

Business Continuity Policy

Purpose

To ensure continuity of critical business operations during disruptions.

Scope

Applies to all critical business processes and supporting systems.

Policy Statements

- Business Impact Analysis shall be conducted.
- Recovery plans shall be tested regularly.
- Employees shall be trained on continuity procedures.

Responsibilities

- Management: Approve BCP.
- IT: Maintain disaster recovery.
- Employees: Follow continuity plans.

Compliance

Failure to follow continuity plans may result in corrective action.