff and 6 contract employees</td> <td>RATING NO. 6</td> <td colspan="2">SPECIFIC DUTY NO. 4 Case officer</td> <td colspan="2">RATING NO. 5/6</td> </tr> <tr> <td colspan="2">SPECIFIC DUTY NO. 2 Responsible for station SR planning, budgeting, and operating activities</td> <td>RATING NO. 6</td> <td colspan="2">SPECIFIC DUTY NO. 5</td> <td colspan="2">RATING NO.</td> </tr> <tr> <td colspan="2">SPECIFIC DUTY NO. 3 Representing the station at varied levels in all SR matters</td> <td>RATING NO. 6</td> <td colspan="2">SPECIFIC DUTY NO. 6</td> <td colspan="2">RATING NO.</td> </tr> </tbody> </table>					1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding	SPECIFIC DUTY NO. 1 Chief, Soviet Branch, responsible for activities of 24 staff and 6 contract employees		RATING NO. 6	SPECIFIC DUTY NO. 4 Case officer		RATING NO. 5/6		SPECIFIC DUTY NO. 2 Responsible for station SR planning, budgeting, and operating activities		RATING NO. 6	SPECIFIC DUTY NO. 5		RATING NO.		SPECIFIC DUTY NO. 3 Representing the station at varied levels in all SR matters		RATING NO. 6	SPECIFIC DUTY NO. 6		RATING NO.																																											
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding																																																																				
SPECIFIC DUTY NO. 1 Chief, Soviet Branch, responsible for activities of 24 staff and 6 contract employees		RATING NO. 6	SPECIFIC DUTY NO. 4 Case officer		RATING NO. 5/6																																																																					
SPECIFIC DUTY NO. 2 Responsible for station SR planning, budgeting, and operating activities		RATING NO. 6	SPECIFIC DUTY NO. 5		RATING NO.																																																																					
SPECIFIC DUTY NO. 3 Representing the station at varied levels in all SR matters		RATING NO. 6	SPECIFIC DUTY NO. 6		RATING NO.																																																																					
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION																																																																										
<p>Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>1 - Performance in many important respects fails to meet requirements.</td> <td>2 - Performance meets most requirements but is deficient in one or more important respects.</td> <td>3 - Performance clearly meets basic requirements.</td> <td>4 - Performance clearly exceeds basic requirements.</td> <td>5 - Performance in every important respect is superior.</td> <td>6 - Performance in every respect is outstanding.</td> </tr> <tr> <td colspan="5"></td> <td>RATING NO. 5</td> </tr> </tbody> </table>					1 - Performance in many important respects fails to meet requirements.	2 - Performance meets most requirements but is deficient in one or more important respects.	3 - Performance clearly meets basic requirements.	4 - Performance clearly exceeds basic requirements.	5 - Performance in every important respect is superior.	6 - Performance in every respect is outstanding.						RATING NO. 5																																																										
1 - Performance in many important respects fails to meet requirements.	2 - Performance meets most requirements but is deficient in one or more important respects.	3 - Performance clearly meets basic requirements.	4 - Performance clearly exceeds basic requirements.	5 - Performance in every important respect is superior.	6 - Performance in every respect is outstanding.																																																																					
					RATING NO. 5																																																																					
SECTION D DESCRIPTION OF THE EMPLOYEE																																																																										
<p>In the rating boxes below, check (X) the degree to which each characteristic applies to the employee.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>1 - Least possible degree</th> <th>2 - Limited degree</th> <th>3 - Normal degree</th> <th>4 - Above average degree</th> <th>5 - Outstanding degree</th> </tr> </thead> <tbody> <tr> <td colspan="2">CHARACTERISTICS</td> <td>RATING</td> <td></td> <td></td> </tr> <tr> <td>NOT APPLICABLE</td> <td>NOT OBSERVED</td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>GETS THINGS DONE</td> <td></td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>RESOURCEFUL</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>ACCEPTS RESPONSIBILITIES</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DOES HIS JOB WITHOUT STRONG SUPPORT</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>FACILITATES SMOOTH OPERATION OF HIS OFFICE</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>WRITES EFFECTIVELY</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>SECURITY CONSCIOUS</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>THINKS CLEARLY</td> <td></td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>OTHER (Specify):</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree	CHARACTERISTICS		RATING			NOT APPLICABLE	NOT OBSERVED	1	2	3	GETS THINGS DONE		X			RESOURCEFUL			X		ACCEPTS RESPONSIBILITIES			X		CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES			X		DOES HIS JOB WITHOUT STRONG SUPPORT			X		FACILITATES SMOOTH OPERATION OF HIS OFFICE			X		WRITES EFFECTIVELY			X		SECURITY CONSCIOUS			X		THINKS CLEARLY			X		DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS					OTHER (Specify):				
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree																																																																						
CHARACTERISTICS		RATING																																																																								
NOT APPLICABLE	NOT OBSERVED	1	2	3																																																																						
GETS THINGS DONE		X																																																																								
RESOURCEFUL			X																																																																							
ACCEPTS RESPONSIBILITIES			X																																																																							
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES			X																																																																							
DOES HIS JOB WITHOUT STRONG SUPPORT			X																																																																							
FACILITATES SMOOTH OPERATION OF HIS OFFICE			X																																																																							
WRITES EFFECTIVELY			X																																																																							
SECURITY CONSCIOUS			X																																																																							
THINKS CLEARLY			X																																																																							
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS																																																																										
OTHER (Specify):																																																																										
SEE SECTION "E" ON REVERSE SIDE																																																																										

SECRET

(When Filled In)

SECTION E**NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for promotion and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

In most respects, this officer is one of the best I have known in this agency. He has a broad and deep knowledge of his target area, as well as of his "host" country; an excellent and proven degree of operational "know-how"; the ability to write and speak lucidly and effectively and with apparent ease; and a very high degree of motivation and devotion to duty. He can be expected to continue his dynamic and imaginative pursuit of a most difficult target. It is my opinion that this officer has great potential and is ready for increased responsibilities which would involve the promotion for which he has been recommended. As for training, a good managerial course might help to bring into even sharper focus his many talents.

This report has been prepared in accordance with FE Division standards which recognize the principle of rating the individual against the group. Thus an 'average' rating reflects an entirely satisfactory performance.

SECTION F**CERTIFICATION AND COMMENTS****BY EMPLOYEE**

1.

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

23 June 1960

SIGNATURE OF EMPLOYEE

Jacques Richardson/s/ on transmittal

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

23 June 1960

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

signed on

Adam Brindle(P) transmittal

BY REVIEWING OFFICIAL

3.

 I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

COS, Tokyo

John Baker/s/ on transmittal

SECRET

SECRET
(When Filled In)

EMPLOYEE SERIAL NUMBER

FITNESS REPORT

GENERAL

1. NAME RICHARDSON, Jacques	2. DATE OF BIRTH 20 January 1921	3. SEX M	4. GRADE GS-11										
5. SERVICE DESIGNATION	6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT SR, Tokyo, Japan											
8. CAREER STAFF STATUS <table border="1"><tr><td>NOT ELIGIBLE</td><td>X MEMBER</td><td>DEFERRED</td></tr><tr><td>PENDING</td><td>DECLINED</td><td>DENIED</td></tr></table>		NOT ELIGIBLE	X MEMBER	DEFERRED	PENDING	DECLINED	DENIED	9. TYPE OF REPORT <table border="1"><tr><td>INITIAL</td><td>REASSIGNMENT/SUPERVISOR</td></tr><tr><td>X ANNUAL</td><td>REASSIGNMENT/EMPLOYEE</td></tr></table>		INITIAL	REASSIGNMENT/SUPERVISOR	X ANNUAL	REASSIGNMENT/EMPLOYEE
NOT ELIGIBLE	X MEMBER	DEFERRED											
PENDING	DECLINED	DENIED											
INITIAL	REASSIGNMENT/SUPERVISOR												
X ANNUAL	REASSIGNMENT/EMPLOYEE												
10. DATE REPORT DUE IN O.P. 31 May 1959	11. REPORTING PERIOD From 10 Apr 58 - 31 May 59	12. SPECIAL (Specify)											

SECTION B

EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding	RATING NO.
SPECIFIC DUTY NO. 1 Supervises and directs operational branch of some 17 persons		RATING NO. 5	SPECIFIC DUTY NO. 4 Case officer				6
SPECIFIC DUTY NO. 2 Conducts operational liaison with local intelligence and security services.		RATING NO. 6	SPECIFIC DUTY NO. 5				
SPECIFIC DUTY NO. 3 Conducts liaison with U.S. military and civilian intelligence services		RATING NO. 6	SPECIFIC DUTY NO. 6				

SECTION C

EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.

1 - Performance in many important respects fails to meet requirements.	RATING NO. 1
2 - Performance meets most requirements but is deficient in one or more important respects.	
3 - Performance clearly meets basic requirements.	
4 - Performance clearly exceeds basic requirements.	
5 - Performance in every important respect is superior.	
6 - Performance in every respect is outstanding.	

SECTION D

DESCRIPTION OF THE EMPLOYEE

In the rating boxes below, check (X) the degree to which each characteristic applies to the employee					
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree	
CHARACTERISTICS			NOT APPLI-CABLE	NOT DIS-SERVED	RATING
GETS THINGS DONE					X
RESOURCEFUL					X
ACCEPTS RESPONSIBILITIES					X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES					X
DOES HIS JOB WITHOUT STRONG SUPPORT					X
FACILITATES SMOOTH OPERATION OF HIS OFFICE					X
WRITES EFFECTIVELY					X
SECURITY CONSCIOUS					X
THINKS CLEARLY					X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS					X
OTHER (Specify):					

SEE SECTION "E" ON REVERSE SIDE

SECRET

(When Filled In)

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

142

14N 22H 153-19 AH '59

Subject continues as one of the most capable, professional and hard working of the branch chiefs in the Station. Working ^{MAIL ROOM} against a tough denied area problem, he demonstrates imagination, drive, excellent area background and knowledge, and a high degree of productivity. He definitely has the potential for an even more responsible position.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

27 April 1959

SIGNATURE OF EMPLOYEE

signed on transmittal

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

22

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

DATE

27 April 1959

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

William Nelson
signed on transmittal

DATE

DC Tokyo Station

BY REVIEWING OFFICIAL

3.

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE
27 April 1959

OFFICIAL TITLE OF REVIEWING OFFICIAL
C/Tokyo Station

TYPED OR PRINTED NAME AND SIGNATURE

John E. Baker signed on transmittal

SECRET

SECRET

SK 8

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B. of Section A below.

SECTION A.

1. NAME RICHARDSON JACQUES	(Last) (First) (Middle)	2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. SERVICE DESIGNATION DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT FE, TOKYO, JAPAN		6. OFFICIAL POSITION TITLE Area Ops Officer		
7. GRADE GS-14	8. DATE REPORT DUE IN OP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1957 - 9 April 1958		
10. TYPE OF REPORT (Check one)	INITIAL ANNUAL	REASSESSMENT-SUPERVISOR REASSESSMENT-EMPLOYEE	SPECIAL (Specify) Promotion	

SECTION B.

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

X THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "E" IN C1 OR D, A WARNING LETTER HAS BEEN SENT TO HIM OR A COPY ATTACHED TO THIS REPORT.
X THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL ENDS HIS EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
X I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE 27 May 1958	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR William E. Nelson	D. SUPERVISOR'S OFFICIAL TITLE
-----------------------------	---	--------------------------------

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY	DATE
Posted Pos. Control	17 19 1958
Reviewed by FOD	John E. Baker 7/24/58

THIS REPORT HAS BEEN EVALUATED UNDER CRITERIA
SPECIFIED AT THIS POINT AND IS CONSIDERED
ACCURATE. IT IS RECOMMENDED THAT IT BE MAILED AS
MAILED AS PERTAINING TO THE INDIVIDUAL AS PERTAINING

CONTINUED ON ATTACHED SHEET

A. THIS DATE 27 May 1958	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL John E. Baker	C. OFFICIAL TITLE OF REVIEWING OFFICIAL
-----------------------------	---	---

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES:

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1. DOES NOT PERFORM DUTIES ADEQUATELY. HE IS INCOMPETENT.
- 2. DARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
- 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
- 5. A FINE PERFORMANCE; CAPTURES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
- 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES**DIRECTIONS:**

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during this rating period. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with ~~UH 26~~ ^{UH 26} P2 18 PH 50 the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

- f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS	PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS	TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES	DEREADING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO	KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES	DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS	MAINTAINS AIR CONDITIONING
SUPERVISING	FREPREPARES CORRESPONDENCE	EVALUATES SIGNIFICANCE OF DATA

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

SPECIFIC DUTY NO. 1 As branch chief directs and plans operations of denied area branch.	RATING NUMBER	SPECIFIC DUTY NO. 4 Conducts liaison with other U.S. agencies	RATING NUMBER
	5/5		6
		SPECIFIC DUTY NO. 5	RATING NUMBER
SPECIFIC DUTY NO. 2 Conducts operational liaison with local security services.	RATING NUMBER	SPECIFIC DUTY NO. 6	RATING NUMBER
	6		
SPECIFIC DUTY NO. 3 Develops and handles agents	RATING NUMBER		
	6		

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**DIRECTIONS:** Stress strengths and weaknesses, particularly those which affect development on present job.

Subject is an exceedingly well-equipped operations officer. He is mature, intelligent, has a thorough background in operations in his area and the ability to grow in his job. His operational planning and execution is usually impeccable. He has the loyalty of his subordinates and the respect of his equals and superiors. He is particularly effective in dealing in the liaison field where his good sense and disinterest in "fighting the problem" produces a maximum of cooperation and good will. If he has any minor fault as a supervisor, it is not in impatience with his subordinates, as reflected in previous evaluations, but in an occasional unwillingness to say no to them.

SECTION D.**SUITABILITY FOR CURRENT JOB IN ORGANIZATION****DIRECTIONS:** Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED
2. OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW
3. A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION
4. OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION
5. A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS
6. AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION
7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days have elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the US no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

GENERAL

1. NAME RICHARDSON JACQUES	2. DATE OF BIRTH 20 Jan 1924	3. SEX M	4. SERVICE DESIGNATION DT
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT FS, TOKYO, JAPAN	6. OFFICIAL POSITION TITLE Area Ops Officer		
7. GRADE SS-11	8. DATE REPORT DUE IN OP. 1 October 1957 - 9 April 1958	9. PERIOD COVERED BY THIS REPORT (Inclusive dates)	
10. TYPE OF REPORT (Check one) Annual	INITIAL	REASSIGNMENT-SUPERVISOR REASSIGNMENT-EMPLOYEE	SPECIAL (Specify) Promotion

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED.

2. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR C. SUPERVISOR'S OFFICIAL TITLE

27 May 1958**William E. Nelson**

3. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

4. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL

27 May 1958**John E. Baker**

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others, his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 5**
- 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 - 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 - 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
 - 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
 - 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
 - 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
 - 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES
- RATING NUMBER

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing his supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

- DESCRIPTIVE SITUATION
- 0 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
 - 1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
 - 2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
 - 3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
3		A GROUP DOING THE BASIC JOB (Driver, stenographer, technician or professional specialist of various kinds) whose contact with immediate superordinates is frequent (First line supervisor).
3		A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisor).
3		A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level).
2		ONE CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT.
3		ONE IMMEDIATE SUBORDINATE ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION.
3		ONE IMMEDIATE SUBORDINATE INCLUDE MEMBERS OF THE OPPOSITE SEX.
		OTHER (Specify)

SECRET

(Form Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

10 months

4. COMMENTS CONCERNING POTENTIAL.

His potential for advancement is excellent. He has the right blend of operational know-how and supervisory talent to undertake positions of higher scope than he now holds. Although his advancement has been rapid for his age, his security, poise, and career sense almost completely eliminate age as a factor in his potential for a more senior job.

MANAGER

FUTURE PLANS

SECTION H.

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Subject deserves at sometime within the next year or two the opportunity to broaden his experience either by command of a small station or advancement to a more responsible job in a large one.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

None

SECTION I. DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "Category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE

- INDIVIDUAL
- | | |
|-----------------|--|
| CATEGORY NUMBER | 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE |
| | 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE |
| | 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE |
| | 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE |
| | 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE |

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	5	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
5	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARRISES	1	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
4	3. HAS INITIATIVE	5	13. ACCEPTS RESPONSIBILITY	4	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	4	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
4	5. STICKLES CONSTANTLY FOR HIS KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	5	25. DISPLAYS JUDGEMENT
4	6. SHOWS TENDENCY TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	5	26. IS SECURITY CONCERNED
4	7. CAN GET ALONG WITH PEOPLE	4	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS MEMORY FOR FACTS	5	18. IS DISCREPANT	5	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. SEES THINGS DONE	5	19. THINKS CLEARLY	5	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
4	10. CAN COPE WITH EMERGENCIES	C	20. COMPLETED ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

H. P. PERS.

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A, of Section A, below.

SECTION A.

GENERAL			
1. NAME (Last) RICHARDSON	(First) Jacques	(Middle)	2. DATE OF BIRTH 20 Jan. 1924
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT Tokyo Station	4. SERVICE DESIGNATION RSD.1000	5. SEX M	6. OFFICIAL POSITION TITLE Area Operations Officer
7. GRADE OS-14	8. DATE REPORT DUE IN CP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1956 to 20 September 1957	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL	INITIAL	X REASSIGNMENT-SUPERVISOR	SPECIAL (Specify) REASSIGNMENT-EMPLOYEE

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN EXPLAIN WHY
NOT.

Completed at Headquarters; subject not available (Copy sent to field).

A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "D" IN C1 OR D, A WARNING LETTER WAS SENT TO HIM & COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW I EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE

16 Oct 1957

C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE

Edmund Marchant, Chief SOV Branch Japan Station

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

REVIEWED BY	DATE
Poste Dir. C1	16 Oct 1957
Reviewed by C1	16 Oct 1957

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 23 Oct 1957	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL Lloyd George	C. OFFICIAL TITLE OF REVIEWING OFFICIAL COS, Tokyo
-----------------------------	--	---

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare his ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1 - DOES NOT PERFORM DUTIES ADEQUATELY: HE IS INCOMPETENT.
- 2 - BARELY ADEQUATE IN PERFORMANCE: ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
- 3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY: OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
- 4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
- 5 - A FINE PERFORMANCE: CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCELLENTLY WELL.
- 6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during rating period. Place the most important first. Do not include minor or unimportant duties.
- b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.

- f. Be specific. Examples of the kind of duties that might be rated are:

ORAL BRIEFING	HAS AND USES AREA KNOWLEDGE	MAIL ROOM	CONDUCTS INTERROGATIONS
GIVING LECTURES	DEVELOPS NEW PROGRAMS		PREPARES SUMMARIES
CONDUCTING SEMINARS	ANALYZES INDUSTRIAL REPORTS		TRANSLATES GERMAN
WRITING TECHNICAL REPORTS	MANAGES FILES		DERRIEFING SOURCES
CONDUCTING EXTERNAL LIAISON	OPERATES RADIO		KEEPS BOOKS
TYPING	COORDINATES WITH OTHER OFFICES		DRIVES TRUCK
TAKING DICTATION	WRITES REGULATIONS		MAINTAINS AIR CONDITIONING
SUPERVISING	PREPARES CORRESPONDENCE		EVALUATES SIGNIFICANCE OF DATA

- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
3 - PERFORMS THIS DUTY ACCEPTABLY	
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	

SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4	RATING NUMBER
Deputy to Branch Chief	5	Supervising	4
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5	RATING NUMBER
Conducts Foreign Liaison	6	Prepares correspondence and reports and handles administrative routine	5
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6	RATING NUMBER
Prepares and Manages Projects	4	Developes and handles Agents	5

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Subject has excellent natural equipment for employment in this organization in terms of his intelligence and natural aptitudes. Additionally, he brings a great deal of area knowledge and language ability to his present assignment. During the period covered by this report he has displayed great industry and devotion to duty in a variety of circumstances and achieved notable results in production and in the creation of both short and long-term assets for his unit. On the debit side I would say that he is somewhat too businesslike in many personal situations to the point of being almost humourless. This, however, is a quality which he does not permit to intrude upon the necessities of his operational work although it often shows in office relationships.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED	
2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW	
3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION	
4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION	
5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS	
6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION	
7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION	

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CTF no later than 30 days after the due date indicated in item 8 of Section "E" below.

GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
RICHARDSON Jacques			20 June 1924	M	DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT			6. OFFICIAL POSITION TITLE		
Tokyo Station SOV-Japan			Area Operations Officer		
7. GRADE	8. DATE REPORT DUE IN OP		9. PERIOD COVERED BY THIS REPORT (Inclusive dates)		
GS-14			1 October 1956 to 30 September 1957		
10. TYPE OF REPORT (Check one)		INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)	
		ANNUAL	REASSIGNMENT-EMPLOYEE		

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED	
A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR'S OFFICIAL TITLE
23 Oct 57	Lloyd GEORGE <i>Lloyd George</i> CO3 Tokyo
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED AS DIFFERENCE OF OPINION IN ATTACHED MEMO.	
A. THIS DATE	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL
16 Oct 1957	Edward McAllister <i>Edward McAllister</i> Chief SOV Branch Japan Station

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES	
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.	
<p>1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES</p>	
RATING NUMBER	7

DIRECTIONS: Answer this question: Does this person have the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
2		4. ACTUALLY DOING THE BASIC JOB (truck drivers, stenographers, technicians or professionals specializing of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
3		5. A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisor)
3	3	6. A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJORITY OF ORGANIZATION AND POLICY (Executive Level)
3		7. EVEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
3		8. EVEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
3		9. EVEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		10. OTHER (Specify)

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION																																																																							
15																																																																							
4. COMMENTS CONCERNING POTENTIAL																																																																							
<p>Subject is well suited for this business and the business of his ^{10/20/50 PH 57}. He should progress steadily to positions of great responsibility.</p>																																																																							
<i>MAIL ROOM</i>																																																																							
SECTION II.		FUTURE PLANS																																																																					
1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL																																																																							
<p>Normal refresher a/o preparatory training as required.</p>																																																																							
2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS		<p>No limiting factors or personal circumstances known to the rater</p>																																																																					
SECTION III. DESCRIPTION OF INDIVIDUAL																																																																							
<p>DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.</p>																																																																							
<table border="0"> <tr> <td colspan="2">X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL</td> </tr> <tr> <td colspan="2">1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE</td> </tr> <tr> <td colspan="2">CATEGORY NUMBER 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE</td> </tr> <tr> <td colspan="2">3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE</td> </tr> <tr> <td colspan="2">4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE</td> </tr> <tr> <td colspan="2">5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE</td> </tr> </table>						X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL		1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE		CATEGORY NUMBER 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE		3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE		4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE		5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE																																																							
X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL																																																																							
1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE																																																																							
CATEGORY NUMBER 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE																																																																							
3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE																																																																							
4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE																																																																							
5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE																																																																							
<table border="1"> <thead> <tr> <th>CATEGORY</th> <th>STATEMENT</th> <th>CATEGORY</th> <th>STATEMENT</th> <th>CATEGORY</th> <th>STATEMENT</th> </tr> </thead> <tbody> <tr> <td>4</td> <td>1. ABLE TO SEE ANOTHER'S POINT OF VIEW</td> <td>5</td> <td>11. HAS HIGH STANDARDS OF ACCOMPLISHMENT</td> <td>4</td> <td>21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES</td> </tr> <tr> <td>4</td> <td>2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES</td> <td>4</td> <td>12. SHOWS ORIGINALITY</td> <td>3</td> <td>22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS</td> </tr> <tr> <td>5</td> <td>3. HAS INITIATIVE</td> <td>4</td> <td>13. ACCEPTS RESPONSIBILITIES</td> <td>3</td> <td>23. IS THOUGHTFUL OF OTHERS</td> </tr> <tr> <td>5</td> <td>4. IS ANALYTIC IN HIS THINKING</td> <td>3</td> <td>14. ADMITS HIS ERRORS</td> <td>4</td> <td>24. WORKS WELL UNDER PRESSURE</td> </tr> <tr> <td>5</td> <td>5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS</td> <td>4</td> <td>15. RESPONDS WELL TO SUPERVISION</td> <td>4</td> <td>25. DISPLAYS JUDGEMENT</td> </tr> <tr> <td>4</td> <td>6. KNOWS WHEN TO SEEK ASSISTANCE</td> <td>5</td> <td>16. DOES HIS JOB WITHOUT STRONG SUPPORT</td> <td>4</td> <td>26. IS SECURITY CONSCIOUS</td> </tr> <tr> <td>3</td> <td>7. CAN GET ALONG WITH PEOPLE</td> <td>5</td> <td>17. COMES UP WITH SOLUTIONS TO PROBLEMS</td> <td>5</td> <td>27. IS VERSATILE</td> </tr> <tr> <td>5</td> <td>8. HAS MEMORY FOR FACTS</td> <td>5</td> <td>18. IS OBSERVANT</td> <td>4</td> <td>28. HIS CRITICISM IS CONSTRUCTIVE</td> </tr> <tr> <td>5</td> <td>9. GETS THINGS DONE</td> <td>5</td> <td>19. THINKS CLEARLY</td> <td>4</td> <td>29. FACILITATES SMOOTH OPERATION OF HIS OFFICE</td> </tr> <tr> <td>X</td> <td>10. CAN COPE WITH EMERGENCIES</td> <td>5</td> <td>20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS</td> <td>5</td> <td>30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION</td> </tr> </tbody> </table>						CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT	4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES	4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS	5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS	5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE	5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT	4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS	3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE	5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE	5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE	X	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION
CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT																																																																		
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES																																																																		
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS																																																																		
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS																																																																		
5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE																																																																		
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT																																																																		
4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS																																																																		
3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE																																																																		
5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE																																																																		
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE																																																																		
X	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION																																																																		

SECRET

SECRET

(After Filled In).

FITNESS REPORT (Part II) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item 8, of Section "A" below.

SECTION A.

GENERAL

1. NAME (Last)	(First)	(Middle)	2. DATE OF BIRTH	3. SEX	4. SERVICE DESIGNATION
RICHARDSON Jacques			20 June 1924	M	SDI
5. OFFICE DIVISION BRANCH OF ASSIGNMENT Japan Station (REDWOOD)			6. OFFICIAL POSITION TITLE Area Operations Officer		
7. GRADE	8. DATE REPORT DUE IN OP		9. PERIOD COVERED BY THIS REPORT (Inclusive dates)		
GS-14			1 October 1956 to 10 September 1956		
10. TYPE OF REPORT (Check one)		INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify) BASIS: INVENTORY-EMPLOYEE	

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/>	THIS REPORT REFLECTS MY OWN OPINIONS OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "C" OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
<input type="checkbox"/>	THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input checked="" type="checkbox"/>	I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
15 November 1956 Edward M. Arellano Chief, Soviet Branch

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

EX- DATE
15 Nov 56
FOLDED
[Signature] *1-22-57*

 CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL C. OFFICIAL TITLE OF REVIEWING OFFICIAL
21 November 1956 W. Edward George Chief of Inspections

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 1 - DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
 2 - BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
 3 - PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
 4 - PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
 INSERT RATING NUMBER 5 - A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
 6 - PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during the rating period.
- b. Place the most important first. Do not include minor or unimportant duties.
- c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others doing similar work in the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:
- | | |
|-----------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS |
| WRITING TECHNICAL REPORTS | MANGES FILES |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO |
| TYPING | COORDINATES WITH OTHER OFFICES |
| TAKING DICTATION | WRITES REGULATIONS |
| SUPERVISING | PREPARES CORRESPONDENCE |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF PERSONNEL

JAH 3 11 18 AM '57

MAIL ROOM

 COMMITS-INTERROGATIONS
 PREPARES SWORN-TESTIMONY
 TRANSLATES GERMAN
 DRAFTING SOURCES
 KEEPS BOOKS
 DRIVES TRUCK
 MAINTAINS AIR CONDITIONING
 EVALUATES SIGNIFICANCE OF DATA

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY	7 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	
SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4
Deputy to Branch Chief	5	Supervising
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5
Conducts Foreign Liaison	6	Prepares correspondence and reports
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6
Prepares and manages projects	4	Handles admin routine

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job.

Subject has really superb natural equipment for work in this organization in terms of mental capacity, psychological bent and affinity for the things and people he comes against. He tops this off with industry and language ability among other natural aptitudes. On the debit side and measured against the best, he is a bit shy of humor and personal understanding in some situations, qualities which mitigate more against acceptability than job competence.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.

- | | |
|---|--|
| 7 | 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| | 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| | 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES, EXPLAIN FULLY:

Subject is an all around performer capable of a primary, in place of his present secondary, responsibility.

SECRET

SECRET

(When Filled In)

D-35

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 30 days after the due date indicated in item 8 of Section "E" below.

SECTION E.

GENERAL

1. NAME RICHARDSON JACQUES	(Last) (First) (Middle)	2. DATE OF BIRTH 20 Jan. 1924	3. SEX M	4. SERVICE DESIGNATION DI
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT Japan Station (REDWOOD)		6. OFFICIAL POSITION TITLE Area Operations Officer		
7. GRADE SS-16	8. DATE REPORT DUE IN CP	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 1 October 1955 to 30 September 1956		
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL		INITIAL REASSIGNMENT-SUPERVISOR	REASSIGNMENT-EMPLOYEE	SPECIAL (Specify)

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED	2. THIS DATE 15 November 1955	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR <i>Edward Maelius</i>	C. SUPERVISOR'S OFFICIAL TITLE Chief, Soviet Branch
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.			
4. THIS DATE 21 November 1955	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL <i>Wexford George</i>	C. OFFICIAL TITLE OF REVIEWING OFFICIAL Chief of Interactions	

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 - 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
 - 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
 - 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
 - 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
 - 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
 - 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES
- RATING NUMBER 7

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Does this person the ability to be a supervisor? Yes No. If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
2		A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
3		A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
	3	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
3		WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
3		WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
3		WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
	OTHER (Specify)	OTHER (Specify)

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION

Six

OFFICE OF PERSONNEL

4. COMMENTS CONCERNING INDIVIDUAL

Subject has a high all around potential. With respect to ~~the~~ **3.05457** below, he tends to support subordinates from his own encl. rather than ~~than~~ to bring them along the hard way, and a normal tendency to avoid the categorical "no" - both tendencies easily correctable.

MAIL ROOM**SECTION H.****FUTURE PLANS**

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

Routine refresher training as appropriate.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

All normal. No limiting factors.

SECTION I.**DESCRIPTION OF INDIVIDUAL**

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X : HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- | | |
|-----------------|--|
| CATEGORY NUMBER | 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE |
| | 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE |
| | 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE |
| | 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE |
| | 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE |

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
4	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	5	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	4	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
4	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	4	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
5	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITY EASILY	3	23. IS THOUGHTFUL OF OTHERS
5	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
5	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGMENT
4	6. KNOWS WHEN TO SEEK ASSISTANCE	5	16. DOES HIS JOB WITHOUT STRONG SUPPORT	4	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	5	17. COMES UP WITH SOLUTIONS TO PROBLEMS	5	27. IS VERSATILE
5	8. HAS MEMORY FOR FACTS	5	18. IS OBSERVANT	4	28. HIS CRITICISM IS CONSTRUCTIVE
5	9. GETS THINGS DONE	5	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
X	10. CAN COPE WITH EMERGENCIES	5	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	5	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

FIELD FITNESS REPORT

- The Fitness Report is an important factor in organization personnel management. It seeks to provide:
1. The organization selection board with information of value when considering the application of an individual for membership in the career staff; and
 2. A periodic record of job performance as an aid to the effective utilization of personnel.

INSTRUCTIONS

TO THE FIELD ADMINISTRATIVE OR PERSONNEL OFFICER: Consult current field administrative instructions regarding the initiation and transmittal of this report to headquarters.

TO THE FIELD SUPERVISOR: Read the entire form before attempting to complete any item. As the supervisor who assigns, directs and reviews the work of the individual, you have primary responsibility for evaluating his strengths, weaknesses, and on-the-job effectiveness as

engaged by his day-to-day activities. If this individual has been under your supervision for less than 30 days, you will collaborate, if practicable, with his previous supervisor. Make the report as accurate and complete. Primary responsibility rests with the current supervisor. It is assumed that, throughout the period this individual has been under your supervision, you have discharged your supervisory responsibilities by frequent discussions of his work, so that a general way he knows where he stands.

CROSSED

Posted Pos. Control P-5 29 NOV 1955

Reviewed By PUD MR R 12/7/55

FIELD REPORT

IT IS OPTIONAL WHETHER OR NOT THIS FITNESS REPORT IS SHOWN TO THE PERSON BEING RATE

SECTION I

LEAVE BLANK - FOR HEADQUARTERS USE ONLY <i>James Richardson</i>	1. DATE OF BIRTH 20 Jan 1924	2. SEX M	3. SERVICE DESIGNATION (1) PI, (2) PP
4. GRADE <i>GS-11</i>	5. STATION DESIGNATION (Current) <i>USSR Base, Tokyo</i>		
6. DUE DATE OF THIS REPORT 30 September 1955	7. PERIOD COVERED BY THIS REPORT (Inclusive dates) 17 February - 30 September 1955		

SR S-4

SECTION II (To be completed by field supervisor)

1. CURRENT POSITION <i>Chief, USSR Base, Tokyo</i>	2. DATE ASSUMED RESPONSIBILITY FOR POSITION 10 February 1955
3. STATE THE SPECIFIC ASSIGNMENTS OR TASKS WHICH ARE TYPICAL OF THOSE GIVEN TO THE EMPLOYEE DURING THE PAST THREE TO SIX MONTHS (List in order of frequency)	

- a. As Chief of Operating Staff:
 - 1. Manage and direct all operations against target area, and monitor products.
 - 2. Supervise system of development and exploitation of operational leads.
 - 3. Supervise proper administration and support of operations, including finances.
 - 4. Conduct or supervise effective liaison with other KUBARK elements, with other Government agencies abroad and, when appropriate, with representatives of other governments.
- b. As Senior SR Division Officer in Area:
 - 1. Consult with or advise other KUBARK and non-KUBARK units on target areas, government, and IC characteristics.
 - 2. Make available to other KUBARK and non-KUBARK units area specialists, as required.

SECTION III (To be completed at headquarters only)

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF REPORT AND SIGNATURES

1. NAME OF RATER (True) <i>Carlton B. Swift</i>	2. NAME OF REVIEWING OFFICIAL IN FIELD (True) <i>W. Lloyd George</i>
3. THIS REPORT <input checked="" type="checkbox"/> WAS <input type="checkbox"/> WAS NOT SHOWN TO THE INDIVIDUAL BEING RATED.	
4. DATE REPORT AUTHENTICATED AT HQS. <i>7 Nov. 1955</i>	5. NAME AND SIGNATURE OF ADMINISTRATIVE OR PERSONNEL OFFICER AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE EXPRESS REPORT AND SIGNATURES <i>Phyllis M. Andrew</i>

DO NOT COMPLETE - FOR HEADQUARTERS USE ONLY

SECRET

(When Filled In)

SECTION IV**CODE OF DESCRIPTION**

This section is provided as an aid in describing the individual. Your description is not favorable or unfavorable in itself but acquires its meaning in relation to a particular job or assignment. The descriptive words are to be interpreted literally.

On the left hand side of the page below are a series of statements that apply 23 job degrees to most people. On the right hand side of the page are four major categories of descriptions. The bolded (italics) category is divided into three small blocks; this is to allow you to make finer distinctions if you so desire. Look at the statement on the left - then check the category on the right which best tells how much the statement applies to the person you are rating. Placing an "X" in the "Not Observed" column means you have no opinion on whether a phrase applies to an individual. Placing an "X" in the "Does Not Apply" column means that you do not have the definite opinion that the description is not at all suited to the individual.

STATEMENTS SAMPLES	CATEGORIES					
	NOT OBSERVED	DOES NOT APPLY	APPLIES TO A LIMITED DEGREE	APPLIES TO A REASONABLE DEGREE	APPLIES TO AN ABOVE AVERAGE DEGREE	APPLIES TO AN OUTSTANDING DEGREE
A. ABLE TO SEE ANOTHER'S POINT OF VIEW.		X				
B. PRACTICAL.					X	
1. A GOOD REPORTER OF EVENTS.						X
2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES.						X
3. CAUTIOUS IN ACTION.						X
4. HAS INITIATIVE.						X
5. UNEMOTIONAL.						X
6. ANALYTIC IN HIS THINKING.						X
7. CONSTANTLY STRIVING FOR NEW KNOWLEDGE AND IDEAS.						X
8. GETS ALONG WITH PEOPLE AT ALL SOCIAL LEVELS.						X
9. HAS SENSE OF HUMOR.					X	
10. KNOWS WHEN TO SEEK ASSISTANCE.						X
11. CALM.						X
12. CAN GET ALONG WITH PEOPLE.					X	
13. MEMORY FOR FACTS.						X
14. GETS THINGS DONE.						X
15. KEEPS ORIENTED TOWARD LONG TERM GOALS.						X
16. CAN COPE WITH EMERGENCIES.					X	
17. HAS HIGH STANDARDS OF ACCOMPLISHMENT.						X
18. HAS STAMINA! CAN KEEP GOING A LONG TIME.					X	
19. HAS WIDE RANGE OF INFORMATION.						X
20. SHOWS ORIGINALITY.						X
21. ACCEPTS RESPONSIBILITIES.						X
22. ADMITS HIS ERRORS.						X
23. RESPONDS WELL TO SUPERVISION.						X
24. EVEN DISPOSITION.						X
25. ABLE TO DO HIS JOB WITHOUT STRONG SUPPORT.						X

SECRET

SECRET

Other Filled In

(DRAFT EDITION 1A)	
26. CAN THINK ON HIS FEET.	
27. COMES UP WITH SOLUTIONS TO PROBLEMS.	X
28. STIMULATING TO ASSOCIATES; A "SPARK PLUG".	X
29. TOUGH MINDED.	X
30. OBSERVANT.	X
31. CAPABLE.	X
32. CLEAR THINKING.	X
33. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS.	X
34. EVALUATES SELF REALISTICALLY.	X
35. WELL INFORMED ABOUT CURRENT EVENTS.	X
36. DELIBERATE.	X
37. EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES.	X
38. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS.	X
39. THOUGHTFUL OF OTHERS.	X
40. WORKS WELL UNDER PRESSURE.	X
41. DISPLAYS JUDGEMENT.	X
42. GIVES CREDIT WHERE CREDIT IS DUE.	X
43. HAS DRIVE.	X
44. IS SECURITY CONSCIOUS.	X
45. VERSATILE.	X
46. HIS CRITICISM IS CONSTRUCTIVE.	X
47. ABLE TO INFLUENCE OTHERS.	X
48. FACILITATES SMOOTH OPERATION OF HIS OFFICE.	X
49. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION.	X
50. A GOOD SUPERVISOR.	X

SECTION V

A. WHAT ARE HIS OUTSTANDING STRENGTHS?

Capable operations officer with broad understanding of Soviet problems.

B. WHAT ARE HIS OUTSTANDING WEAKNESSES?

SECRET

SECRET

(When Filled In)

C. INDICATE IF YOU THINK THAT ANY SINGLE STRENGTH OR WEAKNESS OUTWEIGHS ALL OTHER CONSIDERATIONS
 (Check one box)

STRENGTHS OF PERSONNEL

D. DO YOU FEEL THAT HE REQUIRES CLOSE SUPERVISION? NO YES. IF YES, 100% 11 07 AH '55

MAIL ROOM

E. WHAT TRAINING DO YOU RECOMMEND FOR THIS INDIVIDUAL?

F. OTHER COMMENTS (Indicate here general traits, specific habits or characteristics not covered elsewhere in the report but which have a bearing on effective utilization of this person):

SECTION VI.

Read all descriptions before rating. Place "X" in the most appropriate box under subsections A,B,C, and D.

A. DIRECTIONS: Consider only the skill with which the person has performed the duties of his job and rate him accordingly.

- 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
 - 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES COMPETENTLY.
 - 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
 - 4. PERFORMS DUTIES IN A TYPICALLY COMPETENT, EFFECTIVE MANNER.
 - 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
 - 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE RATER.
- IS THIS INDIVIDUAL BETTER QUALIFIED FOR WORK IN SOME OTHER AREA? NO YES. IF YES, WHAT?

C. DIRECTIONS: Based upon what he has said, his actions, and any other indications, give your opinion of this person's attitude toward the organization.

- 1. HAS AN ANTAGONISTIC ATTITUDE TOWARD THE AGENCY. WILL DEFINITELY LEAVE THE ORGANIZATION AT THE FIRST OPPORTUNITY.
- 2. HAS STRONG NEGATIVE ATTITUDE TOWARD ORGANIZATION...IRKED BY RESTRICTIONS...REGARDS AGENCY AS A TEMPORARY STOP UNTIL HE CAN GET SOMETHING BETTER.
- 3. TENDS TO HAVE AN UNFAVORABLE ATTITUDE TOWARD THE ORGANIZATION...BOTHERED BY MINOR FRUSTRATIONS...WILL QUIT IF THESE CONTINUE.
- 4. HIS ATTITUDE TOWARD THE ORGANIZATION IS INDIFERENT...HAS "WAIT AND SEE" ATTITUDE..WOULD LEAVE IF SOMEONE OFFERED HIM SOMETHING BETTER.
- 5. TENDS TO HAVE FAVORABLE ATTITUDE TOWARD ORGANIZATION..MAKES ALLOWANCES FOR RESTRICTIONS IMPOSED BY WORKING FOR ORGANIZATION..THINKS IN TERMS OF A CAREER IN THE ORGANIZATION.
- 6. DEFINITELY HAS FAVORABLE ATTITUDE TOWARD THE ORGANIZATION..BARRING AN UNEXPECTED OUTSIDE OPPORTUNITY, WILL PROBABLY ENDEAVOR TO MAKE A CAREER IN THE ORGANIZATION.
- 7. HAS AN ENTHUSIASTIC ATTITUDE TOWARD THE ORGANIZATION..WILL PROBABLY NEVER CONSIDER WORKING ANY PLACE BUT IN THE ORGANIZATION.

B. DIRECTIONS: Considering others of this person's grade and type of assignment, how would you rate him on potentiality for assumption of greater responsibilities normally indicated by promotion.

- 1. HAS REACHED THE HIGHEST GRADE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED.
- 2. IS MAKING PROGRESS, BUT NEEDS MORE TIME IN PRESENT GRADE BEFORE PROMOTION TO A HIGHER GRADE CAN BE RECOMMENDED.
- 3. IS READY TO TAKE ON RESPONSIBILITIES OF THE NEXT HIGHER GRADE, BUT MAY NEED TRAINING IN SOME AREAS.
- 4. WILL PROBABLY ADJUST QUICKLY TO THE MORE RESPONSIBLE DUTIES OF THE NEXT HIGHER GRADE.
- 5. IS ALREADY PERFORMING AT THE LEVEL OF THE NEXT HIGHER GRADE.
- 6. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR RAPID ADVANCEMENT.

D. DIRECTIONS: Consider everything you know about this person in making your rating...skill in job duties, conduct on the job, personal characteristics or habits, and special defects or talents.

- 1. DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED.
- 2. OF DOUBTFUL SUITABILITY..WOULD NOT HAVE ACCEPTED HIM IF I HAD ANDS WHAT I KNOW NOW.
- 3. A BARELY ACCEPTABLE EMPLOYEE..DEFINITELY BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION.
- 4. A TYPICAL EMPLOYEE..HE DISPLAYS THE SAME SUITABILITY AS MOST OF THE PEOPLE I KNOW IN THE ORGANIZATION.
- 5. A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS.
- 6. AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION.
- 7. EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION.

SECRET

SECRET

SECURITY INFORMATION

BY 7 DATE

Multi-level classification
R.P. 8/18/54

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer.					
1. NAME (Last) Richardson	(First) Jacques	(Middle) SIG.	2. GRADE GS-13	3. POSITION TITLE Area Ops. Officer CD-FI	
4. OFFICE DDP	STAFF OR DIVISION SR	BRANCH SR/5	DEPT'L. 	IF FIELD, SPECIFY STATION 	
5. PERIOD COVERED BY REPORT From 18 July 1953 To 17 July 1954		6. TYPE OF REPORT <input type="checkbox"/> Initial <input checked="" type="checkbox"/> Reassignment	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special <input type="checkbox"/> Reassignment of Supervisor	
Items 7 through 10 will be completed by the person evaluated.					
7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES. 18 July 53 - 31 Jan 54					
a. Manage and direct the activities of an overseas operating branch. b. Assist the division chief of operations in the planning of new and continued oper'ns. c. Assist the division chief in personnel programming in support of branch and field station activities. 1 Feb 54 - 17 Jul 54 a. Establish new domestic activities branch. b. Develop and manage operational program of this branch, insuring (1) continuity of treatment by qualified personnel, (2) processing of intelligence requirements, and (3) expeditious movement of finished intelligence. c. <u>Multilateral liaison with other elements of CIA, the Government, and foreign IS.</u>					
8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.					
Name of Course Counterespionage (OTR)	Location Washington	Length of Course 3 weeks	Date Completed 22 January 1954		
(In addition to the duties indicated in #7 above, I also give a 3-hour lecture at the CE course (advanced phase) approximately every six weeks.)					
9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? I am primarily interested in a foreign assignment where I could apply the various espionage and CE techniques it has been my responsibility different from your present job, explain your qualifications (APTITUDE, KNOWLEDGE, SKILLS). My work at headquarters has become somewhat narrowing in that I am losing language abilities and opportunity for direct contact with foreigners.					
10.	Jacques S. Richardson				
DATE 3 July 1954	SIGNATURE				
Items 11 through 18 will be completed by Supervisor					
11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.					
Richardson is a superior officer in the performance of his duties. He is efficient, precise, and energetic, and brings considerable imagination and foresight to the operational problems confronting him. His concept of staff organization and responsibility is of a high caliber. In handling personnel, he is perceptive and serious, and his judgment and motivation are of the highest quality.					

14 00009
SECRET
SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

This officer has been outstanding as a staff officer. He is unusually talented in his balancing of jurisdictional equities. This ability reflects a broad competence, however, and should not be construed so as to limit his future duties.

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

This officer's devotion to his duties and professional convictions sometimes inclines him toward inflexible declarations of position. This fault, a minor one in officers of considerable potential, will be corrected by increased responsibility and experience.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

This officer is prepared for promotion and for increased responsibilities in command or staff duties.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

Richardson is presently well placed. See below.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Tradecraft training and a field assignment. Both are planned in the next six months.

FI / Training

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

28 July '54

DATE

Pandak

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in item 20.)

21 July '54

DATE

Japanett

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET
SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

PERSONNEL EVALUATION REPORT						
Item 1 through 6 will be completed by Administrative or Personnel Officer						
1. NAME (Last)	(First)	Middle	2. GRADE	3. POSITION TITLE		
RICHARDSON	Jacques	D G.	GS-13	Dep. Intell. Off. (Chief)	C'D F1	
4. OFFICE	STAFF OR DIVISION	BRANCH	<input checked="" type="checkbox"/> DEPT'L.		IF FIELD, SPECIFY STATION	
DDP	SR	SR 5 FE Br.	<input type="checkbox"/> FIELD			
5. PERIOD COVERED BY REPORT		6. TYPE OF REPORT				
From 2-18-53	To 7-18-53	<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special		
		<input type="checkbox"/> Reassignment	<input type="checkbox"/> Reassignment of Supervisor			
Item 7 through 10 will be completed by the person evaluated						
7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.						
<p>a. Supervise and manage a foreign geographic branch; this includes a total of 51 authorized personnel at Hq and in the field stations. b. Direct and coordinate all project development. c. Detect and explore potential operational leads. d. Coordinate intra-division activities with appropriate branches, inter-division activities with appropriate divisions, senior staffs, and elements outside DD/P and CIA. e. Determine the suitability of new personnel, continued employment and rotation of incumbent personnel, and make available incumbent personnel on loan basis to other divisions, etc. f. Apportion the operational and administrative workloads within the branch sections and desks, and their personnel. g. Adapt changing field situations and problems to the organization and operation of the branch, making the branch best serve the needs of the field stations. h. Review continuously all requirements imposed on the branch, and transmit them clearly to the field.</p>						
8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.						
Name of Course	Location	Length of Course		Date Completed		
None (I was overseas part of the time covered by this report).						
9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED? I am principally interested in the building and successful operation of American intelligence abroad, both in theory and in practice.						
IF DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS). The only remark/can make here is the one I stated in the previous report: the administrative responsibilities of a branch chief do not enable him to be a purely operational individual. If it were possible to carry less of an administrative load, I would enjoy devoting all my time to the refinement of the intelligence process and its techniques in my area of concern.						
10.				Jacques S. Richardson		
22 October 1953				SIGNATURE		
DATE						
Items 11 through 18 will be completed by Supervisor						
11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE.						
<p>During this period Mr. Richardson was promoted from Deputy Branch Chief to Branch Chief, in recognition of his extremely good performance. Not enough time has elapsed to be able to evaluate him fully on all aspects of his new position. However, his handling of the Branch has been unusually good from a management point of view and there is every reason to believe that in the planning and direction of operational activities the same high standard will prevail.</p>						
JPH						

FORM NO. 97-151
MAY 1952

SECRET

1080

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?

He is a good organizer and a good leader. He is methodical and thorough in his planning and supervision of substantive activities, while at the same time he maintains close and sympathetic relations with his subordinates. His knowledge of them and of their personalities and problems is outstanding.

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?

He should continue to develop his knowledge of operations and operational procedures.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.

He is well equipped to advance through increasing levels of responsibility.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

Well placed at present.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?

Assignment to a field position in the not-too-distant future.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

26 October 1953

DATE

SIGNATURE OF SUPERVISOR

19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)

26 October 1953

DATE

SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

SECRET
SECURITY INFORMATION

PERSONNEL EVALUATION REPORT

Items 1 through 6 will be completed by Administrative or Personnel Officer

1. NAME (Last)	(First)	(Middle)	2. GRADE	3. POSITION TITLE
RICHARDSON	JACQUES	G.	GS-12	I.O. (Den. Chief)
4. OFFICE	STAFF OR DIVISION	BRANCH	<input checked="" type="checkbox"/> DEPT'L.	IF FIELD, SPECIFY STATION
DDP	SR	SR-5 Far East	<input type="checkbox"/> FIELD	
5. PERIOD COVERED BY REPORT		6. TYPE OF REPORT		
From 2-18-52 To 2-18-53		<input type="checkbox"/> Initial	<input checked="" type="checkbox"/> Annual	<input type="checkbox"/> Special
		<input type="checkbox"/> Reassignment	<input type="checkbox"/> Reassignment of Supervisor	

Items 7 through 10 will be completed by the person evaluated

7. LIST YOUR MAJOR DUTIES IN APPROXIMATE ORDER OF IMPORTANCE, WITH A BRIEF DESCRIPTION OF EACH. OMIT MINOR DUTIES.
 Assist the Branch Chief in management of the Branch and its overseas stations (3); at present, I act as Branch Chief about 25-30% of the year. Supervise the planning and preparation for approval of all basic plans, programs, and projects. This involves thorough discussion with each of seven (7) desk chiefs of the purposes and procedures for accomplishing any single mission under any given project, including target analysis (whether FI or PP), preparation of intelligence annexes, logistic and fiscal requirements, specific personnel needs, etc. Am responsible for working directly with the Division's Intelligence Branch for control of requirements, ops intelligence, and reports. Am responsible for maintaining liaison with appropriate staffs and other Divisions who must coordinate any action or document. Assist or direct, as required, specific mission planning at overseas stations on TDY. Supervise preparation of all periodic reports; interview candidate empl'.

8. LIST COURSES OF INSTRUCTION COMPLETED DURING REPORT PERIOD.

Name of Course	Location	Length of Course	Date Completed
International Politics, Graduate School 102	Georgetown University, Washington.	4 months: 3 hours'	5 June 1952

9. IN WHAT TYPE OF WORK ARE YOU PRIMARILY INTERESTED?

I am primarily interested in the conception, planning, and operational management of FI and PP activities and their policy and control.
 DIFFERENT FROM YOUR PRESENT JOB, EXPLAIN YOUR QUALIFICATIONS (APTITUDE, KNOWLEDGE, SKILLS).
 This differs from my present assignment essentially in that a Branch Chief or his Deputy becomes so involved in administrative detail that he cannot always give his undivided attention to project management and agent handling problems. Otherwise, I feel that my background and experience qualify me for the functions I aspire to perform.

10.

7 February 1953

SIGNATURE

Richardson

Items 11 through 18 will be completed by Supervisor

11. BRIEFLY DESCRIBE THIS PERSON'S PERFORMANCE ON THE MAJOR DUTIES LISTED UNDER ITEM 7 ABOVE. As Deputy Branch Chief, Mr. Richardson has performed his duties, taken as a whole, in a superior manner. His timely and efficient preparation of intelligence annexes, logistic and fiscal requirements and reports has been particularly outstanding. During three to four months of the past year, Mr. Richardson has acted as Branch Chief. The review of Branch operations under Mr. Richardson's direction, during the writer's absence, indicated his complete competence in supervising Branch activities. His supervision of the planning and preparation for approval of basic plans and projects of the seven (7) desk chiefs has been superior. Mr. Richardson also participated in the planning and dispatch of a difficult operational mission, acting in the capacity of Senior Case-Officer. On this mission his liaison with representatives of one of the Military Services was conducted in a manner which enhanced cooperation between that Service and this Agency.

OCP

SECRET

SECURITY INFORMATION

12. IN WHAT RESPECT IS THIS PERSON'S PERFORMANCE ON PRESENT JOB MOST NOTICEABLY GOOD OR OUTSTANDING?
Mr. Richardson's performance was noticeably outstanding with respect to his thorough knowledge of every activity of the Branch. He was in position to assume direction of Branch activities at any time. He also kept himself thoroughly briefed on Division policies and planning in order to give timely instruction and guidance to the Branch overseas stations.

13. ON WHAT ASPECT OF PERFORMANCE SHOULD THIS PERSON CONCENTRATE EFFORT FOR SELF IMPROVEMENT?
Mr. Richardson has a very thorough background in two (2) languages, French and Japanese. He would benefit substantially by learning the Russian language. He is meticulous with respect to his attention to details, sometimes to the point of concealing the broader picture from his view. It would be well for Mr. Richardson to direct his attention to the broad scope of Branch activities rather than to concentrate on its details.

14. COMMENT ON THIS PERSON'S ABILITY TO HANDLE GREATER RESPONSIBILITIES NOW OR IN THE FUTURE.
Mr. Richardson is fully qualified to assume the duties of the chief SR Division representative at a field station. In order to assume this responsibility in the most efficient manner, it is recommended that Mr. Richardson serve a minimum period of time of approximately six (6) months as the assistant to the present chief of the field station.

15. ARE THERE OTHER DUTIES WHICH BETTER SUIT THIS PERSON'S QUALIFICATIONS? (Recommend appropriate reassignment, if possible.)

Mr. Richardson could serve effectively in a staff function for either FI or PP activities. This does not mean, however, that his present duties are not better suited to his qualifications.

16. WHAT TRAINING OR ROTATION DO YOU RECOMMEND FOR THIS PERSON?
Mr. Richardson has already been recommended for overseas assignment in the Far East during the past year. He has area knowledge and command of the Japanese language, having served in Japan previously with the United States Army. His duties at Headquarters have been so pressing that his departure for overseas assignment is being delayed until an adequate replacement may be trained.

17. IF PERFORMANCE DURING REPORT PERIOD HAS BEEN UNSATISFACTORY, THERE IS ATTACHED COPY OF MEMORANDUM NOTIFYING THIS PERSON OF UNSATISFACTORY PERFORMANCE.

18. THIS PERSONNEL EVALUATION REPORT HAS BEEN DISCUSSED WITH THE PERSON EVALUATED. ADDITIONAL COMMENTS INCLUDING COMMENT ON ITEMS 7, 8 AND 9, ARE SHOWN BELOW UNDER ITEM 20.

March 31 1953 *George J. Kiehlert*
 DATE SIGNATURE OF SUPERVISOR
 19. I HAVE REVIEWED THE ABOVE REPORT. (Comments, if any, are shown in Item 20.)
March 30 1953 *Dana B. Binard*
 DATE SIGNATURE OF REVIEWING OFFICIAL

20. COMMENTS: (If necessary, may be continued on reverse side of cover sheet.)

SECRET

WARNING—Do not fill out this form until you have read all instructions.		DESIGNATION OF BENEFICIARY CIVIL SERVICE RETIREMENT SYSTEM		STANDARD FORM NO. 2808 JUNE 1960 U.S. Civil Service Commission FPM Supplement 831-1 2808-104	
A. INFORMATION CONCERNING THE DESIGNATOR					
1. NAME RICHARDSON	(Last) Jacques	(First) Gabriel	(Middle)	2 DATE OF BIRTH (Month) Jan	(Day) 20 (Year) 1924
4. DEPARTMENT OR AGENCY IN WHICH PRESENTLY OR LAST EMPLOYED, INCLUDING BUREAU OR DIVISION				3 SOCIAL SECURITY NUMBER 042 20 5339	
				5. CLAIM NUMBER IF RETIRED CSA—	
I, the employee or former employee identified above, canceling any and all previous designations of beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any lump-sum benefit which may become payable under the Civil Service Retirement Act after my death. I understand that this designation of beneficiary will not affect the rights of any survivors who may qualify for annuity benefits after my death, and that this designation will remain in full force and effect unless or until canceled by me in writing.					
B. INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES					
TYPE OR PRINT FIRST NAME, MIDDLE INITIAL, AND LAST NAME OF EACH BENEFICIARY Pamela A. Richardson	TYPE OR PRINT ADDRESS (Including ZIP Code) OF EACH BENEFICIARY 5 villa Madrid, 9^e Neuilly France			RELATIONSHIP Dau	SHARE TO BE PAID TO EACH BENEFICIARY (See Examples) One half
TYPE OR PRINT FIRST NAME, MIDDLE INITIAL, AND LAST NAME OF EACH BENEFICIARY Michelle D. Richardson	TYPE OR PRINT ADDRESS (Including ZIP Code) OF EACH BENEFICIARY 5 villa Madrid, 9^e Neuilly, France			RELATIONSHIP Dau	SHARE TO BE PAID TO EACH BENEFICIARY (See Examples) One half
I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary or beneficiaries who may die before a lump-sum benefit becomes payable shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. If none of the beneficiaries are alive when the lump-sum benefit becomes payable, this designation shall be void.					
DATE OF THIS DESIGNATION (MONTH) January (YEAR) 1972			(SIGNATURE OF DESIGNATOR—DO NOT PRINT)		
C. WITNESSES (1 witness is ineligible to receive payment as a beneficiary)					
We, the UNDERSIGNED, CERTIFY THAT THIS INSTRUMENT WAS SIGNED IN OUR PRESENCE.	Richard H. Butler (SIGNATURE OF WITNESS—DO NOT PRINT)			13219 Arlington Ave. (NUMBER AND STREET)	Rockville, Md. (CITY, STATE, AND ZIP CODE)
(SIGNATURE OF WITNESS—DO NOT PRINT)			(CITY, STATE AND ZIP CODE)		
PRINT OR TYPE YOUR NAME AND ADDRESS (Including ZIP Code) TO INSURE RETURN OF COPY					
(Reserved for Receiving Stamp of U. S. Civil Service Commission)					
<p>Jacques G. Richardson c/o Mrs T. G. Driscoll 722 South Royal Street Alexandria VA 22134</p> <p>7</p> <p>77 MAR 19 1972</p> <p>PERSONAL AFFAIRS</p>					

THIS DUPLICATE WILL BE RETURNED TO YOU

Standard Form No. 1152
Form prescribed by
Comptroller General, U. S.
October 23, 1950
(Gen. Reg. No. 104, Supp. No. 1)

DESIGNATION OF BENEFICIARY

UNPAID COMPENSATION OF
DECEASED CIVILIAN EMPLOYEE

IMPORTANT

Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE EMPLOYEE:

NAME— RICHARDSON	(Last) Jacques	(First) Gabriel	(Middle)	DATE OF BIRTH (Month, day, year) Jan 20 1924
----------------------------	--------------------------	---------------------------	----------	--

DEPARTMENT OR AGENCY IN WHICH EMPLOYED

(Department or agency)	(Bureau)	(Division)
------------------------	----------	------------

I, the employee identified above, canceling any and all previous Designations of Beneficiary heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any UNPAID COMPENSATION due and payable under existing law after my death. I understand that this Designation of Beneficiary relates solely to Unpaid Compensation as defined in section 2 of the act of August 3, 1950, Public Law 636, and in no wise will affect the disposition of any benefit which may become payable under the Retirement Act applicable to my Government service. I further understand that this Designation of Beneficiary will remain in full force and effect, unless or until canceled by me in writing, so long as I am continuously employed in the above department or agency.

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES:

Type or print first name, middle initial, and last name of each beneficiary	Type or print address of each beneficiary	Relationship	Share to be paid to each beneficiary
Pamela A. Richardson	5 villa Madrid 92 Neuilly France	Dau	One half
Michelle D. Richardson	5 villa Madrid 92 Neuilly France	Dau	One half

I hereby direct, unless otherwise indicated above, that, if more than one beneficiary is named, the share of any deceased beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change any designation of beneficiary at any time in the manner and form prescribed by the Comptroller General of the United States, and without knowledge or consent of the beneficiary.

January 12 1972

(Date of execution—month, day, year)

(Signature of employee)

WITNESSES TO SIGNATURE:

Jacques G. Richardson
(Signature of witness)

13219 Montague Ave. Alexandria Va.
(Number and street)

(City, zone number, and State)

(Signature of witness)

(Number and street)

(City, zone number, and State)

PRINT OR TYPE NAME AND ADDRESS OF EMPLOYEE

Jacques G. Richardson
c/o Mrs T. G. Driscoll
722 South Royal Street
Alexandria VA 22314

THIS SPACE RESERVED FOR RECEIVING DATA
7211 100 7 354
7211 100 7 354

RECEIVED
FEB 1 1972
(Indicate date and by whom received)

DELIVER BOTH COPIES TO THE PROPER OFFICER OF YOUR AGENCY—DUPLICATE WILL BE NOTED AND RETURNED

16-65919-1

DUPLICATE

Standard Form No. 84
January 1968
U.S. Civil Service Commission
FPM Supplement 990-1
54-106

DESIGNATION OF BENEFICIARY FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

IMPORTANT
Read instructions
on back of duplicate
before filling in this form

INFORMATION CONCERNING THE INSURED:

NAME (Last)	(First)	(Middle)	DATE OF BIRTH (Month, day, year)
-------------	---------	----------	----------------------------------

PLACE AN "X" IN THE APPROPRIATE BOX BELOW TO SHOW WHETHER YOU ARE:

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> AN EMPLOYEE | <input type="checkbox"/> RETIRED OR AN APPLICANT FOR RETIREMENT | <input type="checkbox"/> RECEIVING FEDERAL EMPLOYEES' COMPENSATION BENEFITS OR AN APPLICANT FOR SUCH BENEFITS |
|--------------------------------------|---|---|

IF YOU ARE RETIRED OR RECEIVING FEDERAL EMPLOYEES' COMPENSATION, GIVE YOUR "CSA," "CSL," "A," or "X" NUMBER

DEPARTMENT OR AGENCY IN WHICH PRESENTLY EMPLOYED (If retired, former department or agency):

(Department or agency)	(Bureau)	(Division)	(Location - City, State, and ZIP Code)
------------------------	----------	------------	--

I, the individual identified above, canceling any and all previous Designations of Beneficiary under the Federal Employees Group Life Insurance Program heretofore made by me, do now designate the beneficiary or beneficiaries named below to receive any amount of LIFE INSURANCE and ACCIDENTAL DEATH INSURANCE due and payable at my death. I understand that this Designation of Beneficiary will remain in full force and effect, with respect to any amount payable, unless or until canceled by me in writing, or until such time as it is automatically canceled (see regulation "F" on reverse side of duplicate copy).

INFORMATION CONCERNING THE BENEFICIARY OR BENEFICIARIES (SEE EXAMPLES OF DESIGNATIONS):

Type or print first name, middle initial, and last name of each beneficiary	Type or print address (including ZIP Code) of each beneficiary	Relationship	Share to be paid to each beneficiary
.....
.....
.....
.....
.....
.....

For each type of insurance (regular and optional): (1) I hereby direct, unless otherwise indicated above, that if more than one beneficiary is named, the share of any beneficiary who may predecease me shall be distributed equally among the surviving beneficiaries, or entirely to the survivor. (2) I understand that this Designation of Beneficiary shall be void if none of the designated beneficiaries is living at the time of my death.

I hereby specifically reserve the right to cancel or change this Designation of Beneficiary at any time without knowledge or consent of the beneficiary.

(Date of execution - month, day, year) _____ (Signature of insured)

WITNESSES TO SIGNATURE (A witness is ineligible to receive payment as a beneficiary):

(Signature of witness)	13219 Monticello	(Number and street)
------------------------	------------------	---------------------

(Signature of witness)	(Number and street)	(City, State, and ZIP Code)
------------------------	---------------------	-----------------------------

PRINT OR TYPE NAME AND ADDRESS (including ZIP Code) OF INSURED

THIS SPACE RESERVED FOR RECEIVING AGENCY

SEE REVERSE SIDE OF DUPLICATE COPY FOR INSTRUCTIONS ON WHERE TO FILE THESE FORMS.
DO NOT FILE WITH THE OFFICE OF FEDERAL EMPLOYEES' GROUP LIFE INSURANCE.

DUPLICATE

DISPATCH		CLASSIFICATION S E C R E T	PROCESSING ACTION
TO INFO.	Chief, European Division		MARKED FOR INDEXING
FROM	Chief of Station, Paris	i71	NO INDEXING REQUIRED ONLY QUALIFIED DESK CAN JUDGE INDEXING
SUBJ: ACTION REQUIRED - REFERENCES	ADMIN/Personnel Change of Beneficiary Forms		MICROFILM
<p><i>Richardson, Jacques</i></p> <p>Forwarded herewith and under separate cover are change of beneficiary forms completed by [REDACTED]. Since [REDACTED] will be at Headquarters during home leave towards the end of February, it is suggested that he be contacted during his TDY if additional information is required.</p> <p><i>Carolyn A. Tanzola</i> Carolyn A. TANZOLA</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1. Flight & Accident Plan, h/w 2. SF-2808, U/S/C via TNP 3. SF-54, U/S/C via TNP 4. SF-1152, U/S/C via TNP <p>Distribution: 3-Chief, Eur-Div w/att #1-h/w; #2,3,4-usc-tnp</p> <p><i>CABLE BOARD</i></p>			
CROSS REFERENCE TO	DISPATCH SYMBOL AND NUMBER	DATE	
<input type="checkbox"/> CHIEF <input type="checkbox"/> SF-2808 <input type="checkbox"/> SF-54 <input type="checkbox"/> SF-1152	OFPT-17469	10 February 1972	
	CLASSIFICATION S E C R E T	HQS FILE NUMBER	

52 74-57

**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM**

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last, first, middle initial)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
RICHARDSON, JAMES L.	30 Jan 1924	
EMPLOYING DEPARTMENT OR AGENCY	LOCATION (City, State, ZIP Code)	
DEPT OF COMMERCE	WASHINGTON, D.C. 20540	

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here ————— if you
WANT BOTH
optional and
regular
insurance



ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here ————— if you
DO NOT WANT
OPTIONAL but
do want
regular
insurance



DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here ————— if you
WANT NEITHER
regular nor
optional
insurance



WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

**4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C",
COMPLETE THE "STATISTICAL STUB." THEN RETURN
THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURE (do not print)

RICHARDSON, JAMES L.

DATE

1 March 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

3/1/68
TBNK60
1150

89, HJ 6 C E 1 1/4

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

STANDARD FORM NO. 176-2
MAY 1955
(For use with GPO April 14, 1968)
GSA GEN. REG. NO. 27

6 52 56 74-57 RET

S. A. G. S. D. T.

31 July 1962

THIS IS TO CERTIFY THAT I HAVE READ THE PROVISIONS
OF REGULATIONS OF THE GOVERNMENT OF CANADA, DATED 1 FEBRUARY 1959 CONCERNING
THE PERSONAL CONDITIONS OF GOVERNMENT EMPLOYEES OVERSEAS.

RECORDED

S. A. G. S. D. T.

CAE'S SECRETARIAT DISSEMINATION		SIMPLIFIED MESSAGE	TOTAL COPIES 11	ROUTING AND/OR INITIAL SIGN BY												
PERSON UNIT NOTIFIED		SECRET (When Filled In)	<table border="1" style="width: 100px; margin-left: auto; margin-right: auto;"> <tr><td colspan="2">GROUP 1</td></tr> <tr><td colspan="2">EXCEPT FOR AUTOMATIC DECLASSIFICATION AND DECLASSIFICATION</td></tr> <tr><td>2</td><td>5</td></tr> <tr><td>3</td><td>6</td></tr> <tr><td>4</td><td>7</td></tr> <tr><td>4</td><td>8</td></tr> </table>		GROUP 1		EXCEPT FOR AUTOMATIC DECLASSIFICATION AND DECLASSIFICATION		2	5	3	6	4	7	4	8
GROUP 1																
EXCEPT FOR AUTOMATIC DECLASSIFICATION AND DECLASSIFICATION																
2	5															
3	6															
4	7															
4	8															
ADVANCE COPY <input type="checkbox"/> ISSUED <input type="checkbox"/> SLOTTED		REPRODUCTION OF THIS COPY PROHIBITED														
BY _____ AT _____																
DISSEMINATED BY _____ PER _____																
ACTION UNIT	FILE VR	<i>copy has been processed</i>														
ACTION ID <i>071</i>																

SECRET 011654Z JUN 72 CITE PARIS 28959 (RILANDER ACTING)

DIRECTOR

I JUN IN 625469

RYBAT ADMIN PERS TOPSY WODEEP WOGAME

REF: DIRECTOR 271979

1. APPRECIATE REF ACTION WHICH WILL HELP AVOID ANY SECURITY PROBLEM FOR CASASIN. RE PARA TWO REF THERE IS NO CHANCE THAT UNCAIRD WILL QUERY FEDERAL RECORDS CENTER DIRECTLY. UNCAIRD CONDUCTS NO APPLICANTS IS U.S. GOVT, NOT UNCAIRD, REQUIREMENT. THEREFORE, BELIEVE UNNECESSARY TO TAKE ANY FURTHER ACTION TO BACKSTOP PRIOR EMPLOYMENT. ONLY REQUIREMENT NOW IS FOR ROUTING REPORT FROM CIVIL SERVICE COMMISSION INDICATING FAVORABLE SECURITY DETERMINATION

FOR *[redacted]* Richardson, Jr. *[signature]*

2. NO FILE. GP-1

SECRET

SECRET

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

<i>Richard J. Reeder</i>		DO NOT COMPLETE	FOR HEADQUARTERS USE ONLY	
NAME OF EMPLOYEE (KEEP BLANK UNLESS SA)		DATE (FROM ITEM S-2)	NAME OF SUPERVISOR (FNU)	DATE (FROM ITEM S-2)
		3 Feb. 1969	David Murphy	3 Feb. 1969
DATE RECEIVED AT HEADQUARTERS		DISPATCH NUMBER	DATE RECEIVED BY CARRIER SERVICE	
20 February 1969		TM-7989-17		
TO BE COMPLETED BY EMPLOYEE				
1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE S&T project manager, Area Ops Off, GS 15	4. STATION OR BASE Paris	5. CRYPT FOR CURRENT COVER LPCOVER
20 Jan 1924	CS			
6A. DATE OF PCS ARRIVAL IN FIELD	6B. REQUESTED DATE OF DEPARTURE Please see 11B	6C. EXPECTED DATE OF FIRST CHECK-IN AT HQ Summer 1970	6D. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE o/a 15 August 1970	
7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU: 3: (at that time) 42, 19 and 16				
8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT: My younger daughter should graduate from high school in Europe in June, 1970. Because she should not be transferred at that critical scholastic juncture, I would like to remain in the field another nine months to see her through her senior year. In my next assignment, I would like to use my fluent French from time to time, if possible.				
9. LIST YOUR MAJOR DUTIES DURING CURRENT TOUR (see special note on transmittal form). <i>(also attach personal cover questionnaires in accordance with CSI-F 2405-8)</i> <ul style="list-style-type: none">• I planned, established and operated a long-range S&T sotting-assessment activity against sensitive targets, and a shorter-range similar local activity in an adverse political climate.• I planned, developed and exploited an adapted non-official cover to mask the operational activity, integrated into the further-ranging overall activities of a major Station.• I managed the non-official cover activity as a viable professional/commercial activity, including many business and production aspects, as well as the local handling of the firm's (unwitting) personnel.• I assisted other Stations and Bases, at their request, in sotting-assessment activities, in local search and surveillance activities, and in recruitment.• As part of my original non-official cover (it stopped because of a corporate merger), I developed independently continuing cover to serve operational access needs as well as those of status cover.				
10. TRAINING DESIRED: <i>INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS</i> I would like to take (a) the seniormost management course offered by or through the Organization as well as (b) a review course of activities within the CS and the Organization as a whole. In addition, I would also like to (c) audit, at least, the S&T course, if that is still being offered. If (a) is possible through a civil school away from Headquarters, I would have no objection to the dislacement involved.				

SECRET**11. PREFERENCE FOR NEXT ASSIGNMENT:**

11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

First choice: to manage a large-scale non-official cover project in another French-speaking, technically advanced area (such as metropolian Geneva or Brussels).

Second choice: chief of station or base (cover official or non-official) in an appropriate area.

Third choice: to be assigned to Staff training, preferably training (a) senior unit or project managers or (b) JOTs.

Fourth choice: to be assigned to Staff personnel work -- above the Division level -- where new personnel are screened, tested and evaluated, then assigned.

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (FOR 1st, 2nd, AND 3rd CHOICE) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- EXTEND TOUR 12 MONTHS AT CURRENT STATION TO 01/15 June 1970 DATED
- BE ASSIGNED TO HQDTRS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____
- BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
1ST CHOICE Convoys 2ND CHOICE Mobiles 3RD CHOICE Cities
- RETURN TO MY CURRENT STATION, WITH DIFFERENT RESPONSIBILITIES.

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

We are anxious to have this employee remain in his present assignment until 1970. You will note his first choice in para 11-A, to manage a large scale non-official cover project. It is possible we will have such a requirement here by 1970, but cannot yet be definite. If this develops positively, we will discuss with the employee.

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

EUR Division recommends that _____ request for an extension of his current tour until June 1970 be approved.

DATE 3/16/69 TITLE C/E/PERS SIGNATURE Willford C. Taylor

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

Extended to June 1970

15. EMPLOYEE NOTIFIED BY DISPATCH NO.:

DTIS-11768 DATED: 7/16/69

CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: _____

(SIGNATURE)

Charles B. Lindstrand 7/16/69

SECRET

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE FOR HEADQUARTERS USE ONLY

AUTHENTICATION OF SIGNATURES AND VERIFICATION OF ITEMS 1 THROUGH 7, BELOW:		DO NOT COMPLETE
NAME OF SUPERVISOR (Type or Print) <i>R. J. Flint</i> DATE (from item S-2) NAME OF SUPERVISOR (Type) <i>James Flint</i>		DATE (from item S-2)
NAME OF AUTHORITY OFFICIAL AT HEADQUARTERS AUTHORIZED TO AUTHENTICATE SIGNATURES AND VERIFY DATA IN ITEMS NOS. 1 THROUGH 7, BELOW:		DATE

TO BE COMPLETED BY EMPLOYEE

1. DATE OF BIRTH <i>20 Jan 1924</i>	2. GRADE <i>03-15</i>	3. CURRENT POSITION TITLE AND GRADE <i>Operations Officer, GS-15</i>	7a. DATE OF PCS ARRIVAL IN FIELD ON THIS PCS <i>10 September 1962</i>
4. SERVICE DESIGNATION (If known)		5. CURRENT STATION OR FIELD BASE <i>Paris</i>	7b. EXPECTED DATE OF DEPARTURE FROM FIELD <i>September 1965</i>
6. OTHER DUTY STATIONS OR FIELD BASES, DURING CURRENT TOUR <i>None</i>		7c. EXPECTED DATE OF ARRIVAL AT HEADQUARTERS PCS	

8. WRITE A DESCRIPTION OF YOUR MAJOR DUTIES DURING THE CURRENT TOUR OF DUTY (See special note on Transmittal Form.)

Staff agent assigned to a major overseas station, exploiting the cover provided by a major firm of technical periodical publishers. I take my instructions from a section chief within the station, and report in writing on the progress of my cover development and its operational exploitation.

For operational reasons, I develop and assess operational leads in the PI, CI and CA areas, principally against denied area targets. I also handle local investigations and such cases as the station determines will fit into my cover, or which I can otherwise handle in alias. I travel to other field stations to handle such tasks as they request or HQ directs. I handle all cover tasks as they appear.

9. PREFERENCE FOR NEXT ASSIGNMENT:

A. WRITE A BRIEF DESCRIPTION OF THE TYPE OF WORK YOU WOULD PREFER FOR YOUR NEXT ASSIGNMENT IF IT DIFFERS FROM THAT INDICATED IN ITEM NO. 8, ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICES.

I would like to continue to serve essentially in the same capacity as described above, although I would like eventually to add more supervisory and managerial functions to my responsibilities. I would like to expand the operating base provided by the cover organization by taking on several journeymen case officers to work with me against both denied area and host country targets, and to make the cover facility and the access it provides of more versatile use to both the station and to KUDOVE as a whole.

My second choice would be to return to HQ, and use the knowledge and experience I have gained in my present job to (1) select staff personnel who will be placed in non-official cover, (2) select the cover mechanisms proper, (3) train our personnel for the proper discharge of their total responsibilities while serving under such cover.

B. INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE IN ORDER TO INCREASE YOUR VALUE TO THE ORGANIZATION (Refer to catalog of courses, if available).

The completion of work toward a master's or doctor's degree in the physical or life sciences, or in the management/administration of the sciences and their personnel.

SECRET

9. PREFERENCE FOR NEXT ASSIGNMENT (continued)		
C. INDICATE YOUR PREFERENCE FOR NEXT ASSIGNMENT BY INSERTING NUMBERS 1, 2 AND 3 (for 1st, 2nd and 3rd choice) IN THE BOXES BELOW:		
<input type="checkbox"/> RETURN TO MY CURRENT STATION, after a one-year extension of my present tour <input type="checkbox"/> BE ASSIGNED TO HEADQUARTERS FOR A TOUR OF DUTY, WITH RESPECT TO POSSIBLE ASSIGNMENT IN HEADQUARTERS. <input type="checkbox"/> INDICATE CHOICE OF COMPONENT: 1ST. CHOICE <u>OTR</u> 2ND. CHOICE <u>Cover Group</u> 3RD. CHOICE <u>Office/Personnel</u> <input type="checkbox"/> BE ASSIGNED TO ANOTHER FIELD STATION, WITH RESPECT TO POSSIBLE REASSIGNMENT TO ANOTHER FIELD STATION. INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIFIC STATION, BASED ON QUALIFICATIONS: 1ST. CHOICE <u>Geneva</u> 2ND. CHOICE <u>Brussels</u> 3RD. CHOICE <u>New Zealand/Canada</u>		
10. HOW MUCH LEAVE DO YOU DESIRE BETWEEN ASSIGNMENTS? INDICATE NUMBER OF WORK DAYS <u>25</u>		
11. INDICATE THE NUMBER AND AGE OF DEPENDENTS WHO WILL BE TRAVELLING OR MOVING WITH YOU:		
Wife, will be 37 in 1965; two daughters, 15 and 12 in 1965		
11A. INDICATE ANY CHANGE IN YOUR PERSONAL OR FAMILY SITUATION WHICH SHOULD BE CONSIDERED IN DETERMINING YOUR NEXT ASSIGNMENT: Next post should have high school facilities teaching in French or in English.		
12. SIGNATURE: COMPLETE ITEM NO. 5-1. TRANSMITTAL SHEET, TO INDICATE COMPLETION OF ABOVE PORTION OF THIS FORM. TO BE COMPLETED BY SUPERVISOR AT FIELD STATION		
13. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE STATION, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:		
Chief, External concurs in subject's wish for one year extension and return for second tour after home leave in the fall of 1965. However, subject's wish as expressed in 9.A. of having case officers working under him is not feasible at this time.		
14. SIGNATURE: COMPLETE ITEM NO. 5-2. TRANSMITTAL SHEET, TO INDICATE COMPLETION OF THIS PORTION OF THE FORM. TO BE COMPLETED BY APPROPRIATE CAREER SERVICE OFFICER OR PERSONNEL OFFICER AT HEADQUARTERS		
15. IN CONSIDERATION OF THE PAST EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS EXPRESSED PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF THE COMPONENT TO WHICH HE IS CURRENTLY ASSIGNED, INDICATE YOUR RECOMMENDATIONS FOR HIS NEXT ASSIGNMENT AND TRAINING:		
Recommend Home Leave and return for another tour. SR Concurs. <i>A. B. 2/20/64</i>		
16. NAME OF CAREER SERVICE OFFICER OR PERSONNEL OFFICER 6 February 1964		SIGNATURE <i>G.K. Hogan</i> <i>(E&L)</i>
DATE		
FOR USE OF CAREER SERVICE		
17. EMPLOYEE <input checked="" type="checkbox"/> HAS <input type="checkbox"/> HAS NOT BEEN NOTIFIED OF PLANNED REASSIGNMENT		18. REFERENCE DISPATCH NO. <u>OFPS- 7995</u> CABLE NO. _____
19. TYPED OR PRINTED NAME Dwight M. Collins		20. SIGNATURE <i>Dwight M. Collins</i>
21. TITLE Secretary, CS Agent Panel		22. DATE <u>26 February 1964</u>
23. COMMENTS Approved extension of present tour to September 1965, followed by home leave, and then second tour.		

SECRET

SECRET

CONTRACT INFORMATION AND CHECK LIST			CASE OFFICER Ruth W. Paul X6356	DIVISION SR	
INSTRUCTIONS: See P-40-13, 2 and NS-1015C-1 for guidance. Contractor should enclose one copy when items are not applicable. Forward original and two copies for preparation.			TELEPHONE EXTENSION For contract info GENERAL CALL BY JOHNSON X553		
SECTION I			DATE 9 July 1962		
1. NAME <input checked="" type="checkbox"/> PSEUDO <input type="checkbox"/> TRUE <i>Ruth Johnson, Regulus</i>		2A. PROJECT NA		3. ALLOTMENT NO. 3234-1008-1000	4. SLOT NO. 240
2B. PERMANENT STATION Paris, France		3A. FUNDS <input type="checkbox"/> V <input checked="" type="checkbox"/> X <input type="checkbox"/> V			
5. PREVIOUS CIA PSEUDONYM OR ALIASES James M. Kennicott (P) John F. Reynoious John R. Williams, John F. Martin (A)			6. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and salary.) Staff Employee since 1949		
7. SECURITY CLEARANCE (Type and date) SI			7A. MEDICAL CLEARANCE <input type="checkbox"/> COTIZANT <input checked="" type="checkbox"/> INITIATED <input type="checkbox"/> NOT REQUESTED		
8. INDIVIDUAL WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			9. CONTRACT IS TO BE WRITTEN IN STERILE FORM I.E., "U.S. GOVERNMENT" <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
10. PROPOSED CATEGORY (Contract agent, contract employee, etc.) <input checked="" type="checkbox"/>					
PERSONAL DATA					
11. CITIZSHIP U.S.		12. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMANENT RESIDENT ALIEN <input type="checkbox"/> YES <input type="checkbox"/> NO		13. AGE 33	14. DATE OF BIRTH (Month, day, year) January 20, 1924
15. LEGAL RESIDENCE (City and state or country) Alexandria, Virginia			16. CURRENT RESIDENCE (City and state or country) Alexandria, Virginia		
17. MARITAL STATUS (Check as appropriate) <input checked="" type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED			18. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO RELATIONSHIP		
19. NUMBER OF DEPENDENTS (Not including individual) Relationship and age: Three - Wife, age 34 Daughter, age 8 Daughter, age 11					
U.S. MILITARY STATUS					
20. RESERVE NA		21. VETERAN Yes		22. IF RETIRED, INDICATE CATEGORY (Longevity, combat disability, service disability non-combat)	
23. BRANCH OF SERVICE U. S. Army		24. RANK OR GRADE		25. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
26. DRAFT DEFERMENT OBTAINED NA BY CIA				27. FEDERAL TAX WITHHOLDING COVER: CIA <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
COMPENSATION					
27. BASIC SALARY Pay entitlements equating to GS-14 (step 6) including premium pay <i>\$13,570</i>		28. POST DIFFERENTIAL		29. COVER (Breakdown, if any)	
30. FEDERAL TAX WITHHOLDING COVER: CIA <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
SECTION V ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)					
31. QUARTERS		32. POST		33. OTHER In accordance with regulations	
34. COVER (Breakdown, if any)					
SECTION VI TRAVEL					
35. TYPES <input checked="" type="checkbox"/> XXXPCB <input type="checkbox"/> DOMESTIC OPERATIONAL <input type="checkbox"/> FOREIGN OPERATIONAL					
36. WITH DEPENDENTS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		37. HME TO BE SHIPPED		38. HME TO BE STORED	
39. PERSONAL VEHICLE TO BE SHIPPED		40. USED FOR OPERATIONAL TRAVEL <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		41. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH Wife, U. S. Citizen, age 34, DOB 19 June 1928 Daughter, U. S. Citizen, age 8, DOB 5 September 1953 Daughter, U. S. Citizen, age 11, DOB September 1950	
42. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES					
SECTION VII OPERATIONAL EXPENSES					
43. PURCHASE OF INFORMATION As authorized		44. ENTERTAINMENT As authorized		45. OTHER As authorized	
46. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES					

SECRET

CONTRACT INFORMATION AND CHECK-LIST (CONTINUED)				CASE OFFICER Ruth Paul X6356	DIVISION SR																				
NOTE: SEE INSTRUCTIONS ON FIRST SHEET.				TELEPHONE EXTENSION For contract info	DATE 9 July 1962																				
SECTION VIII				OTHER BENEFITS call BY Johnson X5023																					
88. BENEFITS (See E 20-615, E 20-620, E 20-670, E 20-1000, and HB 20-620-1, HB 20-1000-1 and of successor regulations for benefits applicable to various categories of contract personnel.)																									
All Staff Employee benefits																									
SECTION IX COVER ACTIVITY																									
87. STATUS (Check) <input checked="" type="checkbox"/> ESTABLISHED	PROPOSED	88. TYPE (Check) <input checked="" type="checkbox"/> SUBSIDIZED	DISPOSITIVE	CULTURAL	<input checked="" type="checkbox"/> COMMERCIAL <input checked="" type="checkbox"/> MILITARY <input type="checkbox"/> OTHER																				
89. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL																									
SECTION X OFFSET OF INCOME																									
90. OFFSET OF INCOME AND OTHER EMOLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.) <input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input type="checkbox"/> NONE																									
SECTION XI TERM																									
91. DURATION <input type="checkbox"/> DAYS <input type="checkbox"/> MONTHS <input type="checkbox"/> YEARS	92. EFFECTIVE DATE		93. RENEWABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO																						
94. TERMINATION NOTICE (Number of days)		95. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO																							
SECTION XII FUNCTION																									
86. PRIMARY FUNCTION (C.I., PI, PP, other) FT and CA																									
SECTION XIII DUTIES																									
87. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED Handling and supervision of field agents already recruited. Spotting, assessment and development of agent candidates or projects. Recruitment of agent candidates outside France when necessary. Clandestine support of own and other station operations.																									
SECTION XIV QUALIFICATIONS																									
88. EXPERIENCE Photographic equipment salesman Newspaper assistant XXXXXX editor Assistant to planning division of housing authority of a major city Operations Officer for past 12 years																									
89. EDUCATION (Check Highest Level Attained) <input checked="" type="checkbox"/> COLLEGE (No degree) <input checked="" type="checkbox"/> BUSINESS SCHOOL GRADUATE <input type="checkbox"/> HIGH SCHOOL GRADUATE <input type="checkbox"/> TRADE SCHOOL GRADUATE <input type="checkbox"/> COMMERCIAL SCHOOL GRADUATE																									
90. LANGUAGE COMPETENCY (Check Appropriate Degree Competency) <table border="1"><tr><td>LANGUAGE</td><td>SPEAK</td><td>WRITE</td><td>READ</td><td>INDIVIDUAL'S COUNTRY OF ORIGIN</td></tr><tr><td>French</td><td>X</td><td>X</td><td>X</td><td>USA</td></tr><tr><td>Japanese</td><td>X</td><td>X</td><td>X</td><td></td></tr><tr><td>Russian</td><td>-----</td><td>-----</td><td>X</td><td></td></tr></table>						LANGUAGE	SPEAK	WRITE	READ	INDIVIDUAL'S COUNTRY OF ORIGIN	French	X	X	X	USA	Japanese	X	X	X		Russian	-----	-----	X	
LANGUAGE	SPEAK	WRITE	READ	INDIVIDUAL'S COUNTRY OF ORIGIN																					
French	X	X	X	USA																					
Japanese	X	X	X																						
Russian	-----	-----	X																						
92. AREA KNOWLEDGE Canada, Japan, Western Europe thru residence, study and travel																									
SECTION XV EMPLOYMENT PRIOR TO CIA																									
83. GIVE INCLUSIVE DATES, POSITION TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING Newspaper assistant editor - \$2,100 Assistant to planning division of housing authority \$3,100																									
SECTION XVI ADDITIONAL INFORMATION																									
84. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)																									
APPROVAL _____ OVER _____																									
DATE	TYPED NAME & SIGNATURE OF REQUESTING OFFICER		DATE	TYPED NAME	DATE																				

~~SECRET~~

9 December 1958

MEMORANDUM FOR: Secretary, CS/CSB

SUBJECT : Recommendation for Promotion to Grade GS-15 -
Jacques G. RICHARDSON

REFERENCE : Your memorandum dated 8 October 1958

1. The SR Division and the Chief of Station, Tokyo (FJTT-1950, attached) recommend the promotion of Jacques G. Richardson to GS-15.

2. Mr. Richardson was last promoted 16 January 1955. On 17 February 1955 he arrived in Tokyo to serve as the senior SR officer in the FE field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.

3. The very facts of Mr. Richardson's youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, Tokyo to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. Richardson deserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Career Service and meet definite Division requirements for a senior officer at the GS-15 level.


CHARLES KATEK
Acting Chief, SR Division

Distribution:
Orig & 6 - Addr

~~SECRET~~

OFFICIAL**DISPATCH**

CLASSIFICATION			
TO	INFORMATION ADDRESSEES		
Chief, SR	Chief, FE		
FROM			
Chief of Station, Tokyo			
SUBJECT	HEADQUARTERS FILE NO.	DISPATCH SYMBOL AND NO.	
REDWOOD/ADMINISTRATIVE Promotion of ██████████		RJTW-1950	
		DATE	
REFERENCE(S)	<p>Richardson - 1 Baker - 2 Morris - 3 Nelson - 4</p>		
<p>RJTW-11531 (RYBAT), dated 11 October 1957</p> <p>ACTION REQUIRED: See paragraph 2</p> <p>1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on ██████████ under cover of RJTW-0601 dated 26 May 1958. Inasmuch as ██████████ was then at Headquarters on TDY, we requested that he review this fitness report and assure that in doing so he would also discuss with ██████████'s promotion, which both he and ██████████ felt was to be strongly recommended.</p> <p>2. ██████████ was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss ██████████'s promotion with ██████████. In reviewing our records, we are now concerned at the possibility of some administrative slip-up and would appreciate a word of advice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending ██████████ for promotion and find that the fitness report submitted with RJTW-0601 still reflects our current high appreciation of his abilities and progress.</p>			
<p style="text-align: center;">██████████</p> <p>20 November 1958</p> <p>Distributions: 2 - Chief, SR 2 - Chief, FE</p> <p style="text-align: right;"> <i>Parr/S/Parr</i> <i>✓ Parr</i> </p> <p style="text-align: right;"><input type="checkbox"/> CONTINUED →</p>			
OFFICIAL DISPATCH			

~~SECRET~~

COPY
Attachment to
FJTA-19609

MEMORANDUM No. 360

18 June 1957

TO : Chief of Station
FROM : Chief, Soviet Branch
SUBJECT: [REDACTED] - Recommendation for Promotion
cc: Jacques RICHARDSON

1. [REDACTED] has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of [REDACTED] as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a promotion.

2. [REDACTED] operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, [REDACTED] has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, [REDACTED] has been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider [REDACTED] to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. [REDACTED] is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the

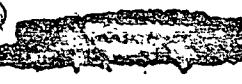
~~SECRET~~

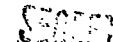
Page 2.

~~SECRET~~

best reply. These characteristics do not always make for the best personal relations but are frequently obviated by intellect and above all are correctable and are being corrected.

b. In sum, ~~_____~~ qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

Edward MARFLIUS 



9 December 1958

MEMORANDUM FOR Secretary, GS/SS**SUBJECT : Recommendation for Promotion to Grade GS-13 -**
Jacques G. Richardson**REFERENCE : Your memorandum dated 8 October 1958**

1. The SS Division and the Chief of Station, Tokyo (773-1032, attached) recommend the promotion of Jacques G. Richardson to GS-13.
2. Mr. Richardson was last promoted 16 January 1955. On 17 February 1955 he arrived in Tokyo to serve as the senior SS officer in the FB field area, his present assignment. In this position he has continued to display qualities of leadership, initiative, imagination and thoroughness which resulted in his rapid rise in the Agency.
3. The very facts of Mr. Richardson's youth in relation to his responsibilities and the fact that promotion to his present level has been rapid, caused the Division and the Chief of Station, Tokyo to hold until this time a recommendation for his promotion which was submitted in June 1957. Most careful consideration has convinced us that not only is Mr. Richardson deserving of the recommended promotion, but his elevation to the higher grade will be in the best interest of the Foreign Service and meet definite Division requirements for a senior officer at the GS-13 level.

**CHARLES HENRY
Acting Chief, SS Division****Distribution
G-1 G-6 - ASIS**

C O P Y

FJTT-1950

25 November 1958

TO: Chief, SR
FROM: Chief of Station, Tokyo
SUBJECT: Promotion of Jacques G. RICHARDSON
REFERENCE: FJTW-11531 (RISAT) dated 11 Oct 1957

1. In line with paragraph 2 of Reference, after a period of six months we submitted an additional promotion fitness report on RICHARDSON under cover of FJTT-0801 dated 28 May 1958. Inasmuch as Baker was then at Headquarters on TDY, we requested that he review this fitness report and assumed that in doing so he would also discuss with Maury RICHARDSON's promotion, which both he and Nelson felt was to be strongly recommended.

2. Baker was, however, not shown this fitness report at Headquarters, nor did he have the opportunity to discuss RICHARDSON's promotion with Maury. In reviewing our records we are now concerned at the possibility of some administrative slip-up and would appreciate a word of advice as to how this promotion action is proceeding. We would like to reiterate that we now have not the slightest hesitation in recommending RICHARDSON for promotion and find that the fitness report submitted with FJTT-0801 still reflects our current high appreciation of his abilities and progress.

WILLIAM E. NELSON

14 00000
COPY
Attachment to
FJTA-19609

MEMORANDUM No. 360

18 June 1957

TO: Chief of Station
FROM: Chief, Soviet Branch
SUBJECT: Jacques RICHARDSON - Recommendation for Promotion

1. Jacques Richardson has been under my supervision as Deputy and Case Officer for approximately fifteen months. Based on the knowledge of Richardson as an individual gained during this period and upon his actual performance, I recommend that he be entered for consideration on the SR Division GS-14 to GS-15 promotion list at this time - June 1957. The slot and job which he now occupies, Chief, Soviet Branch, is, of course, adequate to accommodate such a promotion.

2. Richardson's operational performance has been outstanding and notably versatile during this period. He has engaged primarily in liaison and has been personally effective in terms of results achieved almost daily, in terms of reports, operational data, and joint enterprise; while, overall, he has established enduring professional relationships from which the organization as a whole should benefit for some time to come. In addition, owing in large part to unique personal talents, linguistic and otherwise, Richardson has handled a number of unilateral cases most effectively. In the office, too, as well as in face-to-face operational situations, Richardson has been outstanding. He has a flair for and a facility with the written word as evidenced by the amount of general and particular correspondence which he has initiated, and he knows the organizational "drill" intimately and from way back. Thus, I feel that he is qualified for the recommended promotion by ability and experience in both the internal and external aspects of the profession.

3. Relative to the more personal characteristics involved in the term managerial ability, judgments are necessarily more subjective but here, too, I consider Richardson to be qualified in maturity, in judgment, and in experience. He would most certainly be a supervisor who could perform all the chores or handle all the situations which he would be calling upon subordinates to take care of, in itself, the beginning of any good supervisory relationship. In actual fact, he has had considerable experience in this regard already and the principal shortcoming I have noticed is a tendency to "carry" others by an extension of his own industry. Richardson is not without his difficulties in the area of personal relationships. He is a purist at times and manifestly impatient in certain human situations where a shrug of the shoulders would be the best reply. These characteristics do not always make for the best personal relationships but are frequently obviated by intellect and above all are correctable and are being corrected.

1400000

5. In sum, Richardson's qualifications, broad experience and proven abilities dominate his age, the only factor militating against a promotion at this time. It is therefore my sincere recommendation that a promotion recommendation be forwarded to Headquarters for consideration in the current mid-year lists.

EDWARD MARELIUS

SECRET

1 June 1959

MEMORANDUM FOR: Chairman, CS Career Service Board
SUBJECT : Nominations for Promotion to GS-15
REFERENCE : Memorandum dated 14 May 1958 from
Secretary, CS Career Service Board

1. After reviewing GS-14 employees assigned to the SR Division, I wish to again recommend the promotion of Jacques Richardson, Chief, Soviet Branch, Tokyo to GS-15. I concur also in the attached recommendation for the promotion of Paul Haines prepared by the Chief of Base, Berlin.

2. The Chief of Station, Tokyo and I recommended Mr. Richardson's promotion in December 1958. This earlier recommendation presented the personal qualities of Mr. Richardson. I wish simply to point out at this time that since early 1954, Mr. Richardson has more than fully discharged responsibilities at the GS-15 level. I believe that it is definitely time to elevate him to the level at which he has been performing more than satisfactorily for over 5½ years.

Charles KATEK
CHARLES KATEK
Acting Chief, SR Division

Distribution:
Orig & 6 Addressee w/att

STANDARD FORM 144
MAY 1955
U. S. CIVIL SERVICE COMMISSION
FPM CHAPTERS LI AND IV

STATEMENT OF PRIOR FEDERAL AND MILITARY SERVICE

IMPORTANT: The information on this form will be used in determining creditable service for leave purposes and retention credits for reduction in force. The employee should complete Part I and the Personnel Office should complete Parts II through IV.

PART I—EMPLOYEE'S STATEMENT

1. NAME (Last, first, middle initial)

RICHARDSON, Jacques S.

2. DATE OF BIRTH

20 January 1924

PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE

3. RETENTION GROUP

10. CSC STATUS (For permanent employees only)

YES NO

3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENTS (Do not include military service.)

NAME AND LOCATION OF AGENCY	FROM—			TO—			TYPE OF APPOINTMENT IF KNOWN	11. SERVICE
	YEAR	MONTH	DAY	YEAR	MONTH	DAY		
None	49	11	20					

4. LIST PERIODS OF SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO MILITARY SERVICE, WRITE "NONE."

BRANCH	FROM—			TO—			DISCHARGE (Hon. or dishon.)	12. TOTAL SERVICE
	YEAR	MONTH	DAY	YEAR	MONTH	DAY		
United States Army	43	Feb	25	18	Oct	27	Yes; honorable	5 8 12

5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS ABSENCE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? YES NO (If answer is "YES" list following information)

TYPE IF KNOWN (LWOP, Part. Susp., AWOL, Mac Mar)	FROM—			TO—			TOTAL YEARS MONTHS DAYS	13. NONCREDITABLE SERVICE (Leave purposes only)
	YEAR	MONTH	DAY	YEAR	MONTH	DAY		

6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DO YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS?

YES NO

(If answer is "Yes," in what agency were you employed at the time status was acquired?)

7. ARE YOU:

A. THE WIFE OF A DISABLED VETERAN? YES NO

B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? YES NO

C. THE UNMARRIED WIDOW OF A VETERAN? YES NO

8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS.

I swear (or affirm) that the above statements are true to the best of my knowledge and belief.

1 August 57

Jacques S. Richardson
(Signature)

Subscribed and sworn to before me on this _____ day of _____ 1952 at _____
(MONTH) (CITY) (STATE)

S E A L

NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.

(OVER)

16-60482-8

CONFIDENTIAL
(When Filled In)TRAVEL AGREEMENT BY STAFF EMPLOYEES ASSIGNED TO PERMANENT
DUTY STATION OUTSIDE CONTINENTAL UNITED STATES

1. In accordance with the policy of the Central Intelligence Agency, I agree to serve outside the continental United States a minimum tour of 2½ months from the date of my arrival at my permanent post of duty, unless said tour is sooner terminated by the Government for its convenience, or it is terminated by the Agency for circumstances that are considered by it to be beyond my control.
2. It is understood and agreed that if I terminate for reasons within my control in less than 12 months from the date of arrival at said post, I shall reimburse CIA for all travel expenses, including storage and per diem, incurred in the transporting of myself, my dependents, my household and personal effects and my automobile to my permanent post of duty, and shall pay all return travel and transportation expenses to the United States.
3. It is further understood and agreed that if I terminate for reasons within my control subsequent to the twelfth month but prior to the completion of my tour of duty, I shall pay all return expenses for the travel and transportation of myself, my dependents, my household and personal effects and my automobile to the United States.

WITNESS:

Jacques S. Richardson
(Employee)
Lorene E. Norbeck
Jacques S. Richardson
Date: 9 August 1957

Lorene E. Norbeck
Office of Personnel

~~126-7~~ ~~Rec'd 16/10/00~~
10-1

INSURANCE QUESTIONNAIRE

INSURANCE QUESTIONNAIRE

1. NAME (Last) **RICHARDSON** (First) **Siegues** (Middle) **G.** 2. THIS DATE **28 Dec 54**

3. THE FOLLOWING AGENCY SPONSORED INSURANCE PROGRAMS HAVE BEEN EXPLAINED TO ME:

VAN AGENTS EMPLOYEE PROTECTIVE ASSOCIATION (VAPPA) MUTUAL BENEFIT OF OMAHA
 GROUP HOSPITALIZATION INCORPORATED AIR TRIP INSURANCE

4. ITINERARY (To be completed only for individuals making application for Air Trip Insurance):

5. I AM NOW PARTICIPATING, OR WOULD LIKE TO PARTICIPATE IN THE FOLLOWING INSURANCE PROGRAMS:

TYPE OF POLICY	DESIRED	NOW HAVE	POLICY NUMBER	DEDUCTIONS AUTHORIZED EACH PAY PERIOD	CASH PAID
GEHA - Health	HP	✓			
Fed. Employees		✓			

J. Richardson
Signature

6. I DO NOT ELECT TO PARTICIPATE IN ANY OF THE STATED INSURANCE PROGRAMS:

Signature

7. EMPLOYEE INTERVIEWED BY:
Russell
CPB: _____ IACB: _____ Signature: _____

8. REMARKS:
 These forms were returned to me 17 Feb 55
 in envelope. The forms have not been signed
 by the insurance office indicating that
 individual did not report to that office. Please
 phone info from insurance office 21 Feb 55 P/R
 deductions are to start off 26 Feb 55 C/W 21

When completed, the original of this form should be forwarded to TARR for incorporation in the employee's official personnel folder. The copy should be forwarded to CPB for retention in CPB files.

FORM NO. 37-190
1 MAR 34



DEPARTMENT OF THE ARMY
OFFICE OF THE ASSISTANT CHIEF OF STAFF, G-2, INTELLIGENCE
WASHINGTON 25, D.C.

1-3688

G2-AP

3 DEC 1954

SUBJECT: Letter of Appreciation

TO: Director of Central Intelligence
Washington 25, D. C.
ATTN: Deputy Director of Plans

Jacques S. Richardson

1. I have received a letter from Major General Boniface Campbell, Commanding General, Army Intelligence Center, expressing appreciation for a presentation by Mr. ██████████ at Fort Holabird in October 1954. Mr. ██████████ also arranged for presentations by two other speakers at the Army Intelligence Center. A copy of General Campbell's letter is attached.

2. The remarks contained in this letter are a source of real satisfaction to me, and I take this opportunity to add my appreciation to that expressed by General Campbell.

Arthur G. Trundley

ARTHUR G. TRUNDELEY
Major G-2
A. C. of S

1 Incl
Cc ltr fr Gen
Campbell dtd
12 Nov 54

STANDARD FORM 61 (REVISED APRIL 1, 1948)
PRINTED BY CIVIL SERVICE COMMISSION
CHAPTER VI, FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CIA OPC WASHINGTON, D. C.
(Department or agency) (Bureau or division) (Place of employment)

I, Jacques Gabriel Richardson, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. SF-57, dated _____, 19_____, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

Jacques Gabriel Richardson
(Signature of appointee)

Subscribed and sworn before me this 13th day of July, A. D. 1950.
at Washington, D. C.
(City) (State)

[SEAL]

Frank G. Johnson
(Signature of officer)

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 3 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are different, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of appointment or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (Street and number, city and State)			
<u>8601 Old Bladensburg Rd Silver Spring Md.</u>			
2. (a) DATE OF BIRTH		(b) PLACE OF BIRTH (City or town and State or country)	
<u>20 Jan 1924</u>		<u>Telluride Colo.</u>	
3. (a) IN CASE OF EMERGENCY PLEASE NOTIFY		(b) RELATIONSHIP	
<u>HARRIETTE D. RICHARDSON</u>		<u>WIFE</u>	
(c) STREET AND NUMBER, CITY AND STATE		(d) TELEPHONE NO.	
<u>8601 Old Bladensburg Rd-55-H-1 SL-3983</u>			

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO

If so, for each such relative fill in the blanks below. If additional space is necessary, continue under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(c) POSITION (c) TEMPORARY OR NOT (d) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATION- SHIP	MAR- RIED (Check one)	SINGLE (Check one)
		1.			
		2.			
		3.			
		4.			
		5.			
		6.			
		7.			

INDICATE "YES" OR "NO" ANSWER BY PLACING "X"
IN PROPER COLUMN

ITEM NO.	10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS	
	YES	NO
5. ARE YOU A CITIZEN OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	X	
6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? <i>If your answer is "Yes", give details in Item 10.</i>	X	
7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? <i>If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating if retired from military or naval service.</i>	X	
8. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? <i>If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.</i>	X	
9. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED, OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN RELEASSED FROM PRISON OR EXCUSED FROM PAYMENT OF FINE OR PENALTY FOR VIOLATION OF ANY LAW, POLICE REGULATION, ORDER, OR AGE (INCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR PENALTY OF \$100 OR LESS WAS IMPOSED)? <i>If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty, imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.</i>	X	

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and, particularly for the following:

(1) Identity of appointee.—The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) Citizenship.—The appointing officer is responsible for observing the citizenship provisions of the Civil Service Rules and (2) apprenticeship acts. Form b1 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointee should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family may apply for probational or permanent appointment in the competitive service. The appointments of persons entitled to veterans preference are not subject to this requirement. The members-of-family provision does not apply to term-time appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

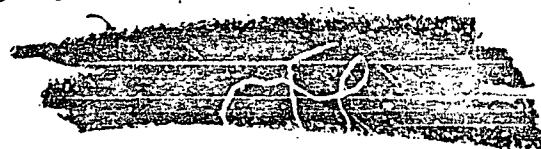
ESPIONAGE

1. Unlawfully obtaining or permitting to be obtained information affecting national defense.—That (a) Whoever, for the purpose of obtaining information respecting the national defense with intent or reason to believe that the information to be obtained is to be used to the injury of the United States, or to the advantage of any foreign nation, goes upon, enters, flies over, or otherwise obtains information concerning any vessel, aircraft, work of defence, navy yard, naval station, submarine base, coaling station, fort, battery, torpedo station dockyard, canal, railroad, arsenal, camp, factory, mine, telegraph, telephone, wireless, or signal station, building, office, or other place connected with the national defense, owned or constructed, or in progress of construction by the United States or under the control of the United States, or of any of its officers or agents, or within the exclusive jurisdiction of the United States, or any place in which any vessel, aircraft, arms, munitions, or other materials or instruments for use in time of war are being made, prepared, repaired, or stored, under any contract or agreement with the United States, or with any person on behalf of the United States, or otherwise on behalf of the United States, or any prohibited place within the meaning of section 6 of this title; or (b) whoever for the purpose aforesaid, and with like intent or reason to believe, copies, takes, makes, or obtains, or attempts, or induces or aids another to copy, take, make, or obtain, any sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, document, writing, or note of anything connected with the national defense; or (c) whoever, for the purpose aforesaid, receives or obtains or agrees or attempts or induces or aids another to receive or obtain from any person, or from any source whatever, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note, of anything connected with the national defense, knowing or having reason to believe, at the time he receives or obtains, or agrees or attempts or induces or aids another to receive or obtain it, that it has been or will be obtained, taken, made or disposed of by any person contrary to the provisions of this title; or (d) whoever, lawfully or unlawfully having possession of, access to, control over, or being intrusted with any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, instrument, appliance, or note relating to the national defense, willfully communicates or transmits or attempts to communicate or transmit the same to any person not entitled to receive it, or willfully retains the same and fails to deliver it on demand to the officer or employee of the United States entitled to receive it; or (e) whoever, being intrusted with or having lawful possession or control of any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, or information, relating to the national defense, through gross negligence permits the same to be removed from its proper place of custody or delivered to anyone in violation of his trust, or to be lost, stolen, abstracted, or destroyed, shall be punished by imprisonment for not more than ten years and may, (214S)

14 00000
in the discretion of the court, be fined not more than \$10,000. (Sec. 1, Title I, act 15 June 1917 (40 Stat. 217), as amended by sec. 1, act 28 March 1940 (54 Stat. 79; 50 U.S.C. 31)).

2. Unlawfully disclosing information affecting national defense.—
(a) Whoever, with intent or reason to believe that it is to be used to the injury of the United States or to the advantage of a foreign nation, communicates, delivers, or transmits, or attempts to, or aids or induces another to, communicate, deliver, or transmit, to any foreign government, or to any faction or party or military or naval force within a foreign country, whether recognized or unrecognised by the United States, or to any representative, officer, agent, employee, subject, or citizen thereof, either directly or indirectly, any document, writing, code book, signal book, sketch, photograph, photographic negative, blueprint, plan, map, model, note, instrument, appliance, or information relating to the national defense, shall be punished by imprisonment for not more than twenty years: Provided, That whoever shall violate the provisions of subsection (a) of this section in time of war shall be punished by death or by imprisonment for not more than thirty years; and (b) whoever, in time of war, with intent that the same shall be communicated to the enemy, shall collect, record, publish, or communicate, or attempt to elicit any information with respect to the movement, numbers, description, condition, or disposition of any of the armed forces, ships, aircraft, or war materials of the United States, or with respect to the plans or conduct, or supposed plans or conduct of any naval or military operations, or with respect to any works or measures undertaken for or connected with, or intended for the fortification or defense of any place, or any other information relating to the public defense, which might be useful to the enemy, shall be punished by death or by imprisonment for not more than thirty years. (Sec. 2, act 15 June 1917 (40 Stat. 218; 50 U.S.C. 32)).

I have read and understand the
provisions of the above.



Witness:

Joseph S. Riff
21 November 1949

STANDARD FORM 61 (REVISED APRIL 1, 1947)
PROLUCATED BY CIVIL SERVICE COMMISSION
CHAPTER 10 FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointee

CIA	OPC	WASHINGTON, D. C.
(Department or agency)	(Bureau or division)	(Place of employment)

RICHARD J. O'NEILL
I, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers contained in my Application for Federal Employment, Form No. SP-57, dated 1 October 1948, filed with the above-named department or agency, which I have reviewed, are true and correct as of this date with the exceptions noted in the Declaration of Appointee on the reverse of this form. (If no exceptions, write "None" on the Declaration of Appointee.)

Subscribed and sworn before me this 21st day of November, A. D. 1949,

at Washington, D. C.
(City) (State)

[SEAL]

(Signature of officer)

(Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Question 3 is to be answered in all cases, otherwise answer only those questions which require an answer different from that given to the corresponding questions on your application form. If no answers are correct, write "NONE" in Item 10, below. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (street and number, city and State)

2. (A) DATE OF BIRTH

(B) PLACE OF BIRTH (city or town and State or country)

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY

HARRIETTE D.

(B) RELATIONSHIP

WIFE

(C) STREET AND NUMBER, CITY AND STATE

722 S. COYAL ST.
ALEXANDRIA, VA.

(D) TELEPHONE NO.

TE 8506

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (OTHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO

If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(C) POSITION (1) TEMPORARY OR NOT (2) DEPARTMENT OR AGENCY IN WHICH EMPLOYED		RELATIONSHIP	MIL-BED (Check one)	SINGLE (Check one)
		1.	2.			
		1.				
		2.				
		3.				
		1.				
		2.				
		3.				

INDICATE "YES" OR "NO" ANSWER BY PLACING "X"
IN PROPER COLUMN

YES

NO

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO. WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

ALL

5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?

6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?
If your answer is "Yes", give details in Item 10.

7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANNUITY OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?
If your answer is "Yes", give in Item 10 reason for retirement, that is, optional disability, or by reason of voluntary or involuntary separation, length of years' service, amount of retirement pay, and under what retirement act; and reason if retired from military or naval service.

8. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?
If your answer is "Yes", give in Item 10 the name and address of employer, date, and reason in each case.

9. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROSECUTION, OR CONVICTED, FINED, OR IMPRISONED OR PLAILED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO IMPREST BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF \$25 OR LESS WAS IMPOSED)?
*If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case.
If appointed, your fingerprints will be taken.*

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

Thus form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) Identity of appointee.—The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) Citizenship.—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriate acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying office of the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veterans preference are not subject to this requirement. The members-of-family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

SECRET
(When Filled In)

1604 Curve

THIS DATE

7 August 1957

NOV

PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT		INSTRUCTIONS
<i>SD 6102</i>		<i>QAB-</i>
		7 August 1957
<p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.</p>		
SECTION I GENERAL		
<p>1. FULL NAME (Last-First-Middle) RICHARDSON, Jacques Gabriel</p>		
<p>2. CURRENT ADDRESS (No., Street, City, Zone, State) Box 888 APO 500 San Francisco, California</p>		<p>3. PERMANENT ADDRESS (No., Street, City, Zone, State) 722 South Royal Street Alexandria, Virginia</p>
<p>4. HOME TELEPHONE NUMBER Tokyo 2636-3928</p>		<p>5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE Virginia</p>
SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY		
<p>1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. ERISCOLL, Theodore Gotzian</p>		<p>2. RELATIONSHIP Father-in-law</p>
<p>3. HOME ADDRESS (No., Street, City, Zone, State, Country). 722 South Royal Street, Alexandria, Virginia</p>		
<p>4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE Council of State Governments, 1025 Connecticut Avenue, Washington, D.C.</p>		
<p>5. HOME TELEPHONE NUMBER TEMple 6-8506</p>		<p>6. BUSINESS TELEPHONE NUMBER EXECutive 3-6715</p>
<p>7. BUSINESS TELEPHONE EXTENSION</p>		
<p>8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE. Mr Henri A Richardson (Brother), 3039 Macomb Street NW, Washington, D.C. (EX-3-6093)</p>		
SECTION III MARITAL STATUS		
<p>1. CHECK (X) ONE: <input checked="" type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED</p>		
<p>2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS</p>		
<p>SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving date below for all previous marriages. If marriage is contemplated, provide same data for fiance.</p>		
<p>3. NAME (First) (Middle) (Maiden) (Last)</p>		
<p>4. DATE OF MARRIAGE</p>		
<p>5. PLACE OF MARRIAGE (City, State, Country)</p>		
<p>6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country)</p>		
<p>7. LIVING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p>		
<p>8. DATE OF DEATH</p>		
<p>9. CAUSE OF DEATH</p>		
<p>10. CURRENT ADDRESS (Give last address, if deceased)</p>		
<p>11. DATE OF BIRTH</p>		
<p>12. PLACE OF BIRTH (City, State, Country)</p>		
<p>13. IF BORN OUTSIDE U.S.-DATE OF ENTRY</p>		
<p>14. PLACE OF ENTRY</p>		
<p>15. CITIZENSHIP (Country)</p>		
<p>16. DATE ACQUIRED</p>		
<p>17. WHERE ACQUIRED (City, State, Country)</p>		
<p>18. OCCUPATION</p>		
<p>19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers)</p>		
<p>20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country)</p>		
<p>SECTION III CONTINUED TO PAGE 2</p>		

SECRET

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE OF SPOUSE (MONTH AND YEAR)		
22. BRANCH OF SERVICE		
23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED		
24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN		
SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS		
1. FULL NAME (Last-First-Middle) Mrs Henry Bee (pronounced Bee)	2. RELATIONSHIP Mother's aunt	3. AGE 65?
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES 27, avenue Edith Cavell, Nice, Alpes Maritimes, France	5. FREQUENCY OF CONTACT About 3 times a year, by mail	
6. DATE OF LAST CONTACT May 1957		
1. FULL NAME (Last-First-Middle) Mr Felix Breton	2. RELATIONSHIP Mother's 2d cousin	3. AGE 70?
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES 13, rue Greneta, Paris XIII ^e , France	5. FREQUENCY OF CONTACT Once a year, by mail	
6. DATE OF LAST CONTACT Christmas, 1956		
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country) France	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country) France	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES I have met each of the above relatives only once in my life.		
SECTION V FINANCIAL STATUS		
1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.		
3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.		
5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS. Annual dividends on modest investments in stocks, credit union, and cooperative.		
SECTION V CONTINUED TO PAGE 3		

SECRET

SECRET

(When filled in)

SECTION V CONTINUED FROM PAGE 2

6. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
Clarendon Trust Company,	Arlington 10, Virginia

7. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? YES NO

8. IF YOU HAVE ANSWERED "YES" TO QUESTION 7 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)

SECTION VI

CITIZENSHIP

1. COUNTRY OF CURRENT CITIZENSHIP
USA2. CITIZENSHIP ACQUIRED BY: CHECK (EX. ONE)
 BIRTH MARRIAGE OTHER (Specify):3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? YES NO

4. CIVIL PARTICULARS

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (FIRST PAPER, ETC.)

SECTION VII

EDUCATION

1. CHECK (EX) HIGHEST LEVEL OF EDUCATION ATTAINED

LESS THAN HIGH SCHOOL GRADUATE	OVER TWO YEARS OF COLLEGE - NO DEGREE
HIGH SCHOOL GRADUATE	BACHELOR'S DEGREE
TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE	XO GRADUATE STUDY LEADING TO HIGHER DEGREE
THREE YEARS COLLEGE OR LESS	MASTER'S DEGREE
	DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE RECEIVED	DATE RECEIVED	SEM/OTRS HRS. COMPLETED (Specify)
	MAJOR	MINOR	FROM	TO			
Graduate School, Georgetown University	Intl Relns	Jun 51	May 52	None		24 hours	

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS
		FROM	TO	

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL HOURS
		FROM	TO	

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

SECRET

00000
SECRET

(Form Filled In)

SECTION X CONTINUED FROM PAGE 8

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction; scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE
in an experienced intelligence brief.

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.
Fifer, British Interplanetary Society, London.
Associate member, American Astronautical Association, New York.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Nov 1949 - Oct 1951	7 - 11	OPC/FPS/3 - Desk intelligence officer
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION One to three	5. OFFICIAL POSITION TITLE	Soviet desk officer
6. DESCRIPTION OF DUTIES Prepared, conjointly with OPC/FPS/FE, operational plans against Soviet Far Eastern targets.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Oct 1951 - Dec 1953	12- 13	DPF/SR/5; deputy chief, then chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION up to 23	5. OFFICIAL POSITION TITLE	Branch deputy chief, then Branch chief
2. 6. DESCRIPTION OF DUTIES Supervised and directed SR plans and projects targeted against Soviet Far East.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Jan 1954 - Dec 1954	13	DPF/SR/COPS/DR - Chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 18	5. OFFICIAL POSITION TITLE	Chief of special defector reception project
3. 6. DESCRIPTION OF DUTIES Direct and supervise the reception, debriefing, intelligence exploitation, resettlement and legalization of two high level Soviet intelligence officers granted political asylum in the USA.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Feb 1955 - Mar 1956	14	DPF/SR - NA/SR Base, Tokyo - Chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 22	5. OFFICIAL POSITION TITLE	Chief of Base
4. 6. DESCRIPTION OF DUTIES Direct and supervise field plans and projects based in Japan and Okinawa, targeted against Soviet Far Eastern targets.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Mar 1956 - Jun 1957	14	DPF/SR - Tokyo Station Soviet Branch Deputy Chief
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION 28	5. OFFICIAL POSITION TITLE	Deputy chief of branch
5. 6. DESCRIPTION OF DUTIES Assist Branch Chief in development and management of all Japan and Okinawa-based operations against USSR and Soviet Embassy, Tokyo.		

(Use additional pages if required)

SECRET

SECRET

(Form Filled In)

CHILDREN AND OTHER DEPENDENTS						
SECTION XII			2. NUMBER OF OTHER DEPENDENTS (including spouse, parents, stepparents, sibling, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING.			
1. NUMBER OF CHILDREN (including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING.			2	3		
3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS						
NAME	RELATIONSHIP	YEAR OF BIRTH	SEX		CITIZENSHIP	ADDRESS
			M	F		
Harriette D. Richardson	Wife	1928	X		USA	Same as mine
Pamela A. Richardson	Daughter	1950	X	"	"	"
Michelle D. Richardson	"	1953	X	"	"	"
ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS						
DATE COMPLETED 7 August 1956	SIGNATURE OF EMPLOYEE <i>Harriette D. Richardson</i>					

SECRET

PERSONAL HISTORY STATEMENT

37832

- Instructions:
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
 2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? YES

SEC. 1. PERSONAL BACKGROUND

Telephone:

Office: NOTHome: MD-7983A. FULL NAME MR. JACQUES GABRIEL RICHARDSON APPLICABLEPRESENT ADDRESS 2908 ST. PAUL ST - BALTIMORE, MD, USAPERMANENT ADDRESS 2908 ST. PAUL ST - BALTIMORE, MD, USAB. NICKNAMES JACK WHAT OTHER NAMES HAVE YOU USED? NONEUNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? NOT APPLICABLE

HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____

C. DATE OF BIRTH 20 JAN 1924 PLACE OF BIRTH BALTIMORE, MD, USA BY WHO'S AUTHORITYD. PRESENT CITIZENSHIP USA BY BIRTH? YES BY MARRIAGE?BY NATURALIZATION CERTIFICATE? NOT ISSUED BY _____

AT _____ CITY _____ STATE _____ COUNTY _____

HAVE YOU HAD A PREVIOUS NATIONALITY? NO YES OR NO _____ COUNTRY _____HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? COUNTRYGIVE PARTICULARS NOT APPLICABLEHAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? NO GIVE PARTICULARS _____

B. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? N/A

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____ Number _____ Type _____ Place of Issue _____ Date of Issue _____

SEC. 2. PHYSICAL DESCRIPTION

AGE 24 SEX MALE HEIGHT 5'9 1/2" WEIGHT 140

EYES BROWN HAIR BROWN COMPLEXION DARK SCARS FOREHEAD

BUILD SLENDER OTHER DISTINGUISHING FEATURES NONE

SEC. 3. MARITAL STATUS

A. SINGLE YES MARRIED _____ DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR SEPARATION, DIVORCE OR ANNULMENT _____

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE -- INCLUDE ANNULMENTS -- USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE NOT APPLICABLE First _____ Middle _____ Maiden _____ Last _____

PLACE AND DATE OF MARRIAGE _____

His (or her) ADDRESS BEFORE MARRIAGE _____ St. & No. _____ City _____ State _____ Country _____

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

DATE OF BIRTH _____ PLACE OF BIRTH _____ City _____ State _____ Country _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____ City _____ State _____ Country _____

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____

COUNTRY _____ DETAILS OF OTHER GOVT. SERVICE, U.S. OR FOREIGN _____

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents)

1. NAME NOT APPLICABLE RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. City State Country
 2. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. City State Country
 3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. City State Country

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME JOHN BENJAMIN RICHARDSON
 LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____
 PRESENT, OR, LAST, ADDRESS 2408 ST. PAUL ST., BALTIMORE-18-MD-USA
 DATE OF BIRTH 21 NOV 1893 PLACE OF BIRTH CENTREVILLE, MARYLAND, USA
 IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY N/A
 CITIZENSHIP USA WHEN ACQUIRED? BIRTH WHERE? City State Country
 OCCUPATION AUTO DEALER LAST EMPLOYER EAST END AUTO CO - BALTIMORE
 EMPLOYER'S OR OWN BUSINESS ADDRESS 6505 PULASKI HWY, BALTIMORE MD, USA
 MILITARY SERVICE FROM 1915 TO 1919 BRANCH OF SERVICE ARMY AVIATION
 COUNTRY USA, GT. BRITAIN DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN
NONE

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME ADRIENNE MARGUERITE BIT RICHARDSON
 LIVING OR DECEASED DECEASED DATE OF DECEASE 5 DEC 1947 CAUSE CANCER
 PRESENT, OR, LAST, ADDRESS 3103 MILFORD AV, BALTIMORE, MD, USA
 DATE OF BIRTH 14 AUG 1908 PLACE OF BIRTH ROMANS, DROME, FRANCE
 CITIZENSHIP USA WHEN ACQUIRED? 1921 (2) WHERE? BALTO, MD, USA
 IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOV. 1919 - NEW YORK

OCCUPATION MILLINERY LAST EMPLOYER EMPORIUM WORLD MILL'Y CO.

BUYER

EMPLOYER'S OR OWN BUSINESS ADDRESS UNKNOWN, CHICAGO, ILL, USA

St. & No. City State Country

MILITARY SERVICE FROM NONE TO BRANCH OF SERVICE

COUNTRY DETAILS OF OTHER GOVT SERVICE, U.S. OR FOREIGN.

NONE

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

*DL
7345d*

1. FULL NAME	<u>HENRI</u>	First	Middle	Last	AGE
PRESENT ADDRESS	<u>5724</u>	St. & No.	City	State	Country Citizenship
2. FULL NAME					AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship
3. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship
4. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship
5. FULL NAME		First	Middle	Last	AGE
PRESENT ADDRESS		St. & No.	City	State	Country Citizenship

SEC. 8. FATHER-IN-LAW

FULL NAME	<u>NOT APPLICABLE</u>	First	Middle	Last
LIVING OR DECEASED		DATE OF DECEASE		CAUSE
PRESENT, OR LAST, ADDRESS		St. & No.	City	State Country
DATE OF BIRTH		PLACE OF BIRTH		
IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY				
<hr/>				
CITIZENSHIP	WHEN ACQUIRED?	WHERE?	City	State Country
OCCUPATION	LAST EMPLOYER			

SEC. 9. MOTHER-IN-LAW

FULL NAME NCT APPPLICABLE
 Living or Deceased _____ Date of Death _____ Cause _____
 Present, or last, address _____ St. & No. _____ City _____ State _____ Country _____
 Date of Birth _____ Place of Birth _____
 If born outside U.S. indicate date and place of entry _____
 Citizenship _____ When Acquired? _____ Where? _____
 Occupation _____ Last Employer _____

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME HENRY BITT RELATIONSHIP GREAT-UNCLE AGE 65(?)
 CITIZENSHIP FRENCH ADDRESS 27 RUE EDITH CAVELL, ALICE FRANCE
 St. & No. _____ City _____ State _____ Country _____
 2. NAME PATRICK GRANDGERARD RELATIONSHIP SECOND COUSIN AGE 55(?)
 CITIZENSHIP USA ADDRESS 96 OTIS ELEVATORS, BUENOS AIRES ARGENTINA
 St. & No. _____ City _____ State _____ Country _____
 3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. _____ City _____ State _____ Country _____

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME MCN ROBT LEE CLARK RELATIONSHIP COUSIN AGE 30
 CITIZENSHIP USA ADDRESS N.O.B. NORFOLK, VIRGINIA
 St. & No. _____ City _____ State _____
 TYPE AND LOCATION OF SERVICE (IF KNOWN) _____
 2. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. _____ City _____ State _____
 TYPE AND LOCATION OF SERVICE (IF KNOWN) _____
 3. NAME _____ RELATIONSHIP _____ AGE _____
 CITIZENSHIP _____ ADDRESS _____ St. & No. _____ City _____ State _____
 TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

SEC. 12. EDUCATION DS #63 BALTIMORE, MD, USA
 ELEMENTARY SCHOOL MCNAULGH SCH ADDRESS PIKESVILLE, MD, USA
 DATES ATTENDED 1930-34-37 GRADUATE? YES
 HIGH SCHOOL LYNN HIGH MONTREAL, ADDRESS MONTREAL QUE, CANADA
 DATES ATTENDED 1937-1940 GRADUATE? YES
 COLLEGE SIR GEO WILLIAMS COLL, ADDRESS MONTREAL, QUE, CANADA
 DATES ATTENDED 1940-1942 DEGREE NONE
 COLLEGE U OF MICHIGAN, ADDRESS ANN ARBOR, MICH, USA
 DATES ATTENDED 1945 (see P13) DEGREE B.A.

SEC. 13. MILITARY, NAVAL OR OTHER GOVT SERVICE - U.S. OR FOREIGN

USA ARMY 1/LT FEB 1943-OCT 1945
 GRADE Service Rank Dates of Service
 GHQ FEC TOKYO, JAPAN 0-937200 HONORABLE
 Last Station Serial No Type of Discharge
 REMARKS WHILE ENLISTED, SERIAL WAS 3316266

SELECTIVE SERVICE BOARD NUMBER 5-A ADDRESS HARTFORD, CONN.

IF REFERENCED GIVE REASON

SEC. 14. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

FROM 15 AUG 45 TO 30 SEP 45

EMPLOYING FIRM OR AGENCY DEPT / ARMY

ADDRESS CSD-GHQ-FEC APC SEC POSTMASTER SAN FRANCISCO, USA
 St. & No. City County

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR KURT SPAULDING

(MILITARY) TITLE OF JOB LIAISON OFFICER SALARY \$ 251 PER MONTH
 YOUR DUTIES INTELLIGENCE ANALYST; REPORTS COORDINATOR; WRITER

REASONS FOR LEAVING RETURN TO USA FOR SEPARATION

FROM ARMY

FROM 1 APR 45 TO 15 AUG 45

EMPLOYING FIRM OR AGENCY DEPT / ARMY

(MILITARY)

ADDRESS L.C.D. GHQ-FEC APO 500 POSTMASTER SAN FRANCISCO USA
 St. & No. City State County

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR VINCENT MERCOLA

TITLE OF JOB DEPUTY CHIEF, NEWS AGENCY SALARY .251 PER MONTH

YOUR DUTIES Asst chief of principal Allied press censorship bureau in Japan.

REASONS FOR LEAVING CENSORSHIP SECTION ELIMINATED

FROM 1 Nov 46 TO 31 MAY 47

EMPLOYING FIRM OR AGENCY DEPT /ARMY

(MILITARY)

ADDRESS L.C.D. GHQ-FEC APO 309 - POSTMASTER SAN FRANCISCO USA
 St. & No. City State County

KIND OF BUSINESS CIVIL CENSORSHIP NAME OF SUPERVISOR KURT SPAULDING

TITLE OF JOB CHIEF, CENSORSHIP SUB-SUPERVISOR SALARY .221 PER MONTH

YOUR DUTIES Operated field censorship surveillance detachment

REASONS FOR LEAVING TRANSFERRED TO HQ IN TOKYO

FROM 15 MAR 46 TO 15 JULY 46

EMPLOYING FIRM OR AGENCY DEPT /ARMY

(MILITARY)

ADDRESS ARMY LANGUAGE SCHOOL PRESIDIO OF MONTE GIGLIO CALIFORNIA
 St. & No. City State County

KIND OF BUSINESS CIVIL AFFAIRS TNG NAME OF SUPERVISOR YUTAKA MUNAKATA

TITLE OF JOB RESEARCH EDITOR SALARY .450 PER Sgt.

YOUR DUTIES REVISED ARMY MANUALS; PREPARED CIVIL AFFAIRS COURSES.

REASONS FOR LEAVING COMMISSIONED; TRANSFERRED TO JAPAN

FROM NOV 1941 TO JULY 1942

EMPLOYING FIRM OR AGENCY V.T.EATON CO, LTD.

ADDRESS ST. CATHERINE ST, MONTREAL, QUE, CANADA
 St. & No. City State County

KIND OF BUSINESS DEPT. STORE NAME OF SUPERVISOR F.T. CAYDON

TITLE OF JOB PHOTOGRAPHIC SALESMAN SALARY .30 PER WEEK

YOUR DUTIES SOLD CAMERAS AND PHOTO SUPPLIES

REASONS FOR LEAVING WAS PART-TIME JOB ACCEPTED WHILE IN COLLEGE

14 00000

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION?
HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO
EXPLAIN? GIVE DETAILS.

NOT APPLICABLE

SEC. 16. GIVE FIVE CHARACTER REFERENCES -- IN THE U.S. -- WHO KNOW YOU INTI-
MATELY -- (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

- | | Street and Number | CITY | STATE |
|-------------------------|---|------|-------|
| 1. CAPT. GORDON WALLACE | BUS. ADD. 415-PRESIDIO MONTEKEY
RES. ADD. 2160 COOLEY, PALO ALTO | CAL. | CAL. |
| 2. MR. GEORGE MOORE | BUS. ADD. U/CALIFORNIA BERKELEY
RES. ADD. 571 NORTH, OAKLAND | CAL. | CAL. |
| 3. MR. JOHN CHEATHAM | BUS. ADD. 111 E. PATRICK FREDERICK
RES. ADD. 161 E. CHURCH FREDERICK | M.D. | M.D. |
| 4. MR. T. G. DRISCOLL | BUS. ADD. 131 KST. NW WASH.
RES. ADD. 705 1/2 KROYAL ALEXANDRIA | DC. | VA. |
| 5. MR. R. H. KUNZMAN | BUS. ADD. U.P. BUREAU DES MOINES
RES. ADD. UNK | IOWA | |

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES --
NOT REFERENCES, SUPERVISORS OR EMPLOYERS -- (Give residence and business ad-
dresses where possible.)

- | | Street and Number | CITY | STATE |
|---------------------------|---|------|-------|
| 1. MR. GEORGE FINNEY | BUS. ADD. DEPT 1AF WASHINGTON
RES. ADD. 2310 VALLEY DR. ALEXANDRIA | DC. | VA. |
| 2. DR. MORRIS CRANE | BUS. ADD. BALTIMORE AV PHILADELPHIA
RES. ADD. | PA. | " |
| 3. MR. BRADFORD COOLIDGE | BUS. ADD. DEPT 1/1 SITE WASHINGTON
RES. ADD. | DC | |
| 4. MRS. FLORENCE MCKEEHAN | BUS. ADD. NONE
RES. ADD. 71 ARKOLDALE WILMINGTON, S.C. 29401 | | |
| 5. MR. ANTHONY SAWYER | BUS. ADD. UNK
RES. ADD. 303 E. 21ST BALTIMORE, MD | | |

SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

- ✓ 1. MR. FRANK DUCHARME
BUS. ADD. TRAVELERS' INS. HARTFORD, CONN.
RES. ADD. J.B. LILLEY W. HARTFORD, CONN.
- ✓ 2. MR. JAMES KNOX
BUS. ADD. G. FOX CO. HARTFORD, CONN.
RES. ADD. UNK
- ✓ 3. MRS. LOUIS FRANKLIN
BUS. ADD. ALBERT STEIGER) HARTFORD, CONN.
RES. ADD. UNK

SEC. 19. FINANCIAL BACKGROUND

- A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES IF NOT, STATE SOURCES OF OTHER INCOME
- B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS BALTIMORE NATIONAL BANK, HIGHLAND TOWN BANK, BALTIMORE, MD.
- C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? NO
GIVE PARTICULARS, INCLUDING COURT:

D. GIVE THREE CREDIT REFERENCES — IN THE U.S.

1. NAME LEE'S INC ADDRESS 3401 EASTERN AV, BALTIMORE, MD.
St. No. City State Country
2. NAME MONTGOMERY WARD ADDRESS 2401 AV OAKLAND, CAL.
St. & No. City State Country
3. NAME ADDRESS
St. & No. City State Country

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

FROM 1933 TO 1937 3310 PRESTMAN ST. BALTIMORE - MD - USA
St. No. City State Country

FROM 1937 TO 1939 4561 HARVARD AV - MONTREAL - QUE - CANADA
St. No. City State Country

FROM 1939 TO 1942 1461 MOUNTAIN ST - MONTREAL - QUE - CANADA
St. No. City State Country

FROM 1942 TO 1942 26 LILLEY RD - W. HARTFORD - CONN - USA
St. No. City State Country

FROM 1942 TO 1942 MILITARY SERVICE
St. No. City State Country

FROM 1948 TO PRESENT 2908 ST. PAUL ST. BALTIMORE, MD, USA
St. No. City State Country

FROM TO
St. No. City State Country

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES

A. FROM JUN 1932 TO SEP 1937 PARIS
City or Section France Visit

FROM JUL 1934 TO JUL 1934 NIAGARA PENINSULA CANADA
City or Section Canada Visit

FROM SEP 1937 TO JUL 1942 MONTREAL
City or Section Canada Residence

10

FROM OCT 1944 TO JAN 1945 NORTHERN EUROPE WAR SERVICE
 City or District _____ Country _____ Purpose _____
 FROM SEP 1945 TO OCT 1945 TOKYO, SENDAI JAPAN MIL OCCUPATION
 City or District _____ Country _____ Purpose _____
 FROM _____ TO _____ City or District _____ Country _____ Purpose _____

B. LAST U.S. PASSPORT—NUMBER, DATE, AND PLACE OF ISSUE: UNKNOWN

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? NONE GIVE APPROXIMATE

DATES:

PASSPORTS OF OTHER NATIONS:

SEC. 22. CLUBS, SOCIETIES, AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU INCONSCIOUSLY HAVE BELONGED:

1. AMERICAN VETERANS COMMITTEE (MEMBER AT LARGE)

DATES OF MEMBERSHIP: NOV 1945 - JAN 1948

2. RESERVE OFFICERS ASS'N WASHINGTON DC USA
 Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP: OCT 1948 - PRESENT

3. _____ Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP: _____

4. _____ Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP: _____

5. _____ Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP: _____

6. _____ Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP: _____

7. _____ Name and Chapter St. & No. City State Country

DATES OF MEMBERSHIP: _____

SEC. 23. GENERAL QUALIFICATIONS

- A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "FLUENT" "FAIR" OR "FLUENT")

LANGUAGE JAPANESE SPEAK FLUENT READ FAIR WRITE FAIR

LANGUAGE FRENCH SPEAK FLUENT READ FLUENT WRITE FLUENT

LANGUAGE _____ SPEAK _____ READ _____ WRITE _____

- B. LIST ALL SPORTS AND HOBBIERS WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

SWIMMING, SKIING, HORSEMANSHIP, FOOTBALL - GOOD.

BASEBALL, ICE HOCKEY, LACROSSE, VOLLEYBALL, BADMINTON - FAIR.

PHOTOGRAPHIC PROCESSES - STRONG AMATEUR INTEREST.

- C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

HAVE AN ABILITY TO WRITE, EITHER REPORTORIAL OR EDITORIAL, WHICH MIGHT BE SUITABLE FOR RESEARCH OR SPECIAL REPORTS WRITING.

- D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

NONE OTHER THAN DEPT OF ARMY FOR COMMISSION AS OFFICER.

- E. LI, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

MILITARY INTELLIGENCE DIV, WAR DEPT, + FBI CONDUCTED LOYALTY CHECK SOMETIME BETWEEN FEB 1947 AND JUN 1947.

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES? NO

IF "YES", EXPLAIN: _____

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? YES IF SO, TO WHAT EXTENT? OCCASIONAL WINES AND LIQUOR

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: NO

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

NO

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME	<u>JOHN B. RICHARDSON</u>	RELATIONSHIP	<u>FATHER</u>
ADDRESS	<u>2908 ST. PAUL ST., BALTIMORE MD</u>	City	<u>USA</u>
St. & No.		State	Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

NO

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT ALEXANDRIA, VIRGINIA

DATE 25 NOV 1948

CITY AND STATE

Aristote C. Sicaire

Jacques L. Lebedow

Signature of Applicant

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. - I HAVE NEVER HELD A FULL-TIME CIVILIAN JOB, SINCE I ENTERED THE ARMY DIRECTLY FROM COLLEGE.

19. - I HAVE NEVER BOUGHT ANYTHING ON CREDIT. THEREFORE, I HAVE LISTED THREE CONCERNS WITH WHICH I HAVE TRANSACTED NORMAL BUSINESS.

12. - I ACQUIRED SUFFICIENT CREDITS FROM THE ARMY JAPANESE SCHOOL AT THE U OF MICHIGAN TO RECEIVE A B.A. DEGREE, IN ABSENTIA, WHILE STILL ON ACTIVE SERVICE.

FROM SEP 1942 TO DEC 1942 I COMPLETED ONE SEMESTER AT TRINITY COLLEGE, HARTFORD, CONN.

Jacques L. Lebedow

*Note: Information contained herein
is supplemental.*

PERSONAL HISTORY STATEMENT

- Instructions:**
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
 2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? _____

Yes or No

SEC. 1. PERSONAL BACKGROUND

A. FULL NAME MR. (Use No Initials)	First	Middle	Last	Telephone: <u>VE-4810</u>
<u>JACQUES GABRIEL RICHARDSON</u>				Office: <u>13</u>
				Home: _____
PRESENT ADDRESS _____				
St. & No. _____ City _____ State _____ Country _____				
PERMANENT ADDRESS _____				
St. & No. _____ City _____ State _____ Country _____				
B. NICKNAME _____ WHAT OTHER NAMES HAVE YOU USED? _____				
_____ UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE				
NAMES? _____				
HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____				
_____ Where? _____ By What Authority _____				
C. DATE OF BIRTH _____ PLACE OF BIRTH _____				
City _____ State _____ Country _____				
D. PRESENT CITIZENSHIP _____ BY BIRTH? _____ BY MARRIAGE? _____				
Country _____				
BY NATURALIZATION CERTIFICATE # _____ ISSUED _____ BY _____				
Date _____ Court _____				
AT _____				
City _____ State _____ Country _____				
HAVE YOU HAD A PREVIOUS NATIONALITY? _____				
Yes or No _____ Country _____				
HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? _____				
Country _____				
GIVE PARTICULARS _____				

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? _____ GIVE PARTICULARS: _____				

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? _____

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____

Number	Type	Place of Issue	Date of Issue
--------	------	----------------	---------------

SEC. 2. PHYSICAL DESCRIPTION

AGE _____ SEX _____ HEIGHT _____ WEIGHT _____

EYES _____ HAIR _____ COMPLEXION _____ SCARS _____

BUILD _____ OTHER DISTINGUISHING FEATURES _____

X SEC. 3. MARITAL STATUS

A. SINGLE _____ MARRIED _____ DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS _____

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDE ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE HARRIETTE MCCLURE DRISCOLL RICHARDSON
First Middle Maiden Last

PLACE AND DATE OF MARRIAGE ALEXANDRIA, VA; 25 JUN 1949

(HIS OR HER) ADDRESS BEFORE MARRIAGE 705 S. ROYAL ST., ALEXANDRIA,
St. & No. City State Country

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 1619 DOLITTLE RD., ESSEX, MD.
St. & No. City State Country

DATE OF BIRTH 19 JUN 28 PLACE OF BIRTH MINNEAPOLIS, MINN.
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP U.S. WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION HOUSEWIFE LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Date

COUNTRY _____ DETAILS OF OTHER GOVT. SERVICE, U.S. OR FOREIGN

OCCUPATION _____ LAST EMPLOYER _____
 EMPLOYER'S OR OWN BUSINESS ADDRESS _____ St. & No. _____ City _____ State _____ Country _____
 MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
 COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME _____ First _____ Middle _____ Last _____ AGE _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
 2. FULL NAME _____ First _____ Middle _____ Last _____ AGE _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
 3. FULL NAME _____ First _____ Middle _____ Last _____ AGE _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
 4. FULL NAME _____ First _____ Middle _____ Last _____ AGE _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____
 5. FULL NAME _____ First _____ Middle _____ Last _____ AGE _____
 PRESENT ADDRESS _____ St. & No. _____ City _____ State _____ Country _____ Citizenship _____

X SEC. 8. FATHER-IN-LAW

FULL NAME THEODORE GOTZIAN DRISCOLL
 First _____ Middle _____ Last _____

LIVING OR DECEASED LIVING DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 705 S. ROYAL ST., ALEXANDRIA, VA.
 St. & No. _____ City _____ State _____ Country _____

DATE OF BIRTH 14 OCT 92 PLACE OF BIRTH ST. PAUL, MINN.

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP US WHEN ACQUIRED? _____ WHERE? _____

OCCUPATION PUBLIC ADMINISTRATOR LAST EMPLOYER COUNCIL OF STATE GOVTS,
1737 "K" ST, NW,
WASH DC.

X SEC. 9. MOTHER-IN-LAW

FULL NAME HARRIETTE BELL CASWELL DRISCOLL
 First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR LAST, ADDRESS 705 S. ROYAL ST, ALEXANDRIA, VA
 St. & No. City State Country

DATE OF BIRTH 13 APR 00 PLACE OF BIRTH MINNEAPOLIS, MINN.

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY —

CITIZENSHIP — WHEN ACQUIRED? — WHERE? — City State Country

OCCUPATION HOUSEWIFE LAST EMPLOYER —

X SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME NONE, other than min RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State Country

2. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State Country

3. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State Country

X SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME NONE, other than min RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) —

2. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) —

3. NAME — RELATIONSHIP — AGE —

CITIZENSHIP — ADDRESS — St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) —

SEC. 24. MISCELLANEOUS

- A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: _____

- B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? _____ IF SO, TO WHAT EXTENT? _____

- C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE: _____

- D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME MRS. J. G. RICHARDSON RELATIONSHIP WIFE

ADDRESS 1619 DOOLITTLE ROAD, ESSEX, MD.
St. & No. City State Country

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT Baltimore, Maryland DATE Oct 18 49
City and State
Witness James F. Christian Signature of Applicant JAMES G. Richardson

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. Since August 24, 1949, I have been employed as Administrative Assistant to the Director of Planning, Housing Authority of Baltimore City, at the salary range of \$3,100 - \$3,900.

MILITARY RECORD AND REPORT OF SEPARATION
CERTIFICATE OF SERVICE

RICHARDSON, JACQUES G.	0 937 200	1ST LT	INF	ORC
GENERAL HEADQUARTERS, FAR EAST COMMAND, MILITARY INTELLIGENCE	SEPARATION CENTER, FORT LANTON, WASHINGTON			
FOOD NORTH ST., PAUL STREET, BALTIMORE 10, MARYLAND	20 JAN 48	BALTIMORE, MARYLAND		
SEC. 9	BROWN BROWN	2110 ⁰	101	0
STUDENT, COLLEGE 2-02				
3	5 A	HARTFORD, CONNECTICUT	169 RICHMOND ROAD, ESSEX CT, MARYLAND	
27 JUN 46	(PRES) CENSORSHIP OFFICER 9335			
NONE				
WW II VICTORY MEDAL, OCCUPATION, JAPAN				
NONE				
MILITARY INTELLIGENCE SERVICE LANGUAGE SCHOOL, FT SHELBY, MINN.				
RR 1-1	18 SEP 46	JAPAN	23 SEP 46	
0 2 19 8 1 18 0	9 OCT 46	USA	23 OCT 46	
X X 31 OCT 46 30 NOV 46 6.50 X				
SECTION, GENERAL STAFF LAPEL BUTTON ISSUED				
Request to Richardson KEVIN N BURGESS CAPT USAF <i>Clerk for H.A.</i>				



Army of the United States

CERTIFICATE OF SERVICE

This is to certify that

JACQUES G. RICHARDSON 0 937 200 1ST LT
GENERAL HEADQUARTERS, FAR EAST COMMAND,
MILITARY INTELLIGENCE SECTION, GENERAL STAFF
honorably served in active Federal Service
in the Army of the United States from
27 JUN 46 to 27 OCT 46

Given at SEPARATION CENTER, FORT LANTON, WASHINGTON
on the 27 day of OCTOBER 1946

Thomas B. Hammond
THOMAS B. HAMMOND
MAJOR ADD

ENLISTED RECORD AND REPORT OF SEPARATION
HONORABLE DISCHARGE

Name _____	
Rank _____	
Serial No. _____	
Date of Birth _____	
Place of Birth _____	
Address _____	
Date Enlisted _____	
Date Discharged _____	
Length of Service _____	
Branch _____	
Type of Service _____	
MOS _____	
Rate _____	
Pay Grade _____	
Pay Rate _____	
Pension _____	
Discharge Type _____	
Discharge Date _____	
Discharge Location _____	
Discharge Remarks _____	
Signature _____	
Signature _____	



Honorable Discharge

This is to certify that

Army of the United States

is hereby ~~Honorably Discharged~~ from the military
service of the United States of America.

This certificate is awarded as a testimonial of Honest
and Faithful Service to this country.

Glossary

20

Karl Rasmussen

CCopy

CCopy

STANDARD FORM 57-NOV. 1947 U. S. CIVIL SERVICE COMMISSION		APPLICATION FOR FEDERAL EMPLOYMENT																													
INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or print in ink. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the instructions on the announcement card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office and other items required by the announcement. Notify the office with which you file this application of any change in your address.																															
1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR CIC 2. OPTIONS (if mentioned in examination announcement)		3. PLACE OF EMPLOYMENT APPLIED FOR (City and State) 4. DATE OF THIS APPLICATION 5. P.M. (First name) (Middle) (Maiden, if any) (Last) JACQUES GABRIEL RICHARDSON 6. STREET AND NUMBER OR R. D. NUMBER 1620 Bickenbacker Road, Mrs Est. 7. CITY OR POST OFFICE (including postal zone) AND STATE Essex 21, Maryland 8. LEGAL OR VOTING RESIDENCE (State) 9. DAY OFFICE PHONE (or home phone) Maryland 10. DATE OF BIRTH (month, day, year) January 20, 1924 11. PLACE OF BIRTH (city and State; if born outside U. S., name city and country) Baltimore, Maryland 12. MALE 13. (A) HEIGHT WITHOUT SHOES: (B) WEIGHT: <input checked="" type="checkbox"/> MALE 5 FEET 10 INCHES 145 POUNDS 14. HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO 15. IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE Second Lt., 16 July 1945																													
16. DO YOU WANT TO TRAVEL SPECIALLY? <input type="checkbox"/> OCCASIONALLY <input checked="" type="checkbox"/> FREQUENTLY <input type="checkbox"/> CONSTANTLY		17. CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED: <input type="checkbox"/> IN WASHINGTON, D. C. <input checked="" type="checkbox"/> ANYWHERE IN THE UNITED STATES <input type="checkbox"/> OUTSIDE THE UNITED STATES 18. IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS:																													
19. EXPERIENCE: It is important for you to furnish all information required below in sufficient detail to enable the Civil Service Commission and the appointing officer of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of employment. If your total experience exceeds more than 15 years, which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence. (a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used. (b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."																															
1 PRESENT POSITION <table border="1"> <thead> <tr> <th>DATES OF EMPLOYMENT (month, year)</th> <th>EXACT TITLE OF YOUR PRESENT POSITION</th> <th>CLASSIFICATION GRADE (If in Federal Service)</th> <th>SALARY OR EARNINGS: STARTING \$ PRESENT \$ PER PER</th> </tr> </thead> <tbody> <tr> <td>FROM _____ TO PRESENT TIME</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2">PLACE OF EMPLOYMENT (city and State)</td> <td colspan="2">NAME AND TITLE OF IMMEDIATE SUPERVISOR</td> </tr> <tr> <td colspan="2">NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)</td> <td colspan="2">KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)</td> </tr> <tr> <td colspan="2">NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU</td> <td colspan="2">REASON FOR DESIRING TO CHANGE EMPLOYMENT</td> </tr> <tr> <td colspan="4">DESCRIPTION OF YOUR WORK</td> </tr> <tr> <td colspan="4">EAR DEPARTMENT</td> </tr> </tbody></table>				DATES OF EMPLOYMENT (month, year)	EXACT TITLE OF YOUR PRESENT POSITION	CLASSIFICATION GRADE (If in Federal Service)	SALARY OR EARNINGS: STARTING \$ PRESENT \$ PER PER	FROM _____ TO PRESENT TIME				PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR		NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)		NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR DESIRING TO CHANGE EMPLOYMENT		DESCRIPTION OF YOUR WORK				EAR DEPARTMENT			
DATES OF EMPLOYMENT (month, year)	EXACT TITLE OF YOUR PRESENT POSITION	CLASSIFICATION GRADE (If in Federal Service)	SALARY OR EARNINGS: STARTING \$ PRESENT \$ PER PER																												
FROM _____ TO PRESENT TIME																															
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR																													
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)																													
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR DESIRING TO CHANGE EMPLOYMENT																													
DESCRIPTION OF YOUR WORK																															
EAR DEPARTMENT																															
(CONTINUED ON NEXT PAGE)																															

16. CONTINUED

(2) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS: STARTING \$ 25	PER WK
FROM Nov. 1941 TO Jul 1942		Salesman*		FINAL \$ 30	PER WK
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR			
Montreal, Quebec		Mr. Fred T. Clayton			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)			
T. Eaton Co. Ltd., Montreal		Retail Department Store			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR LEAVING			
None		Return to USA			
DESCRIPTION OF YOUR WORK		Salesman of all types photographic materials and equipment; demonstrator, all types black-and-white and color motion picture equipment.			
(3) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS: STARTING \$ 25	PER WK
FROM Oct. 1940 TO Jun 1941		Photographic technician*		FINAL \$ 25	PER WK
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR			
Montreal, Quebec		Mr. Harry Jacoby			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)			
Jacoby, Photographers Crescent St., Montreal		Portrait photographers			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR LEAVING			
None		Desire of more interesting work.			
DESCRIPTION OF YOUR WORK		Darkroom apparatus, copier, equipment maintenance.			
(4) DATES OF EMPLOYMENT (month, year)		EXACT TITLE OF YOUR POSITION	CLASSIFICATION GRADE (if in Federal service)	SALARY OR EARNINGS: STARTING \$	PER
FROM:				FINAL \$	PER
PLACE OF EMPLOYMENT (city and State)		NAME AND TITLE OF IMMEDIATE SUPERVISOR			
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)		KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)			
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU		REASON FOR LEAVING			
DESCRIPTION OF YOUR WORK					

*Please Note: The positions listed were part-time jobs only, while the applicant was a college student. I have never applied for, nor held, a full-time civilian position.

CITY OR EMPLOYMENT (month, year)		EMP. TITLE OR YOUR POSITION		CLASS OF SERVICE (if in Federal service)		SALARY OR EARNINGS: STARTING \$ FINAL \$		PER HR																																																																																	
FROM	TO																																																																																								
PLACE OF EMPLOYMENT (city and State)				NAME AND TITLE OF IMMEDIATE SUPERVISOR																																																																																					
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal name department, bureau or establishment, and division)				KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)																																																																																					
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU				REASON FOR LEAVING																																																																																					
DESCRIPTION OF YOUR WORK																																																																																									
<p>If more space is required, use a continuation sheet (Standard Form No. 54) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.</p> <p>17. MILITARY TRAINING In the space below, describe any training received in training received, such as hours per week. Detailed information regarding the Armed Services (not already listed under Item 16) that would assist in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)</p>																																																																																									
DATES		LOCATION		DESCRIPTION OF TRAINING																																																																																					
FROM	TO																																																																																								
Jan. 45	Dec. 45	Ann Arbor, Michigan AIJEC, U. of Michigan		Japanese language, customs, sociology, how-and-why of Japan's history and economic aggression. Written Japanese.																																																																																					
				(Continued)																																																																																					
<p>18 EDUCATION. (Circle highest grade completed):</p> <table border="1"> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>(<input checked="" type="checkbox"/>)</td> </tr> <tr> <td colspan="12">MARK (<input checked="" type="checkbox"/>) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF:</td> </tr> <tr> <td colspan="12"><input type="checkbox"/> ELEMENTARY SCHOOL <input type="checkbox"/> JUNIOR HIGH SCHOOL <input checked="" type="checkbox"/> SENIOR HIGH SCHOOL</td> </tr> </table> <p>(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED</p> <p>High School of Montreal</p> <p>(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED</p> <p>English, French, physics, history.</p> <p>(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY</p> <table border="1"> <tr> <td>Sir Geo. Williams College</td> <td>Fren.</td> </tr> <tr> <td>Trinity College, Conn.</td> <td>Fren.</td> </tr> <tr> <td>U. Michigan, Ann Arbor</td> <td>Japan</td> </tr> </table> <p>(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS</p> <table border="1"> <tr> <td>French</td> <td>15</td> </tr> <tr> <td>English</td> <td>12</td> </tr> <tr> <td>Japanese</td> <td>24</td> </tr> </table> <p>(E) LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS</p> <table border="1"> <tr> <td></td> <td></td> </tr> </table> <p>(F) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR "IN SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT</p> <p>USAFI</p> <p>(G) DATES ATTENDED</p> <table border="1"> <tr> <td>FROM</td> <td>TO</td> <td>DAY</td> <td>NIGHT</td> <td>TITLE</td> <td>DATE</td> </tr> <tr> <td>Sep. 40</td> <td>May 42</td> <td>2</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Set. 42</td> <td>Dec. 42</td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Jan. 45</td> <td>Dec. 45</td> <td>1</td> <td></td> <td>B1</td> <td>Feb. 47</td> </tr> </table> <p>HOURS CREDIT</p> <p>(H) SUBJECTS STUDIED</p> <table border="1"> <tr> <td>Journalism</td> <td>Apr. 47</td> <td>Pres.</td> </tr> </table> <p>(I) DATES ATTENDED</p> <table border="1"> <tr> <td>FROM</td> <td>TO</td> <td>DAY</td> <td>NIGHT</td> </tr> </table> <p>(J) YEARS COMPLETED</p>									1	2	3	4	5	6	7	8	9	10	11	(<input checked="" type="checkbox"/>)	MARK (<input checked="" type="checkbox"/>) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF:												<input type="checkbox"/> ELEMENTARY SCHOOL <input type="checkbox"/> JUNIOR HIGH SCHOOL <input checked="" type="checkbox"/> SENIOR HIGH SCHOOL												Sir Geo. Williams College	Fren.	Trinity College, Conn.	Fren.	U. Michigan, Ann Arbor	Japan	French	15	English	12	Japanese	24			FROM	TO	DAY	NIGHT	TITLE	DATE	Sep. 40	May 42	2				Set. 42	Dec. 42	1				Jan. 45	Dec. 45	1		B1	Feb. 47	Journalism	Apr. 47	Pres.	FROM	TO	DAY	NIGHT
1	2	3	4	5	6	7	8	9	10	11	(<input checked="" type="checkbox"/>)																																																																														
MARK (<input checked="" type="checkbox"/>) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF:																																																																																									
<input type="checkbox"/> ELEMENTARY SCHOOL <input type="checkbox"/> JUNIOR HIGH SCHOOL <input checked="" type="checkbox"/> SENIOR HIGH SCHOOL																																																																																									
Sir Geo. Williams College	Fren.																																																																																								
Trinity College, Conn.	Fren.																																																																																								
U. Michigan, Ann Arbor	Japan																																																																																								
French	15																																																																																								
English	12																																																																																								
Japanese	24																																																																																								
FROM	TO	DAY	NIGHT	TITLE	DATE																																																																																				
Sep. 40	May 42	2																																																																																							
Set. 42	Dec. 42	1																																																																																							
Jan. 45	Dec. 45	1		B1	Feb. 47																																																																																				
Journalism	Apr. 47	Pres.																																																																																							
FROM	TO	DAY	NIGHT																																																																																						
<p>22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)?</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO GIVE KIND OF LICENSE AND STATE:</p> <p>FIRST LICENSE OR CERTIFICATE (YEAR):</p> <p>LATEST LICENSE OR CERTIFICATE (YEAR):</p> <p>23. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS:</p> <p>(1) YOUR MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested)</p> <p>(2) YOUR PATENTS OR INVENTIONS</p> <p>(3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE</p> <p>(4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC.</p> <p>(5) HONORS AND FELLOWSHIPS RECEIVED</p>																																																																																									
<p>Public relations as interpreter in ETO and Japan. Censor and review-editor of Japanese press, radio and motion-picture fields.</p>																																																																																									
<p>APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING.....SHORTHAND.....</p>																																																																																									

24. REFERENCES. List three persons living in the United States or Territories of the United States who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of superiors listed under Item 16 (EXPERIENCE).					
FULL NAME		(Give complete current address, including street and number)		BUSINESS OR OCCUPATION	
1.	Col. K. S. Rasmussen	(Washington 25 DC)		Mil Attachm.	
2.	Mr. Yukio Munakata	Diplomatic Sec., Ex. Chancery	Presidio of Monterey,		
3.	Lt. L. B. McNeil	Academic Sec., U.S.I.S.	Calif.	Instructor	
1926 McKinley Ave., Honolulu, T.H. CIC					
INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN					
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC. X					
26. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES? X					
27. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF THE COMMUNIST PARTY U.S.A. OR ANY COMMUNIST ORGANIZATION? X					
28. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF A FASCIST ORGANIZATION? X					
29. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF ANY ORGANIZATION, ASSOCIATION, LEAGUE, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE DESTRUCTION OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, GROUPS, NATION, OR NATIONS WHICH HAS ACCEPTED A POLICY OF ADVOCATING OR ADOPTING THE COMMUNIST PRINCIPLE OF FORCE OR VIOLENCE TO OVERTHROW OTHER PEOPLES' RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES OR OF SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS? X					
<p>If your answer to question 27, 28, or 29 above is "Yes," state in Item 29 the names of all such organizations, associations, movements, groups, or combinations of persons and dates of membership. Give complete details of your activities therein and make an explanation you desire regarding your membership or activities therein.</p>					
30. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SENTENCED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION OR HAVE YOU EVER BEEN ORDERED TO PURGE, BAIL, OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFICKING) FOR WHICH A FINE OR PENALTY OF \$50.00 OR LESS WAS IMPOSED? X					
<p>If your answer is "Yes," list all such cases under Item 30 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.</p>					
31. HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN, FOR MISCONDUCT OR UNFITNESS, FROM SERVICE FROM ANY POSITION? X					
<p>If your answer is "Yes," give in Item 31 the name and address of employer, date, and reason in each case.</p>					
32. HAVE YOU EVER BEEN REFERRED BY THE U.S. CIVIL SERVICE COMMISSION FOR TAKING EXAMINATIONS, OR ACCEPTING CIVIL SERVICE APPOINTMENTS? X					
<p>If your answer is "Yes," give dates of and reasons for such disbarment in Item 32.</p>					
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? X					
<p>If your answer is "Yes," give complete details in Item 33 as that consideration can be given to your physical fitness for the job.</p>					
34. DO YOU RECEIVE ANY PAY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? X					
<p>If your answer is "Yes," give complete details in Item 34.</p>					
35. INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN					
36. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY OR MUNICIPALITY? X					
<p>If your answer is "Yes," give details in Item 36.</p>					
37. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF YOURS IN ANY POSITION, AND IF SO, NAME AND ADDRESS WITH WHOM YOU LIVE, OR HAVE LIVED WITHIN THE PAST 12 MONTHS? X					
<p>If your answer is "Yes," show in Item 37 to EACH such relative (1) full name; (2) present address; (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment.</p>					
SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE					
<p>A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign battle or service ribbon, or as a DISABLING VETERAN, or as the WIFE OF A DISABLING VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CG Form 14, together with evidence of claim thereto.</p>					
<p>B. If you are a WAR-TIME VETERAN and claiming disability preference, you should NOT submit your discharge with this application. Your preferential rating will be tentatively credited to you and if appealed, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States or of inactive service.</p>					
38. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR? X					
<p>(1) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION? X</p>					
<p>(2) WAS SERVICE PERIOD IN AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES? X</p>					
<p>(3) DATE OF ENTRY ON ACTIVE INTO SERVICE DATE OF SEPARATION OR SEPARATIONS 15 Sep 10/2 Present BRANCH OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.) Army Serial No. (if none, firm Grade or rating at time of separation) 31216266, 0-572700</p>					
39. (A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACE TIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON? X					
<p>(B) ARE YOU A DISABLED VETERAN? X</p>					
<p>If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.</p>					
<p>(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED? X</p>					
<p>(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT? X</p>					
THIS SPACE FOR USE OF APPOINTING OFFICER ONLY					
<p>The information contained in the answers to Question 27 above has been verified by comparison with the discharge certificate on</p>					
19.					
40. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS (Indicate item numbers to which answers apply)					
ITEM NO. ITEM NO.					
33.	Fernia, inguinal - repairable.				
<p>If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.</p>					
<p>Before signing this application check back over it to make sure that you have answered ALL questions correctly.</p>					
<p>I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.</p>					
<p>False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).</p>					
SIGNATURE OF APPLICANT					
<p>(Sign your name in INK (use initials, initial and surname). If female, prefix Miss or Mrs. and if married, use your own given name as "Mrs. Mary L. Dix")</p>					

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application
is punishable by Law (U. S. Code).

SIGNATURE OF APPLICANT

(Sign your name in INK (use
prefix Miss or Mrs. and if married
name, initial or initials, and surname). If female,
use your own given name as "Mrs. Mary L. Drexel")

JACQUES GABRIEL RICHARDSON

17. MILITARY TRAINING (continued)

Rating received at end of this training: Tec 4

Duty assignment or rating after this training: Assignment to MISIS.

Dates of duty assignment: Jan 1946 to Aug. 1946

Second Special Service School attended: MISIS, Fort Snelling, Minn.

Location: Fort Snelling, 11, Minnesota

Dates Attended: Jan 1946 To: Aug. 1946

Rating received at end of this training: Second Lieutenant

What were you taught in Second Special Service School? Order of battle, military terms of the Japanese armed forces.

Civil affairs, military administration of occupied areas, propaganda writing.

Duty assignment after this training: Student; translator; instructor.

What did you do during this duty assignment? Translated newspaper articles, ordinances, SCAP directives, etc. flown from Japan. Made instructor's guides for civil affairs courses.

S E C R E T

Date: 13 October 1963

MEMORANDUM FOR: Chief, Personnel Security Division/Office of Security
 SUBJECT : Richardson, Joseph (P): Your Number: 37833

1. In compliance with paragraph four (4) of your latest memorandum, subject as above, clearance to cover the following proposed change in Subject's status and/or use is hereby requested:

Ops Officer	Position Title	Ops Officer
GS-15	Grade	GS-15
DDP/SR Foreign Field Western European Area Paris, France	Orgn Designation	DDP/WE Paris Station External Ops Station
Paris, France	Headquarters	Paris, France

2. Changes other than specified above:

3. The proposed effective date of this change is: 13 October 1963.

Joseph S. Ragan
JOSEPH S. RAGAN
Chief, Contract Personnel Division

Date 18 OCT 1963

Security Approval has been granted for
the use contemplated by this request

W. G. Shultz
Chief, Personnel Security Division

S E C R E T

Dak

SECRET
(When filled in)

DATE: 31 July 1962

MEMORANDUM FOR: Chief, Contract Personnel Division
ATTENTION : Staff Agents Branch
FROM : Chief, Personnel Security Division
SUBJECT : *Richard J. Osborne* #37833

1. Reference is made to your memorandum dated 24 July 1962 in which a covert security clearance was requested to permit Subject's use as a Staff Agent, GS-14, by DDP/SR in the capacity of Operations Officer at Paris, France.
2. This is to advise that a covert security clearance is granted for the use of the Subject, as described in your request as set forth in paragraph 1, above.
3. If your office should desire at a later date to change the status or use of this individual, a request to cover any proposed change should be submitted to this office.
4. This clearance becomes invalid in the event that Subject's services are not utilized within six months of the date of this memorandum.

FOR THE DIRECTOR OF SECURITY:

W. A. Osborne
W. A. Osborne

SECRET
(When filled in)

GROUP 1
Excluded from automatic
downgrading and
declassification

PERSONAL HISTORY STATEMENT - (Appendix I)

Listed below are names of organizations identified by the Attorney General, under his responsibility pursuant to Executive Order 9835, dated 21 March 1947, to list the names of each foreign or domestic organization, association, movement, group or combination of persons which he, after appropriate investigation and determination, designates as Totalitarian, Fascist, Communist, or subversive, or as having adopted a policy of advocating or approving the commission of acts of force or violence to deny others their rights under the Constitution of the United States, or as seeking to alter the form of government of the United States by unconstitutional means.

Each applicant must review the following list of organizations for certification purposes, and signature on the last page.

Abraham Lincoln School, Chicago, Illinois
American Association for Reconstruction in Yugoslavia, Inc.
American Committee for Protection of Foreign Born
American Committee for Yugoslav Relief, Inc.
The American Council for a Democratic Greece, formerly known as the Greek American Council; Greek American Committee for National Unity
American Croatian Congress
American League Against War and Fascism
American League for Peace and Democracy, successor to American League Against War and Fascism and predecessor of American Peace Mobilization
American Patriots, Inc.
American Peace Mobilization
American Polish Labor Council
American Russian Institute of San Francisco
American Slav Congress
American Youth Congress
American Youth for Democracy
Armenian Progressive League of America
Association of German Nationals (Reichsdeutsche Vereinigung)
Ausland-Organization der NSDAP, Overseas Branch of Nazi Party
Black Dragon Society
California Labor School, Inc., 212 Market Street, San Francisco, California
Central Council of American Women of Croatian Descent, also known as Central Council of American Croatian Women, National Council of Croatian Women
Central Japanese Association (Beikoku Chuo Nipponjin Kai)
Central Japanese Association of Southern California
The Central Organization of the German-American National Alliance (Deutsche-Amerikanische Einheitsfront)
The Citizens Protective League
Civil Rights Congress and its affiliated organizations and branches.

The Columbians
Communist Party, U.S.A., formerly Communist Political
Association, and its affiliates and committees,
including:

Citizens Committee of the Upper West Side
(New York City)
Committee to Aid the Fighting South
Dennis Defense Committee
Labor Research Association, Inc.
Southern Negro Youth Congress
United May Day Committee
United Negro and Allied Veterans of America
Congress of American Revolutionary Writers
Congress of American Women
Connecticut State Youth Conference
Council on African Affairs
Council for Pan-American Democracy
Dai Nippon Butoku Kai (Military Virtue Society of
Japan or Military Art Society of Japan)
Dante Alighieri Society
Federation of Italian War Veterans in the U.S.A., Inc.
(Associazione Nazionale Combattenti Italiani,
Federazione degli Stati Uniti d' America)
Friends of the New Germany (Freunde des Neuen Deutschlands)
Friends of the Soviet Union and its successor
American Council on Soviet Relations, both predecessors
of the National Council of American Soviet Friendship
George Washington Carver School, New York City
German-American Bund (Amerikadeutscher Volksbund)
The German-American Republican League
German-American Vocational League (Deutsche-Amerikanische
Berufsgemeinschaft)
Heimusha Kai, also known as Nokubei Heiki Girusha Kai,
Taibei Nihonjin, Heiyaku Girusha Kai, and Taibei
Heimusha Kai (Japanese Residing in America Military
Conscripts Association)
Hinode Kai (Imperial Japanese Reservists)
Hinomaru Kai (Rising Sun Flag Society - a group of
Japanese War Veterans)
Hokubei Zaigo Shoke Dan (North American Reserve Officers
Association)
Hollywood Writers Mobilization for Defense
Hungarian-American Council for Democracy
International Labor Defense
International Workers Order, including People's Radio
Foundation, Inc.
Japanese Association of America
Japanese Overseas Central Society, (Kaigai Dobo Chuo Kai)

14 00000

Japanese Overseas Convention, Tokyo, Japan, 1940
Japanese Protective Association (Recruiting Organization)
Jefferson School of Social Science, New York City
Jewish Peoples Committee
Jikyoku lin Kai (Current Affairs Association)
Joint Anti-Fascist Refugee Committee
Kibei Seinen Kai (Association of U. S. Citizens of Japanese Ancestry who have returned to America after studying in Japan)
Ku Klux Klan
Kyffhaeuser, also known as Kyffhaeuser League (Kyffhaeuser Bund), Kyffhaeuser Fellowship (Kyffhaeuser Kameradschaft)
Kyffhaeuser War Relief (Kyffhaeuser Kriegshilfswerk)
League of American Writers
Lictor Society (Italian Black Shirts)
Macedonian-American People's League
Mario Morgantini Circle
Michigan Civil Rights Federation
Nanka Toikoku Gonyudan (Imperial Military Friends Group or Southern California War Veterans)
National Committee for the Defense of Political Prisoners
National Committee to Win the Peace
National Council of American-Soviet Friendship
National Council of Americans of Croatian Descent
National Federation for Constitutional Liberties
National Negro Congress
Nature Friends of America (since 1935)
Negro Labor Victory Committee
New Committee for Publications
Hichibei Kogyo Kaisha (The Great Fujii Theatre)
Northwest Japanese Association
Ohio School of Social Sciences
The Peace Movement of Ethiopia
Peoples Educational Association (Incorporated under name Los Angeles Educational Association, Inc.), also known as Peoples Educational Center, Peoples University, Peoples School
People's Institute of Applied Religion
Philadelphia School of Social Science and Art
Photo League (New York City)
Proletarian Party of America
Protestant War Veterans of the U.S., Inc.
Revolutionary Workers League
Sakura Kai (Patriotic Society, or Cherry Association - composed of veterans of Russo-Japanese War)
Samuel Adams School, Boston, Massachusetts
School of Jewish Studies, New York City
Seattle Labor School, Seattle, Washington
Serbian Vidordan Council
Shinto Temples

- 4 -

Silver Shirt Legion of America
 Slovenian-American National Council
 Socialist Workers Party, including American Committee
 for European Workers' Relief
 Sokola Kai (Fatherland Society)
 Suika Sha (Reserve Officers Association Los Angeles)
 Tom Price School of Social Science, Philadelphia,
 Pennsylvania
 Tom Price School of Westchester, New York
 United Committee of South Slavic Americans
 United Harlem Tenants and Consumers Organization
 Veterans of the Abraham Lincoln Brigade
 Walt Whitman School of Social Science, Newark, New Jersey
 Washington Book Shop Association
 Washington Committee for Democratic Action
 Wisconsin Conference on Social Legislation
 Workers Alliance
 Workers Party, including Socialist Youth League
 Young Communist League

I certify that I have read the names of the above-listed organizations, and that I am not, nor have I been, a member of; that I have not contributed to, received literature from, or attended meetings of any organization listed, except as indicated and explained below:

(Organization)	(Dates of Membership)
_____	_____
_____	_____
_____	_____

Remarks:

_____	_____
_____	_____
_____	_____

SIGNED AT Washington, D.C. DATE 11 January 1969
 (City and State) (Signature)
Thomas E. Doyle James S. Richardson
 (Witness) (Address)
E.D.L.

SECRET

SECURITY APPROVAL

CONFIDENTIAL

To : ██████████ Deputy Personnel Officer Date: 10 June 1949
 From : Chief of Inspection and Security Number: 37833
 Subject: RICHARDSON, Jacques Gabriel

1. Note "X" below:

Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

2. Your memorandum dated 14 March 1949 stated Subject is an applicant for OPC.

HC July 10

Frank P. Geiss
 Frank P. Geiss
 Chief, Personnel Security Division

*Bureau notified
14 June C.D.*

CONFIDENTIAL

SECRET