

Style Sheet: *International Interactions*, beginning August 2010¹

Subject	Example	Explanation
Article Title	Simulating Globalization: Oil in Chad	Centered, initial caps, roman, upper case after colon
Author Group and Affiliation	John A. Vasquez <i>Colgate University</i> Paul Huth <i>Yale University</i> and Yoram Z. Maftel <i>Ohio State University</i>	<ul style="list-style-type: none"> • First letter full, other letter lower case • Authors roman and Affiliation italic • No degrees with names • No links to authors and affiliations • Only University/Institution to be retained in the affiliations • [for ISR book reviews and review essays, department and institutional affiliation required]
Running heads	Verso: Simulating Globalization (italic) Recto: John A. Vasquez, Paul Huth and Yoram Z. Maftel	<ul style="list-style-type: none"> • Title case (RHP) • Up to 2 author names, to be written out • If more than 3 author names give lead author followed by et al. (LHP)
Title Footnotes	¹ This research was financially supported by..... We thank the reviewers and colleagues for their invaluable contribution to the research	<ul style="list-style-type: none"> • All footnotes appear at the bottom of the the page as ¹ Text of footnote
Text Footnotes	Footnotes linked by superscript numbers. Footnotes cited by superscript numbers after punctuation (except in case of semicolon ; and colon :).	
Abstract	We studied the effect of.....	No heading, Single para, indent (right and left margins)
Section headings (no section numbers)	No Introduction heading Centered Uppercase and Lowercase Heading (Level 1) Centered, Italicized, Uppercase and Lowercase Heading (Level 2) Flush left, Bold, Uppercase and Lowercase Side Heading (Level 3) Indented, Italicized, lowercase paragraph heading ending with an em dash (Level 4)	

¹ Adopted for all International Studies Association journals, based on the style sheet for *International Studies Review*. Adopted in the summer of 2009 for future issues starting 2010. Adjusted for *International Interactions* in February 2010 to conform to Taylor and Francis, our publisher. Updated again August 2010 to add notes about successive in-text citations.

Tables	In text, Table 1, Tables 2 and 3, etc. Also: Table 1.1., Table 1.2., Table 1.3., etc. (SEE FORUM/MARCH 2006)																																			
Captions	TABLE 1 Caption roman with Initial Caps, no end dot																																			
Table footnotes	Unlinked footnotes are also allowed (Note: CI, confidence interval. SE, standard error *, **, *** also used for footnote links to indicate significance level).																																			
Equations	Punctuated; variables italic; multi-letter variables/“anything that qualifies a variable” follow author, equation numbers flush right, indent equations by 1 em.																																			
References																																				
(Citations in text)	<ul style="list-style-type: none">• (Hutchinson 2000)• (Schmitz and Sikkink 2002)• (Basch, Glick-Schiller, and Blanc 1994)• three or more use “et al.” but include all names at first citation• (2000:625)• Moravcsik (1998: chapter 1) [outside spell out]• For successive in text citations, list authors alphabetically, not chronologically, e.g. (Reed 1996; Vasquez 1993) not (Vasquez 1993; Reed 1996). If multiple citations from one author, please list chronologically, e.g. (Vasquez 1993, 1995).																																			
Reference List	<ul style="list-style-type: none">• Abbreviations followed in the list. <table><tr><td>Chapter</td><td>chapter</td><td>Volume (as in Vol. 4)</td><td>Vol.</td></tr><tr><td>Edition</td><td>edition</td><td>Volumes (as in 4 vols.)</td><td>vols.</td></tr><tr><td>Revised edition</td><td>Revised edition</td><td>Number</td><td>No.</td></tr><tr><td>Second edition</td><td>2nd edition</td><td>Part</td><td>Pt.</td></tr><tr><td>Editor(s)</td><td>Ed. (Eds.)</td><td>Technical report</td><td>Tech. Rep.</td></tr><tr><td>Translator(s)</td><td>Trans</td><td>Supplement</td><td>Suppl.</td></tr><tr><td>No date</td><td>n.d.</td><td></td><td></td></tr><tr><td>Page</td><td>p. (pp.)</td><td></td><td></td></tr></table>				Chapter	chapter	Volume (as in Vol. 4)	Vol.	Edition	edition	Volumes (as in 4 vols.)	vols.	Revised edition	Revised edition	Number	No.	Second edition	2nd edition	Part	Pt.	Editor(s)	Ed. (Eds.)	Technical report	Tech. Rep.	Translator(s)	Trans	Supplement	Suppl.	No date	n.d.			Page	p. (pp.)		
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Page	p. (pp.)																																			
Journal style	Anderson, Benedict. (1983) The New World Disorder. <i>New Left Review</i> 193(6):3–13.																																			
	<ul style="list-style-type: none">• Caps after colon in article title• Journal name: in full, italic• Year within brackets after authors• Page range in full, i.e. 193–198 not 193–8 (use en dashes)• Retain issue numbers																																			
	No et al. in reference list, query to author for all author names.																																			
Book style	Anderson, Benedict. (1983) <i>Imagined Communities</i> . Revised edition. London: Verso.																																			
	<ul style="list-style-type: none">• Book name: Initial cap/italic/period																																			
Edited Book	Bynander, Fredrik. (2003) Beware of Nation-Building. In <i>Democratic Nation-Building in South Africa</i> , edited by N. Rhodie and I. Liebenberg. South Africa: HSRc Publishers.																																			
Proceedings	Maruyama, Masao. (1990) Economic Crisis in Japan’s Foreign Policy: The 1973 Oil Crisis. Paper Presented at the annual meeting of the International Studies Association, Washington, DC, April 10–14.																																			

Others	<ul style="list-style-type: none"> • Maruyama, Masao. (2003) The Rise and Fall of the Submarine Threat: Threat Politics and Submarine Instructions in Sweden, 1980–2002. Unpublished Doctoral Dissertation, Department of Government, Uppsala University. • <i>European Convention on Transfrontier Television</i>. (1990) European Treaty Series No. 132. Strasbourg: Council of Europe. • Buzgalin, Alexandr. (2002) Russia and America: A New Twist in the Confrontation? Prism 8 (3): www.Jamestown.com. • Talbrot, Strobe. (1999) The New Europe and the New NATO. Available at http://www.mtholyoke.edu. (Accessed February 15, 2005) • Haan, Joe, and Margaret G. Hermann, eds. (2001) Leaders, Group.....
Numbers	<ul style="list-style-type: none"> • In general, numbers below ten to be spelled out and 10 and above in figures • Numbers with units always in figures (2 h, 5 cm, 3 days, 5 months, 6 years, etc.) • Numbers that begin the sentence, title, or text headings (if possible reword the sentence to avoid beginning with numbers) (e.g., Forty-eight percent of---, Fifteen participants, Two-hour experiment, Four patients, etc.) • Numbers with common fractions in words (e.g., one-fifth of the class, two-thirds majority, reduced by three-fourths) • Numbers universally accepted (Fourth of July, Ten Commandments) • Numbers used in combination of figures and words (e.g., 2 two-way interaction, ten 7-point scales, twenty 6-year-olds) • Numbers with ordinal and cardinals treated in the same way • Use a zero before decimal points (e.g., 0.21, 0.48); Do not use zero before decimal points for <i>p</i> values and <i>r</i> values (<i>r</i>=.98; <i>p</i>=.69).

STYLE POINTS

<p>A</p> <p>acknowledgment/s (<i>not</i> acknowledgement/s) a historical (not an historical), but ahistorical anti-foreigner antifoundationalism anti-globalization antistate anti-immigrant a priori (rom.)</p>	<p>b</p>	<p>C</p> <p>coproduction, co-evolved comparative foreign policy (CFP) counterelites counter-pole cross-cultural</p>
<p>D</p> <p>double quotes database data set decision maker, decision making, decision-making process de-dramatizing de-link</p>	<p>E</p> <p>eighteenth-century Enlightenment Eastern or Western (almost all references are political; please capitalize all when editing) email European Union (n.), EU (adj.)</p>	<p>F</p> <p>farther (with real or metaphorical distances) foreign policy analysis (FPA)</p>
<p>G</p> <p>geocommercialism great-power blocs groupthink</p>	<p>H</p> <p>hyper-internationalized</p>	<p>I</p> <p>inter-epistemic, intra-epistemic intraregional, intra-industrial intraparadigmatic</p>
<p>j</p>	<p>k</p>	<p>L</p> <p>liberalism, liberal ideas Liberals, Social Democrats, Statists, and National Communist</p>

M multireligious multiperspectivists	N neo-neo adversaries non-anticipation nondemocratic nonstate, transstate, or antistate non-agentive non-epistemological non-social science	O Objectivistically, subjectivistically
P p value (lower case “p”, italic) policymakers, policymaking post-apartheid postcapitalist postcolonial postcommunist postindustrial postmodern postnationalist power-sharing pro-integration	Q	R raison d’être re-examine
S semiglobal sociocultureal superregions	T twentieth-century (adj.); twentieth century (n.)	U United States (n.), US (adj.)
V	W Web site	xyz

1. Spell out numbers in text: 1–9. From 10 onwards, use numerals. Spell out at the beginning of a sentence except in the abstract.
2. 1,000 (4-digit numbers with comma); 10,000 (5-digit and more with comma).
3. less than or equal to and greater than or equal to--- straight.
4. Variables—italic.
5. Lowercase and cap Greek letters roman
6. Math functions cos, sin, tan, cosh, sinh, tanh, log, ln, max, min—roman.
7. In the 80s, 1980’s—change to 1980s.
8. Level of significance (probability)— <i>p</i> —lowercase, italic, no zero before decimal point for <i>p</i> values.
9. En-dash for ranges and also between names.
10. Em-dash for parenthetical statements.
11. Percentage sign used % (20%, 40%, and 80% (repeat %)).

12. Student's <i>t</i> -test—italic/ <i>U</i> -test (U-cap, italic).
13. US/USA/UK – without periods.
14. $F(1,11)=12.88, p(0.01), SE, SD$.
15. January 2, 1984.
16. Use double quotes
17. Use SI units; but hour, minutes, seconds, in full.
18. Language:
– follow US;
– change all “ise” to “ize”; other UK English to US English (except in proper names and titles, e.g., Centre (not Center) of International Studies, University of Cambridge (UK).
– list commas a must;
– Use “for example,” in parentheses, not “e.g.”; “that is,” not i.e.
– Toward (not towards)
– International Relations: spell out on first reference; IR thereafter
– “more than 100 NGOs” preferred to “over 100 NGOs”

Updates

1. Per the style guide, most prefixes should be closed up against the root word instead of hyphenated (e.g., “underconceptualized” not “under-conceptualized”). See style sheet for exceptions.
2. Use numbered footnote for first page (i.e., “1”), not asterisk.
3. It's best to avoid rewording as much as possible. Even changing “can” to “could”, “Prior to” to “before”, and deleting “Of course” could result in an author wanting to change it back at proofs.
4. Most publisher names would not be in all capital letters: “Rand” not “RAND”.
5. After the abstract, the quote should be set off on a separate line, not as the last sentence of the abstract (“Of all the rights...”).
6. In headings, please be sure to capitalize all parts of the verb, even for short words (e.g., “Is” not “is”).
7. In Forum section, preserve authors' voices.
8. Limit the use of quotation marks around words unless they are direct quotes or refer to words as terms.
9. Possessives: no second “s” with names ending in “s” (e.g., Morris' not Morris's)
10. Math: preserve authors' style
11. Use “for example” and “that is” in parentheses rather than “e.g.” and “i.e.”;
12. Publisher names. Leave publisher names as they are unless they are inconsistent. Include state abbreviations only when there could be confusion or the city or publisher is not well known. (In the cases of Lynne Rienner and Westview in Boulder, do not use CO. Also, Lynne Rienner sufficient on its own; no need to add “Publishers.”
13. References: when a book is edited, ED. or EDS. appear in small caps.
14. Names in text: include first name in the first in first reference; thereafter, use last name only. (“In Kenneth Waltz's book...”; “Waltz asserts that...”
15. No page number required for chapters in books.
16. References: no ‘accessed by’ dates are required since such dates are quickly outdated.