Objective:

Looking for an IT position with a reputable company where I can broaden the skills and knowledge I have sustained from coursework and personal projects.

Work History:

Front End Supervisor / Customer Service

Dillons, Wichita, KS

February 2009 – Present

- Establish and maintain a professional environment, ensuring the best possible experience for customers and sales associates.
- Ensure compliance to company policies and procedures through proper handling of all transactions and corresponding documentation.
- Training and supervision of all Sales Associates and Secondary Front End Supervisors on all front-end policies and procedures.
- Maintaining merchandising standards for register end caps and inboards.
- Maintaining neat, organized and safe front end/service desk area.
- Timely communication to store management of any issues.

Personal Lawn Care Business

Wichita, KS

May 2008 – Present

- Estimate various jobs and give an accurate quote to customers.
- Manage expenses coming in and going out.
- Schedule jobs within an appropriate window to please customers.
- Hire additional help for larger projects and outsource specialty work to the appropriate company.
- Maintain equipment appropriately to keep up with workload.

Education:

Bachelor of Business in Management of Information Systems Wichita State University, Wichita, KS August 2017 GPA 3.60/4.0

Associates of Science in Web DevelopmentButler County Community College, Eldorado, KS

December 2014 GPA 3.77/4.0

Relevant Course Work:

Advanced Business Application Development, Business Intelligence, Database Management, and Systems Analysis and Design,

Additional Skills:

Excel, Word, PowerPoint, Photoshop, Illustrator, HTML/CSS, VB .Net 2010, C#, Java, Android Studio, Microsoft SQL server, SQL, Time Management, Customer Service

Honors:

Dean's List, Magna Cum Laude