Saad Shafiq

Waterloo, ON | [LinkedIn](#) | 226-507-4250 | shafs7062@gmail.com

EDUCATION

University of Guelph   **Guelph, ON**
BComp. Computer Science (GPA: 3.7)   *Graduation Date: May 2027*

Bluevale Collegiate Institute   **Waterloo, ON**
Highschool Diploma (GPA: 4.0)   *Graduation Date: June 2022*

WORK EXPERIENCE

Staples   **Waterloo, ON**
Technology Consultant   *August 2021 - Present*
- Developed quote templates that reduced time spent by 40%, allowing consultants to process requests quicker with more accuracy.
- Deliver tech support to over 200 customers daily, resolving issues efficiently and effectively.
- Conduct frequent briefings with store leaders to disseminate timely sales information and inventory problems, leading to an increase in overall efficiency.
- Ensure adherence to company merchandising standards, including current pricing, signage, planograms, promotional planners, advertising set-ups, and displays.
- Monitor asset protection processes across multiple departments to ensure adherence to established standards, resulting in a 10% decrease in theft incidents.

Signature Home Realty Inc.   **Kitchener, ON**
Marketing Intern   *May 2022 - August 2022*
- Developed and designed a comprehensive website for the real estate brokerage, increasing visits by 250% within 6 months.
- Proactively participated in weekly team meetings and contributed to brainstorming and generating new ideas to enhance brand awareness.
- Created and launched over 15 form and email templates to streamline the brokerage's operations, increasing efficiency by 30%.
- Conducted market research, and analyzed current trends; created over 20 posts for various social media platforms, such as Facebook, Instagram and Twitter.

LEADERSHIP EXPERIENCE

Bluevale Collegiate Institute   **Waterloo, ON**
Tutor   *September 2020 - June 2022*
- Tutored students in various subjects, including mathematics, English, and science, to help them improve their grades and understanding of course material.
- Mentored 25 students on developing problem-solving skills for complex assignments and projects, boosting overall test and quiz scores by 15%.
- Coordinated complex daily schedules to provide personalized tutoring for five students each semester, ensuring efficient use of time and resources.

SKILLS & INTERESTS

Skills: Python | Java | C | HTML/CSS | Graphic Design | Sales | Consulting | AutoCAD | Revit

Interests: Marketing & Operations, Web Development, Game Development, Basketball