

September 17, 2020



Dear Parents/Guardian:

Please refer to requirements of finance act 2013 under section 236(i) of income tax ordinance 2001 regarding deduction of advance tax by educational institutions from students whose annual fee exceeds the specified limit. We need your following information to forward it to Federal Board of Revenue along with amount of tax we deduct and deposit to Government Treasury. Correctness of below mentioned information shall enable us to deposit the tax amount to FBR in correct sponsor's favour and provide you correct Tax Deduction/Deposit Certificate at the end of respective financial year.

Please note that only one sponsor's information can be entertained in a particular financial year. Students/Parents are responsible to intimate the change in sponsor's information if any at the start of respective financial year.

Please fill below mentioned form and submit it in original to fee & dues department of respective Riphah Campus of your ward. **Riphah reserves the right to forward the Parent's/Guardian's information to FBR as per university record in case form is not submitted timely.**

Regards

Registrar

Riphah International University

Student's Information:

Student Name: _____ SAP#: _____

Degree Program: _____ Current Term/Semester: _____

Sponsor's Information:

Sponsor's Name: _____ Relation with Student: _____

National Tax Number: _____

National ID Card Number: _____

Home Address: _____

Land Line Number with area code: _____ Mobile Number: _____

Mention status of above declared sponsor in FBR record as TAX FILER or NON-Filer: _____

(You may check your status by sending SMS "ATL (space)CNIC#" to 9966).

Undertaking:

Information given above is true and correct. I shall be responsible for any loss if committed to me or to institute due to providing false/fake information. _____

Note: Please attach copy of CNIC and tax return filed to FBR by mentioned

sponsor. Al-Mizan IIMCT Complex, Old Supreme Court Building, 274 Peshawar Road, Rawalpindi

UAN: +92-51-111-510-510 Phone: +92-51-5125162-7 Fax: +92-51-5125170 Web: www.riphah.edu.pk

Parents /Guardian's Signature

Name: _____

Date: _____